

Chad Rankin, Chairperson
Carol McVaney
Nicole Brown
Jerry LeBlanc
Mary Sue Hernandez

MINUTES
City of Dickinson
**HARVEY REPAIR GRANT
AWARD COMMITTEE
REGULAR MEETING**

Stacy Stringer, Secretary
Steve Casey

Charriss York, Alternate
Marjorie Morgan, Alternate

November 27, 2017

The Harvey Repair Grant Award Committee for the City of Dickinson, County of Galveston, State of Texas, met in a duly called and announced **REGULAR MEETING** on **MONDAY, NOVEMBER 27, 2017, at 3:00 p.m.** The meeting was held in the City Hall Conference Room 2 located at 4403 Highway 3, Dickinson, Galveston County, Texas, and was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Chairperson Chad Rankin called the meeting to order at 3:03 p.m. City Secretary Alun Thomas called roll and certified a quorum. Committee Members present were as follows: Chairperson Chad Rankin, Secretary Stacy Stringer, Committee Member Carol McVaney, and Alternate Committee Member Charriss York. Committee Members Nicole Brown, Steve Casey, Mary Sue Hernandez, and Jerry LeBlanc were absent. Alternate Committee Member Marjorie Morgan was also absent. Also present were City Attorney Derra Mattina and City Secretary Alun Thomas.

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Minutes of the November 21, 2017 Regular Meeting.

Committee Member Stringer made a motion to approve the minutes of the November 21, 2017 Regular Meeting, and Committee Member McVaney seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (McVaney, Rankin, Stringer, York)

0 NAYS

MOTION PASSED

ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Harvey Repair Grant Fund Allocation.

Dickinson City Attorney Derra Mattina introduced the item to the Committee. The Committee discussed various options for awarding the grants, and Ms. Mattina assisted by providing another overview of the grant application ranking system. It was the consensus of the Committee that the grant award program should benefit as many people and business as possible, and that awarding applicants a very low award amount would not prove to be very beneficial to any applicant.

After the discussion, Committee Member McVaney made a motion to assign award amounts of \$2,000 for successful residential applications, and to \$4,000 for successful business applications. Committee Member York seconded the motion. There being no further discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (McVaney, Rankin, Stringer, York)

0 NAYS

MOTION PASSED

ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Harvey Repair Grant Applications Received and Approval of Grant Awards.

Dickinson City Attorney Derra Mattina and Dickinson City Secretary Alun Thomas briefed the Committee on the application packets. During this item, Mr. Thomas distributed Packets 3 and "Business" to the Committee.

During the review, the following discussions took place:

- A Committee Member questioned whether Applications 17 and 18 from Packet 3 were the same. After review, Mr. Thomas determined that the applications were for adjacent properties with the same owner.
- Application 27 from Packet 3 does not list the cost. Mr. Thomas reviewed the Application and informed the Committee that the cost was \$13,500.
- Application 42 from Packet 3 is barely legible due to the photocopying. Staff made a new, more legible, copy of the Application, and presented it to the Committee.
- Application 1 from Packet "Business" does not have the quote attached. Mr. Thomas determined that the quote was not attached in the Committee's version of the packet, but that the figures listed were consistent with the quote provided by the Applicant.
- Ms. Mattina read the Committee the rules for judging and reviewing business applications, and reminded the members that business applications have their own considerations.
- A Committee Member questioned whether Application 10 from Packet "Business" qualified for the grant. Ms. Mattina confirmed that it was eligible for consideration by the Committee.
- Committee Member Stringer made a motion to remove Application 25 from Packet "Business" from consideration during this meeting due to it being a residential application, and for the Application to be presented to the Committee at a future meeting for consideration as a residential application. Committee Member McVaney seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (McVaney, Rankin, Stringer, York)

0 NAYS

MOTION PASSED

- A Committee Member asked for clarification on how to properly reflect a recusal on an Application. After Ms. Mattina explained the process and the reasons for recusing oneself, it was determined that a recusal was unnecessary for that Application.
- A Committee Member questioned whether Applications 32 and 33 from Packet "Business" were the same. After review, Mr. Thomas determined that the applications were for different addresses.
- Ms. Mattina informed the Committee that, in her opinion, Application 11 from Packet "Business" was ineligible for the grant, and asked the Committee for a ruling on it. Committee Member Stringer made a motion to rule Application 11 from Packet "Business" as ineligible, and to remove it from consideration. Committee Member McVaney seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (McVaney, Rankin, Stringer, York)

0 NAYS

MOTION PASSED

- Ms. Mattina informed the Committee that, in her opinion, Application 23 from Packet "Business" was ineligible for the grant, and asked the Committee for a ruling on it. Committee Member York made a motion to rule Application 23 from Packet "Business" as ineligible, and to remove it from consideration. Committee Member McVaney seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (McVaney, Rankin, Stringer, York)

0 NAYS

MOTION PASSED

- A Committee Member questioned the "I wish" response on Application 6 from Packet "Business". Ms. Mattina and Mr. Thomas clarified the comment.
- Ms. Mattina briefed the Committee Members on their responsibilities under the Texas Open Meetings Act and the under the Public Information Act.

ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Next Committee Meeting Date.

The Committee discussed its attending members' availability to meet on Friday, December 1, 2017 at 9:30 a.m., Monday, December 4, 2017 at 3:00 p.m., and also on Tuesday, December 5, 2017 at 3:00 p.m. A quorum was able to be present on Tuesday. City Secretary Alun Thomas will contact the absent members to inform them of each proposed meeting date and also to

determine if a quorum of members could be present for the Friday and Monday meetings.

ITEM 6.) ADJOURN

Committee Member Stringer made a motion to adjourn the meeting at 5:15 p.m., and Committee Member York seconded the motion. There being no discussion, Chairperson Rankin called for the vote.

VOTE:

4 AYES (McVaney, Rankin, Stringer, York)

0 NAYS

MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 4th day of December, 2017.



Chad E. Rankin, Chairperson

ATTEST:



Stacy Stringer, Secretary