

Chad Rankin, Chairperson
Carol McVaney
Nicole Brown
Jerry LeBlanc
Mary Sue Hernandez

MINUTES
City of Dickinson
**HARVEY REPAIR GRANT
AWARD COMMITTEE
REGULAR MEETING**

Stacy Stringer, Secretary
Steve Casey

Charriss York, Alternate
Marjorie Morgan, Alternate

November 28, 2017

The Harvey Repair Grant Award Committee for the City of Dickinson, County of Galveston, State of Texas, met in a duly called and announced **REGULAR MEETING** on **TUESDAY, NOVEMBER 28, 2017, at 3:00 p.m.** The meeting was held in the City Council Chambers located at 4403 Highway 3, Dickinson, Galveston County, Texas, and was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Chairperson Chad Rankin called the meeting to order at 3:01 p.m. City Secretary Alun Thomas called roll and certified a quorum. Committee Members present were as follows: Chairperson Chad Rankin, Steve Casey, Mary Sue Hernandez, and Alternate Member Charriss York. Committee Member Carol McVaney arrived at 3:05 p.m. Secretary Stacy Stringer, Committee Member Nicole Brown, Committee Member Jerry LeBlanc, and Alternate Member Marjorie Morgan were absent. Also present were City Attorney Derra Mattina and City Secretary Alun Thomas.

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Harvey Repair Grant Applications Received and Approval of Grant Awards.

Dickinson City Attorney Derra Mattina and Dickinson City Secretary Alun Thomas briefed the Committee on the application packets. During this item, Mr. Thomas distributed Packets 4, 5, and 6 to the Committee.

During the review, the following discussions took place:

- Committee Member Casey made a motion to remove Application 26 from Packet 4 from consideration during this meeting, and Committee Member Hernandez seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

5 AYES (Casey, Hernandez, McVaney, Rankin, York)

0 NAYS

MOTION PASSED

- A Committee Member questioned whether Application 10 from Packet 4 was for a home or a business. City Attorney Derra Mattina instructed the Committee to review the application as an application for the home.
- Ms. Mattina reminded the Committee that there are two versions of the grant application form; the original form asked the final question in the

negative, which proved confusing for the early applicants, so the form was changed to ask the question more clearly.

- Mr. Thomas asked that the Committee Members leave their packets in their ranked order when turning them back in, as it assists in determining the rankings in case some handwriting is hard to read.
- Committee Member Hernandez made a motion to remove Application 7 from Packet 5 from consideration during this meeting due to its ineligibility for the grant program, and Committee Member McVaney seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

5 AYES (Casey, Hernandez, McVaney, Rankin, York)

0 NAYS

MOTION PASSED

- Application 18 from Packet 5 refers to an attachment. Mr. Thomas provided the Committee with a brief overview of the contents of the lengthy attachment.
- Applications 6 and 7 from Packet 6 are very similar, and the Committee discussed whether the applicant may have copied from each other. Mr. Thomas reviewed the applications and determined that they were from next-door neighbors. Ms. Mattina discussed with the Committee the additional future possibility that one person may own multiple homes and therefore submit applications for multiple addresses. If this happens, and if more than one of an applicant's homes are eligible for an award, the City will issue the grant for the highest ranked of the applications, and then bring the other application(s) back to the Committee to discuss how to address it.

ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Next Committee Meeting Date.

The Committee discussed its attending members' availability to meet on Friday, December 1, 2017 at 9:30 a.m., Monday, December 4, 2017 at 3:00 p.m., and also on Tuesday, December 5, 2017 at 3:00 p.m. A quorum was able to be present on Friday morning, so City Secretary Alun Thomas will post that meeting this evening, then contact the absent members to inform them of each proposed meeting dates and thereby determine if a quorum of members could be present for the Monday and Tuesday meetings.

ITEM 4.) ADJOURN

Committee Member Hernandez made a motion to adjourn the meeting at 4:58 p.m., and Committee Member Casey seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:
5 AYES (Casey, Hernandez, McVaney, Rankin, York)
0 NAYS
MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 4th day of December, 2017.



Chad E. Rankin, Chairperson

ATTEST:



Stacy Stringer, Secretary