

September 22, 2020
City Council
Regular Meeting
7:00 p.m.



Julie Masters, Mayor
Charles Suderman, Mayor Pro Tem
Sean Skipworth
Walter Wilson

AGENDA
City of Dickinson
CITY COUNCIL
REGULAR MEETING

Wally Deats
Louis Decker
William H. King III
Chris Heard, City Administrator

September 22, 2020

NOTICE is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **Tuesday, September 22, 2020, at 7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

ITEM 2.) INVOCATION

ITEM 3.) PLEDGE OF ALLEGIANCE

ITEM 4.) PROCLAMATIONS

ITEM 5.) ANNOUNCEMENTS AND PRESENTATIONS:

A. Council Comments

ITEM 6.) REPORTS:

A. Update on Activities of the Dickinson Economic Development Corporation (Dickinson Economic Development Corporation Chief Executive Officer Scott Jones).

B. City Administrator's Report and Update on Public Works Projects (City Administrator Chris Heard).

ITEM 7.) PUBLIC COMMENTS: At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

ITEM 8.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

ITEM 9.) CONDUCT A PUBLIC HEARING CONCERNING: Plat approval request 20200540 for final plat approval for Peacock Isles, a subdivision of approximately 13.006 acres on property zoned "CR" (Conventional Residential) consisting of 53 lots, 2 blocks and 1 reserve, in the City of Dickinson, Galveston County, Texas.

- A. Staff Presentation
- B. Those in Favor
- C. Those Opposed
- D. Adjourn Public Hearing

ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number XXX-2020 - **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE FINAL PLAT FOR PEACOCK ISLES, A SUBDIVISION OF APPROXIMATELY 13.006 ACRES LEGALLY DESCRIBED AS ABST 19 PERRY & AUSTIN SUR PT OF LOTS 157, 184 & ABDN RD (0-3) DICKINSON ADDN D, ON PROPERTY ZONED "CR" (CONVENTIONAL RESIDENTIAL) CONSISTING OF 53 LOTS, 2 BLOCKS AND 1 RESERVE, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, WITH THE CURRENT ADDRESS FOR THE PROPERTY BEING 2010 FM EAST 517; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE RENEWAL BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

ITEM 11.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number XXX-2020 - **A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION TO ENTER INTO A BUSINESS OWNER PERFORMANCE AGREEMENT WITH CHEMIC ENGINEERS AND CONSTRUCTORS, INC. AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

ITEM 12.) DISCUSSION AND CONSIDERATION CONCERNING: The Proposed Project for CDBG-MIT Application

ITEM 13.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE RENEWAL OF AN INTERLOCAL AGREEMENT BETWEEN CITY OF DICKINSON AND GALVESTON COUNTY FOR EMERGENCY MEDICAL RESPONSE SERVICES IN UNINCORPORATED PORTIONS OF GALVESTON COUNTY ADJACENT TO THE CITY OF DICKINSON; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF**

THE RENEWAL BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

- ITEM 14.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN INTERLOCAL AGREEMENT BETWEEN CITY OF DICKINSON AND THE CITY OF LEAGUE CITY, TEXAS, FOR MUTUAL AID EMERGENCY MEDICAL RESPONSE SERVICES IN THE AREAS SERVICED BY THESE AGENCIES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE RENEWAL BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**
- ITEM 15.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2020 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, SUPPLEMENTING THE ORDER OF GENERAL ELECTION AS ISSUED BY RESOLUTION NUMBER 1814-2020, THE ORDER OF SPECIAL ELECTION AS ISSUED BY ORDINANCE NUMBER 949-2020, AND THE ORDER OF SPECIAL ELECTION AS ISSUED BY RESOLUTION NUMBER 1815-2020, AS EACH ORDER HAS BEEN HERETOFORE AMENDED BY ORDINANCE 952-2020, TO PROVIDE FOR ADDITIONAL POLLING LOCATIONS AND TIMES FOR SUCH ELECTIONS; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE. (Second of Three Readings)**
- ITEM 16.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2020 – **AN ORDINANCE ANNEXING 640 FEET OF PIN OAK DRIVE AND 280 FEET OF UNIMPROVED PIN OAK RIGHT-OF-WAY FROM THE EDGE OF THE PAVEMENT TO GEISER GULLY, CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID AFOREMENTIONED DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT. (First of Three Readings)**
- ITEM 17.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2020 - **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AWARDED REQUEST FOR QUALIFICATIONS #2008 FOR PROFESSIONAL SURVEYING SERVICES TO COBBFENDLEY. AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE AN AGREEMENT FOR SUCH SERVICES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

- ITEM 18.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, REJECTING ANY AND ALL BIDS CONCERNING THE PROVISION OF APPRAISAL SERVICES FOR THE TEXAS GENERAL LAND OFFICE CDBG-DR CONTRACT NO. 20-066-040-C259.**
- ITEM 19.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Recessing the Regularly Scheduled Meeting of the City Council in Order to Conduct Business as the City of Dickinson Employee Benefits Trust.
- ITEM 20.) RECONVENE**
- ITEM 21.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, ACCEPTING THE ACTION OF THE CITY OF DICKINSON EMPLOYEE BENEFITS TRUST TO ACCEPT THE RENEWAL OFFER FOR EMPLOYEE MEDICAL AND PHARMACY INSURANCE FROM UNITED HEALTHCARE, THE RENEWAL OFFER FOR EMPLOYEE DENTAL INSURANCE FROM GUARDIAN, THE RENEWAL OFFER FOR LIFE INSURANCE FROM GUARDIAN, THE OFFER FOR VISION INSURANCE FROM SUPERIOR VISION; AND THE RENEWAL OFFER FOR LONG-TERM DISABILITY INSURANCE FROM STANDARD INSURANCE; RE-AUTHORIZING FUNDING; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE OFFER AND OF THE RENEWALS BY THE CITY ADMINISTRATOR; AND PROVIDING AN EFFECTIVE DATE.**
- ITEM 22.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2020 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE CITY OF DICKINSON, TEXAS, ADOPTED BUDGET FOR FISCAL YEAR 2019 – 2020 BY FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CERTAIN FINDINGS AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE. (First and Final Reading)**
- ITEM 23.) CONDUCT A PUBLIC HEARING CONCERNING:** The Fiscal Year 2020-2021 Annual Budget
- A. Staff Presentation
 - B. Those in Favor
 - C. Those Opposed
 - D. Adjourn Public Hearing
- ITEM 24.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2020 – **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A**

BUDGET FOR THE CITY OF DICKINSON, TEXAS, FOR FISCAL YEAR 2020-2021; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE. (First and Final Reading)

ITEM 25.) EXECUTIVE SESSION: The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 – Consultation with Attorney regarding pending litigation and matters in which the duty of the City Attorney requires to be discussed in closed meeting.
- B. Section 551.074 – Personnel Matter – Discussion to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of the City Secretary.

ITEM 26.) RECONVENE

ITEM 27.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

ITEM 28.) ADJOURN

CERTIFICATION

This is to certify that a copy of the Notice of the Regular City Council meeting for **Tuesday, September 22, 2020**, was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 18th day of September, 2020, prior to 7:00 p.m.



Kerilyn Bascle, Assistant to the City Administrator

In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

SUPPLEMENTAL NOTICE OF MEETINGS BY TELEPHONE CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas will conduct the special workshop meeting scheduled at 6:00 p.m. and the regular meeting scheduled at 7:00 p.m. on Tuesday, September 22, 2020 at 4403 Highway 3, Dickinson, Texas 77539 by telephone and online video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There will be no public access to the location described above.]

This supplemental written notice, the meeting agendas, and the agenda packets, are posted online at <http://www.ci.dickinson.tx.us/agendacenter>.

The public may use any of the following toll-free dial-in numbers to participate telephonically in the meetings: 877-853-5257, 888-475-4499, 833-548-0276, or 833-548-0282 Meeting ID: 978 9579 1108, Passcode 77539

The public may use the following Uniform Resource Locator (URL) to participate by video conference in the meetings: <https://zoom.us/j/97895791108> Meeting ID: Meeting ID: 978 9579 1108, Passcode 77539

The public will be permitted to offer public comments telephonically or via video conference as provided by the agendas and as permitted by the presiding officer during the meetings.

A recording of the meetings will be made and will be available to the public in accordance with the Open Meetings Act upon written request.


Kerilyn Bascle, Assistant to the City Administrator

ITEM 1

**Call to Order and
Certification of a
Quorum**

**CITY OF DICKINSON, TEXAS
CITY COUNCIL MEETING
ATTENDANCE LIST**

**MEETING DATE: September 22, 2020
Regular Meeting**

<u>MAYOR/COUNCIL</u>	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR JULIE MASTERS	_____	_____
POS. 1: COUNCILMEMBER CHARLES SUDERMAN	_____	_____
POS. 2: COUNCILMEMBER SEAN SKIPWORTH	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
<u>ALSO IN ATTENDANCE:</u>		
City Attorney David W. Olson	_____	_____
City Administrator Chris Heard	_____	_____
Finance Director Penny Hunter	_____	_____
City Secretary Alun W. Thomas	_____	_____
Director of Community Services Kola Olayiwola	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____
Fire Marshal Burt Heddles	_____	_____
Court Administrator Irma Rivera	_____	_____
Library Director Julianne Lane	_____	_____
Bayou Animal Services Manager Sarah Haywood	_____	_____
Assistant to the City Administrator Kerilyn Bascle	_____	_____

ITEM 2

Invocation

ITEM 3

Pledge of Allegiance

ITEM 4

Proclamations

ITEM 5

Announcements and Presentations

ITEM 5A

Council Comments

ITEM 6

Reports

ITEM 6A

**Update on Activities of
the Dickinson Economic
Development
Corporation
(DEDIC CEO Scott Jones)**

ITEM 6B

**City Administrator's
Report and Update on
Public Works Projects
(City Administrator Chris
Heard)**

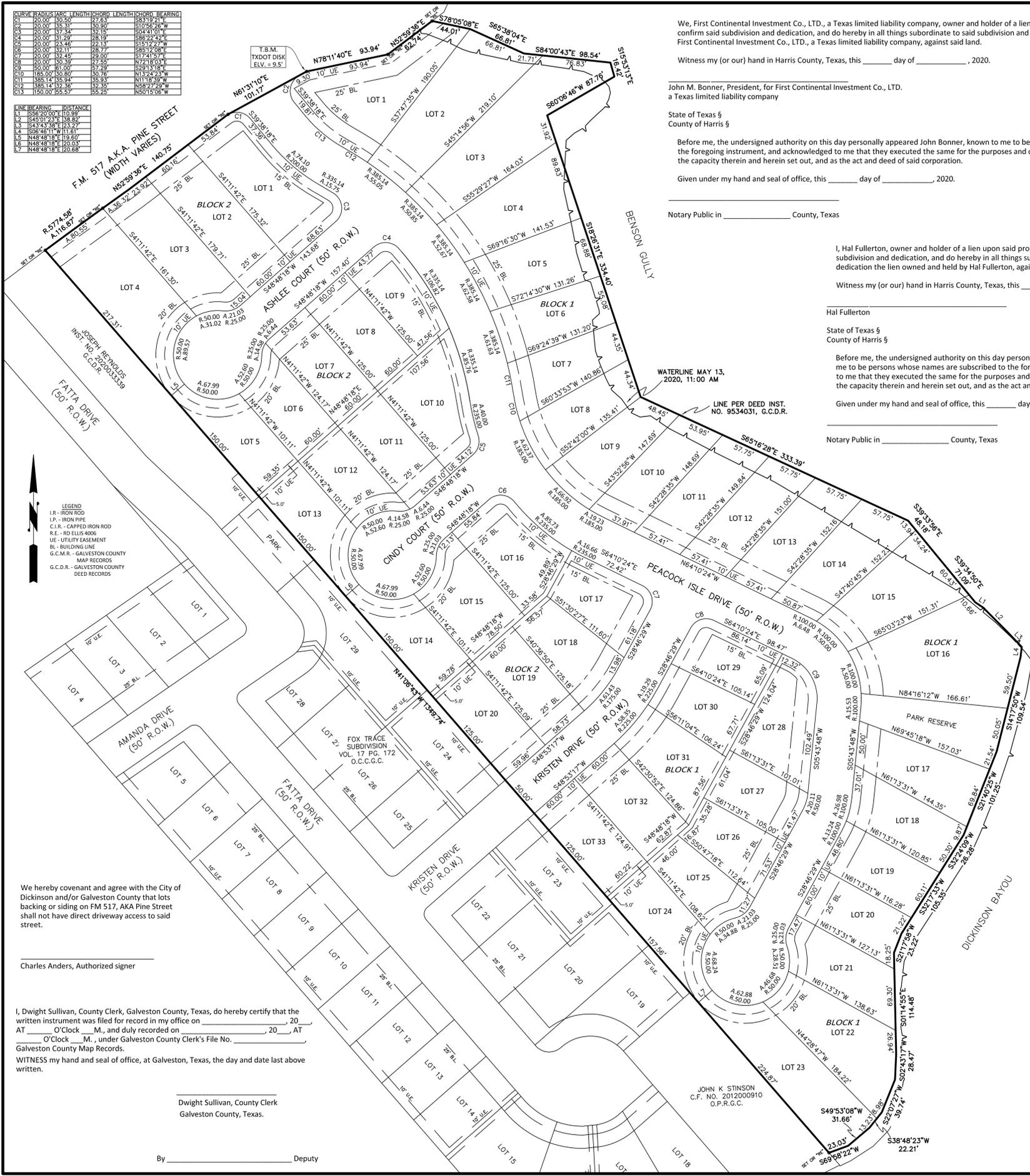
ITEM 7

Public Comments

ITEM 8

Consent Agenda

ITEM 9



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	20.00	10.99	17.54	S81°19'01"E
C2	20.00	17.34	28.15	S54°41'01"E
C3	20.00	11.29	18.18	S85°22'42"E
C4	20.00	23.46	32.13	S15°12'22"W
C5	20.00	12.45	20.00	S71°41'57"E
C6	20.00	10.30	17.54	N72°18'00"E
C7	20.00	18.10	27.25	N72°18'00"E
C8	20.00	18.10	27.25	N72°18'00"E
C9	20.00	10.30	17.54	N15°24'23"W
C10	185.00	10.80	10.78	N15°24'23"W
C11	185.00	10.80	10.78	N15°24'23"W
C12	185.00	10.80	10.78	N15°24'23"W
C13	185.00	10.80	10.78	N15°24'23"W
C14	185.00	10.80	10.78	N15°24'23"W
C15	185.00	10.80	10.78	N15°24'23"W

LINE BEARING	DISTANCE
L1	S28°20'00"E 110.99
L2	S15°12'22"W 28.15
L3	S81°19'01"E 17.54
L4	S54°41'01"E 32.13
L5	S71°41'57"E 20.00
L6	N72°18'00"E 17.54
L7	N72°18'00"E 27.25
L8	N15°24'23"W 10.78
L9	N15°24'23"W 10.78
L10	N15°24'23"W 10.78
L11	N15°24'23"W 10.78
L12	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L13	S28°20'00"E 110.99
L14	S15°12'22"W 28.15
L15	S81°19'01"E 17.54
L16	S54°41'01"E 32.13
L17	S71°41'57"E 20.00
L18	N72°18'00"E 17.54
L19	N72°18'00"E 27.25
L20	N15°24'23"W 10.78
L21	N15°24'23"W 10.78
L22	N15°24'23"W 10.78
L23	N15°24'23"W 10.78
L24	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L25	S28°20'00"E 110.99
L26	S15°12'22"W 28.15
L27	S81°19'01"E 17.54
L28	S54°41'01"E 32.13
L29	S71°41'57"E 20.00
L30	N72°18'00"E 17.54
L31	N72°18'00"E 27.25
L32	N15°24'23"W 10.78
L33	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L34	S28°20'00"E 110.99
L35	S15°12'22"W 28.15
L36	S81°19'01"E 17.54
L37	S54°41'01"E 32.13
L38	S71°41'57"E 20.00
L39	N72°18'00"E 17.54
L40	N72°18'00"E 27.25
L41	N15°24'23"W 10.78
L42	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L43	S28°20'00"E 110.99
L44	S15°12'22"W 28.15
L45	S81°19'01"E 17.54
L46	S54°41'01"E 32.13
L47	S71°41'57"E 20.00
L48	N72°18'00"E 17.54
L49	N72°18'00"E 27.25
L50	N15°24'23"W 10.78
L51	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L52	S28°20'00"E 110.99
L53	S15°12'22"W 28.15
L54	S81°19'01"E 17.54
L55	S54°41'01"E 32.13
L56	S71°41'57"E 20.00
L57	N72°18'00"E 17.54
L58	N72°18'00"E 27.25
L59	N15°24'23"W 10.78
L60	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L61	S28°20'00"E 110.99
L62	S15°12'22"W 28.15
L63	S81°19'01"E 17.54
L64	S54°41'01"E 32.13
L65	S71°41'57"E 20.00
L66	N72°18'00"E 17.54
L67	N72°18'00"E 27.25
L68	N15°24'23"W 10.78
L69	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L70	S28°20'00"E 110.99
L71	S15°12'22"W 28.15
L72	S81°19'01"E 17.54
L73	S54°41'01"E 32.13
L74	S71°41'57"E 20.00
L75	N72°18'00"E 17.54
L76	N72°18'00"E 27.25
L77	N15°24'23"W 10.78
L78	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L79	S28°20'00"E 110.99
L80	S15°12'22"W 28.15
L81	S81°19'01"E 17.54
L82	S54°41'01"E 32.13
L83	S71°41'57"E 20.00
L84	N72°18'00"E 17.54
L85	N72°18'00"E 27.25
L86	N15°24'23"W 10.78
L87	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L88	S28°20'00"E 110.99
L89	S15°12'22"W 28.15
L90	S81°19'01"E 17.54
L91	S54°41'01"E 32.13
L92	S71°41'57"E 20.00
L93	N72°18'00"E 17.54
L94	N72°18'00"E 27.25
L95	N15°24'23"W 10.78
L96	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L97	S28°20'00"E 110.99
L98	S15°12'22"W 28.15
L99	S81°19'01"E 17.54
L100	S54°41'01"E 32.13
L101	S71°41'57"E 20.00
L102	N72°18'00"E 17.54
L103	N72°18'00"E 27.25
L104	N15°24'23"W 10.78
L105	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L106	S28°20'00"E 110.99
L107	S15°12'22"W 28.15
L108	S81°19'01"E 17.54
L109	S54°41'01"E 32.13
L110	S71°41'57"E 20.00
L111	N72°18'00"E 17.54
L112	N72°18'00"E 27.25
L113	N15°24'23"W 10.78
L114	N15°24'23"W 10.78

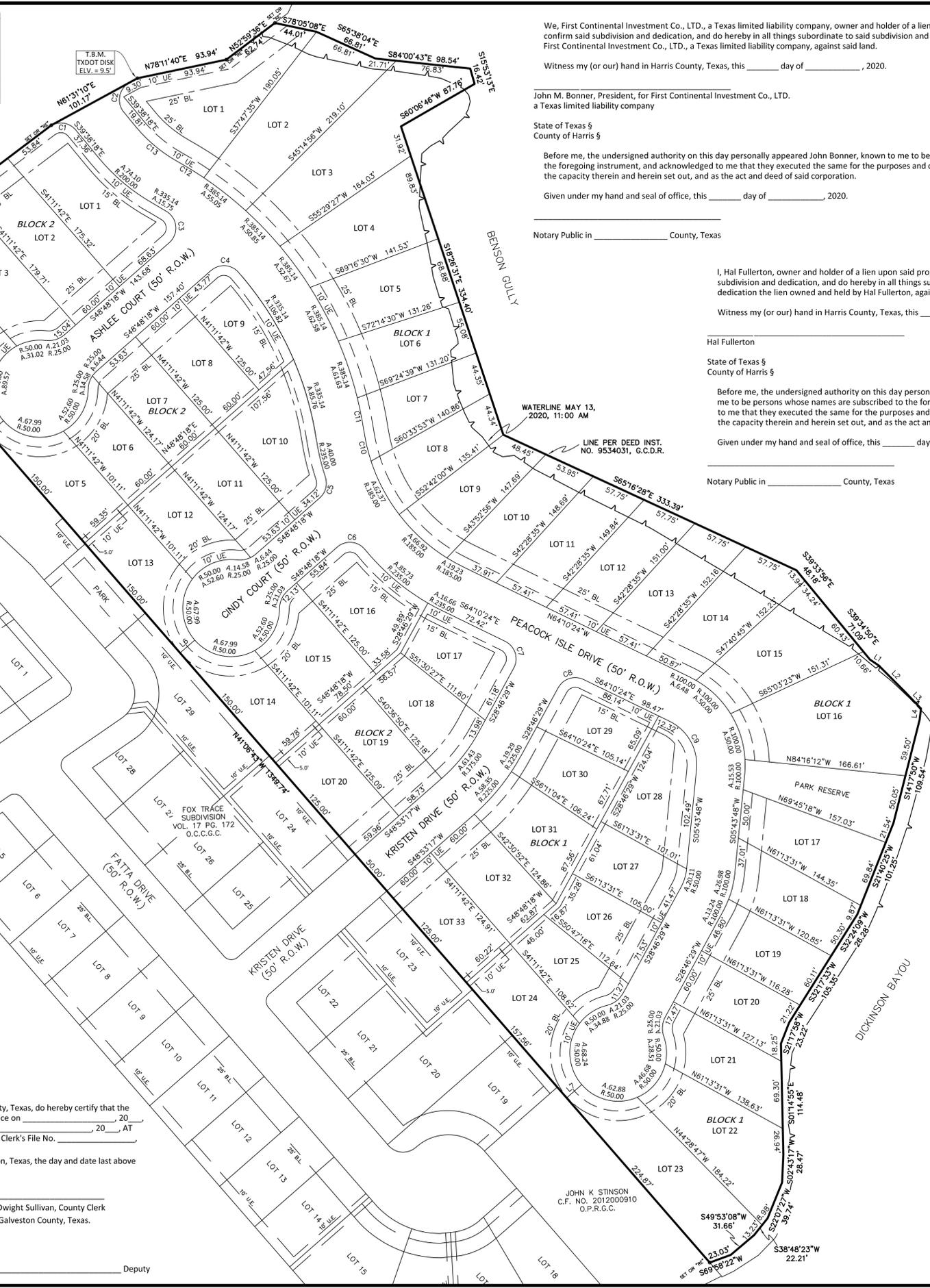
LINE BEARING	DISTANCE
L115	S28°20'00"E 110.99
L116	S15°12'22"W 28.15
L117	S81°19'01"E 17.54
L118	S54°41'01"E 32.13
L119	S71°41'57"E 20.00
L120	N72°18'00"E 17.54
L121	N72°18'00"E 27.25
L122	N15°24'23"W 10.78
L123	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L124	S28°20'00"E 110.99
L125	S15°12'22"W 28.15
L126	S81°19'01"E 17.54
L127	S54°41'01"E 32.13
L128	S71°41'57"E 20.00
L129	N72°18'00"E 17.54
L130	N72°18'00"E 27.25
L131	N15°24'23"W 10.78
L132	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L133	S28°20'00"E 110.99
L134	S15°12'22"W 28.15
L135	S81°19'01"E 17.54
L136	S54°41'01"E 32.13
L137	S71°41'57"E 20.00
L138	N72°18'00"E 17.54
L139	N72°18'00"E 27.25
L140	N15°24'23"W 10.78
L141	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L142	S28°20'00"E 110.99
L143	S15°12'22"W 28.15
L144	S81°19'01"E 17.54
L145	S54°41'01"E 32.13
L146	S71°41'57"E 20.00
L147	N72°18'00"E 17.54
L148	N72°18'00"E 27.25
L149	N15°24'23"W 10.78
L150	N15°24'23"W 10.78

LINE BEARING	DISTANCE
L151	S28°20'00"E 110.99
L152	S15°12'22"W 28.15
L153	S81°19'01"E 17.54
L154	S54°41'01"E 32.13
L155	S71°41'57"E 20.00
L156	N72°18'00"E 17.54
L157	N72°18'00"E 27.25
L158	N15°24'23"W 10.78
L159	N15°24'23"W 10.78



We, First Continental Investment Co., LTD., a Texas limited liability company, owner and holder of a lien upon said property, do hereby ratify and confirm said subdivision and dedication, and do hereby in all things subordinate to said subdivision and dedication the lien owned and held by First Continental Investment Co., LTD., a Texas limited liability company, against said land.

Witness my (or our) hand in Harris County, Texas, this _____ day of _____, 2020.

John M. Bonner, President, for First Continental Investment Co., LTD.
a Texas limited liability company

State of Texas §
County of Harris §

Before me, the undersigned authority on this day personally appeared John Bonner, known to me to be persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein and herein set out, and as the act and deed of said corporation.

Given under my hand and seal of office, this _____ day of _____, 2020.

Notary Public in _____ County, Texas

I, Hal Fullerton, owner and holder of a lien upon said property, do hereby ratify and confirm said subdivision and dedication, and do hereby in all things subordinate to said subdivision and dedication the lien owned and held by Hal Fullerton, against said land.

Witness my (or our) hand in Harris County, Texas, this _____ day of _____, 2020.

Hal Fullerton

State of Texas §
County of Harris §

Before me, the undersigned authority on this day personally appeared Hal Fullerton, known to me to be persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein and herein set out, and as the act and deed of said corporation.

Given under my hand and seal of office, this _____ day of _____, 2020.

Notary Public in _____ County, Texas

STATE OF TEXAS
COUNTY OF GALVESTON

We, Seabrook Mija LLC, owner of the property subdivided in the foregoing map of the Peacock Isles, do hereby make a subdivision of said property according to the lines, streets, alleys, parks, building lines, and easements therein shown, and designate said subdivision as Peacock Isles, Galveston County, Texas; and dedicate to public use, as such, the streets, alleys, parks, and easements shown thereon forever; and do hereby waive any claims for damages occasioned by the establishing of grades as approved for the streets and alleys dedicated, or occasioned by the alteration of the surface of any portion or [of] streets or alleys to conform to such grades; and do hereby bind ourselves, our successors and assigns to warrant and forever defend the title to the land so dedicated.

Charles Anders, Authorized signer

It is understood that if the final plans for Peacock Isles, are approved by the City of Dickinson, the undersigned will in all things comply with all provisions of such plat and construction plans and will duly perform all construction called for therein, fully and completely. No changes will be made in construction plans without the consent in writing of the Planning Commission being first had and obtained.

Charles Anders, Authorized signer

STATE OF TEXAS
COUNTY OF GALVESTON

BEFORE ME, the undersigned authority, on this day personally appeared Charles Anders, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein described.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day _____, 20_____.

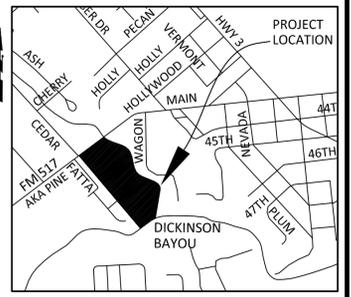
Notary Public for the State of Texas
My Commission Expires _____.

This is to certify that the owners of Peacock Isles, have complied with all the conditions necessary as provided by law in Amending the above property.

CERTIFIED by the Planning Commission of the City of Dickinson one the _____ day of _____, 20____, A.D.

Chairman of the City of Dickinson
Planning Commission

Secretary of the City of Dickinson
Planning Commission



VICINITY MAP (NTS)

GENERAL NOTES :

- 1) All shown bearings referenced to Grid North, Texas State Coordinate System NAD83, Texas South Central Zone.
- 2) This property is located in Zones "AE" with a BFE of 14.0' according to FEMA FIRM Map No. 48167C0235G dated 08-15-2019.
- 3) This property lies within the Dickinson Independent School District.
- 4) All of the property subdivided in the foregoing plat is within the incorporated boundaries of the City of Dickinson, Texas.
- 5) Side Setbacks on all interior Lots shall have a minimum width of 10% of lot width or 5.0', whichever is greater.
- 6) Rear Setbacks on all Lots shall have a minimum width of 25.0'.
- 7) This plat does not attempt to amend or remove any covenants or restrictions

OWNER / DEVELOPER
Bayway Homes, Inc.
P.O. Box 1244
Friendswood, Tx. 77546
281-648-2425



SURVEYOR
ELLIS SURVEYING SERVICES, LLC.
2805 25th Ave N Texas City, TX 77590
Tel: (409) 938-8700 Fax (866) 678-7685
Texas Firm Reg. No. 100340-00

This is to certify that I, Robert D. Ellis, a Registered Professional Land Surveyor for the State of Texas have platted the above subdivision from an actual survey made on the ground, and that all corners have been properly marked as shown on this plat.

Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

Robert D. Ellis, RPLS
Tex. Reg. No. 4006

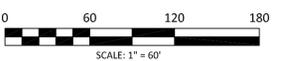


FINAL PLAT OF
PEACOCK ISLES

Being a part of and out of a 70' abandoned road, Lot 184 and Lot 157, in Addition "D" to the Town of Dickinson, Volume 7, Page 1, G.C.M.R., and being a part of The Benson Homestead Tract on the west side of Benson Bayou, situated in the Perry and Austin Lower League, Abstract 19, Galveston County, Texas, and being that same tract of land conveyed to Hal B. Fullerton as described in Instrument No. 9534030, G.C.D.R.

CONTAINING
13.6596 ACRES (595,013 SQ. FT.)
AND BEING
53 LOTS, 2 BLOCKS, 1 RESERVE

CITY OF DICKINSON, GALVESTON COUNTY
Aug 25, 2020



ITEM 10

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE FINAL PLAT FOR PEACOCK ISLES, A SUBDIVISION OF APPROXIMATELY 13.006 ACRES LEGALLY DESCRIBED AS ABST 19 PERRY & AUSTIN SUR PT OF LOTS 157, 184 & ABDN RD (0-3) DICKINSON ADDN D, ON PROPERTY ZONED "CR" (CONVENTIONAL RESIDENTIAL) CONSISTING OF 53 LOTS, 2 BLOCKS AND 1 RESERVE, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, WITH THE CURRENT ADDRESS FOR THE PROPERTY BEING 2010 FM EAST 517; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE RENEWAL BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the proposed Peacock Isles Subdivision is located generally south of FM 517 East, almost equidistant between Fatta Drive and Wagon Road, of which the overall development is approximately 13.006 acres and, at all buildout, is planned for 53 residential lots and 1 park reserve; and

WHEREAS, Section 1 was approved in November 2004 and consisted of 152 lots; Section 2A was approved on January 11, 2011, and contained 58 residential lots; Section 3 was approved on August 26, 2014; and

WHEREAS, the City Council has before it a plat presented as Exhibit "A", which conforms to the general plan of the municipality and its current and future streets, alleys, parks, playgrounds, and public utility facilities, as well as the general plan for the extension of the municipality and its roads, streets, and public highways within the municipality and in its extraterritorial jurisdiction, and finally, that the plat conforms to the rules adopted by the municipality governing plats and subdivisions of land within the municipality's jurisdiction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein for all purposes.

Section 2. The City Council, after review of the plat, hereby approves the final plat for Peacock Isles Subdivision.

Section 3. The City Council also authorizes the Mayor to execute the Agreement on behalf of the City of Dickinson and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

ITEM 11

RESOLUTION XXX-2020

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION TO ENTER INTO A BUSINESS OWNER PERFORMANCE AGREEMENT WITH CHEMIC ENGINEERS AND CONSTRUCTORS, INC. AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Dickinson Economic Development Corporation (“DEDC”) is a “Type B” Economic Development Corporation governed by Chapter 505, Type B Corporations of the TEX. LOC. GOV’T CODE § 505.001, et seq.;

WHEREAS, a Type B Economic Development Corporation is authorized by TEX. LOC. GOV’T CODE § 505.155 to fund projects including the provision of land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements that are for the creation or retention of primary jobs;

WHEREAS, a Type B Economic Development Corporation is further authorized by TEX. LOC. GOV’T CODE § 505.102(1) to enter into contracts with a private corporation to carry out an industrial development program or objective;

WHEREAS, according to the economic impact study performed by Impact DataSource, LLC dated July 23, 2020 the relocation of Chemic Engineers and Constructors, Inc. (“Chemic”) to the City of Dickinson, Texas will create and retain primary jobs;

WHEREAS, in order to incent Chemic to relocate to the City of Dickinson, Texas, the DEDC Board of Directors approved on September 17, 2020 a loan under the terms and conditions of a Performance Agreement the sum of TWO HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS (\$254,000.00);

WHEREAS, the Board of Directors of the DEDC believes that the relocation of Chemic to the City of Dickinson, Texas will contribute to the economic development of the City by increasing ad valorem taxes, increasing sales tax and increasing employment;

WHEREAS, the Board of Directors of the DEDC has determined the Performance Agreement is a suitable program for providing economic incentives as authorized by TEX. LOC. GOV’T CODE § 505.102(1); and

WHEREAS, the Board of Directors of the DEDC determined that the Performance Agreement complies with TEX. LOC. GOV’T CODE § 501.073(a).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

SECTION 1: That the City Council hereby approves the Performance Agreement with Chemic as authorized by TEX. LOC. GOV'T CODE § 501.054(b)(2) and further authorizes the Executive Director of the DEDC to execute and fund the Performance Agreement.

SECTION 2: The Executive Director of the DEDC is hereby authorized to execute any documents necessary to effectuate the Performance Agreement.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

DULY PASSED AND APPROVED this the 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

Exhibit “C”

Performance Objectives

1. Performance Objectives

During the Performance Period, Chemic’s annual payroll is estimated to be not less than \$5,120,000. The annual payroll target only includes W2 employees as reported by Chemic on its Form 940.

The credit on the principle amount due under the terms of the Promissory Note during the Performance Period shall be calculated as follows:

Total Annual Payroll/\$120,000.00 = Annual FTEs.

Annual FTE x \$1270.00 = Annual Principal Credit.

Chemic shall be entitled to an Annual Principal Credit for each year of the Performance Period calculated as set forth above in years two through five. Chemic shall provide to DEDC not later than February 15th of each year a copy of its Form 940 and other information reasonably requested by DEDC to confirm Chemic’s actual Annual Payroll.

However, during the first twelve (12) months of the Performance Period (January 1, 2021 – December 31, 2021) the Annual Principal Credit shall be prorated based on the date Chemic relocates its office to Dickinson, Texas. Chemic’s total payroll for calendar year 2021 shall be multiplied by the number of days its offices are physically located in Dickinson divided by 365.

Example: If Chemic relocates its office to Dickinson, Texas on February 5, 2021 its Performance Credit shall be calculated by dividing 309/365 X Chemic’s total 2021 payroll. ((309/365 = 85%) X annual payroll/\$120,000) X \$1270 = Annual Principal Credit.

In the event the Annual Principal Credits earned herein reduce the principal amount due to zero prior to December 31, 2026, Chemic shall still be obligated to maintain not less than \$5,120,000 in Total Annual Payroll. In the event Chemic’s Total Annual Payroll is less than \$5,120,000 in any years in the Performance Period subsequent to the payment of the amounts due under the Promissory Note, DEDC shall be entitled to a refund equal to \$5,120,000 less the actual Total Annual Payroll X 1%.

During each year that this Deed of Trust remains in effect, to provide Beneficiary all notices of taxes and assessments levied against the Property that Grantor receives from any taxing authority, along with proof that Grantors have timely paid the same, at least ten (10) days prior to the date payment is due in each case.

To keep the improvements on the Property in good repair and condition, and not to permit or commit any waste thereof; to keep said buildings occupied so as not to impair the insurance carried thereon;

To insure and keep insured all improvements now or hereafter created upon the Property against loss or damage by fire, flood and windstorm and any other hazard or hazards as may be reasonably required from time to time by Beneficiary for each year that this Deed of Trust remains in effect, to the extent of no less than the original amount of Principal, in such form and with such Insurance Company or Companies that Beneficiary may approve, and to deliver to Beneficiary copies of the policies of such insurance having attached to said policies such mortgage or mortgagee indemnity clause as Beneficiary shall approve, along with proof of payment of the premiums thereof for each calendar year that this Deed of Trust remains in effect; to deliver copies renewals of such policies to Beneficiary at least ten (10) days before any such insurance policies shall expire. Any proceeds which Beneficiary may receive under any such policy, or policies, may be applied by Beneficiary, at his option, to reduce the indebtedness hereby secured, whether then matured or to mature in the future, and in such manner as Beneficiary may elect, or Beneficiary may permit Grantors to use said proceeds to repair or replace all improvements damaged or destroyed and covered by said policy;

To obey all laws, ordinances, and restrictive covenants applicable to the Property; and

To notify Beneficiary of any change of address; and

DEFAULT BY GRANTOR:

That in the event of default in the payment of any installment, principal or interest, of the note hereby secured, in accordance with the terms thereof, or of a breach of any of the covenants herein contained to be performed by Grantor, then and in any of such events Beneficiary may elect, (Grantor hereby expressly waive all notices, except the written notice required to be posted and sent twenty-one (21) days preceding the date of sale as hereinafter provided, but including but not limited to notice of intention to accelerate, presentment and demand for payment), to declare the entire principal indebtedness hereby secured with all interest accrued thereon and all other sums hereby secured immediately due and payable, and in the event of default in the payment of said indebtedness when due or declared due, it shall thereupon, or at any time thereafter, be the duty of the Trustee, or his successor or substitute as hereinafter provided, at the request of Beneficiary (which request is hereby conclusively presumed), to enforce this trust; and after advertising the time, place and terms of the sale of the above described and conveyed property, then subject to the lien hereof, for at least twenty-one (21) days preceding the date of sale by posting written or printed notice thereof at the Courthouse door of the county where said real property is situated, which notice may be posted by the Trustee acting, or by any person acting for him, filing, at least twenty-one (21) days preceding the date of sale, a copy of the aforesaid notice in the office of the County Clerk of the county in which the sale is to be made, and the Beneficiary (the holder of the indebtedness secured hereby) has, at least twenty-one (21) days preceding the date of sale, served written or printed notice of the proposed sale by certified mail on each debtor obligated to pay the indebtedness secured by this Deed of Trust according to the records of Beneficiary, by the deposit of such notice, enclosed in a postpaid wrapper, properly addressed to such debtor at debtor's most recent address as shown by the records of Beneficiary, in a post office or official depository under the care and custody of the United States Postal Service, the Trustee shall sell the above described property, then subject to the lien hereof, at public auction in accordance with such notice at the Courthouse door of said county where such real property is situated (provided where said real property is situated in more than one county, the notice to be posted as herein provided shall be posted at the Courthouse door of each of such counties where said real property is situated, and said above described and conveyed property may be sold at the Courthouse door of any one of such counties, and the notices so posted shall designate the county where the property will be sold), on the first Tuesday of any month between the hours of ten o'clock A.M. and four o'clock P.M., (and subject to the provisions of Section 51.002 of the Texas Property Code regarding the designation of time and place for said sale) to the highest bidder for cash, selling all of the property as an entirety or in such parcels as the Trustee acting may elect, and make due conveyance to the Purchaser or Purchasers, with general warranty binding Grantor, her heirs and assigns; and out of the money arising from such sale and making the conveyance, including a commission of five percent (5%) to himself, which commission shall be due and owing in addition to the Attorney's fees provided

for in said note, and then to Beneficiary the full amount of principal, interest, Attorney's fees and other charges due and unpaid on said note and all other indebtedness secured hereby, rendering the balance of the sales price, if any, to Grantor, her heirs and assigns; and the recitals in the conveyance to the Purchaser or Purchasers shall be full and conclusive evidence of the truth of the matters therein state, and all prerequisites to said sale shall be presumed to have been performed, and such sale and conveyance shall be conclusive against Grantor, their respective heirs and assigns. Beneficiary shall, at least twenty-one (21) days preceding the date of sale, serve written notice of the proposed sale by certified mail on each debtor obligated to pay such indebtedness according to the records of Beneficiary, by depositing the notice, enclosed in a post-paid wrapper, properly addressed to such debtor, at the most recent address as shown by the records of Beneficiary, in a post office or official depository under the care of custody of the United States Postal Service, and shall file a copy of said Notice with the appropriate County Clerk as required by law.

RIGHTS AND REMEDIES OF BENEFICIARY:

It is agreed that the Beneficiary shall have the right: (1) to enforce this trust as herein provided and concurrently pursue any or all other remedies available to it for payment of the indebtedness hereby secured; (2) to enforce this trust as herein provided without pursuing any or all other remedies available to it for payment of the indebtedness hereby secured; (3) pursue any or all other remedies available to it for payment of the indebtedness hereby secured without enforcement of this trust or the commencement of any or all other remedies available to it for payment of the indebtedness hereby secured, as many times and as often as Beneficiary desires, without affecting its right to subsequently enforce or pursue said remedy.

Beneficiary shall have the right to purchase at any sale of the Property, being the highest bidder and to have the amount for which such Property is sold credited on the debt then owing.

Beneficiary in any event is hereby authorized to appoint a substitute trustee, or a successor trustee, to act instead of the Trustee named herein without other formality than the designation in writing of a substitute or successor trustee; and the authority hereby conferred shall extend to the appointment of other successor and substitute trustees successively until the indebtedness hereby secured has been paid in full, or until the Property is sold hereunder, and each substitute and successor trustee shall succeed to all of the rights and powers of the original trustee named herein.

In the event any sale is made of the Property, or any portion thereof, under the terms of this Deed of Trust, Grantors their heirs and assigns, shall forthwith upon the making of such sale surrender and deliver possession of the Property so sold to the Purchaser at such sale, and in the event of their failure to do so she shall thereupon from and after the making of such sale be and continue as tenants at will of such Purchaser, and in the event of their failure to surrender possession of the Property upon demand, the Purchaser, their heirs or assigns, shall be entitled to institute and maintain an action for forcible detainer of the Property in the Justice of the Peace Court in the Justice Precinct in which the Property, or any part thereof, is situated.

It is agreed that the lien hereby created shall take precedence over and be a prior lien to any other lien of any character whether vendor's materialmen's or mechanic's lien hereafter created on the Property, and in the event the proceeds of the indebtedness secured hereby as set forth herein are used to pay off and satisfy any liens heretofore existing on the Property, then Beneficiary is, and shall be, subrogated to all of the rights, liens and remedies of the holders of the indebtedness so paid.

It is further agreed that if Grantors, their heirs or assigns, while the owner of the Property, should commit an act of bankruptcy, or authorize the filing of a voluntary petition in bankruptcy, or should an act of bankruptcy be committed and involuntary proceedings instituted or threatened, or should the Property be taken over by a receiver for Grantors, their heirs or assigns, the Note hereinabove described shall, at the option of Beneficiary, immediately become due and payable, and the acting Trustee may then proceed to sell the same under the provisions of this Deed of Trust.

As further security for the payment of the hereinabove described indebtedness, Grantors hereby transfer, assign, and convey unto Beneficiary all rents issuing or to hereafter issue from the Property, and in the event of any default in the payment of said Note or hereunder, Beneficiary, his agent or representative, is hereby authorized, at his option, to collect said rents, or if the Property is vacant to rent the same and collect the rents, and apply the same, less the reasonable costs and expenses of collection thereof, to the payment of said indebtedness, whether then matured or

to mature in the future, and in such manner as Beneficiary may elect. The collection of said rents by Beneficiary shall not constitute a waiver of his right to accelerate the maturity of said indebtedness nor of his right to proceed with the enforcement of this Deed of Trust.

Beneficiary shall be entitled to receive any and all sums which may become payable to Grantors for the condemnation of the Property, or any part thereof, for public or quasi-public use, or by virtue of private sale in lieu thereof, and any sums which may be awarded or become payable to Grantors for damages caused by public works or construction on or near the Property. All such sums are hereby assigned to Beneficiary, who may, after deducting therefrom all expenses actually incurred, including attorney's fees, release same to Grantors or apply the same to the reduction of the indebtedness hereby secured, whether then matured or to mature in the future, or on any money obligation hereunder, and in such manner as Beneficiary may elect. Beneficiary shall not be, in any event or circumstances, liable or responsible for failure to collect, or exercise diligence in the collection of, any such sums.

In the event Grantors shall fail to keep the improvements on the Property hereby conveyed in good repair and condition, or to pay promptly when due all taxes and assessments, as aforesaid, or to preserve the prior lien of this Deed of Trust on the Property, or to keep the buildings and improvements insured, as aforesaid, or to deliver the policy, or policies, of insurance or the renewal thereof to Beneficiary, as aforesaid, then Beneficiary may, at its option, but without being required to do so, make such repairs, pay such taxes and assessments, purchase any tax title thereon, remove any prior liens, and prosecute or defend any suits in relation to the preservation of the prior lien of this Deed of Trust on the Property, or insure and keep insured the improvements thereon in an amount not to exceed that above stipulated; that any sums which may be so paid out by Beneficiary and all sums paid for insurance premiums, as aforesaid, including the costs, expenses and Attorney's fees paid in any suit affecting the Property when necessary to protect the lien hereof shall bear interest from the dates of such payments at ten percent (10%) per annum, and shall be paid by Grantors to Beneficiary upon demand, at the same place at which the above described Note is payable, and shall be deemed a part of the debt hereby secured and recoverable as such in all respects.

TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE GRANTOR HEREBY EXPRESSLY WAIVES ALL RIGHTS TO ANY DETERMINATION OF FAIR MARKET VALUE OF THE PROPERTY AND ALL RIGHTS TO AN OFFSET OF ANY DEFICIENCY REMAINING AFTER FORECLOSURE PURSUANT TO TEXAS LAW, INCLUDING, WITHOUT LIMITATION, ANY SUCH RIGHTS ARISING PURSUANT TO SECTIONS 51.003, 51.004, AND 51.005 OF THE TEXAS PROPERTY CODE (THE "FORECLOSURE DEFICIENCY STATUTES").

In the event that the waiver set forth in the immediately preceding paragraph is held invalid, illegal or unenforceable in any respect for any reason, the Grantor and the Beneficiary agree (a) to submit the Appraised Value, as such term is defined below, as the only competent evidence for purposes of the fair market value determination under the relevant Foreclosure Deficiency Statute, and (b) to submit such competent evidence to the judge, instead of a jury, as the finder of fact under the relevant Foreclosure Deficiency Statute. As used herein, the term "Appraised Value" shall mean the fair market value of the Property as appraised for the highest and best use of the Property in accordance with the following provisions:

A. The Grantor and the Beneficiary shall each appoint an independent appraiser who is a designated member in good standing with the American Institute of Real Estate Appraisers or another recognized national organization of appraisers if the former organization is no longer in existence, having at least ten (10) years' experience, of which the last five (5) years shall have been in the county in which the Property is located, in appraising properties similar to the Property for institutional lenders and others, each of whom shall prepare and submit a written appraisal of the Property within fourteen (14) days of such appraiser's appointment. If the difference, if any, between the two (2) appraisals submitted is an amount less than or equal to five percent (5%) of the amount of the lesser appraisal, the Appraised Value of the Property shall be deemed to be equal to the numerical average of the amounts of the two (2) appraisals submitted.

B. If the difference between the two (2) appraisals submitted is an amount greater than five percent (5%) of the amount of the lesser appraisal, the initial appraisers shall meet within seven (7) days after the submission of the initial appraisals to appoint a mutually acceptable third appraiser with the same minimum qualifications specified herein for the initial appraisers; and in the event that the initial appraisers are unable to agree upon the appointment of a third appraiser with the same minimum qualifications specified herein for the initial appraisers within

seven (7) days after the submission of the initial appraisals, either the Grantor or the Beneficiary, on behalf of both, may request the appointment of a third appraiser with the same minimum qualifications specified herein for the initial appraisers by any court of competent jurisdiction. The third appraiser shall prepare and submit a written appraisal of the Property within fourteen (14) days of such appraiser's appointment. If a third appraisal is required to be submitted, the Appraised Value of the Property shall be deemed to be equal to the numerical average of the amounts of the three (3) appraisals submitted.

C. In the event of the failure, refusal or inability of any appraiser selected pursuant to the immediately preceding paragraph to act in accordance with the provisions of this Section, a new appraiser shall be appointed in his stead, which appointment shall be made in the same manner as hereinbefore provided for the appointment of such appraiser so failing, refusing or unable to act.

D. Fees and expenses of the appraisers shall be borne by the Grantor, and to the extent paid by the Beneficiary, shall be reimbursed to the Beneficiary by the Grantor on demand.

E. **NOTICE: THIS AGREEMENT IS OR MAY BE DEEMED TO BE SUBJECT TO ARBITRATION UNDER THE TEXAS GENERAL ARBITRATION ACT, ART. 224, ET SEQ., TEXAS REVISED CIVIL STATUTES.**

F. The notice set forth hereinabove was included for the possibility that the appraisal provisions set forth in this paragraph are subject to the Texas General Arbitration Act. No inference shall be drawn from the inclusion of such notice that such appraisal provisions are actually subject to the Texas General Arbitration Act and, to the full extent that such appraisal provisions will remain enforceable, the parties agree that such appraisal provisions shall not be subject to the Texas General Arbitration Act. Except possibly with respect to such appraisal provisions, the parties have not agreed that this Deed of Trust is subject to arbitration.

DUE ON SALE:

If all or any part of the Property is sold, conveyed, leased for a period longer than three (3) years, leased with an option to purchase, or otherwise sold (including any contract for deed), without the prior written consent of the Beneficiary, then the Beneficiary may at his option declare the outstanding Principal balance of the Note, plus accrued interest, to be immediately due and payable. The creation of a subordinate lien, any conveyance under threat or order of condemnation, any deed solely between grantors, or the passage of title by reason of the death of a grantor or by operation of law will not entitle Beneficiary to exercise the remedies provided in this paragraph.

GENERAL PROVISIONS:

It is agreed that the Note may be renewed, extended or otherwise modified, or that any part of the Property may be released from the lien created by this Deed of Trust, without altering or affecting the priority of such lien in favor of any junior encumbrancer, mortgagee or purchaser, or any person acquiring an interest in the Property hereby conveyed, or any part thereof; it being the intention of the parties hereto to preserve this lien on the Property herein described and all improvements thereon, and that may be hereafter constructed thereon, first and superior to any liens that may be placed thereon, or that may be fixed, given or imposed by law thereon after the execution of this instrument notwithstanding any such extension of the time of payment, or the release of a portion of the Property from this lien.

Except as otherwise expressly required herein, Grantors and each surety, endorser, and guarantor of the Note waive, to the extent permitted by law, all (a) demand for payment, (b) presentation for payment, (c) notice of intention to accelerate maturity, (d) notice of acceleration of maturity, (e) protest, and (f) notice of protest.

In the event any portion of the indebtedness hereinabove described cannot be lawfully secured by this Deed of Trust lien on the Property, it is agreed that the first payments made on said indebtedness shall be applied to the discharge of that portion of said indebtedness.

All notices permitted hereunder shall be given to the parties hereto at their respective addresses set forth first above, or to such other address as a party may designate by written notice to the other parties. All notices given

hereunder shall be in writing and shall be considered properly given if mailed by first-class United States mail, postage prepaid, registered or certified with return receipt requested. Any notice given in accordance herewith by Grantor shall be effective upon receipt at the address of the Beneficiary.

Nothing herein or in said Note contained shall ever entitle Beneficiary, upon the arising of any contingency whatsoever, to receive or collect interest in excess of the highest rate allowed by the laws of the State of Texas on the Principal indebtedness hereby secured or on any money obligation hereunder and in no event shall Grantors be obligated to pay interest thereon in excess of such rate. Any interest in excess of that maximum amount will be credited against the remaining Principal or, if that has been paid, refunded. On any acceleration or required or permitted prepayment, any such excess will be canceled automatically as of the acceleration or prepayment or, if already paid, credited against the remaining Principal, if the entire Principal has been paid, then refunded. This provision overrides any conflicting provisions in this and all other instruments concerning the debt.

If this Deed of Trust is executed by only one person or by a corporation, the plural reference to Grantors shall be held to include the singular and all of the covenants and agreements herein undertaken to be performed by and the rights conferred upon the respective Grantors named herein, shall be binding upon and inure to the benefit of not only said parties respectively but also their respective heirs, executors, administrators, grantees, successors and

The debt evidenced by the Note is secured both by this Deed of Trust and by a vendor's lien on the Property, which is expressly retained in a certain deed to the Grantor herein of even date. This Deed of Trust does not waive the vendor's lien, and the two liens and the rights created by this Deed of Trust are cumulative. Beneficiary may elect to foreclose either of the liens without waiving the other or may foreclose both.

If any provision of this Deed of Trust is determined to be invalid or unenforceable, the validity or enforceability of any other provision will not be affected.

EXECUTED this 23rd day of September 2020.

GWH-BLH, Ltd. By and through its General Partner,
The Eclipse Management Trust

By: _____
Gerald W Hartenberger, Trustee

ACKNOWLEDGMENT

THE STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

This instrument was acknowledged before me on this ___ day of September 2020, by Gerald W. Hartenberger.

Notary Public in and for
The State of Texas

AFTER RECORDING RETURN TO:

**Dickinson Economic Development Corporation
1621 FM 517 Road East, Suite A,
Dickinson, Texas 77539
Attn: DEDC Executive Director**

PROMISSORY NOTE

\$254,000.00

Dickinson, Texas

September 23, 2020

For value received, **Chemic Engineers and Constructors, Inc.**, as Makers (whether one or more), promise to pay to the order of **Dickinson Economic Develop Corporation**, the principal sum of **TWO HUNDRED FIFTY-FOUR THOUSAND AND NO/100 DOLLARS (\$254,000.00)** in legal and lawful money of the United States of America, with interest thereon from date hereof until maturity, payable monthly as it accrues.

1. **Interest Rate.** The unpaid principal balance of this Note shall bear interest until past due at a fixed rate of **zero percent (0%)** per annum. Interest charges will be calculated on the amounts advanced hereunder on the actual number of days said amounts are outstanding. Such interest shall be computed on the basis of a year consisting of 365 days or, if the Payee elects or the applicable law so requires, such interest shall be computed on the basis of the actual number of days in the applicable calendar year in which accrued.

2. **Default Rate.** Any principal or interest which is not paid when due shall (to the extent permitted by applicable law) bear interest at a rate of One and One Half percent (1 1/2%) per month or at the highest Lawful Rate, whichever is less. "Lawful Rate" means the maximum non-usurious rate of interest per annum permitted by whichever of applicable United States federal law or Texas law permits for the higher interest rate, including to the extent permitted by applicable law, any amendments thereof hereafter or any new law hereafter coming into effect to the extent a higher Lawful Rate is permitted thereby. However, if applicable United States federal law specifies no maximum permitted interest rate, then the Lawful Rate for these purposes shall mean eighteen percent (18%). The Lawful Rate shall be applied by taking into account all amounts characterized by applicable law as interest on the debt evidenced by this Note so that the aggregate of all interest does not exceed the maximum non-usurious amount permitted by applicable law.

3. **Fluctuation of Rate.** Without notice to Maker or anyone else, the Lawful Rate shall automatically fluctuate upward and downward as and in the amount such rate or rates of interest permitted by applicable law, respectively, fluctuate.

4. **Payment Terms.** This principal amount and interest of this note is due and payable in **Five (5) annual installments** of **FIFTY THOUSAND EIGHT HUNDRED AND NO/100 DOLLARS (\$50,800.00)** or more each, beginning **February 15, 2022**, and continuing annually thereafter on the same day of each and every calendar year until **February 15, 2026** when the entire unpaid balance hereof, principal and interest, shall be due and payable. Notwithstanding the foregoing, the annual payments described herein are subject to and entitled to forgiveness in accord with the terms of the Performance Objectives set out in the Business Owner Performance Agreement between Makers and Payee.

5. **Application of Payments.** All amounts paid hereunder shall be applied first to all interest then accrued and unpaid hereunder and the balance, if any, to principal. Any check, draft, money order or other instrument given in payment of all or any portion thereof may be accepted by the holder hereof and handled in collection in the customary manner, but the same shall not constitute payment hereunder or diminish any rights of the holder hereof except to the extent that actual cash proceeds of such instruments are unconditionally received by the holder and applied to this indebtedness in the manner herein provided.

6. **Late Charges.** In the event any installment shall become overdue for a period in excess of ten (10) days, a charge of five percent (5%) for each installment so overdue may be charged by the holder hereof for the purpose of defraying the expense incident to handling such delinquent payments.

7. **No Prepayment Penalty.** Maker reserves the privilege to prepay this Note in whole or in part at any time and from time to time without penalty.

8. **Usury Savings Clause.** It is the intention of the parties to comply with all applicable State and Federal usury laws; accordingly, it is agreed that notwithstanding any provisions to the contrary, in this Note, or in any of the documents securing the payment hereof, or otherwise relating hereto, no such provision shall require the payment or permit the collection of interest in excess of the maximum permitted by law. If any excess of interest in

such respect is provided for, or shall be adjudicated to be so provided for, in this Note or in any of the documents securing the payment hereof or otherwise relating hereto, then in such event (i) the provisions of this paragraph shall govern and control, (ii) neither the Makers hereof nor his heirs, legal representatives, successors or assigns or any other party liable for the payment hereof, shall be obligated to pay the amount of such interest to the extent that it is in excess of the maximum amount permitted by law, (iii) any such excess which may have been collected shall be, at the option of the holder, either applied as a credit against the then unpaid principal amount or refunded to the Makers, and (iv) the effective rate of interest shall be automatically subject to reduction to the maximum lawful contract rate allowed under the applicable State or Federal usury law as now or hereafter construed by the Courts having jurisdiction. Without limiting the foregoing, all calculations of the rate of interest contracted for, charged or received under this Note or under such other documents which are made for the purpose of determining such rate exceeds the maximum lawful contract rate, shall be made, to the extent permitted by law, by amortizing, prorating, allocating, and spreading in equal parts during the period of the full stated term of the loan evidenced hereby, all interest at any time contracted for, charged or received from the Makers or otherwise by the Payee in connection with such indebtedness.

9. **Other Loan Documents.** The security for this Note includes a Deed of Trust (the "Mortgage") of even date herewith from Makers to **Scott Jones, Trustee**, covering and affecting certain property in Galveston County, Texas, more fully described therein. This Note, the Mortgage, the Business Owner Performance Agreement, and any other document now or hereafter securing, guaranteeing or executed in connection with the loan evidenced by the Note are, as the same have been or may be amended, restated, modified or supplemented from time to time, herein sometimes called individually a "Loan Document" and together the "Loan Documents". Any notice required or which any party desires to give under this Note shall be given and effective as provided in the Mortgage.

10. **Default.** In the event of a default in the payment of any installment of either principal or interest as provided for herein, or in the performance of any agreement or covenant contained in any instrument securing payment hereof, or if Makers or the then owner of the property subject to the Deed of Trust or Guarantor shall be involuntarily adjudicated a bankrupt or insolvent by a court of competent jurisdiction or shall file a petition to be adjudicated bankrupt, or by petition, answer or consent, in any action or proceeding shall seek relief under the provisions of any bankruptcy or debtors relief law now or hereafter prevailing, or shall make an assignment for the benefit of creditors, or if any order shall be made appointing a receiver of all or any substantial portion of the assets or property of the then owner of the property subject to the Deed of Trust or of the Guarantor, and such order shall not have been stayed or dismissed and shall have remained in full force and effect for at least sixty (60) days, without the giving of any notice of any kind, the holder of this Note shall have the right and option to declare the unpaid balance of principal and accrued interest on this Note at once due and payable and to foreclose or require foreclosure of any and all liens securing payment hereof, and to exercise any and all other rights and remedies it may have. Failure to exercise this option upon any default shall not constitute a waiver of the right to exercise it in the event of any subsequent default. The holder of this Note may also, at any time it deems itself insecure, accelerate the maturity date of this Note and declare all unpaid principal and accrued interest at once due and payable, and exercise any other rights and remedies associated therewith. Any default under this Note shall constitute a default (however or whether or not such terms is defined therein) under each of the Loan Documents, and any default, breach, or event of default (however such term is defined therein or whether or not such term is defined) under any of the Loan Documents shall constitute a default under this Note and under each of the Loan Documents.

11. **No Waiver of Enforcement Rights.** Neither the failure by the holder hereof, nor delay by the holder hereof, in exercising the right to accelerate the maturity of this Note or any other right, power or remedy upon any default shall be construed as a waiver of such default or as a waiver of the right to exercise any such right, power or remedy at any time. No single or partial exercise by the holder hereof of any right, power or remedy shall exhaust the same or shall preclude any other or further exercise thereof, and every such right, power or remedy may be exercised at any time and from time to time. All remedies provided for in this Note and in any other Loan Document are cumulative of each other and of any and all other remedies existing at law or in equity, and the holder hereof shall, in addition to the remedies provided herein or in any other Loan Document, be entitled to avail itself of all such other remedies as may now or hereafter exist at law or in equity for the collection of the indebtedness owing hereunder, and the resort to any remedy provided for hereunder or under any such other Loan Document or provided for by law or in equity shall not prevent the concurrent or subsequent employment of any other appropriate remedy or remedies. Without limiting the generality of the foregoing provisions, the acceptance by the holder hereof from time to time of any payment under this Note which is past due or which is less than the payment in full of all amounts due and payable at the time of such payment, shall not (i) constitute a waiver of or impair or extinguish the rights of the holder hereof

to accelerate the maturity of this Note or to exercise any other right, power or remedy at the time or at any subsequent time, or nullify any prior exercise of any such right, power or remedy, or (ii) constitute a waiver of the requirement of punctual payment and performance, or a novation in any respect.

12. **Attorneys' Fees; Collection Expenses.** If any holder of this Note retains an attorney in connection with any default or at maturity or to collect, enforce or defend this Note or any other Loan Document in any lawsuit or in any probate, reorganization, bankruptcy or other proceeding, or if Makers sue any holder in connection with this Note or any other Loan Document and does not prevail, then Makers agree to pay to each such holder, in addition to principal and interest, all reasonable costs and expenses incurred by such holder in trying to collect this Note or in any such suit or proceeding, including reasonable attorneys' fees.

13. **Applicable Law.** It is agreed that the law applicable to this Note is that which lawfully permits charging and collection of the highest permissible non-usurious rate of interest on this Note, including the laws of the State of Texas and the laws of the United States of America. It is intended that Texas Finance Code Section 303.201 et. seq., Vernon's Texas Civil Statutes shall be included in the laws of the State of Texas in determining the applicable law, and for the purpose of applying said Section to this Note, the interest ceiling applicable to this Note under said Article shall be the indicated rate ceiling from time to time in effect.

14. **Joint and Several Liability; Waiver.** If more than one person or entity executes this Note as Makers, all of said parties shall be jointly and severally liable for payment of the indebtedness evidenced hereby. Makers and all sureties, endorsers, guarantors and any other party now or hereafter liable for the payment of this Note in whole or in part hereby severally (i) waive demand, presentment for payment, notice of dishonor and of nonpayment, protest, notice of protest, notice of intent to accelerate, notice of acceleration and all other notices (except only for any notices which are specifically required by this Note or any other Loan Document), filing of suit and diligence in collecting this Note or enforcing any of the security herefor; (ii) agree to any substitution, subordination, exchange or release of any such security or the release of any party primarily or secondarily liable hereon; (iii) agree that the holder hereof shall not be required first to institute suit or exhaust its remedies hereon against Makers or others liable or to become liable hereon or to enforce its rights against them or any security herefor; (iv) consent to any extension or postponement of time of payment of this Note for any period or periods of time and to any partial payments, before or after maturity, and to any other indulgences with respect hereto, without notice thereof to any of them; and (v) submit (and waive all rights to object) to personal jurisdiction in the State of Texas, and venue in Galveston County, Texas, for the enforcement of any and all obligations under the Loan Documents.

15. **Notices.** All notices permitted hereunder shall be given to the addressee at the following address: if to Payee, **Dickinson Economic Development Corporation, 1621 FM 517 Road East, Suite A, Dickinson, Texas 77539, Attn: Executive Director, GWH-BLH, Ltd, 631 PR 6165, Grapeland, Texas 75844, Attn: Gerald W. Hartenberger and Chemic Engineers and Constructors, Inc., 4820 FM 2004, Hitchcock, Texas 77563, Attn: Jennifer Lawrence.** All notices given hereunder shall be in writing and shall be considered properly given if mailed by first-class United States mail, postage prepaid, registered or certified with return receipt requested, or by delivering same in person to the addressee, or by prepaid telegram. Any notice given in accordance herewith by Makers shall be effective upon receipt at the address of the Payee.

16. **Right to Sell Interests to Other Lenders; Disseminate Information.** Makers acknowledge and agree that the holder of this Note may, from time to time, sell or offer to sell interests in the loan evidenced by this Note to one or more participants. The undersigned authorizes the holder of this Note to disseminate any information it has pertaining to the loan evidenced by this Note, including, without limitation, complete and current credit information on the undersigned, any of its principals and any guarantor of this Note to any such participant or prospective participant.

17. **Successors and Assigns.** This Note inures to and binds the heirs, legal representatives, successors and assigns of Makers and Payee; provided, however, that Makers may not assign this Note or any loan funds, or assign or delegate any of its rights or obligations, without the prior written consent of Note holder in each instance.

18. **Purpose of Loan.** The purpose of this loan is for the partial payment of the improvements of the following described real property in Galveston County, Texas, to wit:

Reserve M, and D-H of Pine-Hughes Subdivision, a subdivision in Galveston County, Texas, according to the map or plat thereof recorded in Volume 17, Page 49, in the office of the County Clerk of Galveston County, Texas commonly referred to as 3810 Hughes Court and 0 Hughes Court, Dickinson, Texas 77539.

19. **Governing Law.** THIS NOTE, AND ITS VALIDITY, ENFORCEMENT AND INTERPRETATION, SHALL BE GOVERNED BY TEXAS LAW (WITHOUT REGARD TO ANY CONFLICT OF LAWS PRINCIPLES) AND APPLICABLE UNITED STATES FEDERAL LAW.

20. **NOTICE TO BORROWERS.** The following disclosure is made by the Lender to the Borrowers pursuant to the Code of Federal Regulations:

THIS NOTE IS PAYABLE IN FULL ON February 15, 2026. YOU MUST REPAY THE ENTIRE PRINCIPAL BALANCE OF THE NOTE AND UNPAID INTEREST THEN DUE. THE LENDER IS UNDER NO OBLIGATION TO REFINANCE THE NOTE AT THAT TIME. YOU WILL THEREFORE BE REQUIRED TO MAKE PAYMENT OUT OF OTHER ASSETS YOU MAY OWN, OR YOU WILL HAVE TO FIND A LENDER WILLING TO LEND YOU THE MONEY AT PREVAILING MARKET RATES, WHICH MAY BE CONSIDERABLY HIGHER OR LOWER THAN THE INTEREST RATE ON THIS NOTE. IF YOU REFINANCE THIS NOTE AT MATURITY, YOU MAY HAVE TO PAY SOME OR ALL CLOSING COSTS NORMALLY ASSOCIATED WITH A NEW LOAN, EVEN IF YOU OBTAIN REFINANCING FROM THE LENDER.

21. **Captions.** The captions in this Note are inserted for convenience and are not to be used to interpret or limit the terms herein.

22. **Context.** All terms used herein, whether used in singular or plural form, shall be deemed to refer to the object of such term whether such is singular or plural in nature, as the context may suggest or require. All pronouns, whether in masculine, feminine or neuter form, shall be deemed to refer to the object of such pronoun whether same is masculine, feminine or neuter in gender, as the context may suggest or require.

23. **Non-Assumption.** This note is not assumable.

MAKER(S):

Chemic Engineers and Constructors, Inc.

Jennifer Lawrence, President

ITEM 12

September 18, 2020

Mayor and Council
City of Dickinson
4403 Highway 3
Dickinson, Texas 77539

RE: PROPOSED CDBG-MIT APPLICATION & PROJECT FOR CONSIDERATION

Dear Mayor and Council:

Please allow this letter, and the detail contained within, to serve as the basis for discussion of a proposed project for consideration in the upcoming Community Development Block Grant – Mitigation (CDBG-MIT) competition. The project consists of major drainage improvements within the northeastern portion of the city as well as a diversion channel/detention storage in the south western area of the City. Additional road and drainage improvements along Hughes Road are presented to alleviate the threat of flooding for a large portion of the City. The enclosed documents detail the project area, proposed budget, project beneficiaries, preliminary application score, and project schedule. Current estimated project costs are defined below:

Activity	Total
Construction	\$40,825,000.00
Engineering	\$6,123,750.00
Administration	\$2,816,925.00
Total	\$49,765,675

Please note, the application will require a 1% local match commitment which will be based on the budget presented above.

This material is to guide discussion about this proposed project and not intended to serve as the final authorization of the project. A substantially complete application will need to be finalized and released for a minimum 14-day public comment period prior to the official authorization and submission of an application.

Respectfully,



Patrick K. Wiltshire
President and CEO

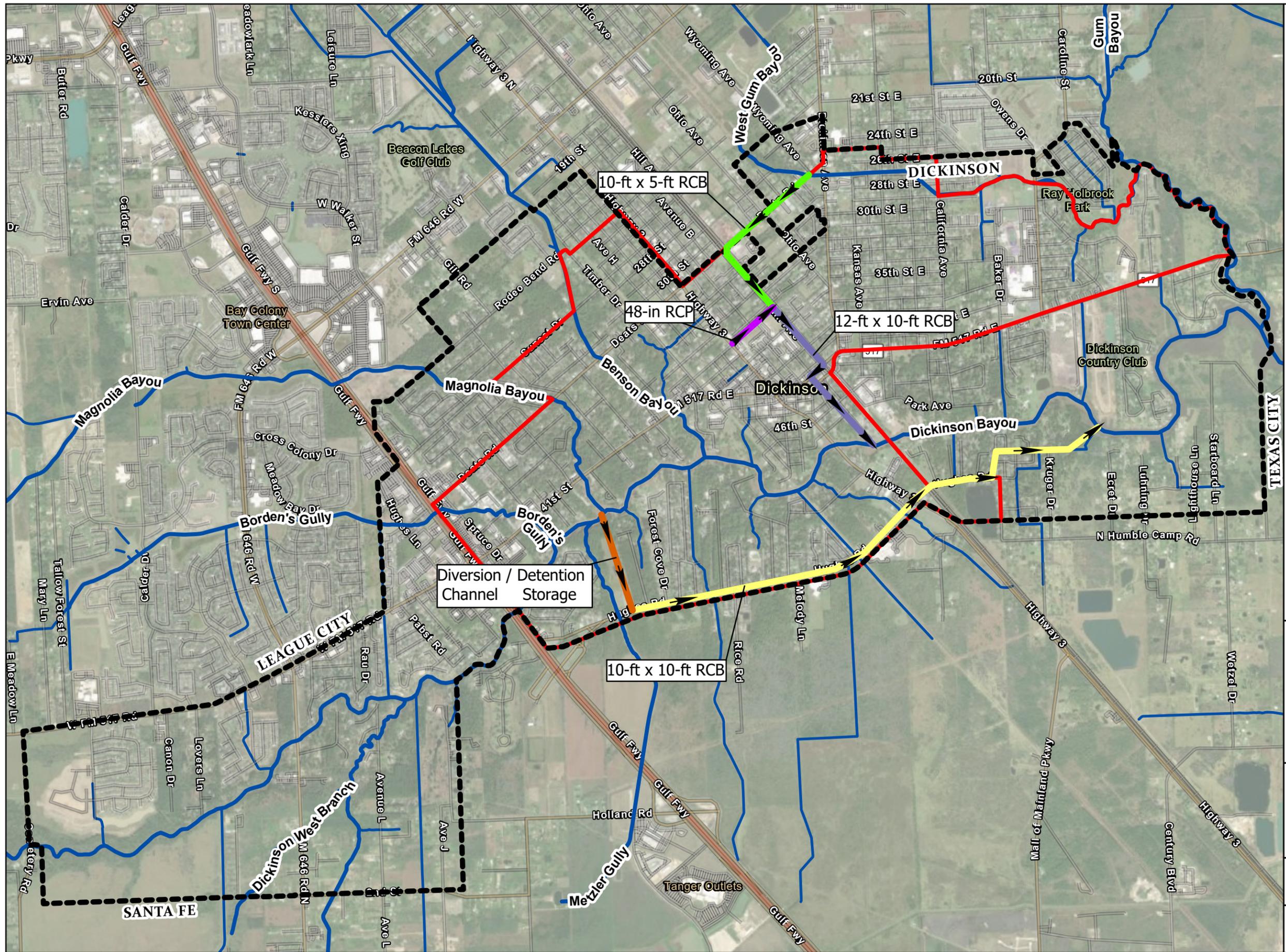
Project Description

The drainage project for the City of Dickinson is comprised of building two (2) large storm sewer systems to enable flood waters to be removed from several bayous serving the City of Dickinson and get the water to Dickinson Bayou quicker and out of the City of Dickinson quicker.

The conceptual plan calls for a large channel to be built south of Dickinson Bayou just to the east of I-45 to convey water from Dickinson Bayou to Hughes Road. A large storm sewer comprised of large reinforced concrete box culverts would be constructed below Hughes Road all the way to the east and outfall into Dickinson Bayou further downstream. Hughes Road would be reconstructed after the construction of the box culverts. The channel from Dickinson Bayou to the inlet of the box culverts under Hughes Road will be over excavated to provide floodplain storage.

The conceptual plan also calls for the construction of a large storm sewer beginning near the intersection of FM 1266 and Deats Road to pull water from West Gun Bayou. The storm sewer is intended to proceed southwest under Deats Road to Nichols Street and then under Nichols Street to FM 517. The storm sewer would then proceed west to the area of Nebraska Street and then south to Dickinson Bayou. This would also be a large reinforced concrete box culvert. All roadways under which the storm sewer is proposed would also be reconstructed. Smaller storm sewer connections from west of the railroad corridor would be constructed to provide drainage enhancements to the area along SH 3 and areas draining to Bensen Bayou.

These projects will provide significant benefits to the City of Dickinson.



Legend

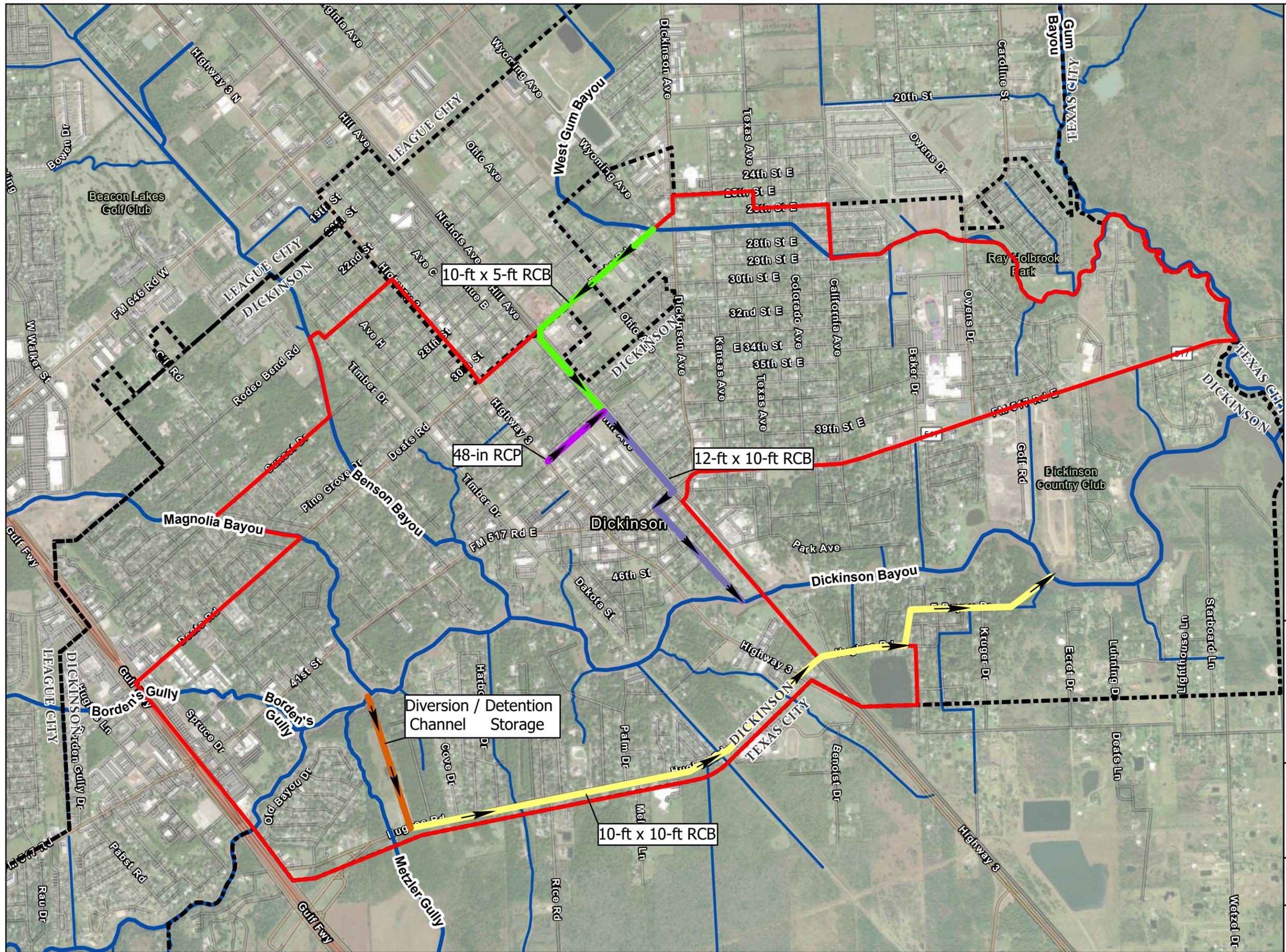
-  Dickinson City Limits
-  Benefit Area
- Improvements**
-  10-ft x 10-ft RCB
-  10-ft x 5-ft RCB
-  12-ft x 10-ft RCB
-  48-in RCP
-  Diversion Channel / Detention Storage



HUITT-ZOLLARS
 10350 RICHMOND AVE
 SUITE 300
 HOUSTON, TEXAS 77042

EXHIBIT 1





Legend

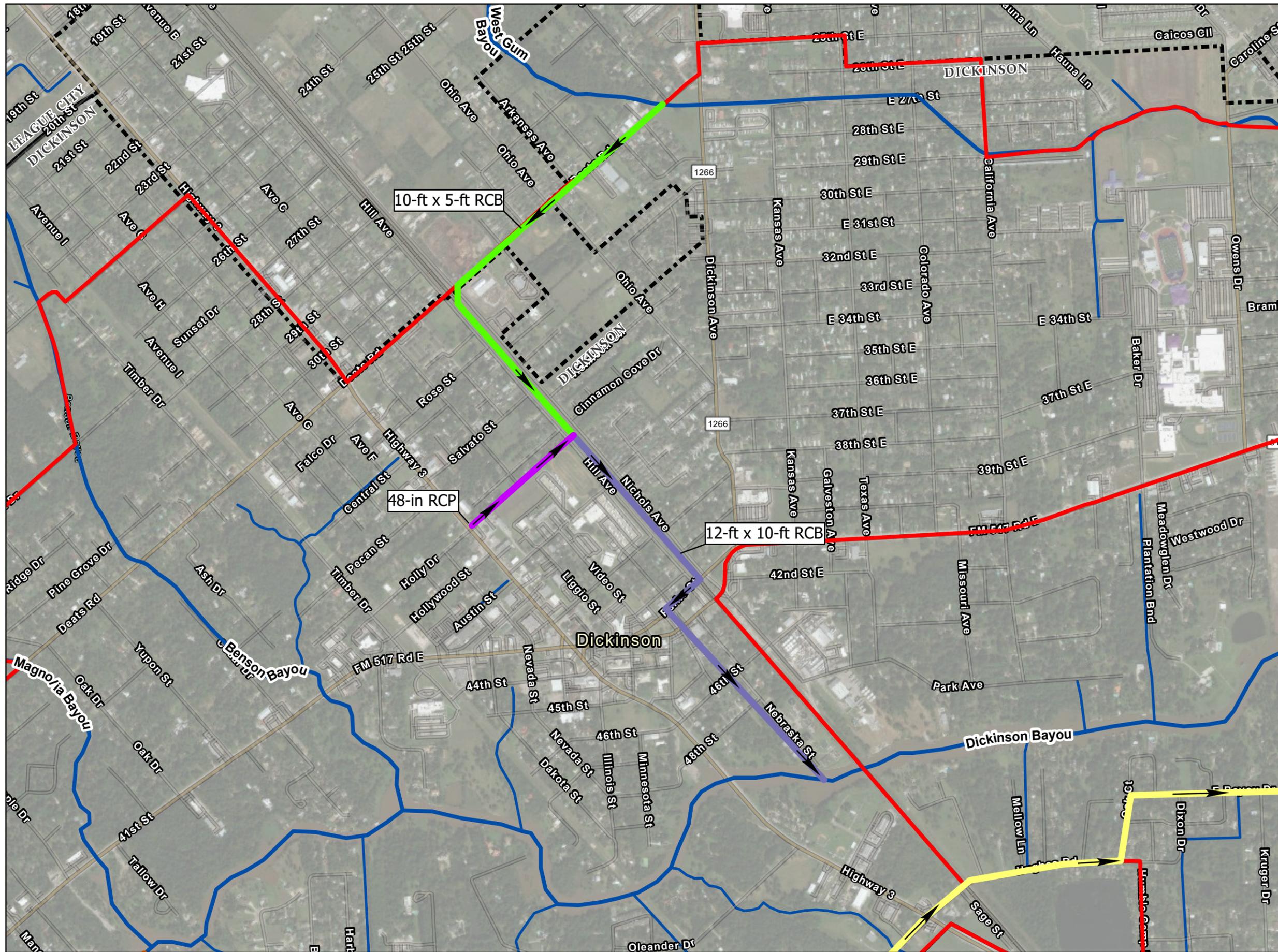
-  City Boundaries
-  Benefit Area
- Improvements**
-  10-ft x 10-ft RCB
-  10-ft x 5-ft RCB
-  12-ft x 10-ft RCB
-  48-in RCP
-  Diversion Channel / Detention Storage



HUITT-ZOLLARS
 10350 RICHMOND AVE
 SUITE 300
 HOUSTON, TEXAS 77042

EXHIBIT 2





Legend

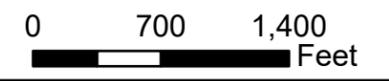
-  City Boundaries
-  Benefit Area
- Improvements**
-  10-ft x 10-ft RCB
-  10-ft x 5-ft RCB
-  12-ft x 10-ft RCB
-  48-in RCP
-  Diversion Channel / Detention Storage

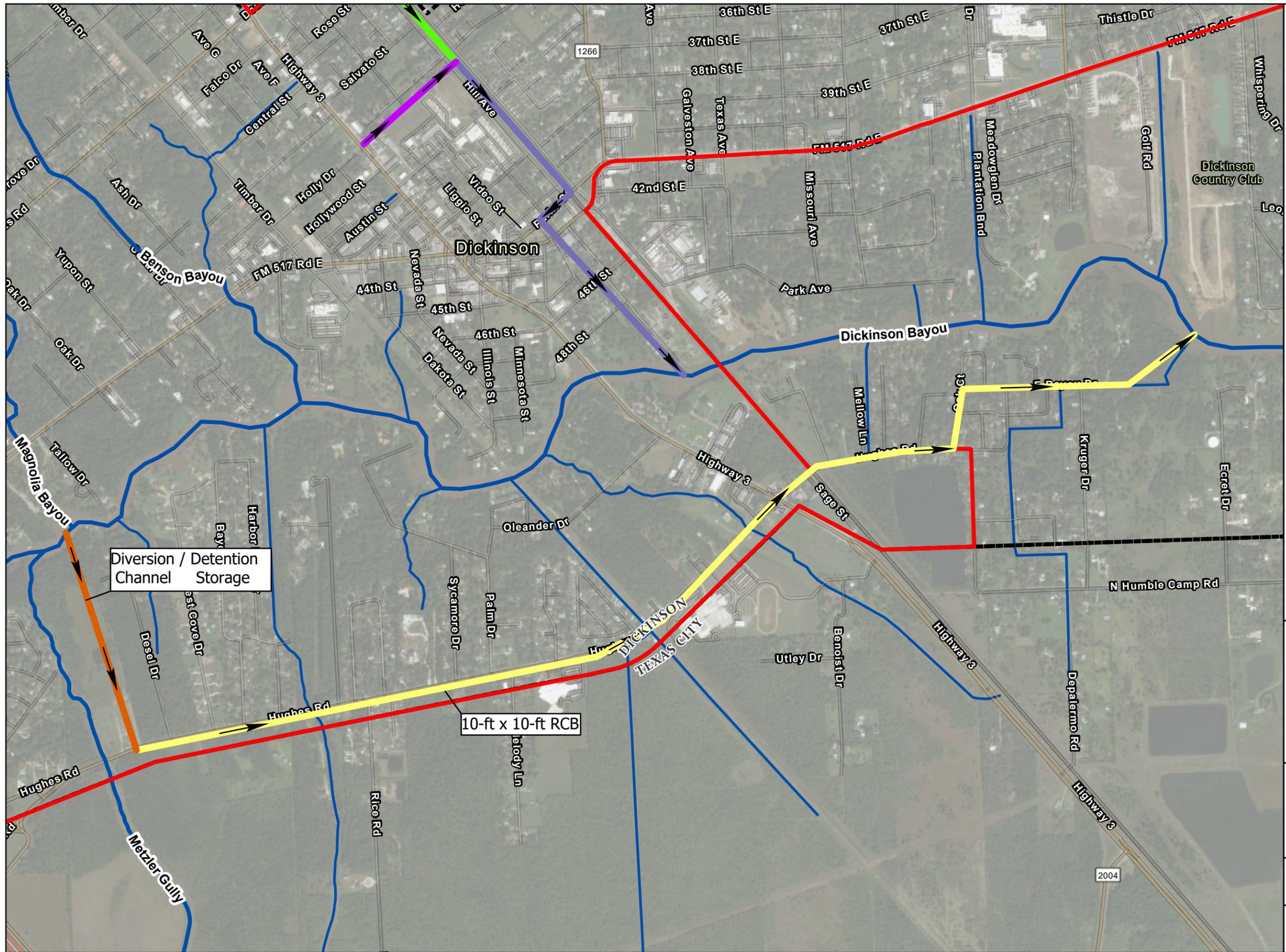


HUITT-ZOLLARS

10350 RICHMOND AVE
SUITE 300
HOUSTON, TEXAS 77042

EXHIBIT 2a





Legend

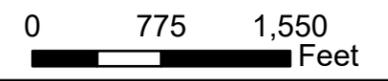
-  City Boundaries
-  Benefit Area
- Improvements**
-  10-ft x 10-ft RCB
-  10-ft x 5-ft RCB
-  12-ft x 10-ft RCB
-  48-in RCP
-  Diversion Channel / Detention Storage

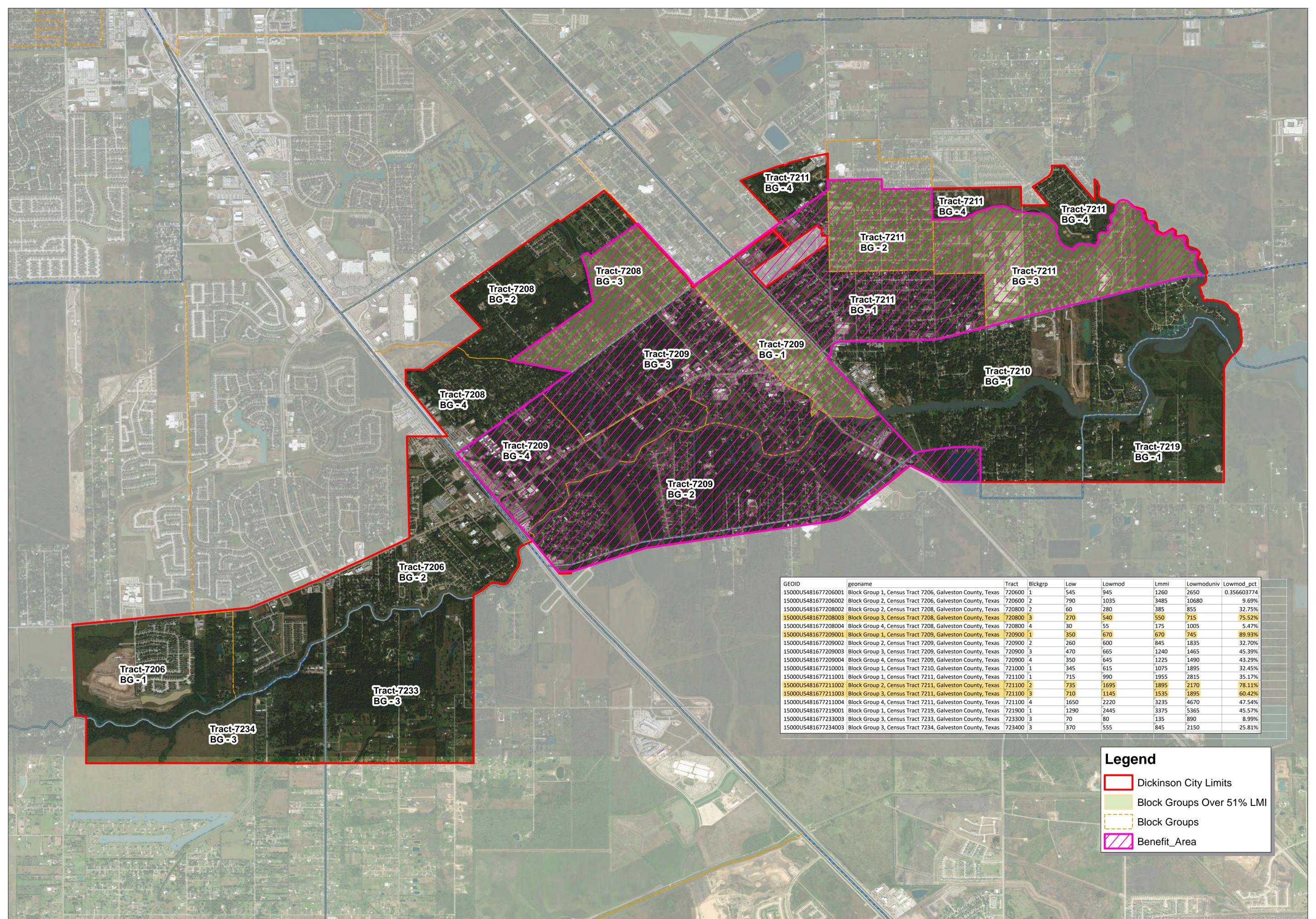


HUITT-ZOLLARS

10350 RICHMOND AVE
SUITE 300
HOUSTON, TEXAS 77042

EXHIBIT 2b





GEOID	geoname	Tract	Blkgrp	Low	Lowmod	Lmhi	Lowmoduniv	Lowmod_pct
15000US481677206001	Block Group 1, Census Tract 7206, Galveston County, Texas	720600	1	545	945	1260	2650	0.356603774
15000US481677206002	Block Group 2, Census Tract 7206, Galveston County, Texas	720600	2	790	1035	3485	10680	9.69%
15000US481677208002	Block Group 2, Census Tract 7208, Galveston County, Texas	720800	2	60	280	385	855	32.75%
15000US481677208003	Block Group 3, Census Tract 7208, Galveston County, Texas	720800	3	270	540	550	715	75.52%
15000US481677208004	Block Group 4, Census Tract 7208, Galveston County, Texas	720800	4	30	55	175	1005	5.47%
15000US481677209001	Block Group 1, Census Tract 7209, Galveston County, Texas	720900	1	350	670	670	745	89.93%
15000US481677209002	Block Group 2, Census Tract 7209, Galveston County, Texas	720900	2	260	600	845	1835	32.70%
15000US481677209003	Block Group 3, Census Tract 7209, Galveston County, Texas	720900	3	470	665	1240	1465	45.39%
15000US481677209004	Block Group 4, Census Tract 7209, Galveston County, Texas	720900	4	350	645	1225	1490	43.29%
15000US481677210001	Block Group 1, Census Tract 7210, Galveston County, Texas	721000	1	345	615	1075	1895	32.45%
15000US481677211001	Block Group 1, Census Tract 7211, Galveston County, Texas	721100	1	715	990	1955	2815	35.17%
15000US481677211002	Block Group 2, Census Tract 7211, Galveston County, Texas	721100	2	735	1695	1895	2170	78.11%
15000US481677211003	Block Group 3, Census Tract 7211, Galveston County, Texas	721100	3	710	1145	1535	1895	60.42%
15000US481677211004	Block Group 4, Census Tract 7211, Galveston County, Texas	721100	4	1650	2220	3235	4670	47.54%
15000US481677219001	Block Group 1, Census Tract 7219, Galveston County, Texas	721900	1	1290	2445	3375	5365	45.57%
15000US481677233003	Block Group 3, Census Tract 7233, Galveston County, Texas	723300	3	70	80	135	890	8.99%
15000US481677234003	Block Group 3, Census Tract 7234, Galveston County, Texas	723400	3	370	555	845	2150	25.81%

Legend

- Dickinson City Limits
- Block Groups Over 51% LMI
- Block Groups
- Benefit_Area

GEOID	geoname	Stu	Countyname	State	County	Tract	Bckgrp	Low	Lowmod	Lowmoduniv	Lowmod_pct
15000US481677208003	Block Group 3, Census Tract 7208, Galveston County, Texas	TX	Galveston County	48	167	720800	3	270	540	715	75.52%
15000US481677209001	Block Group 1, Census Tract 7209, Galveston County, Texas	TX	Galveston County	48	167	720900	1	350	670	745	89.93%
15000US481677209002	Block Group 2, Census Tract 7209, Galveston County, Texas	TX	Galveston County	48	167	720900	2	260	600	1835	32.70%
15000US481677209003	Block Group 3, Census Tract 7209, Galveston County, Texas	TX	Galveston County	48	167	720900	3	470	665	1465	45.39%
15000US481677209004	Block Group 4, Census Tract 7209, Galveston County, Texas	TX	Galveston County	48	167	720900	4	350	645	1490	43.29%
15000US481677211001	Block Group 1, Census Tract 7211, Galveston County, Texas	TX	Galveston County	48	167	721100	1	715	990	2815	35.17%
15000US481677211002	Block Group 2, Census Tract 7211, Galveston County, Texas	TX	Galveston County	48	167	721100	2	735	1695	2170	78.11%
15000US481677211003	Block Group 3, Census Tract 7211, Galveston County, Texas	TX	Galveston County	48	167	721100	3	710	1145	1895	60.42%
Totals									6950	13130	52.93%



CDBG-MIT: Budget Justification of Retail Costs (Former Table 2)

Cost Verification Controls must be in place to assure that construction costs are reasonable and consistent with market costs at the time and place of construction.

Applicant/Subrecipient: City of Dickinson
Site/Activity Title: Drainage Improvements

Eligible Activity:

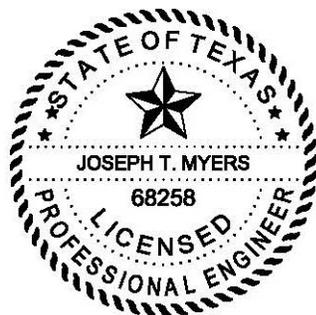
Materials/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Acquisition	Total
Site Preparation	\$ 1,500,000.00	LS	1	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
Traffic Control and Temporary Paving	\$ 250,000.00	LS	2	\$ 500,000.00	\$ -	\$ 500,000.00
Excavation	\$ 20.00	CY	60000	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
Inlet Headwall	\$ 75,000.00	LS	1	\$ 75,000.00	\$ -	\$ 75,000.00
Erosion Protection	\$ 50,000.00	LS	1	\$ 50,000.00	\$ -	\$ 50,000.00
Bulkhead	\$ 200.00	LF	5000	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
Box Culverts	\$ 1,100.00	LF	25000	\$ 27,500,000.00	\$ -	\$ 27,500,000.00
Outfall Structure	\$ 100,000.00	LS	2	\$ 200,000.00	\$ -	\$ 200,000.00
Concrete slope paving	\$ 25,000.00	LS	2	\$ 50,000.00	\$ -	\$ 50,000.00
Roadway	\$ 350.00	LF	25000	\$ 8,750,000.00	\$ -	\$ 8,750,000.00
Engineering	\$ 1.00	LS	6123750	\$ 6,123,750.00	\$ -	\$ 6,123,750.00
	\$ -		0	\$ -	\$ -	\$ -
	\$ -		0	\$ -	\$ -	\$ -
	\$ -		0	\$ -	\$ -	\$ -
	\$ -		0	\$ -	\$ -	\$ -
	\$ -		0	\$ -	\$ -	\$ -
TOTAL				\$ 46,948,750.00	\$ -	\$ 46,948,750.00

1. Identify and explain the annual projected operation and maintenance costs associated with the proposed activities.

The annual operation and maintenance expenses for this gravity storm sewer system will be minimal. The roadways will be inspected annually, cleaned periodically and after storm events. The storm sewer will be inspected annually and after major storm events. Cleaned as necessary. The cost of the annual operation will be less than \$50,000.

2. Identify and explain any special engineering activities.

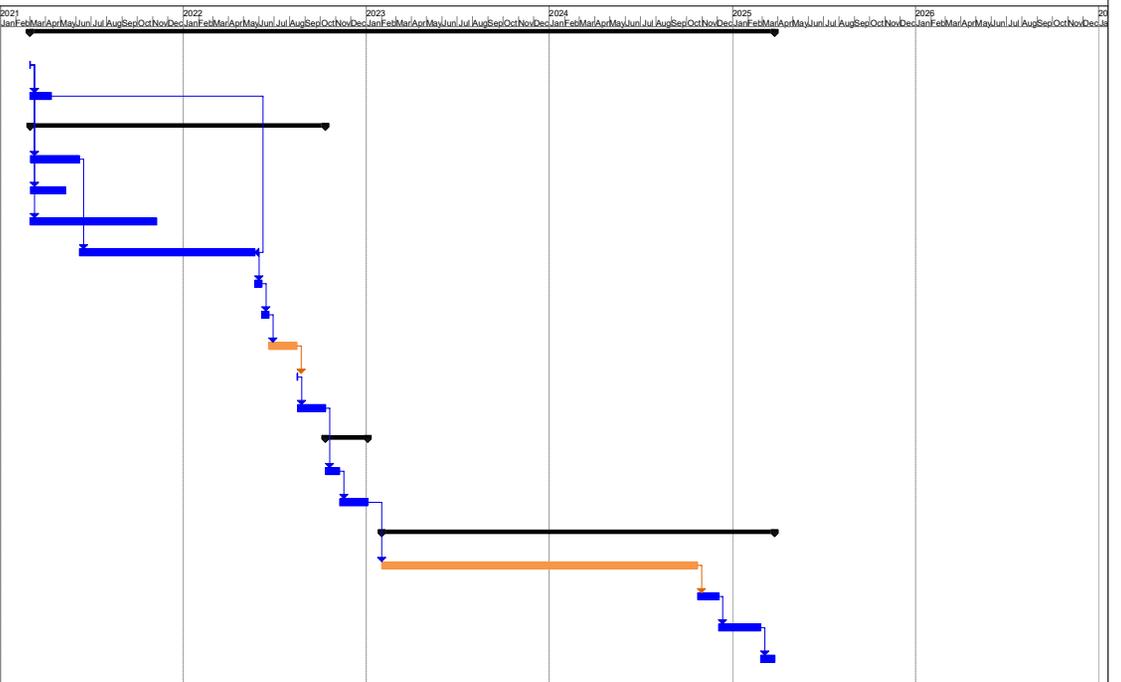
N/A



Date: 9/17/2020
Phone Number: 281-496-0066

Signature of Registered Engineer/Architect
Responsible For Budget Justification:

ID	Task Name	Duration	Start	Finish	Predecessors
1	Dickinson CDBG-MIT Drainage Project	1062 days	Mon 3/1/21	Tue 3/25/25	
2	Notice to Proceed	1 day	Mon 3/1/21	Mon 3/1/21	
3	Environmental Clearance	30 days	Tue 3/2/21	Mon 4/12/21	
4	Design Phase	421 days	Tue 3/2/21	Tue 10/11/22	
5	Topographical Survey	70 days	Tue 3/2/21	Mon 6/7/21	
6	Geotechnical Investigation and Report	50 days	Tue 3/2/21	Mon 5/10/21	
7	H&H Investigation and Report	180 days	Tue 3/2/21	Mon 11/8/21	
8	Prepare Preliminary Plans and Specs	250 days	Tue 6/8/21	Mon 5/23/22	5,3FF
9	Submit Preliminary Plans and Specs to City for Approval	10 days	Tue 5/24/22	Mon 6/6/22	8
10	City Approval of Preliminary P&S	10 days	Tue 6/7/22	Mon 6/20/22	9
11	Prepare Final Plans and Specs	40 days	Tue 6/21/22	Mon 8/15/22	10
12	Submit to Regulatory Agencies for Approval	1 day	Tue 8/16/22	Tue 8/16/22	11
13	Regulatory Agency Approval of Final P&S	40 days	Wed 8/17/22	Tue 10/11/22	12
14	Bidding Phase	60 days	Wed 10/12/22	Tue 1/3/23	
15	Assist City with Bidding Services	20 days	Wed 10/12/22	Tue 11/8/22	14
16	Award Construction Contract	40 days	Wed 11/9/22	Tue 1/3/23	15
17	Construction Phase	560 days	Wed 2/1/23	Tue 3/25/25	
18	Perform Construction Administration	450 days	Wed 2/1/23	Tue 10/22/24	16FS+20 days
19	Construction Complete	30 days	Wed 10/23/24	Tue 12/3/24	18
20	Final Close out Assessment and As-Built Drawings	60 days	Wed 12/4/24	Tue 2/25/25	19
21	Final Inspection and Acceptance by the City	20 days	Wed 2/26/25	Tue 3/25/25	20





C) Hurricane Harvey State Mitigation Competition Scoring Criteria

City of Dickinson

Question(s)	Criteria	Maximum Points	Self-Score
What is the project service area's Composite Disaster Index?	County Composite Disaster Index	10 Points Possible	10
	<i>Top 10%</i>	<i>10 Points</i>	X
	<i>Top 25%</i>	<i>8 Points</i>	
	<i>Top 75%</i>	<i>5 Points</i>	
	<i>Bottom 25%</i>	<i>2 Points</i>	
	<i>Bottom 10%</i>	<i>0 Points</i>	
	<i>Prorated CDI rank</i>	<i>Calculated Points</i>	
What is the project service area's Social Vulnerability Index (SoVI)?	Social Vulnerability Index	10 Points Possible	5
	<i>High</i>	<i>10 Points</i>	
	<i>Medium High</i>	<i>8 Points</i>	
	<i>Medium</i>	<i>5 Points</i>	X
	<i>Medium Low</i>	<i>2 Points</i>	
	<i>Low</i>	<i>0 Points</i>	
	<i>Prorated SoVI rank</i>	<i>Calculated Points</i>	
What is the project service area's Per Capita Market Value?	Per Capita Market Value	10 Points Possible	8
	<i>Less than \$40,000.00</i>	<i>10 Points</i>	
	<i>\$40,000.01 - \$65,000.00</i>	<i>8 Points</i>	X
	<i>\$65,000.01 - \$100,000.00</i>	<i>5 Points</i>	
	<i>\$100,000.01 - \$250,000.00</i>	<i>2 Points</i>	
	<i>\$250,000.01 or greater</i>	<i>0 Points</i>	
Does the project meet the low-to moderate-income (LMI) HUD National Objective?	LMI National Objective	20 Points Possible	20
	Project meets LMI national objective	<i>20 Points</i>	X
	Project does not meet LMI national objective	<i>0 Points</i>	
Is the project type identified in a Local Adopted Plan?	Project type Identified in Local Adopted Plan	5 Points Possible	5
	Project type identified in local adopted plan	<i>5 Points</i>	X
	Project type not identified	<i>0 Points</i>	
What is the applicant's management capacity?	Management Capacity	15 Points Possible	11.25
	No CDBG-DR contracts with GLO (management capacity assessment)	<i>Up to 15 Points</i>	



Question(s)	Criteria	Maximum Points	Self-Score
	Performance on GLO CDBG-DR contract(s), programs and/or projects	<i>Up to 15 Points</i>	X
What is the total project application amount per total project beneficiaries?	Project Impact	25 Points Possible	15.40
	Total project application amount per total project beneficiaries	<i>15 Points</i>	9
What is the percentage of project beneficiaries out of the total population within the applying jurisdiction(s)?	Percentage of total project beneficiaries out of the total population within a jurisdiction(s)	<i>10 Points</i>	6.40
What percentage of project costs being requested are coming from non-CDBG funding sources?	Leverage	5 Points Possible	5
	Non-CDBG Leverage (a minimum value of 1% of the CDBG-MIT funds requested)	<i>5 Points</i>	X
What mitigation or resiliency measures have been taken by the applicant(s)?	Mitigation/Resiliency Measures	5 Points Possible	5
	Measures taken by the applicants(s)	<i>5 Points</i>	X
Total Possible Points		105 Possible Points	84.65
Tie: Breaker: Higher Poverty Rate			

\$49.7M

*Applications that do not score a minimum of 65 points will only be considered after all applications scoring greater than this amount have been funded.

ITEM 13

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE RENEWAL OF AN INTERLOCAL AGREEMENT BETWEEN CITY OF DICKINSON AND GALVESTON COUNTY FOR EMERGENCY MEDICAL RESPONSE SERVICES IN UNINCORPORATED PORTIONS OF GALVESTON COUNTY ADJACENT TO THE CITY OF DICKINSON; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE RENEWAL BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof; and

WHEREAS, on May 24, 2016, by Resolution Number 1527-2016, the City Council of the City of Dickinson, Texas, approved an Interlocal Agreement between the City of Dickinson and Galveston County for the City's provision of emergency medical response services in unincorporated portions of Galveston County adjacent to the City of Dickinson; and

WHEREAS, the City Council has before it a Renewal of such Interlocal Agreement for Emergency Medical Response Services in Unincorporated Portions of Galveston County Adjacent to the City of Dickinson, ("the Renewal"), between the City of Dickinson, Texas ("the City") and Galveston County ("the County"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

WHEREAS, upon full review and consideration of the Agreement and all related matters, the City Council finds that Dickinson's best interests are served, desires to approve the terms and conditions of the Renewal and to authorize the Mayor to execute the Agreement on behalf of the City of Dickinson.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein for all purposes.

Section 2. The City Council, after review of the terms and conditions thereof, hereby approves the attached Interlocal Agreement for Emergency Medical Response Services in Unincorporated Portions of Galveston County Adjacent to City of Dickinson between the City of Dickinson, Texas and Galveston County.

Section 3. The City Council also authorizes the Mayor to execute the Agreement on behalf of the City of Dickinson and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas



County of Galveston
Professional Services Department
Brent Hartzell, Chief Financial Officer

Amber Jenkins
Professional Services

August 11, 2020

The Honorable Mark Henry, County Judge and
The Honorable Commissioners' Court
Galveston County Courthouse
722 Moody
Galveston, TX 77550

Gentlemen:

Our current contract for Emergency Medical Services with the City of Dickinson for Unincorporated Portions of Galveston County adjacent to City of Dickinson is due for renewal. In FY2016 the Inter-local Agreement in Section 3, 3.3 agrees to the monthly services amount of \$13,500.00 per month. Please authorize the County Judge to sign this letter and join with the City of Dickinson in continuing this mutually beneficial agreement. The amount as approved FY2021 budget is \$162,000.

Approved:

Mark Henry, County Judge

Approved:



Brent Hartzell, CFO

Dwight D. Sullivan, County Clerk

Julie Masters, Mayor

ITEM 14

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN INTERLOCAL AGREEMENT BETWEEN CITY OF DICKINSON AND THE CITY OF LEAGUE CITY, TEXAS, FOR MUTUAL AID EMERGENCY MEDICAL RESPONSE SERVICES IN THE AREAS SERVICED BY THESE AGENCIES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE RENEWAL BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof; and

WHEREAS, the City Council has before it an Interlocal Agreement between the City of League City and the City of Dickinson to provide mutual aid Emergency Medical Response Services in the areas serviced by these agencies, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

WHEREAS, upon full review and consideration of the Agreement and all related matters, the City Council finds that Dickinson's best interests are served, desires to approve the terms and conditions of the Interlocal Agreement and to authorize the Mayor to execute the Agreement on behalf of the City of Dickinson.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein for all purposes.

Section 2. The City Council, after review of the terms and conditions thereof, hereby approves the attached Interlocal Agreement for Emergency Medical Response Services between the City of Dickinson, Texas and the City of League City, Texas.

Section 3. The City Council also authorizes the Mayor to execute the Agreement on behalf of the City of Dickinson and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

INTERLOCAL MUTUAL AID AGREEMENT BETWEEN
THE CITY OF LEAGUE CITY AND THE CITY OF DICKINSON
FOR EMERGENCY MEDICAL SERVICE

§
§
§

This Interlocal Agreement (the “Agreement”) is made and entered into by and between the City of League City (“COLC”), a Home Rule Municipality operating and located principally in Galveston County and the City of Dickinson (“COD”), located in Galveston County, together known as the “Parties.”

RECITALS

WHEREAS, the City of League City and the City of Dickinson desire to enter into an agreement to provide mutual aid in the rendering of prehospital emergency medical care to the sick and injured in the areas serviced by these agencies.

NOW THEREFORE, that in consideration of the mutual covenants, agreements and benefits to all parties, the Parties agree as follows:

TERMS

1. Obligations of the Parties. During the terms of this Agreement, the Parties agree to provide upon the request of one party (“requesting party”), to the other (“providing party”), such ambulances and personnel as may be requested and that are available at the time of the request, for rendering of prehospital medical care within the jurisdictional area of the requesting party.
2. Communication of Request. Requests for mutual aid pursuant to this Agreement shall be made as follows:
 - a. If the request is made from COD to the COLC, the request must be made to COLC’s EMS Chief or designee.
 - b. If the request is made from COLC to COD, the request must be made to the COD EMS Chief or designee.
 - c. The following information will be relayed from the requesting party to the providing party through the dispatch center:
 - i. Nature of the emergency

- ii. The number of personnel and ambulances required
 - iii. Location of the emergency
3. Equipment: The equipment that may be furnished by the parties to this contract shall be one (1) Ambulance and two (2) personnel (if available).
 4. Boundaries: Jurisdictional areas will follow the boundaries of the Parties. If the incident is outside the area of response of the requesting party, the providing party will notify its dispatch center who will notify the correct EMS agency. If there is doubt as to the location or responsibility, the providing party will respond and notify the dispatch center which agency will be called.
 5. Availability due to Unforeseen Event: If the providing party's ambulance becomes unavailable due to mechanical breakdown or unforeseen event, the providing party will advise its dispatch to contact the requesting party and advise them of the inability to grant the mutual aid request.
 6. Communication: Communications regarding requests for mutual aid shall be by handheld radio, mobile radio, Cellular phone or through the dispatch centers.
 7. Maintaining the Scene: If the requesting party has EMS personnel on scene of the emergency for which it has requested mutual aid, the requesting party shall maintain responsibility for scene management at all times.
 8. Relinquishing Care: Upon the providing party's arrival at the scene and deployment of its staff to commence care of the patient, the requesting party shall relinquish patient care to the providing party, except in the case where the patient requires emergency prehospital care that the providing party is not able to perform.
 9. Compliance with Law: The parties shall observe and comply with all applicable federal, state, and local laws in their provision of services and performance of all obligations under this Agreement.
 10. Insurance: Both parties to this agreement shall keep in full force and effect a general comprehensive liability and professional liability policy or policies issued by a casualty insurance company authorized to do business in the State of Texas, with coverage provisions insuring the public from any loss or damage that may arise to persons or property by the reason of the action of the emergency medical care units or of its agents, employees, or representatives. Each party shall maintain worker's compensation insurance for all employees it dispatches as a providing party to respond to a request for mutual aid under this Agreement.
 11. Reimbursement: A providing party shall submit invoices on a monthly basis to the requesting party, along with a spreadsheet showing, for the calls being invoiced for that monthly period, the date of call, dispatch time, run number, address of call location, call disposition, type of

call and unit number that responded to the call. The requesting party is responsible for compensating the providing party at the rates shown in the attached Exhibit A for each mutual aid request fulfilled, within thirty (30) days of the providing party submitting an invoice for the run. The providing party is entitled to seek reimbursement from the patient or the patient's insurance carrier, in the discretion of the providing party. A mutual aid request is considered fulfilled at the time the providing party's personnel arrives on the scene of the emergency. A party that requests mutual aid to respond to a disaster or other mass casualty event may petition the responding party to forgive some or all of the reimbursement herein required, which petition may be granted in full, in part, or denied in the sole and absolute discretion of the responding party's governing body.

12. Term and Expiration Date: The effective date of this Agreement shall be the date of execution by both parties and shall continue until terminated by either party.
13. Termination: Each party shall have the right to terminate said agreement upon (60) sixty days written notice to the other party.
14. No Third-Party Beneficiary: Nothing in this Agreement shall entitle any third party to any claim, cause of action, remedy or right of any kind, it being the intent of the parties that this Agreement shall not be construed as a third-party beneficiary contract.
15. No Agency Created: In performing this Agreement, the actions of each party's officials, representatives, agents, and employees shall not create any agency relationship between the parties nor be construed to constitute an action approved or ratified by the other party.
16. Immunity: It is expressly understood and agreed that, in the execution of this Agreement, the Parties do not waive any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

Executed this ____ day of _____, 2020.

THE CITY OF LEAGUE CITY

John Baumgartner, City Manager

Attest:

Diana Stapp, City Secretary

Approved as to Form:

Nghiem Doan, City Attorney

THE CITY OF DICKINSON

Chris Heard, City Administrator

Attest:

Alun W. Thomas, City Secretary

ITEM 15

ORDINANCE NUMBER XXX-2020

AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, SUPPLEMENTING THE ORDER OF GENERAL ELECTION AS ISSUED BY RESOLUTION NUMBER 1814-2020, THE ORDER OF SPECIAL ELECTION AS ISSUED BY ORDINANCE NUMBER 949-2020, AND THE ORDER OF SPECIAL ELECTION AS ISSUED BY RESOLUTION NUMBER 1815-2020, AS EACH ORDER HAS BEEN HERETOFORE AMENDED BY ORDINANCE 952-2020, TO PROVIDE FOR ADDITIONAL POLLING LOCATIONS AND TIMES FOR SUCH ELECTIONS; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

WHEREAS, on January 28, 2020 the City of Dickinson (“City”) called its 2020 General Election through Resolution 1814-2020 for the purpose of electing a Mayor and Council Members for Positions No. 1, No. 3, and No. 5, and specified dates, times, and polling locations for the election; and

WHEREAS, on January 28, 2020 the City called a Special Election through Resolution 1815-2020 for the purpose of filling an unexpired term for City Council Position No.2, and specified dates, times, and polling locations for the election; and

WHEREAS, on February 11, 2020 the City called a Special Election through Ordinance 949-2020 for the purpose of submitting proposed City Charter amendments to the voters for their approval, and specified dates, times, and polling locations for the election; and

WHEREAS, on March 24, 2020, as allowed by Proclamation of the Governor, the City extended the date for the General Election and two Special Elections through Ordinance 952-2020 so as to postpone its elections scheduled for May 2, 2020 to November 3, 2020; and

WHEREAS, the City has contracted for election services with Galveston County through Resolution 1833-2020, and on August 28, 2020, Galveston County notified the City of the designation of additional polling locations and additional times for voting; and

WHEREAS, the City wishes to supplement its previous orders of election so as to include all polling locations, dates and times.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Early voting by personal appearance shall be conducted during the times and at the locations specified in Exhibit "A" to this Ordinance. Early voting shall be allowed at any Galveston County polling location.

Section 3. Election Day voting by personal appearance shall be conducted during the times and at the locations specified in Exhibit "B" to this Ordinance. Election Day voting shall be allowed at any Galveston County polling location.

Section 4. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on first reading this 8th day of September, 2020.

DULY PASSED AND APPROVED on second reading this ___ day of ___, 2020.

DULY PASSED, APPROVED, AND ADOPTED on third and final reading this ___ day of _____, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas

EARLY VOTING LOCATIONS FOR NOVEMBER 3, 2020 ELECTION

EARLY VOTING BRANCH LOCATIONS

October 13-16, 2020: 8:00 a.m. - 5:00 p.m.
October 19-23, 2020: 8:00 a.m. - 5:00 p.m.
October 24, 2020: 7:00 a.m. - 7:00 p.m.
October 25, 2020: 1:00 p.m. - 6:00 p.m.
October 26-30, 2020: 7:00 a.m. - 7:00 p.m.

Joe Faggard Community Center
1750 Highway 87
Crystal Beach, Texas

Galveston County Court House
722 Moody 2nd Floor
Galveston, Texas

MUD 12 Building
2929 Highway 6 2nd Floor
Bayou Vista, Texas

La Marque Comm. Room
1109 B Bayou Rd
La Marque, Texas

West County Building
11730 Highway 6 Chambers Rm.
Santa Fe, Texas

Nessler Community Center
2010 - 5th Ave. North Ballroom
Texas City, Texas

Dickinson Community Ctr.
2714 Highway 3
Dickinson, Texas

Bacliff VFD
600 Grand
Bacliff, Texas

Kemah Community Ctr.
800 Harris
Kemah, Texas

North County Annex
174 Calder Drive Room 142
League City, Texas

Friendswood First Baptist Church
202 Heritage Dr.
Friendswood, Texas

Justice Center
600 59th Street
Galveston, Texas 77551

Moody Methodist
2803 53rd Street
Galveston, Texas

Seaside Church
16534 Termini-San Luis Pass Rd
Jamaica Beach, Texas

High Island ISD
2113 6th Street Gym
High Island, Texas

GISD Admin Bldg.
3904 Ave T
Galveston, Texas

Greater St Matthews
6333 Highway 6
Hitchcock, Texas

Hitchcock City Hall
7423 Highway 6
Hitchcock, Texas

Carver Park
6415 Park Ave
Texas City, Texas

COM Main Campus
1200 Amburn Rd
Texas City, Texas

Clear Lake Shores
1006 South Shore Dr Clubhouse
Clear Lake Shores, Texas

IBC Bank
2301 FM 646
Dickinson, Texas

Creekside Int.
4320 West Main St
League City, Texas

League City Rec. Room
450 West Walker
League City, Texas

COM North County
200 Parker Ct
League City, Texas

Old Friendswood Jr High
402 Laurel
Friendswood, Texas

The Jacob White Building
2000 West Parkwood
Friendswood, Texas

The Blue Building
144 Park Suite 200
League City, Texas

Public Works Operation Center
1701 W. League City PWY
League City, Texas

The Watershed
1751 East League City Pkwy
League City, Texas

Santa Fe ISD Museum
13304 Highway 6
Santa Fe, Texas

ELECTION DAY LOCATIONS FOR NOVEMBER 3, 2020 ELECTION

ELECTION DAY VOTING BRANCH LOCATIONS

November 3, 2020:

7:00 a.m. - 7:00 p.m.

Joe Faggard Community Center
1750 Highway 87
Crystal Beach, Texas

Galveston County Court House
722 Moody 2nd Floor
Galveston, Texas

MUD 12 Building
2929 Highway 6 2nd Floor
Bayou Vista, Texas

La Marque Comm. Room
1109 B Bayou Rd
La Marque, Texas

West County Building
11730 Highway 6 Chambers Rm.
Santa Fe, Texas

Nessler Community Center
2010 - 5th Ave. North Ballroom
Texas City, Texas

Dickinson Community Ctr.
2714 Highway 3
Dickinson, Texas

Bacliff VFD
600 Grand
Bacliff, Texas

Kemah Community Ctr.
800 Harris
Kemah, Texas

North County Annex
174 Calder Drive Room 142
League City, Texas

Friendswood First Baptist Church
202 Heritage Dr.
Friendswood, Texas

Justice Center
600 59th Street
Galveston, Texas 77551

Moody Methodist
2803 53rd Street
Galveston, Texas

Seaside Church
16534 Termini-San Luis Pass Rd
Jamaica Beach, Texas

High Island ISD
2113 6th Street Gym
High Island, Texas

GISD Admin Bldg.
3904 Ave T
Galveston, Texas

Texas A&M Campus
200 Seawolf Park
Galveston, Texas

Rebecca Sealy
404 8th Street
Galveston, Texas

Greater St Matthews
6333 Highway 6
Hitchcock, Texas

HISD Admin Building
7801 Neville
Hitchcock, Texas

COM Main Campus
12 Amburn Rd
Texas City, Texas

Texas City Central Fire Sta
1721 25th Street
Texas City, Texas

Daysprings Church
2215 FM 646
Santa Fe, Texas

Ministry of Encouragement
3424 Highway 3
Dickinson, Texas

IBC Bank
2301 FM 646
Dickinson, Texas

Clear Lake Shores Clubhouse
1006 South Shore Dr
Clear Lake Shores, Texas

Hometown Heroes
1011 East League City Parkway
League City, Texas

Ferguson Elementary
1910 S. Compass Rose
League City, Texas

League City Int.
2588 Webster St
League City, Texas

Santa Fe ISD Museum
13304 Highway 6
Santa Fe, Texas

Carver Park
6415 Park Ave
Texas City, Texas

Calvary Baptist
517 18th Ave North
Texas City, Texas

Mid County Bldg
9850 Emmett Lowery
Texas City, Texas

Dickinson City Hall
4403 Highway 3
Dickinson, Texas

McAdams Jr High
11415 Hughes Rd
Dickinson, Texas

San Leon FVD
337 12th Street
San Leon, Texas

Hope Lutheran
1804 S. Friendswood Dr
Friendswood, TX

Creekside Int.
4320 West Main St
League City, Texas

League City Rec. Room
450 West Walker
League City, Texas

Com North County
200 Parker CT
League City, Texas

Dominion Church
6400 Calder Rd
League City, Texas

The Jacob White Building
2000 West Parkwood
Friendswood, Texas

Public Works Operation Center
1701 W League City Pkwy.
League City, Texas

Old Friendswood Jr High
402 Laurel
Friendswood, Texas

The Blue Building
144 Park Ave. Suite 200
League City, Texas

The Watershed
1751 E. League City Pkwy
League City, Texas

ITEM 16

ORDINANCE NUMBER XXX-2020

AN ORDINANCE ANNEXING 640 FEET OF PIN OAK DRIVE AND 280 FEET OF UNIMPROVED PIN OAK RIGHT-OF-WAY FROM THE EDGE OF THE PAVEMENT TO GEISER GULLY, CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID AFOREMENTIONED DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT.

WHEREAS, Chapter 43 of the Texas Local Government Code (“Chapter 43”) authorizes a home rule municipality to extend the boundaries of the municipality and annex area adjacent to the municipality in accordance with the procedural rules prescribed by the state; and

WHEREAS, the City of Dickinson is a home rule municipality and the area identified as 640 feet of Pin Oak Drive and 280 feet of unimproved Pin Oak Right-of-Way from the edge of the pavement to Geisler Gully, which is more particularly described in **Exhibit A**, which is attached and incorporated herein, is adjacent and continuous to the city limits; and

WHEREAS, on or about December 11, 2018, the City entered into an Interlocal Agreement (Resolution 1723-2018) with Galveston County whereby Galveston County agreed to provide funding and manage the renovations for Pin Oak Drive if League City and Dickinson would agree to annex their respective portions of Pin Oak Drive;

WHEREAS, the City Council deems it to be in the best interest of the citizens of the City to annex the said territory into the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

Section 1. That the above-listed recitals are true and correct and hereby incorporated into this ordinance.

Section 2. That the property described in **Exhibit A** is hereby annexed to the City of Dickinson, Galveston County, Texas, and that the boundary limits of the City of Dickinson, Texas be and the same are hereby extended to include the above-described territory within the city limits of the City of Dickinson, Texas, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Dickinson, Texas and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

Section 3. The City Secretary is hereby directed to file with the County Clerks of Galveston, Texas, a certified copy of this ordinance. The City Secretary is hereby instructed to have prepared maps depicting the new municipal boundaries and extraterritorial jurisdiction.

Section 4. Savings. All rights and remedies which have accrued in favor of the City under this Ordinance and amendments thereto shall be and are preserved for the benefit of the City.

Section 5. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid, unconstitutional or otherwise unenforceable by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 6. Repealer. All ordinances and parts of ordinances in conflict herewith are hereby repealed but only to the extent of such conflict.

Section 7. Publication and Effective Date. The City Secretary shall cause this Ordinance, or its caption, to be published in the official newspaper of the City of Dickinson, upon passage of such Ordinance. The Ordinance shall become effective immediately upon passage.

DULY PASSED AND APPROVED on first reading this the ___ day of _____, 2020.

DULY PASSED AND APPROVED on second reading this ___ day of _____, 2020.

DULY PASSED, APPROVED, AND ADOPTED on third and final reading this ___ day of _____, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas



Mark Henry

County Judge
County of Galveston

Galveston County Courthouse
722 Moody Avenue, Galveston, Texas 77550

Tyler Drummond
Chief of Staff

Dianna Martinez
Office Coordinator

Linda Bilotta Liechty
Senior Executive Assistant

February 24, 2020

Mr. John Baumgartner
City Manager
City of League City
300 W Walker St
League City, Texas 77573

Mr. Chris Heard
City Administrator
City of Dickinson
4403 Highway 3
Dickinson, TX 77539

Re: Annexation of Pin Oak Drive Right-of-Way

Dear Messrs. Baumgartner and Heard:

In accordance with the attached Interlocal Agreement for the Pin Oak Drive Renovation Project approved by Commissioners' Court on April 8, 2019, Galveston County requests the City of League City and the City of Dickinson annex certain portions of the Pin Oak Drive right-of-way.

Galveston County requests that City of League City annex 1,270 feet of unpaved Pin Oak Drive right-of-way from Geisler Gully to the end of Pin Oak right-of-way in League City's extraterritorial jurisdiction, and as described in paragraph 4.2 of the Interlocal Agreement.

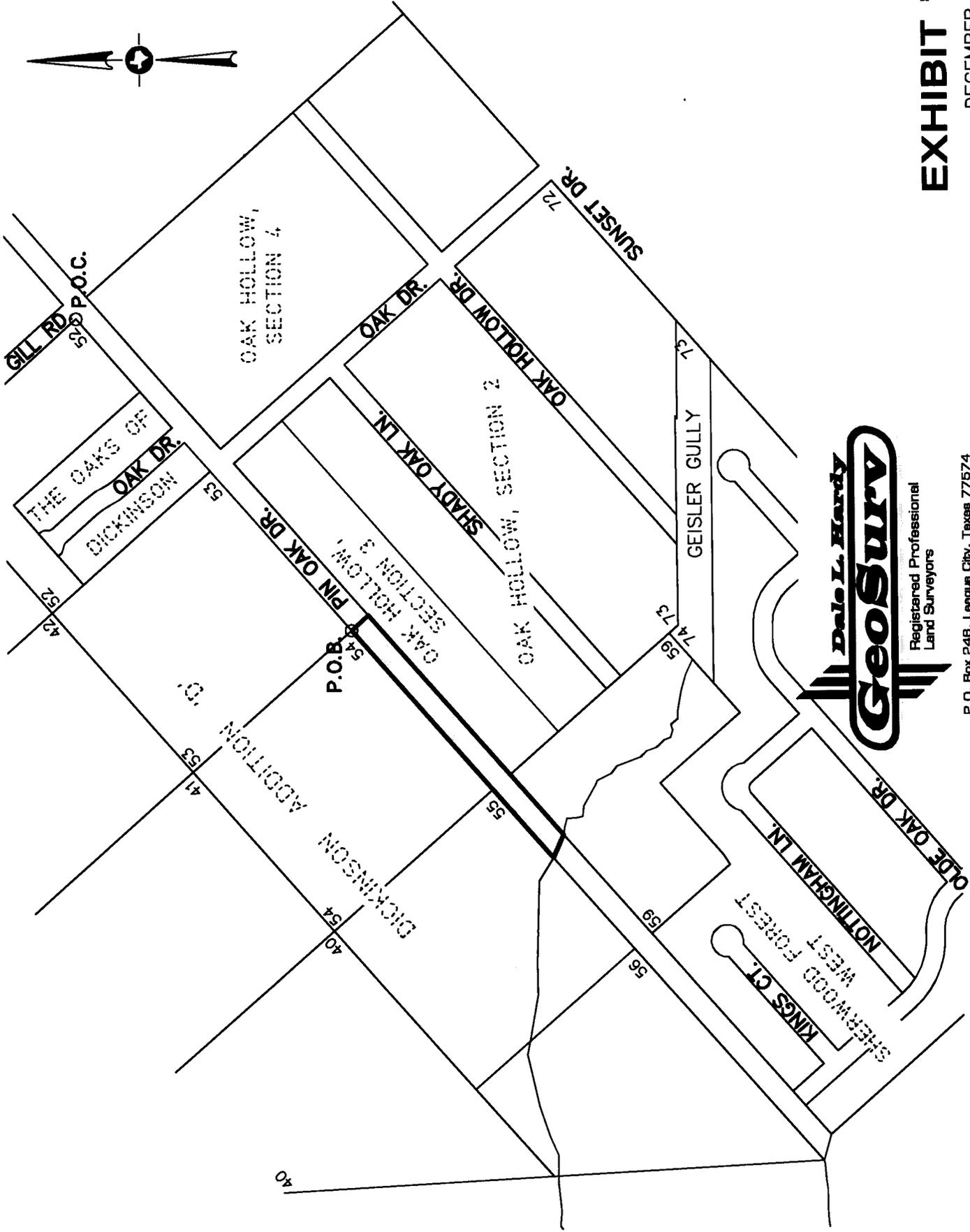
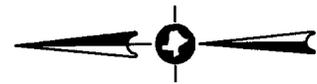
Galveston County requests the City of Dickinson annex 280 feet of unpaved Pin Oak Drive right-of-way from edge of pavement to Geisler Gully currently in League City's extraterritorial jurisdiction, and 640 feet of Pin Oak Drive (paved) currently in League City's extraterritorial jurisdiction to the Dickinson city limits, and as described in paragraph 6.1 of the Interlocal Agreement.

Sincerely,

A handwritten signature in blue ink that reads "Mark Henry".

Mark Henry

Attachment



P.O. Box 248, League City, Texas 77574
 281-554-7739 409-785-8030 Fax: 281-554-8928
 Firm No.: 10040100

EXHIBIT "A"

INTERLOCAL AGREEMENT FOR THE PIN OAK DRIVE RENOVATION PROJECT

§
§
§
§

This Interlocal Agreement (the “Agreement”) is entered on the date indicated below between the City of League City, Texas (the “League City”), the City of Dickinson, Texas (“Dickinson”) and Galveston County, Texas (the “County”) and collectively known together as the “Parties”.

RECITALS

WHEREAS, the Parties intend this Agreement to follow Chapter 791 of the Government Code, cited as the Interlocal Cooperation Act (the “Act”), as contract for government services related to roadway construction.; and

WHEREAS, the Parties agree that Pin Oak Drive needs repair and that the citizens of each entity would benefit from the repair of Pin Oak Drive (the “Project”); and

WHEREAS, the Parties agree to either contribute funding or labor/materials toward the completion of the Project and the County shall serve as Project Manager; and

WHEREAS, the Parties agree that County shall not move forward with the Project until League City and Dickinson have annexed their respective portions of Pin Oak as set forth in this Agreement; and

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree to the following terms:

TERMS

1. Incorporation of Recitals. The recitals set forth above are true and correct and are hereby incorporated into this Agreement.
2. Term and Expiration of Services. The effective date of this Agreement shall be on the date of execution by both parties and shall continue until the Project has been completed.
3. Project Description. The Project contemplated in this Agreement is shown in **Exhibit A**, which is attached and incorporated herein and can be generally described as the renovations of Pin Oak Drive from Gill Road to then end of the pavement.
4. Obligations of League City
 - 4.1. Release of Part of ETJ: League City agrees to release to Dickinson approximately 640 feet of Pin Oak Drive and 280 feet of unimproved Pin Oak Right-of-Way from the edge of the pavement to Geisler Gully, which is currently part of the League City’s extraterritorial jurisdiction and which further described in Exhibit B, attached and incorporated herein, via ordinance or resolution in compliance with Chapter 42 of the Texas Local Government Code prior to the start of the Project.

- 4.2. Annexation of Part of ETJ: League City agrees to annex approximately 1270 feet of unimproved Pin Oak Right-of-Way from Geisler Gully to end of the Pin Oak Right-of-Way in League's City's extra territorial jurisdiction which further described in Exhibit C, which is attached and incorporated herein, as soon as practical after the execution of this Agreement.
- 4.3. Contribution of Funding: League City agrees to provide **Six Thousand Seven Hundred Twenty-Three Dollars (\$6,723.00)** to the County for Project costs related to the portion of the Project identified in section 4.1 above and as further described in Exhibit B. League City shall pay the County within thirty (30) after receipt of an invoice from the County after Project completion.
5. Obligations of Dickinson.
 - 5.1. Annexation of part of ETJ. Dickinson agrees to annex approximately 640 feet of Pin Oak Drive and 280 feet of unimproved Pin Oak Right-of-Way from the edge of the pavement to Geisler Gully which is further described in Exhibit B upon release of ETJ by League City.
 - 5.2. Contribution of Funding. Dickinson agrees to provide **Thirteen Thousand Six Hundred Fifty Dollars (\$13,650)** to the County for Project costs related the portion of the Project located in Dickinson identified as 1,315 feet of Pin Oak Drive beginning on Gill Road to the end of the pavement and as further described in Exhibit D, attached and incorporated herein. Dickinson shall pay the County with thirty (30) days after receipt of an invoice from the County after Project completion.
6. Obligations of the County.
 - 6.1. County as Project Manager. The County agrees to serve as Project Manager on behalf of the Parties and administer all aspects of the Project, including consultant selection, preparation of construction plans, competitive bidding, construction and inspection of the Project.
 - 6.2. The County shall provide the labor and equipment to pave the road listed in Exhibit A. The cost to repairs the road listed in Exhibit A totaling **Twenty Thousand Three Hundred Seventy-Three Dollars (\$20,373.00)**. Upon completion of the Project, the County shall invoice League City and Dickinson for each city's respective share of Material Costs for the Project as described in Sections 4.3 and 5.2. Payment shall be due in accordance with the Texas Prompt Pay Act, Chapter 2251 of the Government Code.
7. Assignment. No assignment of this Agreement, in whole or in part, for any purpose shall be made by either party without the written consent of the other party. Subject to this limitation, this Agreement shall bind and inure to the benefit of the successors and assigns of the Parties.
8. Interpretation of Agreement. This Agreement or any portion thereof shall not be interpreted by a court of law to the detriment of a party based solely upon that party's authorship of the Agreement or any portion thereof.

9. Severability. If for any reason, any one or more paragraphs of this Agreement are held legally invalid, such judgment shall not prejudice, affect, impair or invalidate the remaining paragraphs of this Agreement as a whole.
10. Entire Agreement. This Agreement constitutes the entire Agreement between the parties hereto and supersedes all prior agreements, understandings and arrangements, oral or written, between the parties thereto with respect to the subject thereof.
11. Governing Law and Venue. This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Texas and the venue for any cause of action shall be brought in Galveston County, Texas.
12. Execution in Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to one and the same instrument.
13. No Joint Venture. This Agreement is not intended to create, nor should it be construed as creating a partnership, association, joint venture, or trust.
14. No Waivers. The waiver by any party hereto of a breach of any term or provision of this Agreement shall not be construed as a waiver of any subsequent breach.
15. Current Revenues Available and No Tax Revenue. Both parties agree that any payments that are made under this Agreement for government functions or services will be made from current revenues available to the paying party. Tax revenue may not be pledged to the payment of amounts agreed to be paid under this Agreement.
16. No Third-Party Beneficiary. Nothing in this Agreement shall entitle any third party to any claim, cause of action, remedy or right of any kind, it being the intent of the parties that this Agreement shall not be construed as a third-party beneficiary contract.
17. Force Majeure. If by reason of Force Majeure, the City shall be unable in whole or in part to carry out its obligations under this Agreement in accordance with the terms and conditions of this Agreement, it shall not be considered a breach by this Agreement. The term "Force Majeure" as used in this Agreement shall mean acts of God, strikes, lock-outs, or other industrial disturbances, acts of public enemy, orders of any kind of the federal or state government, or any civil or military authority, insurrection, riots, epidemics, landslides, lighting, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, pipelines or canals, the partial or entire failure of the City, or any other causes not reasonably within the control of the City.
18. Immunity. It is expressly understood and agreed that, in the execution of this Agreement, the Parties do not waive any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

19. Authority to Bind.

19.1. Each Party represents and warrants for itself that this Agreement, in accordance with the requirements of the Interlocal Cooperation Act and that it has been authorized by its' respective governing body.

19.2. Each Party represents and warrants for itself that the individual executing this Agreement on its behalf has the full power and authority to do so and to legally bind the Party to all the terms and provisions of this Agreement and that this Agreement constitutes the legal, valid, and binding agreement of each Party hereto.

Executed this _____ day of _____ 2018.

THE CITY OF LEAGUE CITY

John Baumgartner, City Manager

Attest:

Diana Stapp, City Secretary

Approved as to Form:

Nghiem V. Doan, City Attorney

Executed this _____ day of _____ 2018.

THE CITY OF DICKINSON

Chris Heard, City Administrator

Attest:

Alun W. Thomas, City Secretary

Executed this _____ day of _____ 2018.

GALVESTON COUNTY, TEXAS

Mark Henry, County Judge

Attest:

Dwight D. Sullivan, County Clerk

Exhibit A

Description/Map of overall Road Improvement Project

(Map of Pin Oak Drive beginning at Gill Road to the end of the pavement)

Exhibit B

Parts to be released by League City and annexed by Dickinson

(Map and Legal Description)

- 1) 280 ft of unpaved Pin Oak ROW from edge of payment to Geisler Gully currently in League City ETJ
- 2) 640 ft of Pin Oak Drive (paved) currently in League City ETJ to Dickinson city limits

Exhibit C

Parts to be annexed by League City

(Map and Legal Description)

1270 ft of unpaved Pin Oak ROW from Geisler Gully to end of Pin Oak ROW in League City
ETJ

Exhibit D

Parts of Pin Oak Drive in Dickinson city limits

(Map)

1,315 ft of Pin Oak Drive in Dickinson beginning from Gill Road



LEAGUE CITY

DICKINSON

280 ft of unimproved Pin Oak ROW
from edge of Pavement to Geisler Gully
in League City ETJ

640 ft of Pin Oak
in LC ETJ

1270 ft of unimproved Pin Oak
ROW from Geisler Gully to end of
ROW in League City ETJ

1,315 ft of Pin Oak
in Dickinson from Gill Rd to LC ETJ

	LEAGUE CITY ETJ - GALVESTON COUNTY
	LEAGUE CITY LIMITS
	DICKINSON CITY LIMITS

October 19, 2018

GIS Department - City of League City

The City of League City makes no claims to the accuracy of this map.
It may not reflect recent Annexations by other Cities.
It is intended for demonstrational purposes.



ITEM 17

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AWARDING REQUEST FOR QUALIFICATIONS #2008 FOR PROFESSIONAL SURVEYING SERVICES TO COBBFENDLEY. AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE AN AGREEMENT FOR SUCH SERVICES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Dickinson solicited property surveying services as part of the Texas General Land Office CDBG-DR contract number 20-066-040-C259;

WHEREAS, the City of Dickinson advertised Request for Qualifications ("RFQ") #2008 for professional surveying services on August 16, 2020, in the Galveston Daily News; and

WHEREAS, four submittals were received in response to the RFQ in which the Assistant to the City Administrator opened on September 1, 2020, at 11:00 a.m.; and

WHEREAS, upon full review and consideration of the RFQ Evaluation and all matters attendant and related thereto, the City Council is of the opinion that RFP #2008 should be awarded to CobbFendley.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The Summary of Evaluations for RFQ #2008, attached hereto as Exhibit A, having been reviewed by the City Council of the City of Dickinson and found to be acceptable and in the best interests of the City of Dickinson and its citizens.

Section 3. That any and all contracts or commitments made with the above-named services provider is dependent upon successful negotiation of a contract with the service provider.

Section 4. The City Administrator is hereby authorized to execute an agreement with CobbFendley., and empowered, for and on behalf of the City, to take all such actions and to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents as shall in the judgment of the City Administrator be appropriate in order to effect the purposes of the foregoing resolution and Agreement.

Section 5. This Resolution shall take effect immediately upon passage.

DULY PASSED AND ADOPTED this 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

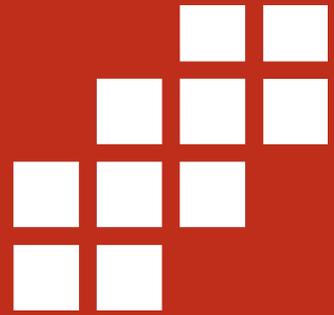
APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

Cobb, Fendley & Associates, Inc.
1920 Country Place Parkway, Suite 400
Pearland, Texas 77584

281.993.4952 p | 281.993.8086 f
www.cobbfendley.com

Representative
Kyle Sunday, RPLS



STATEMENT OF QUALIFICATIONS



City of Dickinson

Property Surveying Services

Community Development Block Grant- Disaster Recovery

RFQ NO. 20-066-040-C259



August 31, 2020 | 2:00 PM

August 31, 2020

Mr. Chris Heard
City Administrator
City of Dickinson
4403 Highway 3
Dickinson, Texas 77539

RE: Request for Qualifications for Property Surveying Services Community Development Block Grant-Disaster Recovery (CDBG-DR)
Contract #20-066-040-C259

Mr. Heard and Members of the Selection Committee:

Cobb, Fendley & Associates, Inc. (CobbFendley), established in 1980, is an employee-owned consulting firm providing professional land surveying and civil engineering services. CobbFendley is a national firm headquartered in Houston, Texas, and is operational in six states. Surveying has been a major function of the firm since its creation. Our surveying group has provided survey support for our engineering design component, but more importantly, we have performed surveying as an independent function for multiple entities including local municipalities and state agencies, as well as many private clients. CobbFendley is licensed to perform survey services in Texas, Louisiana, New Mexico, Arizona, Colorado, and Florida.

The CobbFendley team consists of Texas Registered Professional Land Surveyors (RPLS) who are supported by experienced survey technicians and survey crews. CobbFendley has been providing land surveying services for more than 40 years in the State of Texas, which emphasizes the team's qualifications to meet your surveying needs. The following statement of interest and qualifications will detail CobbFendley's team of surveyors and experts who are extraordinarily capable and immediately available to work with the City of Dickinson on your Property Surveying Services contract.

CobbFendley's flexibility and integrated services result in a client-centered approach that allows projects, ranging from quick-turnaround field work to multi-year infrastructure projects, to seamlessly move from concept to completion. Our vast client portfolio has also required us to integrate the use of more advanced survey technology and procedures to ensure the most efficient collection of data for diverse client needs and projects. CobbFendley will utilize a combination of conventional survey methods with Total Robotics Survey equipment, GPS procedures, Terrestrial LiDAR, Mobile and Helicopter based LiDAR, and both Aerial and Hydrographic Drones in order to collect data in the most accurate, comprehensive, and cost effective ways.

CobbFendley has the experience and expertise, in addition to a local staff with local knowledge and experience completing similar work within coastal, riverine, and wetland areas, to deliver work to the City of Dickinson in a timely and cost effective manner. We are ready to assist the City of Dickinson by providing professional surveying services, and look forward to discussing our qualifications further with your team. I, Kyle Sunday, RPLS, will serve as the City's main point of contact for this contract and can be reached at ksunday@cobbfendley.com or 713.485.8136.

Sincerely,
COBB, FENDLEY & ASSOCIATES, INC.
TBPELS No. 10046700

A handwritten signature in blue ink, appearing to read "KS", with a horizontal line extending to the right.

Kyle Sunday, RPLS
Texas RPLS No. 5924
Project Manager | Principal

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Firm Qualifications

COMPANY DESCRIPTION

Cobb, Fendley & Associates, Inc. (CobbFendley), founded April 1, 1980, is an employee-owned consulting firm **providing land surveying and civil engineering services for over 40 years** (Texas Board of Professional Land Surveyors, Branch Registration No. 10046700; Texas Board of Professional Engineers, Firm Registration No. 274). Our **staff of over 550 employees** bring an unmatched level of expertise and experience, and are committed to serving the communities where we live and work. CobbFendley's diverse team of professionals is comprised of surveyors, engineers, designers, utility specialists, technicians and support personnel.

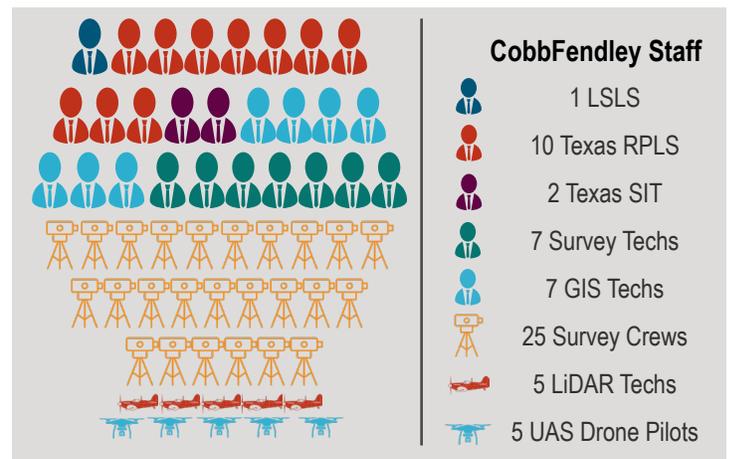
Our in-house services include land surveying, roadway design, traffic analysis, hydrologic and hydraulic evaluation, flood disaster protection and recovery support, utility coordination and wet/dry utility design, subsurface utility engineering (SUE), and right-of-way (ROW) acquisition, among others. **CobbFendley is prepared to provide the full scope of surveying services for the City of Dickinson.**

As a client-oriented firm, CobbFendley believes that the principal factor behind our more than 40 years of success and growth is our dedication to producing quality, timely work. CobbFendley has established and will continue to maintain confidence with our clients by exhibiting sound management, offering unrivaled professional surveying and engineering experience and capability, producing quality products, and adhering to high standards of professional surveying ethics using local staff committed to working in their own communities.

OUR LOCATIONS. CobbFendley maintains strategic locations across multiple states to better serve our clients. CobbFendley currently maintains 19 offices throughout six states. **Work for this contract will be provided from our Pearland office, located at 1920 Country Place Parkway, Suite 400, Pearland, Texas 77040, with support from surveying professionals in our Houston, Austin, San Antonio, Fort Worth, and Frisco offices.**



DEPTH OF RESOURCES. The CobbFendley Team affords the City of Dickinson an arsenal of diversely experienced **local professionals** committed to the serving the community and meeting your ever-evolving needs. **The team members detailed in this proposal are immediately available to work on projects for the City of Dickinson and will be available throughout the life of the contract.** CobbFendley, our Principals, and staff are committed to meeting and exceeding the goals, while maintaining budgets and schedules for each surveying project.



SUBCONSULTANTS/DBE PARTICIPATION. CobbFendley is dedicated to working with small and minority businesses (M/W/DBE and HUB consultants). We are able to meet any M/W/DBE and HUB goals by adding certified consultants to our project team based on the scope of work assigned to our firm and any specialized services required. We have successfully worked with many DBE/HUB consultants throughout the State of Texas and can utilize these relationships to add highly qualified resources to our team.

LOCAL TEAM'S RELEVANT EXPERIENCE. The CobbFendley Team is uniquely qualified to address the issues and challenges associated with the anticipated tasks. Issues such as boundary reconciliation, producing digital terrain models (DTMs), and creating CAD drawings that are accurate, readable, and user friendly are what we do on a daily basis. Our strengths include:

- **We are local** with committed bench-strength across Texas
- Extensive **experience with public entities**, including cities, counties, TxDOT, and other state agencies.
- A **comprehensive local team** able to provide the knowledge and expertise associated with working in both rural and highly developed urban areas.
- Prior experience working with **similar projects in surrounding areas** near the City of Dickinson will be an invaluable resource



Firm Qualifications

when providing our services on a project.

- An **in-house GIS department**. Our Survey and Geospatial staff have experience obtaining data relevant to GIS databases for easy integration with no modifications.
- An **in-house SUE department** for determination and mapping of underground utilities, pipelines, and tunnels.
- Full-time Licensed State Land Surveyor and Right-of-Way Agents specializing in Right-of-Way Acquisition willing to support the team in special situations.

ABILITY TO STAFF AND EXECUTE SHORT DURATION ASSIGNMENTS. CobbFendley is able to respond to written requests within four (4) hours and will provide a 48-hour field crew response time for specific requests for services. This is possible because of CobbFendley's in-house field personnel and equipment.

CobbFendley can mobilize up to five (5) survey crews and assign one of two professional surveyor project managers to direct multiple projects. We also have the ability to mobilize multiple crews and office technicians to meet constrained or fast-track time schedules. CobbFendley will work diligently to respond quickly to requests under this contract. The CobbFendley team is committed to completing all City projects in a timely and professional manner. We maintain flexible operations to respond to the specific requirements of each project.

KYLE SUNDAY, RPLS

Email: ksunday@cobbfendley.com

Direct Phone: 713.485.8136

Mobile: 409.599.6839

Located in our Pearland, Texas office



LOCAL PROJECT MANAGEMENT. Mr. Kyle Sunday, RPLS will serve as Project Manager for this contract, and will serve as the primary point of contact for the City of Dickinson. Mr. Sunday resides in Santa Fe, Texas and has over 20 years of experience surveying in and around Galveston County.

Our staff is ready and available to perform the required survey and mapping services. The CobbFendley team was assembled to provide the best of industry professionals with a history working together on regional projects. Our project manager is supported by surveyors, technicians, engineers, and designers in CobbFendley's local offices for immediate response and action on project assignments.

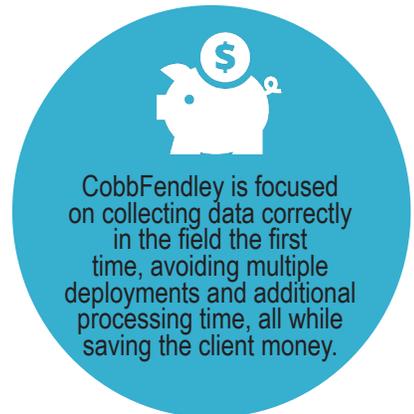
Our team will work closely with the City of Dickinson to act as an extension of your staff to ensure work is completed on schedule in a timely manner. To that end, we will participate in project meetings to discuss project issues, alternatives, upcoming deadlines, expectations, as well as agency and public coordination issues. All field personnel will have a card and statement identifying them as a contractor of the City of Dickinson, a brief summary of the project

scope, and contact information for further questions.

LEADERS IN TECHNOLOGY. Our survey crews are equipped with the latest in survey technology. Our unmanned equipment allows us to collect data for our clients in areas that could pose hazard to our field crews – giving us and our clients the peace of mind that our work can be done safely and thoroughly. CobbFendley is also able to provide the City of Dickinson with specialized 3D mapping services, including Terrestrial LiDAR, Aerial LiDAR, Mobile LiDAR, and Drone Based Aerial Imagery. CobbFendley uses some of the most advanced and innovative surveying equipment and software on the market.

SURVEY EQUIPMENT	
Qty.	In-House Resource
1	Riegl VUX-LR, long range laser scanner (aerial/mobile scanning)
4	Trimble SX10, Robotic Laser Scanners
1	Trimble TX8, Terrestrial Laser Scanner
8	Trimble S6 Robotic Total Station
7	Nikon Prismless Total Stations
6	Trimble TSC7 Data Collectors
25	Trimble TSC3 Data Collectors
36	Trimble GPS Receivers
5	Trimble RTK Base Radios
1	SeaFloor HydroneRCV with AutoNav, RTK GPS
2	Aerial Drones - DJI Matrice600 Pro with X5 camera/gimbal - DJI Inspire 2 with X5S Zenmuse camera - (4) Phantom 4 Pro 20mp cameras

From robotic total stations to real-time kinematic (RTK) Global Positioning Satellite (GPS) systems, LiDAR Scanners, Civil 3D and drone flight aerial imagery technology, CobbFendley's staff is confident in our ability to produce quality information and products using these technologies to increase our accuracy and efficiency of project delivery. CobbFendley's ability to produce quality information and projects from these technologies allows our survey crews to collect a wider array of data in less time than traditional surveying methods.



CobbFendley is focused on collecting data correctly in the field the first time, avoiding multiple deployments and additional processing time, all while saving the client money.



Firm Qualifications

COST CONTROL METHODS. Cost control on a project is achieved by a combination of several efforts. First, standardized procedures and guidelines help in reducing inefficiencies thereby reducing costs. It is the responsibility of the Project Manager to clearly understand, but more importantly clearly communicate the Scope of Services to all team members. Weekly Staff Meeting are held with all Project Managers to discuss status of the projects, any specific issues on projects along with a resolution to those issues and ensure that budgets are being met.

Maintaining budget is critical to municipalities and CobbFendley strives to be good stewards of taxpayer dollars. By reducing unforeseen costs, project delays, and contractual issues due to associated scheduling and monetary impacts of an inadequate budget or scope, CobbFendley is able to avoid impacts to the budget. Accurate and dependable cost estimates come with experience. Project Manager, Kyle Sunday, RPLS, has over 22 years of experience in land-surveying and project management. His experience, coupled with a highly skilled support staff, will help to ensure projects are kept on schedule and within budget for the City of Dickinson and its constituents.



SURVEYING EXPERTISE

CobbFendley leads with innovation and brings prudent land surveying solutions to our clients with a focus on safety, precise data collection, unique field-to-office procedures, and swift response time. From construction layout to 3D laser scanning, we perform comprehensive surveying services for commercial and residential developments, buildings, highways, bridges, utilities, waterways, and property acquisitions.

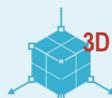
CobbFendley has successfully completed thousands of surveys for our clients, delivering boundary, topographic, engineering design, and utility surveys. We frequently deploy innovative data collection techniques including aerial photogrammetry, real-time kinematic (RTK) GPS, UAVs, and 3D scanning technology to provide our clients with cost-effective solutions to their surveying requirements.

In-House Specialized Survey Technology



UAS/UAV (Drones) - Photogrammetry and LiDAR Capabilities • Aerial Imagery (Georeferenced Orthoimagery) • Video Inspection

LiDAR (static, mobile and aerial)-
Topographic • Uses lasers to measure surface topography



3D Modeling - Utilizing terrestrial, aerial, and mobile LiDAR data

Hydrography - Remote controlled bathymetric surveying • Autonomous mapping • GPS controlled



- 3D Scanning
- Automated Data Collection
- Topographic Surveys
- Boundary Mapping
- Metes and Bounds
- Pre-Construction/Construction Support
- Construction Staking
- Engineering Design Surveys
- GPS Capabilities, Static and RTK
- Graphical Mapping
- Ground Control for Aerial Photography
- Horizontal and Vertical Control Networks
- Platting Services
- Research and Location of Utilities
- Right-of-Way Surveys
- Land Records Research
- Field Support for GIS Data Collection



*CobbFendley leads with innovation and brings prudent **land surveying solutions** to our clients with a focus on safety, precise data collection, unique field-to-office procedures, and swift response time.*



Project Experience

PAST LOCAL GOVERNMENT CLIENTS

CobbFendley has provided engineering and surveying services to clients in the Greater Houston Area since our founding here in 1980. The following list provides an overview of both our recent and current Clients served.

- City of Angleton
- City of Clear Lake Shores
- City of Friendswood
- City of Galveston
- City of Houston
- City of Hunters Creek Village
- City of La Marque
- City of La Porte
- City of League City
- City of Mont Belvieu
- City of Pearland
- Town of Quintana
- City of Rosenberg
- City of Seabrook
- City of Shenandoah
- City of Shoreacres
- City of Sugar Land
- City of Waller
- Galveston County
- Harris County
- Harris County MUD Nos. 50, 213, 63, and 46
- Montgomery County MUD No. 19
- Spring Meadows MUD
- Southern Montgomery County MUD

CDBG PROJECTS

- Washington Lift Station and Forcemain Rehabilitation, City of Waller, Texas
- Water Plant Emergency Generator, City of Waller, Texas
- Street Improvements, City of Tom Bean
- Water System Improvements, City of Tom Bean
- Water System Improvements, City of Knollwood
- Street Renovations, City of Bells
- Street Rehabilitation Project, City of Sachse
- Water System Improvements, City of Pilot Point
- Sanitary Sewer Improvements, City of Sachse
- Hart Road Turn Lane, Town of Little Elm
- Lobo Lane Paving & Drainage, Town of Little Elm

FEDERALLY FUNDED PROJECTS

- Arkansas/Forum Drive Drainage Channel Repair, City of Grand Prairie (FEMA Funding)
- Disaster Recovery, City of Clear Lake Shores (HUD Funded & Administered thru Texas GLO)
- Jarboe Bridge Erosion Protection, City of Clear Lake Shores (HUD Funded & Administered thru Texas GLO)
- Paving & Drainage Improvements for North Shore, East Shore and Club Court, City of Clear Lake Shores (HUD Funded & Administered thru Texas GLO)
- Clear Lake Road & Aspen Road Paving and Drainage Improvements, City of Clear Lake Shores, (HUD Funded & Administered thru Texas GLO)
- Disaster Recovery, City of Seabrook (HUD Funded & Administered thru Texas GLO)
- Lakeside Drive Reconstruction, City of Seabrook (HUD Funded & Administered thru Texas GLO)
- Wastewater System Improvements, City of Shoreacres (HUD Funded & Administered thru Texas GLO)
- Water Plant Replacement, Town of Quintana (HUD Funded & Administered thru Texas GLO)
- Street Reconstruction (5th, 8th Streets, Burnett Streets), Town of Quintana (HUD Funded & Administered thru Texas GLO)
- New Freedom Park Water Plant, City of Angleton (HUD Funded & Administered thru Texas GLO)
- Radio System Upgrades, Brazoria County (HUD Funded & Administered thru Texas GLO)
- 3rd Street Reconstruction, City of La Porte (HUD Funded & Administered thru Texas GLO)



Federally Funded Project Experience



CobbFendley has successfully completed Disaster Recovery Projects for numerous municipalities and counties in conjunction with the recovery from Hurricane Ike and other natural disasters. These projects were completed through the Texas Department of Rural Affairs (TDRA), Office of Rural Community Affairs (ORCA), and the General Land Office (GLO). The local clients that have been the recipients of these projects have included the Cities of Angleton, Clear Lake Shores, La Porte, League City, Pearland, Quintana, Seabrook, Shore Acres, and Waller as well as Brazoria County. A sample of projects completed for or with these clients is included in the following pages.

SERVICES PROVIDED



GRANT APPLICATIONS



ENGINEERING AND DESIGN SUPPORT



BID AND AWARD SUPPORT



CONTRACT MGMT & CONSTRUCTION OVERSIGHT



SURVEY/SUE (SPECIALIZED SERVICES)



DISASTER RECOVERY PROJECTS



FEDERALLY FUNDED PROJECTS



LOCAL PROJECTS

BRAZORIA COUNTY CDBG PROJECTS BRAZORIA COUNTY, TEXAS

CobbFendley has recently been selected by Brazoria County to provide engineering services for roadway and drainage improvements for CDBG projects. We are providing contract administration, preliminary engineering, surveying, final engineering and design, bid and award phase services, construction management and inspection for 12 roadways in the County. We will also oversee construction materials testing, environmental, and geotechnical engineering services for all of these projects. Services include reclaiming the existing asphalt road to a wider section and repave, while including center and edge of pavement striping. Edge of pavement delineators will be included as well. A portion of CR30 South is proposed to be raised and some drainage improvements will be made in addition to the improvements. CobbFendley will provide justifications to the Grant Administrator to submit to the Texas General Land Office (TxGLO) for approval and funding of the projects. Additionally, CobbFendley will provide surveying services including establishing project control, utilizing mobile LiDAR to obtain pavement elevations, obtaining topographic features and providing a digital terrain model (DTM) surface.

CobbFendley will evaluate each location to determine whether it requires TxDOT or Brazoria County design criteria. CobbFendley is responsible for performing a watershed study for Oyster Creek approximately between FM1462 on the north and SH35 on the south. This study will update existing models to include current land use and updates to geometric data utilizing LiDAR data and aerial photography where necessary. We will also perform a proposed condition analysis to verify water surface elevations, prepare a drainage study report, and analyze the existing roadway ditch capacities and determine level of service associated while identifying necessary permits and potential obstacles. In the final design phase, we will prepare a final Opinion of Probable

Construction Cost (OPCC) with quantities broken down for each road, and prepare the Bid Forms and Contract Documents with all necessary GLO documents.

WATERFRONT ST. RECONSTRUCTION CITY OF SEABROOK, TEXAS

CobbFendley conducted surveying services as well as street reconstruction for five City streets. This project was GLO funded. The most extensive efforts involved Waterfront Street Reconstruction, which consisted of 'raising' the roadway approximately 4.5-ft. from its current grade to allow for access and evacuation during storms and periods of extreme high water in adjacent Galveston Bay. CobbFendley performed boundary surveys to create ROW acquisition documents (legal descriptions and parcel survey plats) for the expansion of the of the existing ROW to accommodate the proposed raised and widened road cross-section. In addition to the boundary surveys, CobbFendley performed topographic surveys for design of the proposed roadway, which required extensive surveying outside of a normal road construction project due to elevation differences between existing and proposed grades and adjacent commercial facilities. In conjunction with the boundary and topographic surveys, miscellaneous easements with the Texas General Land Office (GLO) for a sanitary sewer and fill placement within the State-owned seabed were required. CobbFendley prepared the easement documents, exhibits, legal descriptions and plats were submitted to the GLO for their approval and execution.

JARBOE BRIDGE EROSION CONTROL CITY OF CLEAR LAKE SHORES, TEXAS

CobbFendley assisted the City of Clear Lake Shores with the construction of erosion protection to bridge abutments on Jarboe Bridge as part of the City's GLO, formerly TDRA, Disaster Recovery

Federally Funded Project Experience



funds from Hurricane Ike. Jarboe Bridge is one of two bridge crossings onto the island, in which Hurricane Ike caused significant erosion issues from the high water and fast moving currents. The project included protecting the bridge structure by adding concrete blocks at all four corners of the bridge to protect the exposed timber pilings, concrete patch work, and the placement of large rip rap material around both bridge abutments.

3RD ST. & DRAINAGE RECONSTRUCTION CITY OF LA PORTE, TEXAS

CobbFendley provided paving improvements for the construction of approximately 20,000 square yards of 7-inch concrete pavement that is 30 foot wide from back-to-back of curb. Pedestrian improvements included the installation of 6,400 linear feet of 5 foot concrete sidewalk along with 43 curb ramps. The drainage improvements consisted of adding 68 inlets, three manholes, ten junction boxes, and nearly 6,800 linear feet of concrete pipe ranging in size from 24-inch RCP to 12'x5' RCB. The drainage improvements created a storm water trunk sewer with a 5-year design capacity providing overland relief for the entire area during flood conditions. The project was funded by the GLO Disaster Recovery funds from Hurricane Ike.

RADIO SYSTEM UPGRADES BRAZORIA COUNTY, TEXAS

CobbFendley provided engineering services for the Radio System Upgrades project in Brazoria County. The project was funded by the GLO. CobbFendley's role was to implement the contract documents, manage the design consultant, and provide construction administration services. The radio system upgrades were necessary to provide system hardening for emergency management communication.

SHELLSIDE STORMWATER DETENTION CITY OF LEAGUE CITY, TEXAS

This project was a part of the city's Texas GLO Round 2.2 Funding as a result of Hurricane Ike. The Shellside area has endured significant flooding over the years due to poor drainage within the subdivision, but mainly due to its lack of an outfall location. Prior to design, a drainage study was conducted to determine the existing drainage patterns within the area and provide a solution on how and where to take the flows from the subdivision. Based on the study it was determined to acquire approximately 10 parcels south of FM 646 and construct an in-line detention facility and outfall it to West Gum Bayou Tributary. Due to the elevation in the area being virtually flat, it provided significant challenges in getting the water to drain from the upstream end of the subdivision down to the outfall at WGBT (a 7-foot of elevation drop over 8,300 linear feet). The other options required mechanically pumping the water to another location. CobbFendley coordinated with the State required environmental service providers on ensuring the proposed improvements were within the provided regulations set by the State and HUD. The project construction included replacing all culverts

and junction boxes and excavating an in-line detention pond facility and outfall structure to drain to West Gum Bayou Tributary. This project also includes removing and replacing existing asphalt or concrete pavement and base material above all culverts in the subdivision and regrading all roadside ditches. Coordination with TxDOT during design and construction was critical due to the large multi-box structure crossing FM 646.

FREEDOM PARK WATER PLANT CITY OF ANGLETON, TEXAS

CobbFendley provided the design and construction phase services for a new, stand-alone groundwater treatment plant for the City of Angleton funded with disaster recovery funds from the GLO. The site included a 750 GPM well, a 75,000 gallon ground storage tank, two booster pumps, one stand-by diesel generator, a motor control center and 750 linear feet of off-site 12-inch waterline. Services included the analysis of existing and projected water demands and site planning; the design of major water plant components, the preparation of plans, technical specifications, preliminary cost estimates, and bid documents; obtaining approval from TCEQ; construction administration and field inspection services.

WATER PLANT IMPROVEMENTS AND STREET REHABILITATION TOWN OF QUINTANA, TEXAS

CobbFendley provided the preparation of grant applications for disaster relief funding from the GLO resulting from Hurricane Ike as well as design of the funded projects. Responsibilities included design of a 6-inch water line interconnection between the Town's two existing water plants to provide redundancy in the system, water plant improvements to raise the existing water plants above Base Flood Elevation, and coordination with electrical engineering sub-consultants for the electrical and SCADA design. Services included preparation of specifications and cost estimates, bidding, and construction phase services.

GALVESTON COUNTY JAIL WATER IMPROVEMENTS GALVESTON, TEXAS

CobbFendley provided design for 1,300 linear feet of water line located within the Galveston County Jail property. This was a GLO funded project. This new water line connects the City's 24-inch water transmission main to the Galveston County Jail's water system so that in the event of water distribution failure the jail can maintain water service. The work includes installation of water line, casing, bore and jack, auger construction, wet connections and installation of valves and fire hydrants.

Relevant Experience



SAN JACINTO BATTLEGROUND STATE HISTORIC SITE | TEXAS PARKS AND WILDLIFE LA PORTE, TEXAS



PROJECT DESCRIPTION

CobbFendley performed Surveying services for Texas Parks and Wildlife as part of a 40 acre restoration project. CobbFendley performed a determination of the elevation of Mean Higher High Water and determining the boundary between the submerged Port of Houston owned seabed, Houston Ship Channel, and the upland ownership of the Texas Parks and Wildlife Department. Determination of the elevation datum was performed by direct elevations from the nearby Lynchburg Ferry Tide Station benchmarks. All elevations were related to FEMA FIRM Elevations. In addition, a bathymetric survey to determine the elevations of the seabed between the shore and the center of the Ship Channel was performed. Determination of the shore boundary was performed with conventional survey equipment while the bathymetric survey was performed utilizing a Seafloor Hydrone RCV with AutoNav RTK GPS. Deliverables consisted of a topographic survey and DTM of the hydrographic work and a signed/sealed boundary survey/ permit drawing of the boundaries of the proposed project area. All work was performed in accordance with the Section 33.136 of the Texas Natural Resources Code and the Texas Administrative Code Title 31, Part 1 Chapter 7.

PROJECT MANAGER

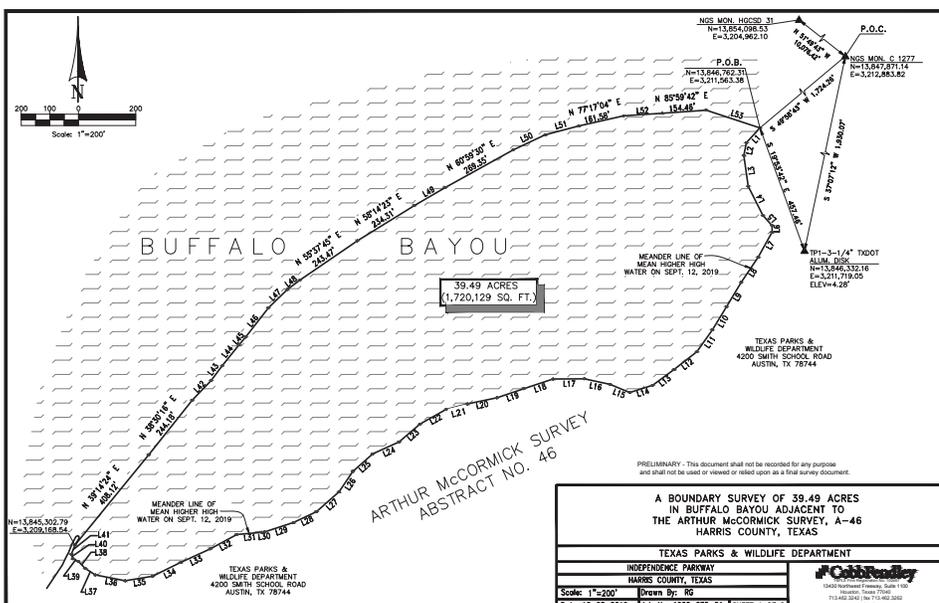
BILL MERTEN, RPLS, LSLs

SERVICES PROVIDED

- Coastal Boundary Survey
- Topographic Survey
- Hydrographic Survey
- Bathymetric Survey

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley conducted coastal topographic surveying project, involving bathymetric surveying, coastal (littoral) boundaries and coordination with the Texas General Land Office.



Relevant Experience



WHITE OAK BAYOU | HARRIS COUNTY FLOOD CONTROL DISTRICT HARRIS COUNTY, TEXAS



PROJECT DESCRIPTION

This Corps of Engineers sponsored improvement project is approximately 12.5 miles in length, situated from West Tidwell Road to FM 1960 in Harris County, Texas. The project involves widening the bottom of White Oak Bayou and deepening by approximately 2 feet. This widening will not involve any bridge replacements, but it will involve significant ROW takings. The improvements will be done in accordance to the GRR and will incorporate significant adjacent detention facilities. This project has been “in the books” for many years pending funding until 2017 when Congress signed a bipartisan bill in response to Disaster Recovery Relief for Hurricane Harvey.

CobbFendley performed topographic survey from waters edge to waters edge within the bayou along with detailing all outfalls to the ROW. Surveyors then created a digital terrain model (DTM) file and merged this data into the HCFCD 2018 LiDAR dataset, creating a 3D DTM of the bayou from ROW to ROW. For the bridge crossings, we used terrestrial laser scanning (TLS) methodology to capture full structural detail of all bridge crossings, both for streets and for pedestrian bridges. The resulting point cloud detail was then modeled into 3D solids for each bridge location. Modeling was then merged into the overall 3D DTM, yielding a complete design file. CobbFendley concurrently performed a boundary survey of the entire ROW including abstracting and boundary reconnaissance in order to establish the existing right-of-way limits. Once the ROW was established, CobbFendley prepared the proposed ROW parcels. This involved creating parcel exhibits for ROW acquisition, review/approval from HCFCD, and assigning parcel number identification for all associated parcel documentation. Once the tract numbers were issued, CobbFendley completed the legal descriptions, parcel exhibits and sent to HCFCD for processing with the Corps. During the parcel development process there was “push back” from citizens whose property was to be acquired. CobbFendley designed a retaining wall in 3 specific reaches of the channel in order to reduce ROW takings. CobbFendley worked closely with HCFCD staff to design the wall and determine preliminary construction estimates and schedule in order to compare to the ROW taking duration and cost.

PROJECT STAFF

KYLE SUNDAY, RPLS
LUPE GONZALES

SERVICES PROVIDED

- Coastal Boundary Survey
- Topographic Survey
- Hydrographic Survey

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley utilized an array of surveying techniques and worked interdepartmentally within CobbFendley and subconsultants to reach the Client’s desired outcome on schedule and within budget.

For design, CobbFendley began by coordinating design submittals and schedule with HCFCD. Due to the high profile of this project, a quick timeline was established (16 months to completion), and the project was broken into two design packages E005, FM 1960 to Hollister, and E006, Hollister to West Tidwell. Prior to the 60% submittal for package E006, HCFCD increased CobbFendley scope to include the design of a bike path along the mainstem of the channel, the bypass channel, and multiple adjacent detention facilities. CobbFendley also performed utility investigation along the entire channel and coordinated with consultants on the proposed placement of utilities such as large diameter waterlines.

At the beginning of this project, CobbFendley developed a schedule and has continued to update and maintain it throughout the project’s duration. CobbFendley has provided the client with updated progress reports every two (2) weeks along with meeting minutes. CobbFendley is also responsible for design, bidding services, construction phase services, and an as-built post-construction survey. Estimated completion for design is August 2020.

Relevant Experience



MATAGORDA BAY NATURE PARK - UPLAND ACREAGE DETERMINATION FM 2031 | LOWER COLORADO RIVER AUTHORITY MATAGORDA, TEXAS



CobbFendley performed boundary surveys within 984.6 acres of the Matagorda Bay Nature Park owned by the Lower Colorado River Authority (LCRA) in Matagorda, Texas. This area of the park is a low lying partially inundated salt marsh that is in part tidally influenced.

CobbFendley was tasked to determine areas within this site that are tidally influenced (below Mean Higher High water and under State of Texas ownership), and to provide an acreage calculation of the upland ownership (private ownership), within a tolerance of plus or minus 3 percent, prior to sale of the uplands to the Colorado River Land Trust.

CobbFendley determined that utilization of 3D Aerial Photogrammetry would provide the coverage, accuracy and cost effectiveness to meet the project requirements this employed two different methods of obtaining the aerial data: High Altitude and Low Altitude Aerial Photogrammetry.

In performing the High Altitude method, CobbFendley obtained aerial photography, digital data and produce the orthophotos. Digital Data was collected via manned aircraft at an altitude sufficient to achieve a 1"=50' scale. Digital terrain model (DTM) data was collected for breaklines and mass points. Orthophoto image files shall be at a scale of 1' = 50' and have a pixel resolution of 0.25'.

In performing the Low Altitude method, CobbFendley deployed a Matrice M-600 unmanned drone outfitted with a Zenmuse Stabilization Gimble and a Panasonic GH-4 Aerial Camera to obtain the aerial photography, digital data and produce the orthophotos. DTM data was collected for breaklines and mass points. Post processing of the data collected is performed in-house utilizing state of the art software resulting in an accurate DTM base map.

Prior to the aerial flights, ground control aerial targets were placed throughout and were removed after the field work was completed, as this is a preserve/wetlands area. Additionally, an Onset HOB0 Data Logger site tide gauge was installed and monitored to determine the elevation of Mean Higher High Water to be used for the boundary determination.

The processed DTM was utilized to create the contour line of Mean Higher High Water and aid in the determination of connectivity of the water bodies to Matagorda Bay. Field verification of the tidally influenced areas was confirmed by on the ground inspection to assure connectivity to Matagorda Bay. The line of Mean Higher high water was mapped and calculations were performed the determine the upland acreage.

PROJECT STAFF

BILL MERTEN, RPLS, LSLs
KYLE SUNDAY, RPLS

SERVICES PROVIDED

- Coastal Boundary Survey
- 3D Aerial Photogrammetry
- Aerial LiDAR

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because it is a boundary surveying project, performing abstracting and field work to determine coastal boundaries.

Relevant Experience



MARSH RESTORATION IN BASFORD LAKE | GALVESTON BAY FOUNDATION GALVESTON COUNTY, TEXAS

“Cobb, Fendley & Associates, Inc. (CobbFendley) has provided professional land survey services to the Galveston Bay Foundation for many years and many habitat restoration projects, both large and small in scale. Example projects they have provided services for are: Oyster Lake Shoreline Protection, Moses Lake Shoreline Protection, and Pierce Marsh Beneficial Use Wetland Restoration. During this time, CobbFendley completed the boundary and topographic surveys to the complete satisfaction of the Galveston Bay Foundation. The Galveston Bay Foundation has been pleased with CobbFendley’s ability to respond quickly, communicate effectively and meet the project deadlines.”

- Philip Smith, Director of Habitat Restoration, Galveston Bay Foundation



CobbFendley performed boundary and topographic surveys of a 2 square mile area known as Basford Lake in the Pierce Marsh region of southern Galveston County. This project is a part of the Texas Beneficial Use of Dredged Material (BUDM) project proposed by the Gulf Coast Ecosystem Restoration Council. The Pierce Marsh Project plans to restore 57 total acres of marsh and submerged aquatic vegetation habitat in Basford Lake.

The boundary work was performed to determine the location of the boundary line between the state owned seabed and the upland ownership as per the requirements outlined in the Coastal Public Lands Management Act of 1973, as amended, Chapter 33, Natural Resources Code, and specifically per Section 33.136, Natural Resources Code, “Property Rights: Preservation of Littoral Rights”. The topographic work was performed to obtain elevations of the existing containment area berms and associated fill and obtain elevations of the existing marsh creation berms installed in previous projects.

Due to the extent of this project and the short time frame required, CobbFendley chose to perform the majority of the data collection via aerial LiDAR. To accomplish this task, CobbFendley deployed a Velodyne HD32 Laser Scanning Unit controlled horizontally and vertically by a Trimble R6 Model 4 GPS receiver and mounted on a Robinson R44 Raven 2 Helicopter.

Prior to all work, an Onset HOBO Data Logger site tide gauge was installed and monitored for 1 week while being compared to the NOAA Pier 21 Tide Gauge readings. This enabled CobbFendley to calculate on-site tide datum related directly to Pier 21 for the determination of the state boundary line. This boundary will be located at the contour elevation of Mean High Water as calculated from the on-site tide gauge.

In preparation for the scanning, five permanent control points were established surrounding the site and numerous cross sections (transects) were run throughout the project area along with perimeter elevations obtained to aid in the processing and provide QA/QC of the final processed data. Field work for the site control and cross sections was performed during the month of May 2015. All data was tied to NGS monumentation (HGCS D).

The aerial flight was performed during a period of low tide to minimize the effect of false returns from the water while giving the most bare earth exposure along the shorelines. The scanning was performed at an elevation of 275 feet above ground and the passes were designed to provide 25% overlap of the adjoining passes again to aid in processing and QA/QC.

PROJECT MANAGER

BILL MERTEN, RPLS, LSLS

SERVICES PROVIDED

- 3D Aerial Photogrammetry
- Boundary Survey
- Coastal Boundary Survey
- Topographic Survey
- Helicopter LiDAR

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley conducted coastal boundary surveying and topographic surveying to determine contour details.

Relevant Experience



GREENS BAYOU | HARRIS COUNTY FLOOD CONTROL DISTRICT HOUSTON, TEXAS

PROJECT MANAGER

KYLE SUNDAY, RPLS

SERVICES PROVIDED

- Topographic Survey
- Hydrographic Survey
- Unmanned Aerial LiDAR

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley performed Unmanned Aerial Lidar (Drone) services to capture topographic details alongside emergency repair locations where access was both hazardous and inaccessible.



PROJECT DESCRIPTION

CobbFendley performed surveying services on a heavily eroded section of Greens Bayou on the east side of Harris County. This project was an emergency survey response required in order to perform construction to repair failing upstream and downstream bridge structures. Greens Bayou presented post flood conditions and a hazardous work environment, thus CobbFendley utilized unmanned aerial drone services, including aerial LiDAR photogrammetry and videography in order to prepare a DTM surface. Hydrographic surveying was performed in order to establish the riverbed measurements.

GALVESTON COUNTY JAIL WATERLINE GALVESTON COUNTY, TEXAS



PROJECT MANAGER

KYLE SUNDAY, RPLS

SERVICES PROVIDED

- Topographic Survey
- Boundary Survey
- Utility Research

PROJECT RELEVANCY

PROJECT DESCRIPTION

CobbFendley provided design and construction services for approx. 1,300 linear feet of water line located within the Galveston County Jail property. This new water line connects the City's 24" water transmission main to the Galveston County Jail's water system so that in the event of water distribution failure, the jail can maintain water service. The work includes installation of a water line, casing, bore and jack, auger construction, wet connections, and installation of valves and fire hydrants. The work also included topographic survey, boundary survey, parcel maps and plats, and metes and bounds, and easements for the alignment.

This project is similar to the project scope listed in the RFQ because as a part of the Texas General Land Office Grant Program, CobbFendley performed right-of-way boundary surveying and topographic design surveying to capture existing improvements and utility information in order to prepare parcel acquisition documentation in accordance with TxGLO standards.

Relevant Experience



PINE GULLY WASTEWATER TREATMENT PLANT AND LIFT STATION RELOCATION

CITY OF SEABROOK, TEXAS



PROJECT DESCRIPTION

CobbFendley was responsible for designing the Pine Gully Wastewater Treatment Plant (PGWWTP) generalized process, components and layout of the future 2.5 MGD Wastewater Treatment Plant to be located on Park Drive, North of the new Public Works Facility (all flows mentioned are average daily flow unless otherwise mentioned). Design was completed for Phase 1A which included a steel package plant for 0.25 MGD flow from the sewer shed of Lift Station 20. This project included process calculations, site plans and drawings, a report, overall mapping of the City sanitary sewer system as well as planning for the future phases of the plant which will replace the existing wastewater plant on Main Street. Additionally, CobbFendley applied for and acquired the Texas Pollution Discharge Elimination System (TPDES) Permit for all phases of the proposed PGWWTP.

The existing Main Street WWTP is in an extremely vulnerable location susceptible to damage from tropical weather. The City intends to construct the proposed plant in a safer location on the North side of the City. This would be accomplished in phases by redirecting lift stations which collect from separate sewer sheds throughout the City while incrementally decommissioning the existing Main Street WWTP. CobbFendley analyzed the options for redirecting flows to the proposed PGWWTP and recommended 3 phases which included plant expansions, lift station upgrades and approximately 6,500 linear feet of force main. Phases 1A (0.25 MGD) and 1B (0.5 MGD total flow) are planned to have steel package plant components including aeration basins, digesters, clarifiers, and a chlorine contact basin. Concrete construction of the basins and other facility components is proposed for Phase 2 (1.25 MGD), which would be expanded to Phase 3 (2.5 MGD total flow).

Phase 1A was specifically designed for expansion to Phase 1B without interruption to the operations of the plant by planning for future basin locations, plant piping and electrical components. The components for Phase 1A include an MCC and SCADA system sized for future phases, two 1,477 SCFM blowers, gas chlorination building and equipment and a portable diesel generator. The steel package plant includes a bar screen sized for Phase 1B flows, two aeration basins, digester, clarifier, and chlorine contact basin. The effluent piping to Pine Gully is designed for future flows of 2.5 MGD average daily flow and a peak flow of 10 MGD. In order to divert flow for Phase 1A, Lift Station No. 20 will be modified and over a mile of 12" forcemain installed to the new WWTP site. Lift Station 20 will be upgraded with three 1,360 gpm submersible pumps and electrical upgrades. For the PGWWTP projects, CobbFendley prepared an overall plan for the phased project, applied for and received the TPDES permit for the facility, provided topographic surveying, design and bidding services.

PROJECT STAFF

KYLE SUNDAY, RPLS
BILL MERTEN, RPLS, LSLs

SERVICES PROVIDED

- Topographic Survey
- Hydrographic Survey
- Unmanned Aerial LiDAR

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley performed design survey services related to capturing existing lift station infrastructure, along with offsite details. Coordination with design engineer to capture all necessary utility information and present in geospatial coordinate system to overlay existing aerial imagery.

Relevant Experience



RIVERSIDE ESTATES | BRAZORIA COUNTY ENGINEERING DEPARTMENT BRAZORIA COUNTY, TEXAS



PROJECT DESCRIPTION

The Brazoria County Engineering Department was actively in the process of taking over maintenance of an undeveloped roadway in an unincorporated portion of the county. This area was developed into subdivision lots, consisting of approximately 4-sections including public right-of-way throughout the development. While the roadways were never developed to county standards, there were subpar roadways constructed throughout the subdivision and various homes were constructed, to approximately 30% capacity of the subdivision. CobbFendley was asked to prepare a level of effort to perform right-of-way reconnaissance and mapping of aboveground utilities, including preparing a right-of-way strip map to illustrate existing conditions. As this project progressed, CobbFendley was presented with challenges due to various property owners unwilling to comply with requests for right-of-entry and generally upset due to the County wanting to improve and pave the roadways. In the process of acquiring unmanned drone imagery for background information, CobbFendley's unmanned drone was shot at with a shotgun on multiple occasions and as a result, suspending operations on various portions of the project. CobbFendley was able to contact local authority and complete the field data collection. As a result of locating the roadway, right-of-way and utility appurtenances, Brazoria County was able to determine what steps needed to take place to reconstruct the roadways nearer to the actual centerlines of right-of-way, including reliable access for all homeowners. During construction, it was determined there was an area needing additional right-of-way width to accommodate roadside ditch improvements and CobbFendley was employed to perform right-of-way parcel exhibits for two areas where swaps between common owners could be performed. CobbFendley completed the parcel exhibits meeting Brazoria County standards, including survey exhibits and metes and bounds descriptions of the proposed tracts. Throughout all the challenges presented, CobbFendley was able to complete the survey tasks on-time and within budget, meeting the needs of the Brazoria County Engineering Department.

Phase 1 was completed in August 2019. Phase 2 was complete in March 2020.

PROJECT MANAGER

KYLE SUNDAY, RPLS

SERVICES PROVIDED

- Topographic Survey
- Right-of-Way
- Survey Control including ROW parcel exhibit for acquisition

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley retraced existing right-of-way boundary surveying detail, in order to perform roadway improvements (contained within a 50+ year old subdivision), ensuring newly designed improvements would line up with existing property lines. Coordination with Brazoria County Engineer and the public, in order to satisfy all communication concerns.

Relevant Experience



UNIVERSITY OF TEXAS MEDICAL BRANCH (UTMB)|TEXAS GAS SERVICE GALVESTON, TEXAS



PROJECT DESCRIPTION

Cobb, Fendley & Associates provided construction as-built surveying, pipeline engineering design, meter and regulation design, GIS, permitting, material specification, and route selection for 4.2 miles of 8" high pressure natural gas pipeline extended from TGS's existing city gate station at 59th Street and Harborside Drive, terminating at UTMB's East Plant facility at 4th Street and Harborside Drive. The project also included two meter stations and one regulator for the measurement and delivery of gas transported within the new dedicated pipeline to serve the UTMB Campus. The unique aspect of the project was the pipeline route was highly congested with utilities and also had a high population density that required trenchless installation methods.



PROJECT STAFF

KYLE SUNDAY, RPLS
BILL MERTEN, RPLS, LSLS

SERVICES PROVIDED

- Topographic Survey
- Right-of-Way
- Utility Locates
- Survey Control including ROW parcel exhibit for acquisition
- As-built Survey
- Mapping
- Permitting

PROJECT RELEVANCY

This project is similar to the project scope listed in the RFQ because CobbFendley performed right-of-way retracement and utility locates, in order to support design/construction of new gas facilities within the Harborside Drive corridor. Resulting in easement acquisition and as-built maps for new facilities.



References

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FEEDBACK FROM OUR CLIENTS

“I have worked with the engineers of CobbFendley for over twenty years and can honestly say that there is no one I have more faith in to handle the City of Seabrook’s engineering needs.”

Mr. Kelly E. Templin | City Manager, College Station
Former City Manager, City of Seabrook

“The City of Hunters Creek Village is very pleased with the Engineering services they (CobbFendley) have provided and they have been very responsive to the needs of the Council, as well as to our citizens.”

Ms. Crystal Seagler, City Secretary | City of Hunters Creek Village

“The City of Clear Lake Shores has been pleased with CobbFendley’s ability to respond quickly, communicate effectively, and meet project deadlines for projects of varying size and complexity.”

Mr. George Jones, City Administrator | City of Clear Lake Shores

“It is truly a pleasure working with CobbFendley. Their careful planning and design translates into projects that are easily constructed without issue. I know when I see ‘CobbFendley’ on the construction plans, the project will be finished properly.”

Mr. Kevin Powell, Senior Inspector | City of Baytown

“CobbFendley’s communication, commitment to schedule and budget, as well as their collaborative approach to project management were key factors in the success of the Pre-Engineering Program.”

Mr. Mark Vogler, P.E., District Engineer | Fort Bend County Drainage District



Project Approach

PROPOSED SCOPE OF WORK. CobbFendley proposed the following project approach, and understands the property surveying service provider will provide real estate and property surveying services, including but not limited to the following areas:

General Surveying Services

- Conduct physical site surveys using a variety of equipment and tools;
- Prepare sketches and notes, and perform electronic data collection;
- Coordinate field staff and process field data;
- Interface with civil engineers, landscape architects, cartographers, or urban planners;
- Verify the accuracy of survey data, including measurements and calculations conducted at survey sites;
- Calculate areas of land parcels and easements using mathematics and computer software;
- Research previous survey evidence, including maps, deeds, physical evidence, and other records to obtain data needed for surveys; and
- Prepare site surveying documents and present findings to clients.

CAPACITY TO PERFORM. CobbFendley manages a variety of client needs by ensuring staff management is closely monitored. Daily logistics/operations meetings are held with Department Managers and Field Coordinators. This allows strategic planning in deployment of field staff and staff assignment for each scheduled field activity. Through specialized and continued staff training, field personnel are constantly trained on the latest technologies and procedures, not only limited to technical training, but also safety. By maintaining a high level of support staff and training routine, CobbFendley is capable of supporting immediate project needs, typically within less than 24-hour notice.

Through a comprehensive project approach, CobbFendley's Project Manager, Kyle Sunday and supporting staff such as Project Surveyor Bill Merten and Task Managers Lupe Gonzales & Gregg Wiltshire, are available to discuss project needs as they arise. Each supporting staff member has professional experience in all aspects of the Property Surveying Services scope-of-work identified, a combined total of over 100 years of experience, and local to the City of Dickinson. While Kyle Sunday will serve as the main point of contact for the City, Bill Merten and all task managers are available for immediate support.

CobbFendley implements a wide array of latest survey technologies, ranging from Aerial Lidar to Photogrammetry and Conventional Survey methodology. By implementing simultaneous technologies, CobbFendley is able to expedite deliverables while maintaining

budgets and exceeding typical deliverable expectations.

In addition to support staff mentioned above, CobbFendley has capacity to pull both field and office staff from various regions to support emergency projects. This also includes spare instrumentation and vehicles to outfit survey field crews as necessary.

RESOURCE SUSTANABILITY. The team members detailed in this proposal are immediately available to work on projects for the City of Dickinson and will be available throughout the life of the contract.

COST PROPOSALS. CobbFendley has the experience and work history to accurately assess a wide variety of survey needs for design, retracement and acquisition projects. Being in business for over 40 years, we have encountered numerous project challenges and works hand-in-hand with clients to deliver unique solutions and accurate products. While competitive bidding on governmental work in the State of Texas is prohibited by law, CobbFendley understands the need to be accurate in cost proposals. Developing a client relationship built on knowledge and trust, CobbFendley prides itself in delivering cost-effective solutions, focusing on client needs.

QUALITY DELIVERABLES. CobbFendley follows a strict QA/QC policy with the intention of minimizing errors and omissions in our work products. To ensure efficient, error-free delivery of project work to the City, our team will utilize the following procedures, which are the basis for CobbFendley's proven QA/QC process:

- Confirmation of the project scope and site visit to the project location prior to mobilizing field staff.
- Field visits by Mr. Sunday before, during, and at completion of field surveys and control layout and routine checking of field data by Mr. Sunday.
- Collaboration and project benchmark meetings between office and field staff, as well as any subconsultant to maintain milestone schedules.
- Daily review of field data to verify completeness and accuracy.
- Project status reports as requested by the City Project Manager.
- Deliverables are reviewed with the work authorization to verify the files, documents and final data are prepared for direct use by the end user.
- Internal and client provided checklists are utilized for each task as they are being developed and finalized.



Project Team Resumes



KYLE SUNDAY, RPLS
PROJECT MANAGER

YEARS OF EXPERIENCE

22 years

EDUCATION

B.S. | Construction Management, Surveying and Mapping | University of Houston | 2003

PROFESSIONAL REGISTRATIONS

Registered Professional Land Surveyor, Texas, No. 5924 (Exp. 12/31/20)

CERTIFICATIONS

FAA Remote Pilot License, Commercial Operation of Small Unmanned Aircraft System, Certificate No. 3912595

TxDOT Precertification, No. 16143

MEMBERSHIPS AND AFFILIATIONS

The Hydrographic Society of America (THSOA)

Texas Society of Professional Surveyors, Ch. 9 | *Mr. Sunday has held all positions on the executive board from 2008-2013, and served as President of Chapter 9 from 2011-2012.*

QUALIFICATIONS

Mr. Sunday has over 22 years of experience and oversees all survey operations, including terrestrial, aerial, and mobile laser scanning; planning drone flights and processing data; GPS surveying activities and develops/maintains current procedures and techniques to ensure quality control; designs GPS control networks; field note data reduction; performs traverse analysis; performs boundary analysis based on research and field monuments; coordinates the preparation of survey control maps; and performs survey monumentation. *Mr. Sunday will be the primary point of contact and liaison between the City of Dickinson and the CobbFendley team. Mr. Sunday will interface directly with the City's Project Manager and convey project needs to the team.*

FM 487 from CR 402 to San Gabriel River Bridge, TxDOT Bryan District, Milam County, Texas. Mr. Sunday served as Survey Task Manager for this project, which included topographic survey for 15.6 miles of road rehabilitation. He established horizontal and vertical control throughout project limits. The project centerline was established based on the State's stationing from existing as-builts. All topographic features were located including: driveways, signs, striping, culverts and utilities within the project limits. The project included creating 2D, 3D, TIN, and DTM files using Microstation and Geopak.

US 79, from Buffalo City Limits to US 84, TxDOT Bryan District, Leon County, Texas. Mr. Sunday served as Design and Construction Survey Task Leader for this project, which included topographic survey across four different sections of US 79 (approximately 20 miles total) identified as areas for future lane widening. Mr. Sunday established horizontal and vertical control throughout the project limits and prepared Survey Control Layouts/Indexes to include in PS&E plans. All topographic features were located including: driveways, signs, striping, culverts and utilities within the project limits. The project included creating 2D, 3D, TIN, and DTM files using Microstation and Geopak.

IH 45, SH30 to Walker/Madison County Line, TxDOT Bryan District, Walker and Madison Counties, Texas. Mr. Sunday served as Project Manager for this cable median barrier project. Mr. Sunday oversaw Survey schedule and budget, as well as performed topographic survey.

SH 242, TxDOT Houston District, Montgomery County, Texas. Mr. Sunday served as Survey Project Manager. As Project Manager, he was responsible for control and monumentation of approximately nine miles of right-of-way to support an aerial survey, including wing panels and centerline panels at 1000-foot intervals.

SH 45 Mobile LiDAR Acquisition, TxDOT Statewide, Houston, Texas. Mr. Sunday served as Project Principal/Survey Project Manager for the 2D Planimetric surveying to locate piers along IH-35 and IH-45 for engineering design. He established Primary and Secondary Controls for the construction phase and performed QA/QC throughout the project. Mr. Sunday employed a mobile LiDAR scanner to generate linework for the piers along IH-35 and IH-45 for engineering design and future improvements.



KYLE SUNDAY, RPLS PROJECT MANAGER

SH146 from NASA Road 1 to Harris County Boundary, TxDOT Houston District, Houston, Texas. Mr. Sunday served as Project Manager, and was responsible to quality control of Laser scanning on overhead bridge structural components, along with mapping the limits of coastal topography and bathymetric survey detail. Laser scanning detail was captured with a Trimble VX robotic station and a Faro terrestrial scanner. Hydrographic surveying was overseen by CobbFendley, ensuring depth soundings and bathymetric contour mapping was rectified via “ground-truthing” transects along the seabed adjacent to the coastal uplands.

Buffalo Bayou Bike Trail, City of Houston, Texas. Mr. Sunday served as Project Manager, and performed a 3D Laser Scan of approximately 1,800-linear feet of river bank alongside Buffalo Bayou throughout downtown Houston, including all utilities, bridges, retaining walls, buildings and historical sites within project corridor, resulting in a high-definition point cloud of the overall project, yielding a multitude of data available for various aspects of design.

3D Laser Scanning of Loop SH336, Montgomery County, Conroe, Texas. Mr. Sunday served as Project Manager, and performed 3D Laser Scanning of bridge overpass deck, including abutments and 500-foot of both approaches, in order to extract a 5-foot grid surface along entire scan corridor. A high-definition point cloud along with 5-foot cross section DTM surface was created from laser scan data.

FM 3248 from FM 511 to FM 1847, TxDOT Pharr District, Cameron County, Texas. Mr. Sunday served as Project Manager, and was responsible for establishing ground control and panel placement to facilitate aerial mapping for 2.3 miles of FM 3248 in Cameron County. Survey for design and construction performed to obtain channel cross-sections, cross culverts and obscured areas. He also prepared 3D and 3D design files to supplement aerial mapping.

Greens Bayou, Harris County Flood Control District, Houston, Texas. Mr. Sunday served as Project Surveyor. As such, he performed right-of-way boundary surveying and utility designation along Greens Bayou, from Cutten Road to Veterans Memorial Drive. Including ownership abstract map, ties to Harris County Floodplain Reference Monument control network, and bridge as well as channel details at all automotive, pedestrian, and utility crossings along right-of-way corridor. The project included detailed utility research and database entry to establish utility ownership and contact log for future project design and construction.

Palmetto State Park, Texas Parks and Wildlife Department, Gonzales, Texas. Mr. Sunday served as the Project Manager overseeing hydrographic survey data collection and cut-bank erosion surveying, to support emergency bank repairs, due to Central Texas flooding events in 2018. Hydrographic surveying challenges such as high-velocity water flow, floating and submerged obstructions/debris, along with turbulent water characteristics created a very challenging environment. CobbFendley was able to create temporarily anchored guywires to assist in uniform data collection, thus providing uniform base data for contour mapping.

Runway Alignment for improvements along Runway 30L, Houston Airport System, Houston, Texas. Mr. Sunday served as Survey Manager, and performed 3D Robotic survey measurements, along with GPS data collection, in order to establish high-accuracy runway alignment for NATECH. He also used survey data to layout construction of Ground Based Augmentation System (GBAS radio guidance).

FM 1463 from Westridge Creek Lane to FM 1093, TxDOT Houston District, Fort Bend County, Texas. Mr. Sunday served as Project Manager for the right-of-way and mapping of approximately 44 parcels associated with the proposed right-of-way for FM 1463. Mr. Sunday coordinated with two sub-consultants to ensure the mapping product was consistent and accurate between segments. Mr. Sunday coordinated the abstracting, boundary analysis, scheduling field crew and office staff to complete the mapping within the schedule requested by TxDOT.

Greens Bayou, Northeast Harris County, Harris County Flood Control District, Texas. Mr. Sunday served as the Project Manager, overseeing Unmanned Aerial LiDAR and Hydrographic Survey Data Collection for approximately 2,000 linear feet. Shallow water data collection and poor water clarity presented challenges for navigation. Mr. Sunday adjusted navigational heading and velocity to appropriate needs, allowing for reliable data collection methodology, including conventional survey verification routine.

3D Laser Scanning of Loop Beltway 8 Frontage Roads, Houston, Texas. Mr. Sunday performed 3D Laser Scanning of high-traffic frontage roads, in order to reduce physical presence of field crew on-site, minimizing impact on traffic flow and increasing safety of all workers involved. He also created a high-definition point cloud along with 5-foot cross section DTM surface from laser scan data.



WILLIAM MERTEN, RPLS, LSLS
PROJECT SURVEYOR

YEARS OF EXPERIENCE

44 years

PROFESSIONAL REGISTRATIONS

Registered Professional Land Surveyor,
Texas, No. 5046

Registered Professional Land Surveyor,
Louisiana, No. 5125

Registered Professional Land Surveyor,
Florida, No. LS7260

Licensed State Land Surveyor, Texas, No.
5046

TxDOT Precertification

Transportation Worker Identification
Credential (TWIC®)

CERTIFICATIONS

Basic Plus Plant Safety Houston Area
Safety Council · July 2012

JSHA Training CobbFendley · September
2014

Loss Prevention System Training Cert.
Full IERM · July 2012

Permit Training Exxon-Mobile · September
2012

Transportation Worker Identification
Credential (TWIC®) TSA - Security
Program · May 2012

MEMBERSHIPS AND AFFILIATIONS

Texas Board of Professional Land
Surveying

TSPS - Texas Society of Professional
Surveyors No. 10446 Ch. 9 | *Mr. Sunday*
has held all positions on the executive
board from 2008-2013, and served as
President of Chapter 9 from 2011-2012.



QUALIFICATIONS

Mr. Merten has over 44 years of experience in the land surveying industry, with 26 years as a registered professional in Texas. Mr. Merten has a wide variety of project experience ranging from large acreage boundary surveys to numerous right-of-way and design surveys. His experience with State Land Surveys and River and Coastal Boundaries, has gained an excellent working relationship with the Texas General Land Office, the Corps of Engineers and TxDOT.

State Highway 99 Segments H and I, TxDOT Houston District, Montgomery, Harris and Liberty Counties, Texas. Mr. Merten served as Survey Task Leader. He performed complete boundary surveys along the proposed 16.6 mile route through Montgomery, Harris and Liberty Counties, followed with full right-of-way mapping and 129 parcel surveys prepared to TxDOT standards for acquisition. Included in the project was preparation of parcel surveys of 3 river crossings for easement acquisition with the Texas General Land Office. There was a compressed schedule for the land survey portion of this project and CobbFendley was able to complete the required tasks within 7 months and on budget.

State Highway 146, TxDOT Houston, Seabrook, Texas. Mr. Merten served as Survey Manager for right-of-way mapping from NASA Road 1 to the south side of Clear Creek. State Boundary determinations of the "Seabrook Slough" area and Clear Creek for acquisition and permitting from the Texas General Land Office for the expansion of SH 146. The project required extensive location of boundary between state-owned seabed and private ownership (4 miles of water frontage), and the preparation of right-of-way documents, parcel sketches and metes and bounds descriptions.

Mayo-Shell Road, USG Corporation, La Porte, Texas. Mr. Merten services as Project Manager for the boundary and detailed topographic surveys for a 71-acre industrial site adjacent to the Houston Ship Channel (former United States Gypsum site). The site included an existing manufacturing site with deep-water port docking facilities and rail access. The boundary survey included determination of existing boundaries, right-of-ways, rail spurs, and the extent of the Houston Ship Channel. The topographic survey included detailed locations of all building structures, utilities, docking facilities, parking areas, and other visible features. Limited subsurface utilities and pipelines were located at the direction of the client. Hydrographic surveys were performed to determine depths of the Ship Channel and the onside docking facility. A topographic grid was performed to determine existing elevations and drainage patterns throughout the site.

Fite Road, City of Pearland, Texas. Mr. Merten served as Project Surveyor for this TIP-funded LGPP project involving the construction of a 4-lane undivided urban roadway with curb and gutter drainage. He performed topographic survey of the proposed street extension (Fite Road) between Veterans Drive and McLean Road. Survey services included establishing site control, providing design level survey data, and utility locations.

Pierce Marsh Habitat Creation Project, Galveston Bay Foundation, Galveston, Texas. Mr. Merten served as Survey Manager for boundary surveys to determine the location of state-owned submerged tide lands for permitting with the Texas General Land Office. Project scope was to create berms and filled areas for bird and sea life habitat creation within the submerged areas of Peirce Marsh in southern Galveston County. The project entailed determining the boundary between state owned seabed and private upland owners within a 30-acre area of the marsh and preparation of documents for the land office under Section 33.136 of the natural Resources Codes.



GREGG WILTSHIRE
SENIOR SURVEY TECHNICIAN, SIT

YEARS OF EXPERIENCE

23 years

EDUCATION

B.A., Religion | Psychology | University of
Mary Hardin-Baylor | 1995

PROFESSIONAL REGISTRATIONS

Surveyor in Training, Texas, No. 6735

QUALIFICATIONS

Mr. Wiltshire is a Surveyor In Training and has been involved in the land surveying in the state of Texas since 1997. He has experience in a variety of different types of projects including boundary surveys, topographic surveys for design, easements for long linear utilities for utility districts and municipalities, and right-of-way and design surveys for the Texas Department of Transportation, Houston and Austin Districts, as well as Brazoria County and City of Houston.

RM 620 from SH 71 to Lohman Crossing, Travis County, Texas, TxDOT Austin District. Mr. Wiltshire served as the senior survey technician for the right-of-way and mapping of approximately 60 parcels associated with the widening of the right-of-way for RM 620. Duties included processing and quality control of field data, both conventional and GPS, abstracting, boundary analysis, writing metes and bounds, and coordinating with CAD technicians to ensure the accurate creation of Parcel and R.O.W. maps that meet the standards of TxDOT.

CR 59 from Kirby Drive to 600 feet west of CR 48, Brazoria County, Texas, Mr. Wiltshire served as the senior survey technician for the design topographic survey, right-of-way and mapping of approximately 20 parcels associated with the widening of the right-of-way for CR 59. Duties included coordinating with the field crews to set project control using static GPS, assign topographic survey limits, and recover boundary corners. Mr. Wiltshire was also responsible for processing and quality control of field data, both conventional and GPS, building master abstract and proposed right-of-way CAD file, boundary analysis, writing metes and bounds, and coordinating with CAD technicians to ensure the accurate creation of Parcel and R.O.W. maps that meet the standards of TxDOT, and help produce topographic CAD file with DTM to be use for design purposes.

SH 99 (Grand Parkway - Segment H), Montgomery County, Texas, TxDOT. Mr. Wiltshire served as the senior survey technician for the right-of-way and mapping of approximately 100 parcels associated with the right-of-way for SH 99 (Grand Parkway – Segment H). Duties included coordinating with the field crews, processing and quality control of field data, both conventional and GPS, building master abstract and proposed right-of-way CAD file, boundary analysis, writing metes and bounds, and coordinating with CAD technicians to ensure the accurate creation of Parcel an and R.O.W. maps that meet the standards of TxDOT.

Lauder Basin Phase 1, Harris County, Texas, Harris County Flood Control District. Mr. Wiltshire served as a senior survey technician for the topographic design survey of approximately 100 acres for the design of Lauder Detention Basin. Mr. Wiltshire coordinated with field crews to set project control and perform the fieldwork necessary to meet the project scope. Mr. Wiltshire also coordinated with office to staff to create topographic files with DTM to satisfy the scope of the project and meet the standards of HCFCD.

FM 1463 from IH 10 to Westridge Creek Lane, Fort Bend County, TxDOT Houston District. Mr. Wiltshire served as the senior survey technician for the right-of-way and mapping of approximately 45 parcels associated with the widening of the right-of-way of FM 1463. Duties included coordinating with the field crews, processing and quality control of field data, both conventional and GPS, building master abstract and proposed right-of-way CAD file, boundary analysis, writing metes and bounds, coordinating with CAD technicians to ensure the accurate creation of Parcel and R.O.W. maps that meet the standards of TxDOT, and coordinate with subconsultants to ensure the mapping product was consistent and accurate between segments.



LUPE GONZALES
DRONE PILOT

YEARS OF EXPERIENCE

30 years

EDUCATION

AAS | Alvin Community College | Drafting Technology

PROFESSIONAL REGISTRATIONS

Unmanned Aircraft System (UAS) Pilot, Certificate No. 4115320

QUALIFICATIONS

Mr. Gonzales has been involved in the land surveying industry since 1990, in the state of Texas. He has experience in a variety of different types of projects including unmanned aerial (drone) surveying, boundary surveys, topographic design surveying, easements and parcel acquisition for utility districts and municipalities, and right-of-way and design surveys for the Texas Department of Transportation.

East End at Bayport Container Terminal, Port of Houston Authority. Mr. Gonzales served as Task Manager for land surveying support in conjunction with the Port of Houston Authority Terminal Expansion. These services included staff management, data processing and field coordination. CobbFendley also provided topographic surveying services, including subsurface utility investigation and locates. Due to most of the adjacent Terminal Yard being under the supervision and control of the Department of Homeland Security (DHS), access was coordinated to conduct an unmanned aerial drone flight, capturing high-resolution aerial imagery onsite. Successful completion included flight planning, pilot background clearance with DHS and cooperation with PHA and Homeland Security regulations for obtaining photogrammetry of the PHA facilities.

Palmetto State Park, Texas Parks and Wildlife Department, Gonzales, Texas. Mr. Gonzales served as a Survey Technician, overseeing CAD data production, to support emergency bank repairs, due to Central Texas flooding events in 2018. Hydrographic surveying challenges such as high-velocity water flow, floating and submerged obstructions/debris, along with turbulent water characteristics created a very challenging environment. CobbFendley was able to create temporarily anchored guywires to assist in uniform data collection, thus providing uniform base data for contour mapping.

Castlewood Subdivision, Harris County Engineering Department, Precinct 2. Mr. Gonzales served as a Task Manager, overseeing CAD data production, including field coordination and client communication to assist with a 130-acre design survey throughout an open-ditch subdivision, including topographic survey details of utilities and roadway improvements. This project was an emergency project, in order to facilitate grant funding on a hydraulic & hydrology improvement project, completed in just over 40 days from notice to proceed to finished product.

Tarrant County Expressway, Fort Worth, Texas. Mr. Gonzales served as a Task Manager, overseeing Mobile Lidar data extraction for roadway asset management for over 10-miles of roadway. Data extraction included management of over 100-gigabytes of point cloud data, extraction of existing roadway appurtenances and signage, into a CAD platform database. Assets were inventoried and annotated in CAD, then imported into geographic information system (GIS) database information, including ArcGIS deliverables compatible & supplementing with existing client database information.

White Oak Bayou, Harris County Flood Control District, Texas. Mr. Gonzales served as Project Manager on an approximate 11-mile drainage corridor, including boundary surveying and topographic design survey detail. Mr. Gonzales performed abstracting, deed sketches, field reconnaissance and boundary analysis in order to establish existing planimetric details and design survey detail for boundary acquisition planning.



SUBMISSION REQUIREMENTS

ADDITIONAL FORMS

Please find the additional requirements and forms on the following pages for your review.

- Certificate of Insurance
- Copy of Active License in Texas
- Statement of Conflicts
- System for Award Management (SAM)
- Conflict of Interest Questionnaire (Form CIQ)
- Certification Regarding Lobbying
- Form 1295- Submitted upon award
- Required Contract Provisions



Submission Requirements



STATEMENT OF CONFLICTS

Not Applicable

CobbFendley currently does not have any potential conflicts of interests to disclose regarding these services as outlined in the RFQ.

Submission Requirements



SYSTEM FOR AWARD MANAGEMENT (SAM)

SAM Search Results			
List of records matching your search for :			
Search Term : COBB, FENDLEY & ASSOCIATES, INC.*			
Record Status: Active			
ENTITY	COBB, FENDLEY & ASSOCIATES, INC.	Status: Active	
DUNS: 039675079	+4:	CAGE Code: 4T2W3	DoDAAC:
Expiration Date: 12/22/2020	Has Active Exclusion?: No	Debt Subject to Offset?: No	
Address: 13430 NORTHWEST FWY STE 1100			
City: HOUSTON		State/Province: TEXAS	
ZIP Code: 77040-6153		Country: UNITED STATES	

Submission Requirements



CONFLICT OF INTEREST QUESTIONNAIRE (CIQ)

CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY	
1	Name of vendor who has a business relationship with local governmental entity. Cobb, Fendley & Associates, Inc. - N/A	Date Received
2	<input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)	
3	Name of local government officer about whom the information is being disclosed. N/A - Cobb, Fendley & Associates, Inc. <hr/> Name of Officer	
4	Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor? <input type="checkbox"/> Yes <input type="checkbox"/> No B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity? <input type="checkbox"/> Yes <input type="checkbox"/> No	
5	Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.	
6	<input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).	
7	<p><u>Monica Silver</u> Signature of vendor doing business with the governmental entity</p> <p><u>August 28, 2020</u> Date</p>	

Submission Requirements



CERTIFICATION REGARDING LOBBYING

Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, Cobb,Fendley&Associates,Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Monica Silver

Signature of Contractor's Authorized Official
Monica Silver, P.E. / President

Printed Name and Title of Contractor's Authorized Official
August 28, 2020

Date

Submission Requirements



FORM 1295

As stated in the RFQ, the Form 1295 will be completed by awarded vendor at the time of signed contract submission.

Submission Requirements



REQUIRED CONTRACT PROVISIONS

CobbFendley understands that the applicable provisions enclosed must be included in all contracts executed as a result of this RFQ.

ITEM 18

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, REJECTING ANY AND ALL BIDS CONCERNING THE PROVISION OF APPRAISAL SERVICES FOR THE TEXAS GENERAL LAND OFFICE CDBG-DR CONTRACT NO. 20-066-040-C259.

WHEREAS, the City of Dickinson solicited property appraisal services as part of the Texas General Land Office CDBG-DR contract number 20-066-040-C259; and

WHEREAS, the City of Dickinson advertised Request for Proposal (“RFP”) #2007 for appraisal services on August 16, 2020, in the Galveston Daily News; and

WHEREAS, one submittal was received from CBRE in response to the RFP in which the Assistant to the City Administrator opened on September 1, 2020, at 11:00 a.m.; and

WHEREAS, pursuant to the authority contained in Section 252.043(f) of the Texas Local Government Code, the City Council of the City of Dickinson, Texas, is authorized to reject any and all bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council of the City of Dickinson, Texas, pursuant to the authority contained in Section 252.043(f) of the Texas Local Government Code, find and determine it is in the best interest of the City to reject any and all bids, including the bid submitted by CBRE.

Section 3. This Resolution shall take effect immediately upon passage.

DULY PASSED AND ADOPTED this 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

Vision Benefit 2020-2021

Humana (current)

Census		Mo. Payroll	Annual Payroll	Contract Premium	Annual Contract Rate	Monthly City Contribution	Annual City Contribution
EE	47	\$0.00	\$0	\$7.78	\$4,388	\$7.78	\$4,388
Spouse	7	\$7.76	\$652	\$15.54	\$1,305	\$7.78	\$654
Child(ren)	4	\$6.98	\$335	\$14.76	\$708	\$7.78	\$373
Family	17	\$15.40	\$3,142	\$23.18	\$4,729	\$7.78	\$1,587
Total Annual	75		\$4,128		\$11,130		\$7,002

Superior Vision \$150

Census		Mo. Payroll	Annual Payroll	Contract Premium	Annual Contract Rate	Monthly City Contribution	Annual City Contribution
EE	47	\$0.00	\$0	\$6.88	\$3,880	\$6.88	\$3,880
Spouse	7	\$6.89	\$579	\$13.77	\$1,157	\$6.88	\$578
Child(ren)	4	\$6.20	\$298	\$13.08	\$628	\$6.88	\$330
Family	17	\$13.68	\$2,791	\$20.56	\$4,194	\$6.88	\$1,404
Total Annual	75		\$3,667		\$9,859		\$6,192



Compensation - Health

A.M. Best Ratings & Compensation - Health

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's Standard & Poors and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g. HMO) organizations, reflects their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

Carrier	Quote Status	Commission/Supplemental Compensation
Medical, Rx		
United Healthcare	Current	5.26% / \$0 to \$54.00 PEPY
Dental (InterLocal)		
Guardian	Renewal	5% / 0% to 7% of premium
Vision		
Humana	Renewal	0%/0% to 7% of premium
Guardian	Proposal	0%/ 0% to 7% of premium
UHC	Proposal	0% / 0%
Versant	Proposal	0% / 0%

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

ITEM 19

AGENDA
CITY OF DICKINSON
EMPLOYEE BENEFITS TRUST
SPECIAL MEETING

September 22, 2020

NOTICE is hereby given of a **SPECIAL MEETING** of the City of Dickinson Employee Benefits Trust to be held **Tuesday, September 22, at 7:00 p.m.**, at the City of Dickinson City Hall, 4403 Highway 3, Dickinson, Texas, for the purpose of considering the following agenda items. The City of Dickinson Employee Benefits Trust reserves the right to retire into Executive Session concerning any of the agenda items whenever it is considered necessary and legally justified pursuant to Texas Government Code, Chapter 551.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Accepting the Renewal Offer from United Healthcare for Employee Medical and Pharmacy Insurance.

ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Accepting the Renewal Offer from Guardian for Employee Dental Insurance.

ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Accepting the Renewal Offers for Employee Long Term Disability and Life Insurances.

ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Accepting the Offer from Superior Vision for Employee Vision Insurance.

ITEM 6.) ADJOURN

CERTIFICATION

This is to certify that a copy of the Notice of the City of Dickinson Employee Benefits Trust Special Meeting for **Tuesday, September 22, 2020**, was posted on the bulletin board at Dickinson City Hall, 4403 Highway 3, Dickinson, Texas, on this 18th day of September, 2020, prior to 7:00 p.m.

Kerilyn Bascle, Assistant to the City Administrator

In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City of Dickinson Employee Benefits Trust meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.



Vision plan benefits for City of Dickinson

Copays		Services/frequency	
Exam	\$10	Exam	12 months
Materials ¹	\$15	Frame	24 months
Contact lens fitting (standard & specialty)	\$25	Contact lens fitting	12 months
		Lenses	12 months
		Contact lenses	12 months

(based on date of service)

Benefits through Superior National network

	In-network	Out-of-network
Exam (ophthalmologist)	Covered in full	Up to \$42 retail
Exam (optometrist)	Covered in full	Up to \$42 retail
Frames	\$150 retail allowance	Up to \$60 retail
Contact lens fitting (standard ²)	Covered in full	Not covered
Contact lens fitting (specialty ²)	\$50 retail allowance	Not covered
Lenses (standard) per pair		
Single vision	Covered in full	Up to \$26 retail
Bifocal	Covered in full	Up to \$34 retail
Trifocal	Covered in full	Up to \$50 retail
Progressives lens upgrade	See description ³	Up to \$50 retail
Contact lenses ⁴	\$200 retail allowance	Up to \$100 retail

Co-pays apply to in-network benefits; co-pays for out-of-network visits are deducted from reimbursements

¹ Materials co-pay applies to lenses and frames only, not contact lenses

² Standard contact lens fitting applies to a current contact lens user who wears disposable, daily wear, or extended wear lenses only. Specialty contact lens fitting applies to new contact wearers and/or a member who wear toric, gas permeable, or multi-focal lenses.

³ Covered to provider's in-office standard retail lined trifocal amount; member pays difference between progressive and standard retail lined trifocal, plus applicable co-pay.

⁴ Contact lenses are in lieu of eyeglass lenses and frames benefit

Discount features

Look for providers in the provider directory who accept discounts, as some do not; please verify their services and discounts (range from 10%-30%) prior to service as they vary.

Discounts on covered materials

Frames:	20% off amount over allowance
Conventional contacts	20% off amount over allowance
Disposable contact	10% off amount over allowance

Lens type*	Member out-of-pocket ⁵
Scratch coat	\$15
Ultraviolet coat	\$12
Tints, solid	\$15
Tints, gradient	\$18
Polycarbonate	\$40
Blue light filtering	\$15
Digital single vision	\$30
Progressive lenses	
Standard/Premium/Ultra/Ultimate	\$55 / \$110 / \$150 / \$225
Anti-reflective coating	
Standard/Premium/Ultra/Ultimate	\$50 / \$70 / \$85 / \$120
Polarized lenses	\$75
Plastic photochromic lenses	\$80
High Index (1.67 / 1.74)	\$80 / \$120

* The above table highlights some of the most popular lens type and is not a complete listing.

⁵ Discounts and maximums may vary by lens type. Please check with your provider

Discounts are subject to change without notice.

superiorvision.com

(800) 507-3800

Discounts on non-covered exam, services and materials

Exams, frames, and prescription lenses:	30% off retail
Contacts, miscellaneous options:	20% off retail
Disposable contact lenses:	10% off retail
Retinal imaging:	\$39 maximum out-of-pocket

Laser vision correction (LASIK)

Laser vision correction (LASIK) is a procedure that can reduce or eliminate your dependency on glasses or contact lenses. This corrective service is available to you and your eligible dependents at a special discount (20-50%) with your Superior Vision plan. Contact QualSight LASIK at (877) 201-3602 for more information.

Hearing discounts

A National Hearing Network of hearing care professionals, featuring Your Hearing Network, offers Superior Vision members discounts on services, hearing aids and accessories. These discounts should be verified prior to service.

The Plan discount features are not insurance.

All allowances are retail; the member is responsible for paying the provider directly for all non-covered items and/or any amount over the allowances, minus available discounts. These are not covered by the plan.

Disclaimer: All final determinations of benefits, administrative duties, and definitions are governed by the Certificate of Insurance for your vision plan. Please check with your Human Resources department if you have any questions.

Superior Vision Services, Inc. P.O. Box 967 Rancho Cordova, CA 95741 (800) 507-3800 superiorvision.com

The Superior Vision Plan is underwritten by National Guardian Life Insurance Company. National Guardian Life Insurance Company is not affiliated with The Guardian Life Insurance Company of America, AKA The Guardian or Guardian Life



NVIGRP 5-07

0920-BSv2/TX

**City of Dickinson Employee Benefit Trust
Agenda Item Data Sheet**

MEETING DATE September 22, 2020

TOPIC:	Approve moving the City's employee vision insurance to the Superior Vision network.
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BACKGROUND:	<p>During the City's employee benefit renewal process, Humana, the current vision provider, initially offered a renewal that was an increase over the 2020-2021 rate. As this was not a realistic possibility for the City, the insurance consultants, working with the City, searched for other options.</p> <p>The best offer for employee vision coverage came from Superior Vision. The network of providers included on this network encompassed almost all providers in the Houston area. The City's H.R. Generalist, Jessica Caitlin, has done extensive work to confirm with employees that their doctors are on this network. Additionally, the Superior Vision plan has a richer benefit for employees while decreasing cost to the City and the employee.</p> <p>Staff does not believe the transition from Humana to the Superior Vision network of providers will have a negative impact on employees or their family members.</p>
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RECOMMENDATION:	Staff recommends that the Board approve moving the employee vision insurance to the Superior Vision Network.
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ATTACHMENTS:	N/A
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FUNDING ISSUES	<input type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input checked="" type="checkbox"/> Full Amount already included in FY2020/2021 Budget. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Kerilyn Bascle Asst. to the City Administrator	

ACTIONS TAKEN		
APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READINGS PASSED <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	OTHER

2019 VISION Options

Bob Treacy, LHIC



Gallagher

Insurance | Risk Management | Consulting



RFP Responses

Plan Name	Humana Vision 130	Guardian Davis - B	Guardian Davis - B	Guardian VSP - B		
Exam/ Materials	\$10/\$15	\$10/\$10	\$10/\$10	\$10/\$15		
Frames	up to \$130 + 20% off	up to \$130 + 20% off	up to \$150 + 20% off	up to \$130 + 20% off		
Single Lenses	Included	Included	Included	Included		
Bi Focal Lenses	Included	Included	Included	Included		
Tri Focal Lenses	Included	Included	Included	Included		
Progressive Lenses	up to \$70	up to \$175	up to \$175	up to \$175		
Elective Contacts	up to \$130 +15% off	up to \$130 +15% off	up to \$150 +15% off	up to \$130 +15% off		
Fitting Exam	up to \$55	Included (in collection)	Included (in collection)	Included (in collection)		
Necessary Contacts	Covered 100%	Covered 100%	Covered 100%	Covered 100%		
Frequency	12/12/24	12/12/24	12/12/24	12/12/24		
	Out of Network	Out of Network	Out of Network	Out of Network		
Exam	up to \$30	up to \$50	up to \$50	up to \$39		
Frames	up to \$65	up to \$48 (limited locations)	up to \$48 (limited locations)	up to \$46 (limited locations)		
Single Lenses	up to \$25	up to \$48	up to \$48	up to \$23		
Bi Focal Lenses	up to \$40	up to \$67	up to \$67	up to \$37		
Tri Focal Lenses	up to \$60	up to \$86	up to \$86	up to \$49		
Elective Contacts	up to \$104	up to \$105	up to \$105	up to \$100		
Necessary Contacts	up to \$200	up to \$210	up to \$210	up to \$210		
Rates	Current	Renewal	Proposal	Proposal	Proposal	
Employee	47	\$7.78	\$8.24	\$7.11	\$7.60	\$9.65
Employee + Spouse	7	\$15.54	\$16.49	\$11.96	\$12.78	\$16.24
Employee + Child(ren)	4	\$14.76	\$15.66	\$12.20	\$13.03	\$16.56
Employee + Family	17	\$23.18	\$24.61	\$13.29	\$20.63	\$26.22
Monthly Cost		\$927.54	\$983.72	\$692.62	\$849.49	\$1,079.21
Annual Cost		\$11,130.48	\$11,804.64	\$8,311.44	\$10,193.88	\$12,950.52
Change from Current		N/A	6.06%	-25.33%	-13.65%	16.35%
Rate Guarentee Until			10/1/2022	10/1/2022	10/1/2022	10/1/2022



RFP Responses

Plan Name	Humana Vision 130		UHC S108V	Versant V \$130	Versant V \$140	Versant V \$150
	Exam/ Materials	\$10/\$15		\$10/\$10	\$10/\$15	\$10/\$15
Frames	up to \$130 + 20% off		up to \$130 + 30% off	up to \$130 + 20% off	up to \$140 + 20% off	up to \$150 + 20% off
Single Lenses	Included		Included	Included	Included	Included
Bi Focal Lenses	Included		Included	Included	Included	Included
Tri Focal Lenses	Included		Included	Included	Included	Included
Progressive Lenses	up to \$70		Unknown	up to \$225	up to \$225	up to \$225
Elective Contacts	up to \$130 +15% off		up to \$125	up to \$130 + 30% off	up to \$175 + 20% off	up to \$200 + 20% off
Fitting Exam	up to \$55		up to \$30	\$25	\$25	\$25
Necessary Contacts	Covered 100%		Covered 100%	Covered 100%	Covered 100%	Covered 100%
Frequency	12/12/24		12/12/24	12/12/24	12/12/24	12/12/24
	Out of Network		Out of Network	Out of Network	Out of Network	Out of Network
Exam	up to \$30		up to \$40	up to \$42	up to \$42	up to \$42
Frames	up to \$65		up to \$45	up to \$52	up to \$52	up to \$52
Single Lenses	up to \$25		up to \$40	up to \$26	up to \$26	up to \$26
Bi Focal Lenses	up to \$40		up to \$60	up to \$34	up to \$34	up to \$34
Tri Focal Lenses	up to \$60		up to \$80	up to \$50	up to \$50	up to \$50
Elective Contacts	up to \$104		up to \$100	up to \$100	up to \$100	up to \$100
Necessary Contacts	up to \$200		up to \$210	up to \$210	up to \$210	up to \$210
Rates	Current	Renewal	Proposal	Proposal	Proposal	Proposal
Employee 47	\$7.78	\$8.24	\$10.06	\$6.93	\$7.80	\$8.34
Employee + Spouse 7	\$15.54	\$16.49	\$19.09	\$13.88	\$15.60	\$16.69
Employee + Child(ren) 4	\$14.76	\$15.66	\$22.39	\$13.18	\$14.82	\$15.85
Employee + Family 17	\$23.18	\$24.61	\$31.52	\$20.71	\$23.28	\$24.91
Monthly Cost	\$927.54	\$983.72	\$1,231.85	\$827.66	\$930.84	\$995.68
Annual Cost	\$11,130.48	\$11,804.64	\$14,782.20	\$9,931.92	\$11,170.08	\$11,948.16
Change from Current	N/A	6.06%	32.81%	-10.77%	0.36%	7.35%
Rate Guarentee Until		10/1/2022	10/1/2022	10/1/2024	10/1/2024	10/1/2024

ITEM 20

ITEM 21

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, ACCEPTING THE ACTION OF THE CITY OF DICKINSON EMPLOYEE BENEFITS TRUST TO ACCEPT THE RENEWAL OFFER FOR EMPLOYEE MEDICAL AND PHARMACY INSURANCE FROM UNITED HEALTHCARE, THE RENEWAL OFFER FOR EMPLOYEE DENTAL INSURANCE FROM GUARDIAN, THE RENEWAL OFFER FOR LIFE INSURANCE FROM GUARDIAN, THE OFFER FOR VISION INSURANCE FROM SUPERIOR VISION; AND THE RENEWAL OFFER FOR LONG-TERM DISABILITY INSURANCE FROM STANDARD INSURANCE; RE-AUTHORIZING FUNDING; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE OFFER AND OF THE RENEWALS BY THE CITY ADMINISTRATOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Dickinson Employee Benefits Trust held a special meeting on September 22, 2020, regarding a renewal offer for employee medical and pharmacy Insurance from United HealthCare, a renewal offer for employee dental insurance from Guardian, a renewal offer for life insurance from Guardian, and an offer for vision insurance from Superior Vision; and

WHEREAS, actions taken by the Employee Benefits Trust must go before City Council for consideration of approval; and

WHEREAS, the City Council has before it a renewal offer for employee medical and pharmacy insurance from United Healthcare (“Offer”), a renewal offer for employee dental insurance from Guardian, a renewal offer for life insurance from Guardian (“Renewals”), and an offer for vision insurance from Superior Vision, for the 2020/2021 plan year; and

WHEREAS, upon full review and consideration of the Offer and of the Renewals and all related matters, the City Council finds that Dickinson’s best interests are served, desires to approve the terms and conditions of the Offer and of the Renewals and to authorize the Finance Director to execute the Offer and the Renewals on behalf of the City of Dickinson; and

WHEREAS, the City Council finds that Dickinson’s best interests are served, desires to re-authorize funding Employee Benefit Insurances and the transfer of funds from the City of Dickinson’s General Fund to the City of Dickinson Employee Benefits Trust Account as needed to pay premiums as presented by the insurance carriers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein for all purposes.

Section 2. The actions taken by the Employee Benefits Trust regarding the recommended Offer and Renewals, having been reviewed by the City Council of the City of Dickinson and found to be acceptable and in the best interests of the City of Dickinson and its citizens, are hereby in all things approved effective October 1, 2020.

Section 3. The City Administrator is hereby authorized to execute, verify, acknowledge, certify to, file and deliver all such instruments and documents required for the Renewals as shall in the judgment of the City Administrator be appropriate in order to affect the purposes of the foregoing resolution.

Section 4. The City Administrator is hereby authorized to request that the Finance Director transfer funds from the City of Dickinson's General Fund to the City of Dickinson Employee Benefits Trust Account as needed to pay premiums as presented by the insurance carriers.

Section 5. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 22nd day of September, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

ITEM 22

ORDINANCE NUMBER XXX-2020

AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE CITY OF DICKINSON, TEXAS, ADOPTED BUDGET FOR FISCAL YEAR 2019 – 2020 BY FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CERTAIN FINDINGS AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, following proper notice and public hearing, the City Council of the City of Dickinson, Texas, passed, approved and adopted the City of Dickinson, Texas, budget for the Fiscal Year 2019-2020 on September 10, 2019; and

WHEREAS, the operations of the City of Dickinson, Texas, require periodic transfers and adjustments to reflect expenditures necessary for the economical and efficient provision of City services, and to promote the public health, safety, and general welfare; and

WHEREAS, conditions and circumstances have arisen which could not reasonably have been foreseen in the normal process of planning the budget, and further, the significance of these matters does not permit delay of their implementation until the next fiscal year, and adoption of this ordinance is a matter of grave public necessity for the City of Dickinson.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this ordinance are hereby found to be true and correct and are incorporated herein for all purposes.

Section 2. Ordinance Number 942-2019, duly passed and approved by the City Council of the City of Dickinson, Texas on September 10, 2019, is hereby amended by addition of an addendum, a copy of which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

Section 3. The City Secretary is authorized and directed to cause a true and correct copy of such addendum to be attached to the City of Dickinson, Texas, budget for Fiscal Year 2019 - 2020 on file in the office of the City Secretary.

Section 4. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. This Ordinance shall become effective immediately upon its passage.

DULY PASSED, APPROVED, AND ADOPTED on first and final reading this 22nd day of September 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

ACCOUNT	DESCRIPTION	FY2020 ORIGINAL BUDDGET	BUDGET AMENDMENT AMOUNT
01-8102-01-00	OVERTIME	\$ -	\$ 880.00
01-8103-01-00	NATURAL DISASTER PAY	0.00	350.00
01-8113-01-00	Certification/Educ. Pay	3,000.00	4,000.00
01-8114-01-00	Longevity Pay	600.00	700.00
01-8152-01-00	Unemployment Tax	350.00	600.00
01-8153-01-00	Retirement (TMRS)	29,400.00	31,500.00
01-8209-01-00	Miscellaneous	0.00	50.00
01-8210-01-00	Office Supplies & Postage	6,800.00	3,100.00
01-8399-01-00	Machine & Equipment	0.00	700.00
01-8401-01-00	Advertising Legal Notices	12,300.00	17,800.00
01-8402-01-00	Travel & Training - Staff	9,500.00	1,920.00
01-8403-01-00	Dues/Subscriptions/Books	11,400.00	9,310.00
01-8404-01-00	Election	4,400.00	100.00
01-8407-01-00	Communications-Pagers & Phones	5,000.00	5,775.00
01-8417-01-00	Utilities-Gas,Electric,& Water	58,900.00	45,000.00
01-8422-01-00	Employ.Physical & Drug Testing	6,200.00	4,400.00
01-8429-01-00	Conf. & Travel - Mayor	3,000.00	575.00
01-8431-01-00	Conf. & Travel - Council	2,800.00	1,300.00
01-8441-01-00	Local Mtg-Mayor & Council	3,200.00	1,100.00
01-8443-01-00	EMPLOYEE SPECIAL EVENTS	6,700.00	3,800.00
01-8445-01-00	Special Projects-City Admin	10,000.00	13,800.00
01-8512-01-00	Janitorial Contract	0.00	6,000.00
01-8615-01-00	Code/Ordinances Codification	2,400.00	1,920.00
01-8817-01-00	Railroad Depot Expenditures	0.00	17,000.00
01-8101-02-00	FTE Base Salary	208,000.00	200,000.00
01-8102-02-00	OVERTIME PAY	0.00	100.00
01-8103-02-00	NATURAL DISASTER PAY	0.00	500.00
01-8104-02-00	PTE BASE SALARY	45,500.00	24,000.00
01-8113-02-00	Certification/Educ. Pay	4,500.00	4,000.00
01-8209-02-00	Miscellaneous	0.00	4,000.00
01-8402-02-00	Travel & Training - Staff	6,600.00	4,500.00
01-8527-02-00	CONTRACTUAL SERVICES - LABOR	10,000.00	37,000.00
01-8101-03-00	Salary & Wages	390,000.00	375,000.00
01-8102-03-00	Overtime Pay	1,000.00	1,375.00
01-8103-03-00	NATURAL DISASTER PAY	0.00	1,120.00
01-8113-03-00	Certification/Educ. Pay	4,500.00	4,600.00
01-8114-03-00	Longevity Pay	1,800.00	2,450.00
01-8211-03-00	Shop supplies & Small Tools	100.00	300.00
01-8212-03-00	INSPECTION/ENFORCEMEN SUPPLIES	0.00	1,800.00
01-8213-03-00	Uniform & Apparel	0.00	230.00
01-8303-03-00	SOFTWARE MAINTENANCE CONTRACT	22,400.00	25,400.00
01-8399-03-00	Machinery & Eqpmt Maintenance	0.00	125.00

ACCOUNT	DESCRIPTION	FY2020 ORIGINAL BUDDGET	BUDGET AMENDMENT AMOUNT
01-8402-03-00	Travel & Training - Staff	5,200.00	675.00
01-8407-03-00	Communications-Pagers & Phones	1,300.00	2,100.00
01-8504-03-00	Contract Inspection Services	3,700.00	300.00
01-8524-03-00	Prof.Services - Engineering	3,000.00	4,400.00
01-8552-03-00	FORCED MOWING	0.00	16,000.00
01-8613-03-00	Machinery, Tools, & Sm. Eqpt.	0.00	480.00
01-8102-04-00	OVERTIME PAY	0.00	150.00
01-8103-04-00	NATURAL DISASTER PAY	0.00	525.00
01-8114-04-00	Longevity Pay	2,900.00	3,100.00
01-8153-04-00	Retirement (TMRS)	18,000.00	19,000.00
01-8210-04-00	Office Supplies & Postage	10,400.00	4,000.00
01-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	0.00	75.00
01-8409-04-00	SHORTAGE/OVERAGE	0.00	50.00
01-8602-04-00	Computer Eqpt. & Software	0.00	75.00
01-8102-05-00	Overtime Pay	155,000.00	230,000.00
01-8103-05-00	NATURAL DISASTER PAY	0.00	3,350.00
01-8104-05-00	PTE Base Salary	99,000.00	49,000.00
01-8153-05-00	Retirement (TMRS)	260,000.00	275,000.00
01-8203-05-00	Kitchen Supplies	2,350.00	2,700.00
01-8204-05-00	Fuel	115,000.00	53,000.00
01-8205-05-00	Fire & Safety Equipment	4,150.00	1,000.00
01-8206-05-00	Investigational Supplies	6,400.00	15,000.00
01-8210-05-00	Office Supplies & Postage	18,330.00	16,330.00
01-8213-05-00	Uniform & Apparel	19,100.00	16,100.00
01-8301-05-00	Building/Property Maintenance	19,200.00	22,500.00
01-8307-05-00	Vehicle Maintenance	42,100.00	35,000.00
01-8399-05-00	Machine & Equipment Main.	9,500.00	8,000.00
01-8402-05-00	Travel & Training - Staff	18,800.00	12,800.00
01-8403-05-00	Dues/Subscriptions/Books	2,800.00	3,500.00
01-8405-05-00	Prisoner Support	5,800.00	3,800.00
01-8417-05-00	Utilities-Gas,Electric & Water	37,400.00	29,000.00
01-8426-05-00	K-9 Units	6,500.00	4,050.00
01-8431-05-00	Community Policing & DCPA	5,600.00	2,900.00
01-8501-05-00	LAW ENFORCEMENT AUDIT	4,850.00	2,000.00
01-8707-05-00	Law Enforcement Insurance	25,300.00	33,000.00
01-8660-05-86	VEHICLE ACQUISITION	154,000.00	205,000.00
01-8114-10-00	Longevity Pay	120.00	200.00
01-8153-10-00	Retirement (TMRS)	6,200.00	6,300.00
01-8210-11-00	Office Supplies & Postage	500.00	100.00
01-8407-11-00	Communication-Pagers & Phones	1,300.00	1,700.00
01-8101-12-14	FTE BASE SALARY	331,000.00	201,000.00
01-8102-12-14	OVERTIME PAY	2,500.00	7,000.00

ACCOUNT	DESCRIPTION	FY2020 ORIGINAL BUDDGET	BUDGET AMENDMENT AMOUNT
01-8155-12-14	EMPLOYEE GROUP INSURANCE	44,000.00	60,000.00
01-8205-12-14	SAFETY SUPPLIES	700.00	3,500.00
01-8210-12-14	OFFICE SUPPLIES	0.00	1,000.00
01-8211-12-14	SMALL TOOLS	2,100.00	6,000.00
01-8302-12-14	CULVERT MAINTENANCE	27,300.00	91,000.00
01-8307-12-14	VEHICLE MAINTENANCE	6,400.00	25,000.00
01-8402-12-14	TRAVEL & TRAINING	800.00	4,200.00
01-8407-12-14	COMMUNICATION	200.00	3,200.00
01-8438-12-14	UNIFORMS	2,200.00	3,500.00
01-8524-12-14	PRO. SERVICES/ENGINEERING SERV	1,100.00	90,000.00
01-8527-12-14	CONTRACTUAL SERVICES - OTHER	100,000.00	50,000.00
01-8539-12-14	DEBRIS REMOVAL - TRIBUTARIES	0.00	10,000.00
01-8553-12-14	R O W CLEARING: DRAINAGE IMPR	0.00	5,000.00
01-8310-13-00	COMP & NETWORK MAINT - LIBRARY	5,400.00	7,800.00
01-8420-13-00	SECURITY CAMERAS & SOFTWARE	0.00	750.00
01-8600-13-00	COMPUTER EQUIP - SERVER	6,000.00	8,000.00
01-8603-13-00	Computer Workstations	50,000.00	40,000.00
01-8101-15-00	Salary and Wages	206,500.00	160,000.00
01-8103-15-00	NATURAL DISASTER PAY	0.00	750.00
01-8104-15-00	PTE Base Salary	67,000.00	85,000.00
01-8153-15-00	Retirement (TMRS)	18,500.00	19,500.00
01-8401-15-00	ADVERTISING & LEGAL NOTICES	400.00	675.00
01-8407-15-00	COMMUNICATION - TELEPHONES	0.00	220.00
01-8512-15-00	Janitorial Services Contract	0.00	4,000.00
01-8102-17-00	Overtime Pay	95,000.00	105,000.00
01-8103-17-00	NATURAL DISASTER PAY	0.00	1,500.00
01-8153-17-00	Retirement (TMRS)	30,000.00	52,000.00
01-8155-17-00	Employee Group Insurance	36,000.00	52,000.00
01-8203-17-00	BUILDING & KITCHEN SUPPLIES	0.00	500.00
01-8206-17-00	Supplies-Investigational/EMS	35,300.00	36,500.00
01-8210-17-00	Office supplies	900.00	2,000.00
01-8304-17-00	Service Contract-800mHZ Radios	5,200.00	6,500.00
01-8403-17-00	Dues/Subscriptions/Books	4,300.00	12,000.00
01-8407-17-00	Communication	6,500.00	8,000.00
01-8527-17-00	CONTRACTUAL SERVICES - OTHER	10,800.00	14,000.00
01-8300-18-00	BLDG ALARM & ACCESS SERVICES	40,000.00	33,000.00
01-8501-18-00	FINANCE & AUDIT	42,000.00	48,000.00
01-8511-18-00	DOCUMENT/RECORDS STORAGE	5,500.00	4,000.00
01-8512-18-00	JANITORIAL SERVICES CONTRACT	22,000.00	13,000.00
01-8515-18-00	LEGAL FEES	150,000.00	235,000.00
01-8521-18-00	Tax Collection	2,500.00	2,100.00
01-8527-18-00	Contractual Services - Other	110,000.00	4,000.00

ACCOUNT	DESCRIPTION	FY2020 ORIGINAL BUDDGET	BUDGET AMENDMENT AMOUNT
01-8557-18-00	ECONOMIC DEV. CONSULTING SVCS	0.00	12,000.00
01-8704-18-00	VEHICLE INSURANCE	60,000.00	85,000.00
01-8708-18-00	REAL & PERSONAL PROPERTY INS	160,000.00	145,000.00
01-8709-18-00	PUBLIC OFFICIALS E&O INSURANCE	8,000.00	22,000.00
01-8510-18-02	DVFD - FUEL	9,000.00	5,000.00
03-8427-03-00	DEMOLITION SERVICES-SETH GRANT	0.00	11,000.00
03-8205-05-00	Safety	0.00	9,820.00
03-8413-11-00	DEBRIS REMOVAL	0.00	18,000.00
03-8909-12-00	CDBG-DR PROJECTS	0.00	527,500.00
04-8224-11-00	DEBRIS REMOVAL & MONITORING	0.00	24,000.00
04-8224-11-00	CULVERTS & DITCHES	0.00	45,000.00
04-8225-11-00	COVID-19 EXPENDITURES	0.00	24,000.00
04-8604-12-00	MATERIALS & EQUIPMENT	0.00	250.00
08-8102-12-00	OVERTIME PAY	2,500.00	3,500.00
08-8205-12-00	SAFETY EQUIPMENT & SUPPLIES	1,200.00	3,500.00
08-8402-12-00	TRAVEL & TRAINING	2,200.00	4,500.00
08-8407-12-00	COMM - PAGES & PHONES	200.00	500.00
08-8421-12-00	PERFORMANCE INCENTIVE PROGRAM	200.00	210.00
08-8438-12-00	UNIFORM SERVICE	3,200.00	3,500.00
08-8527-12-00	CONTRACT SERVICES	45,000.00	75,000.00
11-7513-00-00	AWARDED FEDERAL SEIZED FUNDS	0.00	150,000.00
11-7603-00-00	MISC. INCOME	0.00	4,500.00
11-7621-00-00	INTEREST	(200.00)	270.00
11-8513-19-00	AWARDED FEDERAL EXPENDED	0.00	125,000.00
11-8513-19-01	OPERATIONS & INVESTIGATIONS	0.00	2,400.00
11-8513-19-04	RADIOS	0.00	4,000.00
13-7603-00-00	MISC. REVENUE	0.00	2,850.00
14-7640-00-00	LIBRARY DONATIONS	0.00	100.00
16-8155-05-00	EMPLOYEE INSURANCE - VOCA	10,000.00	10,500.00
16-8210-05-00	OFFICE SUPPLIES & POSTAGE	6,000.00	500.00
17-8227-15-05	IMPACT EXPENDITURES - 18016	0.00	4,250.00
17-8227-15-07	TSLAC SP GRANT EXPENDITURES	0.00	2,700.00
30-7728-00-00	TRANSFER FROM DMD#1	0.00	35,000.00
30-8301-01-00	BUILDING & PROPERTY MAINT.	20,000.00	170,000.00
30-8301-15-00	BUILDING & PROPERTY MAINT.	250,000.00	50,000.00
30-8445-42-00	PROJECTS	0.00	700,000.00
40-8101-01-00	PERSONNEL SERVICES	0.00	6,000.00
40-8210-01-00	OFFICE & POSTAGE SUPPLIES	4,500.00	6,200.00
40-8402-01-00	TRAVEL & TRAINING	15,000.00	21,000.00
40-8407-01-00	COMMUNICATIONS	0.00	100.00
40-8417-01-00	UTILITIES-GAS/ELECTITY/WATER	11,500.00	12,300.00
40-8435-01-00	Economic Development Grants	0.00	395,000.00

ACCOUNT	DESCRIPTION	FY2020 ORIGINAL BUDDGET	BUDGET AMENDMENT AMOUNT
40-8450-01-00	OFFICE SPACE RENTAL	0.00	30,000.00
40-8515-01-00	LEGAL FEES	0.00	25,000.00
40-8524-01-00	PRO.SERVCIES/ENGINEERING SERV.	0.00	1,700.00
40-8526-01-00	PROFESSIONAL SERVICES	0.00	75.00
40-8557-01-00	ECO. DEVELOPMENT CONSULTING	0.00	950.00
40-8612-01-00	IT	0.00	125.00
40-8407-02-00	CELL PHONE ALLOWANCE	0.00	500.00
40-8539-18-00	ADMINISTRATIVE SERVICES	32,333.00	32,500.00
40-8527-22-00	CONTRACT SERVICES	26,027.00	26,100.00
40-8612-22-00	COMPUTER EQUIP & SOFTWARE	5,200.00	19,000.00
40-8445-41-00	CEDAR OAKS PROJECT	17,325.00	18,250.00
40-8445-41-00	RETAIL TRADE PROJECT	1,000,000.00	10,600.00

ITEM 23

CITY OF DICKINSON, TEXAS NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Dickinson will hold a public hearing on Tuesday, September 22, 2020 at 7:00 PM at the City of Dickinson Council Chambers located at 4403 Highway 3, Dickinson, Texas 77539 for the purpose of a public hearing for the Fiscal Year 2020-2021 Annual Budget. Copies of the proposed Fiscal Year 2020-2021 Budget can be found at the office of the City Secretary at 4403 Highway 3, Dickinson, Texas 77539 or online at <http://www.ci.dickinson.tx.us>

The following language is required by the State of Texas Budget Law, Section 102.005 of the Local Government Code.

This budget will raise more total property taxes than last year's budget by \$277,700 or 7% and of that amount \$129,927 is tax revenue to be raised from new property added to the tax roll this year.

ITEM 24

ORDINANCE NUMBER XXX-2020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY OF DICKINSON, TEXAS, FOR FISCAL YEAR 2020-2021; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 has been duly created by the Mayor of the City of Dickinson, Texas, in accordance with Title Four (4), Chapter 102, Sections 102.002 and 102.003 of the Local Government Code; and

WHEREAS, the Mayor for the City of Dickinson filed the proposed budget with the City Secretary on the 1st of September 2020, and the proposed budget was made available for public inspection by the taxpayers in accordance with Title Four (4), Chapter 102, Section 102.005 of the Local Government Code; and

WHEREAS, a public hearing was held by the Dickinson City Council at its regular meeting place at the Dickinson City Hall, 4403 Highway 3, Dickinson, Texas, on September 22, 2020, in accordance with Title Four (4), Chapter 102, Section 102.006 of the Local Government Code at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2020-2021 fiscal year budget; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, the City Council now finds that the proposed budget for Fiscal Year 2019-2020 should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The annual budget for the Fiscal Year 2020-2021 (attached hereto as Exhibit "A" and incorporated herein by reference the same as if set forth verbatim), including adjustments, is hereby approved and adopted. The City Secretary is hereby directed to place on said budget an endorsement to be signed by the City Secretary, which shall read as follows: "The Original Budget of the City of Dickinson, Texas, for the

Fiscal Year 2020-2021.” Such budget as thus endorsed shall be kept on file in the office of the City Secretary as a public record.

Section 3. The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such case provides.

DULY PASSED, APPROVED AND ADOPTED on first and final reading this the 22nd day of September 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

CITY OF DICKINSON, TEXAS

PRINCIPAL OFFICIALS



Mayor

Julie Masters

City Council

Position 1 – Mayor Pro Tem	Charles Suderman
Position 2	Sean Skipworth
Position 3	Walter Wilson
Position 4	Wally Deats
Position 5	Louis Decker
Position 6	William King III

City Administrator

Chris Heard

City Secretary

Alun Thomas

City Attorney

David Olson, Olson & Olson



September 22, 2020

Dear Members of City Council and the Citizen of Dickinson:

In accordance with our City Charter and State law, the Recommended City of Dickinson Annual Budget for Fiscal Year 2020-2021 is hereby presented.

This budget maintains or increases existing service levels while implementing City Council priorities. As the City continues to move forward in recovering from the devastation from Hurricane Harvey (2017), this budget persists in making strides investing in infrastructure, flood mitigation, citizen and property safety, and sustainable community growth.

The 2020-2021 Budget will initiate the first Fiscal Year to use significant federal funds to invest in infrastructure and flood mitigation post Harvey. This first round of funding must be spent during the 2021 calendar year and the city should start to see a cycle of planning one year and implementation in the next. This model should continue over the next four or five budget cycles.

This budget ensures continued financial strength by meeting all fund balance requirements and is structurally balanced.

Financial Summary

The budget has been developed utilizing a proposed tax rate of \$0.409853 which is one penny higher than the No New Revenue Rate (SB2). The proposed rate is well below the Voter Approved Rate (SB2) of \$1.149761 and does not include the City's debt service rate of .071966. At this time, the General Fund Budget has expected expenditures of \$18,303,750, with General Fund revenues coming in at \$17,629,700. The total budget is approximately \$33,493,620.

Short Term Factors

Several short-term factors were taken into consideration during the development of this budget:

Recovery from Hurricane Harvey

Three years after Hurricane Harvey devastated much of our beloved City, Dickinson continues to recover and rebuild. As the possibilities for Federal and State funds present themselves, we must be prepared to take advantage of those opportunities. This budget has the first round of federal funds, related to Hurricane Harvey, aiding the City in its efforts to restore critical infrastructure throughout the community. The infrastructure and improvements are focused on strengthening the driving surfaces of streets along with improving drainage and stormwater storage in the right of way, "ROW".



Street Maintenance

Street maintenance and rehabilitation continues to be an ongoing issue for our citizens and a priority for City Council. ROWs not being addressed for reconstruction still need to be repaired from the effect of Harvey, which could include resurfacing the driving pavement, de-silting ditches in the right of way and cleaning culverts. Routine maintenance has become a significant priority, post Harvey, and substantial funding has been placed in this budget to address this program.

COVID-19 and Facility Improvements

COVID-19 has brought both challenges and opportunities to the operations of the City of Dickinson. During this budget year the City will be issuing debt and leveraging grant funds to make improvements for a safer work environment for our employees and safer public spaces for our citizens.

Implementation of Electronic Records

The City moved forward with the procurement of an electronic record management system in FY2017. This city-wide project will be fully implemented within the coming years.

Implementation of Legislative Changes

The last legislative session has had an impact on local governments. The effects of the past session have been a consideration in this budget development. Adjustments to operations and future budgets will be addressed over the upcoming year as the impact is realized. There have also been Administrative Rules that have been developed as a result of the past session and could have great effect on the City of Dickinson operations. This City will need to work hard to protect and preserve the tax base for the city and future operations.

Long Term Factors

There are several long-term factors that were taken into consideration during the development of this budget:

Council Established Priorities

During the Fiscal 2019-2020 year, the City Council took a serious look at several factors effecting the long-term outlook for the City of Dickinson. The result of this in-depth review established seven priorities for this fiscal budget. These priorities should be reviewed annually and updated during the budget cycle.



The following priorities were established in no particular order.

- 1) Promote economic sustainability
- 2) Maintain reliable, durable and up-to-date infrastructure
- 3) Continue enhancing community relations
- 4) Establish well planned growth and development policy
- 5) Invest in personnel management, development of employees, appointed, and elected officials
- 6) Modernization of internal processes to better meet our customers' needs
- 7) Create a community that focuses on public health, safety, and quality of life of all its members

These policies are broad intentionally. It is the goals, objectives and tasks that become specific and measurable. The annual budgeting process is the time to align all the available resources of the community to achieve the priorities set by the governing body elected by the citizens. The priorities established during the budget process need further development of goals, objectives and tasks to set the City on a course to mitigate future challenges and establish a communication loop to address the citizens' concerns. Employees, along with appointed and elected leaders, will be working on creating accountability and measurability in achieving these priorities during this fiscal year.

Comprehensive Planning

A Comprehensive Plan needs to be undertaken by the City, advocating for citizen involvement and input on how this community wants to evolve. We need to prepare a comprehensive plan which will allow for ultimate utility, transportation, and community facilities, planning and identify strategies to improve our city center and properties along our major thoroughfares and waterways, and identify large scale projects for mitigation and investment in our community. This will aid in a more timely and cost-effective planning and budgeting program and improve opportunities for federal and state funding.

City of Dickinson 2020 Direction Finder Survey

In fiscal year 2019, the City of Dickinson partnered with the Dickinson Management District to perform a community survey. This scientific citizen survey will supply our community leaders with data based on a wide range of topics, such as, how the City is perceived, citizen satisfaction with Police, Fire and EMS, and types of housing citizens would like to see in the community.



The data collected during this survey will facilitate a larger community conversation, prioritizing the City's needs and goals and allowing the City to measure the responses to the survey in future years.

Street Improvements

We have begun to invest in the maintenance of our roadways. This budget makes even more strides in moving that investment forward; however, the City will need to continue to focus on street maintenance as a priority in perpetuity.

Highlights of Funds

The City has both Major and Minor Funds. This budget attempts to better organize City expenditures for improved tracking and stronger accountability, a continuous process improvement. The governing body should deliberate the establishment of funds, divisions and department implementation.

The Major Funds in this budget are the General (01), Debt Service (02), and Street (08). These funds have considerable activity which will be summarized below. There are twelve (12) departments in the General Fund (01).

The Minor Funds contained in the budget are: Special Revenue Fund: Miscellaneous Grants (03), Special Revenue Fund: Disaster (04), Special Revenue Fund: Federal and State Seized (11), Special Revenue Fund: VOCA Grant (16), Special Revenue Fund: Library Trust Fund and Library Grant (17), Vehicle Equipment Replacement (21), Building (30), Special Revenue Fund: Court (31), and Special Revenue Fund Hotel/Motel Tax (35). In this budget some of these funds require segregation and, in some instances, they are used to track specific information. During this budget we will be reviewing these minor funds to determine the best way to account for this activity.

Major Fund Highlights

General Fund (01)-The general fund revenue is anticipated to increase around \$248,200. Most of this increase is in Sales Tax and Ad Valorem tax. Other major shifts in revenue projections are building permits, increasing by \$130,000 and Court Fees, decreasing by \$170,000.

On the expenditures side, we will make capital investment in vehicles: Community Services (Dept 03), Police (Dept 05) and EMS (Dept 17). In Community Services, we are recommending replacing service vehicles (\$125,000) and financing the purchase of a Gradall (\$100,000). In Police, we will continue to cycle out the fleet (\$141,000). In EMS, it has been requested to replace an ambulance



and stretcher (\$250,000). The total investment in this equipment is \$616,000. Council will address these items for approval after the administrative process is complete.

The other capital investment in the General Fund is drainage improvements in the tributary to Gum Bayou (\$3,316,284). The widening project is a part of our CDBG-DR method of distribution. The General Fund also includes \$200,000 in drainage projects not contained in the right of way.

Most of the cost associated with the General Fund is personnel cost. This cost is contained to three general categories: Salaries and Wages (\$5,411,500), Employee Group Insurance (\$878,000) and Retirement (\$466,200). The total investment in personnel is \$6,755,700.

Debt Fund (02)-This is not a large fund in the sense of total dollar value, but there are legislative changes (SB2), which affect this fund responsible for managing the City's debt. The greatest change resulting from Senate Bill 2, is that cities must report excess taxes resulting from higher values, reducing the Ad Valorem debt rate tax. The expected revenue off the \$.071966 Debt Rate is \$765,000, this, along with Fund balance and WCID #1 participation in the debt, will be used to pay the principle and interest of \$955,000.

Street Fund (08)-The major investment in this fund is the re-construction of several miles of roadways with a concrete driving surface. Two major projects of the CDBG-DR method of distribution is the Pin Oak and Nicholstone Drainage Improvement projects. Pin Oak is an investment of \$1,107,105 in roadway and drainage improvements. The Nicholstone project consists of improving drainage and strengthening the driving surfaces on Kansas, Texas, and 34th Streets, resulting in a total project investment of \$4,109,000. In addition to these projects, the Street Fund includes \$1,000,000 of matching funds for the re-construction of California, part of the 2016 voter approved County bond project.

Several other roadways have been identified for either re-construction in concrete or dig out of the base and resurface in asphalt. These projects will be addressed by Council in the form of a contract to perform work, specific roadways and roadway segments will be identified at that time. The total investment in various roadway improvements will be around \$6,000,000.

The revenue for all of this infrastructure investment will come from multiple sources. The first will be from sales tax, which is anticipated to be around \$1,775,000. The next will be from grant proceeds of \$5,216,000. The sale of bonds will also contribute; those proceeds will net \$2,000,000 and the balance of the revenue will come from other governmental funds \$650,000.

Minor Fund Highlights

Special Revenue Fund: Miscellaneous Grants (03)- No activity is budgeted in this fund.



Special Revenue Fund: Disaster (04)- No activity is budgeted in this fund.

Building (30)-This minor fund is expected to have considerable activity during this fiscal year. City Hall, Library, Public Works Facility, and Animal Shelter will see activity out of this fund. The Animal Shelter is in the final payments from construction during the 2019 and 2020 years. The foundation at the Library will be addressed this fiscal year. The Public Works building needs improvements since the animals are no longer in the facility and a more productive workplace can be designed.

COVID-19 has also required us to rethink how we conduct business and what it means to provide a safe environment for our employees and the public as a whole, each facility may see some improvements to address health safety concerns.

All other minor funds have little to no activity or changes and the detail activity can be found in this budget.

The City will continue to work very hard to keep taxes low and service levels satisfactory. The City's revenue limitations, continuous fluctuations in the market, and regulatory and legislative mandates require continuous examination as outcomes can impede the levels of service we provide to our citizens.

We will work diligently to secure the community's trust through open and transparent government as we strive toward elevated levels of service, aiding in the safety and security of our citizens.

Respectfully submitted by,

A handwritten signature in blue ink that reads "Julie Masters". The signature is written in a cursive, flowing style.

Julie Masters, Mayor
City of Dickinson

2020 Tax Rate Calculation Worksheet

Date: 08/18/2020 01:26 PM

Taxing Units Other Than School Districts or Water Districts

City of Dickinson

281-337-6204

Taxing Unit Name

Phone (area code and number)

4403 Hwy 3, Dickinson, TX, 77539

<https://www.ci.dickinson.tx.us>

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$1,100,423,676
2.	2019 tax ceilings. Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$198,795,801
3.	Preliminary 2019 adjusted taxable value. Subtract Line 2 from Line 1.	\$901,627,875
4.	2019 total adopted tax rate.	\$.443830
5.	2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.	
	A. Original 2019 ARB values:	\$200,000
	B. 2019 values resulting from final court decisions:	\$150,000
	C. 2019 value loss. Subtract B from A.[3]	\$50,000

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	0
	B. 2019 disputed value:	0
	C. 2019 undisputed value Subtract B from A.[4]	0
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	50,000
8.	2019 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$901,677,875
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$425,670
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$1,906,163
	C. Value loss. Add A and B.[6]	\$2,331,833
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.[7]	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$2,331,833
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$899,346,042
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$3,991,567
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$818
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$3,992,385
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$1,189,837,309
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
	property value that will be included in Line 23 below.[12]	
	E. Total 2020 value Add A and B, then subtract C and D	\$1,189,837,309
19.	Total value of properties under protest or not included on certified appraisal roll.[13]	
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$64,144,416
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$0
	C. Total value under protest or not certified. Add A and B.	\$64,144,416
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$223,027,298
21.	2020 total taxable value. Add Lines 18E and 19C. Subtract Line 20C.[17]	\$1,030,954,427
22.	Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$0
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020.[19]	\$32,493,620
24.	Total adjustments to the 2020 taxable value. Add Lines 22 and 23.	\$32,493,620
25.	Adjusted 2020 taxable value. Subtract Line 24 from Line 21.	\$998,460,807
26.	2020 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.399853 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

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[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. Maintenance and Operations (M&O) Tax Rate: The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. Debt Rate: The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$.365072
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	901,677,875
30.	Total 2019 M&O levy. Multiply Line 28 by Line 29 and divide by 100.	3,291,773
31.	Adjusted 2019 levy for calculating NNR M&O rate.	
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	7,105,000
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	679
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	7,105,679
	F. Add Line 30 to 31E.	10,397,452
32.	Adjusted 2020 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	998,460,807
33.	2020 NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100.	1.041348
34.	Rate adjustment for state criminal justice mandate. [23]	
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C: Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
35.	Rate adjustment for indigent health care expenditures[24]	
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
36.	Rate adjustment for county indigent defense compensation.[25]	
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.000000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.000000
37.	Rate adjustment for county hospital expenditures.	
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.000000
38.	Adjusted 2020 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E.	1.041348
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- Taxing unit affected by disaster declaration If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	1.077795

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	955,020
	B. Subtract unencumbered fund amount used to reduce total debt.	0
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	0
	D. Subtract amount paid from other resources	75,292
	E. Adjusted debt Subtract B, C and D from A	879,728
41.	Certified 2019 excess debt collections Enter the amount certified by the collector.	115,533
42.	Adjusted 2020 debt Subtract Line 41 from Line 40E	764,195
43.	2020 anticipated collection rate.	
	A. Enter the 2020 anticipated collection rate certified by the collector	100.00
	B. Enter the 2019 actual collection rate	103.00
	C. Enter the 2018 actual collection rate	104.00
	D. Enter the 2017 actual collection rate	108.00
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	103.00
44.	2020 debt adjusted for collections. Divide Line 42 by Line 43E.	741,937
45.	2020 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	1,030,954,427
46.	2020 debt rate Divide Line 44 by Line 45 and multiply by \$100.	0.071966
47.	2020 voter-approval tax rate. Add Line 39 and 46.	1.149761
48.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	

STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	Taxable sales. For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] Taxing units that adopted the sales tax in November 2019 or in May 2020. Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or- Taxing units that adopted the sales tax before November 2019. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,030,954,427
52.	Sales tax adjustment rate. Divide Line 50 by Line 51 and multiply by \$100.	0.000000
53.	2020 NNR tax rate, unadjusted for sales tax [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.399853
54.	2020 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2019 or in May 2020. Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$.399853
55.	2020 voter-approval tax rate, unadjusted for sales tax. [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	1.149761
56.	2020 voter-approval tax rate, adjusted for sales tax. Subtract Line 52 from Line 55.	1.149761

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,030,954,427
59.	Additional rate for pollution control. Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	2020 voter-approval tax rate, adjusted for pollution control. Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	1.149761

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	2020 unused increment rate. Add Lines 61, 62 and 63.	0.000000
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit. [42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	Adjusted 2020 NNR M&O tax rate. Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	1.041348
67.	2020 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	1,030,954,427
68.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 67 and multiply by \$100.	0.048498
69.	2020 debt rate Enter the rate from Line 46 of the <i>Voter- Approval Tax Rate Worksheet</i>	0.071966
70.	De minimis rate Add Lines 66, 68 and 69.	1.161812

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate	0.399853
Voter-Approval Tax Rate	1.149761
De minimis rate	1.161812

STEP 8: Taxing Unit Representative Name and Signature

print here Erma Evans
Printed Name of Taxing Unit Representative

sign here Erma Evans
Taxing Unit Representative

8-18-2020
Date

NOTICE OF MEETING TO VOTE ON TAX RATE

A tax rate of \$0.399853 per \$100 of valuation has been proposed by the governing body of the City of Dickinson.

PROPOSED TAX RATE	\$0.399853 per \$100
NO-NEW-REVENUE TAX RATE	\$0.399853 per \$100
VOTER-APPROVAL TAX RATE	\$1.149761 per \$100
DE MINIMIS RATE	\$1.161812 per \$100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Dickinson from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that the City of Dickinson may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is not greater than the no-new-revenue tax rate. This means that the City of Dickinson is not proposing to increase property taxes for the 2020 tax year.

A public meeting to vote on the proposed tax rate will be held on September 22, 2020, at 7:00 PM at Dickinson City Hall, 4403 Highway 3, Dickinson, Texas.

The proposed tax rate is also not greater than the voter-approval tax rate. As a result, the City of Dickinson is not required to hold an election to seek voter approval of the rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the City of Dickinson at their offices or by attending the public meeting mentioned above.

Your taxes owed under any of the above rates can be calculated as follows:

$$\text{Property tax amount} = \text{tax rate} \times \text{taxable value of your property} / \$100$$

The members of the governing body voted on the proposed tax rate as follows:

FOR:	Charles Suderman Walter Wilson William King, III	Sean Skipworth Wally Deats
AGAINST:	Louis Decker	
ABSENT:	Mayor Julie Masters	

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by the City of Dickinson last year to the taxes proposed to be imposed on the average residence homestead by the City of Dickinson this year:

	2019	2020	Change
Total Tax Rate (per \$100 of value)	\$0.443830	\$0.399853	Decrease of \$0.043977 OR -9.91%
Average Homestead Taxable Value	\$150,606	\$165,417	Increase of 9.83%
Tax on Average Homestead	\$668	\$661	Decrease of \$7 OR 1.04%
Total tax levy on all properties	\$4,002,734	\$4,122,302	Increase of \$119,568 or 2.99%

For assistance with tax calculations, please contact the tax assessor for the City of Dickinson at (409) 766-2260 or galcotax@co.galveston.tx.us or visit www.galcotax.com for more information.

CITY OF DICKINSON, TEXAS NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Dickinson will hold a public hearing on Tuesday, September 22, 2020 at 7:00 PM at the City of Dickinson Council Chambers located at 4403 Highway 3, Dickinson, Texas 77539 for the purpose of a public hearing for the Fiscal Year 2020-2021 Annual Budget. Copies of the proposed Fiscal Year 2020-2021 Budget can be found at the office of the City Secretary at 4403 Highway 3, Dickinson, Texas 77539 or online at <http://www.ci.dickinson.tx.us>

The following language is required by the State of Texas Budget Law, Section 102.005 of the Local Government Code.

This budget will raise more total property taxes than last year's budget by \$277,700 or 7% and of that amount \$129,927 is tax revenue to be raised from new property added to the tax roll this year.



BUDGET CALENDAR FISCAL YEAR 2020-2021

June 4	Draft budget format sent to Department Heads
June 18	Department Heads return first departmental drafts
Jun 24	Departmental Meeting with City Administrator regarding budget requests
Jul 14	Budget Workshop with City Council
Jul 25	Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units
Jul 28	Budget Workshop with City Council
Jul 31	Completed Tax Rate Calculation Worksheets from Tax Assessor-Collector
Aug 4	Budget Workshop with City Council
Aug 10	Propose Tax Rate for Tax Year 2020 (Special Meeting)
Aug 25	Public Hearing for Proposed 2020 Tax Rate (if required)
Sep 7	Public Hearing on Proposed Budget (Special Meeting)
Sep 8	Council Adopts FY20-21 Budget and 2020 Tax Rate (First Reading)
Sep 22	Council Adopts FY20-21 Budget and 2020 Tax Rate (Second Reading)
Sep 30	Filing and Distribution of Adopted Budget
Oct 1	Begin New Fiscal Year

Community Information & History

Located on the beautiful Dickinson Bayou, a pathway to Galveston Bay, Dickinson is a prime geographic location, situated halfway between Houston and Galveston on Interstate 45 and with easy access to numerous other major thoroughfares and methods of transportation. Situated along the I-45 corridor, with a population of nearly 20,000, the City of Dickinson provides prime economic and residential development for Galveston County as well as the surrounding region. One of the unique and distinguishing features of the city is the Dickinson Bayou which runs the entire length of the City limits from the Western boundary extending East before reaching Galveston Bay.

History

Dickinson's colorful past ranges from being inhabited by members of the Kawakawa tribe to being known as the "hub of Galveston County". Settled in 1824, through a land grant from the Mexican Government to John Dickinson, the City remains one of the oldest settlements on the mainland of Galveston County. The primary attraction that drew early settlers to the area was the soil's proven suitability for growing fruits and vegetables.

By 1860, the Galveston, Houston, Henderson ("GH&H") Railroad was built to connect the large cities of Galveston and Houston, and a stop in Dickinson gave farmers a quicker, more convenient way to transport people and produce to Galveston and Houston. For decades, large groups came from Houston and Galveston to picnic and holiday on the Dickinson Picnic grounds, a 40 acre park and harness racetrack on Dickinson Bayou. In 1911, the Galveston, Houston Electric Railway, known as the Interurban, had three stops in Dickinson, offering excellent opportunities for prominent Galvestonians to frequent the beautiful City where they dined, shopped, gambled, constructed a country club and built elegant homes along the Bayou's beautiful coastline.



Industrialization and growth in the oil industry in the Houston-Galveston area after both World Wars contributed to Dickinson's growth as did the establishment of NASA's Lyndon B. Johnson Space Center in 1962. By the 1970's, Texas City and League City, through aggressive annexation, encroached on Dickinson and after several failed attempts, residents of

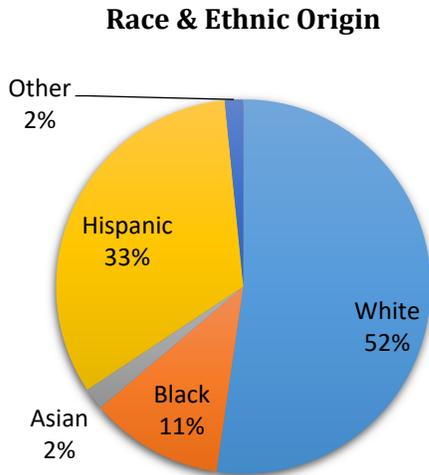
Dickinson voted to incorporate the City in 1977.

The City of Dickinson was severely impacted by Hurricane Harvey in 2017. The event brought an unprecedented level of rainfall to the City which has impaired critical infrastructure, causing the City to focus on long-term recovery over the next few years.



Demographics

According to the U.S. Census Bureau, the estimated 2017 population was 20,359; the figures below provide historical population counts and demographic composition.



Population Growth	
Year	Population
1904	149
1914	250
1931	760
1933	1,000
1945	1,500
1952	3,500
1961	4,715
2002	17,688
2010	18,680
2017	20,359

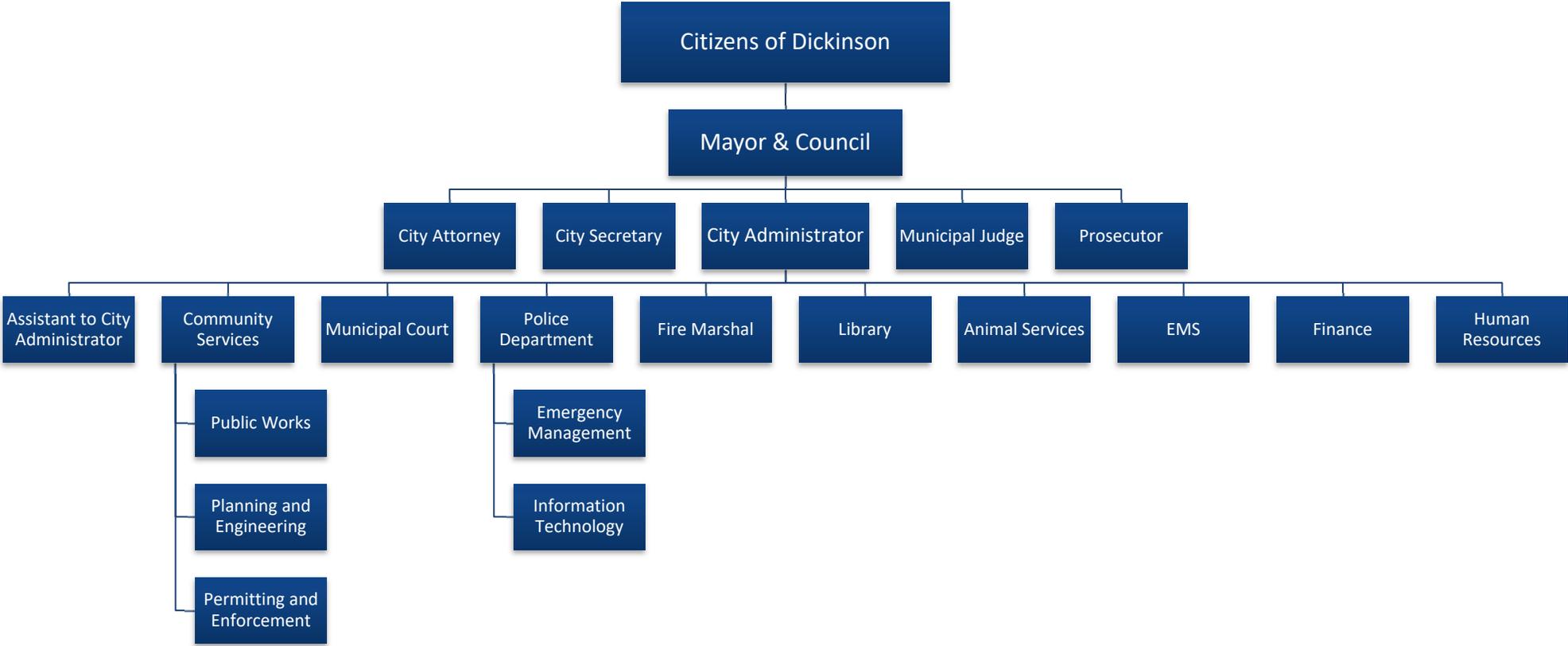
Dickinson has a total land area of about 6,400 acres. The majority of this land is primarily used for residential purposes, with approximately 70 percent of the City's built-up land area being residential, or almost 2,400 acres. The second highest use within the City is commercial, comprising just under 8 percent.

Top Taxpayers from 2018

1. Calumet Penreco LLC
2. McRee Ford Inc.
3. Texas- New Mexico Power Co
4. 2800 Gulf Freeway LTD
5. Gay Buick GMC Inc
6. Frontier Communications
7. Dickinson Pineforest 2017 LLC
8. Dixie Partners II LP
9. Revesco USA Properties of Dickinson LP
10. EAN Holdings LLC



ORGANIZATIONAL CHART



BUDGET PROCESS

Budgetary Basis of Accounting

Budgets for the General, Special Revenue and Debt Service funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). The budgetary basis of accounting is different than the basis of accounting for auditing purposes. The City does not budget for all component units that are accounted for in the Comprehensive Annual Financial Report (CAFR).

Budget Process

The budget process starts many months before the adoption of the annual budget. In the month of May or June each year, the departments submit their budgetary needs to the City Administrator. On or before the first day of August each year, the mayor must give a budget to the City Council for the ensuing fiscal year with an accompanying message. The budget and all supporting schedules must be filed with the City Secretary when given to the City Council and open for public inspection.

The City Council must analyze the budget, making any additions or deletions that they feel proper and must, at least ten days prior to the beginning of the next fiscal year, adopt the budget. On final adoption by the City Council, the budget takes effect for the next fiscal year.

Adoption of the budget constitutes adoption of an ordinance appropriating the amounts specified as proposed expenditures and an ordinance levying the property tax as the amount of the tax to be assessed and collected for the corresponding tax year. A separate ordinance is adopted to set the tax rate. Estimated expenditures cannot exceed proposed revenue plus any unencumbered fund balance. Unused appropriations may be transferred to any item required for the same general purpose, except when otherwise specified by the City's charter or state law.

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments must be by ordinance, and become an attachment to the original budget.

Council Priorities, Goals and Objectives

Priorities *appear to be more of a Vision by City Council* for the City Administrator to target during the 2021 Fiscal Year. The City Administrator will establish goals and objectives to focus on these priorities during this budget cycle. In addition to creating the goals and objectives during this budget year, the City Administrator will create a continuous improvement process to constantly review priorities, set goals and create objectives prior to the adoption of the annual budget, as directed by City Council at a Special Meeting held on August 3, 2020. During this meeting, the following priorities were established in no particular order.

- 1) *Promote economic sustainability*
- 2) *Maintain reliable, durable and up-to-date infrastructure*
- 3) *Continue community relations*
- 4) *Established well planned growth and development policy*
- 5) *Invest into personnel management, development of employees, appointed, and elected official*
- 6) *Modernization of internal processes to better meet our customers' needs*
- 7) *Create a community that focuses on public health, safety, and quality of life of all its members*

In addition to the priorities stated above, in 2016, the City Council approved the City's first Comprehensive Plan which identified the following organization-wide, strategic goals. These goals and objectives will be reviewed during this fiscal year as the city embarks on its first revision of the Comprehensive Plan. This review will refocus the city post Harvey and should set vision and priorities for the next 5 to seven years, setting the community up for the next decade.

Land Use

Goal: Achieve a balanced and desirable pattern of land uses within the City.

- **Objective:** Provide a range of different land use types in suitable locations, densities, and arrangements consistent with local values and sound land use planning principles and practices.

Goal: Preserve the integrity of existing neighborhoods to ensure quality residential areas.

- **Objective:** Protect existing and future residential development from encroaching or adjacent incompatible land uses.

Council Priorities, Goals and Objectives

Housing

Goal: Provide a diverse housing stock within the City, provide a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

- **Objective:** Encourage construction of a variety of housing opportunities to meet the 2030 long range growth projections found in the Chapter 1 and the needs of Dickinson's changing demographics.
- **Objective:** Ensure quality housing is built within the City
- **Objective:** Create new housing opportunities that compliment and support existing residential development.
- **Objective:** Encourage the development of higher-end neighborhoods and higher-end level housing options.
- **Objective:** Promote the increase of owner-occupied housing units from its current level of 70% to 75%.
- **Objective:** Encourage developers to build mixed-use developments.
- **Objective:** Allow for subdivisions with a mixture of different lot sizes and amenities.
- **Objective:** Actively encourage and support preservation of neighborhood and community character

Community Facilities and Services

Goal: Provide and maintain City facilities and services that will adequately serve current and future generations.

- **Objective:** Expand the Dickinson Police Station to address current and future space requirements.
- **Objective:** Create a Building Maintenance Plan for all City facilities.
- **Objective:** In partnership with Dickinson Volunteer Fire Department, continue to provide appropriate and adequate fire protection and rescue services to all residents of Dickinson.
- **Objective:** Provide adequate parks and recreational facilities and open space to improve quality of life for residents and contribute to storm water mitigation.
- **Objective:** Ensure appropriate and adequate water and wastewater facilities are provided to all residents of Dickinson in an efficient and effective manner.
- **Objective:** Provide and maintain exceptional City services.

Council Priorities, Goals and Objectives

Transportation

Goal: Improve citywide mobility to accommodate present and future transportation needs.

- **Objective:** Ensure adequate connectivity and access throughout the City.
- **Objective:** Reduce traffic congestion, improve safety of traveling public, and increase level of service in main traffic corridors.

Goal: Increase opportunities for multi-modal connectivity throughout the City and region.

- **Objective:** Promote citywide pedestrian mobility and livability.
- **Objective:** Enhance regional mobility and connectivity options through public transportation.

Economic Development

Goal: Encourage appropriate commercial and retail development in the City to expand the commercial tax base, increase sales tax revenues, and create jobs in a manner that supports the community character and quality of life, promotes a vigorous, diversified and regionally competitive economy and provides maximum tax relief for homeowners while still responding to demands for quality services.

- **Objective:** Guide location of commercial areas through land use planning.
- **Objective:** Attract desirable businesses to locate within appropriate commercial areas to complement the City's image and quality lifestyle and increase a sense of community.
- **Objective:** Support and promote existing businesses.
- **Objective:** Develop and improve community resources that contribute to a favorable business environment and encourage high-quality commercial development.
- **Objective:** Reduce the tax burden of residential property owners.
- **Objective:** Create an aggressive marketing program to encourage the attraction of targeted commercial and retail developments.

Goal: Promote and increase tourism.

- **Objective:** Market and promote activities that attract outside visitors to Dickinson in support of retail, service and hotel businesses.

Budget Fund Structure

Major Governmental Funds

General (01)
Debt Service (02)
Street Maintenance (08)

Minor Governmental Funds

Miscellaneous Grants (03)
Disaster (04)
Seized Funds(11)
VOCA (16)
Library Trust (17)
Public Improvement Districts (25)
Court Special Funds (31)
HOT (35)

City of Dickinson

Fiduciary Funds

Economic Development Corporation (40)
Dickinson Management District #1 (41)
Bayou Animal Service Corporation (42)

Internal Funds

Vehicle Replacement (21)
Building Maintenance (30)

**CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
GENERAL FUND SUMMARY**

	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE	\$4,185,481	\$5,188,894	\$5,188,894	\$6,004,477.00	
REVENUES					
SALES TAX	7,104,938	6,900,000	7,936,184	7,300,000	400,000
AD VALOREM (PROPERTY) TAX	3,584,802	3,974,300	3,829,945	4,252,000	277,700
OTHER TAXES	61,545	60,000	38,025	40,000	(20,000)
FRANCHISE FEES	848,714	1,036,000	912,795	983,000	(53,000)
LICENSES & PERMITS	647,460	392,600	592,625	570,350	177,750
COURT FINES & FEES	597,685	610,900	442,100	433,000	(177,900)
CHARGES FOR SERVICE	545,817	446,000	310,530	350,000	(96,000)
MISCELLANEOUS INCOME	398,706	73,500	164,045	124,550	51,050
INTERGOVERNMENTAL PROCEEDS	543,223	554,700	486,115	3,656,300	3,101,600
TRANSFERS & OTHER SERVICES	(1,454,861)	31,610	15,805	417,500	385,890
TOTAL REVENUES	\$ 12,878,029	\$ 14,079,610	\$ 14,728,169	\$ 18,126,700	
TOTAL FUNDS AVAILABLE FOR APPROPRIATION					
	\$17,063,510	\$19,268,504	\$19,917,063	\$24,131,177	
EXPENDITURES					
ADMINISTRATION	600,921	627,550	474,700	652,650	25,100
FINANCE	297,116	343,350	296,600	321,250	(22,100)
COMMUNITY SERVICES	2,781,082	1,794,300	1,374,906	5,285,900	3,491,600
MUNICIPAL COURT	337,756	348,600	308,400	338,300	(10,300)
POLICE DEPARTMENT	4,232,846	4,595,130	4,041,535	4,290,930	(304,200)
FIRE MARSHAL	180,574	168,820	89,300	153,970	(14,850)
EMERGENCY MANAGEMENT	162,330	119,200	47,595	83,400	(35,800)
INFORMATION TECHNOLOGY	380,965	460,100	406,600	394,300	(65,800)
LIBRARY	345,438	419,550	350,035	397,650	(21,900)
EMS	1,019,743	1,401,700	921,015	1,262,500	(139,200)
ECONOMIC DEVELOPMENT (380 Agreements)	3,836,462	3,901,500	4,700,000	4,500,000	598,500
CITY-WIDE SERVICES	878,033	939,120	901,900	905,400	(33,720)
GENERAL FUND TRANSFERS	15,160	31,610	15,805	417,500	385,890
TOTAL EXPENDITURES INCLUDING CAPITAL MINUS TRANSFERS	\$15,053,267	\$15,118,920	\$13,912,586	\$18,586,250	
REVENUE - EXPENDITURES	(\$2,175,238)	(\$1,039,310)	\$815,583	\$ (459,550)	
ENDING FUND BALANCE	\$2,010,243	\$4,149,584	\$6,004,477	\$5,544,927	
25% AS REQUIRED BY FINANCIAL POLICY	\$502,561	\$1,037,396	\$1,501,119	\$1,386,232	
AVAILABLE FUNDS FOR APPROPRIATION	\$1,507,682	\$3,112,188	\$4,503,358	\$4,158,695	

*** ALL CAPITAL EXPENSES WILL BE BROUGHT BACK TO COUNCIL PRIOR TO IMPLEMENTATION

**CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
GENERAL FUND REVENUES**

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
SALES TAX						
7001	Sales Tax Revenue	\$ 7,104,937.57	\$ 6,900,000.00	\$ 7,936,184.00	\$ 7,300,000.00	\$ 400,000.00
SUBTOTAL SALES TAX		\$ 7,104,937.57	\$ 6,900,000.00	\$ 7,936,184.00	\$ 7,300,000.00	
AD VALOREM (PROPERTY) TAXES						
7101	Current Property Tax	\$ 3,467,775.75	\$ 3,878,000.00	\$ 3,722,260.00	\$ 4,145,000.00	\$ 267,000.00
7102	Delinquent Property Tax	\$ 80,549.51	\$ 60,300.00	\$ 71,545.00	\$ 70,000.00	\$ 9,700.00
7103	Penalty & Interest on Del. Tax	\$ 36,476.79	\$ 36,000.00	\$ 36,140.00	\$ 37,000.00	\$ 1,000.00
TOTAL AD VALOREM TAXES		\$ 3,584,802.05	\$ 3,974,300.00	\$ 3,829,945.00	\$ 4,252,000.00	
OTHER TAXES						
7204	Mixed Drink Tax	\$ 61,544.65	\$ 60,000.00	\$ 38,025.00	\$ 40,000.00	\$ (20,000.00)
TOTAL OTHER TAXES		\$ 61,544.65	\$ 60,000.00	\$ 38,025.00	\$ 40,000.00	
FRANCHISE FEES						
7206	Centerpoint Energy Franchise	\$ 8,878.08	\$ 12,000.00	\$ 14,175.00	\$ 12,000.00	\$ -
7207	Verizon	\$ 28,655.33	\$ 28,000.00	\$ 19,220.00	\$ 20,000.00	\$ (8,000.00)
7208	Centerpoint Gas Franchise	\$ 64,214.25	\$ 80,000.00	\$ 49,400.00	\$ 65,000.00	\$ (15,000.00)
7209	Comcast Cable	\$ 349,215.54	\$ 240,000.00	\$ 200,000.00	\$ 240,000.00	\$ -
7210	Texas-New Mexico Power Franchise	\$ 549,141.22	\$ 580,000.00	\$ 550,000.00	\$ 550,000.00	\$ (30,000.00)
7503	- GARBAGE SVCS	\$ 78,511.60	\$ 96,000.00	\$ 80,000.00	\$ 96,000.00	\$ -
TOTAL FRANCHISE FEES		\$ 1,078,616.02	\$ 1,036,000.00	\$ 912,795.00	\$ 983,000.00	
LICENSES & PERMITS						
7301	Alcohol & Beverage License	\$ 4,355.00	\$ 3,400.00	\$ 5,165.00	\$ 5,500.00	\$ 2,100.00
7302	Pawn Shop License	\$ 100.00	\$ 100.00	\$ -	\$ 100.00	\$ -
7303	Mobile Home Park License	\$ 1,060.00	\$ 1,000.00	\$ 950.00	\$ 1,000.00	\$ -
7305	Electrical Contractor Registration	\$ 34,490.50	\$ 21,300.00	\$ 48,020.00	\$ 40,000.00	\$ 18,700.00
7306	Building Permits	\$ 344,734.25	\$ 190,000.00	\$ 350,000.00	\$ 320,000.00	\$ 130,000.00
7307	Mechanical Permits	\$ 29,254.00	\$ 21,300.00	\$ 28,000.00	\$ 25,000.00	\$ 3,700.00
7308	Re-Inspection Fees	\$ 2,870.00	\$ 1,500.00	\$ 2,050.00	\$ 2,000.00	\$ 500.00
7309	Plumbing Permits	\$ 42,166.50	\$ 30,000.00	\$ 55,000.00	\$ 50,000.00	\$ 20,000.00
7310	Mobile Home License	\$ 4,425.00	\$ 2,400.00	\$ 810.00	\$ 2,400.00	\$ -
7311	Demolition Permits	\$ 1,500.00	\$ 1,000.00	\$ 5,900.00	\$ 6,000.00	\$ 5,000.00
7312	Fire Protection Permits	\$ 3,068.00	\$ 7,300.00	\$ 2,900.00	\$ 3,000.00	\$ (4,300.00)
7313	Peddler/ Vendor Permits	\$ 840.00	\$ 1,200.00	\$ 180.00	\$ 250.00	\$ (950.00)
7315	Drainage-Culvert Appl Fee	\$ 63,729.48	\$ 18,800.00	\$ 11,500.00	\$ 12,000.00	\$ (6,800.00)
7316	Wrecker Permits	\$ 900.00	\$ 600.00	\$ -	\$ 600.00	\$ -
7317	Pipeline Registration Permit	\$ 2,000.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
7318	Electrical Contractor Registration	\$ 475.00	\$ 4,500.00	\$ 350.00	\$ 500.00	\$ (4,000.00)
7320	Mechanical Contractor Registration	\$ 3,300.00	\$ 2,500.00	\$ 1,575.00	\$ 1,500.00	\$ (1,000.00)
7321	Alarm License & Fees	\$ 4,995.00	\$ 8,800.00	\$ 4,000.00	\$ 5,000.00	\$ (3,800.00)
7322	Floodplain Dev. Permit	\$ -	\$ 100.00	\$ 300.00	\$ 500.00	\$ 400.00
7323	Storm Water Permits & Inspections	\$ 10,275.00	\$ 4,000.00	\$ 8,500.00	\$ 8,000.00	\$ 4,000.00
7325	Coin Operated Machine Permits	\$ 2,250.00	\$ 900.00	\$ 2,385.00	\$ 25,000.00	\$ 24,100.00
7326	Professional Services- Reimb. Fees	\$ 1,250.00	\$ -	\$ -	\$ -	\$ -
7327	Ambulance Service Permits	\$ 1,450.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -
7331	General Contractor License	\$ 11,875.00	\$ 8,500.00	\$ 12,950.00	\$ 12,000.00	\$ 3,500.00
7340	Tree Removal Fee	\$ 21,200.00	\$ 10,900.00	\$ 2,350.00	\$ 2,500.00	\$ (8,400.00)
7341	Plat Filing/ Planning Devl Fees	\$ 20,543.50	\$ 13,000.00	\$ 11,000.00	\$ 9,000.00	\$ (4,000.00)
7342	Other Business Permits	\$ 4,287.45	\$ 10,000.00	\$ 4,500.00	\$ 5,000.00	\$ (5,000.00)
7343	Zoning Sign Fees	\$ 575.00	\$ 500.00	\$ 740.00	\$ 500.00	\$ -
7346	Code Compliance Fees	\$ 22,197.60	\$ 27,500.00	\$ 32,000.00	\$ 30,000.00	\$ 2,500.00
TOTAL LICENSES & PERMITS		\$ 640,166.28	\$ 392,600.00	\$ 592,625.00	\$ 570,350.00	

CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
GENERAL FUND REVENUES

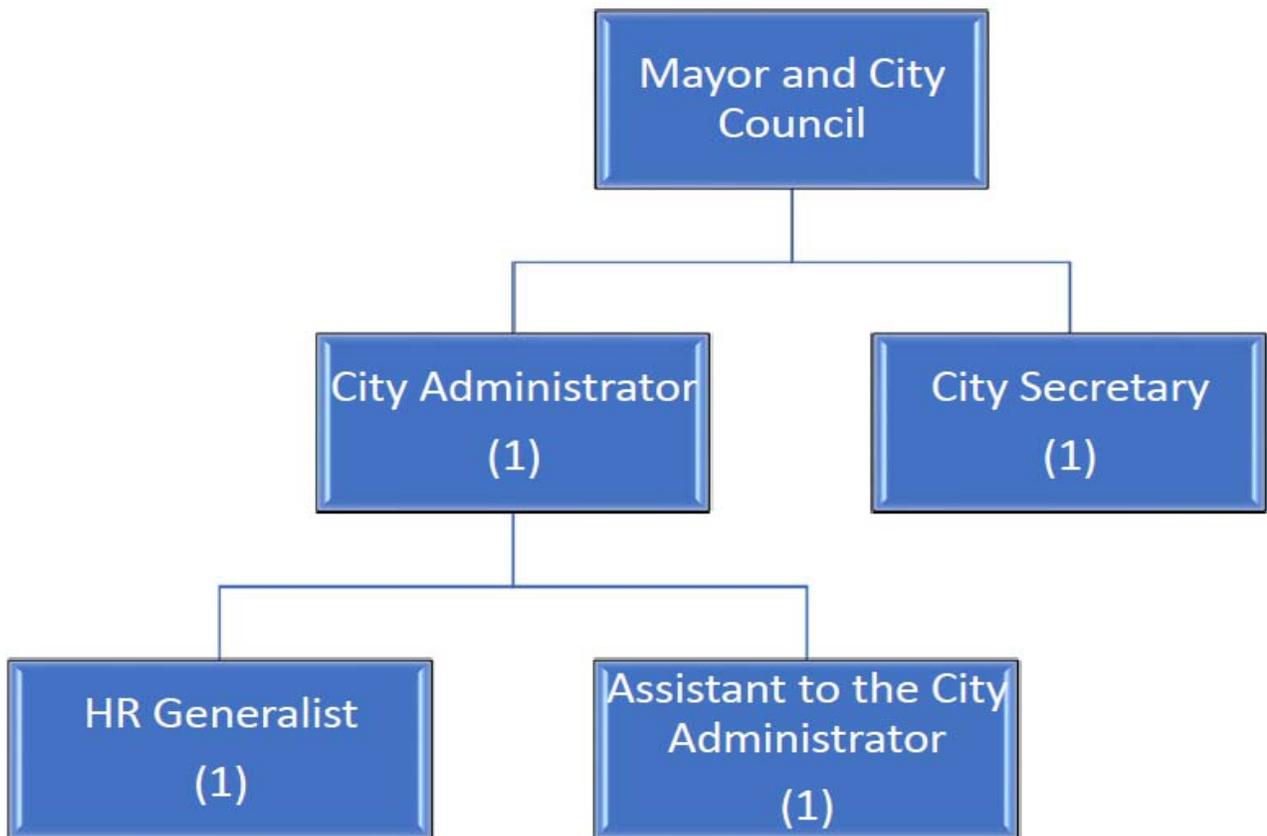
ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
COURT FINES & FEES						
7401	Court Fee	\$ 526,049.60	\$ 544,300.00	\$ 385,000.00	\$ 375,000.00	\$ (169,300.00)
7402	Warrant Fee	\$ 54,162.57	\$ 55,100.00	\$ 39,500.00	\$ 40,000.00	\$ (15,100.00)
7403	Court Tax Fees	\$ 14,566.77	\$ 11,500.00	\$ 11,300.00	\$ 11,500.00	\$ -
7407	Bond Forfeiture Fees	\$ 2,906.24	\$ -	\$ 6,300.00	\$ 6,500.00	\$ 6,500.00
TOTAL COURT FINES & FEES		\$ 597,685.18	\$ 610,900.00	\$ 442,100.00	\$ 433,000.00	
CHARGES FOR SERVICE						
7629	Ambulance Service Charges	\$ 363,898.04	\$ 446,000.00	\$ 310,530.00	\$ 350,000.00	\$ (96,000.00)
TOTAL CHARGES FOR SERVICE		\$ 363,898.04	\$ 446,000.00	\$ 310,530.00	\$ 350,000.00	
MISCELLANEOUS INCOME						
7601	Accident Report Fees	\$ 1,896.00	\$ 1,500.00	\$ 2,000.00	\$ 1,500.00	\$ -
7603	Miscellaneous Income	\$ 6,299.36	\$ 10,000.00	\$ 16,610.00	\$ 17,000.00	\$ 7,000.00
7605	C/D Demolition Reimbursement	\$ -	\$ -	\$ 6,900.00	\$ 7,000.00	\$ 7,000.00
7607	Inmate Phone Commissions	\$ 313.49	\$ 400.00	\$ 60.00	\$ 400.00	\$ -
7609	Law Enforcement	\$ 4,762.80	\$ -	\$ 13,800.00	\$ 15,000.00	\$ 15,000.00
7610	CC Convenience Fee	\$ 10,925.84	\$ 16,000.00	\$ 6,800.00	\$ 7,000.00	\$ (9,000.00)
7611	Library Fines & Fees	\$ 9,632.39	\$ 14,200.00	\$ 6,800.00	\$ 7,000.00	\$ (7,200.00)
7614	Fingerprinting Fee	\$ 1,660.00	\$ 600.00	\$ 515.00	\$ 600.00	\$ -
7617	Auction Proceeds	\$ -	\$ -	\$ 64,660.00	\$ 25,000.00	\$ 25,000.00
7618	Insurance Claims	\$ 63,867.11	\$ -	\$ 27,750.00	\$ 25,000.00	\$ 25,000.00
7621	Interest Income	\$ 93,988.54	\$ 30,000.00	\$ 17,000.00	\$ 18,000.00	\$ (12,000.00)
7628	WCID #1 Fuel Equipment	\$ 957.58	\$ 800.00	\$ 800.00	\$ 800.00	\$ -
7630	EMS Private Donations	\$ -	\$ -	\$ -	\$ -	\$ -
7717	Library Donations	\$ -	\$ -	\$ 350.00	\$ 250.00	\$ 250.00
TOTAL MISCELLANEOUS INCOME		\$ 194,303.11	\$ 73,500.00	\$ 164,045.00	\$ 124,550.00	
INTERGOVERNMENTAL INCOME						
7631	Emergency Service County Fee	\$ 148,500.00	\$ 162,000.00	\$ 150,500.00	\$ 162,000.00	\$ -
7633	Texas HHSC Reimb.	\$ 45,572.80	\$ 142,400.00	\$ 5,975.00	\$ 6,000.00	\$ (136,400.00)
7700	Bulletproof Vests Grant	\$ -	\$ 8,700.00	\$ -	\$ 8,700.00	\$ -
7702	Federal E.M.P.G Grant	\$ 28,225.94	\$ 30,000.00	\$ 8,000.00	\$ 8,000.00	\$ (22,000.00)
7711	Clearlake Shores F.I. Contract	\$ 16,760.00	\$ 12,000.00	\$ 5,440.00	\$ 6,000.00	\$ (6,000.00)
7718	TRANSFER FROM PID#1	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -
7725	Admin-Ambulance DHS Football	\$ 2,250.00	\$ 2,300.00	\$ -	\$ 2,300.00	\$ -
7726	Transfer from DEDC	\$ 32,333.00	\$ 32,300.00	\$ 16,200.00	\$ 32,300.00	\$ -
7728	Transfer in from DMD No. 1	\$ 611,793.22	\$ 150,000.00	\$ 150,000.00	\$ 100,000.00	\$ (50,000.00)
7731	TSFR FM SEIZED FUNDS-TRAINING	\$ 25.00	\$ -	\$ -	\$ -	\$ -
7742	Transfer in from BAS	\$ -	\$ -	\$ -	\$ -	\$ -
7754	Misc. Library Grant	\$ -	\$ -	\$ -	\$ -	\$ -
7938	Grant Proceeds	\$ 1,206,321.86	\$ -	\$ -	\$ 3,316,000.00	\$ 3,316,000.00
7756	Interlocal Contributions	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -
TOTAL INTERGOVERNMENTAL INCOME		\$ 2,106,781.82	\$ 554,700.00	\$ 486,115.00	\$ 3,656,300.00	
TRANSFERS & OTHER FINANCING SOURCES						
8548	REFND SALES TAX TO COMPTROLLER	\$ (1,454,860.53)	\$ -	\$ -	\$ -	\$ -
01-8916-89-00	TRSF TO VOCA GRANT FUND TO STREET FUND (08) TO BAS FUND (42)	\$ -	\$ 31,610.00	\$ 15,805.00	\$ 17,500.00 \$ 250,000.00 \$ 150,000.00	\$ - \$ - \$ -
TOTAL TRANSFERS & OTHER FINANCING SOURCES		\$ (1,454,860.53)	\$ 31,610.00	\$ 15,805.00	\$ 417,500.00	
TOTAL GENERAL FUND REVENUES		\$ 14,277,874.19	\$ 14,079,610.00	\$ 14,728,169.00	\$ 18,126,700.00	

ADMINISTRATION: DEPARTMENT 01

FY 2021 ORIGINAL BUDGET

DEPARTMENT MISSION & OVERVIEW

The Administration Department is composed of the City Administrator, City Secretary, Assistant to the City Administrator and the HR Generalist. The department is responsible for the implementation of City Council policies, managing the City's daily operations, records management, elections, transportation, economic development, intergovernmental relations, and overseeing department heads in the administration and implementation of policies, programs, and ordinances. The department is also responsible for making recommendations to Council regarding programs and policies and developing methods to ensure the effective and efficient operation of City services. The City Administrator also serves as Executive Director of Dickinson Management District No. 1 and provides services to the Fair Housing Work Group, Dickinson Education Finance Corporation and Bayou Animal Services Corporation.



FTE = 4

ADMINISTRATION: DEPARTMENT 01

GENERAL FUND EXPENDITURES

FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	FY 2021 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	FTE Base Salary	\$ 277,360.34	\$ 328,800.00	\$ 309,600.00	\$ 325,000.00	(3,800)
8102	Overtime	\$ 2,586.81	\$ -	\$ 600.00	\$ 500.00	500
8105	Vehicle Allowance	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 6,000.00	-
8109	Housing Allowance	\$ 14,604.60	\$ -	\$ -	\$ -	-
8110	Cell Phone Allowance	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	-
8113	Certification/Edu. Pay	\$ 4,409.30	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	1,000
8114	Longevity Pay	\$ 755.00	\$ 600.00	\$ 690.00	\$ 750.00	150
8150	FICA Tax	\$ -	\$ -	\$ -	\$ -	-
8151	Payroll Tax	\$ 4,204.91	\$ 5,000.00	\$ 4,660.00	\$ 5,000.00	-
8152	Unemployment Tax	\$ 36.00	\$ 350.00	\$ 585.00	\$ 600.00	250
8153	Retirement (TMRS)	\$ 28,075.26	\$ 29,400.00	\$ 31,120.00	\$ 31,500.00	2,100
8155	Employee Group Insurance	\$ 34,285.89	\$ 44,000.00	\$ 43,500.00	\$ 44,000.00	-
8156	Worker's Comp. Insurance	\$ 421.00	\$ 1,500.00	\$ 460.00	\$ 750.00	(750)
TOTAL SALARY & BENEFITS		\$ 372,739.11	\$ 421,150.00	\$ 400,215.00	\$ 420,600.00	
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8203	Building & Kitchen Supplies	\$ 4,578.11	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -
8209	Miscellaneous	\$ -	\$ -	\$ 16.00	\$ -	\$ -
8210	Office Supplies & Postage	\$ 5,916.19	\$ 6,800.00	\$ 3,000.00	\$ 3,500.00	\$ (3,300.00)
8213	Uniforms & Apparel	\$ 48.00	\$ 300.00	\$ -	\$ 250.00	\$ (50.00)
TOTAL SUPPLIES		\$ 10,542.30	\$ 10,600.00	\$ 6,516.00	\$ 7,250.00	
<u>MAINTENANCE</u>						
8301	Building & Property Maintenance	\$ 19,104.84	\$ 24,000.00	\$ 20,000.00	\$ 22,000.00	\$ (2,000.00)
8399	Machine & Equipment			\$ 650.00		\$ -
TOTAL MAINTENANCE		\$ 19,104.84	\$ 24,000.00	\$ 20,650.00	\$ 22,000.00	
<u>OPERATIONAL EXPENSES</u>						
8401	Advertising & Legal Notices	\$ 14,082.68	\$ 12,300.00	\$ 16,500.00	\$ 20,000.00	\$ 7,700.00
8402	Travel & Training - Staff	\$ 9,512.17	\$ 9,500.00	\$ 1,920.00	\$ 6,000.00	\$ (3,500.00)
8403	Dues/Subscriptions/Books	\$ 12,553.05	\$ 11,400.00	\$ 9,400.00	\$ 10,000.00	\$ (1,400.00)
8404	Election	\$ 23,797.95	\$ 4,400.00	\$ 100.00	\$ 4,400.00	\$ -
8407	Communications - Phones	\$ 6,738.59	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 500.00
8417	Utilities - Gas, Electric & Water	\$ 37,362.01	\$ 58,900.00	\$ 44,000.00	\$ 44,000.00	\$ (14,900.00)
8422	Employee Physical & Drug Testing	\$ 7,046.44	\$ 6,200.00	\$ 4,500.00	\$ 4,500.00	\$ (1,700.00)
8429	Conference & Travel - Mayor	\$ 4,007.63	\$ 3,000.00	\$ 560.00	\$ 3,000.00	\$ -
8431	Conference & Travel - Council	\$ 2,562.00	\$ 2,800.00	\$ 1,300.00	\$ 2,800.00	\$ -
8441	Local Meeting - Mayor & Council	\$ 1,555.08	\$ 3,200.00	\$ 1,070.00	\$ 3,200.00	\$ -
8443	City Special Events	\$ 8,099.57	\$ 6,700.00	\$ 3,720.00	\$ 5,000.00	\$ (1,700.00)
8445	Special Projects - City Administrator	\$ 6,740.30	\$ 10,000.00	\$ 13,750.00	\$ 15,000.00	\$ 5,000.00
TOTAL OPERATIONAL EXPENSES		\$134,057	\$133,400	\$102,320	\$123,400	

ADMINISTRATION: DEPARTMENT 01

GENERAL FUND EXPENDITURES

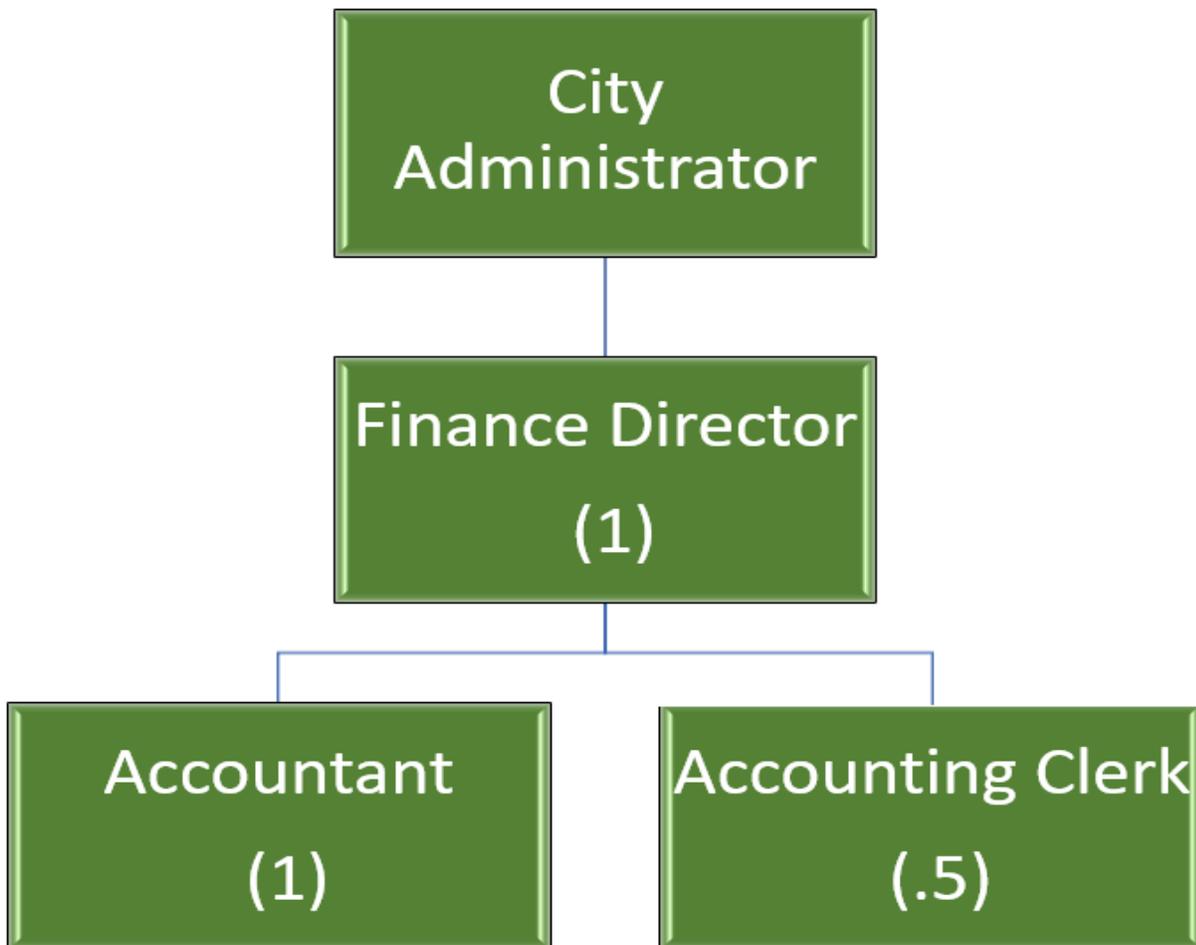
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	FY 2021 BUDGET	INCREASE/ (DECREASE)
<u>CONTRACT SERVICES</u>						
8512	Janitorial Contract	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
8527	Contract Services	\$ 60,870.00	\$ 36,000.00	\$ 21,000.00	\$ 32,000.00	\$ (4,000.00)
	Records Project				\$ 25,000.00	
TOTAL CONTRACT SERVICES		\$ 60,870.00	\$ 36,000.00	\$ 26,000.00	\$ 62,000.00	
<u>CAPITAL</u>						
01-8602-01-86	Computer Eqpt. & Software	\$ 1,126.43	\$ -	\$ -	\$ -	\$ -
01-8615-01-86	Code/Ordinances - Codification	\$ 2,480.91	\$ 2,400.00	\$ 1,920.00	\$ 2,400.00	\$ -
01-8817-01-00	Railroad Depot Expenditures	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
TOTAL CAPITAL		\$ 3,607.34	\$ 2,400.00	\$ 16,920.00	\$ 17,400.00	
TOTAL OTHER EXPENDITURES		\$ 228,182	\$ 206,400	\$ 172,406	\$ 232,050	\$ -
TOTAL DEPARTMENT EXPENDITURES		\$ 600,921.06	\$ 627,550.00	\$ 572,621.00	\$ 652,650.00	-

**FINANCE: DEPARTMENT 02
FY 2021 ORIGINAL BUDGET**

DEPARTENT MISSION & OVERVIEW

The Finance Department is composed of a Chief Financial Officer, an Accountant, and a part-time Administrative Services Coordinator. The department is for monitoring the City's finances, providing timely financial information and the City's accounting services, processing payments, providing grants management and enforcing the City's financial and purchasing policies. In addition, the department also monitors the City's debts and investments, manages the City's annual budgeting process, and performs financial forecasts and analysis for the City. The department also provides support services to the Dickinson Economic Development Corporation, Dickinson Education Finance Corporation, Bayou Animal Services Corporation, and Dickinson Management District No. 1.



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**FINANCE: DEPARTMENT 02
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET**

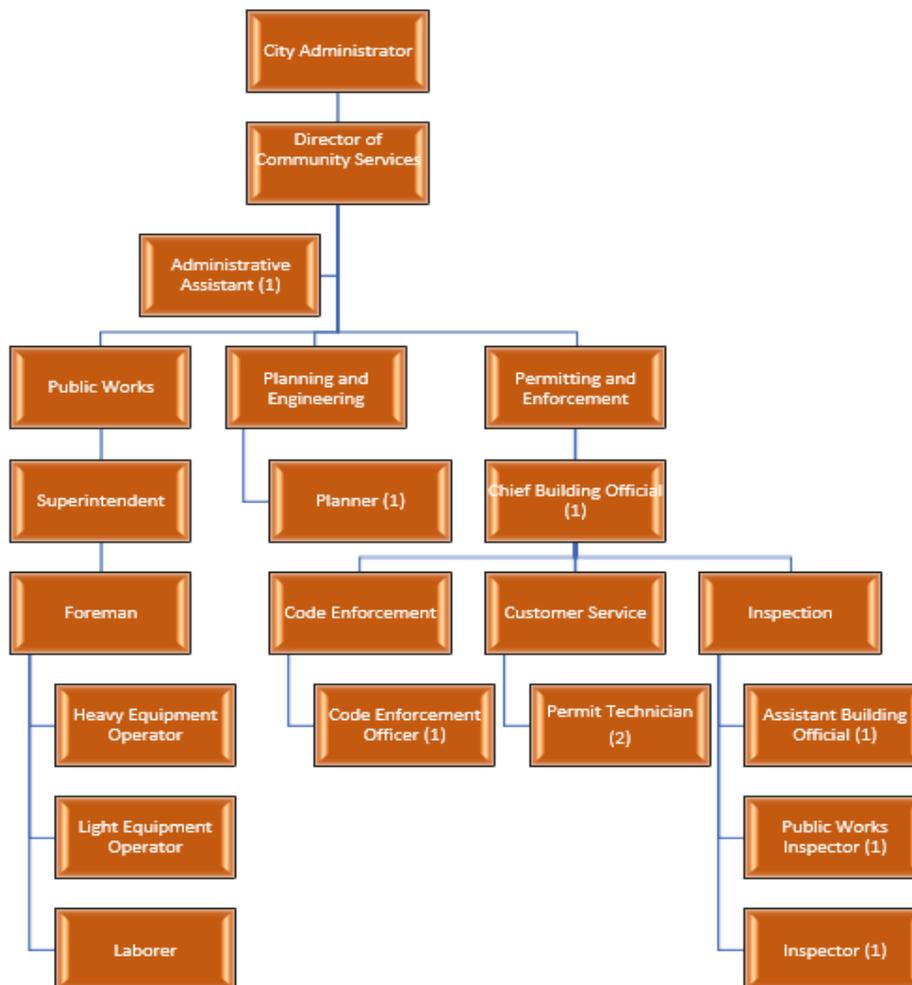
ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	\$ 132,478.03	\$ 208,000.00	\$ 172,450.00	\$ 208,000.00	\$ -
8102	Overtime Pay	\$ -	\$ -	\$ 100.00	\$ 500.00	\$ 500.00
8104	PTE Base Salary	\$ 21,825.89	\$ 45,500.00	\$ 21,450.00	\$ 25,000.00	\$ (20,500.00)
8110	Cell Phone Allowance	\$ 450.00	\$ 900.00	\$ -	\$ 900.00	\$ -
8113	Certification/Education Pay	\$ 2,348.22	\$ 4,500.00	\$ 3,260.00	\$ 3,500.00	\$ (1,000.00)
8114	Longevity Pay	\$ 470.00	\$ 200.00	\$ 100.00	\$ 200.00	\$ -
8150	FICA Tax	\$ 1,323.35	\$ 2,800.00	\$ 1,330.00	\$ 2,800.00	\$ -
8151	Payroll Tax	\$ 2,179.76	\$ 3,700.00	\$ 2,675.00	\$ 3,700.00	\$ -
8152	Unemployment Tax	\$ 160.70	\$ 850.00	\$ 650.00	\$ 850.00	\$ -
8153	Retirement (TMRS)	\$ 13,022.08	\$ 18,600.00	\$ 17,050.00	\$ 17,500.00	\$ (1,100.00)
8155	Employee Group Insurance	\$ 21,102.50	\$ 33,000.00	\$ 28,700.00	\$ 33,000.00	\$ -
8156	Worker's Compensation Insurance	\$ 351.00	\$ 900.00	\$ 360.00	\$ 900.00	\$ -
8209	Miscellaneous	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -
TOTAL SALARY & BENEFITS		\$ 195,711.53	\$ 318,950.00	\$ 252,125.00	\$ 296,850.00	
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8210	Office Supplies & Postage	\$ 4,854.93	\$ 4,800.00	\$ 2,650.00	\$ 4,800.00	\$ -
TOTAL SUPPLIES		\$ 4,854.93	\$ 4,800.00	\$ 2,650.00	\$ 4,800.00	\$ -
<u>OPERATIONAL EXPENSES</u>						
8402	Travel & Training - Staff	\$ 11,489.29	\$ 6,600.00	\$ 2,225.00	\$ 6,600.00	\$ -
8403	Dues/Subscriptions/Books	\$ 2,850.61	\$ 3,000.00	\$ 2,600.00	\$ 3,000.00	\$ -
8409	Shortage/ Overage	\$ 606.84	\$ -	\$ -	\$ -	\$ -
8442	Bank Charges	\$ 37.77	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATIONAL EXPENSES		\$ 14,984.51	\$ 9,600.00	\$ 4,825.00	\$ 9,600.00	\$ -
<u>CONTRACT SERVICES</u>						
8527	Contract Services	\$ 81,564.91	\$ 10,000.00	\$ 37,000.00	\$ 10,000.00	\$ -
TOTAL CONTRACT SERVICES		\$ 81,564.91	\$ 10,000.00	\$ 37,000.00	\$ 10,000.00	\$ -
<u>CAPITAL</u>						
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER EXPENDITURES		\$ 101,404.35	\$ 24,400.00	\$ 44,475.00	\$ 24,400.00	\$ -
TOTAL DEPARTMENT EXPENDITURES		\$ 297,115.88	\$ 343,350.00	\$ 296,600.00	\$ 321,250.00	

COMMUNITY SERVICES: DEPARTMENT 03 FY 2021 ORIGINAL BUDGET

DEPARTMENT MISSION & OVERVIEW

The Community Services Department is composed of the Community Services Directorate which includes the Community Services Director, Administrative Assistant, Planning and Engineering Directorate, Permitting and Enforcement Directorate which includes a Building Official, Code Enforcement Officer, Permit Technicians, and Inspector. The department is responsible for the development services of the city including issuing commercial and residential permits and licenses, reviewing site plans, conducting inspections, enforcing the city's zoning requirements and codes, enforcing the signage and nuisance abatement ordinances of the city, and land planning. The Staff also provides support services for the Planning and Zoning Commission, the Building Standards Commission, and the Board of Adjustments.

The mission of Community Development is to ensure safe, high-quality development and construction through a streamlined permit and inspection process while preserving the integrity of residential and commercial developments through consistent and proactive code enforcement procedures.



FTE = 9

COMMUNITY SERVICES: DEPARTMENT 03
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
SALARY & BENEFITS						
8101	Salary & Wages	\$ 301,970.77	\$ 390,000.00	\$ 287,650.00	\$ 390,000.00	\$ -
8102	Overtime Pay	\$ 824.79	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 1,500.00
8110	Cell Phone Allowance	\$ 1,740.00	\$ 2,200.00	\$ 1,065.00	\$ 2,200.00	\$ -
8113	Certification/Education Pay	\$ 5,355.90	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -
8114	Longevity Pay	\$ 1,760.00	\$ 1,800.00	\$ 2,450.00	\$ 2,500.00	\$ 700.00
8150	FICA Tax	\$ -	\$ 100.00	\$ -	\$ 1,500.00	\$ 1,400.00
8151	Payroll Tax	\$ 4,475.04	\$ 5,700.00	\$ 4,290.00	\$ 5,700.00	\$ -
8152	Unemployment Tax	\$ 50.94	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ -
8153	Retirement (TMRS)	\$ 29,838.75	\$ 34,800.00	\$ 28,750.00	\$ 29,000.00	\$ (5,800.00)
8155	Employee Group Insurance	\$ 52,403.52	\$ 76,000.00	\$ 58,620.00	\$ 65,000.00	\$ (11,000.00)
8156	Worker's Compensation Insurance	\$ 3,256.04	\$ 1,800.00	\$ 675.00	\$ 1,000.00	\$ (800.00)
TOTAL SALARY & BENEFITS PERMITTING and ENFORCEMENT		\$ 401,675.75	\$ 519,100.00	\$ 390,500.00	\$ 505,100.00	
8101	Salary & Wages	\$ 326,827.80	\$ 331,000.00	\$ 142,080.00	\$ 331,000.00	\$ -
8102	Overtime Pay	\$ 5,604.82	\$ 2,500.00	\$ 5,000.00	\$ 7,500.00	\$ 5,000.00
8110	Cell Phone Allowance	\$ -	\$ -	\$ -	\$ -	\$ -
8113	Certification/ Edu. Pay	\$ 2,700.55	\$ 1,700.00	\$ 680.00	\$ 1,700.00	\$ -
8114	Longevity Pay	\$ 2,965.00	\$ 3,100.00	\$ 2,190.00	\$ 3,100.00	\$ -
8150	FICA Tax	\$ -	\$ -	\$ -	\$ -	\$ -
8151	Payroll Tax	\$ 4,779.40	\$ 2,000.00	\$ 2,160.00	\$ 2,000.00	\$ -
8152	Unemployment Tax	\$ 188.20	\$ 5,000.00	\$ 425.00	\$ 5,000.00	\$ -
8153	Retirement (TMRS)	\$ 32,375.21	\$ 30,000.00	\$ 14,500.00	\$ 16,000.00	\$ (14,000.00)
8155	Employee Group Insurance	\$ 96,950.28	\$ 44,000.00	\$ 51,300.00	\$ 44,000.00	\$ -
8156	Worker's Comp. Insurance	\$ 16,029.00	\$ 10,000.00	\$ 9,820.00	\$ 10,000.00	\$ -
TOTAL SALARY & BENEFITS PUBLIC WORKS		\$ 488,420.26	\$ 429,300.00	\$ 228,155.00	\$ 420,300.00	
TOTAL SALARY & BENEFITS		\$ 890,096.01	\$ 948,400.00	\$ 618,655.00	\$ 925,400.00	
OTHER EXPENDITURES						
SUPPLIES						
8203	Building & Kitchen Supplies	\$ 1,696.76	\$ -	\$ -	\$ -	\$ -
8204	Fuel	\$ 20,592.07	\$ 20,500.00	\$ 11,800.00	\$ 13,500.00	\$ (7,000.00)
8205	Safety Equipment & Supplies	\$ 8,204.70	\$ 700.00	\$ 3,630.00	\$ 3,500.00	\$ 2,800.00
8210	Office Supplies & Postage	\$ 8,275.43	\$ 5,800.00	\$ 3,400.00	\$ 5,800.00	\$ -
8211	Shop Supplies & Small Tools	\$ 7,480.27	\$ 2,200.00	\$ 3,770.00	\$ 6,000.00	\$ 3,800.00
8212	Enforcement Processing Supplies	\$ 4,534.18	\$ -	\$ 1,850.00	\$ -	\$ -
8213	Uniform & Apparel	\$ -	\$ -	\$ 350.00	\$ -	\$ -
8215	Zoning Enforcement Supplies	\$ 510.24	\$ 1,000.00	\$ 480.00	\$ 1,000.00	\$ -
TOTAL SUPPLIES		\$ 51,293.65	\$ 30,200.00	\$ 25,280.00	\$ 29,800.00	
MAINTENANCE						
8301	Building & Property Maint.	\$ 9,004.46	\$ 1,800.00	\$ 2,000.00	\$ 1,800.00	\$ -
8302	Culvert Maintenance	\$ 44,076.92	\$ 27,300.00	\$ 85,000.00	\$ 50,000.00	\$ 22,700.00
8303	Software Maintenance Contract	\$ 29,048.60	\$ 22,400.00	\$ 25,500.00	\$ 25,500.00	\$ 3,100.00
8307	Vehicle Maintenance	\$ 52,915.76	\$ 8,000.00	\$ 21,250.00	\$ 21,600.00	\$ 13,600.00
8399	Machinery & Eqpm Maintenance	\$ -	\$ -	\$ 125.00	\$ -	\$ -
TOTAL MAINTENANCE		\$ 135,045.74	\$ 59,500.00	\$ 133,875.00	\$ 98,900.00	
OPERATIONAL EXPENSES						
8402	Travel & Training - Staff	\$ 19,146.79	\$ 6,000.00	\$ 4,900.00	\$ 10,200.00	\$ 4,200.00
8403	Dues/Subscriptions/Books	\$ 1,812.50	\$ 1,900.00	\$ 1,460.00	\$ 1,900.00	\$ -
8406	STREET LIGHT	\$ 92,872.99	\$ -	\$ -	\$ -	\$ -
8407	Communications - Pagers & Phones	\$ 2,225.12	\$ 1,500.00	\$ 5,500.00	\$ 6,000.00	\$ 4,500.00
8409	Shortage/Overage	\$ 102.75	\$ -	\$ 1.00	\$ -	\$ -
8417	Utilities	\$ 14,389.03	\$ 8,400.00	\$ 6,000.00	\$ 8,400.00	\$ -
8421	Performance Incentive Prgm.	\$ 224.31	\$ 100.00	\$ -	\$ 100.00	\$ -
8427	Demolition	\$ 30,081.48	\$ 37,100.00	\$ 19,500.00	\$ 50,000.00	\$ 12,900.00
8438	Uniform Service	\$ 5,994.91	\$ 2,200.00	\$ 3,400.00	\$ 3,250.00	\$ 1,050.00
8431	Conf/ Travel-Council/Boards	\$ -	\$ 4,000.00	\$ -	\$ 5,000.00	\$ 1,000.00
TOTAL OPERATIONAL EXPENSES		\$ 166,849.88	\$ 61,200.00	\$ 40,761.00	\$ 84,850.00	

COMMUNITY SERVICES: DEPARTMENT 03
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

CONTRACT SERVICES

8504	Contract Inspection Services	\$ 1,575.00	\$ 3,700.00	\$ 300.00	\$ 5,000.00	\$ 1,300.00
8524	Professional Services - Engineering	\$ 517,887.76	\$ 4,100.00	\$ 114,945.00	\$ 110,000.00	\$ 105,900.00
8527	Contractual Services	\$ 562,647.58	\$ 100,000.00	\$ 48,000.00	\$ 250,000.00	\$ 150,000.00
8539	DEBRIS REMOVAL - TRIBUTARIES	\$ 72,073.30	\$ -	\$ 10,000.00	\$ -	\$ -
8540	Phase II Stormwater Prgm.	\$ 544.73	\$ 5,200.00	\$ 100.00	\$ 5,200.00	\$ -
8544	Litigation Services	\$ 1,564.95	\$ -	\$ -	\$ -	\$ -
8552	Forced Mowing and landscape	\$ 95,676.40	\$ 20,000.00	\$ 30,760.00	\$ 35,000.00	\$ 15,000.00
8553	R O W CLEARING: DRAINAGE IMPR	\$ 23,105.55	\$ -	\$ 1,750.00	\$ -	\$ -
8554	STREET SIGNAGE	\$ 58,694.56	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACT SERVICES		\$ 1,333,769.83	\$ 133,000.00	\$ 205,855.00	\$ 405,200.00	

TOTAL OPERATIONAL EXPENSES

\$ 1,686,959.10 \$ 283,900.00 \$ 405,771.00 \$ 618,750.00

CAPITAL

01-8608-12-86	Drainage Projects	\$ -	\$ 400,000.00	\$ 350,000.00	\$ 3,516,000.00	\$ 3,116,000.00
8613	Machinery, Tools, & Sm. Eqpt.	\$ -	\$ -	\$ 480.00	\$ 750.00	\$ -
01-8660-12-86	Vehicle Acquisition	\$ 204,026.57	\$ -	\$ -	\$ 125,000.00	\$ 125,000.00
01-8662-12-86	Heavy Equip./Veh. Financing	\$ -	\$ 162,000.00	\$ -	\$ 100,000.00	\$ (62,000.00)
TOTAL CAPITAL		\$ 204,026.57	\$ 562,000.00	\$ 350,480.00	\$ 3,741,750.00	

TOTAL DEPARTMENT EXPENDITURES

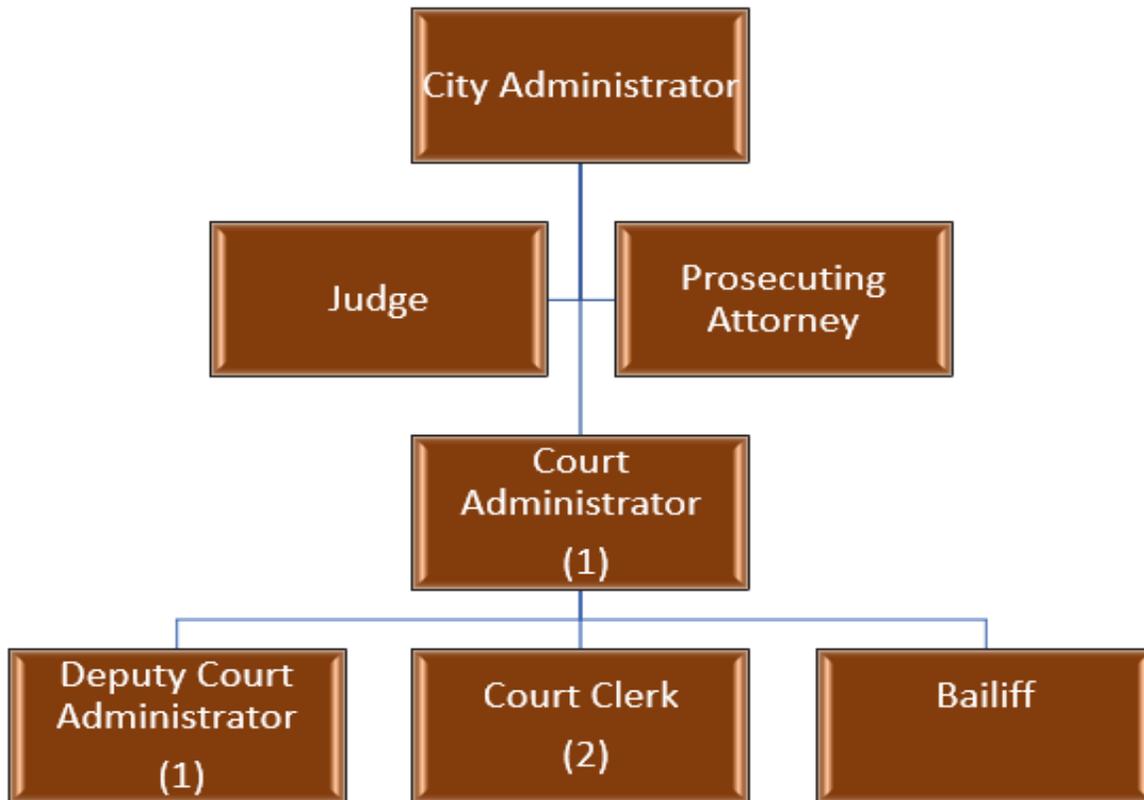
\$ 2,781,081.68 \$ 1,794,300.00 \$ 1,374,906.00 \$ 5,285,900.00

MUNICIPAL COURT: DEPARTMENT 04

FY 2021 ORIGINAL BUDGET

DEPARTMENT MISSION & OVERVIEW

The Municipal Court is composed of 1 Judge, 1 Prosecuting Attorney, 1 Court Administrator, 1 Deputy Court Administrator, 2 Court Clerks and 1 Bailiff. Dickinson Municipal Court's primary function is to process all Class C Criminal charges filed by the Dickinson Police Department, Texas Department of Public Safety, Animal Control, Fire Marshal, and Code Enforcement Officers alleged to have occurred within the territorial limits of the City of Dickinson. The mission of the Municipal Courts to provide efficient, effective, and impartial services in the promotion of justice through facilitation and timely disposition of cases with prompt and courteous service.



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MUNICIPAL COURT: DEPARTMENT 04
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	\$ 193,187.17	\$ 199,000.00	\$ 186,450.00	\$ 199,000.00	\$ -
8102	Overtime Pay	\$ -	\$ -	\$ 150.00	\$ 500.00	\$ 500.00
8110	Cell Phone Allowance	\$ 420.00	\$ 450.00	\$ 350.00	\$ 450.00	\$ -
8113	Certification/Education Pay	\$ 962.85	\$ 1,000.00	\$ 850.00	\$ 1,000.00	\$ -
8114	Longevity Pay	\$ 2,845.00	\$ 2,900.00	\$ 4,000.00	\$ 2,900.00	\$ -
8150	FICA	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -
8151	Payroll Tax	\$ 2,766.84	\$ 3,000.00	\$ 2,640.00	\$ 3,000.00	\$ -
8152	Unemployment Tax	\$ 120.84	\$ 650.00	\$ 625.00	\$ 650.00	\$ -
8153	Retirement (TMRS)	\$ 18,888.40	\$ 18,000.00	\$ 18,500.00	\$ 18,500.00	\$ 500.00
8155	Employee Group Insurance	\$ 37,862.91	\$ 43,500.00	\$ 32,100.00	\$ 35,000.00	\$ (8,500.00)
8156	Worker's Compensation Insurance	\$ 333.00	\$ 1,000.00	\$ 310.00	\$ 1,000.00	\$ -
TOTAL SALARY & BENEFITS		\$ 257,387.01	\$ 269,600.00	\$ 245,975.00	\$ 262,100.00	
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8210	Office Supplies & Postage	\$ 9,244.95	\$ 10,400.00	\$ 3,800.00	\$ 7,500.00	\$ (2,900.00)
TOTAL SUPPLIES		\$ 9,244.95	\$ 10,400.00	\$ 3,800.00	\$ 7,500.00	
<u>MAINTENANCE</u>						
8303	S.E.T.C.I.C. Warrant Program	\$ 3,507.80	\$ 3,900.00	\$ 3,400.00	\$ 3,900.00	\$ -
TOTAL MAINTENANCE		\$ 3,507.80	\$ 3,900.00	\$ 3,400.00	\$ 3,900.00	\$ -
<u>OPERATIONAL EXPENSES</u>						
8403	Dues/ Subscriptions/ Books	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
8409	Shortage/Overage	\$ 427.11	\$ -	\$ 50.00	\$ -	\$ -
8602	Computer Eqpt. & Software	\$ -	\$ -	\$ 75.00	\$ -	\$ -
TOTAL OPERATIONAL EXPENSES		\$ 427.11	\$ -	\$ 225.00	\$ 100.00	\$ 100.00
<u>CONTRACT SERVICES</u>						
8513	Municipal Judge Contract	\$ 53,632.00	\$ 51,500.00	\$ 46,000.00	\$ 51,500.00	\$ -
8519	Municipal Court Prosecutor	\$ 13,557.50	\$ 13,200.00	\$ 9,000.00	\$ 13,200.00	\$ -
8527	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACT SERVICES		\$ 67,189.50	\$ 64,700.00	\$ 55,000.00	\$ 64,700.00	\$ -
TOTAL OTHER EXPENDITURES		\$ 80,369.36	\$ 79,000.00	\$ 62,425.00	\$ 76,200.00	
TOTAL DEPARTMENT EXPENDITURES		\$ 337,756.37	\$ 348,600.00	\$ 308,400.00	\$ 338,300.00	

POLICE DEPARTMENT: DEPARTMENT 05
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
SALARY & BENEFITS						
8101	FTE Base Salary	\$ 2,499,459.98	\$ 2,801,000.00	\$ 2,516,000.00	\$ 2,600,000.00	\$ (201,000.00)
8102	Overtime Pay	\$ 207,987.42	\$ 155,000.00	\$ 210,000.00	\$ 200,000.00	\$ 45,000.00
8104	PTE Base Salary	\$ 61,462.76	\$ 99,000.00	\$ 14,000.00	\$ 25,000.00	\$ (74,000.00)
8108	Clothing Allowance	\$ 3,250.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ -
8110	Cell Phone Allowance	\$ 5,434.00	\$ 6,600.00	\$ 4,575.00	\$ 6,000.00	\$ (600.00)
8113	Certification/Education Pay	\$ 35,385.11	\$ 60,000.00	\$ 25,000.00	\$ 30,000.00	\$ (30,000.00)
8114	Longevity Pay	\$ 32,746.00	\$ 40,000.00	\$ 27,110.00	\$ 40,000.00	\$ -
8115	Differential Pay	\$ 8,166.51	\$ 21,000.00	\$ 8,000.00	\$ 9,000.00	\$ (12,000.00)
8150	FICA Tax	\$ 411.45	\$ 6,100.00	\$ 230.00	\$ 6,100.00	\$ -
8151	Payroll Tax	\$ 40,385.31	\$ 42,500.00	\$ 40,200.00	\$ 40,200.00	\$ (2,300.00)
8152	Unemployment Tax	\$ 675.62	\$ 8,500.00	\$ 7,500.00	\$ 8,500.00	\$ -
8153	Retirement (TMRS)	\$ 273,770.96	\$ 260,000.00	\$ 272,500.00	\$ 275,000.00	\$ 15,000.00
8155	Employee Group Insurance	\$ 391,062.07	\$ 486,300.00	\$ 468,000.00	\$ 550,000.00	\$ 63,700.00
8156	Worker's Compensation Insurance	\$ 42,835.39	\$ 40,700.00	\$ 38,600.00	\$ 40,000.00	\$ (700.00)
TOTAL SALARY & BENEFITS		\$ 3,603,032.58	\$ 4,030,600.00	\$ 3,635,615.00	\$ 3,833,700.00	
OTHER EXPENDITURES						
SUPPLIES						
8202	Video/Photo Processing Supplies	\$ 361.26	\$ 400.00	\$ 320.00	\$ 400.00	\$ -
8203	Kitchen Supplies	\$ 3,030.06	\$ 2,350.00	\$ 2,500.00	\$ 2,650.00	\$ 300.00
8204	Fuel	\$ 64,710.36	\$ 115,000.00	\$ 52,000.00	\$ 75,000.00	\$ (40,000.00)
8205	Fire & Safety Equipment	\$ 2,972.10	\$ 4,150.00	\$ 650.00	\$ 4,150.00	\$ -
8206	Investigational Supplies	\$ 5,001.62	\$ 6,400.00	\$ -	\$ 2,500.00	\$ (3,900.00)
8207	Janitorial Supplies	\$ 2,602.84	\$ 2,700.00	\$ 1,700.00	\$ 2,500.00	\$ (200.00)
8210	Office Supplies & Postage	\$ 14,770.13	\$ 18,330.00	\$ 12,000.00	\$ 15,330.00	\$ (3,000.00)
8213	Uniform & Apparel	\$ 18,788.95	\$ 19,100.00	\$ 14,000.00	\$ 15,100.00	\$ (4,000.00)
8216	Certificates & Awards	\$ 1,833.90	\$ 2,200.00	\$ 1,900.00	\$ 2,100.00	\$ (100.00)
8217	Radio Supplies	\$ 1,371.63	\$ 1,500.00	\$ 650.00	\$ 1,500.00	\$ -
TOTAL SUPPLIES		\$ 115,442.85	\$ 172,130.00	\$ 85,720.00	\$ 121,230.00	
MAINTENANCE						
8301	Building & Property Maintenance	\$ 19,515.41	\$ 19,200.00	\$ 22,000.00	\$ 22,000.00	\$ 2,800.00
8307	Vehicle Maintenance	\$ 42,192.25	\$ 42,100.00	\$ 30,000.00	\$ 30,000.00	\$ (12,100.00)
8399	Machine & Equipment Maintenance	\$ 21,880.21	\$ 9,500.00	\$ 5,000.00	\$ 6,000.00	\$ (3,500.00)
TOTAL MAINTENANCE		\$ 83,587.87	\$ 70,800.00	\$ 57,000.00	\$ 58,000.00	
OPERATIONAL EXPENSES						
8401	Advertising & Legal Notices	\$ -	\$ 600.00	\$ -	\$ 600.00	\$ -
8402	Travel & Training - Staff	\$ 17,861.31	\$ 18,800.00	\$ 11,500.00	\$ 15,000.00	\$ (3,800.00)
8403	Dues/Subscriptions/Books	\$ 2,861.00	\$ 2,800.00	\$ 3,500.00	\$ 4,400.00	\$ 1,600.00
8405	Prisoner Support	\$ 5,811.18	\$ 5,800.00	\$ 2,500.00	\$ 5,800.00	\$ -
8407	Communications - Pagers, Phones & Air Cards	\$ 22,674.52	\$ 27,400.00	\$ 21,000.00	\$ 20,000.00	\$ (7,400.00)
8417	Utilities - Gas, Electric & Water	\$ 20,944.79	\$ 37,400.00	\$ 25,000.00	\$ 25,000.00	\$ (12,400.00)
8423	Local Meetings & Luncheons	\$ 146.84	\$ 200.00	\$ 100.00	\$ 200.00	\$ -
8426	K-9 Units	\$ 6,295.33	\$ 6,500.00	\$ 4,500.00	\$ 4,500.00	\$ (2,000.00)
8431	Community Policing & DCPA	\$ 5,563.70	\$ 5,600.00	\$ 2,800.00	\$ 3,500.00	\$ (2,100.00)
TOTAL OPERATIONAL EXPENSES		\$ 82,158.67	\$ 105,100.00	\$ 70,900.00	\$ 79,000.00	
CONTRACT SERVICES						
8501	Law Enforcement Audit	\$ 7,900.00	\$ 4,850.00	\$ 1,800.00	\$ 3,000.00	
8512	Janitorial Service Contract	\$ 17,400.00	\$ 17,400.00	\$ 16,000.00	\$ 17,400.00	
8527	Contract Services - Connect CTY	\$ 8,020.67	\$ 8,400.00	\$ -	\$ -	\$ (8,400.00)
TOTAL CONTRACT SERVICES		\$ 33,320.67	\$ 30,650.00	\$ 17,800.00	\$ 20,400.00	

POLICE DEPARTMENT: DEPARTMENT 05
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

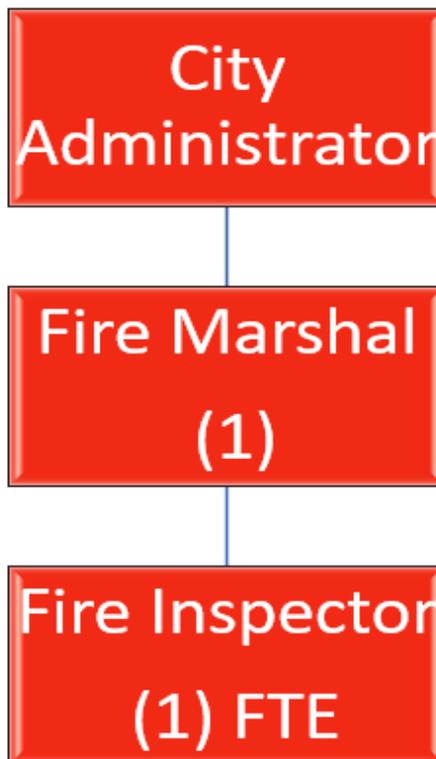
ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
<u>CAPITAL</u>						
01-8660-05-86	Vehicle Acquisition	\$ 286,248.29	\$ 154,000.00	\$ 141,500.00	\$ 141,000.00	\$ (13,000.00)
01-8604-05-86	Furniture & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
01-8616-05-86	Body Armor Vest	\$ -	\$ 6,550.00	\$ -	\$ 2,600.00	\$ (3,950.00)
TOTAL CAPITAL		\$ 286,248.29	\$ 160,550.00	\$ 141,500.00	\$ 143,600.00	
<u>INSURANCE</u>						
8707	Enforcement Insurance	\$ 29,055.32	\$ 25,300.00	\$ 33,000.00	\$ 35,000.00	\$ 9,700.00
TOTAL INSURANCE		\$ 29,055.32	\$ 25,300.00	\$ 33,000.00	\$ 35,000.00	
TOTAL OTHER EXPENDITURES		\$ 629,813.67	\$ 564,530.00	\$ 405,920.00	\$ 457,230.00	
TOTAL		\$ 4,232,846.25	\$ 4,595,130.00	\$ 4,041,535.00	\$ 4,290,930.00	

FIRE MARSHAL: DEPARTMENT 10 FY 2021 ORIGINAL BUDGET

DEPARTMENT MISSION & OVERVIEW

The Fire Marshal's Office is composed of the Fire Marshal and 2 PT Fire Inspectors. The department is responsible for enforcing the City's Ordinances and State laws regarding fire prevention and safety, conducting fire and life safety inspections of all commercial buildings, reviewing construction plans, and investigating the origin and cause of fires. Also, the department assists in code enforcement and emergency management.

The Fire Marshal's Office is committed to Fire & Life Safety of the citizens of and visitors to the City of Dickinson. It is our mission to prevent fires, loss of life and property through public education and enforcement. We serve the community with honesty, integrity, and respect; and are committed to professional law enforcement services while maintaining understanding and compassion for citizen needs and holding accountable those who have been found to commit the crime of Arson.



FTE = 2

**FIRE MARSHAL: DEPARTMENT 10
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET**

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	\$ 56,571.51	\$ 69,100.00	\$ 61,110.00	\$ 65,000.00	\$ (4,100.00)
8102	Overtime Pay	\$ 837.92	\$ -	\$ -	\$ -	\$ -
8104	PTE Base Salary	\$ 6,990.41	\$ 48,500.00	\$ -	\$ 47,000.00	\$ (1,500.00)
8110	Cell Phone Allowance	\$ 660.00	\$ 700.00	\$ 550.00	\$ 700.00	\$ -
8113	Certification/Education Pay	\$ 3,008.93	\$ 3,000.00	\$ 2,800.00	\$ 3,000.00	\$ -
8114	Longevity Pay	\$ 110.00	\$ 120.00	\$ 170.00	\$ 120.00	\$ -
8150	FICA Tax	\$ 477.27	\$ 3,000.00	\$ -	\$ 1,500.00	\$ (1,500.00)
8151	Payroll Tax	\$ 981.06	\$ 1,900.00	\$ 900.00	\$ 1,500.00	\$ (400.00)
8152	Unemployment Tax	\$ 26.68	\$ 1,800.00	\$ 160.00	\$ 1,800.00	\$ -
8153	Retirement (TMRS)	\$ 5,783.04	\$ 6,200.00	\$ 6,250.00	\$ 6,200.00	\$ -
8155	Employee Group Insurance	\$ 9,455.50	\$ 11,000.00	\$ 10,800.00	\$ 11,000.00	\$ -
8156	Worker's Compensation Insurance	\$ 2,176.00	\$ 4,300.00	\$ 2,210.00	\$ 3,000.00	\$ (1,300.00)
TOTAL SALARY & BENEFITS		\$ 87,078.32	\$ 149,620.00	\$ 84,950.00	\$ 140,820.00	
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8202	Video Photo Supplies	\$ -	\$ 700.00	\$ -	\$ 500.00	\$ (200.00)
8204	Fuel	\$ 1,752.65	\$ 3,000.00	\$ 450.00	\$ 1,500.00	\$ (1,500.00)
8206	Investigational Supplies	\$ -	\$ 400.00	\$ -	\$ 400.00	\$ -
8210	Office Supplies & Postage	\$ 127.28	\$ 500.00	\$ 100.00	\$ 250.00	\$ (250.00)
8213	Uniform & Apparel	\$ 1,168.51	\$ 2,100.00	\$ 500.00	\$ 1,000.00	\$ (1,100.00)
TOTAL SUPPLIES		\$ 3,048.44	\$ 6,700.00	\$ 1,050.00	\$ 3,650.00	
<u>MAINTENANCE</u>						
8303	Software Service Contract	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -
8307	Vehicle Maintenance	\$ 540.32	\$ 2,700.00	\$ 400.00	\$ 1,500.00	\$ (1,200.00)
TOTAL MAINTENANCE		\$ 540.32	\$ 2,900.00	\$ 400.00	\$ 1,700.00	
<u>OPERATIONAL EXPENSES</u>						
8402	Travel & Training - Staff	\$ 344.50	\$ 3,800.00	\$ 100.00	\$ 3,000.00	\$ (800.00)
8403	Dues/Subscriptions/Books	\$ 1,050.97	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00	\$ -
8407	Communications - Pagers & Phones	\$ 1,433.57	\$ 1,700.00	\$ 1,300.00	\$ 1,700.00	\$ -
8411	Investigational Support Funds	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -
TOTAL OPERATION EXPENSES		\$ 2,829.04	\$ 7,600.00	\$ 2,900.00	\$ 6,800.00	
<u>CAPITAL</u>						
01-8604-10-86	Furniture & Equipment	\$ -	\$ 2,000.00	\$ -	\$ 1,000.00	\$ (1,000.00)
TOTAL CAPITAL			\$ 2,000.00	\$ -	\$ 1,000.00	
<u>INSURANCE</u>						
8707	Enforcement Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL INSURANCE		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER EXPENDITURES		\$ 93,496.12	\$ 19,200.00	\$ 4,350.00	\$ 13,150.00	
TOTAL DEPARTMENT EXPENDITURES		\$ 180,574.44	\$ 168,820.00	\$ 89,300.00	\$ 153,970.00	

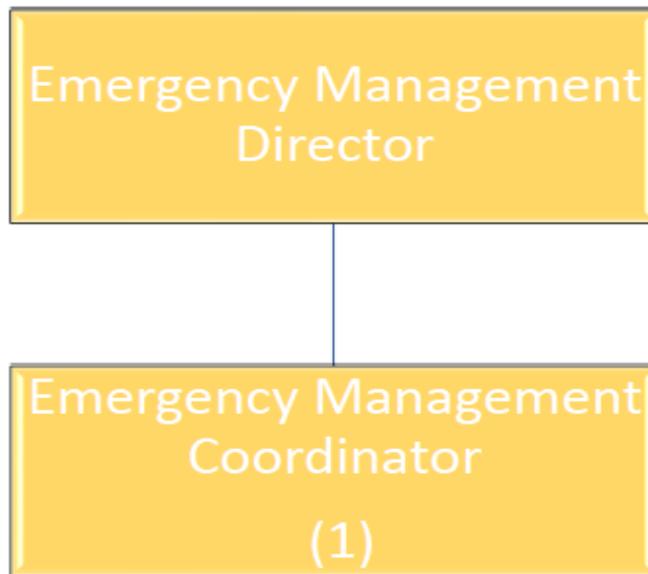
EMERGENCY MANAGEMENT: DEPARTMENT 11

FY 2021 ORIGINAL BUDGET

DEPARTMENT MISSION & OVERVIEW

The department is currently under the direction of the City's Emergency Management Director.

The mission of the Emergency Management Department is to provide the community with a planned and coordinated response to major natural or man-made disasters in the city while utilizing a comprehensive and integrated emergency management system.



FTE = 1

EMERGENCY MANAGEMENT: DEPARTMENT 11
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 19-20 ORIGINAL BUDGET	FY 2020 EST. ENDING	20-21 BUDGET	INCREASE/ (DECREASE)
<u>SALARY & BENEFITS</u>						
8101	Salary & Wages	\$ 119,728.42	\$ 77,300.00	\$ 34,570.00	\$ 45,000.00	\$ (32,300.00)
8102	Overtime pay	\$ 930.65	\$ -	\$ -	\$ -	\$ -
8104	PTE Base Salary	\$ 1,298.26	\$ -	\$ -	\$ -	\$ -
8110	Cell Phone Allowance	\$ 336.00	\$ 900.00	\$ 225.00	\$ 900.00	\$ -
8113	Certification/Education Pay	\$ 3,498.40	\$ 3,000.00	\$ 850.00	\$ 3,000.00	\$ -
8114	Longevity Pay	\$ 2,484.00	\$ 900.00	\$ 430.00	\$ 900.00	\$ -
8150	FICA Tax	\$ -	\$ 4,900.00	\$ -	\$ 4,900.00	\$ -
8151	Payroll Tax	\$ 1,825.07	\$ 1,200.00	\$ 500.00	\$ 1,200.00	\$ -
8152	Unemployment Tax	\$ 9.00	\$ 200.00	\$ -	\$ 200.00	\$ -
8153	Retirement (TMRS)	\$ 12,460.84	\$ 7,000.00	\$ 3,500.00	\$ 3,500.00	\$ (3,500.00)
8155	Employee Group Insurance	\$ 13,470.23	\$ 11,000.00	\$ 3,320.00	\$ 11,000.00	\$ -
8156	Worker's Compensation Insurance	\$ 2,471.00	\$ 4,500.00	\$ 2,500.00	\$ 4,500.00	\$ -
TOTAL SALARY & BENEFITS		\$ 158,511.87	\$ 110,900.00	\$ 45,895.00	\$ 75,100.00	
<u>OTHER EXPENDITURES</u>						
<u>SUPPLIES</u>						
8201	EOC Supplies	\$ -	\$ 700.00	\$ 100.00	\$ 700.00	\$ -
8202	Video Photo Supplies	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -
8210	Office Supplies & Postage	\$ 650.99	\$ 500.00	\$ -	\$ 500.00	\$ -
TOTAL SUPPLIES		\$ 650.99	\$ 1,300.00	\$ 100.00	\$ 1,300.00	\$ -
<u>MAINTENANCE</u>						
8399	Machine & Equipment Maintenance	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
TOTAL MAINTENANCE		\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
<u>OPERATIONAL EXPENSES</u>						
8402	Travel & Training - Staff	\$ 1,024.00	\$ 3,100.00	\$ -	\$ 3,100.00	\$ -
8403	Dues/Subscriptions/Books	\$ 190.00	\$ 600.00	\$ -	\$ 600.00	\$ -
8407	Communications - Pagers & Phones	\$ 1,952.69	\$ 1,300.00	\$ 1,600.00	\$ 1,300.00	\$ -
TOTAL OTHER OPERATING EXPENDITURES		\$ 3,166.69	\$ 5,000.00	\$ 1,600.00	\$ 5,000.00	\$ -
<u>CONTRACT SERVICES</u>						
8527	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACT SERVICES		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER EXPENDITURES		\$ 3,817.68	\$ 8,300.00	\$ 1,700.00	\$ 8,300.00	\$ -
TOTAL DEPARTMENT EXPENDITURES		\$ 162,329.55	\$ 119,200.00	\$ 47,595.00	\$ 83,400.00	

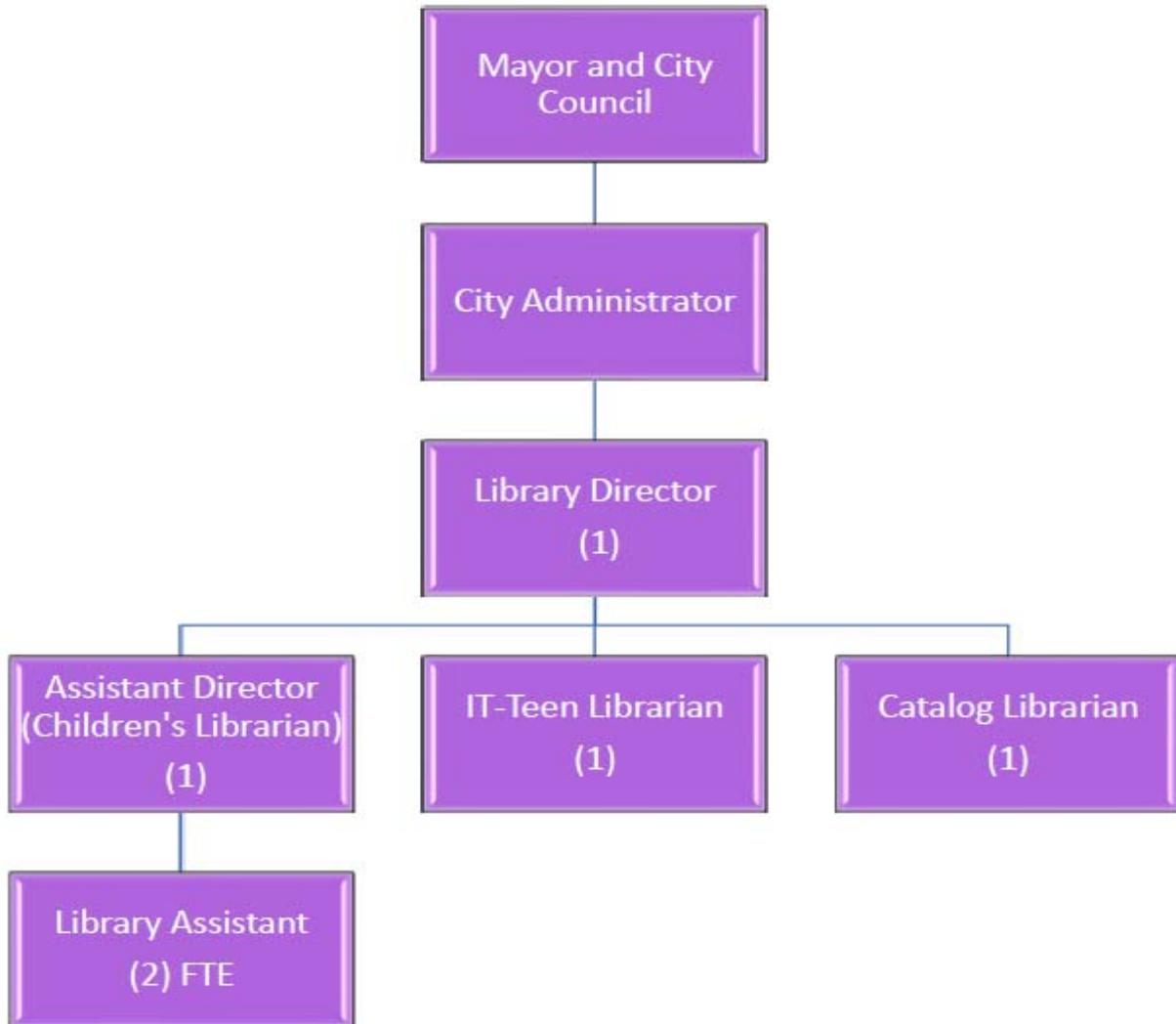
INFORMATION TECHNOLOGY: DEPARTMENT 13
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
OTHER EXPENDITURES						
SUPPLIES						
		\$ -	\$ -	\$ -	\$ -	\$ -
8222	Peripheral Computer Supplies	\$ 3,513.61	\$ 3,300.00	\$ 3,000.00	\$ 3,300.00	\$ -
TOTAL SUPPLIES		\$ 3,513.61	\$ 3,300.00	\$ 3,000.00	\$ 3,300.00	\$ -
MAINTENANCE						
8304	Software Service Contracts	\$ 173,156.90	\$ 202,000.00	\$ 180,000.00	\$ 200,000.00	\$ (2,000.00)
8309	Computer & Network Maintenance	\$ 90,829.61	\$ 81,900.00	\$ 75,000.00	\$ 75,000.00	\$ (6,900.00)
8310	Library Computer & Network Maintenance	\$ 6,880.15	\$ 5,400.00	\$ 8,000.00	\$ 8,000.00	\$ 2,600.00
TOTAL MAINTENANCE		\$ 270,866.66	\$ 289,300.00	\$ 263,000.00	\$ 283,000.00	
OPERATIONAL EXPENSES						
8407	Communications - Pagers & Phones	\$ 83,048.58	\$ 95,000.00	\$ 85,000.00	\$ 85,000.00	\$ (10,000.00)
TOTAL OPERATIONAL EXPENSES		\$ 83,048.58	\$ 95,000.00	\$ 85,000.00	\$ 85,000.00	
CONTRACT SERVICES						
8530	Copier/Postage Rental Contract	\$ 11,017.80	\$ 16,500.00	\$ 8,600.00	\$ 10,000.00	\$ (6,500.00)
TOTAL CONTRACT SERVICES		\$ 11,017.80	\$ 16,500.00	\$ 8,600.00	\$ 10,000.00	
CAPITAL						
01-8600-13-86	COMPUTER EQUIP - SERVER	\$ -	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	\$ 2,000.00
01-8603-13-86	Computer Workstations	\$ 12,518.64	\$ 50,000.00	\$ 39,000.00	\$ 5,000.00	\$ (45,000.00)
TOTAL CAPITAL		\$ 12,518.64	\$ 56,000.00	\$ 47,000.00	\$ 13,000.00	
DEPARTMENT TOTAL		\$ 380,965.29	\$ 460,100.00	\$ 406,600.00	\$ 394,300.00	

**LIBRARY: DEPARTMENT 15
FY 2021 ORIGINAL BUDGET**

DEPARTMENT MISSION & OVERVIEW

Dickinson Public Library provides free and open access to information in order to develop and informed community. The Library is composed of the Library Director, an Assistant Library Director, a Youth/IT Librarian, a Catalog/Processing Librarian and Library Assistants.



FTE = 6

**LIBRARY: DEPARTMENT 15
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET**

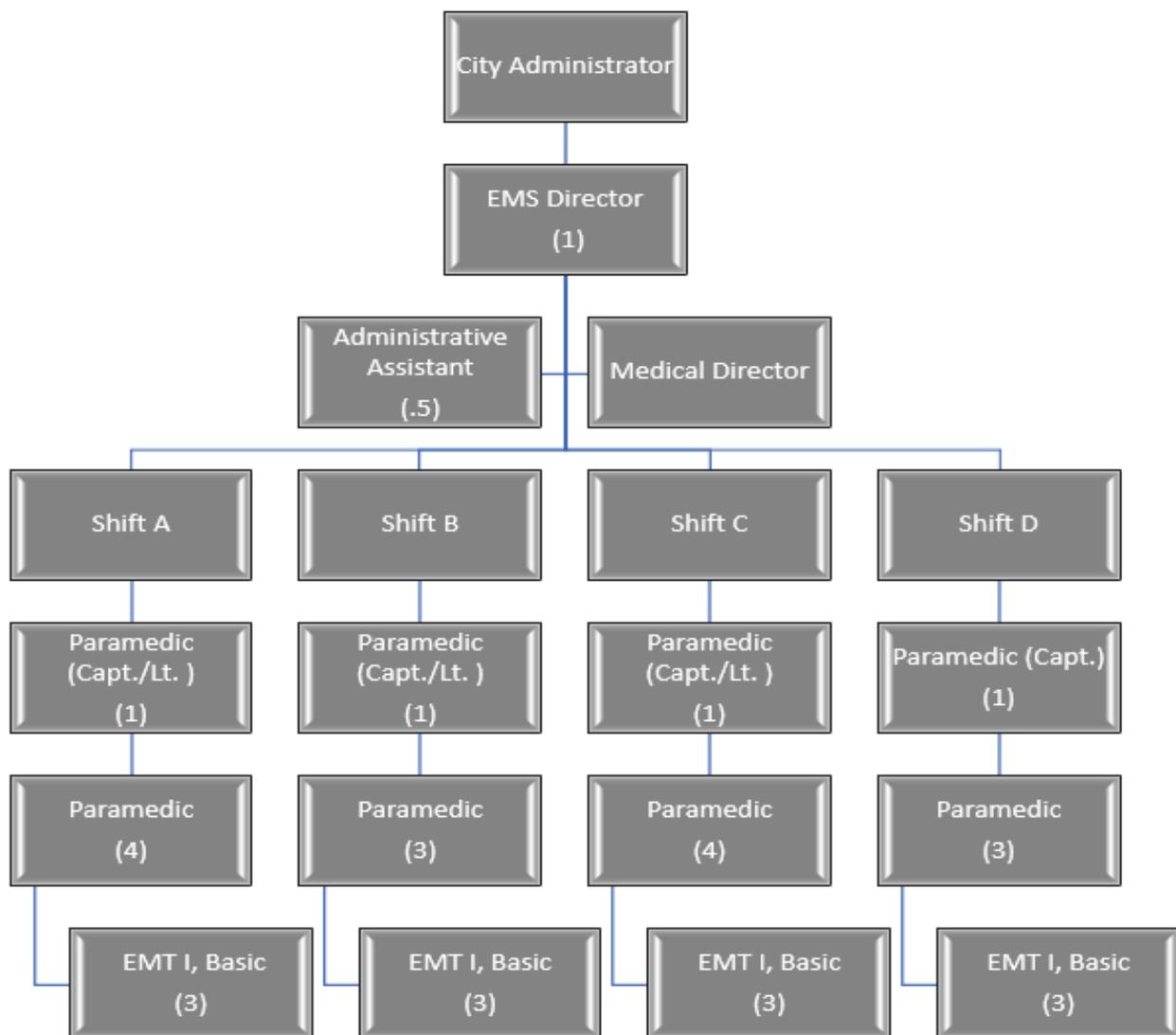
ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
SALARY & BENEFITS						
8101	Salary & Wages	\$ 138,079.16	\$ 206,500.00	\$ 152,830.00	\$ 175,000.00	\$ (31,500.00)
8104	PTE Base Salary	\$ 82,699.21	\$ 67,000.00	\$ 83,280.00	\$ 85,000.00	\$ 18,000.00
8110	Cell Phone Allowance	\$ -	\$ 1,450.00	\$ -	\$ 650.00	\$ (800.00)
8113	Certification/Education Pay	\$ 243.28	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ -
8114	Longevity Pay	\$ 940.00	\$ 1,400.00	\$ 1,120.00	\$ 1,400.00	\$ -
8150	FICA Tax	\$ 2,491.58	\$ 3,300.00	\$ 2,630.00	\$ 3,300.00	\$ -
8151	Payroll Tax	\$ 3,186.15	\$ 3,700.00	\$ 3,440.00	\$ 3,700.00	\$ -
8152	Unemployment Tax	\$ 145.26	\$ 1,500.00	\$ 1,010.00	\$ 1,500.00	\$ -
8153	Retirement (TMRS)	\$ 17,384.39	\$ 18,500.00	\$ 19,000.00	\$ 19,000.00	\$ 500.00
8155	Employee Group Insurance	\$ 29,738.35	\$ 36,000.00	\$ 32,000.00	\$ 35,000.00	\$ (1,000.00)
8156	Worker's Compensation Insurance	\$ 458.00	\$ 1,500.00	\$ 470.00	\$ 1,000.00	\$ (500.00)
TOTAL SALARY & BENEFITS		\$ 275,365.38	\$ 342,850.00	\$ 296,280.00	\$ 327,550.00	
OTHER EXPENDITURES						
SUPPLIES						
8203	Building & Kitchen Supplies	\$ 481.50	\$ -	\$ -	\$ -	\$ -
8210	Office Supplies & Postage	\$ 11,327.38	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ (2,500.00)
8211	Summer Reading Program	\$ 1,163.10	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ -
8212	Materials Processing Supplies	\$ 3,100.50	\$ 2,500.00	\$ 1,400.00	\$ 2,500.00	\$ -
8223	Collection Development	\$ 7,297.15	\$ 4,000.00	\$ 3,100.00	\$ 4,000.00	\$ -
8224	Adult Programming	\$ 712.01	\$ -	\$ -	\$ -	\$ -
8225	Youth Programming	\$ 4,019.73	\$ 7,500.00	\$ 3,570.00	\$ 7,500.00	\$ -
TOTAL SUPPLIES		\$ 28,101.37	\$ 25,200.00	\$ 16,570.00	\$ 22,700.00	
MAINTENANCE						
8301	Building & Property Maintenance	\$ 13,168.27	\$ 11,400.00	\$ 9,000.00	\$ 11,400.00	\$ -
TOTAL MAINTENANCE		\$ 13,168.27	\$ 11,400.00	\$ 9,000.00	\$ 11,400.00	\$ -
OPERATIONAL EXPENSES						
8401	Advertising Legal Notices	\$ -	\$ 400.00	\$ 700.00	\$ 1,000.00	\$ 600.00
8402	Travel & Training - Staff	\$ 1,811.81	\$ 2,000.00	\$ 580.00	\$ 2,000.00	\$ -
8403	Dues/Subscriptions/Books	\$ 5,141.22	\$ 1,500.00	\$ 1,500.00	\$ 1,750.00	\$ 250.00
8407	Communication-Telephones	\$ 440.00	\$ -	\$ 200.00	\$ 250.00	\$ 250.00
8417	Utilities - Gas, Electric & Water	\$ 21,076.11	\$ 35,000.00	\$ 25,000.00	\$ 30,000.00	\$ (5,000.00)
8512	Janitorial Services Contract	\$ -	\$ -	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL OPERATIONAL		\$ 28,469.14	\$ 38,900.00	\$ 27,980.00	\$ 35,000.00	
CAPITAL EXPENSE						
01-8604-15-86	Furniture & Equipment	\$ 333.90	\$ 1,200.00	\$ 205.00	\$ 1,000.00	\$ (200.00)
TOTAL PROPERTY & EQUIPMENT		\$ 333.90	\$ 1,200.00	\$ 205.00	\$ 1,000.00	
TOTAL OTHER EXPENDITURES		\$ 70,072.68	\$ 76,700.00	\$ 53,755.00	\$ 70,100.00	
TOTAL DEPARTMENT EXPENDITURES		\$ 345,438.06	\$ 419,550.00	\$ 350,035.00	\$ 397,650.00	

EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

FY 2021 ORIGINAL BUDGET

DEPARTMENT MISSION & OVERVIEW

Dickinson's Emergency Medical Services (EMS) goal is to enhance the quality of life of all those we serve. The highly trained and skilled first responders respond in a safe and timely manner while being compassionate to those they serve and utilize the best available equipment to correct or neutralize any situation of those in need. The EMS will continue to aggressively plan and prepare for the emergency needs of the community and strives to prevent the need for emergency services through education and community interaction. Our first responders are committed to exceeding the needs and expectations of the community.



FTE = 22

EMERGENCY MEDICAL SERVICES: DEPARTMENT 17
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
SALARIES & BENEFITS						
8101	FTE Base Salary	\$ 188,536.42	\$ 329,000.00	\$ 175,640.00	\$ 225,000.00	\$ (104,000.00)
8102	Overtime Pay	\$ 129,562.47	\$ 95,000.00	\$ 100,000.00	\$ 95,000.00	\$ -
8104	PTE Base Salary	\$ 378,494.89	\$ 381,000.00	\$ 360,000.00	\$ 360,000.00	\$ (21,000.00)
8113	Certification/Education Pay	\$ 4,814.32	\$ 7,600.00	\$ 3,600.00	\$ 7,600.00	\$ -
8114	Longevity Pay	\$ 1,030.00	\$ 2,200.00	\$ 1,115.00	\$ 2,200.00	\$ -
8150	FICA Tax	\$ 9,453.19	\$ 24,000.00	\$ 8,320.00	\$ 15,000.00	\$ (9,000.00)
8151	Payroll Tax	\$ 9,674.59	\$ 10,500.00	\$ 8,940.00	\$ 10,500.00	\$ -
8152	Unemployment Tax	\$ 561.17	\$ 4,300.00	\$ 2,900.00	\$ 3,500.00	\$ (800.00)
8153	Retirement (TMRS)	\$ 51,924.94	\$ 30,000.00	\$ 50,000.00	\$ 50,000.00	\$ 20,000.00
8155	Employee Group Insurance	\$ 38,451.91	\$ 36,000.00	\$ 52,000.00	\$ 50,000.00	\$ 14,000.00
8156	Worker's Compensation Insurance	\$ 16,822.04	\$ 26,000.00	\$ 14,500.00	\$ 15,000.00	\$ (11,000.00)
TOTAL SALARIES & BENEFITS		\$ 829,325.94	\$ 945,600.00	\$ 777,015.00	\$ 833,800.00	
OTHER EXPENDITURES						
SUPPLIES						
8203	Building & Office Supplies	\$ 469.65	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
8204	Fuel	\$ 11,742.77	\$ 15,000.00	\$ 8,000.00	\$ 15,000.00	\$ -
8206	Supplies - EMS	\$ 35,690.07	\$ 35,300.00	\$ 30,000.00	\$ 35,300.00	\$ -
8210	Office Supplies & Postage	\$ 474.09	\$ 900.00	\$ 1,900.00	\$ 900.00	\$ -
8213	Uniform & Apparel	\$ 1,908.80	\$ 4,000.00	\$ 3,000.00	\$ 4,000.00	\$ -
TOTAL SUPPLIES		\$ 50,285.38	\$ 55,200.00	\$ 43,300.00	\$ 55,600.00	\$ 400.00
MAINTENANCE						
8301	Building & Property Maintenance	\$ 24,331.33	\$ 22,900.00	\$ 15,000.00	\$ 20,000.00	\$ (2,900.00)
8304	Service Contract - Radios	\$ 4,568.40	\$ 5,200.00	\$ 6,500.00	\$ 6,500.00	\$ 1,300.00
8307	Vehicle Maintenance	\$ 17,367.79	\$ 14,100.00	\$ 12,500.00	\$ 14,100.00	\$ -
TOTAL MAINTENANCE		\$ 46,267.52	\$ 42,200.00	\$ 34,000.00	\$ 40,600.00	
OPERATIONAL EXPENSES						
8402	Travel & Training	\$ 1,756.33	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00	\$ -
8403	Dues/Subscriptions/Books	\$ 10,676.08	\$ 4,300.00	\$ 12,000.00	\$ 15,000.00	\$ 10,700.00
8407	Communications - Pages & Phones	\$ 6,674.95	\$ 6,500.00	\$ 5,800.00	\$ 6,500.00	\$ -
8417	Utilities	\$ 14,643.78	\$ 28,900.00	\$ 13,500.00	\$ 20,000.00	\$ (8,900.00)
8424	EMS- DISD Services	\$ 1,482.15	\$ 1,200.00	\$ 900.00	\$ 1,200.00	\$ -
TOTAL OPERATION EXPENSES		\$ 35,233.29	\$ 44,900.00	\$ 34,200.00	\$ 46,700.00	
CONTRACT SERVICES						
8527	Contractual Services	\$ 10,800.00	\$ 10,800.00	\$ 15,000.00	\$ 10,800.00	\$ -
8541	EMS Patient Billing	\$ 47,248.95	\$ 53,000.00	\$ 17,500.00	\$ 25,000.00	\$ (28,000.00)
TOTAL CONTRACT SERVICES		\$ 58,048.95	\$ 63,800.00	\$ 32,500.00	\$ 35,800.00	
CAPITAL EXPENSES						
01-8604-17-86	Furniture & Equipment	\$ 581.56	\$ -	\$ -	\$ -	\$ -
01-8605-17-86	Emergency Equipment	\$ -	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -
01-8660-17-86	Vehicle Acquisition	\$ -	\$ 205,000.00	\$ -	\$ 205,000.00	\$ -
TOTAL CAPITAL EXPENSES		\$ 581.56	\$ 250,000.00	\$ -	\$ 250,000.00	\$ -
INSURANCE						
8709	Public Official Insurance	0	-	-	-	-
TOTAL INSURANCE		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER EXPENDITURES		\$ 190,416.70	\$ 456,100.00	\$ 144,000.00	\$ 428,700.00	\$ 400.00
TOTAL DEPARTMENT EXPENDITURES		\$ 1,019,742.64	\$ 1,401,700.00	\$ 921,015.00	\$ 1,262,500.00	

CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
TOTAL SALARY		\$ -	\$ -	\$ -	\$ -	\$ -
OTHER EXPENDITURES						
MAINTENANCE						
8300	Building Alarm & Access Services	\$ 39,787.88	\$ 40,000.00	\$ 31,900.00	\$ 35,000.00	\$ (5,000.00)
TOTAL MAINTENANCE		\$ 39,787.88	\$ 40,000.00	\$ 31,900.00	\$ 35,000.00	
CONTRACT SERVICES						
8501	Finance & Audit	\$ 42,538.00	\$ 42,000.00	\$ 47,100.00	\$ 50,000.00	\$ 8,000.00
8502	Animal Control	\$ 135,800.00	\$ 146,800.00	\$ 73,400.00	\$ 146,800.00	\$ -
8510	DVFD Services	\$ 99,843.00	\$ 99,900.00	\$ 99,000.00	\$ 99,900.00	\$ -
8501-1	DVFD - Pension Contribution	\$ 30,603.80	\$ 34,000.00	\$ 21,000.00	\$ 34,000.00	\$ -
8510-2	DVFD - Fuel	\$ 6,716.28	\$ 9,000.00	\$ 5,000.00	\$ 7,500.00	\$ (1,500.00)
8510-3	DVFD - Contract Employee	\$ 12,999.96	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ -
8511	Document/Records Storage	\$ 9,096.26	\$ 5,500.00	\$ 4,000.00	\$ 5,500.00	\$ -
8512	Janitorial Services Contract	\$ 21,096.00	\$ 22,000.00	\$ 13,000.00	\$ -	\$ (22,000.00)
8515	Legal Fees	\$ 211,679.83	\$ 150,000.00	\$ 215,000.00	\$ 180,000.00	\$ 30,000.00
8520	Tax Appraisal	\$ 29,176.30	\$ 35,220.00	\$ 35,000.00	\$ 30,000.00	\$ (5,220.00)
8521	Tax Collection	\$ 1,993.11	\$ 2,500.00	\$ 2,100.00	\$ 2,500.00	\$ -
8527	Contract Services	\$ -	\$ 110,000.00	\$ 5,000.00	\$ 25,000.00	\$ (85,000.00)
8557	Legislative Representation Services	\$ 508.93	\$ -	\$ 12,000.00	\$ -	\$ -
TOTAL CONTRACT SERVICES		\$ 602,051.47	\$ 669,920.00	\$ 544,600.00	\$ 594,200.00	
CAPITAL EXPENSES						
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -
INSURANCE						
8704	Vehicle Insurance	\$ 59,179.50	\$ 60,000.00	\$ 85,000.00	\$ 90,000.00	\$ 30,000.00
9708	Property Insurance - Real/Personal	\$ 157,912.57	\$ 160,000.00	\$ 145,000.00	\$ 160,000.00	\$ -
8709	Public Officials E&O Insurance	\$ 19,102.00	\$ 8,000.00	\$ 22,000.00	\$ 25,000.00	\$ 17,000.00
8711	Employee Bond	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -
TOTAL INSURANCE		\$ 236,194.07	\$ 229,200.00	\$ 252,000.00	\$ 276,200.00	
TOTAL OTHER EXPENDITURES		\$ 878,033.42	\$ 939,120.00	\$ 828,500.00	\$ 905,400.00	
DEPARTMENT TOTAL		\$ 878,033.42	\$ 939,120.00	\$ 828,500.00	\$ 905,400.00	

**TRANSFERS: DEPT 89
GENERAL FUND EXPENDITURES
FY 2021 ORIGINAL BUDGET**

THE FOLLOWING TRANSFERS ARE BUDGETED:

* THE TRANSFER TO THE VOCA GRANT COVER THE CITY'S MATCH.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
<u>TRANSFERS</u>						
8916	VOCA Grant Fund TO STREET FUND (08)	\$ 15,159.92	\$ 31,610.00	\$ 15,805.00	\$ 17,500.00	\$ (14,110.00)
	To BAS FUND (42)				\$ 250,000.00	
					\$ 150,000.00	
TOTAL TRANSFERS		\$ 15,159.92	\$ 31,610.00	\$ 15,805.00	\$ 417,500.00	

CITY OF DICKINSON, TEXAS

Budgeted Debt Service

TY	FY	I&S Revenue	SS Debt Revenue	Excess I&S Funds	Total Revenue	Outstanding Debt Service			Series 2020 Certificates ⁽¹⁾			Total Debt Service	Excess Revenue
						Principal	Interest	Total DS	Principal	Interest	Total DS		
2019	2020	820,112			820,112	640,000	172,070	812,070				812,070	8,042
2020	2021	820,112	87,000	100,000	1,007,112	540,000	170,718	710,718	180,000	70,063	250,063	960,781	46,331
2021	2022	820,112	87,000		907,112	565,000	153,719	718,719	115,000	71,775	186,775	905,494	1,618
2022	2023	820,112	87,000		907,112	585,000	140,781	725,781	110,000	68,400	178,400	904,181	2,931
2023	2024	820,112	87,000		907,112	600,000	125,950	725,950	115,000	65,025	180,025	905,975	1,137
2024	2025	820,112	87,000		907,112	620,000	109,175	729,175	115,000	61,575	176,575	905,750	1,362
2025	2026	820,112	87,000		907,112	645,000	90,975	735,975	110,000	58,200	168,200	904,175	2,937
2026	2027	820,112	87,000		907,112	680,000	71,100	751,100	100,000	55,050	155,050	906,150	962
2027	2028	820,112			820,112	650,000	51,150	701,150	65,000	52,575	117,575	818,725	1,387
2028	2029	820,112			820,112	680,000	31,200	711,200	55,000	50,775	105,775	816,975	3,137
2029	2030	820,112			820,112	700,000	10,500	710,500	60,000	49,050	109,050	819,550	562
2030	2031	820,112			820,112	-	-	-	305,000	43,575	348,575	348,575	471,537
2031	2032	820,112			820,112	-	-	-	310,000	34,350	344,350	344,350	475,762
2032	2033	820,112			820,112	-	-	-	320,000	24,900	344,900	344,900	475,212
2033	2034	820,112			820,112	-	-	-	330,000	15,150	345,150	345,150	474,962
2034	2035	820,112			820,112	-	-	-	340,000	5,100	345,100	345,100	475,012
			<u>609,000</u>	<u>100,000</u>	<u>13,010,680</u>	<u>6,905,000</u>	<u>1,127,338</u>	<u>8,032,338</u>	<u>2,630,000</u>	<u>725,563</u>	<u>3,355,563</u>	<u>12,253,116</u>	<u>2,442,891</u>

Collection rate of 99%.

(1) Budgeted rates as of August 27, 2020.

**CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
DEBT SERVICE FUND: FUND 02**

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$93,726	\$91,235	\$91,235	\$140,075	
REVENUE						
PROPERTY TAXES						
7101	Current Property Tax	\$ 674,724.28	\$ 796,220.82	\$ 803,120.00	\$ 725,000.00	
7102	Delinquent Property Tax	\$ 17,901.69	\$ 11,858.42	\$ 13,200.00	\$ 20,000.00	
7103	Penalty & Interest on Delinquent Tax	\$ 7,877.52	\$ 6,844.62	\$ 8,000.00	\$ 10,000.00	
TOTAL PROPERTY TAXES		\$ 700,503	\$ 814,924	\$ 824,320	\$ 755,000	
Other Resources						
Intergovernmental						
7726	Transfer In - 4B Corporation	\$ 69,380.00	\$ 67,380.00			-
7727	WCID #1 Contribution	\$ 86,964.00	\$ 86,964.00	\$ 87,000.00	\$ 87,000.00	-
			\$ -	\$ -	\$ -	-
TOTAL OTHER RESOURCES		\$ 156,344	\$ 154,344	\$ 87,000	\$ 87,000	
7621	Interest Income/Investment Earnings	\$ 8,126.15	\$ 471.89	\$ 1,000.00	\$ 1,000.00	-
TOTAL INTEREST/INVESTMENT INCOME		\$ 8,126	\$ 472	\$ 1,000	\$ 1,000	
TOTAL FUNDS AVAILABLE FOR APPROPRIATION		\$ 958,700	\$ 1,060,974	\$ 1,003,555	\$ 983,075	
EXPENDITURES						
Debt Service:						
PRINCIPAL						
8920	2009 GO Refund, Principal	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00		
8923	2014 GO Refund, Principal	\$ 510,000.00	\$ 525,000.00	\$ 525,000.00		
TOTAL PRINCIPAL		\$ 625,000.00	\$ 640,000.00	\$ 640,000.00	\$ -	
INTEREST & ISSUE COSTS						
8525	Issue Costs	\$ 2,250.00	\$ 1,050.00	\$ 1,050.00		
8917	2009 GO Refund - Interest	\$ 50,695.00	\$ 25,347.50	\$ 57,780.00		
8921	2009 CO's - Interest	\$ 62,595.00	\$ 115,000.00	\$ 115,000.00		
8924	2014 GO Refund - Interest	\$ 126,925.00	\$ 30,147.50	\$ 50,700.00		
	PRINCIPLE				\$ 700,000.00	
	INTEREST				\$ 255,020.00	
TOTAL INTEREST & ISSUE COSTS		\$ 242,465	\$ 170,495	\$ 223,480	\$ 955,020	
TOTAL DEBT SERVICE PAYMENTS		\$ 867,465	\$ 810,495	\$ 863,480	\$ 955,020	
ENDING FUND BALANCE		\$ 91,235	\$ 250,479	\$ 140,075	\$ 28,055	
25% AS REQUIRED BY FINANCIAL POLICY		\$216,866	\$202,624	\$215,870	\$238,755	
AVAILABLE FUNDS FOR APPROPRIATION			31%	16%	3%	

CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
SPECIAL REVENUE FUND: MISCELLANEOUS GRANTS FUND 03

This fund is used to track miscellaneous grants as they arise.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	FY 2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$ 93,392.00	\$ (563,560.04)	\$ (563,560.04)	\$ (595,018.04)	
REVENUE						
03-7619-00-00	TCLEOSE Training Fund	\$ 7,472.98				
03-7752-00-00	NRCS GRANT FUNDS	\$ 1,524,603.49				
	Grant Proceeds			\$ 9,800.00		
TOTAL REVENUE		\$ 1,532,076.47	\$ -	\$ 9,800.00	\$ -	
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$ 1,625,468.47	\$ (563,560)	\$ (553,760)	\$ (595,018)	
EXPENDITURES						
03-8427-03-00-1701	DEMOLITION SERVICES-SETH GRANT			\$ 10,850.00		
03-8420-05-00	LEOSE Training Fund Expd. CDBG-DR PROJECTS	\$ 2,625.00	\$ 3,500.00	\$ 2,850.00		
03-8205-05-00	Safety CDBG-DR PROJECTS DEBRIS REMOVAL			\$ 9,810.00		
		\$ 2,186,403.51		\$ 17,748.00		
TOTAL EXPENDITURES		\$ 2,189,028.51	\$ 3,500	\$ 41,258	\$ -	
ENDING FUND BALANCE		\$ (563,560.04)	\$ (567,060)	\$ (595,018)	\$ (595,018)	

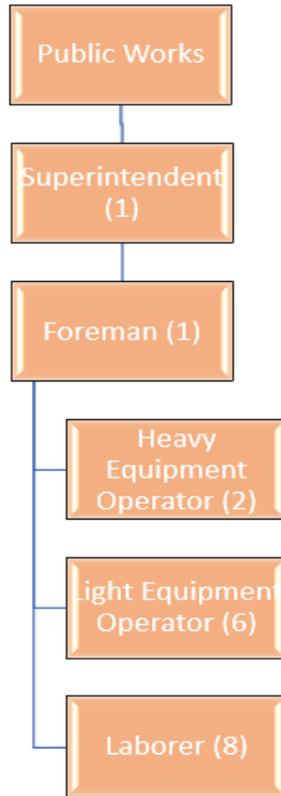
CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
SPECIAL REVENUE FUND: Disaster Fund 04

This fund is used to track miscellaneous grants as they arise.

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>FY 2019 ACTUAL</u>	<u>FY 2020 ORIGINAL BUDGET</u>	<u>FY 2020 EST. ENDING</u>	<u>FY 2021 BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
BEGINNING FUND BALANCE		\$ (2,885,543)	\$ (4,365,793)	\$ (4,365,793)	\$ (3,871,563)	
REVENUE						
04-7756-00-00	INTERLOCAL CONTRIBUTIONS			\$ 3,375.00		
04-7621-00-00	INTEREST INCOME	\$ 26,657.79		\$ 3,640.00		
04-7710-00-00	FEMA REIMB-HARVEY	\$ 107,528.70		\$ 584,430.00		
TOTAL REVENUE		\$ 134,186.49	\$ -	\$ 584,430.00	\$ -	
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		-\$2,751,357	-\$4,365,793	-\$3,781,363	(\$3,871,563)	
EXPENDITURES						
04-8224-11-00-0251	DEPOT MUSEUM BLDG DAMAGES	\$ 1,554.48				
04-8224-11-00-3605	CULVERTS & DITCHES	\$ 11,131.82		\$ 45,000.00		
04-8225-11-00	COVID-19 EXPENDITURES			\$ 21,500.00		
04-8413-12-00	DEBRIS DISPOSAL - TRIBUTARIES	\$ 581,349.37				
04-8604-12-00-H001	MATERIALS & EQUIPMENT	\$ 95.23				
04-8301-01-00-H005	MUSEUM REPAIRS	\$ 655.52				
04-8224-11-00-02274	DEBRIS REMOVAL & MONITORING					
	Fund Activity	\$ 1,019,650.00		\$ 23,700.00		
TOTAL EXPENDITURES		\$ 1,614,436.42	\$ -	\$ 90,200.00	\$ -	
ENDING FUND BALANCE		\$ (4,365,793)	\$ (4,365,793)	\$ (3,871,563)	\$ (3,871,563)	

STREET MAINTENANCE SALES TAX FUND: FUND 08
FY 2021 ORIGINAL BUDGET

The Street Maintenance Sales Tax Fund is the fund in which a portion of sales tax revenues collected by the City are dedicated solely to the maintenance and repair of existing City streets. After approval by the voters in May of 2011 and starting in FY 2012, the City has dedicated 0.25 cents of its 1.5 cents sales tax directly into the Street Maintenance Sales Tax Fund. Expenditures out of the Fund are driven by the City's Street Prioritization Program, which guides City Council and staff when choosing street projects to undertake in a given year



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CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
STREET MAINTENANCE SALES TAX FUND: FUND 08

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
RESTRICTED FUND BALANCE		\$500,000	\$500,000	\$500,000	\$500,000	
BEGINNING FUND BALANCE		\$2,250,752	\$2,960,809	\$2,960,809	\$3,663,930	
REVENUE						
08-7001-00-00	Sales Tax Revenue	1,776,234	1,500,450	1,984,046	\$ 1,850,000.00	349,550
08-7621-00-00	Interest Earnings	29,081	5,000	8,065	\$ 8,000.00	3,000
08-7724-00-00	Trsfr from GF	-	100,000	75,000	\$ 250,000.00	150,000
08-7728-00-00	Other Proceeds	-	-	-	\$ 650,000.00	650,000
08-7755-00-00	Grant Proceeds	-	-	-	\$ 5,216,000.00	5,216,000
	Bond Proceeds	-	\$ -	\$ -	\$ 2,000,000.00	2,000,000
TOTAL REVENUES		\$1,805,315	\$1,605,450	\$2,067,111	9,974,000	
TOTAL FUNDS AVAILABLE FOR APPROPRIATION		\$4,056,067	\$4,566,259	\$5,027,920	\$13,637,930	
EXPENDITURES						
SALARY & BENEFITS						
08-8101-12	Salary & Wages	-	430,000	126,300	\$ 330,000.00	(100,000)
08-8102-12	Overtime Pay	-	2,500	3,400	\$ 5,000.00	2,500
08-8110-12	Cell Phone Allowance	-	700		\$ 700.00	-
08-8113-12	Certification/ Edu. Pay	-	2,500	960	\$ 2,500.00	-
08-8114-12	Longevity Pay	-	2,400	960	\$ 2,400.00	-
08-8151-12	Payroll Tax	-	6,500	1,900	\$ 6,500.00	-
08-8152-12	Unemployment Tax	-	1,200	1,100	\$ 1,200.00	-
08-8153-12	Retirement (TMRS)	-	39,000	12,800	\$ 25,000.00	(14,000)
08-8155-12	Employee Group Insurance	-	99,000	50,000	\$ 99,000.00	-
08-8156-12	Worker's Comp. Insurance	-	10,400	6,500	\$ 10,400.00	-
TOTAL SALARY & BENEFITS		\$0	\$594,200	\$203,920	\$482,700	
SUPPLIES						
08-8203-12	Building & Kitchen Supplies	-	-		-	-
08-8204-12	Fuel	-	24,000	6,500	20,000	(4,000)
08-8205-12	Safety Equipment & Supplies	-	1,200	3,500	5,000	3,800
08-8210-12	Office Supplies & Postage	-	3,600	1,500	1,500	(2,100)
08-8211-12	Small Tools	-	7,200	2,800	7,000	(200)
08-8212-12	Operational Supplies	-	2,500	2,000	2,500	-
TOTAL SUPPLIES		\$0	\$38,500	\$16,300	\$36,000	
MAINTENANCE						
08-8301-12	Building & Property Maint.	-	2,000	1,500	2,000	-
08-8305-12	Street Signage & Striping	-	60,000	9,700	30,000	(30,000)
08-8306-12	Street Patching & Repair	16,090	140,000	30,000	140,000	-
08-8307-12	Road Stabilization Program	103,216	225,000	20,000	1,500,000	1,275,000
08-8399-12	Equipment Maintenance	-	15,000	6,500	15,000	-
TOTAL MAINTENANCE		119,306	442,000	67,700	1,687,000	
OPERATIONAL EXPENSES						
08-8401-12	Advertising & Legal Notices	-	1,000		1,000	-
08-8402-12	Travel & Training - Staff	-	2,200	4,200	2,200	-
08-8403-12	Dues / Subscriptions / Books	-	300		300	-
08-8406-12	Street Lighting	-	114,100	80,000	80,000	(34,100)
08-8407-12	Comm. - Pagers & Phones	-	200	500	200	-
08-8413-12	Landfill Debris Disposal	-	6,100	460	3,000	(3,100)
08-8417-12	Utilities	-	8,400	3,500	8,400	-
08-8421-12	Performance Incentive Prgm	-	200	210	-	(200)
08-8438-12	Uniform Service	-	3,200	3,200	3,200	-
08-8450-12	Grant Expenditures	-				-

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
8801	STREET PRGM - ENGINEERING				1,000,000	1,000,000
TOTAL OPERATIONAL EXPENSES		-	135,700	92,070	1,098,300	
CONTRACT SERVICES						
08-8527-12	Contract Services	-	45,000	75,000	45,000	-
08-8552-12	ROW / Facilities Mowing	-	20,000	9,000	20,000	-
TOTAL CONTRACT SERVICES		\$0	\$65,000	\$84,000	\$65,000	
PROGRAMS						
08-8801-12-00	Maintenance	183,473		-	-	-
TOTAL PROGRAMS		\$183,473	\$401,400	\$0	\$0	
PROJECTS						
8822	Street Betterment Project	792,479		-	-	-
TOTAL PROJECTS		\$792,479	\$0	\$0	\$0	
CAPITAL EXPENSES						
08-8608-12-86	Reconstruction Project	-	2,000,000	900,000	9,966,150	7,966,150
08-8662-12-86	Heavy Equipment - Financing	-	122,000	-	-	(122,000)
TOTAL CAPITAL EXPENSES		\$0	\$2,122,000	\$900,000	\$9,966,150	
TOTAL EXPENDITURES		\$1,095,258	\$3,798,800	\$1,363,990	\$13,335,150	
ENDING FUND BALANCE		\$2,960,809	\$767,459	\$3,663,930	\$302,780	
ENDING FUND BALANCE + MANDATORY RESERVE		\$3,460,809	\$1,267,459	\$4,163,930	\$802,780	
AVAILABLE FUNDS FOR APPROPRIATION		270%	20%	269%	2%	

**CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET**

SPECIAL REVENUE FUND: FEDERAL AND STATE SEIZED FUND 11, 13

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$ 282,462.00	\$ 165,898	\$ 63,698	\$ 79,813	
REVENUE						
7513	Awarded Fed. Seized Funds	\$ 53,636.56		\$ 147,215.00	\$ 75,000.00	
	AWARDED STATE SEIZED FUNDS	\$ 2,653.30				
7603	Misc. Income			\$ 7,275.00		
7621	Intrest Income	\$ 2,056.55	\$ 200.00	\$ 265.00		
TOTAL REVENUE		\$ 58,346.41	\$ 200.00	\$ 154,755.00	\$ 75,000.00	
TOTAL FUNDS AVAILABLE FOR APPROPRATION		\$ 340,808.41	\$ 166,098	\$ 218,453	\$ 154,813	
EXPENDITURES						
11-8513-19-04	Federal Seized Fund - Equipment	\$ 121,293.98	\$ 100,000.00	\$ 55,025.00	\$ 50,000.00	
11-8513-19-00	AWARDED FEDERAL EXPENDED	\$ 20,116.33		\$ 77,410.00	\$ 50,000.00	
11-8513-19-01	OPERATIONS & INVESTIGATIONS	\$ 23,524.96		\$ 2,400.00		
11-8513-19-03	FACILITIES	\$ 9,975.00				
11-8513-19-04-1807	RADIOS			\$ 3,805.00		
11-8513-19-06	Contract For Services		\$ 2,400.00			
TOTAL EXPENDITURES		\$ 174,910.27	\$ 102,400	\$ 138,640	\$ 100,000	
ENDING FUND BALANCE		\$ 165,898.14	\$ 63,698	\$ 79,813	\$ 54,813	

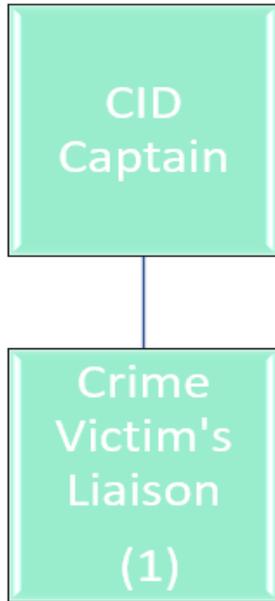
CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #1, #2, #3 and #4: FUND 15

The Bayou Lake Public Improvement District (PID) #1 is authorized by Chapter 372 of the Local Government Code. PIDs offer Cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	FY 2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		(\$7,138)	\$4,562	\$338,804	(\$9,138)	
REVENUE						
15-7103-00-00	Penalty & Interest			\$ 613.48	\$ 500.00	\$ 500.00
15-7110-00-00	Residential PID Assessment	\$ 379,852.20	\$ 325,000.00	\$ 402,193.99	\$ 409,100.00	\$ 84,100.00
15-7406-00-00	Attorney Fees	\$ 666.53	\$ 1,200.00	\$ 251.04		\$ (1,200.00)
15-7407-00-00	Refunds	\$ -			\$ -	\$ -
15-7621-00-00	Interest Income	\$ -	\$ 300.00			\$ (300.00)
	PID #1 Subtotal	\$ 380,518.73	\$ 326,500.00	\$ 403,058.51	\$ 409,600.00	
25-7103-00-00	Penalty & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
25-7110-00-00	Residential PID Assessment	\$ -	\$ -	\$ -	\$ 11,160.00	\$ 11,160.00
25-7406-00-00	Attorney Fees	\$ -	\$ -	\$ -	\$ -	\$ -
25-7407-00-00	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
25-7621-00-00	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
	PID #2 Subtotal	\$ -	\$ -	\$ -	\$ 11,160.00	
45-7103-00-00	Penalty & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
45-7110-00-00	Residential PID Assessment	\$ -	\$ -	\$ -	\$ 107,500.00	\$ 107,500.00
45-7406-00-00	Attorney Fees	\$ -	\$ -	\$ -	\$ -	\$ -
45-7407-00-00	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
45-7621-00-00	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
	PID #3 Subtotal	\$ -	\$ -	\$ -	\$ 107,500.00	
50-7103-00-00	Penalty & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
50-7110-00-00	Residential PID Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
50-7406-00-00	Attorney Fees	\$ -	\$ -	\$ -	\$ -	\$ -
50-7407-00-00	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
50-7621-00-00	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
	PID #4 Subtotal	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUES		380,519	\$ 326,500.00	\$ 403,058.51	\$ 528,260.00	
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$373,381	\$331,062	\$741,862	\$519,122	
EXPENDITURES						
15-8501-03-00	Audit & CAFR	\$ -	\$ 3,600.00		\$ 2,500.00	\$ (1,100.00)
15-8521-03-00	Collection Fees	\$ 14,675.00	\$ 11,000.00	\$ 8,775.00	\$ 11,700.00	\$ 700.00
15-8557-03-00	Reimburse to Developer		\$ 300,000.00	\$ 703,918.98	\$ 350,000.00	\$ 50,000.00
15-8559-03-00	Homeowner Tax Refund	\$ 26.76	\$ 6,700.00		\$ -	\$ (6,700.00)
15-8915-03-00	Transfer to City General Fund	\$ 15,000.00	\$ 15,000.00		\$ 7,500.00	\$ (7,500.00)
	PID #1 Subtotal	\$ 29,701.76	\$ 336,300.00	\$ 712,693.98	\$ 371,700.00	
25-8401-03-00	Advertising & Legal Fees			\$ -	\$ 500.00	\$ 500.00
25-8501-03-00	Audit & CAFR	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
25-8521-03-00	Collection Fees	\$ 4,875.00	\$ 3,900.00	\$ 975.00	\$ 3,000.00	\$ (900.00)
25-8557-03-00	Reimburse to Developer	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00
25-8642-03-00	Bank Analysis Fee	\$ -	\$ -	\$ -	\$ -	\$ -
25-8915-03-00	Transfer to City General Fund	\$ -	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00
	PID #2 Subtotal	\$ 4,875.00	\$ 3,900.00	\$ 975.00	\$ 62,500.00	
45-8501-03-00	Audit & CAFR	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
45-8521-03-00	Collection Fees	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
45-8557-03-00	Reimburse to Developer	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
45-8642-03-00	Bank Analysis Fee	\$ -	\$ -	\$ -	\$ -	\$ -
45-8915-03-00	Transfer to City General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	PID #3 Subtotal	\$ -	\$ -	\$ -	\$ 102,000.00	
50-8501-03-00	Audit & CAFR	\$ -	\$ -	\$ -	\$ -	\$ -
50-8521-03-00	Collection Fees	\$ -	\$ -	\$ -	\$ -	\$ -
50-8557-03-00	Reimburse to Developer	\$ -	\$ -	\$ -	\$ -	\$ -
50-8642-03-00	Bank Analysis Fee	\$ -	\$ -	\$ -	\$ -	\$ -
50-8915-03-00	Transfer to City General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	PID #4 Subtotal	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES		34,577	340,200	\$ 713,668.98	\$ 536,200.00	
ENDING FUND BALANCE		\$338,804	(\$9,138)	\$28,194	(\$17,078)	

**SPECIAL REVENUE FUND: VOCA GRANT FUND 16
FY 2021 ORIGINAL BUDGET**

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.



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CITY OF DICKINSON
FY 2020-2021 ORIGINAL BUDGET
SPECIAL REVENUE FUND: VOCA GRANT FUND 16

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	FY 2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$ (1,441.00)	\$ (10,232.72)	\$ (10,232.72)	\$ (13,257.72)	
REVENUE						
7118	City Match	\$ 15,159.92	\$ 31,600.00	\$ 15,805.00	\$ 31,500.00	
7119	Grant Proceeds	\$ 46,373.15	\$ 54,000.00	\$ 46,500.00	\$ 54,000.00	
TOTAL REVENUES		\$ 61,533.07	\$ 85,600.00	\$ 62,305.00	\$ 85,500.00	
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$ 60,092.07	\$ 75,367.28	\$ 52,072.28	\$ 72,242.28	
EXPENDITURES						
SALARIES & BENEFITS						
16-8101-05-00	Base Salary	\$ 50,117.19	\$ 52,000.00	\$ 48,010.00	\$ 52,000.00	
16-8105-05-00	Longevity Pay	\$ -	\$ 100.00	\$ -	\$ 100.00	
16-8113-05-00	Certification/Education Pay	\$ -	\$ 800.00	\$ -	\$ 100.00	
16-8151-05-00	Payroll Tax	\$ 728.32	\$ 800.00	\$ 700.00	\$ 800.00	
16-8152-05-00	Unemployment Tax	\$ 9.00	\$ 200.00	\$ 160.00	\$ 200.00	
16-8153-05-00	Retirement (TMRS)	\$ 4,844.03	\$ 5,000.00	\$ 4,700.00	\$ 5,000.00	
16-8155-05-00	Employee Group Insurance	\$ 9,536.00	\$ 10,000.00	\$ 10,120.00	\$ 10,000.00	
16-8156-05-00	Worker's Compensation Insurance	\$ 85.59	\$ 100.00	\$ 100.00	\$ 100.00	
TOTAL SALARIES & BENEFITS		\$ 65,320.13	\$ 69,000.00	\$ 63,790.00	\$ 68,300.00	
OPERATING EXPENDITURES						
16-8205-05-00	Fuel	\$ -	\$ 3,000.00	\$ -	\$ 500.00	
16-8210-05-00	Office Supplies & Postage	\$ 2,847.60	\$ 6,000.00	\$ 820.00	\$ 1,500.00	
16-8402-05-00	Travel & Training	\$ 2,157.06	\$ 2,200.00	\$ 720.00	\$ 1,500.00	
TOTAL OPERATING EXPENDITURES		\$ 5,004.66	\$ 11,200.00	\$ 1,540.00	\$ 3,500.00	
TOTAL EXPENDITURES		\$ 70,324.79	\$ 80,200.00	\$ 65,330.00	\$ 71,800.00	
ENDING FUND BALANCE		\$ (10,232.72)	\$ (4,832.72)	\$ (13,257.72)	\$ 442.28	

**CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET**

SPECIAL REVENUE FUND: LIBRARY TRUST FUND 14 and LIBRARY GRANT FUND 17

The Dickinson Library was the recipient of a trust fund which restricts use to the Dickinson Library.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$ 119,707.00	\$ 101,348	\$ 104,570	\$ 75,648	
REVENUE						
14-7640	Library Donations	\$ 3,275.00		\$ 85.00		
	Library Trust Fund Subtotal	\$ 3,275.00	\$ -	\$ 85.00	\$ -	
17-7750-00-00	GRANT PROCEEDS		\$ 6,000.00		\$ 6,000.00	
17-7803-00-00	ILL LENDING REIMB GRANT	\$ 3,951.00				
17-7805-00-00	TEXAS BOOK FESTIVAL GRANT					
17-7806-00-00	IMPACT GRANT 18016			\$ 1,000.00	\$ 1,000.00	
	Trust Proceeds					
	Library Grant Fund Subtotal	\$ 3,951.00	\$ 6,000.00	\$ 1,000.00	\$ 7,000.00	
TOTAL REVENUE		\$ 7,226.00	\$ 6,000.00	\$ 1,085.00	\$ 7,000.00	
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$ 126,933.00	\$ 107,348	\$ 105,655	\$ 82,648	
EXPENDITURES						
	Transfer to GF					
	Transfer to Library Grant Fund					
14-8211-15-00	Summer Reading Supplies	\$ 460.08	\$ 1,000.00	\$ 70.00		
14-8223-15-00	Collection Development	\$ 7,991.83	\$ 12,000.00	\$ 10,000.00	\$ 15,000.00	
14-8223-15-00	COMPUTER & EQUIPMENT	\$ 12,508.58	\$ 12,700.00	\$ 1,650.00	\$ 6,000.00	
	Library Trust Fund Subtotal	\$ 20,960.49	\$ 25,700.00	\$ 11,720.00	\$ 21,000.00	
17-8227-15-00	IMPACT GRANT EXPENDITURES		\$ 6,000.00	\$ 900.00	\$ 1,000.00	
17-8227-15-05	IMPACT EXPENDITURES - 18016			\$ 4,500.00	\$ 4,500.00	
17-8227-15-06	TEXAS BOOK FESTIVAL GRANT	\$ 7.92				
17-8227-15-07	TSLAC SP GRANT EXPENDITURES	\$ 4,616.95				
	Library Grant Fund Subtotal	\$ 4,624.87	\$ 6,000.00	\$ 5,400.00	\$ 5,500.00	
TOTAL EXPENDITURES		\$ 25,585.36	\$ 31,700.00	\$ 17,120.00	\$ 26,500.00	
ENDING FUND BALANCE		\$ 101,347.64	\$ 75,648	\$ 88,535	\$ 56,148	

CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
VEHICLE EQUIPMENT REPLACEMENT FUND: FUND 21

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$50	(\$54,580)	(\$54,580)	(\$54,580)	
REVENUE						
21-7618-00-00	INSURANCE CLAIMS	\$ 36,038.38				
TRANSFERS						
21-7600-00-00	Transfer in from DMD #1		\$ -	\$ -	\$ -	\$ -
21-7901-00-00	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ 36,038.38	\$ -	\$ -	\$ -	
TOTAL AVAILABLE FUND FOR APPROPRIATION		\$ 36,088.38	\$ (54,579.90)	\$ (54,579.90)	\$ (54,579.90)	
EXPENDITURES						
INTREST EXPENSE						
21-8700-05-00	Intrest Expense	\$ 4,522.45	\$ 7,127.00			\$ -
INTREST EXPENSE		\$ 4,522.45	\$ 7,127.00			\$ -
FURNITURE & EQUIPMENT						
21-8604-05-00	Police Department	\$ 86,145.83	\$ 67,207.00			\$ -
TOTAL FURNITURE & EQUIPMENT		\$ 86,145.83	\$ 67,207.00	\$ -	\$ -	\$ -
VEHICLE ACQUISITION						
21-8660-05-00	Police Department		\$ -	\$ -	\$ -	\$ -
21-8660-10-00	Fire Marshal	\$ -	\$ -	\$ -	\$ -	\$ -
21-8660-14-00	Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
21-8660-17-00	EMS		\$ -	\$ -	\$ -	\$ -
TOTAL VEHICLE ACQUISITION		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 90,668.28	\$ 74,334.00	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES						
21-7617-00-00	Auction Proceeds		\$ -	\$ -	\$ -	\$ -
21-7603-00-00	Miscellaneous Income		\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALNCE		\$ (54,579.90)	\$ (128,913.90)	\$ (54,579.90)	\$ (54,579.90)	

CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
BUILDING FUND: FUND 30

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$645,613	(\$348,953)	(\$348,953)	(\$241,737)	
REVENUE						
	GRANT PROCEEDS				\$ 250,000.00	
	Bond Proceeds				\$ 800,000.00	
	Transfer from BAS		\$ 1,000,000.00	\$ 1,000,000.00		
30-7724-00-00	Transfer from GF	\$ -			\$ 250,000.00	
TOTAL REVENUES		\$0	\$1,000,000	\$ 1,000,000	\$ 1,300,000	
TOTAL FUNDS AVAILABLE FOR APPROPRIATION		\$645,613	\$651,047	\$651,047	\$1,058,263	
EXPENDITURES						
Operating Expenses						
30-8301-01-00	City Hall	8,735	20,000	169,786	200,000	
30-8301-05-00	Police Station Maintenance	2,200	5,000			
30-8301-15-00	Library		250,000	34,266	250,000	
30-8301-17-00	Central Fire Station Maintenance	89,186				
	Public Works Facility				250,000	
	Animal Shelter	843,346	-	688,256	350,000	
30-8301-18-00	Miscellaneous Maintenance	475		475		
TOTAL OPERATING EXPENSES		\$943,941	275,000	\$892,783	\$1,050,000	
PROJECTS						
30-8445-17	Marquee Sign for Central Fire Station	50,625		-	-	-
TOTAL EXPENDITURES		\$994,566	275,000	\$892,783	\$1,050,000	
ENDING FUND BALANCE		(\$348,953)	\$376,047	(\$241,737)	\$8,263	

CITY OF DICKINSON
FY 2021 BUDGET
SPECIAL REVENUE FUND: COURT FUND 31,32,33,34

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	FY 2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$ 104,767	\$ 89,354	\$ 89,354	\$ 47,169	
REVENUE						
31-7411-00-00	CHILD SAFETY FUND REVENUE	\$ 381.59	\$ 500.00	\$ 500.00	\$ 500.00	
	Special Revenue Fund 31 Subtotal	\$ 381.59	\$ 500.00	\$ 500.00	\$ 500.00	
32-7409-00-00	COURT EFFICIENCY REVENUE	\$ 2,063.27	\$ 2,100.00	\$ 1,375.00	\$ 1,300.00	
32-7412-00-00	MUNICIPAL JURY FUND REVENUE	\$ -	\$ -	\$ 65.00	\$ 100.00	
32-7413-00-00	LOCAL TRUANCY PREVENTION FUND	\$ -	\$ -	\$ 3,280.00	\$ 3,500.00	
	Special Revenue Fund 32 Subtotal	\$ 2,063.27	\$ 2,100.00	\$ 4,720.00	\$ 4,900.00	
33-7407-00-00	COURT SECURITY REVENUE	\$ 8,361.61	\$ 8,700.00	\$ 7,425.00	\$ 7,500.00	
34-7410-00-00	COURT TECHNOLOGY REVENUE	\$ 11,144.86	\$ 11,700.00	\$ 8,275.00	\$ 8,000.00	
	Special Revenue Fund 33 Subtotal	\$ 19,506.47	\$ 20,400.00	\$ 15,700.00	\$ 15,500.00	
TOTAL REVENUE		\$ 21,951	\$ 23,000	\$ 20,920	\$ 20,900	
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$ 126,718	\$ 112,354	\$ 110,274	\$ 68,069	
EXPENDITURES						
SALARIES & BENEFITS						
33-8104-04-00	PTE Base Salary	\$ 8,971.79	\$ 25,200.00	\$ 5,700.00	\$ 25,000.00	
33-8150-04-00	FICA Tax	\$ 556.27	\$ 500.00	\$ 350.00	\$ 500.00	
33-8151-04-00	Payroll Tax	\$ 130.10	\$ 365.00	\$ 100.00	\$ 100.00	
33-8152-04-00	Unemployment Tax	\$ 42.81	\$ 200.00	\$ 100.00	\$ 100.00	
33-8156-04-00	Worker's Compensation Insurance	\$ 143.50	\$ 200.00	\$ 150.00	\$ 200.00	
TOTAL SALARIES & BENEFITS		\$ 9,844	\$ 26,465	\$ 6,400	\$ 25,900	
OPERATING EXPENSES						
31-8218-04-00	FIRE PREV & CHILD SAFETY PROGS	\$ 599.33	\$ 450.00	\$ -	\$ 450.00	
	Special Revenue Fund 31 Subtotal	\$ 599.33	\$ 450.00	\$ -	\$ 450.00	
32-8210-04-00	OFFICE SUPPLIES	\$ 838.91	\$ 250.00	\$ -	\$ 250.00	
32-8213-04-00	UNIFORM & APPAREL	\$ -	\$ 500.00	\$ -	\$ 250.00	
32-8402-04-00	TRAVEL & TRAINING	\$ 2,418.59	\$ 3,000.00	\$ 140.00	\$ 1,500.00	
32-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	\$ -	\$ 100.00	\$ 20.00	\$ 100.00	
32-8410-04-00	NOTARY BOND	\$ -	\$ 290.00	\$ -	\$ 150.00	
32-8412-04-00	JURY TRIALS - EFFICIENCY	\$ 704.00	\$ 460.00	\$ -	\$ 500.00	
32-8603-04-00	COMPUTER WORKSTATIONS/EQUIP	\$ 8,150.53	\$ 8,000.00	\$ 1,560.00	\$ 2,500.00	
	Special Revenue Fund 32 Subtotal	\$ 12,112.03	\$ 12,600.00	\$ 1,720.00	\$ 5,250.00	
33-8213-04-00	Uniform & Apparel	\$ -	\$ 670.00	\$ -	\$ 500.00	
33-8403-04-00	Dues/Subscriptions/Books	\$ -	\$ 100.00	\$ -	\$ 100.00	
33-8420-04-00	Travel & Training	\$ -	\$ 1,600.00	\$ 400.00	\$ 500.00	
33-8433-04-00	Security	\$ 289.94	\$ 3,300.00	\$ 22,570.00	\$ 3,000.00	
	Special Revenue Fund 33 Subtotal	\$ 289.94	\$ 5,670.00	\$ 22,970.00	\$ 4,100.00	
34-8602-04-00	COMPUTER SOFTWARE	\$ 11,272.96	\$ 15,000.00	\$ 11,500.00	\$ 2,500.00	
34-8603-04-00	COMPUTER EQUIPMENT	\$ 3,245.69	\$ 5,000.00	\$ -	\$ 2,500.00	
	Special Revenue Fund 34 Subtotal	\$ 14,518.65	\$ 20,000.00	\$ 11,500.00	\$ 5,000.00	
TOTAL OPERATING EXPENSES		\$ 27,520	\$ 38,720	\$ 36,190	\$ 14,800	
TOTAL EXPENDITURES		\$ 37,364	\$ 65,185	\$ 42,590	\$ 40,700	
ENDING FUND BALANCE		\$ 89,354	\$ 47,169	\$ 67,684	\$ 27,369	

CITY OF DICKINSON
FY 2021 ORIGINAL BUDGET
SPECIAL REVENUE FUND: HOTEL/ MOTEL TAX 35

Use of Hotel Occupancy Tax (HOT) revenue is specified by Chapter 351 of the Texas Tax Code. HOT tax revenue may only be used to promote tourism and the local convention and hotel industry. The Hotel/Motel Tax funds tourism initiatives.

ACCOUNT	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 ORIGINAL BUDGET	FY 2020 EST. ENDING	2021 BUDGET	INCREASE/ (DECREASE)
BEGINNING FUND BALANCE		\$ 311,501.00	\$ 339,014.00	\$ 339,013.00	\$ 366,781.00	
REVENUE						
7203	Motel Occupancy Tax	\$ 27,513.00	\$ 30,000.00	\$ 28,000.00	\$ 27,000.00	
TOTAL REVENUE		\$ 27,513.00	\$ 30,000.00	\$ 28,000.00	\$ 27,000.00	-
TOTAL AVAILABLE FUNDS FOR APPROPRIATION		\$ 339,014.00	\$ 369,014.00	\$ 367,013.00	\$ 393,781.00	
EXPENDITURES						
OPERATING EXPENSES						
35-8445-16-00	Special Project	-	-	-	-	-
SUBTOTAL OPERATING EXPENSES		\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES		\$0	\$0	\$0	\$0	
ENDING FUND BALANCE		\$ 339,014.00	\$ 369,014.00	\$ 367,013.00	\$ 393,781.00	

**CITY OF DICKINSON
FY 2021 RECOMMENDED BUDGET
CAPITAL EXPENDITURES**

Capital Projects are currently funded by three major revenue sources: General Revenue, Street Maintenance Sales Tax, and Community Development Block Grant (CDBG) proceeds.

PROJECT NAME	SUMMARY	BUDGET
INFRASTRUCTURE PROJECTS		
Streets and Drainage		12,466,150
Drainage	Gum Bayou Widening	3,516,000
TOTAL INFRASTRUCTURE PROJECTS		15,982,150
VEHICLE EQUIPMENT ACQUISITIONS		
Public Safety Vehicles	Replacement of five public safety vehicles.	143,600
Community Services	Replacement of service vehicles and equipment	225,750
EMS	Replacement of Ambulance and equipment	250,000
TOTAL VEHICLE EQUIPMENT ACQUISITIONS		619,350
TOTAL CAPITAL EXPENDITURES		17,220,850

FINANCIAL MANAGEMENT POLICIES

Resolution Number 1234-2011 established the following financial policies that address both short-term and long-term goals:

The City of Dickinson considers its goals, objectives and financial policy statements to be important integral parts of the budgetary process. The purpose of these policies is to ensure that financial resources are available to meet the present and future needs of the citizens of Dickinson. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

I. Revenues

Design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.

II. Expenditures

Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

III. Fund Balance/Working Capital/ Net Assets

Maintain the fund balance, working capital and net assets of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from emergencies.

IV. Capital Expenditures and Improvements

Annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

V. Debt

Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

VI. Investments

Invest the City's operating cash to ensure its safety, provide for necessary liquidity and optimize yield.

VII. Intergovernmental Relations

Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.

VIII. Grants

Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid, which address the City's current priorities and policy objectives.

IX. Economic Development

Initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

X. Fiscal Monitoring

Prepare and present reports for the current and multi-year periods that analyze, evaluate and forecast the City's financial performance and economic condition.

FINANCIAL MANAGEMENT POLICIES (Cont.)

XI. Accounting, Auditing and Financial Reporting

Comply with prevailing federal, state and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA).

XII. Operating Budget

Develop and maintain a balance budget that presents a clear understanding of the goals of the City Council.

I. REVENUES

The City shall use the following guidelines to design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services

A. Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in economic conditions that adversely impact that source.

B. User Fees

For services that benefit specific users, where possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. City staff shall review user fees on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure and to recommend adjustments where necessary to facilitate City Council's policy decision regarding the level of support to be provided.

C. Property Tax Revenues/Tax Rate

The City shall strive to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees and economic development. The City shall also strive to minimize tax rate increases.

D. Enterprise Funds User Fees

Enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements and provide adequate levels of working capital and debt coverage. The City shall seek to eliminate all forms of subsidization to enterprise funds from the General Fund and seek to reduce general fund support to enterprise funds.

E. Administrative Services Charges

The City shall prepare a cost allocation plan annually to determine the administrative services charges due to the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

F. Revenue Estimates for Budgeting

In order to maintain a stable level of service, the City shall use a conservative, objective and analytical approach when preparing revenue estimates for current and multi-year periods.

FINANCIAL MANAGEMENT POLICIES (Cont.)

The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

G. Revenue Collection and Administration

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City.

II. EXPENDITURES

The City shall use the following guidelines to identify necessary services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

A. Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings.

B. Avoidance of Operating Deficits

The City shall take timely corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

C. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs and to continue service levels.

D. Purchasing

The City shall make every effort to maximize any discounts offered by creditors/vendors individually or through aggregated cooperative purchasing with other governmental entities. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law as well as the Purchasing Policies adopted by the City Council concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall seek to obtain the most favorable terms and pricing possible. Every effort will be made to include women and minority-owned by business enterprises in the bidding process.

III. FUND BALANCE/WORKING CAPITAL/NET ASSETS

Fund balance measures the net financial resources available to finance expenditures of future periods. The City Council recognizes that good fiscal management comprises the foundational support of the entire City. The City shall use the following guidelines to maintain the fund balance,

FINANCIAL MANAGEMENT POLICIES (Cont.)

working capital and net assets of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.

A. Definitions

Non-spendable Fund Balance is the portion of fund balance that is inherently non-spendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

Restricted Fund Balance is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

Committed Fund Balance is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

Assigned Fund Balance is the portion of fund balance that reflects the City Council's intended use of resources.

Unassigned Fund Balance is the portion of fund balance that is not categorized into one of the other categories of fund balance.

B. General Policy

Fund Balance should be used only for non-recurring expenditures, major capital purchases, or emergencies that cannot be accommodated through current year savings.

C. Fund Balance Classification

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first and then unrestricted fund balance. Expenditures incurred in the unrestricted fund balances shall be reduced first from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

D. Committed Fund Balance

Fund Balance of the City must be committed for a specific source by formal action of the City Council. Amendments or modifications to the committed fund balance must also be approved by formal action of the City Council. Committed fund balance does not lapse at year-end. The formal action required to commit fund balance shall be either by resolution or majority vote.

E. General Fund Unassigned Fund Balance

The City shall strive to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. Maintaining the General Fund Unassigned Fund Balance at this level provides sufficient working capital and a margin of safety to address local emergencies without borrowing. If the General Fund Unassigned Fund Balance drops below 25%, it shall be recovered at a rate of 1% minimally each year. At the end of the current fiscal year, the City anticipates a positive budget variance in the General Fund. After determining the desired fund balance in the General fund, the remainder of the positive budget balance will be transferred to other funds and/or projects as directed by the City Council. The General Fund Unassigned Fund Balance shall be appropriated by the City Council either by resolution or majority vote.

FINANCIAL MANAGEMENT POLICIES (Cont.)

F. Other Operating Funds Unassigned Fund Balance; Enterprise Working Capital

In other operating funds, the City shall strive to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the city will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund.

IV. CAPITAL IMPROVEMENTS

A. Capital Expenditures and Improvements

The City shall annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

B. Capital Improvements Program

The City shall annually review the Capital Improvements Program (CIP), potential new projects and the current status of the City's infrastructure, replacement and renovation needs, updating the program as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every project, all operation, maintenance and replacement expenditures shall be fully at cost. The CIP shall also present the City's long-term borrowing plan, debt payment schedules and other debt outstanding or planned, including general obligation bonds, revenue bonds, Certificates of obligation, lease/purchase agreements and certificates of participation.

C. Replacement of Capital Assets on a Regular Schedule

The Vehicle/Equipment Replacement Fund is the primary source of funds for all of the City's vehicle and equipment purchases, both replacements and additions. The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to this schedule. The City desires to fund all vehicle and equipment purchases through donations, auction proceeds, grant proceeds, and budget transfer from General fund.

D. Capital Expenditure Financing

The City recognizes that there are several methods of financing capital requirements: (1) budget the funds from current revenues; (2) take the funds from fund balance/retained earnings as allowed by the Fund Balance Policy; (3) utilize funds from grants and foundations; or (4) borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, Certificates of obligation, lease/purchase agreements and certificates of participation. The City Council will determine the appropriate use of financing for capital expenditures on an as-needed basis and during the budget development process each year. Guidelines for assuming debt are set forth in the Debt Policy Statements.

V. DEBT

When the use of debt financing is determined by the City Council to be appropriate, the City shall use the following guidelines for debt financing which will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

FINANCIAL MANAGEMENT POLICIES (Cont.)

A. Use of Debt Financing

Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, certificates of participation and lease/purchase agreements, shall only be used to purchase capital assets. Debt payments should be structured to provide that any capital assets that are funded by the debt have a longer life than the debt associated with those assets.

B. Amortization of Debt

The City shall structure new debt issue payment schedules to utilize the City's declining debt payment schedules to keep tax increases for debt to a minimum. Capital projects that, by their character or size, are outside the normal core service projects will require careful evaluation of financial feasibility.

C. Affordability Targets

The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare generally accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update of the Capital Improvements Program. The decision on whether or not to assume new debt shall be based on these costs and benefits and on the City's ability to "afford" new debt as determined by the aforementioned standards. The City shall use cities with similar bond ratings for debt ratio benchmarks.

D. Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

E. Rating Agencies Presentations

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

F. Continuing Disclosure

The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

G. Debt Refunding

City staff and the City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt.

VI. INVESTMENTS

As adopted by the City Council, it is the policy of the City of Dickinson that the administration and investment of funds be handled as its highest public trust. The City's available cash shall be invested according to the City's Investment Policy that is adopted by the City Council on an annual basis in accordance with the requirements of Chapter 2256 of the Texas Government Code. The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity and yield.

FINANCIAL MANAGEMENT POLICIES (Cont.)

The earnings from investment will be used in a manner that best serves the public trust and interest of the City of Dickinson.

The investment policy applies to all financial assets of the City of Dickinson. These funds are accounted for in the City's comprehensive annual financial report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (annually) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

VII. INTERGOVERNMENTAL RELATIONS

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis and support appropriate favorable legislation at the state and federal levels.

A. Interlocal Cooperation in Delivering Services

In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the costs of services, to share facilities and to develop joint programs to improve service to its citizens.

B. Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that erodes municipal authority, attempts to remove local control over city issues, services or programs, or mandates additional City programs or services and does not provide the funding for implementation.

VIII. GRANTS

The City shall seek, apply for, obtain and effectively administer federal, state and foundation grants-in-aid that address the City's current and future priorities and policy objectives.

A. Grant Guidelines

The City shall seek, apply for and obtain those grants that are consistent with priority needs and objectives identified by Council.

B. Direct and Indirect Costs

The City shall recover indirect costs to the maximum amount allowed by the funding source. The City may waive or reduce direct and indirect costs if doing so will significantly increase the effectiveness of the grant.

C. Grant Review

The City shall review all grant submittals for their cash or in-kind match requirements, their potential impact on the operating budget and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified

FINANCIAL MANAGEMENT POLICIES (Cont.)

and approved prior to application. An annual report on the status of grant programs shall also be prepared.

D. Grant Program Termination

The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

IX. ECONOMIC DEVELOPMENT

The City shall initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

A. Commitment to Expansion and Diversification

The City shall encourage and participate in economic development efforts to expand Dickinson's economy and tax base, to increase local employment and to invest when there is a defined specific long-term return. These efforts shall focus not only on new areas but also on established sections of Dickinson where redevelopment can generate additional jobs and other economic benefits.

B. Tax Abatements

The City shall follow the Guidelines for Tax Abatement adopted by the City Council to encourage commercial and/or industrial growth and development throughout Dickinson. The City shall balance the long-term benefits of tax abatements with the short-term loss of tax revenues prior to the granting of the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and the impact on Dickinson's economy and other factors specified in the City's Guidelines for Tax Abatement as well as applicable state laws.

C. Increase Non-Residential Share of Tax Base

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential property owners.

D. Coordinate Efforts with Other Jurisdictions

The City's economic development program shall encourage close cooperation with other local jurisdictions to promote the economic well-being of the area.

E. Use of Other Incentives

The City shall use enterprise zones as allowed by law and shall seek new sources to encourage business expansion. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic expansion.

X. FISCAL MONITORING

Reports shall be prepared and presented on a regular basis to analyze, evaluate and forecast the City's financial performance and economic condition for the current year and for multi-years.

A. Financial Status and Performance Reports

Quarterly reports shall be prepared comparing expenditures and revenues to current budget for fiscal year-to-date, and to prior year actual fiscal year-to-date. Balance sheets and budget

FINANCIAL MANAGEMENT POLICIES (Cont.)

highlight notes are also provided. Timely information including comparisons of expenditures to budgeted amounts shall be provided to all department heads and directors on a monthly basis.

B. Five-Year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures, including a discussion of major trends affecting the City's financial position, shall be prepared. The forecast shall examine critical issues facing the City, economic conditions and the outlook for the upcoming budget year.

XI. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The City shall participate in the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

XII. OPERATING BUDGET

The City shall establish an operating budget that links revenues and expenditures to the goals of the City Council. The City shall strive to participate in the Government Finance Officers Association's Distinguished Budget Presentation Award program.

GLOSSARY OF TERMS

A

ACCOUNTS PAYABLE: A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE: An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services provided by a government.

ACCRUAL ACCOUNTING: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

AD VALOREM: Latin for “value of”. Refers to the property assessed and tax levied against real (land and buildings) and personal (equipment and furniture) property.

APPROPRIATION: A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligations for designated purposes.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

AUDIT: An examination of an organization’s financial statements and the utilization of resources.

BALANCE SHEET: The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

B

BALANCED BUDGET: A balanced budget occurs when the total sum of money a government collects in a year is equal to the amount it spends on goods, services, and debt interest.

BASIS OF ACCOUNTING: The modified accrual basis of accounting is followed by Governmental funds, Expendable Trust funds and Agency funds. Under the modified accrual basis of accounting revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. Substantially all revenues are considered to be susceptible to accrual.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. Intergovernmental revenues are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

The City’s Proprietary fund types are accounted for using the accrual basis of accounting, under which revenues are recorded when earned and expenses are recorded when liabilities are incurred.

BOND: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified date.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

GLOSSARY OF TERMS (Cont.)

C

CDBG: Community Development Block Grant – An entitlement grant program authorized by the federal government. The entitlement program is based upon a formula, which includes the City’s population.

CAPITAL EXPENDITURES: Expenditures which result in the acquisition of or addition to fixed assets which are individually priced more than \$5,000.00.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CASH BASIS: the method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

CERTIFICATES OF OBLIGATION (CO’S): Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short term financing.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CREDIT RATING: The credit worthiness of a government unit as determined by an independent ratings agency.

CURRENT ASSETS: Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and tax receivables which will be collected within one year.

CURRENT LIABILITIES: Debt or other legal obligation arising out of transactions in the past that must be liquidated, renewed, or refunded within one year.

D

DEBT: An obligation resulting from borrowing of money or from the purchase of goods or services.

DEBT LIMIT: The maximum amount of gross or net debt legally permitted.

DEBT SERVICE: A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment.

DELINQUENT TAXES: Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

DEPRECIATION: (1) Expiration in the service life of a capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

E

ENCUMBRANCES: Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND: A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

GLOSSARY OF TERMS (Cont.)

EXPENDITURES: Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. Dickinson's fiscal year begins each October 1st and ends the following September 30th. The term FY 2021 connotes the fiscal year beginning October 1, 2020 and ending September 30, 2021.

FIXED ASSETS: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FULL TIME EQUIVALENT (FTE): A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full time employees. Full time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE: The difference between governmental fund assets and liabilities also referred to as fund equity.

G

GAAP – GENERALLY ACCEPTED ACCOUNTING PRINCIPLES: Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GASB – GOVERNMENTAL ACCOUNTING STANDARDS BOARD: The board is a private, nonprofit organization consisting of seven board members and a full-time staff. Like the Financial Accounting Standards Board (FASB) that sets accounting standards for private companies, GASB is funded by the Financial Accounting Foundation, a nonprofit entity that exercises general oversight over the financial reporting of public entities.

GENERAL FUND: The fund that is available for any legal authorized purpose and which is therefore used to account for all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL OBLIGATION BONDS (GO's): Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of Dickinson pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 25 years.

GLOSSARY OF TERMS (Cont.)

GFOA: Government Finance Officers Association. A professional association of state/provincial and local finance officers in the United States and Canada that has served the public finance profession since 1906.

GOAL: A statement that describes the purpose toward which an endeavor is directed.

GOVERNMENTAL FUNDS: Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

GRANT: A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

INTEREST INCOME: Revenue associated with the city's cash management activities of investing fund balances.

INTERFUND TRANSFERS: Budgeted amounts transferred from one governmental accounting fund to another for work or services provided. As they represent a "double counting" of expenditures, these amounts are deducted from the total operating budget to calculate the "net" budget.

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government in the form of grants and shared revenues.

INTERNAL SERVICE FUND: Internal Service Funds are used to account for the financing of goods or services provided by one department of the city to other departments on a cost reimbursement basis.

INVESTMENTS: Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include assets used in city operations.

LEVY: To impose taxes, special assessments or service charges for the support of city services.

LIABILITY: Debt or other legal obligations, arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. Note: the term does not include encumbrances.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MATURITIES: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MAINTENANCE: The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

MODIFIED ACCRUAL: The method of accounting under which revenues are recognized when they are both measurable and available to finance expenditures of the current period. Expenditures are recognized when the liability is incurred.

NON-RECURRING: In reference to a supplemental program, that portion of costs or revenues that will only be incurred in the first year of implementation of the program. -O- **ORDINANCE:** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between

GLOSSARY OF TERMS (Cont.)

an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

O

OPERATING BUDGET: The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

ORDINANCES: A formal legislative enactment by the governing board of a municipality. It is not in conflict with any higher form of law, such as state statute or constitutional provision; it has the full force and effect of law within the boundaries of the municipality to which it applies.

P

PERFORMANCE MEASURE: A performance measure is a quantifiable¹ expression of the amount, cost, or result³ of activities² that indicate how much, how well, and at what level, products or services are provided to customers during a given time period.

PERSONNEL SERVICE: The costs associated with compensating employees for their labor.

PRINCIPAL OF BONDS: The face value of the bonds.

PROPRIETARY FUND: A fund established to account for a government's continuing business-type organizations and activities. All assets, liabilities, equities, revenues, expenses and transfers pertaining to these business organizations and activities are accounted for through proprietary funds. Both Enterprise and Internal service funds are classified as proprietary funds.

PROPERTY TAXES: Taxes are levied on both real and personal property according to the property's valuation and tax rate.

PURCHASE ORDER: A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

R

RECURRING: In reference to a supplemental program, that portion of revenues or costs that will occur each year the program is funded.

REVENUES: Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

S

SERVICES AND CHARGES: That grouping of accounts on the general ledger that include such expenditures as professional and contracted services from organizations outside the City, printing and binding costs, utilities, training, etc.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

T

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

GLOSSARY OF TERMS (Cont.)

TAX BASE: The total property valuations on which each taxing agency levies its tax rate.

TAX LEVY: The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE: The amount of tax levied for each \$100 of assessed valuation.

TAX ROLL: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sanitation service charges.

TMRS: Texas Municipal Retirement System

TXDOT: Texas Department of Transportation

U

USER FEES: Charges for specific governmental services. These fees cover the cost of providing that service to the user (i.e. building permits). The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming.

W

WORKLOAD MEASURE: Transactional measure to demonstrate workloads, capacity, and resource utilization. This type of reporting may include the number of transactions performed, hours expended, requests for assistance, number of people trained, etc.

WORKING CAPITAL: The amount by which total current assets exceed total current liabilities.

Y

YIELD: The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

ITEM 25

ITEM 26

ITEM 27

EXECUTIVE SESSION

RECESS TIME:_____

ITEM 28