



TO: Honorable Mayor and City Council Members

FROM: Kellis George, Director of Public Works

DATE: March 1, 2010

SUBJECT: Monthly Project Report – February 2010

Tanglebriar Circle – Work began the first week of February. Sub-grade work was completed, concrete was poured on February 25th, and all that is left is to place the curbs and dress up the shoulders. The project will be completed at the beginning of March.

City Hall Parking Lot – Public Works Department also began work at the parking lot the first week of February. All sub-grade work has been completed and concrete will be poured the first week in March. Project is expected to be completed in mid March.

Culvert Cleaning – The Department cleaned storm culverts at the following locations in February:

42 feet at 2400 block of Dakota

The total distance of culvert cleaning for the month of February was 42 feet. We were unable to do more because of other ongoing projects.

Culvert Installations – The Department installed culverts at the following addresses:

4711 Park Avenue
4602 39th Street

Pothole Repairs – Pothole patcher has been out for repairs for most of February. Crews have still been continuously out repairing potholes.

Street Light Outages – Staff is continually working on identifying and tracking the progress of street light outages.

Departmental Safety Program – Public Works Department will continue to borrow DVD's from the TMLIRP Library to conduct safety meetings. Staff has submitted a draft of a Safety Manual to Ms. Julie Johnston for review. On February 4th, several department employees attended the Dig TESS Excavation Safety Meeting in Texas City.

Civic Services – The Public Works staff is continually working on handling all requests submitted on Civic Services.

Street Sweeping – Eighteen concrete subdivisions were identified within the City, and a list of all subdivisions has been posted on the Public Works page of the City's website. Street sweeping was set to begin February 1st, but have not been able to begin due to the weather and other ongoing projects. A day in March, after the completion of Tanglebriar Circle and the parking lot, will be set to train other employees in using the sweeper.

Hurricane Ike CDBG Projects – The Public Works Director has been attending meetings with representatives of the City, WCID #1, Public Management, Inc., and HDR/Claunch & Miller concerning the Hurricane Ike CDBG Projects for Rounds 1 and 2.

Training Opportunities – Mr. George attended the Texas Public Works Association Annual Short Course in Tyler which featured sessions in management and leadership, transportation, engineering and technology, and many other topics.