

Chad Rankin, Chairperson
Carol McVaney
Nicole Brown
Jerry LeBlanc
Mary Sue Hernandez

MINUTES
City of Dickinson
**HARVEY REPAIR GRANT
AWARD COMMITTEE
REGULAR MEETING**

Stacy Stringer, Secretary
Steve Casey

Charisse York, Alternate
Marjorie Morgan, Alternate

December 4, 2017

The Harvey Repair Grant Award Committee for the City of Dickinson, County of Galveston, State of Texas, met in a duly called and announced **REGULAR MEETING** on **MONDAY, DECEMBER 4, 2017, at 3:00 p.m.** The meeting was held in the City Council Chambers located at 4403 Highway 3, Dickinson, Galveston County, Texas, and was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Chairperson Chad Rankin called the meeting to order at 3:04 p.m. City Secretary Alun Thomas called roll and certified a quorum. Committee Members present were as follows: Chairperson Chad Rankin, Committee Member Nicole Brown, Committee Member Carol McVaney, and Alternate Committee Member Marjorie Morgan. Secretary Stacy Stringer, Committee Member Steve Casey, Committee Member Mary Sue Hernandez, Committee Member Jerry LeBlanc, and Alternate Committee Member Charriss York were absent. Also present were City Attorney Derra Mattina and City Secretary Alun Thomas.

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Minutes of the November 27, 2017 Regular Meeting.

Alternate Committee Member Morgan made a motion to approve the minutes of the November 27, 2017 Regular Meeting, and Committee Member Brown seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (Brown, McVaney, Morgan, Rankin)

0 NAYS

MOTION PASSED

ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Minutes of the November 28, 2017 Regular Meeting.

Alternate Committee Member Morgan made a motion to approve the minutes of the November 28, 2017 Regular Meeting, and Committee Member Brown seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (Brown, McVaney, Morgan, Rankin)

0 NAYS

MOTION PASSED

ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Minutes of the December 1, 2017 Regular Meeting.

Alternate Committee Member Morgan made a motion to approve the minutes of the December 1, 2017 Regular Meeting, and Committee Member Brown seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (Brown, McVaney, Morgan, Rankin)

0 NAYS

MOTION PASSED

ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Authorize Grant Awards to Outstanding Businesses.

City Attorney Derra Mattina informed the Committee that some business applications were received by the City before the cutoff date, but had yet to be reviewed by the Committee, as they were found amongst the remaining residential applications. The Committee will need to review these applications to determine ranking and eligibility. Ms. Mattina explained that, given the small number of applications, staff may need to make reasonable mathematical adjustments to the rankings to ensure fairness.

City Secretary Alun Thomas informed the Committee that staff was still working on making redacted copies of the applications, and asked that the Committee entertain considering Agenda Item 5 after Agenda Item 6 to allow time for the copying to be completed. There being no objections from the Committee, Chairperson Rankin agreed to move on to Agenda Item 6, and return to Agenda Item 5 later in the meeting.

ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Harvey Repair Grant Applications Received and Approval of Grant Awards.

During this item, City Secretary Alun Thomas distributed Packets 11 and 12 to the Committee.

During the review, the following discussions took place:

- City Attorney Derra Mattina asked Chairperson Rankin for a ruling on the eligibility of Application 12 from Packet 11, as she believed it to be ineligible. After review, Alternate Committee Member Morgan made a motion to remove Application 12 from Packet 11 from consideration

during this meeting due to its ineligibility for the grant program, and Committee Member Brown seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (Brown, McVaney, Morgan, Rankin)

0 NAYS

MOTION PASSED

- Chairperson Rankin asked whether Application 1 from Packet 12 was eligible, as it seeks to demolish a structure. Ms. Mattina informed the Committee that the Application was still eligible, because a substandard structure poses a potential health and safety risk, and mitigating that risk by removing the building benefits the city as a whole.

After the Committee finished reviewing Packet 12, Mr. Thomas informed the Committee that staff was still in the process of making copies of Packet 13, and asked that the Committee consider Agenda Item 5 in the meantime, and then return to Agenda Item 6. There being no objections, Chairperson Rankin returned to the consideration of Agenda Item 5.

ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Authorize Grant Awards to Outstanding Businesses.

During this item, City Secretary Alun Thomas distributed Packet "Business 2" to the Committee, and City Attorney Derra Mattina informed the Committee on the ranking process for this packet, given that there are only 5 included Applications. During the review, there was no discussion.

Packet 13 for Agenda Item 6 was still not ready, so Mr. Thomas asked that the Committee consider Agenda Item 7 in the meantime, and then return to Agenda Item 6. There being no objections, Chairperson Rankin moved on to the consideration of Agenda Item 7.

ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Next Committee Meeting Date.

City Secretary Alun Thomas reminded the Committee that a meeting is scheduled for tomorrow at 3:00 p.m., and informed the Committee that it is expected that tomorrow's meeting will be the Committee's final meeting. Mr. Thomas and Ms. Mattina also thanked the Committee Members present for taking valuable time out of their days over the past two weeks to serve on the Committee.

It was the consensus of the Committee that a meeting be posted for Monday, December 11, 2017 at 4:00 p.m., but only if a quorum of members was not present for tomorrow's scheduled meeting.

At this time, Chairperson Rankin returned to the consideration of Agenda Item 6.

ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Harvey Repair Grant Applications Received and Approval of Grant Awards.

During the original consideration of this item, City Secretary Alun Thomas distributed Packets 11 and 12 to the Committee. During this consideration, Mr. Thomas distributed Packet 13.

During the review, the following discussion took place:

- A Committee Member questioned whether Application 2 from Packet 13 was a residential or business application, given that it was listed as “both” and noted that there was a home business. City Attorney Derra Mattina advised the committee that since the repairs would be made to a home, it should consider the Application as a home.

At this time, Chairperson Rankin moved to the consideration of Agenda Item 8.

ITEM 8.) ADJOURN

Alternate Committee Member Morgan made a motion to adjourn the meeting at 4:54 p.m., and Committee Member Brown seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (Brown, McVaney, Morgan, Rankin)

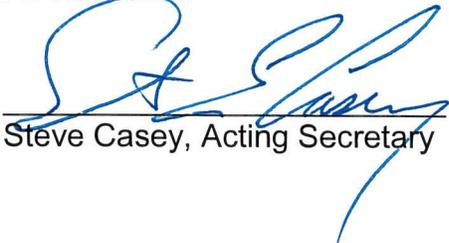
0 NAYS

MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 5th day of December, 2017.


Stacy Stringer, Secretary

ATTEST:


Steve Casey, Acting Secretary