

PROPOSED

FY2019 - 2020

BUDGET



CITY OF DICKINSON



FY 2019-2020 BUDGET REQUIRED COVER PAGE

This budget will raise more revenue from property taxes than last year's budget by an amount of \$357,633, which is a 9.9% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$58,789.

The record vote of each member of the governing body that voted on the adoption of the budget is as follows:

Mayor Masters _____ (only votes in case of tie)

Council Members:

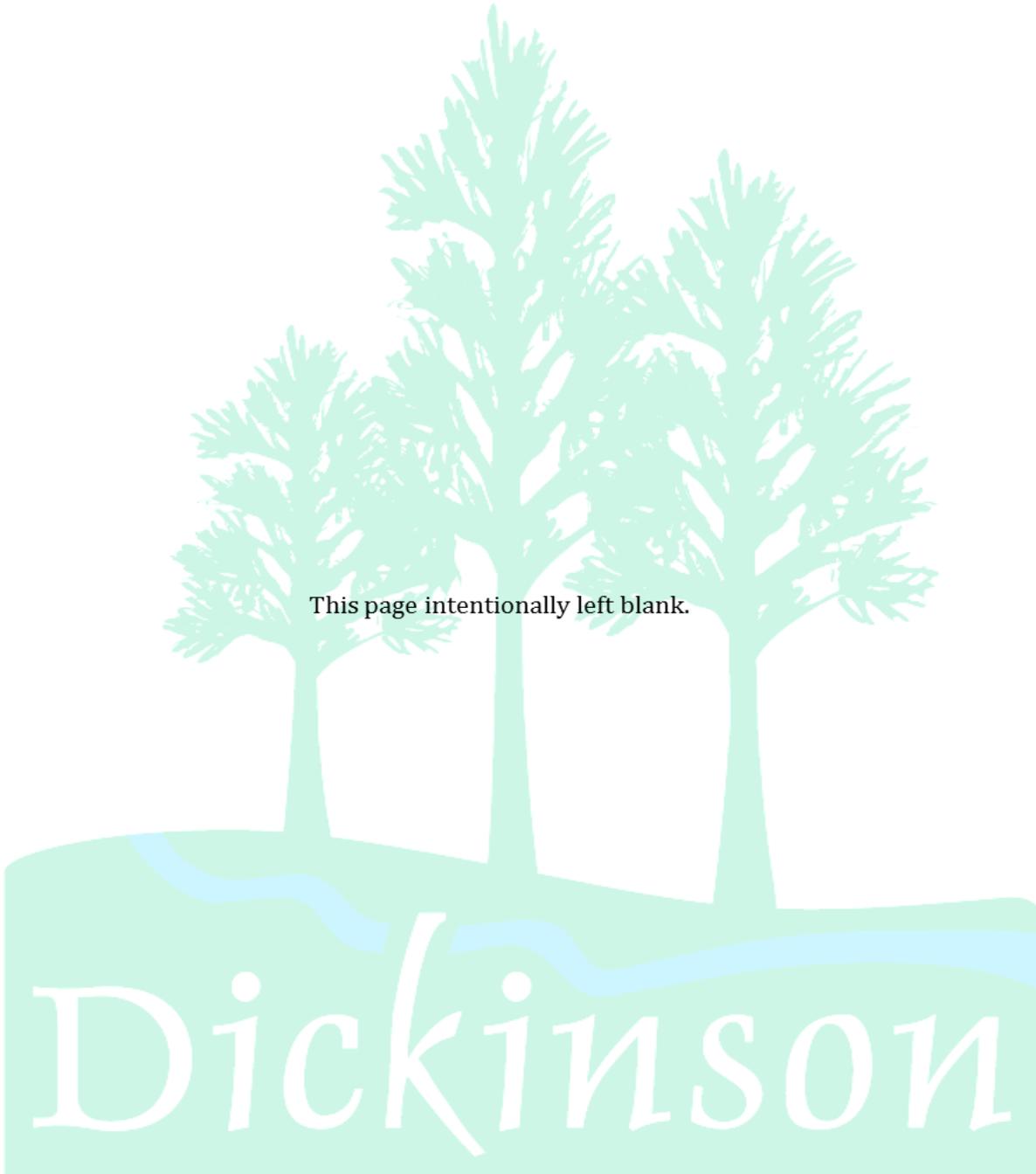
| | |
|--------------|-----------------|
| Deats _____ | Skipworth _____ |
| Decker _____ | Suderman _____ |
| King _____ | Wilson _____ |

Property Tax Rate Comparison

| | <u>FY 2019-2020</u> | <u>FY 2018-2019</u> |
|---|----------------------------|----------------------------|
| Adopted and Proposed Property Tax Rate | \$0.443830/100 | \$0.455000/100 |
| Effective Tax Rate | \$0.403835/100 | \$0.458033/100 |
| Effective Maintenance & Operations Tax Rate | \$0.338032/100 | \$0.370881/100 |
| Rollback Tax Rate | \$0.443832/100 | \$0.474682/100 |
| Debt Rate | \$0.078758/100 | \$0.074131/100 |

The total amount of municipal debt obligations secured by property taxes for the City of Dickinson is \$7,090,000.

This page intentionally left blank.

A stylized landscape illustration featuring three green trees of varying heights on a green hill. A light blue stream flows across the base of the hill. The name 'Dickinson' is written in a white, serif font across the bottom of the illustration.

Dickinson



September 10, 2019

Dear Members of City Council and the citizens of Dickinson:

In accordance with our City Charter and State law, the Recommended City of Dickinson Annual Budget for Fiscal Year 2020 is hereby presented. This budget maintains or increases existing service levels, while implementing City Council priorities. The budget attempts to move the city forward as it continues to recover from Harvey. Our residents and business owners continue to rebuild and invest in their property two years after the event, and with this budget, the city will make strides in investing in the infrastructure of our neighborhoods. As we continue to maintain city services for residents and visitors to Dickinson, we will ascertain to leverage federal funds over the next few years. This budget ensures continued financial strength by meeting all fund balance requirements and is structurally balanced.

Financial Summary

The budget has been developed utilizing a proposed tax rate of \$0.443830 which utilizes the city's roll back rate instead of the effective rate. At this time, the General Fund Budget has expected expenditures of \$15,182,530, with General Fund revenues coming in at \$14,048,000. The total budget is approximately \$20,324,507.

Short Term Factors

There are several short-term factors that were taken into consideration during the development of this budget:

Recovery from Hurricane Harvey

Two years ago, the City of Dickinson was severely impacted by Hurricane Harvey. This disastrous event brought an unprecedented level of rainfall to the City which impaired critical infrastructure, displaced thousands of individuals and families, and strained emergency response and recovery resources. Because of the storm, the City will see a substantial amount of grant funding available to assist in rebuilding after the event and to attempt to mitigate damages from future events. These funds will have matching or other participating requirements, therefore, the City will need to ensure any excess funds are maintained to be able to access these critical Federal and State opportunities.

Street Maintenance

Street maintenance and rehabilitation continues to be an ongoing issue and priority for the City. As the City recovers from Hurricane Harvey there is also opportunities to utilize grant funding to reconstruct damaged roadways and drainage ways.

Transition of Animal Services

In FY 2016 the City took over animal services and sheltering and established Bayou Animal Services, a non-profit local government corporation. Completing of the new animal shelter continues to be a priority in this fiscal year.

Economic Development

The Dickinson Economic Development Corporation has gone through some transition. As the corporation moves forward the city will want to collaborate with the EDC to ensure success in promoting and recruiting retail and office development along with recruiting industry and manufacturing to bring much needed primary jobs to the community, proactively protecting the City's ability to maintain and enhance its sales tax base, a priority.

Salary & Benefits

This budget makes some movement to bring all employee closer to the market. This fiscal year, the City will also look at ways to increase some benefits to our employees.

Public Safety Building

An assessment of the current police building needs to be completed. The City will need decide how this improvement is funded and seek funding to aid in the development of this project.

Implementation of Electronic Records

The City moved forward with procurement of an electronic record management system in FY2017. This city-wide project will be fully implemented within the next years.

Implementation of Legislative Changes

The last legislative session has had an impact on local government. The effects of this past session will start going into effect this fall. Adjustments to operations and budgets will be adjusted over the upcoming year as the impact is realized.

Long Term Factors

There are several long-term factors that were taken into consideration during the development of this budget:

Long-term Recovery from Hurricane Harvey

The City anticipates to receive additional grant funding over the next few years that may impact how the City operates. This may include increased internal capacity and outside contracting. The level of funding anticipated may be more than the City's annual city-wide budget, therefore; planning with the long-term in mind will be crucial.

Comprehensive planning

A comprehensive plan needs to be undertaken to insure harmony in the community. The city and its citizens need a better understanding of how we plan to rebuild and protect our population from future events We need to understand how to direct the growth and physical development of the community and our natural assets for the next 5 to 7 years. Ideally, we need to prepare a comprehensive plan for the development of a Dickinson which will allow for ultimate utility, transportation, and community facilities planning, and identify strategies to improve our city center, make better use of our natural waterways and identify large scale projects for mitigation and investment in our community. This will aid in a more timely and cost-effective planning and budgeting program and improve our chances at federal and state funding.

Parks & Recreation

The City's comprehensive plan identified the desire to provide adequate parks and recreational facilities and open space to improve quality of life for residents and contribute to storm water mitigation. Over the next few years the City will analyze how to address this objective and seek possible grant funding.

Street Improvements

We have begun to invest in the maintenance of our roadways. This budget makes even more strides in that direction; however, we will need to continue to focus on this as a priority over the next few budget cycles

Major Changes to General Fund Revenues

- We are increasing sales tax revenue by 1% over previous year budgeted revenues.
- Property tax revenue is anticipated to increase this fiscal year due moving to the roll back rate. Current collected Property Tax revenue tax is within 1% percent of budgeted. Therefore; it is recommends utilizing the same calculation as last year which is the Net Taxable Values plus 50% of values under protest, and a 97% collection rate.
- Other taxes have been maintained based on actuals or budgeted.
- Franchise Fees are each expected to increase.
- Licenses and Permits have been increased based on actual trends.
- Charges for Service have been increasing, but we have budget the same for this fiscal year.
- The DMD#1 transfer includes funding for financial services, legislative services, EMS services, Connect CTY Service, ROW mowing services, the expansion of the City Demolition Program, and public safety vehicles.
- The City anticipates continued reimbursement from the Texas Health and Human Services Commission proportionally to estimated ambulance service charges.
- Overall the projected revenues for the FY 2020 General Fund are \$14,048,000. This amount is consistent with prior years revenue

Major Changes to General Fund Expenditures

Employee Compensation and Benefits

- Base Salaries are recommended to increase to better align with the market. The overall fiscal impact of these adjustment to the General Fund is around \$200,000.
- Employee Group Insurance has been an ongoing issue for the City. We are working with our provider to make some improvements to address ongoing market and employee concerns.
- The City's contribution to the Texas Municipal Retirement System (TMRS) will be increasing slightly.
- Utilities have been adjusted based on prior year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with consumer price index percentages.
- All other expenditures in the General Fund have been adjusted to either prior year actuals or prior year budget. We recommend this approach moving forward as the City will need to re-prioritize its spending over the next few years.

Administration

- No major changes

Police Department

- Staff recommends replacing three public safety vehicles. Budget estimates include all emergency related equipment and installation cost.

Emergency Management

- No Changes

Public Works

- \$ 400,000 is budgeted in the General Fund for Drainage Improvements
- 8 current FTEs have been moved from the Public Works Department in the General Fund to the Street Maintenance Sales Tax Fund effective this fiscal year. This includes all salary and benefit expenses.
- All supplies, maintenance, operational, and contract services that are related to street maintenance have been moved from the Public Works Department in the General Fund to the Street Maintenance Sales Tax Fund effective this fiscal year.

Information Technology

- No major changes

Animal Services

- This department has been removed as it is reflected in the Bayou Animal Services Corporation Budget.
- The budget for the new Animal Shelter will also be included in the Bayou Animal Services Corporation Budget.

Contractual & Government-Wide Services

- No changes.

Economic Development

- This is a new department that has been added to track the City's 380 Agreements and other Economic Development efforts.

Transfers

- The only budgeted transfer in FY2020 is the transfer to the VOCA Grant Fund to cover the City's grant match.

Debt Service Fund

- The debt service tax rate is \$0.078758 per hundred dollars of assessed valuation.

Street Maintenance Sales Tax Fund

- Sales Tax Revenues have been decreased by \$200,000 based on the City's FY2019 projections.
- 8 current FTEs have been moved from the Public Works Department in the General Fund to the Street Maintenance Sales Tax Fund effective this fiscal year. This includes all salary and benefit expenses.
- 3 additional FTE positions have been added to FY2020. These new positions are (1) Public Works Inspector, (1) Street Foreman, and (1) Heavy Equipment Operator.

- All supplies, maintenance, operational, and contract services that are related to street maintenance have been moved from the Public Works Department in the General Fund to the Street Maintenance Sales Tax Fund effective this fiscal year.
- \$2,000,000 has been budgeted for street reconstruction for streets identified by FEMA. This will be funded by both FEMA and fund balance.
- \$122,000 has been budgeted to finance a replacement Laydown Machine through a 48-month Municipal Lease Purchase (total cost of \$400,000).

Bayou Lakes Public Improvement District No. 1

- No major changes have been proposed.

Bayou Lakes Public Improvement District No. 2

- No major changes have been proposed.
- The fund will run a deficit balance until the developer begins to sell the properties in this section - at that time the balance will be reimbursed.

Vehicle/Equipment Replacement Fund

- The annual payment towards the Motorola console has been included under Furniture & Equipment for the Police Department.

Building Fund

- Expenditures have been budgeted to address the foundation issues at the Library and other building improvements.

Special Revenue Funds

- Court Efficiency Funds will be used to purchase new computers for the Court.
- Court Security Funds will be used for a small base salary increase for the bailiff.
- Court Technology funds will be used to pay the annual software license fees for the Court.
- The Federal Seized Funds include expenditures for Cellebrite technology (\$8,000), outer ballistic carrier (\$11,000), portable radios (\$33,000), radar/speed signs (\$12,000), and vehicle radar upgrades (\$36,000).

The City will continue to work very hard at finding ways to keep taxes low and service levels satisfactory. The City's revenue limitations, continuous fluctuations in the Market, and regulatory and legislative mandates require continual examination as outcomes can impede the levels of service we provide to our citizens.

We will work diligently to secure the community's trust through open and transparent government, as we strive toward elevated levels of service, aiding in the safety and security of our citizens.

Respectfully,



Julie Masters
Mayor

This page intentionally left blank.



**CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
CITY-WIDE SUMMARY**

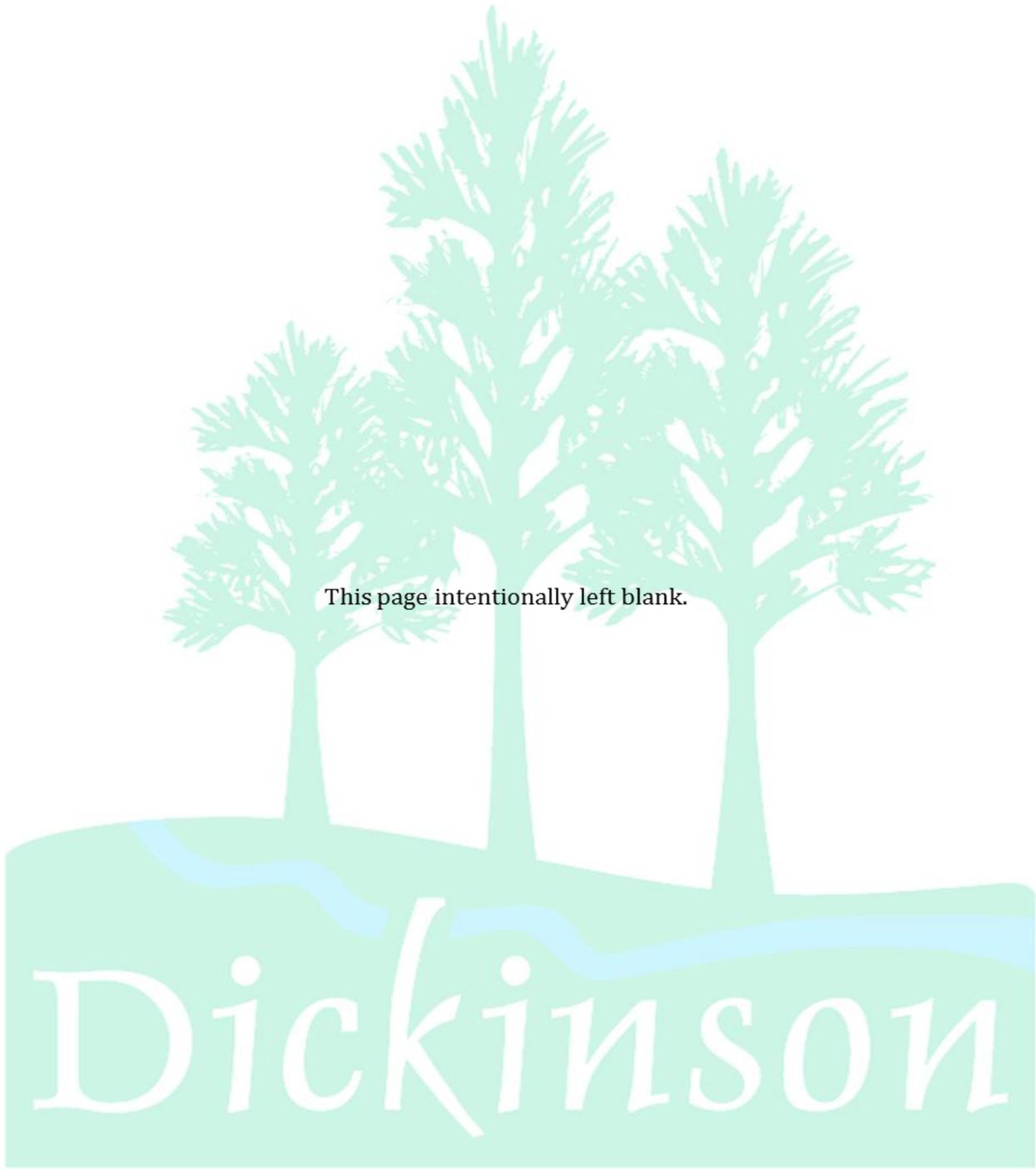
| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|------------------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| <u>REVENUE</u> | | | | | |
| Sales Tax | 8,820,858 | 5,004,533 | 8,556,009 | 8,400,450 | (155,559) |
| Ad Valorem (Property) Tax | 4,264,471 | 4,857,984 | 4,340,004 | 4,688,400 | 348,396 |
| Other Taxes | 60,304 | 35,034 | 52,800 | 60,000 | 7,200 |
| Assessments | 338,204 | 372,000 | 260,000 | 325,000 | 65,000 |
| Franchise Fees | 946,152 | 664,188 | 996,000 | 1,036,000 | 40,000 |
| Licenses & Permits | 657,020 | 603,188 | 380,800 | 392,600 | 11,800 |
| Court Fines & Fees | 813,036 | 538,857 | 855,400 | 633,900 | (221,500) |
| Charges for Service | 367,544 | 331,169 | 446,000 | 446,000 | - |
| Miscellaneous Income | 137,380 | 127,323 | 73,400 | 81,000 | 7,600 |
| Intergovernmental Proceeds | 1,071,923 | 171,342 | 3,013,400 | 699,900 | (2,313,500) |
| Transfers & Other Sources | 15,000 | 18,000 | 15,000 | 46,600 | 31,600 |
| TOTAL REVENUES | \$17,491,893 | \$12,723,619 | \$18,988,813 | \$16,809,850 | (\$2,178,963) |
| <u>EXPENDITURES</u> | | | | | |
| <u>CITY OPERATING FUNDS</u> | | | | | |
| General Fund | 13,371,866 | 11,674,577 | 16,543,100 | 15,166,528 | (1,376,572) |
| Debt Service Fund | 870,428 | 871,300 | 871,300 | 871,060 | (240) |
| Municipal Drainage Fund | 291,501 | - | - | - | - |
| Street Maintenance Fund | 911,785 | 265,469 | 2,326,000 | 3,314,400 | 988,400 |
| Special Revenue Funds | 143,766 | 1,965,407 | 607,629 | 282,985 | (324,644) |
| Vehicle Replacement Fund | 304,176 | 45,334 | 74,334 | 74,334 | - |
| Building Maintenance Fund | 21,022 | 113,700 | 265,000 | 275,000 | 10,000 |
| PID#1 | 365,893 | 25,590 | 262,800 | 336,300 | 73,500 |
| PID#2 | 3,900 | 3,900 | 3,900 | 3,900 | - |
| TOTAL CITY OPERATING FUNDS | \$16,284,336 | \$14,965,277 | \$20,954,063 | \$20,324,507 | (\$629,556) |
| <u>NON-PROFITS</u> | | | | | |
| Red, White & Bayou | - | - | 30 | - | (30) |
| TOTAL EXPENDITURES | \$16,284,336 | \$14,965,277 | \$20,954,093 | \$20,324,507 | (\$629,556) |
| REVENUE - EXPENDITURES | \$1,207,557 | (\$2,241,658) | (\$1,965,280) | (\$3,514,657) | (\$1,549,377) |

**CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND SUMMARY**

| | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|---------------------|--------------------------------|----------------------|-------------------------|
| BEGINNING FUND BALANCE | \$4,185,481 | \$5,197,166 | \$4,957,570 | |
| REVENUES | | | | |
| SALES TAX | 7,056,687 | 6,844,800 | 6,900,000 | 55,200 |
| AD VALOREM (PROPERTY) TAX | 3,454,604 | 3,625,904 | \$3,974,300 | 348,396 |
| OTHER TAXES | 60,304 | 52,800 | 60,000 | 7,200 |
| FRANCHISE FEES | 848,714 | 996,000 | 1,036,000 | 40,000 |
| LICENSES & PERMITS | 647,460 | 380,800 | 392,600 | 11,800 |
| COURT FINES & FEES | 813,036 | 855,400 | 610,900 | (244,500) |
| CHARGES FOR SERVICE | 545,817 | 446,000 | 446,000 | - |
| MISCELLANEOUS INCOME | 398,706 | 73,400 | 73,500 | 100 |
| INTERGOVERNMENTAL PROCEEDS | 543,223 | 3,013,400 | 539,700 | (2,473,700) |
| TRANSFERS & OTHER SERVICES | 15,000 | 15,000 | 15,000 | - |
| TOTAL REVENUES | \$14,383,551 | \$16,303,504 | \$14,048,000 | (\$2,255,504) |
| TOTAL FUNDS AVAILABLE FOR APPROPRIATION | \$18,569,032 | \$21,500,670 | \$19,005,570 | |
| EXPENDITURES | | | | |
| ADMINISTRATION | 426,347 | 474,700 | 591,550 | 116,850 |
| FINANCE | 286,101 | 276,600 | 343,350 | 66,750 |
| COMMUNITY DEVELOPMENT | 493,896 | 536,600 | 611,700 | 75,100 |
| MUNICIPAL COURT | 325,440 | 339,600 | 348,600 | 9,000 |
| POLICE DEPARTMENT | 3,974,094 | 4,471,900 | 4,595,130 | 123,230 |
| FIRE MARSHAL | 161,419 | 195,500 | 168,820 | (26,680) |
| EMERGENCY MANAGEMENT | 164,825 | 192,200 | 119,200 | (73,000) |
| PUBLIC WORKS - DRAINAGE | 585,336 | 2,125,100 | 1,182,600 | (942,500) |
| INFORMATION TECHNOLOGY | 345,919 | 438,100 | 460,100 | 22,000 |
| LIBRARY | 326,828 | 419,100 | 419,550 | 450 |
| EMS | 1,031,487 | 1,004,800 | 1,401,700 | 396,900 |
| ECONOMIC DEVELOPMENT (380 Agreements) | 4,176,254 | 3,937,500 | 3,969,500 | 32,000 |
| CITY-WIDE SERVICES | 1,057,767 | 2,107,600 | 939,120 | (1,168,480) |
| GENERAL FUND TRANSFERS | 16,151 | 23,800 | 31,610 | 7,810 |
| TOTAL EXPENDITURES | \$13,371,866 | \$16,543,100 | \$15,182,530 | (\$1,360,570) |
| REVENUE - EXPENDITURES | \$1,011,685 | (\$239,596) | (\$1,134,530) | (\$894,934) |
| ENDING FUND BALANCE | \$5,197,166 | \$4,957,570 | \$3,823,040 | |
| 25% AS REQUIRED BY FINANCIAL POLICY | \$3,342,966 | \$4,135,775 | \$3,795,633 | |
| AVAILABLE FUNDS FOR APPROPRIATION | 38.9% | 30.0% | 25.2% | |

*** ALL CAPITAL EXPENSES WILL BE BROUGHT BACK TO COUNCIL PRIOR TO IMPLEMENTATION

This page intentionally left blank.



CITY OF DICKINSON
FY 2019-2020 ORIGINAL
GENERAL FUND REVENUE SUMMARY

OVERVIEW

The General Fund revenues account for all of the funds coming into the General Fund from a variety of sources. General Fund revenues include Property Taxes, Sales Taxes, Franchise Fees, License and Permit Fees, Court Fines and Fees, Charges for Service, Interest Income, Intergovernmental Grants, Transfers, and some miscellaneous revenues. These revenues flow into the General Fund because they are not designated for a specific purpose, but instead can be used for the general operations of the City.

| SUMMARY | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|---|----------------------------|---------------------------------|
| Sales Tax | 7,056,687 | 6,844,800 | 6,900,000 | 55,200 |
| Ad Valorem (Property) Tax | 3,454,604 | 3,625,904 | 3,974,300 | 348,396 |
| Other Taxes | 60,304 | 52,800 | 60,000 | 7,200 |
| Franchise Fees | 946,152 | 996,000 | 1,036,000 | 40,000 |
| Licenses & Permits | 657,020 | 380,800 | 392,600 | 11,800 |
| Court Fines & Fees | 813,036 | 855,400 | 610,900 | (244,500) |
| Charges for Service | 367,544 | 446,000 | 446,000 | - |
| Miscellaneous Income | 137,380 | 73,400 | 73,500 | 100 |
| Intergovernmental Proceeds | 1,071,923 | 3,013,400 | 539,700 | (2,473,700) |
| Transfers & Other Sources | 15,000 | 15,000 | 15,000 | - |
| TOTAL REVENUES | \$14,579,651 | \$16,303,504 | \$14,048,000 | (\$2,255,504) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---|------------------------------------|----------------------------|---|----------------------------|---------------------------------|
| <u>SALES TAX</u> | | | | | |
| 7001 | Sales Tax Revenue | 7,056,687 | 6,844,800 | 6,900,000 | 55,200 |
| SUBTOTAL SALES TAX | | \$7,056,687 | \$6,844,800 | \$6,900,000 | \$55,200 |
| <u>AD VALOREM (PROPERTY) TAXES</u> | | | | | |
| 7101 | Property Tax | 3,303,682 | 3,535,404 | 3,878,000 | 342,596 |
| 7102 | Delinquent Property Tax | 101,353 | 60,300 | 60,300 | - |
| 7103 | Penalty & Interest on Del. Tax | 49,569 | 30,200 | 36,000 | 5,800 |
| TOTAL AD VALOREM TAXES | | \$3,454,604 | \$3,625,904 | \$3,974,300 | \$348,396 |
| <u>OTHER TAXES</u> | | | | | |
| 7204 | Mixed Drink Tax | 60,304 | 52,800 | 60,000 | 7,200 |
| TOTAL OTHER TAXES | | \$60,304 | \$52,800 | \$60,000 | \$7,200 |
| <u>FRANCHISE FEES</u> | | | | | |
| 7206 | Centerpoint Energy Franchise | 17,898 | 12,000 | 12,000 | - |
| 7207 | Verizon | 32,256 | 28,000 | 28,000 | - |
| 7208 | Centerpoint Gas Franchise | 60,319 | 60,000 | 80,000 | 20,000 |
| 7209 | Comcast Cable | 193,728 | 240,000 | 240,000 | - |
| 7210 | Texas-New Mexico Power Franchise | 544,514 | 560,000 | 580,000 | 20,000 |
| 7503 | WASTE MANAGEMENT | 97,438 | 96,000 | 96,000 | - |
| TOTAL FRANCHISE FEES | | \$946,152 | \$996,000 | \$1,036,000 | \$40,000 |
| <u>LICENSES & PERMITS</u> | | | | | |
| 7301 | Alcohol & Beverage License | 2,940 | 3,400 | 3,400 | - |
| 7302 | Pawn Shop License | 200 | 100 | 100 | - |
| 7303 | Mobile Home Park License | 1,160 | 1,000 | 1,000 | - |
| 7305 | Electrical Contractor Registration | 62,637 | 21,300 | 21,300 | - |
| 7306 | Building Permits | 378,131 | 178,000 | 190,000 | 12,000 |
| 7307 | Mechanical Permits | 31,981 | 21,300 | 21,300 | - |
| 7308 | Re-Inspection Fees | 2,905 | 1,500 | 1,500 | - |
| 7309 | Plumbing Permits | 55,715 | 26,800 | 30,000 | 3,200 |
| 7310 | Mobile Home License | 5,300 | 2,400 | 2,400 | - |
| 7311 | Demolition Permits | 2,774 | 800 | 1,000 | 200 |
| 7312 | Fire Protection Permits | 9,159 | 7,300 | 7,300 | - |
| 7313 | Peddler/ Vendor Permits | 240 | 1,200 | 1,200 | - |
| 7315 | Drainage-Culvert Appl Fee | - | 18,800 | 18,800 | - |
| 7316 | Wrecker Permits | - | 600 | 600 | - |
| 7318 | Electrical Contractor Registration | 925 | 4,500 | 4,500 | - |
| 7320 | Mechanical Contractor Registration | 4,775 | 2,500 | 2,500 | - |
| 7321 | Alarm License & Fees | 5,280 | 10,700 | 8,800 | (1,900) |
| 7322 | Floodplain Dev. Permit | - | 100 | 100 | - |
| 7323 | Storm Water Permits & Inspections | 4,945 | 4,000 | 4,000 | - |
| 7325 | Coin Operated Machine Permits | 2,670 | 900 | 900 | - |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-------------------------------------|------------------------------------|----------------------------|---|----------------------------|---------------------------------|
| 7326 | Professional Services- Reimb. Fees | 1,800 | - | - | - |
| 7327 | Ambulance Service Permits | - | 1,500 | 1,500 | - |
| 7331 | General Contractor License | 23,900 | 8,500 | 8,500 | - |
| 7340 | Tree Removal Fee | 8,110 | 10,900 | 10,900 | - |
| 7341 | Zoning Sign Fees | 15,718 | 13,000 | 13,000 | - |
| 7342 | Other Business Permits | 7,758 | 11,700 | 10,000 | (1,700) |
| 7343 | Zoning Sign Fees | 450 | 500 | 500 | - |
| 7346 | Code Compliance Fees | 27,548 | 27,500 | 27,500 | - |
| TOTAL LICENSES & PERMITS | | \$657,020 | \$380,800 | \$392,600 | \$11,800 |
| COURT FINES & FEES | | | | | |
| 7401 | Court Fee | 720,538 | 735,200 | 544,300 | (190,900) |
| 7402 | Warrant Fee | 65,307 | 89,000 | 55,100 | (33,900) |
| 7403 | Court Tax Fees | 20,471 | 24,800 | 11,500 | (13,300) |
| 7407 | Bond Forfeiture Fees | 6,721 | 6,400 | - | (6,400) |
| TOTAL COURT FINES & FEES | | \$813,036 | \$855,400 | \$610,900 | (\$244,500) |
| CHARGES FOR SERVICE | | | | | |
| 7629 | Ambulance Service Charges | 367,544 | 446,000 | 446,000 | - |
| TOTAL CHARGES FOR SERVICE | | \$367,544 | \$446,000 | 446,000 | \$0 |
| MISCELLANEOUS INCOME | | | | | |
| 7601 | Accident Report Fees | 1,940 | 1,500 | 1,500 | - |
| 7603 | Miscellaneous Income | 20,483 | 10,000 | 10,000 | - |
| 7607 | Inmate Phone Commissions | 308 | 400 | 400 | - |
| 7609 | Law Enforcement | 2,484 | - | - | - |
| 7610 | CC Conveience Fee | 16,121 | 15,900 | 16,000 | 100 |
| 7611 | Library Fines & Fees | 12,525 | 14,200 | 14,200 | - |
| 7614 | Fingerprinting Fee | 840 | 600 | 600 | - |
| 7617 | Auction Proceeds | 315 | - | - | - |
| 7618 | Insurance Claims | - | - | - | - |
| 7621 | Interest Income | 47,080 | 30,000 | 30,000 | - |
| 7628 | WCID #1 Fuel Equipment | 651 | 800 | 800 | - |
| 7630 | EMS Private Donations | 34,584 | - | - | - |
| 7717 | Library Donations | 50 | - | - | - |
| TOTAL MISCELLANEOUS INCOME | | \$137,380 | \$73,400 | \$73,500 | \$100 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES

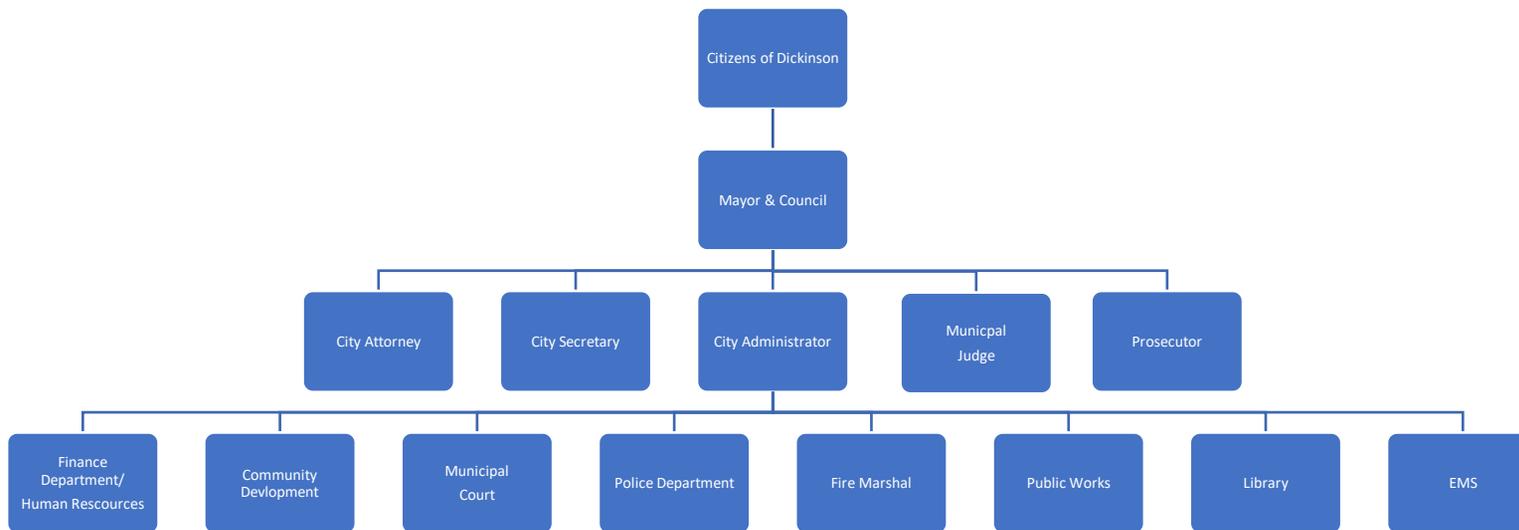
| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---|--------------------------------|----------------------------|---|----------------------------|---------------------------------|
| <u>INTERGOVERNMENTAL INCOME</u> | | | | | |
| 7711 | Contract for Jail Services | 12,020 | 12,000 | 12,000 | - |
| 7726 | Transfer from DEDC | 32,333 | 32,300 | 32,300 | - |
| 7728 | Transfer in from DMD No. 1 | 465,800 | 623,700 | 150,000 | (473,700) |
| 7631 | Emergency Service County Fee | 162,000 | 162,000 | 162,000 | - |
| 7633 | Texas HHSC Reimb. | 124,197 | 142,400 | 142,400 | - |
| 7700 | Bulletproof Vests Grant | 4,298 | 8,700 | 8,700 | - |
| 7702 | Federal E.M.P.G Grant | 35,792 | 30,000 | 30,000 | - |
| 7725 | Admin - Ambulance DHS Football | 2,250 | 2,300 | 2,300 | - |
| 7742 | Transfer in from BAS | 228,233 | - | - | - |
| 7754 | Misc. Library Grant | 5,000 | - | - | - |
| 7755 | Grant Proceeds | - | 2,000,000 | - | (2,000,000) |
| TOTAL INTERGOVERNMENTAL INCOME | | \$1,071,923 | \$3,013,400 | \$539,700 | (\$2,473,700) |
| <u>TRANSFERS & OTHER FINANCING SOURCES</u> | | | | | |
| 7718 | Transfer in from PID #1 | 15,000 | 15,000 | 15,000 | - |
| TOTAL TRANSFERS & OTHER FINANCING SOURCES | | \$15,000 | \$15,000 | \$15,000 | \$0 |
| TOTAL GENERAL FUND REVENUES | | \$14,579,651 | \$16,303,504 | \$14,048,000 | (\$2,255,504) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES SUMMARY

OVERVIEW

The General Fund accounts for the major City departments: Administration, Finance, Community Development, Municipal Court, Police Department, Fire Marshal, Emergency Management, Public Works, Information Technology, Library, Emergency Medical Services, and Government-Wide and Contractual Services. The difference between the General Fund and other governmental funds is that the revenues in the General Fund are not earmarked for a specific operation or function. Instead, the funds can be used to carry out any of the general governmental functions of the City. Major expenditures from the General Fund include salaries and benefits and various operation expenditures.

| EXPENDITURES | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------------|----------------------------|---|----------------------------|---------------------------------|
| <u>DEPARTMENT SUMMARY</u> | | | | |
| Administration | 426,347 | 478,200 | 591,550 | 113,350 |
| Finance | 286,101 | 276,600 | 343,350 | 66,750 |
| Community Development | 493,896 | 536,600 | 611,700 | 75,100 |
| Municipal Court | 325,440 | 339,600 | 348,600 | 9,000 |
| Police Department | 3,974,094 | 4,471,900 | 4,605,030 | 133,130 |
| Fire Marshal | 161,419 | 195,500 | 168,820 | (26,680) |
| Emergency Management | 164,825 | 192,200 | 119,200 | (73,000) |
| Public Works | 585,336 | 2,125,100 | 1,182,600 | (942,500) |
| Information Technology | 345,919 | 438,100 | 460,100 | 22,000 |
| Library | 326,828 | 419,100 | 419,550 | 450 |
| EMS | 1,031,487 | 1,004,800 | 1,401,700 | 396,900 |
| Economic Development | 4,176,254 | 3,937,500 | 3,969,500 | 32,000 |
| City-Wide Services | 5,203,840 | 2,129,500 | 939,120 | (1,190,380) |
| General Fund Transfers | 16,151 | 23,800 | 31,610 | 7,810 |
| TOTAL EXPENDITURES | \$17,517,938 | \$16,568,500 | \$15,192,430 | (\$1,376,070) |



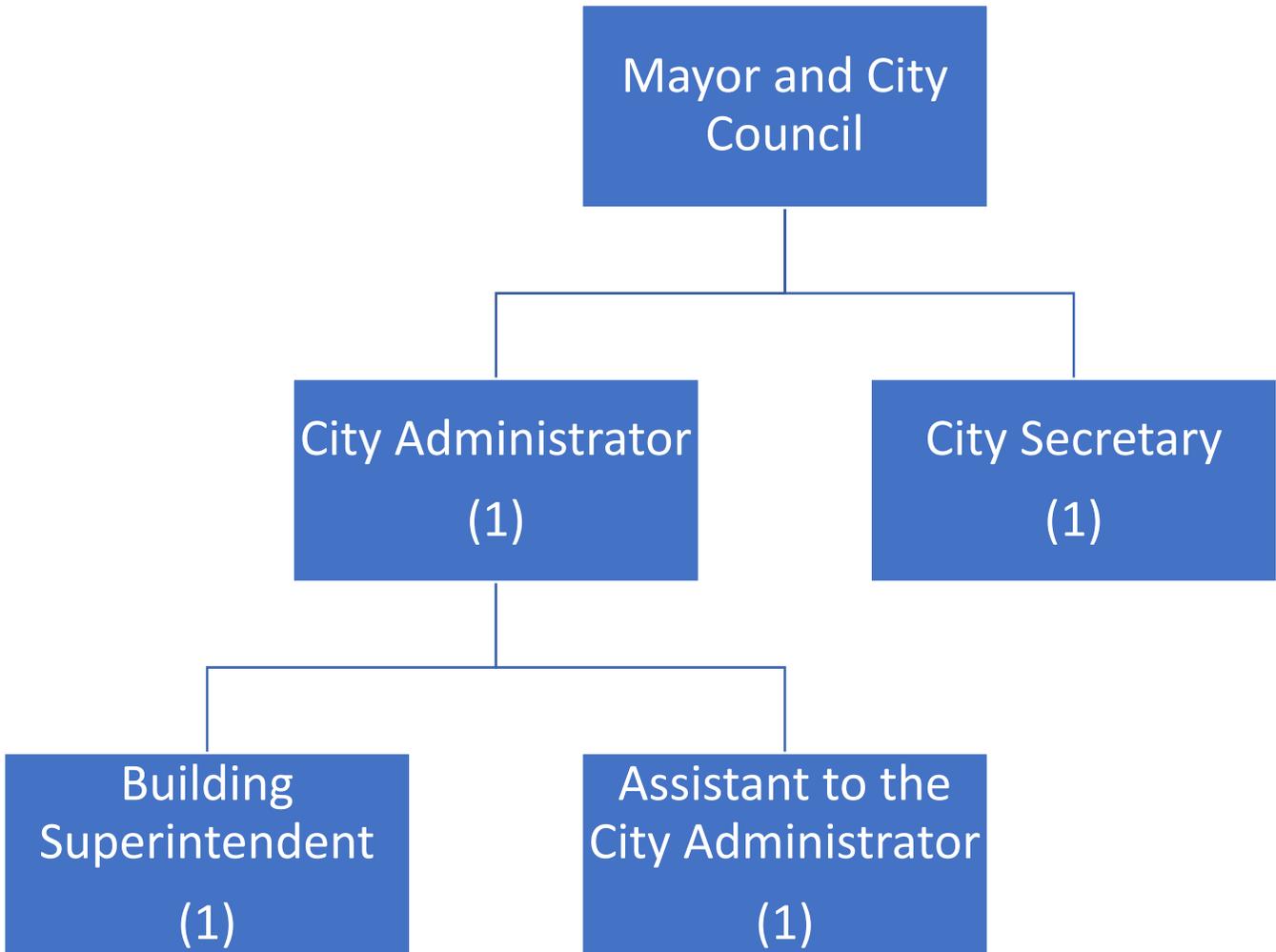
CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
ADMINISTRATION: DEPARTMENT 01

DEPARTMENT MISSION & OVERVIEW

The Administration Department is composed of the City Administrator, City Secretary, and Assistant to the City Administrator and the Building Superintendent. The department is responsible for the implementation of City Council policies, managing the City’s daily operations, records management, elections, transportation, economic Development, intergovernmental relations, and overseeing department heads in the administration and implementation of policies, programs, and ordinances. The department is also responsible for making recommendations to Council regarding programs and policies and developing methods to ensure the effective and efficient operation of City services. The City Administrator also serves as Executive Director of Dickinson Management District No. 1 and provides services to the Fair Housing Work Group, Dickinson Education Finance Corporation and Bayou Animal Services Corporation.

| PERSONNEL COUNTS | FY 17-18 | FY 18-19 | FY 19-20 |
|-------------------------------------|-----------------|------------------------|-----------------|
| | ACTUAL | ORIGINAL BUDGET | BUDGET |
| City Administrator | 1.0 | 1.0 | 1.0 |
| City Secretary | 1.0 | 1.0 | 1.0 |
| Building Superintendent | 1.0 | 1.0 | 1.0 |
| Assistant to the City Administrator | 1.0 | 1.0 | 1.0 |
| TOTAL FTE | 4.0 | 4.0 | 4.0 |

General Fund Administration -01



FTE = 4

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUE AND EXPENDITURES
ADMINISTRATION: DEPARTMENT 01

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-----------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>REVENUE SUMMARY</u> | | | | | |
| LICENSES | 2,940 | 2,466 | 3,400 | 3,400 | 0 |
| TOTAL REVENUE | \$2,940 | \$2,466 | \$3,400 | \$3,400 | \$0 |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| SALARY & BENEFITS | 258,727 | 330,568 | 308,800 | 421,150 | 112,350 |
| SUPPLIES | 7,276 | 8,282 | 10,600 | 10,600 | - |
| MAINTENANCE | 21,845 | 17,643 | 24,000 | 24,000 | - |
| OPERATIONAL EXPENSES | 122,800 | 112,569 | 132,400 | 133,400 | 1,000 |
| CONTRACT SERVICES | 11,147 | 29,844 | - | - | - |
| CAPITAL | 4,553 | 716 | 2,400 | 2,400 | - |
| TOTAL EXPENDITURES | \$426,347 | \$499,622 | \$478,200 | \$591,550 | \$113,350 |
| DEPARTMENT NET | (\$423,407) | (\$497,156) | (\$474,800) | (\$588,150) | (\$113,350) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATION: DEPARTMENT 01

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--------------------------------------|---------------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | FTE Base Salary | 204,158 | 240,059 | 237,800 | 328,800 | 91,000 |
| 8102 | Overtime | - | 3,057 | - | - | - |
| 8105 | Vehicle Allowance | 3,250 | 5,400 | 6,000 | 6,000 | - |
| 8109 | Housing Allowance | 9,500 | 17,524 | - | - | - |
| 8110 | Cell Phone Allowance | - | - | 1,200 | 2,500 | 1,300 |
| 8113 | Certification/Edu. Pay | 3,339 | 3,931 | 5,000 | 3,000 | (2,000) |
| 8114 | Longevity Pay | 545 | 906 | 600 | 600 | - |
| 8150 | FICA Tax | 25 | - | - | - | - |
| 8151 | Payroll Tax | 3,044 | 3,685 | 3,600 | 5,000 | 1,400 |
| 8152 | Unemployment Tax | 530 | - | 500 | 350 | (150) |
| 8153 | Retirement (TMRS) | 20,332 | 24,614 | 23,100 | 29,400 | 6,300 |
| 8155 | Employee Group Insurance | 13,535 | 30,887 | 30,500 | 44,000 | 13,500 |
| 8156 | Worker's Comp. Insurance | 469 | 505 | 500 | 1,500 | 1,000 |
| TOTAL SALARY & BENEFITS | | \$258,727 | \$330,568 | \$308,800 | \$421,150 | \$112,350 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8203 | Building & Kitchen Supplies | 2,888 | 3,912 | 3,500 | 3,500 | - |
| 8210 | Office Supplies & Postage | 4,388 | 4,313 | 6,800 | 6,800 | - |
| 8213 | Uniforms & Apparel | - | 58 | 300 | 300 | - |
| TOTAL SUPPLIES | | \$7,276 | \$8,282 | \$10,600 | \$10,600 | \$0 |
| <u>MAINTENANCE</u> | | | | | | |
| 8301 | Building & Property Maintenance | 21,845 | 17,643 | 24,000 | 24,000 | - |
| TOTAL MAINTENANCE | | \$21,845 | \$17,643 | \$24,000 | \$24,000 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8401 | Advertising & Legal Notices | 12,239 | 13,493 | 12,300 | 12,300 | - |
| 8402 | Travel & Training - Staff | 11,070 | 6,960 | 9,500 | 9,500 | - |
| 8403 | Dues/Subscriptions/Books | 9,229 | 11,496 | 11,400 | 11,400 | - |
| 8404 | Election | - | 17,793 | 4,400 | 4,400 | - |
| 8407 | Communications - Phones | 5,742 | 5,553 | 5,000 | 5,000 | - |
| 8417 | Utilities - Gas, Electric & Water | 40,737 | 29,532 | 58,900 | 58,900 | - |
| 8422 | Employee Physical & Drug Testing | 5,093 | 6,901 | 6,200 | 6,200 | - |
| 8429 | Conference & Travel - Mayor | 5,008 | 4,062 | 2,000 | 3,000 | 1,000 |
| 8431 | Conference & Travel - Council | 1,066 | 1,280 | 2,800 | 2,800 | - |
| 8441 | Local Meeting - Mayor & Council | 3,062 | 1,162 | 3,200 | 3,200 | - |
| 8443 | City Special Events | 5,487 | 9,719 | 6,700 | 6,700 | - |
| 8445 | Special Projects - City Administrator | 24,068 | 4,618 | 10,000 | 10,000 | - |
| TOTAL OPERATIONAL EXPENSES | | \$122,800 | \$112,569 | \$132,400 | \$133,400 | \$1,000 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8527 | Contract Services | 11,147 | 29,844 | - | - | - |
| TOTAL CONTRACT SERVICES | | \$11,147 | \$29,844 | \$0 | \$0 | \$0 |
| <u>CAPITAL</u> | | | | | | |
| 01-8602-01-86 | Computer Eqpt. & Software | - | 1,321 | - | - | - |
| 01-8615-01-86 | Code/Ordinances - Codification | 4,553 | 716 | 2,400 | 2,400 | - |
| TOTAL CAPITAL | | \$4,553 | \$716 | \$2,400 | \$2,400 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$167,621 | \$169,054 | \$169,400 | \$170,400 | \$1,000 |
| TOTAL DEPARTMENT EXPENDITURES | | \$426,347 | \$499,622 | \$478,200 | \$591,550 | \$113,350 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02

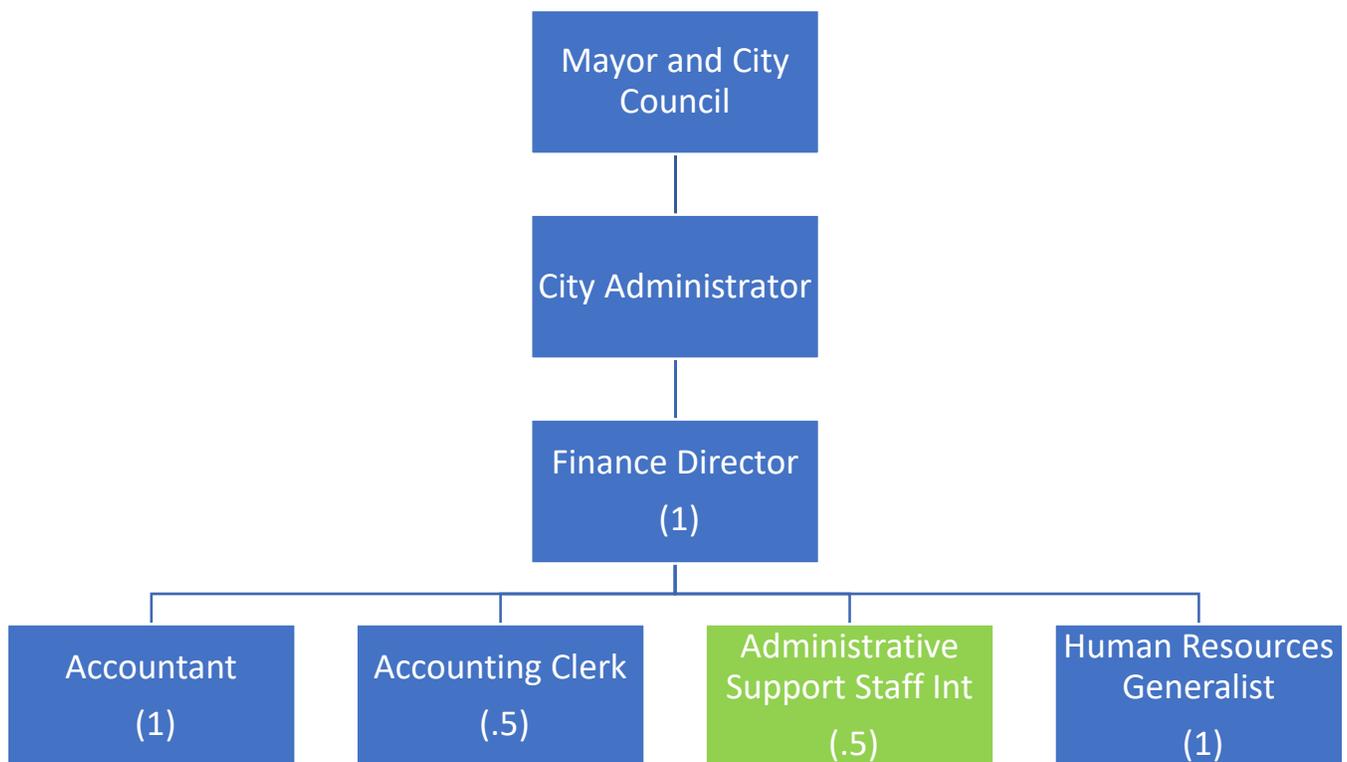
DEPARTMENT MISSION & OVERVIEW

The Finance Department is composed of a Chief Financial Officer, an Accountant, a full-time Administrative Services Coordinator dedicated to Payroll/HR and a part-time Administrative Services Coordinator. The department is for monitoring the City's finances, providing timely financial information and the City's accounting services, processing payments, performing the human resources function, providing grants management and enforcing the City's financial, purchasing, and personnel policies. In addition, the department also monitors the City's debts and investments, manages the City's annual budgeting process, and performs financial forecasts and analysis for the City. The department also provides support services to the Dickinson Economic Development Corporation, Dickinson Education Finance Corporation, Bayou Animal Services Corporation, and Dickinson Management District No. 1.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|------------------------------|----------------------------|---|----------------------------|
| Finance Director | 1.0 | 1.0 | 1.0 |
| Human Resource Generalist | 1.0 | 1.0 | 1.0 |
| Accountant | - | - | 1.0 |
| Administrative Support Staff | - | - | 0.5 |
| Accounting Clerk | 1.5 | 2.0 | 0.5 |
| TOTAL FTE | 3.5 | 4.0 | 4.0 |

General Fund

Finance -02



FTE = 4

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
FINANCE: DEPARTMENT 02

| EXPENDITURE SUMMARY | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| SALARY & BENEFITS | 241,449 | 188,301 | 262,200 | 318,950 | 56,750 |
| SUPPLIES | 2,861 | 4,104 | 4,800 | 4,800 | - |
| OPERATIONAL EXPENSES | 8,546 | 12,101 | 9,600 | 9,600 | - |
| CONTRACT SERVICES | 33,245 | 24,205 | - | 10,000 | 10,000 |
| TOTAL EXPENDITURES | \$286,101 | \$228,711 | \$276,600 | \$343,350 | \$66,750 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ DECREASE |
|--------------------------------------|---------------------------------|--------------------|------------------------|--------------------------------|--------------------|-----------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 184,730 | 136,870 | 188,700 | 208,000 | 19,300 |
| 8102 | Overtime Pay | - | - | - | - | - |
| 8103 | Natural Disaster Pay | - | - | - | - | - |
| 8104 | PTE Base Salary | - | 9,256 | 15,500 | 45,500 | 30,000 |
| 8110 | Cell Phone Allowance | 938 | 540 | 900 | 900 | 0 |
| 8113 | Certification/Education Pay | 4,112 | 2,571 | 3,700 | 4,500 | 800 |
| 8114 | Longevity Pay | 160 | 542 | 200 | 200 | - |
| 8150 | FICA Tax | 649 | 538 | 1,000 | 2,800 | 1,800 |
| 8151 | Payroll Tax | 2,693 | 2,090 | 3,000 | 3,700 | 700 |
| 8152 | Unemployment Tax | 794 | 150 | 700 | 850 | 150 |
| 8153 | Retirement (TMRS) | 17,246 | 13,617 | 17,800 | 18,600 | 800 |
| 8155 | Employee Group Insurance | 29,770 | 21,707 | 30,300 | 33,000 | 2,700 |
| 8156 | Worker's Compensation Insurance | 358 | 421 | 400 | 900 | 500 |
| TOTAL SALARY & BENEFITS | | \$241,449 | \$188,301 | \$262,200 | \$318,950 | \$56,750 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8210 | Office Supplies & Postage | 2,861 | 4,104 | 4,800 | 4,800 | - |
| TOTAL SUPPLIES | | \$2,861 | \$4,104 | \$4,800 | \$4,800 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | 5,960 | 7,907 | 6,600 | 6,600 | - |
| 8403 | Dues/Subscriptions/Books | 2,413 | 3,421 | 3,000 | 3,000 | - |
| 8409 | Shortage/ Overage | 174 | 728 | - | - | - |
| 8442 | Bank Charges | - | 45 | - | - | - |
| TOTAL OPERATIONAL EXPENSES | | \$8,546 | \$12,101 | \$9,600 | \$9,600 | \$0 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8527 | Contract Services | 33,245 | 24,205 | - | 10,000 | 10,000 |
| TOTAL CONTRACT SERVICES | | \$33,245 | \$24,205 | \$0 | \$10,000 | \$10,000 |
| <u>CAPITAL</u> | | | | | | |
| 01-8602-02-86 | Computer Software | - | - | - | - | - |
| TOTAL CAPITAL | | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$44,652 | \$40,410 | \$14,400 | \$24,400 | (\$10,000) |
| TOTAL DEPARTMENT EXPENDITURES | | \$286,101 | \$228,711 | \$276,600 | \$343,350 | \$66,750 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
COMMUNITY DEVELOPMENT: DEPARTMENT 03

DEPARTMENT MISSION & OVERVIEW

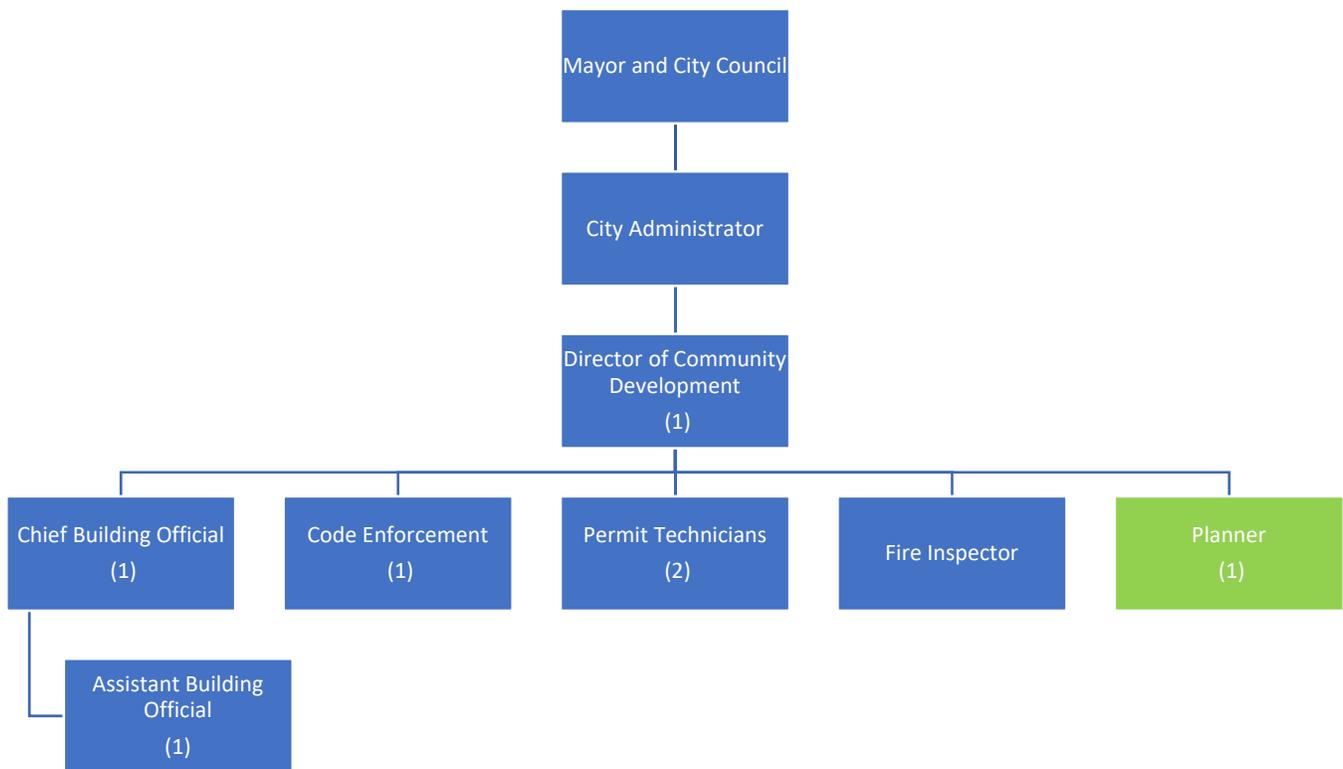
The Community Development Department is composed of the Community Development Director, Building Official, 1 Code Compliance Officers, and 2 Permit Technicians and 1 Fire Inspector. The department is responsible for the development services of the city including issuing commercial and residential permits and licenses, reviewing site plans, conducting inspections, enforcing the city's zoning requirements and codes, enforcing the signage and nuisance abatement ordinances of the city, and land planning. The Staff also provides support services for the Planning and Zoning Commission, the Building Standards Commission, and the Board of Adjustments.

The mission of Community Development is to ensure safe, high-quality development and construction through a streamlined permit and inspection process while preserving the integrity of residential and commercial developments through consistent and proactive code enforcement procedures.

| PERSONNEL COUNTS | FY 17-18 | FY 18-19 | FY 19-20 |
|-----------------------------------|-----------------|------------------------|-----------------|
| | ACTUAL | ORIGINAL BUDGET | BUDGET |
| Director of Community Development | 1.0 | 1.0 | 1.0 |
| Chief Building Official | 1.0 | 1.0 | 1.0 |
| Assistant Building Official | 1.0 | 1.0 | 1.0 |
| Code Compliance Officer | 1.0 | 1.0 | 1.0 |
| Permit Technicians | 2.0 | 2.0 | 2.0 |
| Planner | - | 1.0 | 1.0 |
| TOTAL FTE | 6.0 | 7.0 | 7.0 |

General Fund

Community Development -03



FTE = 7

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES AND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-----------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>REVENUE SUMMARY</u> | | | | | |
| LICENSES | 30,560 | 15,702 | 12,000 | 12,000 | - |
| PERMITS | 556,010 | 430,498 | 273,400 | 286,100 | 12,700 |
| FEEES | 56,531 | 69,793 | 53,400 | 42,700 | (10,700) |
| REGISTRATION | 5,700 | 3,150 | 7,000 | 7,000 | - |
| TOTAL REVENUE | \$648,801 | \$519,143 | \$345,800 | \$347,800 | \$2,000 |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| SALARY & BENEFITS | 384,980 | 356,030 | 444,000 | 519,100 | 75,100 |
| SUPPLIES | 9,899 | 7,808 | 12,400 | 12,400 | - |
| MAINTENANCE | 25,685 | 23,566 | 24,000 | 24,000 | - |
| OPERATIONAL EXPENSES | 42,191 | 41,352 | 49,500 | 49,500 | - |
| CONTRACT SERVICES | 31,142 | 34,933 | 6,700 | 6,700 | - |
| TOTAL EXPENDITURES | \$493,896 | \$463,689 | \$536,600 | \$611,700 | \$75,100 |
| DEPARTMENT NET | \$154,905 | \$55,454 | (\$190,800) | (\$263,900) | \$77,100 |

MAJOR GOALS FOR FY 2019-2020

- * Review Land Use Map/ Chapter of the Comprehensive Plan to implement needed flexibility in new land use categories and eventual Zoning District changes associated with the adopted Land Use changes.
- * Implement new software for permit and code enforcement staff.
- * Implement more efficiency in the department by weeding out excess paper usage and use Laserfiche to catalog all new permits and licenses for meeting necessary retention timelines.
- * Complete inspections with results of said inspections in the field to save staff time at the end of the day.

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--------------------------------------|-------------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 288,236 | 265,345 | 331,800 | 390,000 | 58,200 |
| 8102 | Overtime Pay | 929 | 747 | 2,000 | 1,000 | (1,000) |
| 8110 | Cell Phone Allowance | 1,813 | 1,566 | 2,200 | 2,200 | 0 |
| 8113 | Certification/Education Pay | 5,448 | 4,920 | 6,900 | 4,500 | (2,400) |
| 8114 | Longevity Pay | 1,435 | 2,112 | 1,700 | 1,800 | 100 |
| 8150 | FICA Tax | - | - | 100 | 100 | - |
| 8151 | Payroll Tax | 4,303 | 3,976 | 5,000 | 5,700 | 700 |
| 8152 | Unemployment Tax | 1,088 | - | 1,000 | 1,200 | 200 |
| 8153 | Retirement (TMRS) | 28,602 | 26,529 | 31,600 | 34,800 | 3,200 |
| 8155 | Employee Group Insurance | 51,906 | 46,927 | 60,300 | 76,000 | 15,700 |
| 8156 | Worker's Compensation Insurance | 1,220 | 3,907 | 1,400 | 1,800 | 400 |
| TOTAL SALARY & BENEFITS | | \$384,980 | \$356,030 | \$444,000 | \$519,100 | \$75,100 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8204 | Fuel | 4,043 | 206 | 5,500 | 5,500 | - |
| 8210 | Office Supplies & Postage | 5,475 | 5,914 | 5,800 | 5,800 | - |
| 8211 | Shop Supplies & Small Tools | - | 9 | 100 | 100 | - |
| 8212 | Inspection/Enforcement Supplies | - | 1,109 | - | - | - |
| 8213 | Uniform & Apparel | 72 | - | - | - | - |
| 8215 | Zoning Enforcement Supplies | 310 | 570 | 1,000 | 1,000 | - |
| TOTAL SUPPLIES | | \$9,899 | \$7,808 | \$12,400 | \$12,400 | \$0 |
| <u>MAINTENANCE</u> | | | | | | |
| 8303 | Software Maintenance Contract | 23,369 | 20,986 | 22,400 | 22,400 | - |
| 8307 | Vehicle Maintenance | 2,316 | 2,579 | 1,600 | 1,600 | - |
| TOTAL MAINTENANCE | | \$25,685 | \$23,566 | \$24,000 | \$24,000 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | 1,762 | 2,237 | 5,200 | 5,200 | - |
| 8403 | Dues/Subscriptions/Books | 1,548 | 1,745 | 1,900 | 1,900 | - |
| 8407 | Communications - Pagers & Phones | 1,365 | 1,148 | 1,300 | 1,300 | - |
| 8409 | Shortage/Overage | (562) | 124 | - | - | - |
| 360 | Demolition | 38,078 | 36,098 | 37,100 | 37,100 | - |
| 8431 | Conf/ Travel-Council/Boards | - | - | 4,000 | 4,000 | - |
| TOTAL OPERATIONAL EXPENSES | | \$42,191 | \$41,352 | \$49,500 | \$49,500 | \$0 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8504 | Contract Inspection Services | 2,295 | 1,890 | 3,700 | 3,700 | - |
| 8524 | Professional Services - Engineering | 13,947 | 5,700 | 3,000 | 3,000 | - |
| 8527 | Contractual Services | 14,900 | 18,099 | - | - | - |
| 8544 | Litigation Services | - | 1,878 | - | - | - |
| 8552 | Forced Mowing | - | 7,366 | - | - | - |
| TOTAL CONTRACT SERVICES | | \$31,142 | \$34,933 | \$6,700 | \$6,700 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$108,917 | \$107,659 | \$92,600 | \$92,600 | \$0 |
| TOTAL DEPARTMENT EXPENDITURES | | \$493,896 | \$463,689 | \$536,600 | \$611,700 | \$75,100 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
MUNICIPAL COURT: DEPARTMENT 04

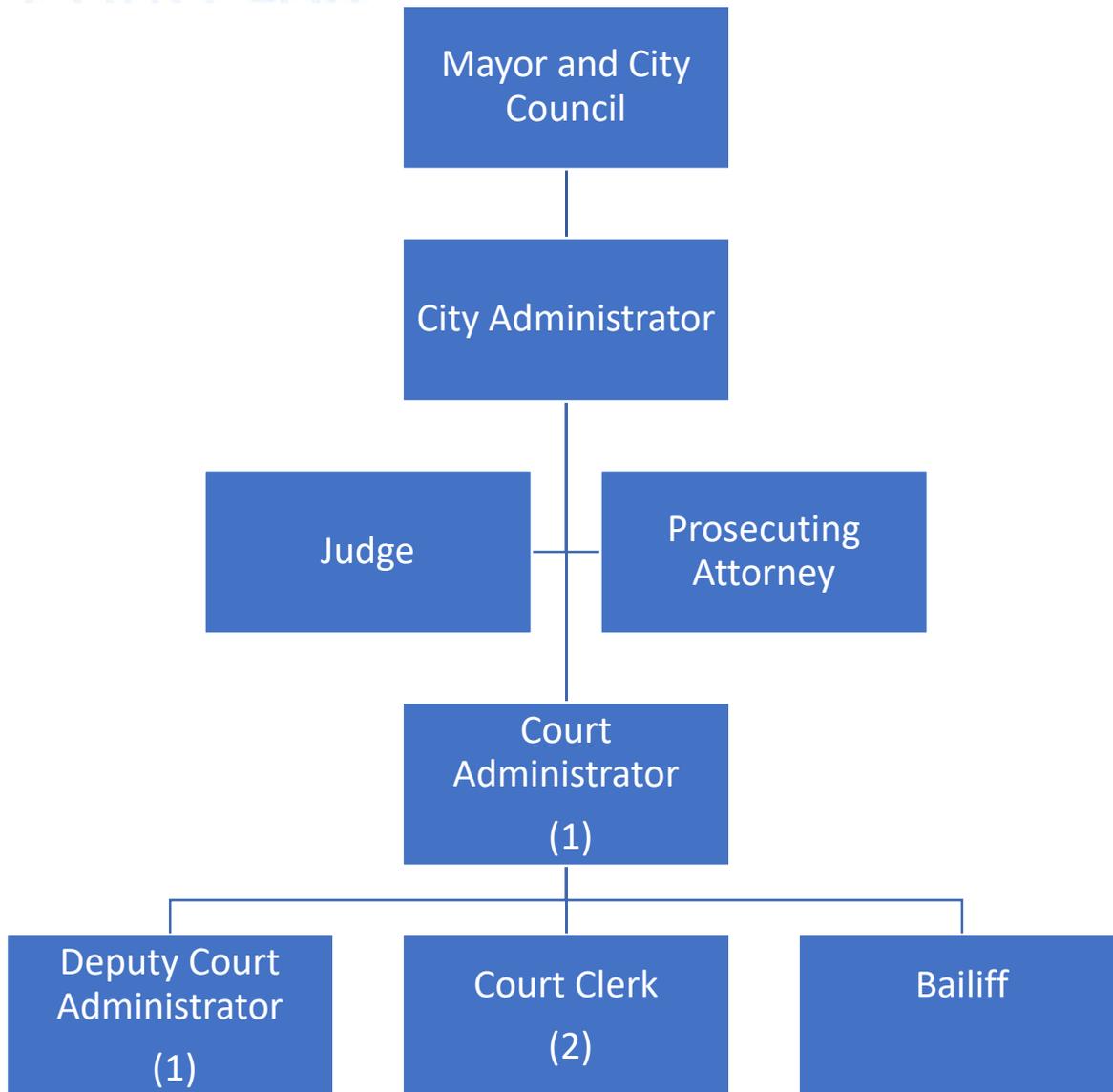
DEPARTMENT MISSION & OVERVIEW

The Municipal Court is composed of 1 Judge, 1 Prosecuting Attorney, 1 Court Administrator, 1 Deputy Court Administrator, 2 Court Clerks and 1 Bailiff. Dickinson Municipal Court's primary function is to process all Class C Criminal charges filed by the Dickinson Police Department, Texas Department of Public Safety, Animal Control, Fire Marshal, and Code Enforcement Officers alleged to have occurred within the territorial limits of the City of Dickinson. The mission of the Municipal Courts to provide efficient, effective, and impartial services in the promotion of justice through facilitation and timely disposition of cases with prompt and courteous service.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 | FY 19-20 Budget |
|----------------------------|----------------------------|----------------------------|----------------------------|
| | | ORIGINAL BUDGET | |
| Court Administrator | 1.0 | 1.0 | 1.0 |
| Deputy Court Administrator | 1.0 | 1.0 | 1.0 |
| Court Clerk Entry Level | 2.0 | 2.0 | 2.0 |
| TOTAL FTE | 4.0 | 4.0 | 4.0 |

General Fund

Court -04



FTE = 4

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GERNERAL FUND REVENUES AND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-----------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>REVENUE SUMMARY</u> | | | | | |
| FINES | 720,538 | 467,715 | 735,200 | 544,260 | (190,940) |
| FEES | 92,499 | 56,431 | 120,200 | 66,648 | (53,552) |
| TOTAL REVENUES | \$813,037 | \$524,146 | \$855,400 | \$610,908 | (\$244,492) |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| SALARY & BENEFITS | 228,602 | 234,573 | 260,600 | 269,600 | 9,000 |
| SUPPLIES | 10,841 | 8,706 | 10,400 | 10,400 | - |
| MAINTENANCE | 3,883 | 3,994 | 3,900 | 3,900 | - |
| OPERATIONAL EXPENSES | (362) | 350 | - | - | - |
| CONTRACT SERVICES | 82,477 | 50,684 | 64,700 | 64,700 | - |
| TOTAL EXPENDITURES | \$325,440 | 298,307 | \$339,600 | \$ 348,600 | \$9,000 |
| DEPARTMENT NET | \$487,597 | \$225,839 | \$515,800 | \$262,308 | (\$253,492) |

MAJOR GOALS FOR FY 2019-2020

* Assist the public regarding the repeal of the Driver Responsibility Program (DRP). Provide links, contact numbers and answer questions regarding what this repeal might mean to an individual's driving privileges.

* Update policy and procedures, standing orders and any related documents to make the Dickinson Municipal Court work more efficiently and productively.

**CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04**

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--------------------------------------|---------------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 170,976 | 174,358 | 194,000 | 199,000 | 5,000 |
| 8102 | Overtime Pay | 20 | - | - | - | - |
| 8110 | Cell Phone Allowance | 438 | 378 | 400 | 450 | 50 |
| 8113 | Certification/Education Pay | 983 | 885 | 1,000 | 1,000 | - |
| 8114 | Longevity Pay | 2,695 | 3,414 | 2,900 | 2,900 | - |
| 8150 | FICA | 0 | - | 0 | 100 | 100 |
| 8151 | Payroll Tax | 2,476 | 2,532 | 2,900 | 3,000 | 100 |
| 8152 | Unemployment Tax | 623 | 102 | 700 | 650 | (50) |
| 8153 | Retirement (TMRS) | 16,771 | 17,270 | 18,300 | 18,000 | (300) |
| 8155 | Employee Group Insurance | 33,293 | 35,235 | 40,000 | 43,500 | 3,500 |
| 8156 | Worker's Compensation Insurance | 327 | 400 | 400 | 1,000 | 600 |
| TOTAL SALARY & BENEFITS | | \$228,602 | \$234,573 | \$260,600 | \$269,600 | \$9,000 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8210 | Office Supplies & Postage | 10,841 | 8,706 | 10,400 | 10,400 | - |
| TOTAL SUPPLIES | | \$10,841 | \$8,706 | \$10,400 | \$10,400 | \$0 |
| <u>MAINTENANCE</u> | | | | | | |
| 8303 | S.E.T.C.I.C. Warrant Program | 3,883 | 3,994 | 3,900 | 3,900 | - |
| TOTAL MAINTENANCE | | \$3,883 | \$3,994 | \$3,900 | \$3,900 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8403 | Dues/ Subscriptions/ Books | 30 | - | - | - | - |
| 8409 | Shortage/Overage | (392) | 350 | - | - | - |
| TOTAL OPERATIONAL EXPENSES | | (\$362) | \$350 | \$0 | \$0 | \$0 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8513 | Municipal Judge Contract | 56,153 | 41,864 | 51,500 | 51,500 | - |
| 8519 | Municipal Court Prosecutor | 12,635 | 8,820 | 13,200 | 13,200 | - |
| 8527 | Contractual Services | 13,689 | - | - | - | - |
| TOTAL CONTRACT SERVICES | | \$82,477 | \$50,684 | \$64,700 | \$64,700 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$96,839 | \$63,735 | \$79,000 | \$79,000 | \$0 |
| TOTAL DEPARTMENT EXPENDITURES | | \$325,440 | \$298,307 | \$339,600 | \$348,600 | \$9,000 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

DEPARTMENT MISSION & OVERVIEW

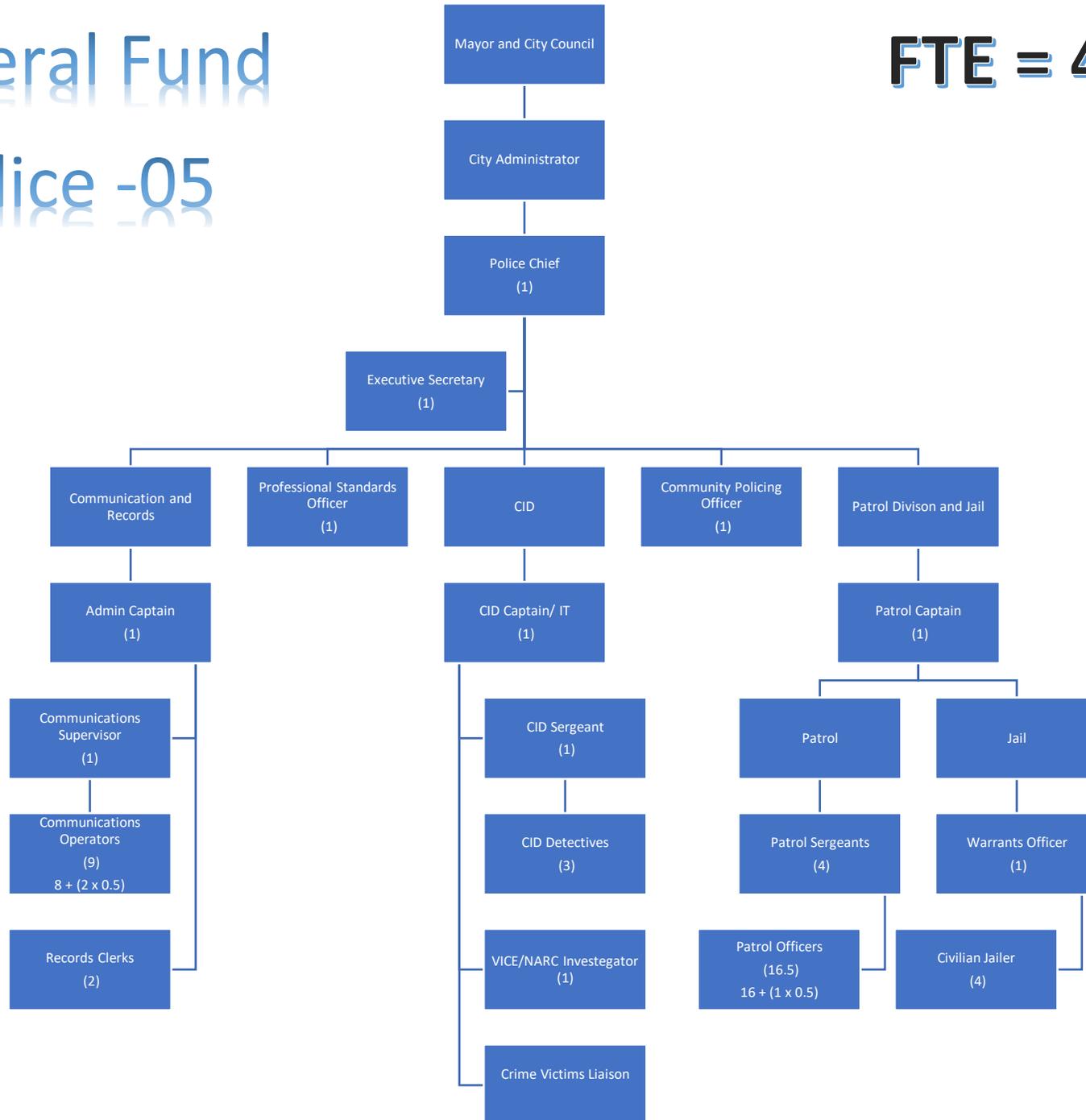
The Police Department is under the management of the Chief of Police, 3 Captains, and 1 Lieutenant. The Department is charged with enforcing all applicable laws, protecting the citizens against the criminal activities of others, and serving as a visible entity to the community, interacting with the public to facilitate the delivery of professional law enforcement services with understanding and compassion for citizens needs and concerns. The department is responsible for ensuring that Dickinson stays a safe and secure place to live.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|--------------------------------|----------------------------|---|----------------------------|
| Chief of Police | 0.7 | 0.7 | 1.0 |
| Admin Captain | 0.7 | 0.7 | 1.0 |
| CID Captain | 1.0 | 1.0 | 1.0 |
| Patrol Captain | 1.0 | 1.0 | 1.0 |
| Lieutenant | 1.0 | 1.0 | 1.0 |
| Communications Supervisor | 1.0 | 1.0 | 1.0 |
| CID Sergeant | 1.0 | 1.0 | 1.0 |
| Patrol Sergeant | 4.0 | 4.0 | 4.0 |
| CID Detectives | 5.5 | 5.5 | 3.0 |
| Patrol Officers | 16.0 | 16.0 | 16.5 |
| Warrant Officers | 1.0 | 1.0 | 1.0 |
| Professional Standards Officer | 1.0 | 1.0 | 1.0 |
| Community Policing Officer | 1.0 | 1.0 | 1.0 |
| Executive Secretary | 1.0 | 1.0 | 1.0 |
| Communications Operators | 10.0 | 10.0 | 9.0 |
| Records Clerk | 2.5 | 2.5 | 2.0 |
| Civillian Jailer | 3.5 | 3.5 | 4.0 |
| TOTAL FTE | 51.9 | 51.9 | 49.5 |

General Fund

Police -05

FTE = 49.5



**CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES AND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05**

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------|------------------------|--------------------------------|----------------------|-------------------------|
| REVENUE SUMMARY | | | | | |
| FEE | 2,780 | 2,885 | 2,100 | 2,100 | - |
| PERMITS | - | 1,080 | 600 | 600 | - |
| INMATE PHONE COMMISSIONS | 308 | 88 | 400 | 400 | - |
| CONTRACT FOR JAIL SERVICES | 12,020 | 11,280 | 12,000 | 12,000 | - |
| TRANSFER FROM DMD #1 | - | - | - | 150,000 | 150,000 |
| INTROGOVERNMENTAL | 36,220 | 8,468 | 38,700 | 38,700 | - |
| TOTAL REVENUES | \$51,328 | \$23,801 | \$53,800 | \$203,800 | \$150,000 |
| EXPENDITURE SUMMARY | | | | | |
| SALARY & BENEFITS | 3,608,632 | 3,274,007 | 3,809,100 | 4,030,600 | 221,500 |
| SUPPLIES | 147,337 | 88,803 | 173,400 | 172,130 | (1,270) |
| MAINTENANCE | 95,722 | 61,971 | 72,800 | 70,800 | (2,000) |
| OPERATIONAL EXPENSES | 71,991 | 61,705 | 105,100 | 105,100 | - |
| CONTRACT SERVICES | 21,050 | 29,365 | 28,500 | 30,650 | 2,150 |
| CAPITAL | 7,490 | 248,791 | 257,700 | 160,550 | (97,150) |
| INSURANCE | 21,873 | 33,749 | 25,300 | 25,300 | - |
| TOTAL EXPENDITURES | \$3,974,094 | \$3,798,390 | \$4,471,900 | \$4,595,130 | \$123,230 |
| DEPARTMENT NET | (\$3,922,766) | (\$3,774,590) | (\$4,418,100) | (\$4,391,330) | \$26,770 |

SPECIAL REVENUE: FEDERAL SEIZED FUND 11

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 18-19 BUDGET | INCREASE/ (DECREASE) |
|--|---------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$167,890 | \$282,462 | \$282,462 | \$154,237 | |
| REVENUE | | | | | | |
| 7513 | Awarded Fed. Seized Funds | 118,962 | 64,364 | - | - | - |
| 7603 | Misc. Income | 33,120 | 0 | - | - | - |
| 7621 | Intrest Income | 618 | 762 | 200 | 200 | - |
| TOTAL REVENUE | | \$152,700 | \$65,125 | \$200 | \$200 | \$0 |
| TOTAL FUNDS AVAILABLE FOR APPROPR | | \$320,590 | \$347,587 | \$282,662 | \$154,437 | |
| EXPENDITURES | | | | | | |
| 8513 | Awarded Federal Expended | 38,128 | 193,350 | 131,400 | 100,000 | (41,000) |
| TOTAL EXPENDITURES | | \$38,128 | \$193,350 | \$131,400 | \$100,000 | (\$31,400) |
| ENDING FUND BALANCE | | \$282,462 | \$154,237 | \$151,262 | \$54,437 | |

MAJOR GOALS FOR FY 2019-2020

- * Reduce the number of Response to Resistance incidents by 1%
- * Reduce the number of Fleet Accident/Personal injury incidents by 1%
- * Reduce the number of Pursuits by 1%

CITY OF DICKINSON
FY 2019- 2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ DECREASE |
|-------------------------------------|---|--------------------|------------------------|--------------------------------|--------------------|-----------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | FTE Base Salary | 2,470,499 | 2,198,929 | 2,682,700 | 2,801,000 | 118,300 |
| 8102 | Overtime Pay | 143,129 | 188,774 | 130,000 | 155,000 | 25,000 |
| 8103 | Natural Disaster Pay | 6,674 | - | - | - | - |
| 8104 | PTE Base Salary | 106,264 | 95,195 | 31,200 | 99,000 | 67,800 |
| 8108 | Clothing Allowance | 3,900 | 3,900 | 3,900 | 3,900 | - |
| 8110 | Cell Phone Allowance | 6,665 | 4,958 | 6,600 | 6,600 | - |
| 8113 | Certification/Education Pay | 60,420 | 34,641 | 69,900 | 60,000 | (9,900) |
| 8114 | Longevity Pay | 27,084 | 39,097 | 29,600 | 40,000 | 10,400 |
| 8115 | Differential Pay | 8,629 | 7,284 | 9,000 | 21,000 | 12,000 |
| 8150 | FICA Tax | 31 | 1,032 | 4,100 | 6,100 | 2,000 |
| 8151 | Payroll Tax | 39,874 | 36,704 | 41,700 | 42,500 | 800 |
| 8152 | Unemployment Tax | 10,308 | 272 | 8,300 | 8,500 | 200 |
| 8153 | Retirement (TMRS) | 273,445 | 247,947 | 265,100 | 260,000 | (5,100) |
| 8155 | Employee Group Insurance | 413,792 | 363,872 | 486,300 | 486,300 | - |
| 8156 | Worker's Compensation Insurance | 37,918 | 51,402 | 40,700 | 40,700 | - |
| TOTAL SALARY & BENEFITS | | \$3,608,632 | \$3,274,007 | \$3,809,100 | \$4,030,600 | \$221,500 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8202 | Video/Photo Processing Supplies | 690 | 360 | 500 | 400 | (100) |
| 8203 | Kitchen Supplies | 2,224 | 3,240 | 2,700 | 2,350 | (350) |
| 8204 | Fuel | 102,418 | 47,522 | 115,000 | 115,000 | - |
| 8205 | Fire & Safety Equipment | 2,788 | 840 | 4,500 | 4,150 | (350) |
| 8206 | Investigational Supplies | (1,455) | 5,837 | 6,400 | 6,400 | - |
| 8207 | Janitorial Supplies | 1,827 | 2,265 | 2,700 | 2,700 | - |
| 8210 | Office Supplies & Postage | 16,806 | 10,579 | 18,800 | 18,330 | (470) |
| 8213 | Uniform & Apparel | 20,743 | 14,312 | 19,100 | 19,100 | - |
| 8216 | Certificates & Awards | 1,017 | 2,201 | 2,200 | 2,200 | - |
| 8217 | Radio Suppies | 277 | 1,646 | 1,500 | 1,500 | - |
| TOTAL SUPPLIES | | \$147,337 | \$88,803 | \$173,400 | \$172,130 | (\$1,270) |
| <u>MAINTENANCE</u> | | | | | | |
| 8301 | Building & Property Maintenance | 23,488 | 12,854 | 19,200 | 19,200 | - |
| 8307 | Vehicle Maintenance | 60,815 | 39,019 | 42,100 | 42,100 | - |
| 8399 | Machine & Equipment Maintenance | 11,419 | 10,098 | 11,500 | 9,500 | (2,000) |
| TOTAL MAINTENANCE | | \$95,722 | \$61,971 | \$72,800 | \$70,800 | (\$2,000) |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8401 | Advertising & Legal Notices | - | - | 600 | 600 | - |
| 8402 | Travel & Training - Staff | 9,655 | 15,523 | 18,800 | 18,800 | - |
| 8403 | Dues/Subscriptions/Books | 2,824 | 2,587 | 2,800 | 2,800 | - |
| 8405 | Prisoner Support | 4,539 | 1,800 | 5,800 | 5,800 | - |
| 8407 | Communications - Pagers, Phones & Air Cards | 20,442 | 16,801 | 27,400 | 27,400 | - |
| 8417 | Utilities - Gas, Electric & Water | 25,060 | 14,582 | 37,400 | 37,400 | - |
| 8423 | Local Meetings & Luncheons | 258 | 176 | 200 | 200 | - |
| 8426 | K-9 Units | 2,970 | 4,213 | 6,500 | 6,500 | - |
| 8431 | Community Policing & DCPA | 6,243 | 6,023 | 5,600 | 5,600 | - |
| TOTAL OPERATIONAL EXPENSES | | \$71,991 | \$61,705 | \$105,100 | \$105,100 | \$0 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8501 | Law Enforcement Audit | 3,650 | 5,820 | 2,700 | 4,850 | 2,150 |
| 8512 | Janitorial Service Contract | 17,400 | 13,920 | 17,400 | 17,400 | - |
| 8527 | Contract Services - Connect CTY | - | 9,625 | 8,400 | 8,400 | - |
| TOTAL CONTRACT SERVICES | | \$21,050 | \$29,365 | \$28,500 | \$30,650 | \$2,150 |
| <u>CAPITAL</u> | | | | | | |
| 01-8660-05-86 | Vehicle Acquisition | - | 248,791 | 249,000 | 154,000 | (95,000) |
| 01-8604-05-86 | Furniture & Equipment | 1,690 | - | - | - | - |
| 01-8616-05-86 | Body Armor Vest | 5,800 | - | 8,700 | 6,550 | (2,150) |
| TOTAL CAPITAL | | \$7,490 | \$248,791 | \$257,700 | \$160,550 | (\$97,150) |
| <u>INSURANCE</u> | | | | | | |
| 8707 | Enforcement Insurance | 21,873 | 33,749 | 25,300 | 25,300 | - |
| TOTAL INSURANCE | | \$21,873 | \$33,749 | \$25,300 | \$25,300 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$365,462 | \$524,383 | \$662,800 | \$564,530 | (\$98,270) |
| TOTAL | | \$3,974,094 | \$3,798,390 | \$4,471,900 | \$4,595,130 | \$123,230 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
FIRE MARSHAL: DEPARTMENT 10

DEPARTMENT MISSION & OVERVIEW

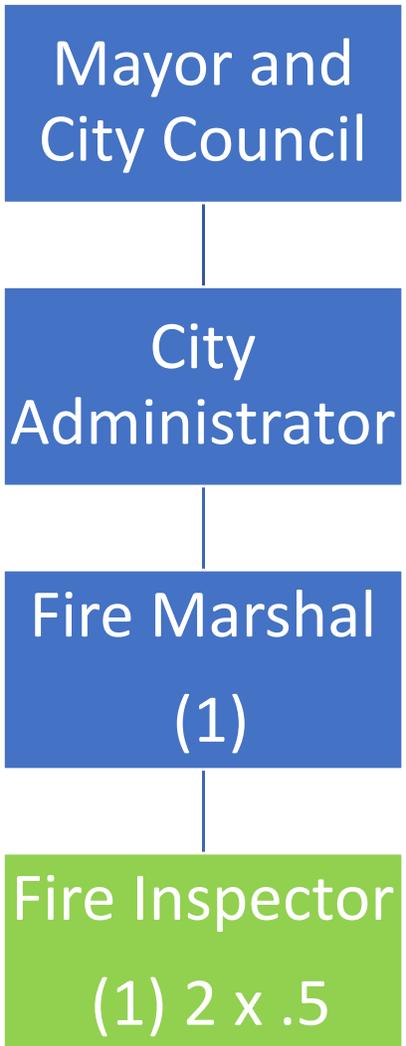
The Fire Marshal's Office is composed of the Fire Marshal and 2 PT Fire Inspectors. The department is responsible for enforcing the City's Ordinances and State laws regarding fire prevention and safety, conducting fire and life safety inspections of all commercial buildings, reviewing construction plans, and investigating the origin and cause of fires. Also, the department assists in code enforcement and emergency management.

The Fire Marshal's Office is committed to Fire & Life Safety of the citizens of and visitors to the City of Dickinson. It is our mission to prevent fires, loss of life and property through public education and enforcement. We serve the community with honesty, integrity, and respect; and are committed to professional law enforcement services while maintaining understanding and compassion for citizen needs and holding accountable those who have been found to commit the crime of Arson.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 | |
|-------------------------|----------------------------|----------------------------|----------------------------|
| | | ORIGINAL BUDGET | FY 19-20 BUDGET |
| Fire Marshal | 1.0 | 1.0 | 1.0 |
| Fire Inspector | 0.5 | 0.5 | 1.0 |
| TOTAL FTE | 1.5 | 1.5 | 2 |

General Fund

Fire Marshall -10



One of the two part-time inspectors is proposed

FTE = 2

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES & EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-----------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>REVENUE SUMMARY</u> | | | | | |
| FEES | 5,280 | 4,974 | 10,700 | 8,800 | (1,900) |
| TOTAL REVENUE | \$5,280 | \$4,974 | \$10,700 | \$8,800 | (\$1,900) |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| SALARY & BENEFITS | 149,597 | 75,842 | 170,400 | 149,620 | (20,780) |
| SUPPLIES | 4,115 | 1,101 | 10,600 | 6,700 | (3,900) |
| MAINTENANCE | 1,758 | 261 | 2,900 | 2,900 | - |
| OPERATIONAL EXPENSES | 4,309 | 1,614 | 7,900 | 7,600 | (300) |
| CAPITAL | - | - | 3,700 | 2,000 | (1,700) |
| INSURANCE | 1,640 | - | - | - | - |
| TOTAL EXPENDITURES | \$161,419 | \$78,818 | \$195,500 | \$168,820 | (\$26,680) |
| DEPARTMENT NET | (\$156,139) | (\$73,844) | (\$184,800) | (\$160,020) | (\$24,780) |

MAJOR GOALS FOR FY 2019-2020

- * Plan to increase Fire Inspection productivity and increase number of annual inspections completed.
- * Get new employee any additional training in order to perform job efficiently.
- * Increase scope of Fire Prevention Week program.
- * Reorganize and plan Smoke Detector Program in conjunction with DVFD.
- * Develop new arrest, search, and seizure SOP's for Arson Investigations.

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--------------------------------------|----------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 102,734 | 50,838 | 116,500 | 69,100 | (47,400) |
| 8102 | Overtime Pay | 1,878 | 785 | - | - | - |
| 8103 | National Disaster Pay | - | - | - | - | - |
| 8104 | PTE Base Salary | 5,924 | 5,188 | 13,300 | 48,500 | 35,200 |
| 8110 | Cell Phone Allowance | 1,183 | 594 | 700 | 700 | 0 |
| 8113 | Certification/Education Pay | 5,259 | 280 | 3,000 | 3,000 | - |
| 8114 | Longevity Pay | 1,015 | 132 | 100 | 120 | 20 |
| 8150 | FICA Tax | 367 | 361 | 800 | 3,000 | 2,200 |
| 8151 | Payroll Tax | 1,698 | 874 | 1,900 | 1,900 | 0 |
| 8152 | Unemployment Tax | 514 | 21 | 500 | 1,800 | 1,300 |
| 8153 | Retirement (TMRS) | 10,730 | 5,255 | 11,100 | 6,200 | (4,900) |
| 8155 | Employee Group Insurance | 15,974 | 8,902 | 20,200 | 11,000 | (9,200) |
| 8156 | Worker's Compensation Insurance | 2,322 | 2,611 | 2,300 | 4,300 | 2,000 |
| TOTAL SALARY & BENEFITS | | \$149,597 | \$75,842 | \$170,400 | \$149,620 | (\$20,780) |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8202 | Video Photo Supplies | 25 | - | 700 | 700 | - |
| 8204 | Fuel | 3,055 | 325 | 6,000 | 3,000 | (3,000) |
| 8206 | Investigational Supplies | 7 | - | 700 | 400 | (300) |
| 8210 | Office Supplies & Postage | 251 | 70 | 1,100 | 500 | (600) |
| 8213 | Uniform & Apparel | 777 | 706 | 2,100 | 2,100 | - |
| TOTAL SUPPLIES | | \$4,115 | \$1,101 | \$10,600 | \$6,700 | (\$3,900) |
| <u>MAINTENANCE</u> | | | | | | |
| 8303 | Software Service Contract | 450 | - | 200 | 200 | - |
| 8307 | Vehicle Maintenance | 1,308 | 261 | 2,700 | 2,700 | - |
| TOTAL MAINTENANCE | | \$1,758 | \$261 | \$2,900 | \$2,900 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | 376 | 60 | 3,800 | 3,800 | - |
| 8403 | Dues/Subscriptions/Books | 2,007 | 398 | 2,300 | 2,000 | (300) |
| 8407 | Communications - Pagers & Phones | 1,926 | 1,156 | 1,700 | 1,700 | - |
| 8411 | Investigational Support Funds | 0 | - | 100 | 100 | - |
| TOTAL OPERATION EXPENSES | | \$4,309 | \$1,614 | \$7,900 | \$7,600 | (\$300) |
| <u>CAPITAL</u> | | | | | | |
| 01-8604-10-86 | Furniture & Equipment | - | - | 3,700 | 2,000 | (1,700) |
| TOTAL CAPITAL | | \$0 | \$0 | \$3,700 | \$2,000 | (\$1,700) |
| <u>INSURANCE</u> | | | | | | |
| 8707 | Enforcement Insurance | 1,640 | - | - | - | - |
| TOTAL INSURANCE | | \$1,640 | \$0 | \$0 | \$0 | 0 |
| TOTAL OTHER EXPENDITURES | | \$11,822 | \$2,976 | \$25,100 | \$19,200 | (\$5,900) |
| TOTAL DEPARTMENT EXPENDITURES | | \$161,419 | \$78,818 | \$195,500 | \$168,820 | (\$26,680) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
EMERGENCY MANAGEMENT: DEPARTMENT 11

DEPARTMENT MISSION & OVERVIEW

The department is currently under the direction of the City's Emergency Management Director.

The mission of the Emergency Management Department is to provide the community with a planned and coordinated response to major natural or man-made disasters in the city while utilizing a comprehensive and integrated emergency management system.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|----------------------------------|----------------------------|---|----------------------------|
| Emergency Management Director | 0.0 | 0.0 | 0.0 |
| Emergency Management Coordinator | 0.0 | 1.0 | 1.0 |
| Police Chief | 0.3 | 0.3 | 0.0 |
| Police Captain | 0.3 | 0.3 | 0.0 |
| Police Officer | 0.5 | 0.0 | 0.0 |
| TOTAL FTE | 1.1 | 1.6 | 1.0 |

General Fund

Emergency Management -11

Emergency Management
Director

Emergency Management
Coordinator
(1)

FTE = 1

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES & EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

| EXPENDITURE SUMMARY | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| SALARY & BENEFITS | 144,143 | 151,782 | 187,200 | 110,900 | (76,300) |
| SUPPLIES | 1,029 | 781 | - | 1,300 | 1,300 |
| MAINTENANCE | - | - | - | 2,000 | 2,000 |
| OPERATIONAL EXPENSES | 3,550 | 2,890 | 5,000 | 5,000 | - |
| CONTRACT SERVICES | 16,104 | - | - | - | - |
| TOTAL EXPENDITURES | \$164,825 | \$155,454 | \$192,200 | \$119,200 | (\$73,000) |

MAJOR GOALS FOR FY 19-20

- * Two public meetings on Planning and preparing for Hurricanes.
- * Two Functional/ Table Top exercises in preparation for Hurricane and other severe weather.
- * One Hazard Material Drill.
- * Continue to enhance professional development related to Emergency Management and Home Land Security.

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---|----------------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 66,311 | 113,899 | 144,500 | 77,300 | (67,200) |
| 8102 | Overtime pay | 998 | - | - | - | - |
| 8103 | Natural Disaster Pay | - | - | - | - | - |
| 8104 | PTE Base Salary | 47,318 | 1,558 | - | - | - |
| 8110 | Cell Phone Allowance | 488 | 322 | 1,400 | 900 | (500) |
| 8113 | Certification/Education Pay | 2,666 | 3,344 | 4,000 | 3,000 | (1,000) |
| 8114 | Longevity Pay | 992 | 2,981 | 1,800 | 900 | (900) |
| 8150 | FICA Tax | 670 | - | - | 4,900 | 4,900 |
| 8151 | Payroll Tax | 1,678 | 1,753 | 2,200 | 1,200 | (1,000) |
| 8152 | Unemployment Tax | 174 | - | 300 | 200 | (100) |
| 8153 | Retirement (TMRS) | 10,417 | 11,967 | 14,000 | 7,000 | (7,000) |
| 8155 | Employee Group Insurance | 10,913 | 12,993 | 16,400 | 11,000 | (5,400) |
| 8156 | Worker's Compensation Insurance | 1,519 | 2,965 | 2,600 | 4,500 | 1,900 |
| TOTAL SALARY & BENEFITS | | \$144,143 | \$151,782 | \$187,200 | \$110,900 | (\$76,300) |
| OTHER EXPENDITURES | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8201 | EOC Supplies | 949 | - | - | 700 | 700 |
| 8202 | Video Photo Supplies | - | - | - | 100 | 100 |
| 8210 | Office Supplies & Postage | 80 | 781 | - | 500 | 500 |
| TOTAL SUPPLIES | | \$1,029 | \$781 | \$0 | \$1,300 | \$1,300 |
| <u>MAINTENANCE</u> | | | | | | |
| 8399 | Machine & Equipment Maintenance | - | - | - | 2,000 | 2,000 |
| TOTAL MAINTENANCE | | \$0 | \$0 | \$0 | \$2,000 | \$2,000 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | 1,407 | 480 | 3,100 | 3,100 | - |
| 8403 | Dues/Subscriptions/Books | 190 | - | 600 | 600 | - |
| 8407 | Communications - Pagers & Phones | 1,953 | 2,410 | 1,300 | 1,300 | - |
| TOTAL OTHER OPERATING EXPENDITURES | | \$3,550 | \$2,890 | \$5,000 | \$5,000 | \$0 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8527 | Contract Services | 16,104 | - | - | - | - |
| TOTAL CONTRACT SERVICES | | \$16,104 | \$0 | \$0 | \$0 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$20,683 | \$3,671 | \$5,000 | \$8,300 | \$3,300 |
| TOTAL DEPARTMENT EXPENDITURES | | \$164,825 | \$155,454 | \$192,200 | \$119,200 | (\$73,000) |

This page intentionally left blank.



**CITY OF DICKINSON
 FY 2019-2020 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 PUBLIC WORKS: DEPARTMENT 12**

DEPARTMENT MISSION & OVERVIEW

The Public Works Department is managed by the Public Works Director. The department is responsible for operating and maintaining the public infrastructure of the city's infrastructure, the street system, rights-of-way, street signage, and the flood/drainage system. The Public Works Department has 2 sub-divisions: Street Division and Drainage Division.

The Public Works Department's mission is to promote the economic vitality of the City through the efficient operation, maintenance, design, and construction of safe, economical, and effective public infrastructure. The department ensures Dickinson's public infrastructure continues to be safe for public use.

| PERSONNEL COUNT | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|------------------------------------|----------------------------|---|----------------------------|
| Assistant to Public Works Director | 0.5 | 0.5 | 1.0 |
| Drainage Foreman | - | 0.5 | 1.0 |
| Heavy Equipment Operator | - | 2.0 | 1.0 |
| Light Equipment Operator | 5.0 | 5.0 | 5.0 |
| Laborer | 0.0 | 0.0 | 4.0 |
| TOTAL FTE | 5.5 | 8.0 | 12.0 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES & EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---------------------------|--------------------|------------------------|--------------------------------|----------------------|-------------------------|
| REVENUE | | | | | |
| WCID #1 Fuel Equipment | 651 | 299 | 800 | 800 | - |
| REVENUE TOTAL | \$651 | \$299 | \$800 | \$800 | \$0 |
| EXPENDITURES | | | | | |
| SALARY & BENEFITS | 346,976 | 455,490 | 617,900 | 429,300 | (188,600) |
| SUPPLIES | 31,684 | 20,572 | 56,300 | 17,800 | (38,500) |
| MAINTENANCE | 4,042 | 60,011 | 79,900 | 35,500 | (44,400) |
| OPERATIONAL EXPENSES | 108,231 | 101,903 | 646,400 | 11,700 | (634,700) |
| CONTRACT SERVICES | 94,402 | 730,066 | 159,600 | 126,300 | (33,300) |
| CAPITAL EXPENSES | - | 79,935 | 565,000 | 562,000 | (3,000) |
| TOTAL EXPENDITURES | \$585,336 | \$1,447,976 | \$2,125,100 | \$1,182,600 | (\$942,500) |
| DEPARTMENT NET | (\$584,685) | (\$1,447,677) | (\$2,124,300) | (\$1,181,800) | (\$1,285,000) |

MAJOR CHANGES FOR FY 2019-2020

- * Maintain the number of potholes repaired.
- * Increase the number of large street repairs by 20%.
- * Increase the number of signs replaced by 20%.
- * Desilt 10% of the roadside ditches.
- * Sweep all curb and gutter streets at least 4 times over the year.
- * Initiate a program to identify damaged culverts and storm sewers that need to be repaired or replaced.

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-------------------------------------|---------------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 234,282 | 299,713 | 420,100 | 331,000 | (89,100) |
| 8102 | Overtime Pay | 4,276 | 5,708 | 5,000 | 2,500 | (2,500) |
| 8103 | Natural Disaster Pay | 361 | - | - | - | - |
| 8110 | Cell Phone Allowance | 495 | - | 700 | - | (700) |
| 8113 | Certification/Education Pay | 2,525 | 2,763 | 4,200 | 1,700 | (2,500) |
| 8114 | Longevity Pay | 4,047 | 3,030 | 3,800 | 3,100 | (700) |
| 8151 | Payroll Tax | 3,524 | 4,428 | 6,300 | 2,000 | (4,300) |
| 8152 | Unemployment Tax | 1,855 | - | 1,900 | 5,000 | 3,100 |
| 8153 | Retirement (TMRS) | 23,565 | 30,024 | 40,000 | 30,000 | (10,000) |
| 8155 | Employee Group Insurance | 62,316 | 90,589 | 118,700 | 44,000 | (74,700) |
| 8156 | Worker's Compensation Insurance | 9,730 | 19,235 | 17,200 | 10,000 | (7,200) |
| TOTAL SALARY & BENEFITS | | \$346,976 | \$455,490 | \$617,900 | \$429,300 | (\$188,600) |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8203 | Building & Kitchen Supplies | - | 1,071 | - | - | - |
| 8204 | Fuel | 17,872 | 4,233 | 39,000 | 15,000 | (24,000) |
| 8205 | Safety Equipment & Supplies | 1,102 | 6,139 | 1,900 | 700 | (1,200) |
| 8210 | Office Supplies & Postage | 2,088 | 946 | 3,600 | - | (3,600) |
| 8211 | Small Tools | 5,184 | 6,093 | 9,300 | 2,100 | (7,200) |
| 8212 | Operational Supplies | 5,438 | 2,090 | 2,500 | - | (2,500) |
| SUBTOTAL SUPPLIES | | \$31,684 | \$20,572 | \$56,300 | \$17,800 | (\$38,500) |
| <u>MAINTENANCE</u> | | | | | | |
| 8301 | Building & Property Maintenance | 2,501 | 6,623 | 3,500 | 1,800 | (1,700) |
| 8302 | Culvert Maintenance | - | 19,526 | 27,300 | 27,300 | - |
| 8305 | Street Striping | - | - | 23,900 | - | (23,900) |
| 8307 | Vehicle & Equipment Maintenance | 1,541 | 33,861 | 25,200 | 6,400 | (18,800) |
| SUBTOTAL MAINTENANCE | | \$4,042 | \$60,011 | \$79,900 | \$35,500 | (\$44,400) |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | 580 | 11,687 | 3,000 | 800 | (2,200) |
| 8403 | Dues/Subscriptions/Books | 128 | - | 300 | - | (300) |
| 8406 | Street Lighting Contract | 97,061 | 73,579 | 114,100 | - | (114,100) |
| 8407 | Communication-Pagers & Phones | 304 | 486 | 400 | 200 | (200) |
| 8413 | Landfill Disposal of Debris | 35 | - | 6,100 | - | (6,100) |
| 8417 | Utilities - Electricity | 5,956 | 10,957 | 16,800 | 8,400 | (8,400) |
| 8421 | Performance Incentive Program | 677 | 53 | 300 | 100 | (200) |
| 8438 | Uniform Service Contract | 3,491 | 5,140 | 5,400 | 2,200 | (3,200) |
| 8450 | Grant Expenditures | - | - | 500,000 | - | (500,000) |
| TOTAL OPERATIONAL EXPENSES | | \$108,231 | \$101,903 | \$646,400 | \$11,700 | (\$634,700) |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8524 | Professional Services | 9,356 | 110,252 | 1,100 | 1,100 | - |
| 8527 | Contractual Services - Labor | 44,137 | 515,545 | 65,900 | 100,000 | 34,100 |
| 8540 | Phase II Storm Water | - | 654 | 5,200 | 5,200 | - |
| 8552 | ROW/Facilities Mowing | 37,983 | 64,368 | 48,400 | 20,000 | (28,400) |
| 8554 | Street Signage Replacement | 2,926 | 39,248 | 39,000 | - | (39,000) |
| TOTAL CONTRACT SERVICES | | \$94,402 | \$730,066 | \$159,600 | \$126,300 | (\$333,300) |
| <u>CAPITAL EXPENSES</u> | | | | | | |
| 01-8608-12-86 | Drainage Projects | - | - | - | 400,000 | - |
| 01-8660-12-86 | Vehicle Acquisition | - | 79,935 | 565,000 | - | (565,000) |
| 01-8612-12-86 | Heavy Equipment | - | - | - | 162,000 | 162,000 |
| TOTAL CAPITAL EXPENSES | | \$0 | \$79,935 | \$565,000 | \$562,000 | (\$3,000) |
| TOTAL OTHER EXPENDITURES | | \$238,360 | \$992,486 | \$1,507,200 | \$753,300 | (\$753,900) |
| DEPARTMENT TOTAL | | \$585,336 | \$1,447,976 | \$2,125,100 | \$1,182,600 | (\$942,500) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12-12 STREET DIVISION

The mission of the Street Division of Public Works is to maintain the City's street system to ensure the safety of the public and to enhance the access to commercial and residential properties.

| EXPENDITURE SUMMARY | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| SALARY & BENEFITS | - | 280,519 | 382,800 | - | (382,800) |
| SUPPLIES | - | 12,988 | 38,500 | - | (38,500) |
| MAINTENANCE | - | 18,927 | 44,400 | - | (44,400) |
| OPERATIONAL EXPENSES | - | 87,183 | 134,700 | - | (134,700) |
| CONTRACT SERVICES | - | 231,201 | 125,500 | - | (125,500) |
| CAPITAL EXPENDITURES | - | 79,935 | 565,000 | - | (565,000) |
| TOTAL EXPENDITURES | \$0 | \$710,753 | \$1,290,900 | \$0 | (\$1,290,900) |

MAJOR CHANGES IN FY 2019-2020

- * Maintain the number of potholes repaired.
- * Increase the number of large street repairs by 20%.
- * Increase the number of signs replaced by 20%.
- *Supervise Contractor for Tributary Maintenance

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12-12 STREET DIVISION

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-------------------------------------|------------------------------|--------------------|------------------------|--------------------|--------------------|-------------------------|
| | | | | ORIGINAL BUDGET | | |
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | - | 182,790 | 264,600 | - | (264,600) |
| 8102 | Overtime Pay | - | 2,937 | 2,500 | - | (2,500) |
| 8103 | Natural Disaster Pay | - | - | - | - | - |
| 8110 | Cell Phone Allowance | - | - | 700 | - | (700) |
| 8113 | Certification/ Edu. Pay | - | 2,592 | 2,500 | - | (2,500) |
| 8114 | Longevity Pay | - | 1,467 | 2,400 | - | (2,400) |
| 8151 | Payroll Tax | - | 2,712 | 4,000 | - | (4,000) |
| 8152 | Unemployment Tax | - | - | 1,200 | - | (1,200) |
| 8153 | Retirement (TMRS) | - | 18,309 | 25,100 | - | (25,100) |
| 8155 | Employee Group Insurance | - | 58,091 | 69,400 | - | (69,400) |
| 8156 | Worker's Comp. Insurance | - | 11,622 | 10,400 | - | (10,400) |
| TOTAL SALARY & BENEFITS | | \$0 | \$280,519 | \$382,800 | \$0 | (\$382,800) |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8203 | Building & Kitchen Supplies | - | 578 | - | - | - |
| 8204 | Fuel | - | 2,821 | 24,000 | - | (24,000) |
| 8205 | Safety Equipment & Supplies | - | 3,123 | 1,200 | - | (1,200) |
| 8210 | Office Supplies & Postage | - | 946 | 3,600 | - | (3,600) |
| 8211 | Small Tools | - | 3,431 | 7,200 | - | (7,200) |
| 8212 | Operational Supplies | - | 2,090 | 2,500 | - | (2,500) |
| TOTAL SUPPLIES | | \$0 | \$12,988 | \$38,500 | \$0 | (\$38,500) |
| <u>MAINTENANCE</u> | | | | | | |
| 8301 | Building & Property Maint. | - | 3,568 | 1,700 | - | (1,700) |
| 8305 | Street Striping | - | - | 23,900 | - | (23,900) |
| 8307 | Vehicle Maintenance | - | 15,359 | 18,800 | - | (18,800) |
| TOTAL MAINTENANCE | | \$0 | \$18,927 | \$44,400 | \$0 | (\$44,400) |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | - | 5,843 | 2,200 | - | (2,200) |
| 8403 | Dues / Subscriptions / Books | - | 0 | 300 | - | (300) |
| 8406 | Street Lighting | - | 73,579 | 114,100 | - | (114,100) |
| 8407 | Comm. - Pagers & Phones | - | 243 | 200 | - | (200) |
| 8413 | Landfill Debris Disposal | - | 0 | 6,100 | - | (6,100) |
| 8417 | Utilities | - | 4,920 | 8,400 | - | (8,400) |
| 8421 | Performance Incentive Prgm | - | 27 | 200 | - | (200) |
| 8438 | Uniform Service | - | 2,570 | 3,200 | - | (3,200) |
| TOTAL OPERATIONAL EXPENSES | | \$0 | \$87,183 | \$134,700 | \$0 | (\$134,700) |

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------------|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| CONTRACT SERVICES | | | | | | |
| 8524 | Professional Services | - | 110,252 | - | - | - |
| 8527 | Contract Services | - | 43,925 | 42,400 | - | (42,400) |
| 8552 | ROW / Facilities Mowing | - | 37,776 | 44,100 | - | (44,100) |
| 8554 | Street Signage Replacement | - | 39,248 | 39,000 | - | (39,000) |
| TOTAL CONTRACT SERVICES | | \$0 | \$231,201 | \$125,500 | \$0 | (\$125,500) |
| CAPITAL EXPENSES | | | | | | |
| 01-8660-12-86 | Vehicle Acquisition | - | 79,935 | 565,000 | - | (565,000) |
| TOTAL CAPITAL EXPENSES | | \$0 | \$79,935 | \$565,000 | \$0 | (\$565,000) |
| TOTAL OTHER EXPENDITURES | | \$0 | \$430,234 | \$908,100 | \$0 | (\$343,039) |
| TOTAL STREET EXPENDITURES | | \$0 | \$710,753 | \$1,290,900 | \$0 | (\$1,290,839) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS DEPARTMENT: 12-14 DRAINAGE DIVISION

DIVISION MISSION & OVERVIEW

The mission of the Drainage Division is to minimize the potential for flooding of city streets and neighborhoods during periods of high rainfall and implement the best practices to aid in the reduction of contaminants in the drainage systems. The division is highly committed to ensuring full compliance with the Clean Water Act and the Stormwater Management Plan.

These goals are achieved through installation and replacement of culverts; maintenance of Dickinson Bayou tributaries and open ditches, and the underground stormwater system; Stormwater Pollution Protection Plan; control of Construction Site Run-Off: illegal discharge detection and elimination; and public education.

| EXPENDITURE SUMMARY | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| SALARY & BENEFITS | - | 174,971 | 235,100 | 429,300 | 194,200 |
| SUPPLIES | - | 7,583 | 17,800 | 17,800 | - |
| MAINTENANCE | - | 41,084 | 35,500 | 35,500 | - |
| OPERATIONAL EXPENSES | - | 14,720 | 511,700 | 11,700 | (500,000) |
| CONTRACT SERVICES | - | 498,865 | 34,100 | 126,300 | 92,200 |
| CAPITAL | - | - | - | 162,000 | 162,000 |
| TOTAL EXPENDITURES | \$0 | \$737,222 | \$834,200 | \$782,600 | (\$51,600) |

MAJOR CHANGES FOR FY 2019-2020

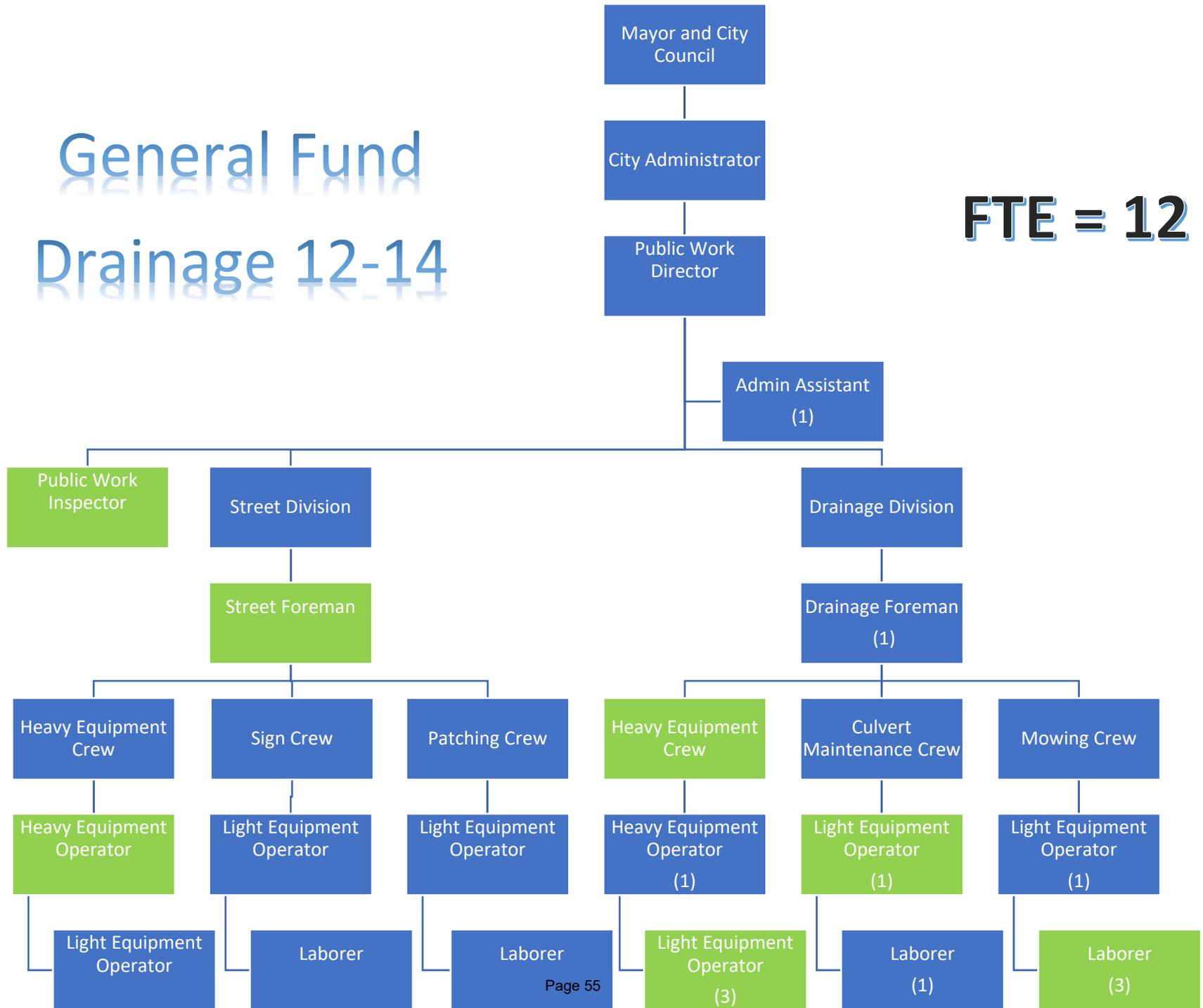
* Desilt 105 of the roadside ditches.

* Sweep all curb and gutter streets at least 4 time over the year.

* Initiate a program to identify damaged culverts and storm sewers that need to be repaired or replaced.

General Fund Drainage 12-14

FTE = 12



CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12 -14 DRAINAGE DIVISION

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 | | INCREASE/ (DECREASE) |
|-------------------------------------|-----------------------------|--------------------|------------------------|--------------------|--------------------|-------------------------|
| | | | | ORIGINAL BUDGET | FY 19-20 BUDGET | |
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | - | 116,924 | 155,500 | 331,000 | 175,500 |
| 8102 | Overtime Pay | - | 2,771 | 2,500 | 2,500 | - |
| 8113 | Certification/ Edu. Pay | - | 171 | 1,700 | 1,700 | - |
| 8114 | Longevity Pay | - | 1,563 | 1,400 | 3,100 | 1,700 |
| 8151 | Payroll Tax | - | 1,716 | 2,300 | 2,000 | (300) |
| 8152 | Unemployment Tax | - | 0 | 700 | 5,000 | 4,300 |
| 8153 | Retirement (TMRS) | - | 11,715 | 14,900 | 30,000 | 15,100 |
| 8155 | Employee Group Insurance | - | 32,498 | 49,300 | 44,000 | (5,300) |
| 8156 | Worker's Comp. Insurance | - | 7,613 | 6,800 | 10,000 | 3,200 |
| TOTAL SALARY & BENEFITS | | \$0 | \$174,971 | \$235,100 | \$429,300 | \$194,200 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8203 | Building & Kitchen Supplies | - | 492 | - | - | - |
| 8204 | Fuel | - | 1,413 | 15,000 | 15,000 | - |
| 8205 | Safety Equipment & Supplies | - | 3,015 | 700 | 700 | - |
| 8211 | Small Tools | - | 2,662 | 2,100 | 2,100 | - |
| TOTAL SUPPLIES | | \$0 | \$7,583 | \$17,800 | \$17,800 | \$0 |
| <u>MAINTENANCE</u> | | | | | | |
| 8301 | Building & Property Maint. | - | 3,056 | 1,800 | 1,800 | - |
| 8302 | Culvert Maintenance | - | 19,526 | 27,300 | 27,300 | - |
| 8307 | Vehicle Maintenance | - | 18,502 | 6,400 | 6,400 | - |
| TOTAL MAINTENANCE | | \$0 | \$41,084 | \$35,500 | \$35,500 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8402 | Travel & Training - Staff | - | 5,843 | 800 | 800 | - |
| 8407 | Comm. - Pagers & Phones | - | 243 | 200 | 200 | - |
| 8417 | Utilities | - | 6,036 | 8,400 | 8,400 | - |
| 8421 | Performance Incentive Prgm. | - | 27 | 100 | 100 | - |
| 8438 | Uniform Service | - | 2,570 | 2,200 | 2,200 | - |
| 8450 | Grant Expenditures | - | - | 500,000 | - | (500,000) |
| TOTAL OPERATIONAL EXPENSES | | - | \$14,720 | \$511,700 | \$11,700 | \$0 |
| <u>CONTRACT SERVICES</u> | | | | | | |
| 8524 | Professional Services | - | - | 1,100 | 1,100 | - |
| 8527 | Contract Services | - | 471,620 | 23,500 | 100,000 | 76,500 |
| 8540 | Phase II Stormwater Prgm. | - | 654 | 5,200 | 5,200 | - |
| 8552 | ROW/ Facilities Mowing | - | 26,592 | 4,300 | 20,000 | 15,700 |
| TOTAL CONTRACT SERVICES | | \$0 | \$498,865 | \$34,100 | \$126,300 | \$92,200 |

| ACCOUNT | ACCOUNT NAME | FY 17-18 | FY 18-19 | FY 18-19 | FY 19-20 | INCREASE/ |
|---------------------------------|-----------------------------|------------|------------------|------------------|------------------|-------------------|
| | | ACTUAL | PROJECTION | ORIGINAL BUDGET | BUDGET | (DECREASE) |
| <u>CAPITAL</u> | | | | | | |
| 01-8608-12-86 | Drainage Projects | - | - | - | - | - |
| 01-8660-12-86 | Vehicle Acquisition | - | - | - | - | - |
| 01-8662-12-86 | Heavy Equip./Veh. Financing | - | - | - | 162,000 | 162,000 |
| TOTAL CAPITAL | | \$0 | \$0 | \$0 | \$162,000 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$0 | \$562,252 | \$599,100 | \$353,300 | \$92,200 |
| DRAINAGE TOTAL | | \$0 | \$737,222 | \$834,200 | \$782,600 | (\$51,600) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

DEPARTMENT MISSION & OVERVIEW

The Information Technology department is currently under the direction of the Criminal Investigation Division Captain for the Dickinson Police Department who works closely with the City's contract IT company. The Information Technology Department's mission is to ensure the effective and efficient use of available technology to carry out City functions and programs that will improve the service levels provided by the city.

| EXPENDITURE SUMMARY | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| SUPPLIES | 4,953 | 3,739 | 3,300 | 3,300 | - |
| MAINTENANCE | 234,336 | 256,507 | 288,200 | 289,300 | 1,100 |
| OPERATIONAL EXPENSES | 89,275 | 78,658 | 111,100 | 95,000 | (16,100) |
| CONTRACT SERVICES | 11,018 | 8,814 | 16,500 | 16,500 | - |
| CAPITAL | 6,336 | 1,069 | 19,000 | 56,000 | 37,000 |
| TOTAL EXPENDITURES | \$345,919 | \$348,787 | \$438,100 | \$460,100 | \$22,000 |

MAJOR CHANGES IN FY 2019-2020

- * Replace the aging Avaya IP Office Phone System.
- * Replace existing aging workstations with new workstations to include the Windows 10 operating system.
- * Replace the aging Closed-Circuit Television System (CCTV) at City Hall and the Library to include the addition of exterior cameras for added public and employee security.

CITY OF DICKINSON
FY 209-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-----------------------------------|--|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| OTHER EXPENDITURES | | | | | | |
| SUPPLIES | | | | | | |
| 8210 | Office Supplies & Postage | - | - | - | - | - |
| 8222 | Computer Supplies | 4,953 | 3,739 | 3,300 | 3,300 | - |
| TOTAL SUPPLIES | | \$4,953 | \$3,739 | \$3,300 | \$3,300 | \$0 |
| MAINTENANCE | | | | | | |
| 8304 | Software Service Contracts | 162,928 | 178,380 | 200,900 | 202,000 | 1,100 |
| 8309 | Computer & Network Maintenance | 71,152 | 70,544 | 81,900 | 81,900 | - |
| 8310 | Library Computer & Network Maintenance | 257 | 7,583 | 5,400 | 5,400 | - |
| TOTAL MAINTENANCE | | \$234,336 | \$256,507 | \$288,200 | \$289,300 | \$1,100 |
| OPERATIONAL EXPENSES | | | | | | |
| 8407 | Communications - Pagers & Phones | 89,275 | 78,658 | 111,100 | 95,000 | (16,100) |
| TOTAL OPERATIONAL EXPENSES | | \$89,275 | \$78,658 | \$111,100 | \$95,000 | (\$16,100) |
| CONTRACT SERVICES | | | | | | |
| 8530 | Copier/Postage Rental Contract | 11,018 | 8,814 | 16,500 | 16,500 | - |
| TOTAL CONTRACT SERVICES | | \$11,018 | \$8,814 | \$16,500 | \$16,500 | \$0 |
| CAPITAL | | | | | | |
| 01-8600-13-86 | Computer Equipment | - | - | 6,000 | 6,000 | - |
| 01-8603-13-86 | Computer Workstations | 6,336 | 1,069 | 13,000 | 50,000 | 37,000 |
| TOTAL CAPITAL | | \$6,336 | \$1,069 | \$19,000 | \$56,000 | \$37,000 |
| DEPARTMENT TOTAL | | \$345,919 | \$348,787 | \$438,100 | \$460,100 | \$22,000 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
LIBRARY: DEPARTMENT 15

DEPARTMENT MISSION & OVERVIEW

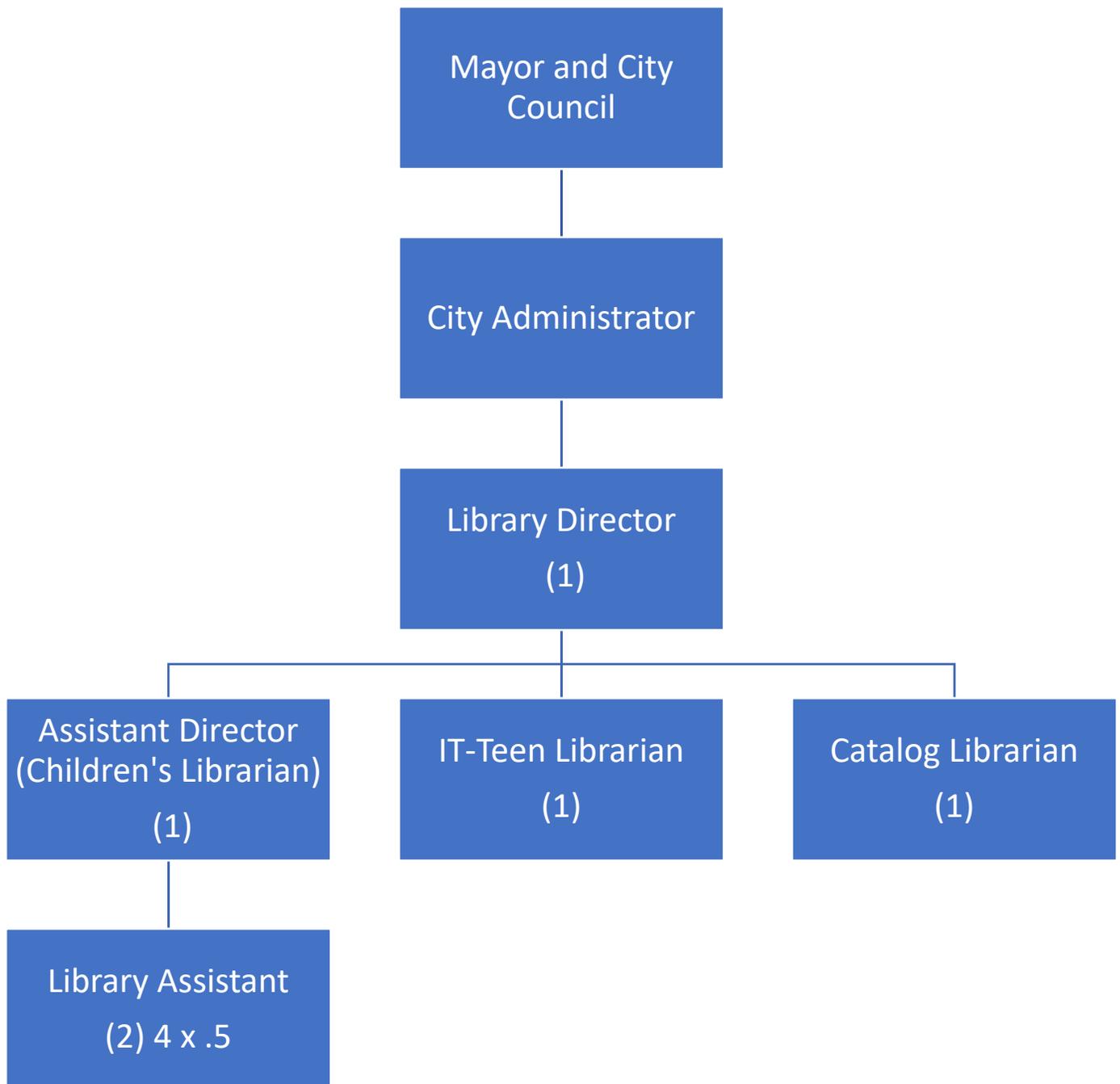
Dickinson Public Library provides free and open access to information in order to develop and informed community. The Library is composed of the Library Director, an Assistant Library Director, a Youth/IT Librarian, a Catalog/Processing Librarian and Library Assistants.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|--------------------------------|----------------------------|---|----------------------------|
| Library Director | 1.0 | 1.0 | 1.0 |
| Assistant Library Director | 1.0 | 1.0 | 1.0 |
| Librarian (Catalog/Processing) | 1.0 | 1.0 | 1.0 |
| Youth/ IT Librarian | 1.0 | 1.0 | 1.0 |
| Library Assistant | 2.0 | 2.0 | 2.0 |
| TOTAL FTE | 6.0 | 6.0 | 6.0 |

General Fund

FTE = 6

Library -15



CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND REVENUES AND EXPENDITURES
LIBRARY: DEPARTMENT 15

| | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|-----------------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| <u>REVENUE</u> | | | | | |
| Library Fines & Fees | 12,525 | 8,320 | 14,200 | 14,200 | - |
| TOTAL REVENUE | \$12,525 | \$8,320 | \$14,200 | \$14,200 | \$0 |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| SALARY & BENEFITS | 284,240 | 247,752 | 343,800 | 342,850 | (950) |
| SUPPLIES | 8,775 | 28,174 | 20,900 | 25,200 | 4,300 |
| MAINTENANCE | 3,981 | 8,865 | 11,400 | 11,400 | - |
| OPERATIONAL EXPENSES | 29,833 | 20,359 | 43,000 | 38,900 | (4,100) |
| CAPITAL EXPENSE | - | 401 | - | 1,200 | 1,200 |
| TOTAL EXPENDITURES | \$326,828 | \$305,551 | 419,100 | \$419,550 | (\$750) |
| DEPARTMENT NET | (\$314,303) | (\$297,231) | (\$404,900) | (\$405,350) | \$750 |

MAJOR GOAL FOR FY 2019-2020

- * Building onto the current programming and available library materials to provide opportunities and space for enrichment, interaction, community engagement, education and entertainment.
- * Make access to the library's materials, services, and programming easier within the community.
- * Make more advances in applying new technologies to the library.

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
LIBRARY: DEPARTMENT 15

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---------------------------------------|-----------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| <u>SALARY & BENEFITS</u> | | | | | | |
| 8101 | Salary & Wages | 143,606 | 125,013 | 202,000 | 206,500 | 4,500 |
| 8102 | Overtime Pay | - | - | - | - | - |
| 8103 | Natural Disaster Pay | - | - | - | - | - |
| 8104 | PTE Base Salary | 78,849 | 73,446 | 69,500 | 67,000 | (2,500) |
| 8110 | Cell Phone Allowance | - | - | - | 1,450 | 1,450 |
| 8113 | Certification/Education Pay | 85 | 125 | 100 | 2,000 | 1,900 |
| 8114 | Longevity Pay | 780 | 1,128 | 1,100 | 1,400 | 300 |
| 8150 | FICA Tax | 1,891 | 2,187 | - | 3,300 | 3,300 |
| 8151 | Payroll Tax | 3,223 | 2,788 | 4,000 | 3,700 | (300) |
| 8152 | Unemployment Tax | 1,220 | 108 | 1,400 | 1,500 | 100 |
| 8153 | Retirement (TMRS) | 18,475 | 15,201 | 25,100 | 18,500 | (6,600) |
| 8155 | Employee Group Insurance | 35,693 | 27,207 | 40,100 | 36,000 | (4,100) |
| 8156 | Worker's Compensation Insurance | 417 | 550 | 500 | 1,500 | 1,000 |
| TOTAL SALARY & BENEFITS | | \$284,240 | \$247,752 | \$343,800 | \$342,850 | (\$950) |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| <u>SUPPLIES</u> | | | | | | |
| 8203 | Building & Kitchen Supplies | - | 463 | - | - | - |
| 8210 | Office Supplies & Postage | 7,470 | 10,874 | 9,600 | 10,000 | 400 |
| 8211 | Summer Reading Program | 576 | 269 | 1,200 | 1,200 | - |
| 8212 | Materials Processing Supplies | 685 | 3,171 | 3,200 | 2,500 | (700) |
| 8223 | Collection Development | - | 7,931 | 6,900 | 4,000 | (2,900) |
| 8224 | Adult Programming | - | 854 | - | - | - |
| 8225 | Youth Programming | 45 | 4,612 | - | 7,500 | 7,500 |
| TOTAL SUPPLIES | | \$8,775 | \$28,174 | \$20,900 | \$25,200 | \$4,300 |
| <u>MAINTENANCE</u> | | | | | | |
| 8301 | Building & Property Maintenance | 3,981 | 8,865 | 11,400 | 11,400 | 0 |
| TOTAL MAINTENANCE | | \$3,981 | \$8,865 | \$11,400 | \$11,400 | \$0 |
| <u>OPERATIONAL EXPENSES</u> | | | | | | |
| 8401 | Advertising Legal Notices | - | - | - | 400 | 400 |
| 8402 | Travel & Training - Staff | - | 2,174 | 1,600 | 2,000 | 400 |
| 8403 | Dues/Subscriptions/Books | 749 | 2,102 | 600 | 1,500 | 900 |
| 8407 | Communication-Telephones | - | 330 | - | - | - |
| 8417 | Utilities - Gas, Electric & Water | 29,084 | 15,752 | 40,800 | 35,000 | (5,800) |
| TOTAL OPERATIONAL | | \$29,833 | \$20,359 | \$43,000 | \$38,900 | (\$4,100) |
| <u>CAPITAL EXPENSE</u> | | | | | | |
| 01-8604-15-86 | Furniture & Equipment | - | 401 | - | 1,200 | 1,200 |
| TOTAL PROPERTY & EQUIPMENT | | \$0 | \$401 | \$0 | \$1,200 | \$1,200 |
| TOTAL OTHER EXPENDITURES | | \$42,589 | \$57,799 | \$75,300 | \$76,700 | \$1,400 |
| TOTAL DEPARTMENT EXPENDITURES | | \$326,828 | \$305,551 | \$419,100 | \$419,550 | \$450 |

This page intentionally left blank.



CITY OF DICKINSON
FY 2019-2020 RECOMMENDED BUDGET
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

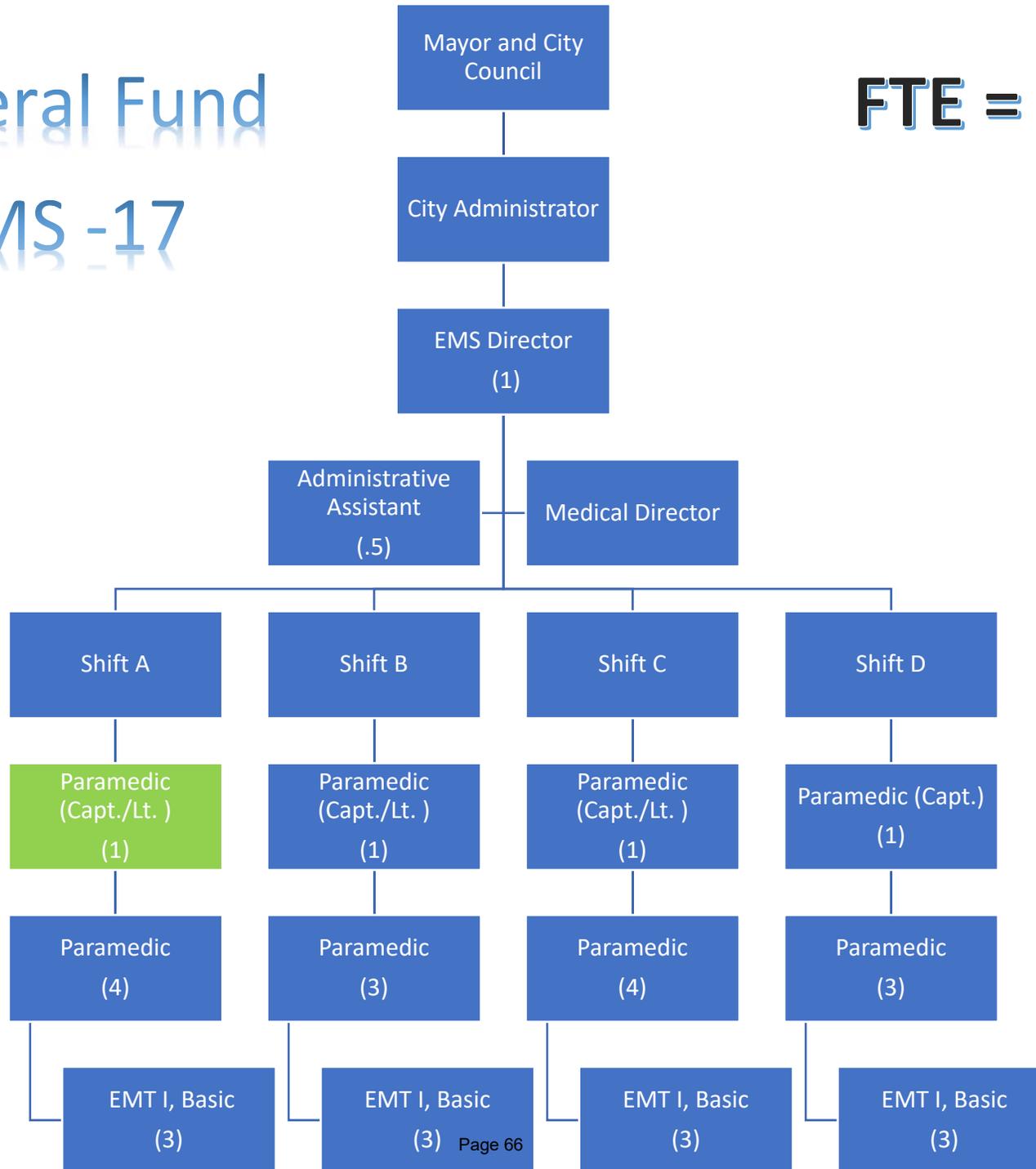
DEPARTMENT MISSION & OVERVIEW

Dickinson's Emergency Medical Services (EMS) goal is to enhance the quality of life of all those we serve. The highly trained and skilled first responders respond in a safe and timely manner while being compassionate to those they serve and utilize the best available equipment to correct or neutralize any situation of those in need. The EMS will continue to aggressively plan and prepare for the emergency needs of the community and strives to prevent the need for emergency services through education and community interaction. Our first responders are committed to exceeding the needs and expectations of the community.

| PERSONNEL COUNTS | FY 17-18 | FY 18-19 | FY 19-20 |
|------------------------------|-----------------|------------------------|-----------------|
| | ACTUAL | ORIGINAL BUDGET | BUDGET |
| EMS Director | 1.0 | 1.0 | 1.0 |
| Captain | 0.0 | 0.0 | 1.5 |
| Lieutenant | 0.0 | 0.0 | 3.5 |
| Administrative Assistant-EMS | 0.5 | 0.5 | 0.5 |
| Paramedic | 14.0 | 14.0 | 7.5 |
| EMT-Intermediate | 0.5 | 0.5 | 0.5 |
| EMT-Basic | 4.0 | 4.0 | 1.5 |
| TOTAL FTE | 20.0 | 20.0 | 22.0 |

General Fund EMS -17

FTE = 22



CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

| | FY 17-18 | FY 18-19 | FY 18-19 | FY 19-20 | INCREASE/ (DECREASE) |
|-----------------------------------|--------------------|--------------------|----------------------------|--------------------|---------------------------------|
| | ACTUAL | PROJECTION | ORIGINAL BUDGET | BUDGET | |
| <u>REVENUE</u> | | | | | |
| PERMITS | - | - | 1,500 | 1,500 | - |
| FEEES | 162,000 | 113,400 | 162,000 | 162,000 | - |
| AMBULANCE SERVICE CHARGES | 367,544 | 331,169 | 446,000 | 446,000 | - |
| TEXAS HHSC REIMBURSTMENT | 124,917 | - | 142,400 | 142,400 | - |
| AMBULANCE DHS FOOTBALL | 2,250 | 2,250 | 2,300 | 2,400 | 100 |
| TOTAL REVENUES | \$656,711 | \$446,819 | \$754,200 | \$754,300 | \$100 |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| SALARY & BENEFITS | 828,395 | 745,149 | 807,600 | 945,600 | 138,000 |
| SUPPLIES | 52,484 | 37,822 | 48,300 | 55,200 | 6,900 |
| MAINTENANCE | 38,770 | 44,165 | 42,200 | 42,200 | - |
| OPERATIONAL EXPENSES | 40,105 | 30,791 | 42,900 | 44,900 | 2,000 |
| CONTRACT SERVICES | 67,710 | 45,934 | 63,800 | 63,800 | - |
| CAPITAL EXPENSE | \$1,015 | \$698 | - | \$250,000 | 250,000 |
| INSURANCE | 3,007 | - | - | - | - |
| TOTAL EXPENDITURES | \$1,031,487 | \$904,559 | \$1,004,800 | \$1,401,700 | \$396,900 |
| DEPARTMENT NET | (\$374,776) | (\$457,739) | (\$250,600) | (\$647,400) | (\$396,800) |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTED | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--------------------------------------|---------------------------------|--------------------|-----------------------|--------------------------------|--------------------|-------------------------|
| SALARIES & BENEFITS | | | | | | |
| 8101 | FTE Base Salary | 218,887 | 177,198 | 216,700 | 329,000 | 112,300 |
| 8102 | Overtime Pay | 103,807 | 109,170 | 90,000 | 95,000 | 5,000 |
| 8103 | Natural Disaster Pay | - | - | - | - | - |
| 8104 | PTE Base Salary | 360,516 | 334,286 | 367,600 | 381,000 | 13,400 |
| 8113 | Certification/Education Pay | 5,639 | 4,423 | 7,600 | 7,600 | - |
| 8114 | Longevity Pay | 1,350 | 1,236 | 900 | 2,200 | 1,300 |
| 8150 | FICA Tax | 12,356 | 8,296 | 15,900 | 24,000 | 8,100 |
| 8151 | Payroll Tax | 9,589 | 8,557 | 9,900 | 10,500 | 600 |
| 8152 | Unemployment Tax | 5,045 | 477 | 4,400 | 4,300 | (100) |
| 8153 | Retirement (TMRS) | 53,380 | 46,216 | 39,200 | 30,000 | (9,200) |
| 8155 | Employee Group Insurance | 42,815 | 35,103 | 40,200 | 36,000 | (4,200) |
| 8156 | Worker's Compensation Insurance | 15,012 | 20,186 | 15,200 | 26,000 | 10,800 |
| TOTAL SALARIES & BENEFITS | | \$828,395 | \$745,149 | \$807,600 | \$945,600 | \$138,000 |
| OTHER EXPENDITURES | | | | | | |
| SUPPLIES | | | | | | |
| 8203 | Building & Office Supplies | - | 435 | - | - | - |
| 8204 | Fuel | 13,078 | 60 | 15,000 | 15,000 | - |
| 8206 | Supplies - EMS | 36,120 | 34,976 | 30,700 | 35,300 | 4,600 |
| 8210 | Office Supplies & Postage | 1,090 | 153 | 900 | 900 | - |
| 8213 | Uniform & Apparel | 2,195 | 2,197 | 1,700 | 4,000 | 2,300 |
| TOTAL SUPPLIES | | \$52,484 | \$37,822 | \$48,300 | \$55,200 | \$6,900 |
| MAINTENANCE | | | | | | |
| 8301 | Building & Property Maintenance | 20,135 | 22,488 | 22,900 | 22,900 | - |
| 8304 | Service Contract - Radios | 4,568 | 5,518 | 5,200 | 5,200 | - |
| 8307 | Vehicle Maintenance | 14,067 | 16,159 | 14,100 | 14,100 | - |
| TOTAL MAINTENANCE | | \$38,770 | \$44,165 | \$42,200 | \$42,200 | \$0 |
| OPERATIONAL EXPENSES | | | | | | |
| 8402 | Travel & Training | 2,376 | 1,314 | 2,000 | 4,000 | 2,000 |
| 8403 | Dues/Subscriptions/Books | 9,067 | 11,494 | 4,300 | 4,300 | - |
| 8407 | Communications - Pages & Phones | 7,312 | 5,457 | 6,500 | 6,500 | - |
| 8417 | Utilities | 20,082 | 11,798 | 28,900 | 28,900 | - |
| 8424 | EMS- DISD Services | 1,268 | 729 | 1,200 | 1,200 | - |
| TOTAL OPERATION EXPENSES | | \$40,105 | \$30,791 | \$42,900 | \$44,900 | \$2,000 |
| CONTRACT SERVICES | | | | | | |
| 8527 | Contractual Services | 10,800 | 9,720 | 10,800 | 10,800 | - |
| 8541 | EMS Patient Billing | 56,910 | 36,214 | 53,000 | 53,000 | - |
| TOTAL CONTRACT SERVICES | | \$67,710 | \$45,934 | \$63,800 | \$63,800 | \$0 |
| CAPITAL EXPENSES | | | | | | |
| 01-8605-17-86 | Emergency Equipment | - | - | - | 45,000 | 45,000 |
| 01-8604-17-86 | Furniture & Equipment | 1,015 | 698 | - | - | - |
| 01-8660-17-86 | Vehicle Acquisition | - | - | - | 205,000 | 205,000 |
| TOTAL CAPITAL EXPENSES | | \$1,015 | \$698 | \$0 | \$250,000 | \$250,000 |
| INSURANCE | | | | | | |
| 8709 | Public Official Insurance | 3,007 | - | - | - | - |
| TOTAL INSURANCE | | \$3,007 | \$0 | \$0 | \$0 | \$0 |
| TOTAL OTHER EXPENDITURES | | \$203,091 | \$159,410 | \$197,200 | \$456,100 | \$258,900 |
| TOTAL DEPARTMENT EXPENDITURES | | \$1,031,487 | \$904,559 | \$1,004,800 | \$1,401,700 | \$396,900 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

DEPARTMENT MISSION & OVERVIEW

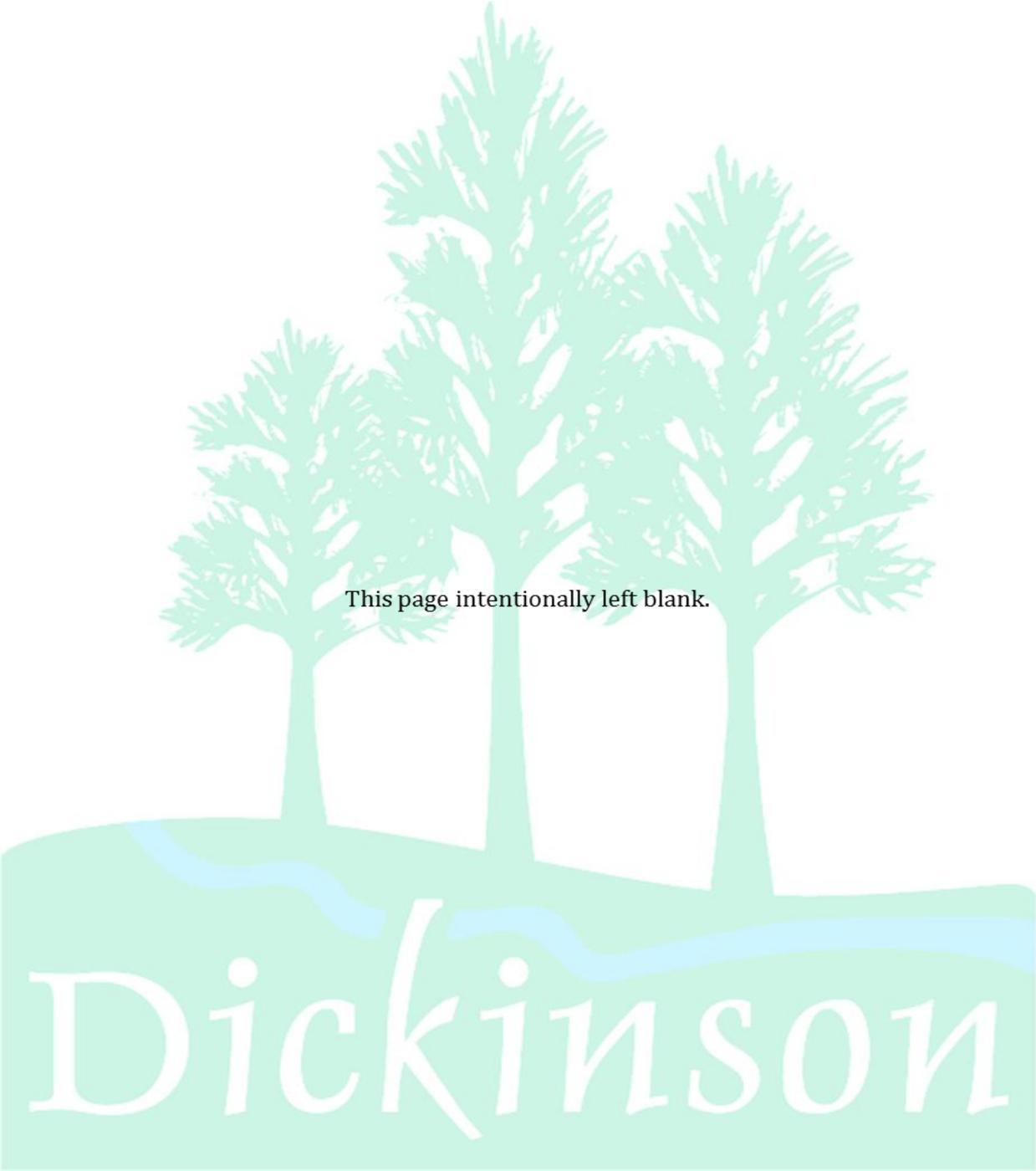
The Contractual and Government-Wide Services Department determines budget and accounts for expenditures given to all departments of the City, and the overall service provision offered by the City. Expenditures of this fund include animal control and sheltering services, annual legal services retained by the city, real and personal property insurance, and payments made to other units of government that provide services to the City of Dickinson through an established contract.

| EXPENDITURE SUMMARY | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|----------------------------|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| SALARY & EXPENSES | - | - | 300,000 | - | (300,000) |
| MAINTENANCE | 33,532 | 37,422 | 40,000 | 40,000 | - |
| CONTRACT SERVICES | 4,932,470 | 420,681 | 560,600 | 669,920 | 109,320 |
| CAPITAL EXPENSES | \$16,151 | - | 1,000,000 | - | - |
| INSURANCE | 221,687 | 222,110 | 228,900 | 229,200 | 300 |
| TOTAL EXPENDITURES | \$5,203,840 | \$680,213 | \$2,129,500 | \$939,120 | (\$1,190,380) |

-

CITY OF DICKINSON
FY 2019-2020
GENERAL FUND EXPENDITURES
CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---------------------------------|-------------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| TOTAL SALARY | | \$0 | \$0 | \$300,000 | \$0 | (\$300,000) |
| OTHER EXPENDITURES | | | | | | |
| MAINTENANCE | | | | | | |
| 8300 | Building Alarm & Access Services | 33,532 | 37,422 | 40,000 | 40,000 | - |
| TOTAL MAINTENANCE | | \$33,532 | \$37,422 | \$40,000 | \$40,000 | \$0 |
| CONTRACT SERVICES | | | | | | |
| 8501 | Finance & Audit | 30,379 | 33,798 | 50,000 | 42,000 | (8,000) |
| 8502 | Animal Control | 151,506 | 81,480 | 157,700 | 146,800 | (10,900) |
| 8510 | DVFD Services | 174,843 | 89,942 | 99,900 | 99,900 | - |
| 8501-1 | DVFD - Pension Contribution | 29,896 | 600 | 34,000 | 34,000 | - |
| 8510-2 | DVFD - Fuel | 9,370 | 563 | 9,000 | 9,000 | - |
| 8510-3 | DVFD - Contract Employee | 13,000 | 11,700 | 13,000 | 13,000 | - |
| 8511 | Document/Records Storage | 4,276 | 5,789 | 5,500 | 5,500 | - |
| 8512 | Janitorial Services Contract | 21,096 | 21,096 | 20,500 | 22,000 | 1,500 |
| 8515 | Legal Fees | 277,024 | 143,410 | 131,500 | 150,000 | 18,500 |
| 8520 | Tax Appraisal | 32,184 | 29,373 | 37,000 | 35,220 | (1,780) |
| 8521 | Tax Collection | 2,398 | 2,392 | 2,500 | 2,500 | - |
| 8527 | Contract Services | 2,100 | - | - | 110,000 | 110,000 |
| 8543 | 380 Grant Payments | 4,164,828 | - | - | - | - |
| 8557 | Legislative Representation Services | 19,569 | 538 | - | - | - |
| TOTAL CONTRACT SERVICES | | \$4,932,470 | \$420,681 | \$560,600 | \$669,920 | \$109,320 |
| CAPITAL EXPENSES | | | | | | |
| 01-8450-18-00 | Grant Expenditures | 16,151 | - | 1,000,000 | - | (1,000,000) |
| TOTAL CAPITAL | | \$16,151 | \$0 | \$1,000,000 | \$0 | (\$1,000,000) |
| INSURANCE | | | | | | |
| 8704 | Vehicle Insurance | 65,640 | 59,500 | 59,100 | 60,000 | 900 |
| 9708 | Property Insurance - Real/Personal | 150,978 | 158,000 | 154,100 | 160,000 | 5,900 |
| 8709 | Public Officials E&O Insurance | 3,906 | 4,610 | 14,500 | 8,000 | (6,500) |
| 8711 | Employee Bond | 1,163 | - | 1,200 | 1,200 | - |
| TOTAL INSURANCE | | \$221,687 | \$222,110 | \$228,900 | \$229,200 | \$300 |
| TOTAL OTHER EXPENDITURES | | \$5,203,840 | \$680,213 | \$1,829,500 | \$939,120 | (\$890,380) |
| DEPARTMENT TOTAL | | \$5,203,840 | \$680,213 | \$2,129,500 | \$939,120 | (\$1,190,380) |

The image features a stylized landscape illustration. At the bottom, a green hill is depicted with a blue stream flowing across it. Three trees of varying heights and widths are planted on the hill. The trees have a dense, needle-like foliage. The name 'Dickinson' is written in a white, serif font across the bottom of the green hill area.

This page intentionally left blank.

Dickinson

CITY OF DICKINSON
FY 2019-2020 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURES
TRANSFFTERS: DEPT 89

THE FOLLOWING TRANSFERS ARE BUDGETED:

* THE TRANSFER TO THE VOCA GRANT COVER THE CITY'S MATCH.

| ACCOUNT | ACCOUNT NAME | FY 17-18 | FY 18-19 | FY 18-19 | FY 19-20 | INCREASE/ (DECREASE) |
|-------------------------|-------------------------|-----------------|-----------------|--------------------|-----------------|-------------------------|
| | | ACTUAL | PROJECTION | ORIGINAL BUDGET | BUDGET | |
| <u>TRANSFERS</u> | | | | | | |
| 8916 | VOCA Grant Fund | 16,151 | 23,800 | 23,800 | 31,610 | |
| | Street Maintenance Fund | - | - | - | - | |
| TOTAL TRANSFERS | | \$16,151 | \$23,800 | \$23,800 | \$31,610 | \$0 |

CITY OF DICKINSON
FY 2019-2020 RECOMMENDED BUDGET
DEBT SERVICE FUND: FUND 02

The Debt Service Fund is the mechanism through which the City of Dickinson accumulates resources for the payment of interest and principal on its long-term debts.

The Debt Service Fund receives the majority of its revenues through current property tax assessments collected through the Interest and Sinking (I&S) tax rate. This portion of the tax rate is typically equal to the tax rate that, when applied to total assessed value, provides revenue equal to the debt service payment. The City has no legal debt limits.

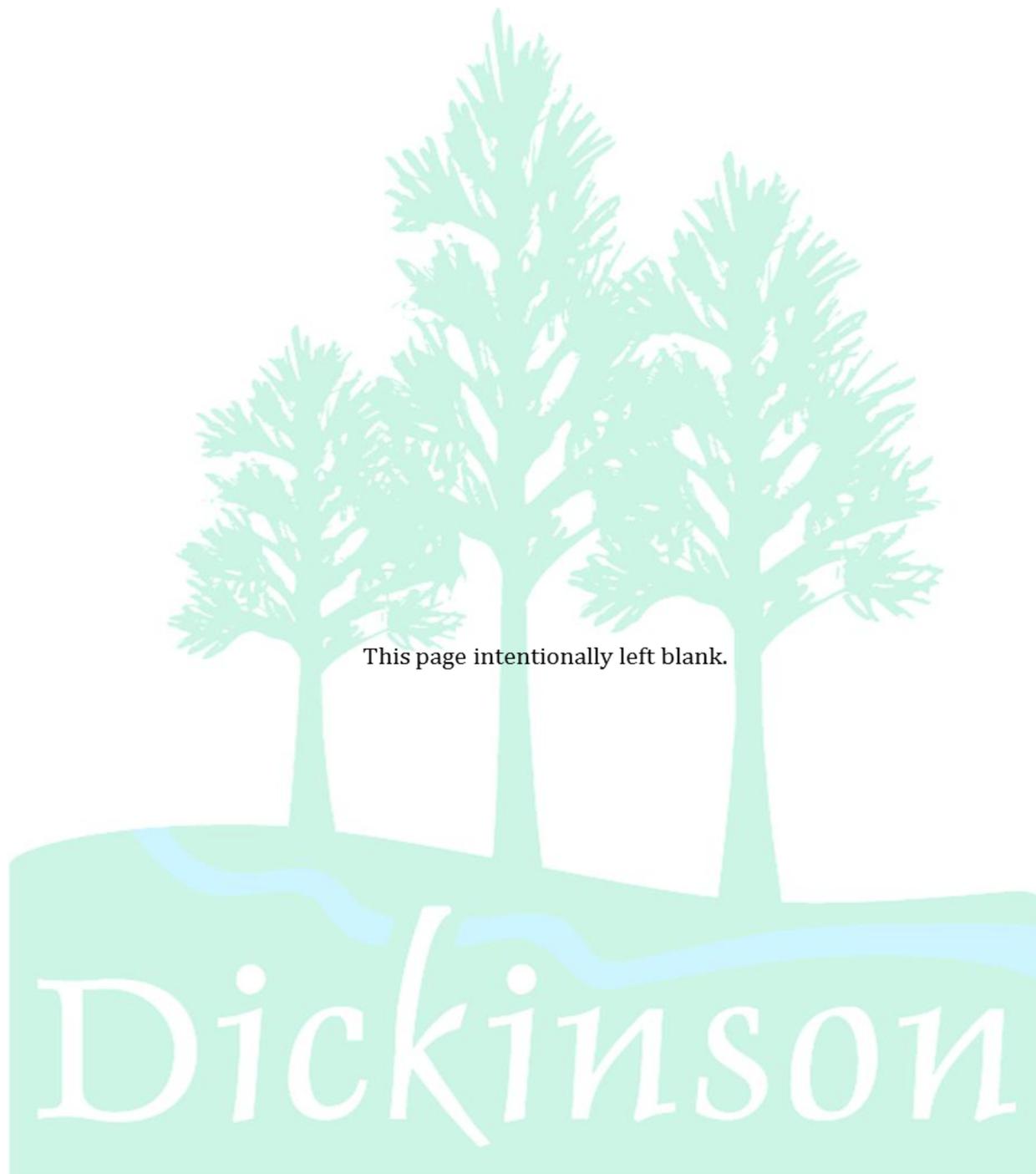
In addition to current property tax revenues, the Debt Service Fund also receives delinquent tax payments and penalties and interest on those delinquent payments, as well as contractual payments from Galveston County Water Control Improvement District No. 1 ("WCID) and the Dickinson Economic Development Corporation ("DEDC") for those entities' share of the debt.

DEBT SERVICE SCHEDULE

| Fiscal Year | 2009 CO's | | 2009 GOs | | 2014 GO's | | TOTAL |
|--------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|--------------------|
| | Principal | Interest | Principal | Interest | Principal | Interest | |
| 2020 | | 50,695 | 115,000 | 57,765 | 525,000 | 116,575 | 865,035 |
| 2021 | | 50,695 | 35,000 | 54,465 | 540,000 | 105,250 | 785,410 |
| 2022 | | 50,695 | 30,000 | 53,035 | 565,000 | 92,819 | 791,549 |
| 2023 | | 50,695 | 25,000 | 51,825 | 585,000 | 79,881 | 792,401 |
| 2024 | | 50,695 | 25,000 | 50,725 | 600,000 | 65,050 | 791,470 |
| 2025 | | 50,695 | | 50,175 | 620,000 | 48,275 | 769,145 |
| 2026 | | 50,695 | | 50,175 | 645,000 | 30,075 | 775,945 |
| 2027 | | 50,695 | | 50,175 | 680,000 | 10,200 | 791,070 |
| 2028 | 325,000 | 43,058 | 340,000 | 42,185 | | | 750,243 |
| 2029 | 350,000 | 27,020 | 350,000 | 25,795 | | | 752,815 |
| 2030 | 380,000 | 9,310 | 355,000 | 8,698 | | | 753,008 |
| TOTAL | \$1,055,000 | \$484,948 | \$1,275,000 | \$495,018 | \$4,760,000 | \$548,125 | \$8,618,090 |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
DEBT SERVICE FUND: FUND 02

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---|--------------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$26 | \$93,726 | \$93,726 | \$68,319 | |
| REVENUE | | | | | | |
| PROPERTY TAXES | | | | | | |
| 7101 | Current Property Tax | 773,713 | 670,000 | 688,100 | 688,100 | - |
| 7102 | Delinquent Property Tax | 24,112 | 12,000 | 17,000 | 17,000 | - |
| 7103 | Penalty & Interest on Delinquent Tax | 12,042 | 6,000 | 9,000 | 9,000 | - |
| TOTAL PROPERTY TAXES | | \$809,867 | \$688,000 | \$714,100 | \$714,100 | \$0 |
| FINANCING & INTEREST INCOME | | | | | | |
| 7621 | Interest Income | 492 | 1,548 | 1,000 | 1,000 | - |
| TOTAL FINANCING & INTEREST INCOME | | \$492 | \$1,548 | \$1,000 | \$1,000 | \$0 |
| TRANSFERS & OTHER CONTRIBUTIONS | | | | | | |
| 7726 | DEDC Contribution | 66,805 | 69,380 | 69,380 | 67,380 | (2,000) |
| 7727 | WCID #1 Contribution | 86,964 | 86,965 | 86,965 | 87,000 | 35 |
| 7724 | Transfer from GF Reserve | - | - | - | - | - |
| TOTAL CONTRIBUTIONS | | \$153,769 | \$156,345 | \$156,345 | \$154,380 | (\$1,965) |
| TOTAL REVENUE | | \$964,128 | \$845,893 | \$871,445 | \$869,480 | (\$1,965) |
| TOTAL FUNDS AVAILABLE FOR APPROPRIATION | | \$964,154 | \$939,619 | \$965,171 | \$937,799 | |
| EXPENDITURES | | | | | | |
| ISSUE COSTS & COTINUING DISCLOSURE | | | | | | |
| 8525 | Issue Costs & Continuing Disclosure | 5,750 | 6,000 | 6,000 | 6,000 | - |
| TOTAL ISSUE COSTS & COTINUING DISCLOSURE | | \$5,750 | \$6,000 | \$6,000 | \$6,000 | \$0 |
| PRINCIPAL | | | | | | |
| 8920 | 2009 GO Refund., Principal | 110,000 | 115,000 | 115,000 | 115,000 | - |
| 8923 | 2014 GO Refund., Principal | 500,000 | 510,000 | 510,000 | 525,000 | 15,000 |
| TOTAL PRINCIPAL | | \$610,000 | \$625,000 | \$625,000 | \$640,000 | \$15,000 |
| INTEREST & ISSUE COSTS | | | | | | |
| 8917 | 2009 GO Refund., Interest | 50,695 | 62,600 | 62,600 | 57,780 | (4,820) |
| 8921 | 2009 CO's, Interest | 66,958 | 50,700 | 50,700 | 50,700 | - |
| 8924 | 2014 GO Refund., Interest | 137,025 | 127,000 | 127,000 | 116,580 | (10,420) |
| TOTAL INTEREST & ISSUE COSTS | | \$254,678 | \$240,300 | \$240,300 | \$225,060 | (\$15,240) |
| TOTAL EXPENDITURES | | \$870,428 | \$871,300 | \$871,300 | \$871,060 | (\$240) |
| ENDING FUND BALANCE | | \$93,726 | \$68,319 | \$93,871 | \$66,739 | |
| 25% AS REQUIRED BY FINANCIAL POLICY | | \$217,607 | \$217,825 | \$217,825 | \$217,765 | |
| AVAILABLE FUNDS FOR APPROPRIATION | | 11% | 8% | 11% | 8% | |



This page intentionally left blank.

CITY OF DICKINSON
FY 2018-2019 RECOMMENDED BUDGET-UPDATED 8/21/18
MUNICIPAL DRAINAGE UTILITY FUND: FUND 06

The Municipal Drainage Utility Fund (MDUF) accounts for revenues and expenditures related to the maintenance of the City's drainage infrastructure and related capital projects. The MDUF revenues are collected through residential and commercial drainage fees assessed each month on households, multi-family complexes, and commercial establishments in the City. Expenditures for the MDUF consist of staffing costs for the drainage crew, operating and capital expenditures and individual drainage projects in a given fiscal year.

City Council has implemented a policy to maintain a Fund balance of 25% of the operating expenditures; the current Fund balance far exceeds this policy due to the number of drainage projects that have increased per the Multi-Year Financial Plan.

* Fee has been removed as of 2019

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
MUNICIPAL DRAINAGE UTILITY FUND: FUND 06

| <u>ACCOUNT</u> | <u>ACCOUNT NAME</u> | <u>FY 17-18 ACTUAL</u> | <u>FY 18-19 PROJECTION</u> | <u>FY 18-19 ORIGINAL BUDGET</u> | <u>FY 19-20 BUDGET</u> | <u>INCREASE/ (DECREASE)</u> |
|--|---|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| REVENUE | | | | | | |
| <u>DELINQUENT DRAINAGE FEES</u> | | | | | | |
| 06-7010-00-00 | DLQ Residential | 10,671 | | - | - | - |
| 06-7011-00-00 | DLQ Commercial | 8,840 | | - | - | - |
| 06-7012-00-00 | DLQ Multi-Family/ MH | 4,581 | | - | - | - |
| 06-7102-00-00 | Deliquent PY Collect | 20 | | - | - | - |
| TOTAL DELINQUENT DRAINAGE FEES | | \$24,112 | | \$0 | \$0 | \$0 |
| <u>DEFERRED REVENUE FROM PRIOR YEAR</u> | | | | | | |
| 06-7102-00-00 | DELINQUENT DRAINAGE FEES | 20 | | - | - | - |
| TOTAL DEFERRED REVENUE | | \$20 | | \$0 | \$0 | \$0 |
| 06-7110-00-00 | Resident Drainage Assessment | 144,969 | | - | - | - |
| 06-7111-00-00 | Commercial Drainage Assessment | 34,710 | | - | - | - |
| 06-7112-00-00 | Multi. Family/ MH Drainage Assesment | 3,638 | | - | - | - |
| TOTAL REVENUE | | \$231,581 | | \$0 | \$0 | \$0 |
| EXPENDITURES | | | | | | |
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 06-8101-14-00 | Salaries & Wages | 105,624 | - | - | - | - |
| 06-8102-14-00 | Overtime Pay | 1,726 | - | - | - | - |
| 06-8113-14-00 | Certification/Education Pay | 184 | - | - | - | - |
| 06-8114-14-00 | Longevity Pay | 1,025 | - | - | - | - |
| 06-8151-14-00 | Payroll Tax | 1,543 | - | - | - | - |
| 06-8152-14-00 | Unemployment Tax | 540 | - | - | - | - |
| 06-8153-14-00 | Retirement (TMRS) | 10,384 | - | - | - | - |
| 06-8155-14-00 | Employee Group Insurance | 31,089 | - | - | - | - |
| 06-8156-14-00 | Worker's Compensation Insurance | 5,516 | - | - | - | - |
| TOTAL SALARIES & BENEFITS | | \$157,631 | \$0 | \$0 | \$0 | \$0 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 06-8204-14-00 | Fuel | 6,686 | - | - | - | - |
| 06-8205-14-00 | Safety Supplies | 672 | - | - | - | - |
| 06-8211-14-00 | Supplies & Small Tools | 2,873 | - | - | - | - |
| 06-8301-14-00 | Building & Property Maintenance | 1,504 | - | - | - | - |
| 06-8302-14-00 | Drainage, Culvert & Drive Maintenance | 37,618 | - | - | - | - |
| 06-8307-14-00 | Vehicle & Equipment Maintenance | 7,976 | - | - | - | - |
| 06-8407-14-00 | Communications - Phones | 304 | - | - | - | - |
| 06-8409-14-00 | Shortage/Overage | (792) | - | - | - | - |
| 06-8417-14-00 | Utilities - Electricity | 9,429 | - | - | - | - |
| 06-8421-14-00 | Performance Incentive Program | 256 | - | - | - | - |
| 06-8438-14-00 | Uniform Service Contract | 3,512 | - | - | - | - |
| 06-8518-14-00 | Drainage Billing Services | 18,248 | - | - | - | - |
| 06-8524-14-00 | Professional Services - Engineering & Surveying | 1,184 | - | - | - | - |
| 06-8527-14-00 | Contractual Services - Labor | 43,842 | - | - | - | - |
| 06-8540-14-00 | Phase II Storm Water Program | 545 | - | - | - | - |
| 06-8708-14-00 | Property Insurance - Real & Personal | 15 | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | \$133,870 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | | \$291,501 | \$0 | \$0 | \$0 | \$0 |
| REVENUE - EXPENDITURES | | (\$59,919) | \$0 | \$0 | \$0 | \$0 |
| BEGINNING FUND BALANCE | | | | 334,991 | | |
| ENDING FUND BALANCE | | | | \$334,991 | | |

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
STREET MAINTENANCE SALES TAX FUND: FUND 08

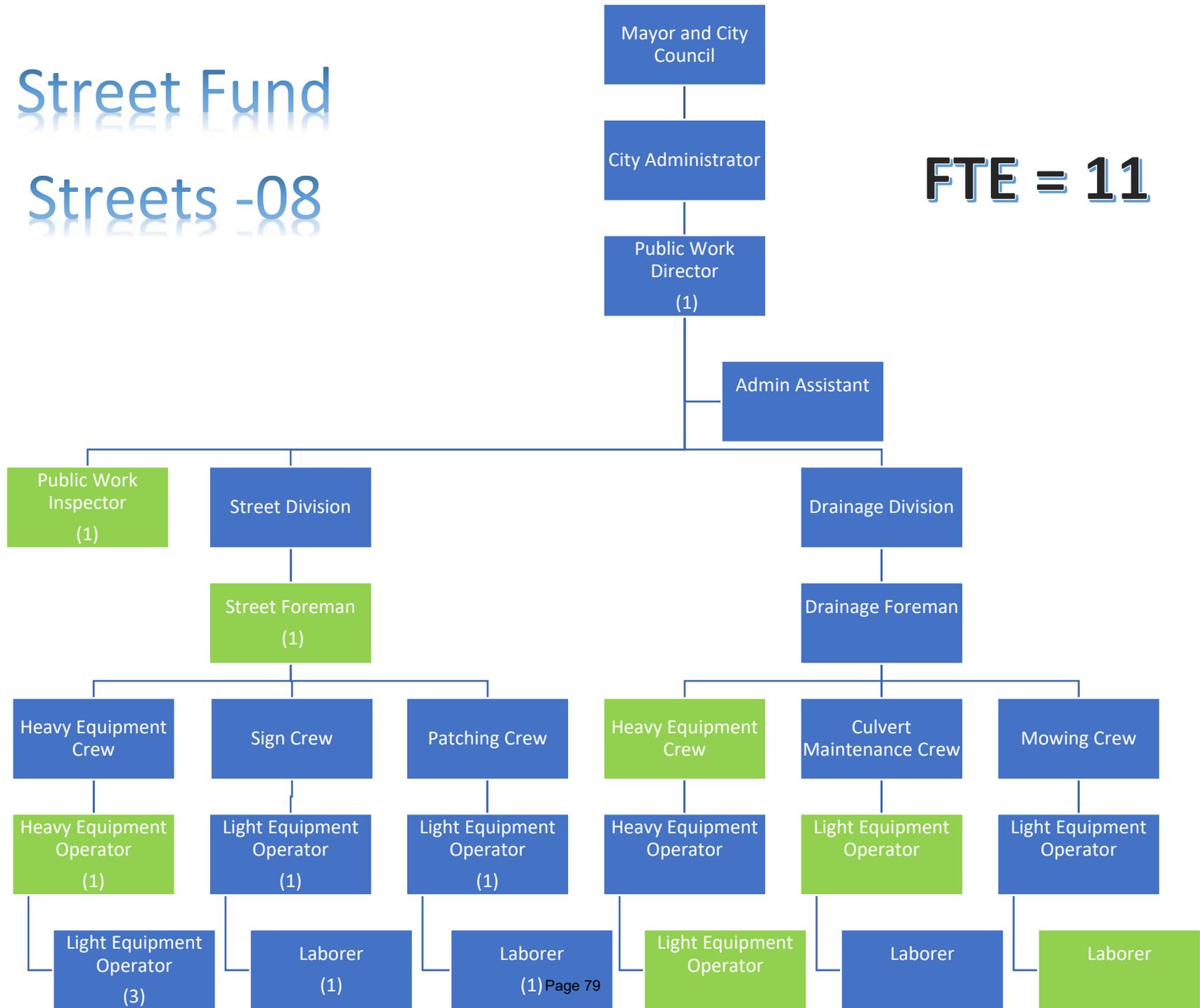
The Street Maintenance Sales Tax Fund is the fund in which a portion of sales tax revenues collected by the City are dedicated solely to the maintenance and repair of existing City streets. After approval by the voters in May of 2011 and starting in FY 2012, the City has dedicated 0.25 cents of its 1.5 cents sales tax directly into the Street Maintenance Sales Tax Fund. Expenditures out of the Fund are driven by the City's Street Prioritization Program, which guides City Council and staff when choosing street projects to undertake in a given year.

| PERSONNEL COUNT | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|--------------------------|----------------------------|---|----------------------------|
| Public Works Director | - | - | 1.0 |
| Public Works Inspector | - | - | 1.0 |
| Street Foreman | - | - | 1.0 |
| Heavy Equipment Operator | - | - | 1.0 |
| Light Equipment Operator | - | - | 5.0 |
| Laborer | - | - | 2.0 |
| TOTAL FTE | 0.0 | 0.0 | 11.0 |

Street Fund

Streets -08

FTE = 11



CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
STREET MAINTENANCE SALES TAX FUND: FUND 08

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| RESTRICTED FUND BALANCE | | \$500,000 | \$500,000 | \$500,000 | \$500,000 | |
| BEGINNING FUND BALANCE | | \$1,890,747 | \$2,250,752 | \$2,250,752 | \$2,640,961 | |
| REVENUE | | | | | | |
| 08-7001-00-00 | Sales Tax Revenue | 1,764,172 | 1,000,907 | 1,711,209 | 1,500,450 | (210,759) |
| 08-7724-00-00 | Trsfr from GF | - | - | - | - | - |
| 08-7755-00-00 | Grant Proceeds | - | 570 | 1,000,000 | - | (1,000,000) |
| 08-7621-00-00 | Interest Income | 7,618 | 7,794 | 5,000 | 5,000 | - |
| 08-7727-00-00 | Transfer from DMD #1 | - | - | - | 100,000 | 100,000 |
| TOTAL REVENUES | | \$1,771,790 | \$1,009,270 | \$2,716,209 | \$1,605,450 | (\$1,110,759) |
| TOTAL FUNDS AVAILABLE FOR APPROPRIATION | | \$3,662,537 | \$3,260,022 | \$4,966,961 | \$4,246,411 | |
| EXPENDITURES | | | | | | |
| SALARY & BENEFITS | | | | | | |
| 08-8101-12 | Salary & Wages | - | - | - | 430,000 | 430,000 |
| 08-8102-12 | Overtime Pay | - | - | - | 2,500 | 2,500 |
| 08-8103-12 | Natural Disaster Pay | - | - | - | - | - |
| 08-8110-12 | Cell Phone Allowance | - | - | - | 700 | 700 |
| 08-8113-12 | Certification/ Edu. Pay | - | - | - | 2,500 | 2,500 |
| 08-8114-12 | Longevity Pay | - | - | - | 2,400 | 2,400 |
| 08-8151-12 | Payroll Tax | - | - | - | 6,500 | 6,500 |
| 08-8152-12 | Unemployment Tax | - | - | - | 1,200 | 1,200 |
| 08-8153-12 | Retirement (TMRS) | - | - | - | 39,000 | 39,000 |
| 08-8155-12 | Employee Group Insurance | - | - | - | 99,000 | 99,000 |
| 08-8156-12 | Worker's Comp. Insurance | - | - | - | 10,400 | 10,400 |
| TOTAL SALARY & BENEFITS | | \$0 | \$0 | \$0 | \$594,200 | \$594,200 |
| SUPPLIES | | | | | | |
| 08-8203-12 | Building & Kitchen Supplies | - | - | - | - | - |
| 08-8204-12 | Fuel | - | - | - | 24,000 | 24,000 |
| 08-8205-12 | Safety Equipment & Supplies | - | - | - | 1,200 | 1,200 |
| 08-8210-12 | Office Supplies & Postage | - | - | - | 3,600 | 3,600 |
| 08-8211-12 | Small Tools | - | - | - | 7,200 | 7,200 |
| 08-8212-12 | Operational Supplies | - | - | - | 2,500 | 2,500 |
| TOTAL SUPPLIES | | \$0 | \$0 | \$0 | \$38,500 | \$38,500 |
| MAINTENANCE | | | | | | |
| 08-8301-12 | Building & Property Maint. | - | - | - | 2,000 | 2,000 |
| 08-8305-12 | Street Sinage & Striping | - | - | - | 60,000 | 60,000 |
| 08-8306-12 | Street Patching & Repair | 16,090 | 36,142 | 100,000 | 140,000 | 40,000 |
| 08-8307-12 | Mill & Overlay | 103,216 | 40,352 | 225,000 | 225,000 | - |
| 08-8307-12-A | Equipment Maintenance | - | - | - | 15,000 | 15,000 |
| TOTAL MAINTENANCE | | 119,306 | 76,494 | 325,000 | 442,000 | \$117,000 |
| OPERATIONAL EXPENSES | | | | | | |
| 08-8401-12 | Advertising & Legal Notices | - | - | 1,000 | 1,000 | - |
| 08-8402-12 | Travel & Training - Staff | - | - | - | 2,200 | 2,200 |
| 08-8403-12 | Dues / Supscriptions / Books | - | - | - | 300 | 300 |
| 08-8406-12 | Street Lighting | - | - | - | 114,100 | 114,100 |
| 08-8407-12 | Comm. - Pagers & Phones | - | - | - | 200 | 200 |
| 08-8413-12 | Landfill Debris Disposal | - | - | - | 6,100 | 6,100 |
| 08-8417-12 | Utilities | - | - | - | 8,400 | 8,400 |
| 08-8421-12 | Performance Incentive Prgm | - | - | - | 200 | 200 |
| 08-8438-12 | Uniform Service | - | - | - | 3,200 | 3,200 |
| 08-8450-12 | Grant Expenditures | - | - | 2,000,000 | - | (2,000,000) |
| TOTAL OPERATIONAL EXPENSES | | - | - | 2,001,000 | 135,700 | (\$1,865,300) |

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|-----------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| CONTRACT SERVICES | | | | | | |
| 08-8524-12 | Professional Services | - | - | - | - | - |
| 08-8527-12 | Contract Services | - | - | - | 45,000 | 45,000 |
| 08-8552-12 | ROW / Facilities Mowing | - | - | - | 20,000 | 20,000 |
| 08-8554-12 | Street Signage Replacement | - | - | - | 0 | - |
| TOTAL CONTRACT SERVICES | | \$0 | \$0 | \$0 | \$65,000 | \$65,000 |
| PROGRAMS | | | | | | |
| 08-8801-12-00 | Maintenance | - | 188,975 | - | - | - |
| TOTAL PROGRAMS | | \$0 | \$188,975 | \$0 | \$0 | \$0 |
| PROJECTS | | | | | | |
| 8822 | Street Betterment Project | 792,479 | - | - | - | - |
| TOTAL PROJECTS | | \$792,479 | \$0 | \$0 | \$0 | \$0 |
| CAPITAL EXPENSES | | | | | | |
| 08-8608-12-86 | Reconstruction Project | - | - | - | 2,000,000 | |
| 08-8662-12-86 | Heavy Equipment - Financing | - | - | - | 122,000 | |
| 08-8660-12-86 | Vehicle Acquisition | - | - | - | - | |
| TOTAL CAPITAL EXPENSES | | \$0 | \$0 | \$0 | \$2,122,000 | \$0 |
| TOTAL EXPENDITURES | | \$911,785 | \$265,469 | \$2,326,000 | \$3,397,400 | \$1,071,400 |
| ENDING FUND BALANCE | | \$2,750,752 | \$2,994,554 | \$2,640,961 | \$849,011 | |
| ENDING FUND BALANCE + MANDATORY RESERVE | | \$3,250,752 | \$3,494,554 | \$3,140,961 | \$1,349,011 | |
| AVAILABLE FUNDS FOR APPROPRIATION | | 302% | 1128% | 114% | 25% | |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #1: FUND 15

The Bayou Lake Public Improvement District (PID) #1 is authorized by Chapter 372 of the Local Government Code. PIDS offer Cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|-------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$29,247 | \$4,562 | \$4,562 | \$352,072 | |
| REVENUE | | | | | | |
| 15-7103-00-00 | Penalty & Interest | 1,931 | 600 | 2,700 | 1,000 | (1,700) |
| 15-7110-00-00 | Residential PID Assessment | 338,204 | 372,000 | 260,000 | 325,000 | 65,000 |
| 15-7406-00-00 | Attorney Fees | 1,074 | 500 | 1,200 | 1,200 | - |
| 15-7407-00-00 | Refunds | - | - | 5,400 | - | (5,400) |
| 15-7621-00-00 | Interest Income | - | - | 300 | 300 | - |
| TOTAL REVENUES | | 341,208 | \$373,100 | \$269,600 | \$327,500 | \$57,900 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$370,455 | \$377,662 | \$274,162 | \$679,572 | |
| EXPENDITURES | | | | | | |
| 15-8501-03-00 | Audit & CAFR | - | - | 3,600 | 3,600 | - |
| 15-8521-03-00 | Collection Fees | 11,700 | 10,590 | 7,500 | 11,000 | 3,500 |
| 15-8557-03-00 | Reimburse to Developer | 339,193 | - | 230,000 | 300,000 | 70,000 |
| 15-8559-03-00 | Homeowner Tax Refund | - | - | 6,700 | 6,700 | - |
| 15-8915-03-00 | Transfer to City General Fund | (15,000) | 15,000 | 15,000 | 15,000 | - |
| TOTAL EXPENDITURES | | 365,893 | 25,590 | \$262,800 | \$336,300 | \$73,500 |
| ENDING FUND BALANCE | | \$4,562 | \$352,072 | \$11,362 | \$343,272 | |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #2: FUND 25

The Bayou Lake Public Improvement District (PID) #2 is authorized by Chapter 372 of the Local Government Code. PIDS offer Cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

| ACCOUNT | ACCOUNT NAME | FY 17-18 | FY 18-19 | FY 18-19 | FY 19-20 | INCREASE/ (DECREASE) |
|--|-------------------------------|-------------------|-------------------|--------------------|-------------------|-------------------------|
| | | ACTUAL | PROJECTION | ORIGINAL BUDGET | BUDGET | |
| BEGINNING FUND BALANCE | | (\$7,800) | (\$11,700) | (\$11,700) | (\$15,600) | |
| REVENUE | | | | | | |
| 25-7103-00-00 | Penalty & Interest | - | - | - | - | - |
| 25-7110-00-00 | Residential PID Assessment | - | - | - | - | - |
| 25-7406-00-00 | Attorney Fees | - | - | - | - | - |
| 25-7407-00-00 | Refunds | - | - | - | - | - |
| 25-7621-00-00 | Interest Income | - | - | - | - | - |
| TOTAL REVENUES | | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | (\$7,800) | (\$11,700) | (\$11,700) | (\$15,600) | |
| EXPENDITURES | | | | | | |
| 25-8401-03-00 | Advertising & Legal Fees | - | - | - | - | - |
| 25-8501-03-00 | Audit & CAFR | - | - | - | - | - |
| 25-8521-03-00 | Collection Fees | 3,900 | 3,900 | 3,900 | 3,900 | - |
| 25-8557-03-00 | Reimburse to Developer | - | - | - | - | - |
| 25-8642-03-00 | Bank Analysis Fee | - | - | - | - | - |
| 25-8915-03-00 | Transfer to City General Fund | - | - | - | - | - |
| TOTAL EXPENDITURES | | \$3,900 | \$3,900 | \$3,900 | \$3,900 | \$0 |
| ENDING FUND BALANCE | | (\$11,700) | (\$15,600) | (\$15,600) | (\$19,500) | |

CITY OF DICKINSON
FY 2019-2020 BUDGET
VEHICLE EQUIPMENT REPLACEMENT FUND: FUND 21

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|---|-------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$592,761 | \$544,683 | \$544,683 | \$499,349 | |
| REVENUE | | | | | | |
| TRANSFERS | | | | | | |
| 21-7600-00-00 | Transfer in from DMD #1 | 190,338 | - | - | - | - |
| 21-7901-00-00 | General Fund | - | - | - | - | - |
| TOTAL TRANSFERS | | \$190,338 | \$0 | \$0 | \$0 | \$0 |
| TOTAL REVENUES | | \$190,338 | \$0 | \$0 | \$0 | \$0 |
| TOTAL AVAILABLE FUND FOR APPROPRIATION | | \$783,099 | \$544,683 | \$544,683 | \$499,349 | |
| EXPENDITURES | | | | | | |
| INTREST EXPENSE | | | | | | |
| 21-8700-05-00 | Intrest Expense | - | - | 7,127 | 7,127 | - |
| INTREST EXPENSE | | \$0 | \$0 | \$7,127 | \$7,127 | \$0 |
| FURNITURE & EQUIPMENT | | | | | | |
| 21-8604-05-00 | Police Department | 45,335 | 45,334 | 67,207 | 67,207 | - |
| TOTAL FURNITURE & EQUIPMENT | | \$45,335 | \$45,334 | \$67,207 | \$67,207 | \$0 |
| VEHICLE ACQUISITION | | | | | | |
| 21-8660-05-00 | Police Department | 213,504 | - | - | - | - |
| 21-8660-10-00 | Fire Marshal | - | - | - | - | - |
| 21-8660-14-00 | Drainage | - | - | - | - | - |
| 21-8660-17-00 | EMS | 45,337 | - | - | - | - |
| TOTAL VEHICLE ACQUISITION | | 258,841 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | | 304,176 | \$45,334 | 74,334 | \$74,334 | \$0 |
| OTHER FINANCING SOURCES | | | | | | |
| 21-7617-00-00 | Auction Proceeds | 31,849 | - | - | - | - |
| 21-7603-00-00 | Miscellaneous Income | 33,911 | - | - | - | - |
| TOTAL OTHER FINANCING SOURCES | | \$65,760 | \$0 | \$0 | \$0 | \$0 |
| ENDING FUND BALNCE | | \$544,683 | \$499,349 | \$470,349 | \$425,015 | |

**CITY OF DICKINSON
FY 2019-2020 BUDGET
BUILDING FUND: FUND 30**

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|---------------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$663,627 | \$642,605 | \$642,605 | \$528,904 | |
| REVENUE | | | | | | |
| 30-7724-00-00 | Transfer from GF | - | - | - | - | - |
| TOTAL REVENUES | | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL FUNDS AVAILABLE FOR APPROPRIATION | | \$663,627 | \$642,605 | \$642,605 | \$528,904 | |
| EXPENDITURES | | | | | | |
| Operating Expenses | | | | | | |
| 30-8301-01-00 | City Hall Maintenance | - | 10,482 | 15,000 | 20,000 | 5,000 |
| 03-8301-05-00 | Police Station Maintenance | - | 2,640 | - | 5,000 | 5,000 |
| 30-8301-15-00 | Library Maintenance | 8,125 | - | 250,000 | 250,000 | - |
| 30-8301-17-00 | Central Fire Station Maintenance | 2,997 | 60,778 | - | - | - |
| 30-8301-18-00 | Miscellaneous Maintenance | 9,900 | - | - | - | - |
| TOTAL OPERATING EXPENSES | | \$21,022 | 73,900 | \$265,000 | \$275,000 | \$10,000 |
| PROJECTS | | | | | | |
| 30-8445-17 | Marquee Sign for Central Fire Station | - | 39,800 | - | - | - |
| TOTAL EXPENDITURES | | \$21,022 | 113,700 | \$265,000 | \$275,000 | \$10,000 |
| ENDING FUND BALANCE | | \$642,605 | \$528,904 | \$377,605 | \$253,904 | |

CITY OF DICKINSON
FY 2019-2020 BUDGET
SPECIAL REVENUE FUND: MISCELLANEOUS GRANTS FUND 3

This fund is used to track miscellaneous grants as they arise.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|-----------------------------|--------------------|------------------------|--------------------------------|----------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$93,392 | \$84,056 | \$84,056 | (\$1,582,944) | |
| REVENUE | | | | | | |
| | Grant Proceeds | - | - | - | - | - |
| TOTAL REVENUE | | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$93,392 | \$84,056 | \$84,056 | (\$1,582,944) | |
| EXPENDITURES | | | | | | |
| | Grant Expenditures | 9,336 | - | 3,500 | 3,500 | - |
| | Drainage Project NRCS Grant | - | 1,667,000 | - | - | - |
| TOTAL EXPENDITURES | | \$9,336 | \$1,667,000 | \$3,500 | \$3,500 | \$0 |
| ENDING FUND BALANCE | | \$84,056 | (\$1,582,944) | \$80,556 | (\$1,586,444) | |

CITY OF DICKINSON
FY 2019-2020 RECOMMENDED BUDGET
SPECIAL REVENUE FUND: CHILD SAFETY FUND 31

The Child Safety Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|--|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$4,977 | \$3,480 | \$3,480 | \$3,255 | |
| REVENUE | | | | | | |
| 7411 | Child Safety Fee | 579 | 374 | 500 | 500 | - |
| TOTAL REVENUE | | \$579 | \$374 | \$500 | \$500 | \$0 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$5,556 | \$3,854 | \$3,980 | \$3,755 | |
| EXPENDITURES | | | | | | |
| 03-8218-04-00 | Fire Prevention & Child Safety Program | 2,076 | 599 | 500 | 450 | (50) |
| TOTAL EXPENDITURES | | \$2,076 | \$599 | \$500 | \$450 | (\$50) |
| ENDING FUND BALANCE | | \$3,480 | \$3,255 | \$3,480 | \$3,305 | |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT EFFICIENCY FUND 32

The Court Efficiency Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

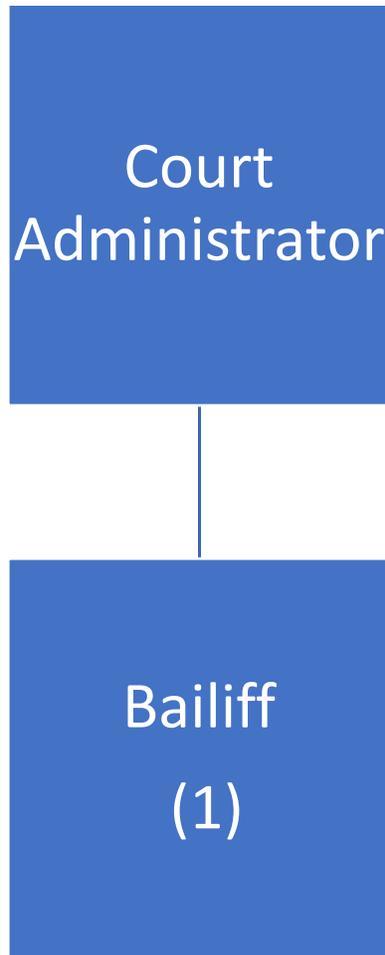
| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ DECREASE |
|--|---------------------------|--------------------|------------------------|--------------------------------|--------------------|-----------------------|
| BEGINNING FUND BALANCE | | \$20,652 | \$21,453 | \$21,453 | \$19,338 | |
| REVENUE | | | | | | |
| 7409 | Court Efficiency Fee | 2,284 | 1,926 | 2,000 | 2,100 | 100 |
| TOTAL REVENUE | | \$2,284 | \$1,926 | \$2,000 | \$2,100 | \$100 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$22,936 | \$23,379 | \$23,453 | \$21,438 | |
| EXPENDITURES | | | | | | |
| 32-8210-04-00 | Office Supplies & Postage | 270 | 1,007 | 250 | 250 | - |
| 32-8213-04-00 | Uniform & Apparel | 155 | - | 500 | 500 | - |
| 32-8402-04-00 | Travel & Training | 989 | 2,189 | 3,000 | 3,000 | - |
| 32-8403-04-00 | Dues/Subscriptions/Books | 69 | - | 95 | 100 | 5 |
| 32-8410-04-00 | Notary Bond | - | - | 288 | 290 | 2 |
| 32-8412-04-00 | Jury Trials | - | 845 | 463 | 460 | (3) |
| 32-8603-04-00 | Computer Replacement | - | - | 8,000 | 8,000 | - |
| TOTAL EXPENDITURES | | \$1,483 | \$4,041 | \$12,596 | \$12,600 | \$4 |
| ENDING FUND BALANCE | | \$21,453 | \$19,338 | \$10,857 | \$8,838 | |

**CITY OF DICKINSON
 FY 2019 - 2020 ORIGINAL BUDGET
 SPECIAL REVENUE FUND: COURT SECURITY 33**

The Court Security Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. Included in the fund are the costs associated with the Court Bailiff.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|-------------------------|----------------------------|---|----------------------------|
| Baliff | 1 | 1 | 1 |
| TOTAL FTE COUNT | 1 | 1 | 1 |

Security Fund Court -34



FTE = 1

CITY OF DICKINSON
FY 2019-2020 BUDGET
SPECIAL REVENUE FUND: COURT SECURITY FUND 33

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ DECREASE |
|--|---------------------------------|--------------------|------------------------|--------------------------------|--------------------|-----------------------|
| BEGINNING FUND BALANCE | | \$59,069 | \$61,809 | \$61,809 | \$60,748 | |
| REVENUE | | | | | | |
| 03-7407-00-00 | Court Security Fee | 11,697 | 7,925 | 10,000 | 8,700 | (1,300) |
| TOTAL REVENUE | | \$11,697 | \$7,925 | \$10,000 | \$8,700 | (\$1,300) |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$70,766 | \$69,734 | \$71,809 | \$69,448 | |
| EXPENDITURES | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 03-8104-04-00 | PTE Base Salary | 7,131 | 8,144 | 8,800 | 25,200 | 16,400 |
| 03-8150-04-00 | FICA Tax | 442 | 505 | 500 | 500 | - |
| 03-8151-04-00 | Payroll Tax | 103 | 118 | 100 | 365 | 265 |
| 03-8152-04-00 | Unemployment Tax | 104 | 46 | 200 | 200 | - |
| 03-8156-04-00 | Worker's Compensation Insurance | 140 | 172 | 200 | 200 | - |
| TOTAL SALARIES & BENEFITS | | \$7,920 | \$8,985 | \$9,800 | \$26,465 | \$16,665 |
| OPERATING EXPENSES | | | | | | |
| 03-8213-04-00 | Uniform & Apparel | - | - | 665 | 670 | 5 |
| 03-8403-04-00 | Dues/Subscriptions/Books | - | - | 100 | 100 | - |
| 03-8420-04-00 | Travel & Training | 1,005 | - | 1,600 | 1,600 | - |
| 03-8433-04-00 | Security | 32 | - | 4,000 | 3,300 | (700) |
| TOTAL OPERATING EXPENSES | | \$1,037 | \$0 | \$6,365 | \$5,670 | (\$695) |
| TOTAL EXPENDITURES | | \$8,957 | \$8,985 | \$16,165 | \$32,135 | \$15,970 |
| ENDING FUND BALANCE | | \$61,809 | \$60,748 | \$55,644 | \$37,313 | |

CITY OF DICKINSON
FY 2019-2020 BUDGET
SPECIAL REVENUE FUND: COURT TECHNOLOGY FUND 34

The Court Technology Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|--------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$13,577 | \$18,025 | \$18,025 | \$11,719 | |
| REVENUE | | | | | | |
| 03-7410-00-00 | Municipal Court Technology Fee | 15,573 | 10,422 | 13,000 | 11,700 | (1,300) |
| TOTAL REVENUE | | \$15,573 | \$10,422 | \$13,000 | \$11,700 | (\$1,300) |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$29,150 | \$28,447 | \$31,025 | \$23,419 | |
| EXPENDITURES | | | | | | |
| 03-8602-04-00 | PC Equipment & Software | 10,400 | 12,833 | 15,000 | 15,000 | - |
| 03-8603-04-00 | Computer Equipment | 725 | 3,895 | 5,000 | 5,000 | - |
| TOTAL EXPENDITURES | | \$11,125 | \$16,728 | \$20,000 | \$20,000 | \$0 |
| ENDING FUND BALANCE | | \$18,025 | \$11,719 | \$11,025 | \$3,419 | |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
SPECIAL REVENUE FUND: FEDERAL SEIZED FUND 11

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 | | INCREASE/ (DECREASE) |
|--|---------------------------------|--------------------|------------------------|--------------------|--------------------|-------------------------|
| | | | | ORIGINAL BUDGET | FY 18-19 BUDGET | |
| BEGINNING FUND BALANCE | | \$167,890 | \$282,462 | \$282,462 | \$154,237 | |
| REVENUE | | | | | | |
| 7513 | Awarded Fed. Seized Funds | 118,962 | 64,364 | - | - | - |
| 7603 | Misc. Income | 33,120 | - | - | - | - |
| 7621 | Intrest Income | 618 | 762 | 200 | 200 | - |
| TOTAL REVENUE | | \$152,700 | \$65,125 | \$200 | \$200 | \$0 |
| TOTAL FUNDS AVAILABLE FOR APPROPRIATION | | \$320,590 | \$347,587 | \$282,662 | \$154,437 | |
| EXPENDITURES | | | | | | |
| 11-8513-19-04 | Federal Seized Fund - Equipment | 38,128 | 193,350 | 131,400 | 100,000 | (31,400) |
| 11-8513-19-06 | Contract For Services | - | - | - | 2,400 | 2,400 |
| TOTAL EXPENDITURES | | \$38,128 | \$193,350 | \$131,400 | \$102,400 | (29,000) |
| ENDING FUND BALANCE | | \$282,462 | \$154,237 | \$151,262 | \$52,037 | |

CITY OF DICKINSON
FY 2019-2020 BUDGET
SEIZED FUNDS: STATE SEIZED FUND 13

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs. This fund includes awarded State Seized Funds and State Narcotics Funds pending award.

| ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ DECREASE |
|--|--------------------|------------------------|--------------------------------|--------------------|-----------------------|
| BEGINNING FUND BALANCE | (\$1,013) | \$125 | \$125 | \$125 | |
| REVENUE | | | | | |
| | - | - | - | - | - |
| 7512-00 State Narcotics Seized Funds | - | - | - | - | - |
| 7512-00 Awarded State Seized funds | 1,138 | - | - | - | - |
| 7512-00 Transfer from Narcotics | - | - | - | - | - |
| 7512-00 Interest Income | - | - | - | - | - |
| TOTAL REVENUE | \$1,138 | - | \$0 | \$0 | \$0 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | \$125 | \$125 | \$125 | \$125 | |
| EXPENDITURES | | | | | |
| Use of State Seized Funds | | | | | |
| Investigation Support Funds | - | - | - | - | - |
| TOTAL EXPENDITURES | \$0 | \$0 | \$0 | \$0 | \$0 |
| ENDING FUND BALANCE | \$125 | \$125 | \$125 | \$125 | |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY GRANT FUND 17

The Library Grant Fund is used to track revenue and expenditures associated with Library grants and the Library Trust. The Impact Grants are administered by the Texas State Library and Archives Commission and funded by the federal Library Services and Technology Act through the institute of Museum and Library Services.

| ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 17-18 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|----------------------------|--------------------------------|---|----------------------------|---------------------------------|
| BEGINNING FUND BALANCE | \$154 | \$4,270 | \$4,270 | \$4,270 | |
| REVENUE | | | | | |
| 7750 GRANT PROCEEDS | 7,958 | - | 6,000 | 6,000 | |
| TRANSFER FROM GENERAL FUND | - | - | - | | |
| TOTAL REVENUE | \$7,958 | \$0 | \$6,000 | \$6,000 | \$0 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | \$8,112 | \$4,270 | \$10,270 | \$10,270 | |
| EXPENDITURES | | | | | |
| 17-8227-15-00 GRANT EXPENDITURES | 3,842 | - | 6,000 | 6,000 | - |
| TOTAL EXPENDITURES | \$3,842 | \$0 | \$6,000 | \$6,000 | \$0 |
| ENDING FUND BALANCE | \$4,270 | \$4,270 | \$154 | \$4,270 | |

CITY OF DICKINSON
FY 2019-2020 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY TRUST FUND 14

The Dickinson Library was the recipient of a trust fund which restricts use to the Dickinson Library.

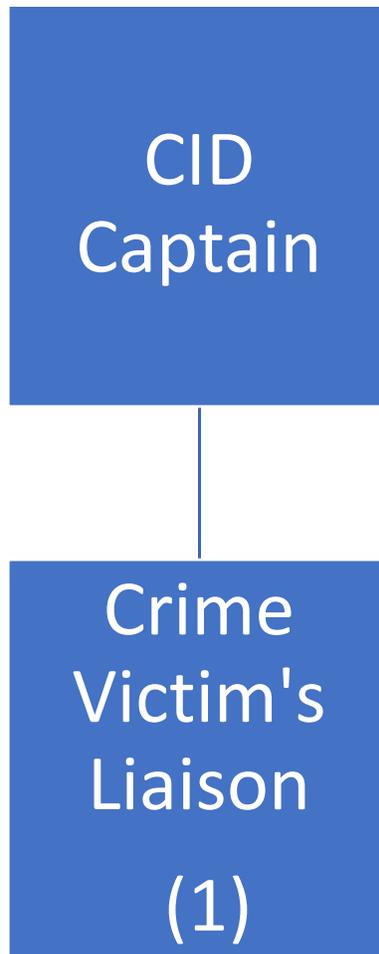
| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 | | INCREASE/ (DECREASE) |
|--|--------------------------------|--------------------|------------------------|--------------------|--------------------|-------------------------|
| | | | | ORIGINAL BUDGET | FY 19-20 BUDGET | |
| BEGINNING FUND BALANCE | | \$117,614 | \$115,437 | \$115,437 | \$105,682 | |
| REVENUE | | | | | | |
| 14-7640 | Library Donations | - | 630 | - | - | - |
| | Trust Proceeds | - | - | - | - | - |
| TOTAL REVENUE | | \$0 | \$630 | \$0 | \$0 | |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$117,614 | \$116,067 | \$115,437 | \$105,682 | |
| EXPENDITURES | | | | | | |
| | Transfer to GF | | - | - | - | |
| | Transfer to Library Grant Fund | - | - | - | - | |
| 14-8211-15-00 | Summer Reading Supplies | - | 238 | 500 | 1,000 | 500 |
| 14-8223-15-00 | Collection Development | 2,007 | 6,056 | 12,600 | 12,000 | (600) |
| 14-8604-15-00 | Computer & Equipment | 170 | 4,091 | 12,600 | 12,700 | 100 |
| TOTAL EXPENDITURES | | \$2,177 | \$10,385 | \$25,700 | \$25,700 | \$0 |
| ENDING FUND BALANCE | | \$115,437 | \$105,682 | \$89,737 | \$79,982 | |

**CITY OF DICKINSON
 FY 2019-2020 BUDGET
 SPECIAL REVENUE FUND: VOCA GRANT FUND 16**

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

| PERSONNEL COUNTS | FY 17-18 ACTUAL | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET |
|-------------------------|----------------------------|---|----------------------------|
| Crime Victim Liaison | 1 | 1 | 1 |
| TOTAL FTE COUNT | 1 | 1 | 1 |

Crime Victim Fund-16



FTE = 1

CITY OF DICKINSON
FY 2019-2020 BUDGET
SPECIAL REVENUE FUND: VOCA GRANT FUND 16

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|---------------------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | \$0 | (\$1,441) | (\$1,441) | 12,009 | |
| REVENUE | | | | | | |
| 7118 | City Match | 16,151 | 23,777 | 23,777 | 31,600 | 7,823 |
| 7119 | Grant Proceeds | 49,048 | 53,991 | 53,991 | 54,000 | 9 |
| TOTAL REVENUES | | \$65,199 | \$77,768 | 77,768 | 85,600 | \$7,832 |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$65,199 | \$76,327 | 76,327 | 97,609 | |
| EXPENDITURES | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 16-8101-05-00 | Base Salary | 48,706 | 47,153 | 50,000 | 52,000 | 2,000 |
| 16-8105-05-00 | Longevity Pay | | - | 100 | 100 | - |
| 16-8113-05-00 | Certification/Education Pay | | - | 800 | 800 | - |
| 16-8151-05-00 | Payroll Tax | 706 | 652 | 700 | 800 | 100 |
| 16-8152-05-00 | Unemployment Tax | 182 | - | 200 | 200 | - |
| 16-8153-05-00 | Retirement (TMRS) | 4,670 | 4,338 | 4,700 | 5,000 | 300 |
| 16-8155-05-00 | Employee Group Insurance | 9,256 | 8,738 | 10,000 | 10,000 | - |
| 16-8156-05-00 | Worker's Compensation Insurance | 83 | 103 | 100 | 100 | - |
| TOTAL SALARIES & BENEFITS | | \$63,604 | \$60,985 | 66,600 | 69,000 | \$0 |
| OPERATING EXPENDITURES | | | | | | |
| 16-8205-05-00 | Fuel | - | - | 2,968 | 3,000 | 32 |
| 16-8210-05-00 | Office Supplies & Postage | 841 | 1,732 | 6,000 | 6,000 | - |
| 16-8402-05-00 | Travel & Training | 2,195 | 1,602 | 2,200 | 2,200 | - |
| TOTAL OPERATING EXPENDITURES | | \$3,037 | \$3,334 | 11,168 | 11,200 | 32 |
| TOTAL EXPENDITURES | | \$66,641 | \$64,318 | 77,768 | 80,200 | \$2,432 |
| ENDING FUND BALANCE | | (\$1,441) | 12,009 | (1,441) | 17,409 | |

CITY OF DICKINSON
FY 52019-2020 ORIGINAL BUDGET
SPECIAL REVENUE FUND: HOTEL/ MOTEL TAX FUN 35

Use of Hotel Occupancy Tax (HOT) revenue is specified by Chapter 351 of the Texas Tax Code. HOT tax revenue may only be used to promote tourism and the local convention and hotel industry. The Hotel/Motel Tax funds tourism initiatives.

| ACCOUNT | ACCOUNT NAME | FY 17-18 ACTUAL | FY 18-19 PROJECTION | FY 18-19 ORIGINAL BUDGET | FY 19-20 BUDGET | INCREASE/ (DECREASE) |
|--|---------------------|--------------------|------------------------|--------------------------------|--------------------|-------------------------|
| BEGINNING FUND BALANCE | | 281,215 | 311,501 | 311,501 | 335,539 | |
| REVENUE | | | | | | |
| 7203 | Motel Occupancy Tax | 30,286 | 24,038 | 33,000 | 30,000 | (3,000) |
| TOTAL REVENUE | | \$30,286 | \$24,038 | \$33,000 | \$30,000 | (\$3,000) |
| TOTAL AVAILABLE FUNDS FOR APPROPRIATION | | \$311,501 | \$335,539 | \$344,501 | \$365,539 | |
| EXPENDITURES | | | | | | |
| OPERATING EXPENSES | | | | | | |
| 35-8445-16-00 | Special Project | - | - | 314,000 | - | (314,000) |
| SUBTOTAL OPERATING EXPENSES | | \$0 | \$0 | \$314,000 | \$0 | (\$314,000) |
| TOTAL EXPENDITURES | | \$0 | \$0 | \$314,000 | \$0 | (\$314,000) |
| ENDING FUND BALANCE | | \$311,501 | \$335,539 | \$30,501 | \$365,539 | |

This page intentionally left blank.

