

May 26, 2020
City Council
Regular Meeting
7:00 p.m.



SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE:

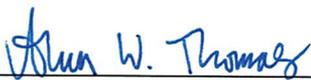
In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas will conduct the regular meeting scheduled at 7:00 p.m. on Tuesday, May 26, 2020 at 4403 Highway 3, Dickinson, Texas 77539 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There will be no public access to the location described above.]

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.ci.dickinson.tx.us/agendacenter>.

The public toll-free dial-in number to participate in the telephonic meeting is 833-403-1228, Conference ID: 355 287 895#.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.



Alun W. Thomas, City Secretary



Julie Masters, Mayor
Charles Suderman, Mayor Pro Tem
Sean Skipworth
Walter Wilson

**AMENDED
AGENDA**
City of Dickinson
**CITY COUNCIL
REGULAR MEETING**

Wally Deats
Louis Decker
William H. King III
Chris Heard, City Administrator

May 26, 2020

NOTICE is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **Tuesday, May 26, 2020**, at **7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items.

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas will **conduct the meeting by telephone conference** in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). **The public toll-free dial-in number to participate in the telephonic meeting is 833-403-1228, Conference ID: 355 287 895#.**

The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

ITEM 2.) INVOCATION

ITEM 3.) PLEDGE OF ALLEGIANCE

ITEM 4.) PROCLAMATIONS

A. Dickinson High School Class of 2020.

ITEM 5.) ANNOUNCEMENTS AND PRESENTATIONS:

A. Council Comments.

ITEM 6.) REPORTS:

A. Update on Activities of the Houston-Galveston Area Council (Council Member King).

B. Update on Activities of the Dickinson Economic Development Corporation (Dickinson Economic Development Corporation Chief Executive Officer Scott Jones).

C. April Revenue & Expense Reports.

ITEM 7.) PUBLIC COMMENTS: At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

ITEM 8.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:
The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

A. Approval of the Minutes of the Regular Council Meeting of May 12, 2020.

B. Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE BULLETPROOF VEST PARTNERSHIP GRANT PROGRAM TO THE U. S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.**

ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND AUTHORIZING A BUDGET AMENDMENT AND INCREASE IN PROJECT FUNDS FOR THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION'S EMERGENCY BUSINESS RECOVERY AND EXPANSION GRANT PROGRAM FOR THE RECOVERY AND EXPANSION OF DICKINSON BUSINESSES THAT HAVE SUFFERED DUE TO THE STATE OF EMERGENCY CAUSED BY THE COVID-19 PANDEMIC; PROVIDING FOR THE INCORPORATION OF THE PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT. (Second of Two Readings)**

ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, ACCEPTING A QUOTE FROM CROWDER GULF FOR THE DESNAGGING OF BORDEN'S GULLY, BENSON BAYOU, MAGNOLIA BAYOU, AND THE TRIBUTARY TO GUM BAYOU; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE QUOTE BY THE CITY ADMINISTRATOR; AND PROVIDING AN EFFECTIVE DATE.**

ITEM 11.) CONDUCT A PUBLIC HEARING CONCERNING: SUP-20-0125, A Request for a Specific Use Permit, for a “Boat Service Establishment” Located at 5205 E FM 517 Unit E, Dickinson, Texas 77539, Currently Zoned General Commercial “GC”.

- A. Staff Presentation
- B. Applicant’s Statement
- C. Those in Favor
- D. Those Opposed
- E. Applicant Rebuttal
- F. Adjourn Public Hearing

ITEM 12.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number XXX-2020 (Zoning Case SUP-20-0125) – AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, ORDINANCE NUMBER 420-2001, AS HERETOFORE AMENDED, TO GRANT SPECIFIC USE PERMIT NUMBER SUP-20-0125 ALLOWING THE APPLICANT TO USE THE PROPERTY FOR A BOAT SERVICE ESTABLISHMENT; SUCH PROPERTY BEING LEGALLY DESCRIBED AS ± 3.74 ACRES, ABSTRACT 78 R HALL SURVEY LOTS 7 & 8 ALL OF LOTS 9 & 10 TUDOR ADDN EXCEPT STRIP OFF S END FM 517, MORE COMMONLY KNOWN AS 5205 E. FM 517, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, PRESENTLY ZONED GENERAL COMMERCIAL (“GC”); PROVIDING FOR THE INCORPORATION OF PREAMBLE; DIRECTING A CHANGE ACCORDINGLY IN THE OFFICIAL ZONING MAP OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE. (First of Three Readings)

ITEM 13.) CONDUCT A PUBLIC HEARING CONCERNING: SUP-20-0130, A Request for a Specific Use Permit, for a “Bed and Breakfast” Located at 3822 Water Street, Dickinson, Texas 77539, Currently Zoned Conventional Residential “CR”.

- A. Staff Presentation
- B. Applicant’s Statement
- C. Those in Favor
- D. Those Opposed
- E. Applicant Rebuttal
- F. Adjourn Public Hearing

ITEM 14.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number XXX-2020 (Zoning Case SUP-20-0130) – AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, ORDINANCE NUMBER 420-2001,

AS HERETOFORE AMENDED, TO GRANT SPECIFIC USE PERMIT NUMBER SUP-20-0130 ALLOWING THE APPLICANT TO USE THE PROPERTY FOR A BED AND BREAKFAST ESTABLISHMENT; SUCH PROPERTY BEING LEGALLY DESCRIBED AS ABSTRACT 19 PERRY & AUSTIN SURVEY PT OF LOTS 173 & 196 (1-2) DICKINSON ADDN D, ABST 19 PERRY & AUSTIN SUR PT OF LOTS 173 & 196 (7-3) DICKINSON ADDN D AKA TRACT G, ABST 19 PERRY & AUSTIN SUR PT OF LOT 173 (1-5) DICKINSON ADDN D AKA PT OF TRACT A, MORE COMMONLY KNOWN AS 3822 WATER STREET, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, PRESENTLY ZONED CONVENTIONAL RESIDENTIAL (“CR”); PROVIDING FOR THE INCORPORATION OF PREAMBLE; DIRECTING A CHANGE ACCORDINGLY IN THE OFFICIAL ZONING MAP OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE. (First of Three Readings)

ITEM 15.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number XXX-2020 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS SELECTING TEXAS FIRST BANK AS THE PRIMARY DEPOSITORY BANK FOR THE CITY OF DICKINSON, TEXAS AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE AGREEMENTS NECESSARY FOR PRIMARY DEPOSITORY BANK SERVICES; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

ITEM 16.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: The Dickinson Economic Development Corporation and City of Dickinson Employee Benefits and Administrative Services Interlocal Agreement.

ITEM 17.) EXECUTIVE SESSION: The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon’s Texas Codes annotated, in accordance with the authority contained in:

A. Section 551.071 – Consultation with Attorney regarding pending litigation and matters in which the duty of the City Attorney requires to be discussed in closed meeting.

ITEM 18.) RECONVENE

ITEM 19.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

ITEM 20.) ADJOURN

CERTIFICATION

This is to certify that a copy of the Amended Notice of the Regular City Council meeting for **Tuesday, May 26, 2020**, was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 22nd day of May, 2020, prior to 7:00 p.m.

Alun W. Thomas

Alun W. Thomas, City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

ITEM 1

**Call to Order and
Certification of a
Quorum**

**CITY OF DICKINSON, TEXAS
CITY COUNCIL MEETING
ATTENDANCE LIST**

**MEETING DATE: May 26, 2020
Regular Meeting**

<u>MAYOR/COUNCIL</u>	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR JULIE MASTERS	_____	_____
POS. 1: COUNCILMEMBER CHARLES SUDERMAN	_____	_____
POS. 2: COUNCILMEMBER SEAN SKIPWORTH	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
 <u>ALSO IN ATTENDANCE:</u>		
City Attorney David W. Olson	_____	_____
City Administrator Chris Heard	_____	_____
Finance Director _____	_____	_____
City Secretary Alun W. Thomas	_____	_____
Director of Community Services Kola Olayiwola	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____
Fire Marshal Burt Heddles	_____	_____
Court Administrator Irma Rivera	_____	_____
Library Director Julianne Lane	_____	_____
Bayou Animal Services Manager Sarah Haywood	_____	_____
Assistant to the City Administrator Kerilyn Bascle	_____	_____

ITEM 2

Invocation

ITEM 3

Pledge of Allegiance

ITEM 4

Proclamations

ITEM 5

Announcements and Presentations

ITEM 5A

Council Comments

ITEM 6

Reports

ITEM 6A

**Update on Activities of
the Houston-Galveston
Area Council**

ITEM 6B

Update on Activities of the Dickinson Economic Development Corporation

ITEM 6C

April 2020 Revenue & Expenditure Report

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
GENERAL FUND REVENUES - 01						
Taxes						
01-7001-00-00	SALES TAX REVENUE	6,900,000.00	465,203.70	4,339,433.32	62.89%	2,560,566.68
01-7101-00-00	Current Property Tax	3,878,000.00	54,171.17	3,606,993.13	93.01%	271,006.87
01-7102-00-00	Delinquent Property Tax	60,300.00	6,503.93	57,417.18	95.22%	2,882.82
01-7103-00-00	Penalty & Interest on Del. Tax	36,000.00	4,800.47	21,835.20	60.65%	14,164.80
01-7204-00-00	Mixed Drink Tax	60,000.00	16,183.97	31,396.69	52.33%	28,603.31
Franchises						
01-7206-00-00	Centerpoint Energy Franchise	12,000.00	-	8,355.84	69.63%	3,644.16
01-7207-00-00	Verizon & Telecommunications	28,000.00	255.84	11,960.87	42.72%	16,039.13
01-7208-00-00	Centerpoint Gas Franchise	80,000.00	21,493.22	36,547.62	45.68%	43,452.38
01-7209-00-00	Time Warner Cable Franchise	240,000.00	-	72,929.86	30.39%	167,070.14
01-7210-00-00	TX-New Mexico Power Franchise	580,000.00	-	127,108.41	21.92%	452,891.59
01-7503-00-00	Franchise Fees - Garbage Svcs	96,000.00	-	36,807.87	38.34%	59,192.13
Permits & Licenses						
01-7301-00-00	Alcohol Beverage License	3,400.00	60.00	3,040.00	89.41%	360.00
01-7302-00-00	Pawn Shop License	100.00	-	-	0.00%	100.00
01-7303-00-00	Mobile Home Park License	1,000.00	-	950.00	95.00%	50.00
01-7305-00-00	Electrical Permits	21,300.00	2,255.00	15,426.50	72.42%	5,873.50
01-7306-00-00	Building Permits	190,000.00	13,043.48	137,055.92	72.13%	52,944.08
01-7307-00-00	Mechanical Permits	21,300.00	1,454.00	10,704.00	50.25%	10,596.00
01-7308-00-00	Re-inspection Fees	1,500.00	35.00	1,050.00	70.00%	450.00
01-7309-00-00	Plumbing Permits	30,000.00	2,993.00	17,729.00	59.10%	12,271.00
01-7310-00-00	Mobile Home License	2,400.00	-	700.00	29.17%	1,700.00
01-7311-00-00	Demolition Permits	1,000.00	250.00	1,250.00	125.00%	(250.00)
01-7312-00-00	Fire Protection Permits	7,300.00	-	1,921.86	26.33%	5,378.14
01-7313-00-00	Peddler/Vendor Permits	1,200.00	-	180.00	15.00%	1,020.00
01-7315-00-00	Drainage-Culvert Appl Fee	18,800.00	(1,204.45)	10,827.55	57.59%	7,972.45
01-7316-00-00	Wrecker Permits	600.00	-	-	0.00%	600.00
01-7317-00-00	PIPELINE REGISTRATION PERMIT	-	-	1,500.00	-	(1,500.00)
01-7318-00-00	Elec. Contractor Registration	4,500.00	-	250.00	5.56%	4,250.00
01-7320-00-00	MECHANICAL CONTRACTOR REGIST	2,500.00	100.00	1,575.00	63.00%	925.00
01-7321-00-00	Alarm License & Fees	8,800.00	65.00	3,405.00	38.69%	5,395.00
01-7322-00-00	FLOODPLAIN DEV. PERMIT	100.00	-	-	0.00%	100.00
01-7323-00-00	STORM WATER PERMITS & INSPECTS	4,000.00	450.00	2,700.00	67.50%	1,300.00
01-7325-00-00	Coin Operated Machine Permits	900.00	-	2,325.00	258.33%	(1,425.00)
01-7327-00-00	AMBULANCE SERVICE PERMITS	1,500.00	-	-	0.00%	1,500.00
01-7331-00-00	General Contractor License	8,500.00	575.00	6,000.00	70.59%	2,500.00
01-7340-00-00	Tree Removal Fees	10,900.00	-	200.00	1.83%	10,700.00
01-7341-00-00	Plat filing/Planning Dev. Fees	13,000.00	35.00	5,415.50	41.66%	7,584.50
01-7342-00-00	Other Business Permits	10,000.00	200.00	3,322.00	33.22%	6,678.00
01-7343-00-00	Zoning Sign Fees	500.00	-	611.00	122.20%	(111.00)
01-7346-00-00	CODE COMPLIANCE FEES	27,500.00	-	7,137.64	25.96%	20,362.36
Fees and Fines						
01-7401-00-00	Court Fines	544,300.00	23,435.26	295,022.46	54.20%	249,277.54
01-7402-00-00	Warrant Fees	55,100.00	2,159.50	28,932.05	52.51%	26,167.95
01-7403-00-00	Court Tax Fees	11,500.00	5,075.51	8,893.42	77.33%	2,606.58
01-7407-00-00	BOND FORFEITURE FEES	-	-	4,612.97	-	(4,612.97)
Miscellaneous						
01-7601-00-00	Accident Report Fees	1,500.00	76.00	904.00	60.27%	596.00
01-7603-00-00	Miscellaneous Income	10,000.00	637.18	393.27	3.93%	9,606.73
01-7605-00-00	C/D Demolition Reimbursement	-	-	6,873.96	-	(6,873.96)
01-7607-00-00	Inmate Phone Commissions	400.00	-	56.01	14.00%	343.99
01-7609-00-00	Law Enforcement	-	2,434.32	11,223.14	-	(11,223.14)
01-7610-00-00	Convenience Cr.Card Usage Fee	16,000.00	147.03	6,244.98	39.03%	9,755.02
01-7611-00-00	LIBRARY FINES & FEES	14,200.00	-	5,417.37	38.15%	8,782.63
01-7614-00-00	FINGERPRINTING FEE	600.00	-	514.00	85.67%	86.00
01-7618-00-00	Insurance Claims	-	132.00	27,720.34	-	(27,720.34)
01-7621-00-00	Interest Income	30,000.00	706.08	15,304.43	51.01%	14,695.57
01-7628-00-00	Service Fees-WCID#1 Fuel Eqpmt	800.00	69.33	542.02	67.75%	257.98
01-7629-00-00	AMBULANCE SERVICE CHARGES	446,000.00	14,097.12	214,726.71	48.15%	231,273.29
01-7631-00-00	EMERGENCY SERVICE COUNTY FEE	162,000.00	13,500.00	81,000.00	50.00%	81,000.00
01-7633-00-00	TEXAS HHSC REIMB-UNCOMP CARE	142,400.00	5,953.54	5,953.54	4.18%	136,446.46

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
01-7700-00-00	BULLETPROOF VESTS GRANT	8,700.00	-	-	0.00%	8,700.00
01-7702-00-00	Federal E.M.P.G. Grant	30,000.00	-	-	0.00%	30,000.00
01-7711-00-00	Clearlake Shores F.I Contract	12,000.00	1,840.00	5,440.00	45.33%	6,560.00
01-7717-00-00	DONATION - FRIENDS OF LIBRARY	-	-	30.00	-	(30.00)
01-7718-00-00	TRANSFER FROM PID#1	15,000.00	-	-	0.00%	15,000.00
01-7725-00-00	ADMIN-AMBULANCE DHS FOOTBALL	2,300.00	-	-	0.00%	2,300.00
01-7726-00-00	Transfer From 4B DEDC	32,300.00	-	16,166.50	50.05%	16,133.50
01-7728-00-00	TRANSFER FROM DMD#1	150,000.00	-	110,202.50	73.47%	39,797.50
01-7756-00-00	INTERLOCAL CONTRIBUTIONS	-	-	150,000.00	-	(150,000.00)

TOTAL GENERAL FUND REVENUES **14,048,000.00** **659,186.20** **9,582,235.63** **68.21%** **4,465,764.37**

GENERAL FUND EXPENDITURES - 01

Administration - 1

01-8101-01-00	FTE Base Salary	328,800.00	25,645.88	183,166.69	55.71%	145,633.31
01-8102-01-00	OVERTIME	-	-	285.94	-	(285.94)
01-8105-01-00	Vehicle Allowance	6,000.00	500.00	3,500.00	58.33%	2,500.00
01-8110-01-00	Cell Phone Allowance	2,500.00	-	-	0.00%	2,500.00
01-8113-01-00	Certification/Educ. Pay	3,000.00	360.00	2,336.42	77.88%	663.58
01-8114-01-00	Longevity Pay	600.00	-	690.00	115.00%	(90.00)
01-8151-01-00	Payroll Tax	5,000.00	386.21	2,766.23	55.32%	2,233.77
01-8152-01-00	Unemployment Tax	350.00	-	585.00	167.14%	(235.00)
01-8153-01-00	Retirement (TMRS)	29,400.00	2,580.77	18,466.44	62.81%	10,933.56
01-8155-01-00	Employee Group Insurance	44,000.00	3,847.83	26,277.54	59.72%	17,722.46
01-8156-01-00	Worker's Compensation Ins.	1,500.00	-	421.91	28.13%	1,078.09
01-8203-01-00	Building & Kitchen Supplies	3,500.00	102.77	1,725.68	49.31%	1,774.32
01-8210-01-00	Office Supplies & Postage	6,800.00	158.12	1,824.51	26.83%	4,975.49
01-8213-01-00	Uniforms & Apparel	300.00	-	-	0.00%	300.00
01-8301-01-00	Building & Property Maintenan	24,000.00	588.66	6,095.96	25.40%	17,904.04
01-8401-01-00	Advertising Legal Notices	12,300.00	-	11,552.07	93.92%	747.93
01-8402-01-00	Travel & Training - Staff	9,500.00	-	1,559.46	16.42%	7,940.54
01-8403-01-00	Dues/Subscriptions/Books	11,400.00	3,384.00	7,231.19	63.43%	4,168.81
01-8404-01-00	Election	4,400.00	-	85.85	1.95%	4,314.15
01-8407-01-00	Communications-Pagers & Phones	5,000.00	155.00	3,307.54	66.15%	1,692.46
01-8417-01-00	Utilities-Gas,Electric,& Water	58,900.00	3,489.12	29,291.72	49.73%	29,608.28
01-8422-01-00	Employ.Physical & Drug Testing	6,200.00	288.56	3,043.92	49.10%	3,156.08
01-8429-01-00	Conf. & Travel - Mayor	3,000.00	-	554.62	18.49%	2,445.38
01-8431-01-00	Conf. & Travel - Council	2,800.00	-	1,295.87	46.28%	1,504.13
01-8441-01-00	Local Mtg-Mayor & Council	3,200.00	133.45	713.42	22.29%	2,486.58
01-8443-01-00	EMPLOYEE SPECIAL EVENTS	6,700.00	-	3,710.32	55.38%	2,989.68
01-8445-01-00	Special Projects-City Admin	10,000.00	-	5,731.98	57.32%	4,268.02
01-8615-01-00	Code/Ordinances Codification	2,400.00	-	1,567.85	65.33%	832.15
01-8817-01-00	Railroad Depot Expenditures	-	1,123.17	1,123.17	-	(1,123.17)
Total Administration Expenses		591,550.00	42,743.54	318,911.30	53.91%	272,638.70

Finance - 2

01-8101-02-00	FTE Base Salary	208,000.00	12,768.88	111,709.39	53.71%	96,290.61
01-8102-02-00	OVERTIME PAY	-	-	43.28	-	(43.28)
01-8104-02-00	PTE BASE SALARY	45,500.00	1,858.87	12,316.35	27.07%	33,183.65
01-8110-02-00	CELL PHONE ALLOWANCE	900.00	-	-	0.00%	900.00
01-8113-02-00	Certification/Educ. Pay	4,500.00	350.00	2,219.64	49.33%	2,280.36
01-8114-02-00	Longevity Pay	200.00	-	100.00	50.00%	100.00
01-8150-02-00	FICA TAX	2,800.00	115.25	763.61	27.27%	2,036.39
01-8151-02-00	Payroll Tax	3,700.00	239.10	1,682.10	45.46%	2,017.90
01-8152-02-00	Unemployment Tax	850.00	-	547.56	64.42%	302.44
01-8153-02-00	Retirement (TMRS)	18,600.00	1,560.31	11,025.52	59.28%	7,574.48
01-8155-02-00	Employee Group Insurance	33,000.00	2,794.42	19,803.37	60.01%	13,196.63
01-8156-02-00	Worker's Compensation Ins.	900.00	-	331.02	36.78%	568.98
01-8210-02-00	Office & Postage Supplies	4,800.00	52.70	1,635.95	34.08%	3,164.05
01-8402-02-00	Travel & Training - Staff	6,600.00	-	1,703.55	25.81%	4,896.45
01-8403-02-00	Dues/Subscriptions/Books	3,000.00	175.00	2,187.44	72.91%	812.56
01-8527-02-00	CONTRACTUAL SERVICES - LABOR	10,000.00	-	24,671.15	246.71%	(14,671.15)
Total Finance Expenses		343,350.00	19,914.53	190,739.93	55.55%	152,610.07

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
Community Development - 3						
01-8101-03-00	Salary & Wages	390,000.00	19,799.52	160,221.08	41.08%	229,778.92
01-8102-03-00	Overtime Pay	1,000.00	-	920.39	92.04%	79.61
01-8110-03-00	Cell Phone Allowance	2,200.00	90.00	795.00	36.14%	1,405.00
01-8113-03-00	Certification/Educ. Pay	4,500.00	285.00	2,331.96	51.82%	2,168.04
01-8114-03-00	Longevity Pay	1,800.00	-	2,450.00	136.11%	(650.00)
01-8150-03-00	FICA Tax	100.00	-	-	0.00%	100.00
01-8151-03-00	Payroll Tax	5,700.00	290.27	2,403.62	42.17%	3,296.38
01-8152-03-00	Unemployment Tax	1,200.00	-	709.76	59.15%	490.24
01-8153-03-00	Retirement (TMRS)	34,800.00	1,956.29	16,103.06	46.27%	18,696.94
01-8155-03-00	Employee Group Insurance	76,000.00	4,611.42	36,136.45	47.55%	39,863.55
01-8156-03-00	Worker's Compensation Ins.	1,800.00	-	623.82	34.66%	1,176.18
01-8204-03-00	Fuel	5,500.00	150.08	1,934.12	35.17%	3,565.88
01-8210-03-00	Office & Postage Supplies	5,800.00	-	1,463.93	25.24%	4,336.07
01-8211-03-00	Shop supplies & Small Tools	100.00	-	270.07	270.07%	(170.07)
01-8212-03-00	INSPECTION/ENFORCEMENT SUPPLIES	-	-	654.00	-	(654.00)
01-8213-03-00	Uniform & Apparel	-	-	129.88	-	(129.88)
01-8215-03-00	Zoning Enforcement Supplies	1,000.00	-	480.00	48.00%	520.00
01-8303-03-00	SOFTWARE MAINTENANCE CONTRACT	22,400.00	1,020.00	10,308.60	46.02%	12,091.40
01-8307-03-00	Vehicle Maintenance	1,600.00	167.36	581.75	36.36%	1,018.25
01-8402-03-00	Travel & Training - Staff	5,200.00	-	444.64	8.55%	4,755.36
01-8403-03-00	Dues/Subscriptions/Books	1,900.00	-	1,460.00	76.84%	440.00
01-8407-03-00	Communications-Pagers & Phones	1,300.00	35.00	1,178.28	90.64%	121.72
01-8409-03-00	SHORTAGE/OVERAGE	-	-	1.00	-	(1.00)
01-8427-03-00	Demolition	37,100.00	-	19,250.22	51.89%	17,849.78
01-8431-03-00	CONF/TRAVEL-COUNCIL/BOARDS	4,000.00	-	-	0.00%	4,000.00
01-8504-03-00	Contract Inspection Services	3,700.00	-	-	0.00%	3,700.00
01-8524-03-00	Prof.Services - Engineering	3,000.00	-	3,500.00	116.67%	(500.00)
01-8552-03-00	FORCED MOWING	-	-	13,992.21	-	(13,992.21)
01-8613-03-00	Machinery, Tools, & Sm. Eqpt.	-	-	480.00	-	(480.00)
Total Community Development Expenses		611,700.00	28,404.94	278,823.84	45.58%	332,876.16
Municipal Court - 4						
01-8101-04-00	Salary & Wages	199,000.00	15,269.22	111,046.12	55.80%	87,953.88
01-8102-04-00	Overtime Pay	-	-	147.88	-	(147.88)
01-8110-04-00	Cell Phone Allowance	450.00	35.00	245.00	54.44%	205.00
01-8113-04-00	Certification/Educ. Pay	1,000.00	80.00	534.29	53.43%	465.71
01-8114-04-00	Longevity Pay	2,900.00	-	3,095.00	106.72%	(195.00)
01-8150-04-00	FICA Tax	100.00	-	-	0.00%	100.00
01-8151-04-00	Payroll Tax	3,000.00	211.16	1,587.76	52.93%	1,412.24
01-8152-04-00	Unemployment Tax	650.00	-	561.14	86.33%	88.86
01-8153-04-00	Retirement (TMRS)	18,000.00	1,489.19	11,120.33	61.78%	6,879.67
01-8155-04-00	Employee Group Insurance	43,500.00	2,920.82	19,271.82	44.30%	24,228.18
01-8156-04-00	Worker's Compensation Ins.	1,000.00	-	285.93	28.59%	714.07
01-8210-04-00	Office Supplies & Postage	10,400.00	248.82	2,671.27	25.69%	7,728.73
01-8303-04-00	S.E.T.C.I.C. Warrant Program	3,900.00	21.20	125.60	3.22%	3,774.40
01-8409-04-00	SHORTAGE/OVERAGE	-	(4.00)	(36.30)	-	36.30
01-8513-04-00	Municipal Judge Contract	51,500.00	5,504.80	29,933.70	58.12%	21,566.30
01-8519-04-00	Mun.Court Prosecutor Contract	13,200.00	-	4,840.00	36.67%	8,360.00
Total Municipal Court Expenses		348,600.00	25,776.21	185,429.54	53.19%	163,170.46
Police - 5						
01-8101-05-00	FTE Base Salary	2,801,000.00	200,665.65	1,513,504.31	54.03%	1,287,495.69
01-8102-05-00	Overtime Pay	155,000.00	13,523.46	143,955.78	92.87%	11,044.22
01-8104-05-00	PTE Base Salary	99,000.00	-	12,793.59	12.92%	86,206.41
01-8108-05-00	CLOTHING ALLOWANCE	3,900.00	-	3,900.00	100.00%	-
01-8110-05-00	Cell Phone Allowance	6,600.00	457.50	3,202.50	48.52%	3,397.50
01-8113-05-00	Certification/Educ. Pay	60,000.00	2,177.50	15,057.46	25.10%	44,942.54
01-8114-05-00	Longevity Pay	40,000.00	-	27,101.50	67.75%	12,898.50
01-8115-05-00	DIFFERENTIAL PAY	21,000.00	664.00	4,867.50	23.18%	16,132.50
01-8150-05-00	FICA Tax	6,100.00	-	202.74	3.32%	5,897.26
01-8151-05-00	Payroll Tax	42,500.00	3,087.87	24,558.23	57.78%	17,941.77

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
01-8152-05-00	Unemployment Tax	8,500.00	-	6,661.00	78.36%	1,839.00
01-8153-05-00	Retirement (TMRS)	260,000.00	21,058.85	166,371.97	63.99%	93,628.03
01-8155-05-00	Employee Group Insurance	486,300.00	40,526.94	282,361.84	58.06%	203,938.16
01-8156-05-00	Worker's Compensation Ins.	40,700.00	-	35,571.15	87.40%	5,128.85
01-8202-05-00	Video/Photo Processing Supplies	400.00	-	316.00	79.00%	84.00
01-8203-05-00	Kitchen Supplies	2,350.00	216.27	1,415.26	60.22%	934.74
01-8204-05-00	Fuel	115,000.00	3,169.27	39,123.01	34.02%	75,876.99
01-8205-05-00	Fire & Safety Equipment	4,150.00	-	448.93	10.82%	3,701.07
01-8206-05-00	Investigational Supplies	6,400.00	85.00	1,144.21	17.88%	5,255.79
01-8207-05-00	Janitorial Supplies	2,700.00	152.59	985.44	36.50%	1,714.56
01-8210-05-00	Office Supplies & Postage	18,330.00	1,231.00	8,130.00	44.35%	10,200.00
01-8213-05-00	Uniform & Apparel	19,100.00	1,177.43	8,757.78	45.85%	10,342.22
01-8216-05-00	Certificates & Awards	2,200.00	-	1,859.00	84.50%	341.00
01-8217-05-00	Two-way Radio System Supplies	1,500.00	-	627.34	41.82%	872.66
01-8301-05-00	Building/Property Maintenance	19,200.00	2,344.50	7,656.90	39.88%	11,543.10
01-8307-05-00	Vehicle Maintenance	42,100.00	3,279.36	20,089.32	47.72%	22,010.68
01-8399-05-00	Machine & Equipment Main.	9,500.00	404.40	4,240.87	44.64%	5,259.13
01-8401-05-00	Advertising & Legal Notices	600.00	-	-	0.00%	600.00
01-8402-05-00	Travel & Training - Staff	18,800.00	-	8,843.75	47.04%	9,956.25
01-8403-05-00	Dues/Subscriptions/Books	2,800.00	101.00	1,832.00	65.43%	968.00
01-8405-05-00	Prisoner Support	5,800.00	300.00	1,672.02	28.83%	4,127.98
01-8407-05-00	Commun-Pagers/Phones/AutoTrac	27,400.00	309.45	11,829.58	43.17%	15,570.42
01-8417-05-00	Utilities-Gas,Electric & Water	37,400.00	2,115.92	13,190.22	35.27%	24,209.78
01-8423-05-00	Local Meetings & Luncheons	200.00	-	71.46	35.73%	128.54
01-8426-05-00	K-9 Units	6,500.00	344.28	2,236.10	34.40%	4,263.90
01-8431-05-00	Community Policing & DCPA	5,600.00	-	2,459.79	43.92%	3,140.21
01-8501-05-00	LAW ENFORCEMENT AUDIT	4,850.00	-	1,800.00	37.11%	3,050.00
01-8512-05-00	Janitorial Service Contract	17,400.00	1,450.00	10,150.00	58.33%	7,250.00
01-8527-05-00	CONTRACT SVCS - CONNECT CTY	8,400.00	-	-	0.00%	8,400.00
01-8616-05-00	Body Armor Vest	6,550.00	-	-	0.00%	6,550.00
01-8707-05-00	Law Enforcement Insurance	25,300.00	-	31,052.12	122.74%	(5,752.12)
01-8660-05-86	VEHICLE ACQUISITION	154,000.00	23,991.62	141,302.25	91.75%	12,697.75
Total Police Expenses		4,595,130.00	322,833.86	2,561,342.92	55.74%	2,033,787.08
Fire Marshal - 10						
01-8101-10-00	Salary and Wages	69,100.00	4,969.26	36,527.72	52.86%	32,572.28
01-8104-10-00	PTE BASE SALARY	48,500.00	-	-	0.00%	48,500.00
01-8110-10-00	Cell Phone Allowance	700.00	55.00	385.00	55.00%	315.00
01-8113-10-00	Certification/Education Pay	3,000.00	250.00	1,669.64	55.65%	1,330.36
01-8114-10-00	Longevity Pay	120.00	-	170.00	141.67%	(50.00)
01-8150-10-00	FICA TAX	3,000.00	-	-	0.00%	3,000.00
01-8151-10-00	Medicare Payroll Tax	1,900.00	76.47	561.92	29.57%	1,338.08
01-8152-10-00	Unemployment Tax	1,800.00	-	144.00	8.00%	1,656.00
01-8153-10-00	Retirement (TMRS)	6,200.00	510.55	3,745.16	60.41%	2,454.84
01-8155-10-00	Employee Group Insurance	11,000.00	936.18	6,546.52	59.51%	4,453.48
01-8156-10-00	Worker's Compensation Ins.	4,300.00	-	2,033.84	47.30%	2,266.16
01-8202-10-00	Video & Photo Supplies	700.00	-	-	0.00%	700.00
01-8204-10-00	Fuel	3,000.00	22.05	340.21	11.34%	2,659.79
01-8206-10-00	Investigational Supplies	400.00	-	-	0.00%	400.00
01-8210-10-00	Office Supplies & Postage	500.00	-	-	0.00%	500.00
01-8213-10-00	Uniform & Apparel	2,100.00	-	498.18	23.72%	1,601.82
01-8303-10-00	SOFTWARE MAINTENANCE CONTRACT	200.00	-	-	0.00%	200.00
01-8307-10-00	Vehicle Maintenance	2,700.00	-	332.55	12.32%	2,367.45
01-8402-10-00	Travel & Training - Staff	3,800.00	-	52.00	1.37%	3,748.00
01-8403-10-00	Dues/Subscriptions/Books	2,000.00	162.00	217.00	10.85%	1,783.00
01-8407-10-00	Communication-Pagers & Phones	1,700.00	-	722.34	42.49%	977.66
01-8411-10-00	Investigational Support Funds	100.00	-	-	0.00%	100.00
01-8604-10-00	Furn. & Office Eqpt. Acquisition	2,000.00	-	-	0.00%	2,000.00
Total Fire Marshal Expenses		168,820.00	6,981.51	53,946.08	31.95%	114,873.92

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Emergency Management - 11						
01-8101-11-00	FTE Base Salary & Wages	77,300.00	2,788.98	20,754.87	26.85%	56,545.13
01-8110-11-00	Cell Phone Allowance	900.00	22.50	157.50	17.50%	742.50
01-8113-11-00	Certification/Educ. Pay	3,000.00	75.00	500.89	16.70%	2,499.11
01-8114-11-00	Longevity Pay	900.00	-	418.50	46.50%	481.50
01-8150-11-00	FICA Tax	4,900.00	-	-	0.00%	4,900.00
01-8151-11-00	Payroll Tax	1,200.00	39.21	298.14	24.85%	901.86
01-8152-11-00	Unemployment Tax	200.00	-	-	0.00%	200.00
01-8153-11-00	Retirement (TMRS)	7,000.00	279.41	2,109.74	30.14%	4,890.26
01-8155-11-00	Employee Group Insurance	11,000.00	287.47	2,021.96	18.38%	8,978.04
01-8156-11-00	Worker's Compensation Ins.	4,500.00	-	2,308.86	51.31%	2,191.14
01-8201-11-00	EOC SUPPLIES	700.00	-	69.71	9.96%	630.29
01-8202-11-00	Video & Photo Supplies	100.00	-	-	0.00%	100.00
01-8210-11-00	Office Supplies & Postage	500.00	-	-	0.00%	500.00
01-8399-11-00	Machine & Equipment Maintenan	2,000.00	-	-	0.00%	2,000.00
01-8402-11-00	Travel & Training - Staff	3,100.00	-	-	0.00%	3,100.00
01-8403-11-00	Dues/Subscriptions/Books	600.00	-	-	0.00%	600.00
01-8407-11-00	Communication-Pagers & Phones	1,300.00	64.96	844.29	64.95%	455.71
Total Emergency Management Expenses		119,200.00	3,557.53	29,484.46	24.74%	89,715.54
Public Works - Drainage - 12-14						
01-8101-12-14	FTE BASE SALARY	331,000.00	7,323.64	51,305.43	15.50%	279,694.57
01-8102-12-14	OVERTIME PAY	2,500.00	212.22	2,335.36	93.41%	164.64
01-8113-12-14	CERTIFICATION/EDUCATION PAY	1,700.00	15.00	100.18	5.89%	1,599.82
01-8114-12-14	LONGEVITY PAY	3,100.00	-	1,290.00	41.61%	1,810.00
01-8151-12-14	PAYROLL TAXES	2,000.00	108.27	788.89	39.44%	1,211.11
01-8152-12-14	UNEMPLOYMENT TAXES	5,000.00	-	260.12	5.20%	4,739.88
01-8153-12-14	RETIREMENT (TMRS)	30,000.00	730.42	5,318.68	17.73%	24,681.32
01-8155-12-14	EMPLOYEE GROUP INSURANCE	44,000.00	2,285.88	18,641.58	42.37%	25,358.42
01-8156-12-14	WORKER'S COMPENSATION	10,000.00	-	9,059.56	90.60%	940.44
01-8204-12-14	FUEL	15,000.00	490.09	5,544.54	36.96%	9,455.46
01-8205-12-14	SAFETY SUPPLIES	700.00	83.13	2,275.81	325.12%	(1,575.81)
01-8210-12-14	OFFICE SUPPLIES	-	229.25	734.82	-	(734.82)
01-8211-12-14	SMALL TOOLS	2,100.00	220.48	2,065.89	98.38%	34.11
01-8301-12-14	BLDG & PROPERTY MAINT	1,800.00	172.11	432.13	24.01%	1,367.87
01-8302-12-14	CULVERT MAINTENANCE	27,300.00	10,660.76	54,604.40	200.02%	(27,304.40)
01-8307-12-14	VEHICLE MAINTENANCE	6,400.00	882.54	13,671.36	213.62%	(7,271.36)
01-8402-12-14	TRAVEL & TRAINING	800.00	-	4,132.92	516.62%	(3,332.92)
01-8407-12-14	COMMUNICATION	200.00	-	3,038.52	1519.26%	(2,838.52)
01-8417-12-14	UTILITIES-GAS,ELECT.& WATER	8,400.00	886.83	2,806.77	33.41%	5,593.23
01-8421-12-14	PERFORMANCE INCENTIVE PROGRAM	100.00	-	-	0.00%	100.00
01-8438-12-14	UNIFORMS	2,200.00	499.53	2,033.02	92.41%	166.98
01-8524-12-14	PRO. SERVICES/ENGINEERING SERV	1,100.00	6,443.75	85,428.35	7766.21%	(84,328.35)
01-8527-12-14	CONTRACTUAL SERVICES - OTHER	100,000.00	2,028.86	56,913.11	56.91%	43,086.89
01-8540-12-14	PHASE II STORM WATER PROGRAM	5,200.00	-	100.00	1.92%	5,100.00
01-8552-12-14	ROW MOWING	20,000.00	-	14,760.00	73.80%	5,240.00
01-8608-12-86	DRAINAGE PROJECTS	400,000.00	25,000.00	250,420.00	62.61%	149,580.00
01-8662-12-86	HEAVY EQPT. - FINANCE	162,000.00	-	-	0.00%	162,000.00
Total Public Works - Drainage Expenses		1,182,600.00	58,272.76	588,061.44	49.73%	594,538.56
Information Technology - 13						
01-8222-13-00	Peripheral Computer Supplies	3,300.00	302.40	2,385.29	72.28%	914.71
01-8304-13-00	Software Service Contracts	202,000.00	9,488.71	132,990.60	65.84%	69,009.40
01-8309-13-00	Computer & Network Maintenance	81,900.00	5,855.25	43,397.29	52.99%	38,502.71
01-8310-13-00	COMP & NETWORK MAINT - LIBRARY	5,400.00	-	7,767.79	143.85%	(2,367.79)
01-8407-13-00	Communication-Pagers & Phones	95,000.00	4,124.79	58,133.47	61.19%	36,866.53
01-8530-13-00	Copier/Postage Rental Contract	16,500.00	1,292.30	5,361.81	32.50%	11,138.19
01-8600-13-00	COMPUTER EQUIP - SERVER	6,000.00	2,405.55	2,405.55	40.09%	3,594.45
01-8603-13-00	Computer Workstations	50,000.00	24,739.59	30,747.02	61.49%	19,252.98
Total Information Technology Expenses		460,100.00	48,208.59	283,188.82	61.55%	176,911.18

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Library - 15						
01-8101-15-00	Salary and Wages	206,500.00	12,522.76	90,977.52	44.06%	115,522.48
01-8104-15-00	PTE Base Salary	67,000.00	5,803.00	49,267.80	73.53%	17,732.20
01-8110-15-00	Cell Phone Allowance	1,450.00	-	-	0.00%	1,450.00
01-8113-15-00	Certification/Education Pay	2,000.00	-	39.30	1.97%	1,960.70
01-8114-15-00	Longevity Pay	1,400.00	-	1,120.00	80.00%	280.00
01-8150-15-00	FICA TAX	3,300.00	149.98	1,547.63	46.90%	1,752.37
01-8151-15-00	Payroll Tax	3,700.00	264.63	2,044.29	55.25%	1,655.71
01-8152-15-00	Unemployment Tax	1,500.00	-	790.58	52.71%	709.42
01-8153-15-00	Retirement (TMRS)	18,500.00	1,545.10	11,290.92	61.03%	7,209.08
01-8155-15-00	Employee Group Insurance	36,000.00	2,850.15	19,145.09	53.18%	16,854.91
01-8156-15-00	Worker's Compensation Ins.	1,500.00	-	428.89	28.59%	1,071.11
01-8210-15-00	OFFICE & POSTAGE SUPPLIES	10,000.00	83.98	5,056.77	50.57%	4,943.23
01-8211-15-00	SUMMER READING SUPPLIES	1,200.00	-	-	0.00%	1,200.00
01-8212-15-00	Materials Processing Supplies	2,500.00	-	1,168.65	46.75%	1,331.35
01-8223-15-00	COLLECTION DEVELOPMENT	4,000.00	204.84	1,986.82	49.67%	2,013.18
01-8225-15-00	YOUTH PROGRAMMING	7,500.00	-	3,532.07	47.09%	3,967.93
01-8301-15-00	Building & Property Maintenance	11,400.00	300.00	4,164.08	36.53%	7,235.92
01-8401-15-00	ADVERTISING & LEGAL NOTICES	400.00	-	277.50	69.38%	122.50
01-8402-15-00	Travel & Training - Staff	2,000.00	120.00	575.00	28.75%	1,425.00
01-8403-15-00	DUES/SUBSCRIPTIONS/BOOKS	1,500.00	297.00	1,490.11	99.34%	9.89
01-8417-15-00	Utilities-Gas,Electric & Water	35,000.00	1,904.83	16,081.86	45.95%	18,918.14
01-8604-15-00	FURNITURE & OFFICE EQUIPMENT	1,200.00	-	-	0.00%	1,200.00
Total Library Expenses		419,550.00	26,046.27	210,984.88	50.29%	208,565.12
Emergency Medical Services - 17						
01-8101-17-00	FTE Base Salary	329,000.00	12,995.98	114,208.39	34.71%	214,791.61
01-8102-17-00	Overtime Pay	95,000.00	9,381.49	60,836.79	64.04%	34,163.21
01-8104-17-00	PTE Base Salary	381,000.00	28,669.36	217,779.14	57.16%	163,220.86
01-8113-17-00	Certification/Education pay	7,600.00	300.00	2,271.40	29.89%	5,328.60
01-8114-17-00	LONGEVITY PAY	2,200.00	-	1,115.00	50.68%	1,085.00
01-8150-17-00	Fica Tax	24,000.00	702.66	5,187.08	21.61%	18,812.92
01-8151-17-00	PAYROLL TAX	10,500.00	719.06	5,457.78	51.98%	5,042.22
01-8152-17-00	Unemployment taxes	4,300.00	-	2,210.62	51.41%	2,089.38
01-8153-17-00	Retirement (TMRS)	30,000.00	3,873.31	30,294.88	100.98%	(294.88)
01-8155-17-00	Employee Group Insurance	36,000.00	3,726.86	27,337.51	75.94%	8,662.49
01-8156-17-00	Workmen compensation	26,000.00	-	13,306.83	51.18%	12,693.17
01-8204-17-00	Fuel	15,000.00	527.74	6,007.74	40.05%	8,992.26
01-8206-17-00	Supplies-Investigational/EMS	35,300.00	3,275.91	21,843.69	61.88%	13,456.31
01-8210-17-00	Office supplies	900.00	373.13	899.42	99.94%	0.58
01-8213-17-00	Uniform & apparel	4,000.00	2,134.94	2,580.94	64.52%	1,419.06
01-8301-17-00	BLDG & PROPERTY MAINT	22,900.00	210.00	7,346.26	32.08%	15,553.74
01-8304-17-00	Service Contract-800mHZ Radios	5,200.00	-	6,278.40	120.74%	(1,078.40)
01-8307-17-00	Vehicle maintenance	14,100.00	848.89	6,529.52	46.31%	7,570.48
01-8402-17-00	Travel & Training - Staff	4,000.00	-	1,593.28	39.83%	2,406.72
01-8403-17-00	Dues/Subscriptions/Books	4,300.00	565.00	5,077.22	118.07%	(777.22)
01-8407-17-00	Communication	6,500.00	-	3,208.79	49.37%	3,291.21
01-8417-17-00	UTILITIES-GAS,ELECT.& WATER	28,900.00	1,114.45	8,023.91	27.76%	20,876.09
01-8424-17-00	EMS SERVICES - DISD FOOTBALL	1,200.00	-	900.00	75.00%	300.00
01-8527-17-00	CONTRACTUAL SERVICES - OTHER	10,800.00	526.00	6,452.00	59.74%	4,348.00
01-8541-17-00	EMS Patient billing	53,000.00	4,227.39	10,483.89	19.78%	42,516.11
01-8605-17-86	EMERGENCY EQUIPMENT	45,000.00	-	-	0.00%	45,000.00
01-8660-17-86	VEHICLE ACQUISITION	205,000.00	-	-	0.00%	205,000.00
Total Emergency Medical Services Expenses		1,401,700.00	74,172.17	567,230.48	40.47%	834,469.52
Contracts & Gov't Wide Services - 18						
01-8300-18-00	BLDG ALARM & ACCESS SERVICES	40,000.00	8,976.87	26,098.39	65.25%	13,901.61
01-8501-18-00	FINANCE & AUDIT	42,000.00	16,798.00	30,397.90	72.38%	11,602.10
01-8502-18-00	ANIMAL CONTROL	146,800.00	-	73,400.00	50.00%	73,400.00
01-8510-18-00	DKSN VOLUNTEER FIRE DEPT	99,900.00	8,235.00	57,645.00	57.70%	42,255.00
01-8511-18-00	DOCUMENT/RECORDS STORAGE	5,500.00	75.00	2,317.39	42.13%	3,182.61
01-8512-18-00	JANITORIAL SERVICES CONTRACT	22,000.00	1,705.00	12,778.63	58.08%	9,221.37
01-8515-18-00	LEGAL FEES	150,000.00	20,130.96	119,043.30	79.36%	30,956.70
01-8520-18-00	Tax Appraisal	35,220.00	-	17,383.72	49.36%	17,836.28
01-8521-18-00	Tax Collection	2,500.00	-	2,017.68	80.71%	482.32

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
01-8527-18-00	Contractual Services - Other	110,000.00	-	1,496.14	1.36%	108,503.86
01-8704-18-00	VEHICLE INSURANCE	60,000.00	-	84,367.02	140.61%	(24,367.02)
01-8708-18-00	REAL & PERSONAL PROPERTY INS	160,000.00	-	144,898.95	90.56%	15,101.05
01-8709-18-00	PUBLIC OFFICIALS E&O INSURANCE	8,000.00	-	21,518.84	268.99%	(13,518.84)
01-8711-18-00	EMPLOYEE BOND	1,200.00	-	-	0.00%	1,200.00
01-8510-18-01	DVFD - PENSION CONTRIBUTIONS	34,000.00	-	20,622.00	60.65%	13,378.00
01-8510-18-02	DVFD - FUEL	9,000.00	443.25	3,589.67	39.89%	5,410.33
01-8510-18-03	DVFD - CONTRACT EMPLOYEE	13,000.00	1,083.33	7,583.31	58.33%	5,416.69
Total Contracts & Gov't Wide Expenses		939,120.00	57,447.41	625,157.94	66.57%	313,962.06
Economic Development - 40						
01-8543-40-00	GRANT PAYMENTS - 380 CO'S	3,901,500.00	334,065.83	2,194,432.66	56.25%	1,707,067.34
01-8557-40-00	ECONOMIC DEV. CONSULTING SVCS	36,000.00	3,000.00	21,000.00	58.33%	15,000.00
Total Economic Development Expenses		3,937,500.00	337,065.83	2,215,432.66	56.26%	1,722,067.34
Transfers - 89						
01-8916-89-00	TRSF TO VOCA GRANT FUND	31,610.00	-	15,805.00	50.00%	15,805.00
Total Transfers Expenses		31,610.00	-	15,805.00	50.00%	15,805.00
TOTAL GENERAL FUND EXPENDITURES		15,150,530.00	1,051,425.15	8,124,539.29	53.63%	7,025,990.71
TOTAL REVENUES OVER EXPENDITURES		(1,102,530.00)	(392,238.95)	1,457,696.34		
DEBT SERVICE FUND - 02						
Revenues						
02-7101-00-00	Current Property Tax	688,100.00	11,686.54	778,253.22	113.10%	(90,153.22)
02-7102-00-00	Delinquent Property Tax	17,000.00	1,419.08	10,159.04	59.76%	6,840.96
02-7103-00-00	Penalty & Interest	9,000.00	1,057.48	4,806.79	53.41%	4,193.21
02-7621-00-00	Interest Income	1,000.00	37.97	425.25	42.53%	574.75
02-7726-00-00	Transfer In - 4B Corporation	67,380.00	-	67,380.00	100.00%	-
02-7727-00-00	WCID#1 CONTRIBUTION-2007 CO's	87,000.00	-	86,964.00	99.96%	36.00
Total Debt Service Revenues		869,480.00	14,201.07	947,988.30	109.03%	(78,508.30)
Expenditures						
02-8525-40-00	Issue Costs	6,000.00	-	300.00	5.00%	5,700.00
02-8917-40-00	2009 CO RE-FI INTEREST	57,780.00	-	25,347.50	43.87%	32,432.50
02-8920-40-00	PRINCIPLE	115,000.00	-	115,000.00	100.00%	-
02-8921-40-00	INTEREST	50,700.00	-	30,147.50	59.46%	20,552.50
02-8923-40-00	2014 GO REFUND PRINCIPAL	525,000.00	-	525,000.00	100.00%	-
02-8924-40-00	SERIES 2014 GO REFUND INTEREST	116,580.00	-	60,912.50	52.25%	55,667.50
Total Debt Service Expenditures		871,060.00	-	756,707.50	86.87%	114,352.50
MISCELLANEOUS GRANT FUND - 03						
Revenues						
03-7609-00-00	Law Enforcement Grants/Other	-	-	9,800.00	-	(9,800.00)
Total Miscellaneous Grant Fund Revenues		-	-	9,800.00	-	(9,800.00)
Expenditures						
03-8427-03-00	DEMOLITION SERVICES-SETH GRANT	-	-	10,827.00	-	(10,827.00)
03-8420-05-00	LEOSE Training Fund Expd.	3,500.00	-	-	0.00%	3,500.00
03-8413-11-00	DEBRIS REMOVAL	-	-	17,748.13	-	(17,748.13)
03-8909-12-00	CDBG-DR PROJECTS	-	221,908.18	351,472.54	-	(351,472.54)
Total Miscellaneous Grant Fund Expenditures		3,500.00	221,908.18	380,047.67	10858.50%	(376,547.67)

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
DISASTER FUND - 04						
Revenues						
04-7621-00-00	INTEREST INCOME	-	1,329.75	3,291.30	-	(3,291.30)
04-7710-00-00	FEMA REIMB-HARVEY	-	-	584,426.80	-	(584,426.80)
Total Disaster Fund Revenues		-	1,329.75	587,718.10	-	(587,718.10)
Expenditures						
04-8225-11-00	COVID-19 EXPENDITURES	-	3,242.47	6,375.50	-	(6,375.50)
04-8604-12-00	MATERIALS & EQUIPMENT	-	-	46.58	-	(46.58)
Total Disaster Fund Expenditures		-	3,242.47	6,422.08	-	(6,422.08)
STREET MAINTENANCE FUND - 08						
Revenues						
08-7001-00-00	SALES TAX REVENUE	1,500,450.00	116,300.93	1,084,858.35	72.30%	415,591.65
08-7621-00-00	INTEREST INCOME	5,000.00	918.58	6,781.50	135.63%	(1,781.50)
08-7728-00-00	TRANSFER FROM DMD#1	100,000.00	-	75,000.00	75.00%	25,000.00
Total Street Maintenance Revenues		1,605,450.00	117,219.51	1,166,639.85	72.67%	438,810.15
Expenditures						
08-8101-12-00	SALARY & WAGES	430,000.00	13,670.46	116,586.29	27.11%	313,413.71
08-8102-12-00	OVERTIME PAY	2,500.00	174.46	3,250.93	130.04%	(750.93)
08-8110-12-00	CELL PHONE ALLOWANCE	700.00	-	-	0.00%	700.00
08-8113-12-00	CERT/EDU PAY	2,500.00	160.00	960.00	38.40%	1,540.00
08-8114-12-00	LONGEVITY PAY	2,400.00	-	960.00	40.00%	1,440.00
08-8151-12-00	PAYROLL TAX	6,500.00	200.24	1,746.53	26.87%	4,753.47
08-8152-12-00	UNEMPLOYMENT TAX	1,200.00	-	1,014.17	84.51%	185.83
08-8153-12-00	RETIREMENT (TMRS)	39,000.00	1,355.69	11,777.55	30.20%	27,222.45
08-8155-12-00	EMPLOYEE GROUP INSURANCE	99,000.00	5,062.03	44,932.35	45.39%	54,067.65
08-8156-12-00	WORKERS COMP INSURANCE	10,400.00	-	5,933.47	57.05%	4,466.53
08-8204-12-00	FUEL	24,000.00	-	6,405.38	26.69%	17,594.62
08-8205-12-00	SAFETY EQUIPMENT & SUPPLIES	1,200.00	83.14	2,275.79	189.65%	(1,075.79)
08-8210-12-00	OFFICE SUPPLIES & POSTAGE	3,600.00	114.63	1,077.30	29.93%	2,522.70
08-8211-12-00	SMALL TOOLS	7,200.00	35.47	1,602.35	22.25%	5,597.65
08-8212-12-00	OPERATIONAL SUPPLIES	2,500.00	77.61	640.97	25.64%	1,859.03
08-8301-12-00	BUILDING & PROPERTY MAINT	2,000.00	152.50	421.78	21.09%	1,578.22
08-8305-12-00	STREET SIGNAGE & STRIPING	60,000.00	2,121.81	9,655.30	16.09%	50,344.70
08-8306-12-00	STREET REPAIR/PATCH MATERIALS	140,000.00	1,840.50	26,846.65	19.18%	113,153.35
08-8307-12-00	ROAD STABILIZATION PROG	225,000.00	818.32	7,348.98	3.27%	217,651.02
08-8399-12-00	EQUIPMENT MAINTENANCE	15,000.00	4.99	6,298.01	41.99%	8,701.99
08-8401-12-00	ADVERTISING & LEGAL NOTICES	1,000.00	-	-	0.00%	1,000.00
08-8402-12-00	TRAVEL & TRAINING	2,200.00	-	4,132.92	187.86%	(1,932.92)
08-8403-12-00	DUES / SUBSCRIPTIONS / BOOKS	300.00	-	-	0.00%	300.00
08-8406-12-00	STREET LIGHTING	114,100.00	7,972.32	47,636.25	41.75%	66,463.75
08-8407-12-00	COMM - PAGES & PHONES	200.00	-	373.21	186.61%	(173.21)
08-8413-12-00	LANDFILL DEBRIS DISPOSAL	6,100.00	-	-	0.00%	6,100.00
08-8417-12-00	UTILITIES	8,400.00	234.65	1,959.91	23.33%	6,440.09
08-8421-12-00	PERFORMANCE INCENTIVE PROGRAM	200.00	-	53.31	26.66%	146.69
08-8438-12-00	UNIFORM SERVICE	3,200.00	499.53	2,032.99	63.53%	1,167.01
08-8527-12-00	CONTRACT SERVICES	45,000.00	1,802.76	66,156.61	147.01%	(21,156.61)
08-8552-12-00	ROW / FACILITIES MOWING	20,000.00	-	8,648.68	43.24%	11,351.32
08-8813-12-00	DAKOTA	-	-	108.56	-	(108.56)
08-8608-12-86	RECONSTRUCTION PROJECT	2,000,000.00	61,982.05	751,879.50	37.59%	1,248,120.50
08-8662-12-86	HEAVY EQUIPMENT - FINANCING	122,000.00	-	-	0.00%	122,000.00
Total Street Maintenance Expenditures		3,397,400.00	98,363.16	1,132,715.74	33.34%	2,264,684.26
SEIZED FUNDS - FEDERAL - 11						
Revenues						
11-7513-00-00	AWARDED FEDERAL SEIZED FUNDS	-	3,858.95	147,215.40	-	(147,215.40)
11-7621-00-00	INTEREST	200.00	46.52	224.92	112.46%	(24.92)
Total Seized Funds - Federal Revenues		200.00	3,905.47	147,440.32	73720.16%	(147,240.32)
Expenditures						
11-8513-19-00	AWARDED FEDERAL EXPENDED	-	15,387.00	27,487.00	-	(27,487.00)
11-8513-19-01	OPERATIONS & INVESTIGATIONS	-	-	2,400.00	-	(2,400.00)

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11-8513-19-04	EQUIPMENT	100,000.00	-	55,024.65	55.02%	44,975.35
11-8513-19-06	CONTRACTING FOR SERVICES	2,400.00	-	-	0.00%	2,400.00
Total Seized Funds - Federal Expenditures		102,400.00	15,387.00	84,911.65	82.92%	17,488.35
SEIZED FUNDS - STATE/NARCOTICS - 13						
Revenues						
13-7603-00-00	MISC. REVENUE	-	-	2,821.00	-	(2,821.00)
Total Seized Funds - State/Narcotics Revenues		-	-	2,821.00	-	(2,821.00)
LIBRARY TRUST FUND - 14						
Revenues						
14-7640-00-00	LIBRARY DONATIONS	-	-	85.05	-	(85.05)
Total Library Trust Fund Revenues		-	-	85.05	-	(85.05)
Expenditures						
14-8211-15-00	SUMMER READING SUPPLIES	1,000.00	-	-	0.00%	1,000.00
14-8223-15-00	COLLECTION DEVELOPMENT	12,000.00	171.78	5,938.99	49.49%	6,061.01
14-8604-15-00	COMPUTER & EQUIPMENT	12,700.00	-	1,629.58	12.83%	11,070.42
Total Library Trust Fund Expenditures		25,700.00	171.78	7,568.57	29.45%	18,131.43
DICKINSON PID #1 - 15						
Revenues						
15-7103-00-00	PENALTY & INTEREST	1,000.00	-	460.08	46.01%	539.92
15-7110-00-00	RESIDENTIAL PID ASSESSMENT	325,000.00	-	382,830.42	117.79%	(57,830.42)
15-7406-00-00	ATTORNEY FEES	1,200.00	-	251.04	20.92%	948.96
15-7621-00-00	INTEREST INCOME	300.00	-	-	0.00%	300.00
Total Dickinson PID #1 Revenues		327,500.00	-	383,541.54	117.11%	(56,041.54)
Expenditures						
15-8501-03-00	EXTERNAL AUDIT & CAFR PREP	3,600.00	-	-	0.00%	3,600.00
15-8521-03-00	PID#1 COLLECTION FEES	11,000.00	-	2,925.00	26.59%	8,075.00
15-8557-03-00	PID#1 REIMBURSE DEVELOPER	300,000.00	-	-	0.00%	300,000.00
15-8559-03-00	TAX REFUNDS TO HOMEOWNERS	6,700.00	-	-	0.00%	6,700.00
15-8915-03-00	TSFR TO CITY-GEN.FUND	15,000.00	-	-	0.00%	15,000.00
Total Dickinson PID #1 Revenues		336,300.00	-	2,925.00	0.87%	333,375.00
VOCA GRANT - 16						
Revenues						
16-7118-00-00	VOCA GRANT - CITY MATCH	31,600.00	-	15,805.00	50.02%	15,795.00
16-7119-00-00	VOCA GRANT - CJD	54,000.00	-	16,023.86	29.67%	37,976.14
Total VOCA Grant Revenues		85,600.00	-	31,828.86	37.18%	53,771.14
Expenditures						
16-8101-05-00	SALARY & WAGES - VOCA	52,000.00	3,963.20	28,463.93	54.74%	23,536.07
16-8105-05-00	LONGEVITY PAY	100.00	-	-	0.00%	100.00
16-8113-05-00	CERT/EDUCATION PAY - VOCA	800.00	-	-	0.00%	800.00
16-8151-05-00	PAYROLL TAX - VOCA	800.00	57.46	412.72	51.59%	387.28
16-8152-05-00	UNEMPLOYMENT TAX - VOCA	200.00	-	144.00	72.00%	56.00
16-8153-05-00	RETIREMENT (TMRS) - VOCA	5,000.00	383.63	2,751.06	55.02%	2,248.94
16-8155-05-00	EMPLOYEE INSURANCE - VOCA	10,000.00	912.16	6,061.45	60.61%	3,938.55
16-8156-05-00	WORKER'S COMPENSATION - VOCA	100.00	-	80.02	80.02%	19.98
16-8204-05-00	FUEL - VOCA	3,000.00	-	-	0.00%	3,000.00
16-8210-05-00	OFFICE SUPPLIES & POSTAGE	6,000.00	-	765.87	12.76%	5,234.13
16-8402-05-00	TRAVEL & TRAINING - VOCA	2,200.00	-	419.06	19.05%	1,780.94
Total VOCA Grant Expenditures		80,200.00	5,316.45	39,098.11	48.75%	41,101.89

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LIBRARY GRANT FUND - 17						
Revenues						
17-7750-00-00	GRANT PROCEEDS	6,000.00	-	-	0.00%	6,000.00
17-7806-00-00	IMPACT GRANT 18016	-	-	1,000.00	-	(1,000.00)
Total Library Grant Fund Revenues		6,000.00	-	1,000.00	16.67%	5,000.00
Expenditures						
17-8227-15-00	IMPACT GRANT EXPENDITURES	6,000.00	-	852.74	14.21%	5,147.26
17-8227-15-05	IMPACT EXPENDITURES - 18016	-	-	3,101.85	-	(3,101.85)
Total Library Grant Fund Expenditures		6,000.00	-	3,954.59	65.91%	2,045.41
VEHICLE REPLACEMENT FUND - 21						
Expenditures						
21-8604-05-00	FURNITURE & EQUIPMENT	67,207.00	-	-	0.00%	67,207.00
21-8700-05-00	INTEREST EXPENSE	7,127.00	-	-	0.00%	7,127.00
Total Vehicle Replacement Fund Expenditures		74,334.00	-	-	0.00%	74,334.00
DICKINSON PID#2 - 25						
Expenditures						
25-8521-03-00	PID#2 COLLECTION FEES	3,900.00	-	975.00	25.00%	2,925.00
Total Dickinson PID #2 Expenditures		3,900.00	-	975.00	25.00%	2,925.00
BUILDING MAINTENANCE FUND - 30						
Revenues						
32-7728-00-00	TRANSFER FROM DMD#1	-	32,939.04	32,939.04	-	(32,939.04)
Total Building Maintenance Fund Revenues		-	32,939.04	32,939.04	-	(32,939.04)
Expenditures						
30-8301-01-00	BUILDING & PROPERTY MAINT.	20,000.00	32,571.54	89,241.96	446.21%	(69,241.96)
30-8301-05-00	BUILDING & PROPERTY MAINT.	5,000.00	-	-	0.00%	5,000.00
30-8301-15-00	BUILDING & PROPERTY MAINT.	250,000.00	10,766.00	11,321.00	4.53%	238,679.00
30-8445-42-00	PROJECTS - ANIMAL SHELTER	-	12,791.62	658,017.47	-	(658,017.47)
Total Building Maintenance Fund Expenditures		275,000.00	56,129.16	758,580.43	275.85%	(483,580.43)
CHILD SAFETY FUND - 31						
Revenues						
31-7411-00-00	CHILD SAFETY FUND REVENUE	500.00	100.00	395.66	79.13%	104.34
Total Child Safety Revenues		500.00	100.00	395.66	79.13%	104.34
Expenditures						
31-8218-04-00	FIRE PREV & CHILD SAFETY PROGS	450.00	-	-	0.00%	450.00
Total Child Safety Expenditures		450.00	-	-	0.00%	450.00
COURT EFFICIENCY FUND - 32						
Revenues						
32-7409-00-00	COURT EFFICIENCY REVENUE	2,100.00	67.66	1,120.83	53.37%	979.17
32-7412-00-00	MUNICIPAL JURY FUND REVENUE	-	6.90	40.49	-	(40.49)
32-7413-00-00	LOCAL TRUANCY PREVENTION FUND	-	344.67	2,024.31	-	(2,024.31)
Total Court Efficiency Revenues		2,100.00	419.23	3,185.63	151.70%	(1,085.63)
Expenditures						
32-8210-04-00	OFFICE SUPPLIES	250.00	-	-	0.00%	250.00
32-8213-04-00	UNIFORM & APPAREL	500.00	-	-	0.00%	500.00
32-8402-04-00	TRAVEL & TRAINING	3,000.00	-	137.38	4.58%	2,862.62
32-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	100.00	-	20.00	20.00%	80.00
32-8410-04-00	NOTARY BOND	290.00	-	-	0.00%	290.00
32-8412-04-00	JURY TRIALS - EFFICIENCY	460.00	-	-	0.00%	460.00
32-8603-04-00	COMPUTER WORKSTATIONS/EQUIP	8,000.00	-	-	0.00%	8,000.00
Total Court Efficiency Expenditures		12,600.00	-	157.38	1.25%	12,442.62

<u>Account</u>	<u>Description</u>	<u>FY2020 Adopted Budget</u>	<u>April 2020 Actuals</u>	<u>FY2020 YTD Actuals</u>	<u>% of Budget Expended (58.3%)</u>	<u>Budget Balance Available</u>
COURT SECURITY FUND - 33						
Revenues						
33-7407-00-00	COURT SECURITY REVENUE	8,700.00	454.42	5,656.65	65.02%	3,043.35
Total Court Security Revenues		8,700.00	454.42	5,656.65	65.02%	3,043.35
Expenditures						
33-8104-04-00	PTE BASE SALARY	25,200.00	314.60	4,418.72	17.53%	20,781.28
33-8150-04-00	FICA TAX	500.00	19.51	273.95	54.79%	226.05
33-8151-04-00	PAYROLL TAX	365.00	4.56	64.06	17.55%	300.94
33-8152-04-00	UNEMPLOYMENT TAX	200.00	-	34.93	17.47%	165.07
33-8156-04-00	WORKMEN'S COMPENSATION	200.00	-	134.00	67.00%	66.00
33-8213-04-00	UNIFORM & APPAREL - COURT.SEC	670.00	-	-	0.00%	670.00
33-8402-04-00	TRAVEL & TRAINING	1,600.00	-	600.00	37.50%	1,000.00
33-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	100.00	-	-	0.00%	100.00
33-8433-04-00	SECURITY - COURT SEC.	3,300.00	-	22,563.13	683.73%	(19,263.13)
Total Court Security Expenditures		32,135.00	338.67	28,088.79	87.41%	4,046.21
COURT TECHNOLOGY FUND - 34						
Revenues						
34-7410-00-00	COURT TECHNOLOGY REVENUE	11,700.00	431.29	6,528.54	55.80%	5,171.46
Total Court Technology Revenues		11,700.00	431.29	6,528.54	55.80%	5,171.46
Expenditures						
34-8602-04-00	COMPUTER SOFTWARE	15,000.00	-	10,633.85	70.89%	4,366.15
34-8603-04-00	COMPUTER EQUIPMENT	5,000.00	-	-	0.00%	5,000.00
Total Court Technology Expenditures		20,000.00	-	10,633.85	53.17%	9,366.15
HOTEL/MOTEL TAX - 35						
Revenues						
35-7203-00-00	HOTEL/MOTEL OCCUPANCY TAX	30,000.00	9,051.07	17,914.81	59.72%	12,085.19
Total Hotel/Motel Tax Revenues		30,000.00	9,051.07	17,914.81	59.72%	12,085.19

ITEM 7

Public Comments

ITEM 8

Consent Agenda

ITEM 8A

Julie Masters, Mayor
Charles Suderman, Mayor Pro Tem
Sean Skipworth
Walter Wilson

MINUTES
City of Dickinson
CITY COUNCIL
REGULAR MEETING

Wally Deats
Louis Decker
William H. King III
Chris Heard, City Administrator

May 12, 2020

The Dickinson City Council met in a duly called and announced **REGULAR MEETING** on **Tuesday, May 12, 2020**, at **7:00 p.m.** In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas conducted the meeting by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Masters called the meeting to order at 7:00 p.m. City Secretary Alun Thomas called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro-Tem Charles Suderman, and Council Members Sean Skipworth, Walter Wilson, Wally Deats, Louis Decker, and William H. King, III. Also present were City Attorney David Olson, City Administrator Chris Heard, Finance Director Kristen Woolley, Community Services Director Kola Olayiwola, and Assistant to the City Administrator Kerilyn Bascle.

ITEM 2.) INVOCATION

Council Member King gave the invocation.

ITEM 3.) PLEDGE OF ALLEGIANCE

Council Member Decker led the Pledge of Allegiance.

ITEM 4.) PROCLAMATIONS

Mayor Masters read aloud a proclamation for National Police Week.

ITEM 5.) ANNOUNCEMENTS AND PRESENTATIONS:

A. Council Comments.

- Welcome to everyone, especially members of the public who are participating in the meeting via teleconference.
- The City’s budget this fiscal year allowed for more employees to be hired for the Public Works department, but so far none have, and no update has been given to Council on the status of the hiring process.
- The old, redundant lights are still in place at West F.M. 517 and Rau Drive, and Council does not know how the City is being billed for the lights. City Administrator Chris Heard will look into it.

- The southbound retention wall of the new Hughes Road overpass on Interstate 45 has “Texas City” embedded into it, and some members of Council would like the northbound side to read “Dickinson” given that it’s an entry into our city. Mayor Masters said that having a seal in the wall would cost \$70,000. City Administrator Chris Heard said that he is already in the process of working with Jamal Elahi at Texas Department of Transportation for a full cost estimate. Mr. Heard will relay the findings to Council.
- Work has restarted on drainage improvements in the Bayou Crest subdivision, with sodding and some culvert replacements.
- The City needs to set the example by properly maintaining its rights-of-way. The tall weeds and overgrown grass on the escalade on Medical Park Drive is an ongoing issue that needs a solution.
- The debris left under the Interstate 45 overpass by a homeless man is an eyesore that needs to be removed.
- Council Member Deats asked City Administrator Chris Heard to contact the City of League City regarding a tattoo parlor across from Dollar General on West F.M. 517. The owners appear to be living in the two recreational vehicles behind the shop.
- Red Dog Barber Shop is again open for business.
- Welcome to Community Services Director Kola Olayiwola.
- Workforce Solutions, Houston-Galveston Area Council, and City of Dickinson will host three different virtual hiring workshops; one each on May 27, 28, and 29, to assist the job-seeking efforts of former offenders, veterans and their spouses, and teenagers, respectively. The website workintexas.com is also a great resource.
- Thanks to a grant, free milk is available every Friday from 4:00-5:00 p.m. to those who need it at the Borden’s distribution plant at 1725 Highway 3.
- Dickinson Ministerial Alliance hosted a food distribution event on May 2, 2020. The event started at 8:00 a.m., but there was a line blocks long even two hours before the event. The need for food is great at the moment; two truckloads of food were distributed.
- Thank you to Dickinson Historical Society, Keep Dickinson Beautiful, and City of Dickinson employees Chris Conley and Reggie Dickey for helping to erect the sign at Magnolia Cemetery. Thank you also to Congressman Randy Weber for assisting in having the sign fabricated.
- Thank you to Emergency Services Director and Co-Emergency Management Coordinator Derek Hunt for his frequent and timely communication.
- Bay Area Houston Economic Partnership has programs available to help businesses.
- Illegal dumping is increasingly an issue in Dickinson. Thank you to City Administrator Chris Heard for helping.

- The Knights of Columbus will host a fish fry on June 5, 2020 from 5:00 to 7:30 p.m. Reservations for the event hall are unavailable through September.
- Houses that remain untouched since Hurricane Harvey are a big issue that could impact public health. City Administrator Chris Heard said that he is already working with Community Services Director Kola Olayiwola on the issue. Mr. Heard remarked that the problem is that if we demolish the houses, floodplain regulations would forbid their replacement. He will determine how to overcome the issue.
- There are often speeding boats on the tributaries to Dickinson Bayou.
- Condolences to former City Administrator Ivan Langford on the passing away of his wife.
- Property appraisals in Dickinson saw a significant increase this year. Council Member Skipworth would like to know the average increase.
- There is new construction on the West side of F.M 1266 just South of Deats Road.
- Mobile food sales such as food trucks are not allowed in the City per City Code. Council Member Skipworth would like staff to look into changing that code.
- Council Member Skipworth asked for an update on the revision of the City's Comprehensive Plan. City Administrator Chris Heard said that he is already working with Community Services Director Kola Olayiwola on the issue. Mr. Olayiwola's first task is to write a Request for Proposals for outsourcing the work. Next, he will rewrite the City's whole development code. Mr. Heard noted that the General Land Office's grant program for assisting with this endeavor will not even have its specifications written for the process until the spring of 2021.
- There is an 18-wheeler parked behind the Spin-In Mart at Highway 3 and Hughes Road.
- Keep Dickinson Beautiful should consider presenting an award to Bay Area Recovery Center on Washington Street for its exceptional job on improving its property.
- Council will return to conducting in-person meetings beginning with the first meeting following the May 26, 2020 Regular Meeting.
- Condolences to the family of Chris Boyd on his recent passing-away.
- Johnnie Pate recently passed away. Condolences to his family.

ITEM 6.) REPORTS:

A. City Administrator's Report (City Administrator Chris Heard).

City Administrator Chris Heard introduced Community Services Director Kola Olayiwola. Council Member Wilson commended Mr. Heard on the inclusion of so many photographs on his Report, saying that they helped to convey the information. Council Member Deats asked if the City had heard when the audit would be ready. Mr. Heard said that it would not be

given to the City until after the departure of Finance Director Kristen Woolley, because the auditor has a lot of work to do sorting through the City's Federal Emergency Management Agency receipts. Council Member Wilson expressed his frustration at the delay of the audit, remarking that the auditors have been habitually late for the last couple of years, and that the City should hold them to their contract.

Mr. Heard addressed questions regarding the replacement of the Finance Director. He said that he has been reviewing applications for the position on a daily basis but that he might need to contract with Strategic Government Resources to employ a temporary Interim Finance Director.

ITEM 7.) PUBLIC COMMENTS: At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

ITEM 8.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

- A. Approval of the Minutes of the Regular Council Meeting of April 28, 2020.
- B. Resolution Number 1832-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR A TEXAS BOOK FESTIVAL GRANT; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.**
- C. Resolution Number 1833-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BETWEEN THE CITY OF DICKINSON, TEXAS (CITY), AND GALVESTON COUNTY, TEXAS (CONTRACTING OFFICER), AUTHORIZING GALVESTON COUNTY TO CONDUCT THE CITY OF DICKINSON'S NOVEMBER 3, 2020 ELECTION(S) PURSUANT TO TEXAS ELECTION CODE CHAPTER 31.093; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

Council Member Wilson made a motion to approve the Consent Agenda, and Council Member King seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 953-2020 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING APPENDIX B, PAY GRADE CLASSIFICATION STRUCTURE FOR ALL EMPLOYEES, OF THE CITY OF DICKINSON PERSONNEL POLICY (2005) TO ESTABLISH THE POSITIONS AND PAY RANGES FOR CITY EMPLOYEES WHICH ALIGN WITH HOUSTON-GALVESTON AREA COUNCIL AVERAGES.** (Second of Three Readings)

Council Member Suderman made a motion to approve the Ordinance in two readings, and Council Member Wilson seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 1834-2020 – **RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION.**

Council Member King made a motion to approve the Resolution, and Council Member Decker seconded the motion. City Administrator Chris Heard addressed questions regarding the timeframe for the issuance of the Certificates of Obligation, saying that he is waiting and doing his due diligence. There being no further discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 11.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 954-2020 – **ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF DICKINSON, TEXAS, GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020; SETTING CERTAIN PARAMETERS FOR THE BONDS; AUTHORIZING THE REDEMPTION PRIOR TO MATURITY OF**

CERTAIN OUTSTANDING OBLIGATIONS; AUTHORIZING AN AUTHORIZED REPRESENTATIVE TO APPROVE THE TERMS THEREOF AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATING THERETO. (First and Only Reading)

Council Member Wilson made a motion to approve the Ordinance, and Council Member King seconded the motion. Council Member Skipworth asked for clarification on what the Ordinance would do. A representative from the City's bond Counsel, Andrews Kurth LLP, said that it authorizes the City to take bonds to market, approve the sale of the bonds, and close on the bonds. The bonds will not exceed \$2,400,000, and with a net present value of at least 5%. Council Member Skipworth asked if the poor economy and declining sales tax should change the City's decision to issue the bonds. City Administrator Chris Heard said that the City would only actually issue the bonds when the timing was right.

Mr. Heard discussed the three projects that he might like to use bond funding to complete: \$1,000,000 for improvements to California Avenue, \$500,000 to fix the library building, and some money to fix the Public Works building. The California Avenue project, he noted, had still not been sent to Galveston County because this additional funding is still pending.

The City's bond Counsel confirmed that the City is allowed to pass and adopt this Ordinance in one reading per state law. When asked to confirm that legal advice, City Attorney David Olson deferred to the bond counsel. There being no further discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 12.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 1835-2020 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HUITT-ZOLLARS, INC. FOR THE CONTINUATION OF ON-CALL ENGINEERING SERVICES IN SUPPORT OF IMPROVING THE CITY'S DRAINAGE SYSTEM; AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE AN AGREEMENT FOR SUCH SERVICES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

Council Member Wilson made a motion to approve the Resolution, and Council Member Decker seconded the motion. Council Member Deats asked if the rates for the professional services had changed from the previous agreement. City Administrator Chris Heard said that he had not

looked at that. He said that Councilmembers are able to compare the agreements for themselves should they wish to know if the rates changed. There being no further discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 13.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 1836-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, ACCEPTING THE OFFERS OF DEDICATION OF STREET RIGHT-OF-WAYS EASEMENTS AND IMPROVEMENTS AS SHOWN ON THE AMENDING PLAT OF BAYOU LAKES SUBDIVISION SECTION FOUR AS RECORDED UNDER DOCUMENT NUMBER 2019043294, IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

Council Member Wilson made a motion to approve the Resolution, and Council Member King seconded the motion. City Administrator Chris Heard said that staff recommends approval of the Resolution. There are outstanding issues with the infrastructure, he noted, but the deficiencies are noted in administrative memoranda. Mr. Heard said that if the developer fails to fix the infrastructure following the City's acceptance, the City would refuse to issue building permits to the developer. There being no further discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 14.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 1837-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, ACCEPTING THE OFFERS OF DEDICATION OF STREET RIGHT-OF-WAYS EASEMENTS AND IMPROVEMENTS AS SHOWN ON THE AMENDING PLAT OF BAYOU BEND ESTATES AS RECORDED UNDER DOCUMENT NUMBER 2016030713, IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

Council Member Wilson made a motion to approve the Resolution, and Council Member Decker seconded the motion. City Administrator Chris

Heard said that staff recommends approval of the Resolution. There being no further discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 15.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2020 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND AUTHORIZING A BUDGET AMENDMENT AND INCREASE IN PROJECT FUNDS FOR THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION'S EMERGENCY BUSINESS RECOVERY AND EXPANSION GRANT PROGRAM FOR THE RECOVERY AND EXPANSION OF DICKINSON BUSINESSES THAT HAVE SUFFERED DUE TO THE STATE OF EMERGENCY CAUSED BY THE COVID-19 PANDEMIC; PROVIDING FOR THE INCORPORATION OF THE PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.**

Council Member Wilson made a motion to approve the first reading of the Resolution, and Council Member Deats seconded the motion. Council Member Skipworth informed Council that the television news station ABC13 had recently run a very positive news story about the grants. Dickinson Economic Development Corporation Chief Executive Officer Scott Jones briefed Council on the status of the distributions from the grant program. There being no further discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

- ITEM 16.) EXECUTIVE SESSION:** The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 – Consultation with Attorney regarding pending litigation and matters in which the duty of the City Attorney requires to be discussed in closed meeting.

Mayor Masters said that this item was not needed.

ITEM 17.) RECONVENE

Because there was no Executive Session this item was not needed.

ITEM 18.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

Because there was no Executive Session this item was not needed.

ITEM 19.) ADJOURN

Council Member Suderman made a motion to adjourn the meeting at 8:12 p.m., and Council Member King seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:

6 AYES (Suderman, Skipworth, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 26th day of May, 2020.

Julie Masters, Mayor

ATTEST:

Alun W. Thomas, City Secretary

ITEM 8B

**Dickinson City Council
Agenda Item Data Sheet**

MEETING DATE May 26, 2020

TOPIC	<p>Resolution Number XXX-2020</p> <p>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE BULLETPROOF VEST PARTNERSHIP GRANT PROGRAM TO THE U. S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.</p>
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BACKGROUND	<p>The Police Department is requesting to submit an application for the Bulletproof Vest Partnership Grant Program to the U. S. Department of Justice, Office of Justice Programs, for the purchase of 7 replacement ballistic vests.</p> <p>The total grant amount is \$5,075.00 and the City's matching funds will be \$2,537.50 (50%). The matching funds will be budgeted in FY 2020-2021.</p>
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RECOMMENDATION	Staff recommends approval of the Resolution.
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ATTACHMENTS	<ul style="list-style-type: none"> Resolution Number XXX-2020
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FUNDING ISSUES	<input type="checkbox"/> None <input checked="" type="checkbox"/> Matching funds to be budgeted in FY 2020-2021 Budget. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER Chief Ron Morales	CITY ADMINISTRATOR APPROVAL
---	------------------------------------

ACTIONS TAKEN		
APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READINGS PASSED <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	OTHER

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE BULLETPROOF VEST PARTNERSHIP GRANT PROGRAM TO THE U. S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

WHEREAS, the City Council finds it in the best interest of the citizens of the City of Dickinson, Galveston County, Texas (the "City") to continue to provide adequate protection for its police officers by providing bulletproof vests, and that such bulletproof vests should be funded through the Bulletproof Vest Partnership Grant Program administered by the U. S. Department of Justice, Office of Justice Programs; and

WHEREAS, the City Council agrees that the City will provide applicable matching funds therefore as required by the Bulletproof Vest Partnership Grant Program application; and

WHEREAS, the City Council agrees that in the event of loss or misuse of the U. S. Department of Justice funds, the City Council assures that the funds will be returned to the U.S. Department of Justice in full.

WHEREAS, the City Council designates Julie Masters, Mayor of the City of Dickinson, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct and incorporated herein by this reference as if set at length.

Section 2. The City Council hereby approves the submission of a grant application for the Bulletproof Vest Partnership Grant Program to the U. S. Department of Justice, Office of Justice Programs.

Section 3. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this 26th day of May, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas

ITEM 9

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND AUTHORIZING A BUDGET AMENDMENT AND INCREASE IN PROJECT FUNDS FOR THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION'S EMERGENCY BUSINESS RECOVERY AND EXPANSION GRANT PROGRAM FOR THE RECOVERY AND EXPANSION OF DICKINSON BUSINESSES THAT HAVE SUFFERED DUE TO THE STATE OF EMERGENCY CAUSED BY THE COVID-19 PANDEMIC; PROVIDING FOR THE INCORPORATION OF THE PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, the City of Dickinson is a home rule municipality, with a population of less than 20,000 inhabitants; and

WHEREAS, the Dickinson Economic Development Corporation is a type B economic development corporation established under the Development Corporation Act of 1979; and

WHEREAS, beginning in December 2019, a novel coronavirus, now designated SARS-Cov2 which causes the disease COVID-19, has been declared a global pandemic by the World Health Organization; and

WHEREAS, on March 13, 2020, the Governor of the State of Texas issued a proclamation certifying that COVID-19 poses an imminent threat of disaster in the state and declaring a state of disaster for all counties in Texas; and

WHEREAS, said state of disaster requires that certain emergency protective measures be taken pursuant to the Texas Disaster Act of 1975 relating to Emergency Management and Public Health, pursuant to Chapter 418 of the Texas Government Code; and

WHEREAS, Governor Abbott has issued numerous executive orders and suspension of Texas laws in response to the COVID-19 disaster, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster, including designation of essential and non-essential businesses and activities resulting in certain business closings and reduction of hours; and

WHEREAS, due to the COVID-19 pandemic businesses within the City of Dickinson have suffered economic losses resulting in the layoff of employees and reduction in hours and/or business closure; and

WHEREAS, pursuant to Texas Local Government Code Section 505.158(a), the City Council of the City of Dickinson approved an Emergency Business Recovery and

Expansion Grant Program providing for grant funds up to \$10,000 each, with a program budget of \$200,000, to eligible Dickinson businesses for recovery and expansion from business closures and economic losses due to the COVID-19 pandemic (hereinafter "Project"); and

WHEREAS, the Dickinson Economic Development Corporation approved an increase in funding for the Project and adopted a resolution amending the budget for the Project to increase the amounts available from \$200,000 to \$400,000 and hereby seeks the authorization by the City of Dickson to increase said budget and the budget amendment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The Project budget proposed by the Dickinson Economic Development Corporation to provide for recovery and expansion of eligible Dickinson businesses by offering grants to assist in their recovery from the effects of the COVID-19 pandemic and to provide job training is hereby authorized and approved for an additional \$200,000 for a total budget of \$400,000.

Section 3. A budget amendment in the amount of \$200,000 is hereby authorized and approved.

PASSED AND APPROVED on first reading this 12th day of May, 2020.

PASSED AND APPROVED on second reading this ____ day of _____, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

ITEM 10

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, ACCEPTING A QUOTE FROM CROWDER GULF FOR THE DESNAGGING OF BORDEN'S GULLY, BENSON BAYOU, MAGNOLIA BAYOU, AND THE TRIBUTARY TO GUM BAYOU; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE QUOTE BY THE CITY ADMINISTRATOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Parties agree that the tributaries of Dickinson Bayou that traverse through the City of Dickinson are in need of desnagging maintenance and that the citizens would benefit from continued maintenance and removal of deposited vegetation and other debris within the waterways of the tributary; and

WHEREAS, there is 33,900 linear feet of waterways consisting of Borden's Gully, Benson Bayou, Magnolia Bayou and the tributary to Gum Bayou which were considerably desnagged and had dangerous debris removed during calendar year 2019, and annual maintenance of the waterways should occur; and

WHEREAS, the City desires to accept a quote, attached hereto as Exhibit A, in order to facilitate debris and vegetation removal from such waterways within the corporate city limits of the City of Dickinson; and

WHEREAS, the City shall provide the funding not to exceed a value of one-hundred thousand dollars (\$100,000), with a seven-day timeline for work completion; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Dickinson to accept said quote.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and statements contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council, after review of the terms and conditions of the attached quote, hereby approves the terms of the acceptance of the quote from Crowder Gulf.

Section 3. The City Council also authorizes the City Administrator to accept, on behalf of the City of Dickinson, the quote and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED, APPROVED AND ADOPTED on this the 26th day of May, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

RESOLUTION XXX-2020



QUOTE

CrowderGulf Project Quote for City of Dickinson- Tributary Maintenance

CrowderGulf will agree to perform tributary and ditch maintenance for the city of Dickinson. Rates are as follows:

- \$10,000 Mobilization
- \$10,000 De-Mobilization
- \$8500 day rate for work performed
- All resulting disposal tipping fees will be a pass-through cost to the City

The day rate includes debris recovery from the waterways via barge. A ground crew operating chainsaws and pulling debris to the loader. We will remove any trees, vegetation, or debris along the banks, visible in the water or over the water to ensure positive flow through the system. We will haul the resulting debris to the landfill or appropriate facility.

If there are any questions, please direct them to Clayton Young, Texas Regional Manager @ cyoung@crowdergulf.com

Clayton Young
 CrowderGulf
 Texas Regional Manager
 940-206-6996
Cyoung@crowdergulf.com

Chris Heard
 City of Dickinson
 City Administrator
 281-337-6204
cheard@ci.dickinson.tx.us

Accepted: _____

Accepted: _____

Date: _____

Date: _____

ITEM 11

**Dickinson City Council
Agenda Item Data Sheet**

MEETING DATE: May 26th, 2020

TOPIC:	CONDUCT A PUBLIC HEARING CONCERNING: SUP-20-0125, A Request for A Specific Use Permit, For A Boat Service and Repair Shop Located at 5205 E. FM 517, Dickinson, Texas Currently Zoned General Commercial "GC".
---------------	--

BACKGROUND:	<p>In 1997 the American Offshore boat Manufacturing Company was opened and operated on site- in the entire building and adjacent yard. Due to economic reasons, the business downsized.</p> <p>In Jan of 2016, the owner applied for a SUP to reopen the business but was denied for various reasons. Since then, the City has been working with the owner to bring the property into compliance.</p> <p>On May 19, 2020 the Planning & Zoning Commission held a Public Hearing once more, in which no comments in opposition of the request were given. The Item was recommended for approval by the Commission.</p> <p>This Item allows reconsideration of the application.</p>
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ATTACHMENTS:	<ul style="list-style-type: none"> • May 19, 2020 Planning & Zoning Commission Packet
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FUNDING ISSUES:	<input checked="" type="checkbox"/> Not applicable – no dollars are being spent or received. <input type="checkbox"/> Full amount already budgeted in Acct/Project# _____ <input type="checkbox"/> Not budgeted.
------------------------	--

FINANCE VERIFICATION OF FUNDING:	
---	--

SUBMITTING STAFF MEMBER: Kola Olayiwola, Director of Community Services	CITY ADMINISTRATOR APPROVAL:
---	-------------------------------------

ACTIONS TAKEN		
APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READINGS PASSED <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	OTHER

**Dickinson Planning & Zoning Commission
Agenda Item Data Sheet**

MEETING DATE March 17, 2020

TOPIC:	CONDUCT A PUBLIC HEARING CONCERNING: SUP-20-0125, A Request for a Specific Use Permit, for a “Boat Service Establishment” Located at 5205 E FM 517 Unit E, Dickinson, Texas 77539, Currently Zoned General Commercial “GC”.
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BACKGROUND:	<p>The Property Owner, Arthur DiNicholantonio, has submitted another application to have a “Boat Service Establishment” at 5205 E FM 517, Unit E. This application differs from his previous requests in that he now wishes to repair boats that need 10 square feet or less of fiberglass repair, as noted on his application.</p> <p>The Commission may apply additional conditions and safeguards to protect adjacent property and property values.</p>
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ATTACHMENTS:	<ul style="list-style-type: none"> • Specific Use Permit Application • 200 Foot Radius Listing • Email from the Fire Marshal • Notice of Public Hearing • Original Submitted Site Plan • Aerial Image
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SUBMITTING STAFF MEMBER:	Alun W. Thomas, City Secretary
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ACTIONS TAKEN

<p>APPROVAL</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>OTHER</p>
--	---------------------

DIVIDER PAGE



SPECIFIC USE PERMIT APPLICATION

PROPERTY INFORMATION

Property Address: 5205 E FM 517 Unit E Dickinson TX

Legal Description: ABST 78 ROBT HALL LOT 7+8 + ALL OF LOTS 9+10 TUDOR ADDN EXCEPT STRIP OFF S END FOR FM 517 ACS 3.7424

Present district Zoning: GC

Specific Use Permit Being Requested Description: Boat Service and Repair Shop including Less Than 10 ft² of Fiber Glass Repair

OWNER INFORMATION

Owner Name: Art Dinicolantonio Owner Phone#: 281-235-5174

Address: 1611 Lake Arbor

City: Seabrook State: TX Zip Code: 77581

APPLICANT/AGENT INFORMATION

Applicant/Agent Name: Art Dinicolantonio Applicant Phone#: 281-235-5174

Address: 1611 Lake Arbor

City: Seabrook State: TX Zip Code: 77581

*If applicant is different than property owner a *Notarized Letter of Authorization* must be attached to the application*

PROPERTY OWNER/AGENT AUTHORIZATION

Property Owner Consent/Agent Authorization: By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable even in the event of application withdrawal. I have the power to authorize and hereby grant permission for City of Dickinson officials to enter the property on official business as part of the application process

Art D. Nicolantonio Art D. Nicolantonio Feb 10, 2020

Signature of Contractor/Authorized Agent Printed Name Application Date

FOR OFFICE USE ONLY

Specific Use Permit Number#: SUP-20-0125 Fees Due\$: 650.00

Date was Submitted: 2/10/2020 Payment rcvd: CK # 9362
Paid 2/10/2020

P&Z Meeting Date: _____ Approved Denied

Council Meeting Date: _____ Approved Denied



SPECIFIC USE PERMIT APPLICATION REQUIREMENTS

Attach These Items With Completed Application:

- Map from Central Appraisal District with 200' radius
- List of owners within 200' (from Central Appraisal District)
- Existing Site Plan
- \$525.00 Fee

Submit Immediately *AFTER* Notices Have Been postmarked:

- Sign & Address Affidavit

Bring these items to the Planning & Zoning Meeting:

- Return receipts of mailed notice, including envelopes that are returned

What is a Specific Use Permit?

Certain uses have been prescribed as needing an additional approval before being placed within certain Zoning Districts. A Specific Use Permit can have additional conditions applied to the business being proposed to protect surrounding zoning districts from undue harm.

Who may request a Specific Use Permit?

A Specific Use Permit may be requested by the owner of the property or another person having written, notarized authorization to act as the agent of the property owner.

How long does a Specific Use Permit request take?

Many factors influence the amount of time required to complete a Specific Use Permit request. A good estimate is 45-60 days from the date of application submittal. The Planning & Zoning Commission meets once a month on the Third Tuesday of the month. City Council meets twice a month on the Second and Fourth Tuesday's of the month. Please ask staff to present you with a calendar of the upcoming meetings.

How do I submit a request?

The City of Dickinson will supply the application form and staff will assist you in completing it. When several owners are involved, one person should be authorized (by notarized letter) to act as the signatory and applicant.

What is the filing deadline?

Proposals should be filed as soon as completed. They must be filed, no later than 12:00 noon, thirty (30) days prior to the Planning & Zoning Commission meeting date. If required information is missing or in error, the proposal will be returned for completion and must be resubmitted in accordance with the filing deadline.

What is the cost of a Specific Use Permit request?

A non-refundable fee of \$525.00 must accompany a completed Specific Use Permit application. In some instances, staff, the Planning & Zoning Commission or City Council may require technical studies (engineering, noise, traffic, impact, etc.). The cost for these studies is borne by the applicant. The breakdown of the \$525.00 is as follows:

- \$250.00 Application Fee
- \$250.00 Newspaper Notice Fee
- 25.00/Variance Sign, to be placed every 200' of public street frontage



SPECIFIC USE PERMIT APPLICATION

What is the purpose of the public hearings?

Zoning regulations are established to protect the public health, safety and general welfare of all citizens. The public hearing process gives all residents to express how they feel the proposed variance could affect them positively or negatively.

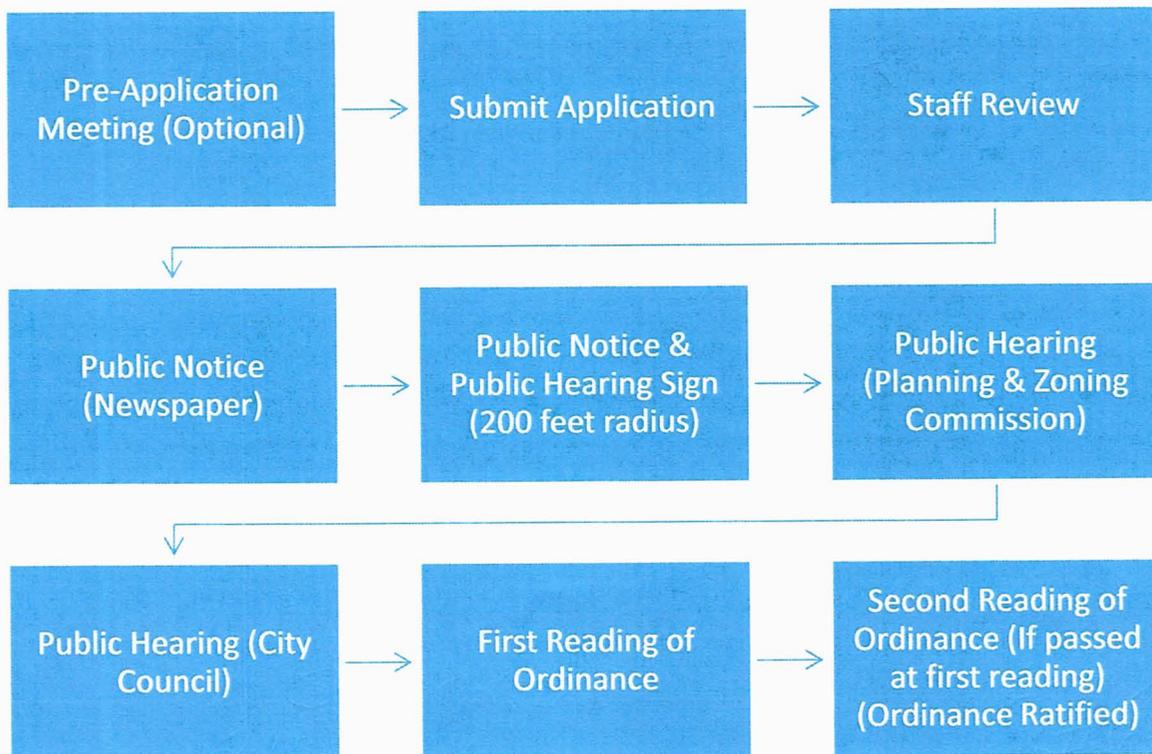
What key information should be presented?

- Present and proposed zoning or use
- Compatibility of proposed zoning with the surrounding area
- Important physical features of the property (roads, topography, etc.)
- Need for re-zoning the location
- Support for the request by neighboring property owners
- Other facts that may affect a decision

Who should present the proposal at the public hearings?

The owner should be present at the public hearings. The owner, applicant or an agent may make the presentation to the Board of Adjustments.

Process for Specific Use Permits:



SUP unit E 5205 FM 517 Dickinson

Requested SUP for Boat repair shop located in unit E of the building located at 5205 E FM 517 Dickinson

Property is currently zoned GC.

Unit e is 20 ft wide by 60 ft long running east to west

A maximum of 4 boats awaiting repair or awaiting pickup by owners will be allowed to park in front of unit E or against the east fence, a maximum of 2 boats may be parked behind the east fence .

All boats outside of unit E must be on trailers.

A maximum of 10 sq ft of fiber glass repair will be allowed on the boat hulls inside of unit e. typical repairs are usually less than 3 sq ft.

Work in unit e shall be limited to mechanical repair of boat motors, boat hardware , repair of damaged areas in the boat hulls, replacement of gauges and boat detailing which consists of washing and buffing the boat gell coat.

To repair damage boat hull the damaged area will be cut out or sanded. Fiber glass resin will be mixed in plastic or metal pans approximately 1 ft wide by 2 ft long. Fiber glass cloth will be saturated in the resin by dipping into the pans and then applied to the damaged area of the hull by using metal rollers or paint brushes. The patch may be sanded and imperfections filled with surfacing putty similar to bondo auto body filler. If any area of the hull exceeding a total of 10 sq ft require painting or gell coat that cannot be applied with a paint brush or roller it will be done in the spray booth located in the paint and body shop located in unit b of the building.

Fiber glass resin , gell coat , paint or other liquids will be stored in a metal fire prof storage cabinet.

History of Boat repair, building and sales at 5205 E FM 517

In 1997 the American Offshore boat Manufacturing Company was opened and operated in the entire building and adjacent yard.

Arthur DiNicolantonio bought the business in December of 1998 and leased the property from Ed Ferro the original owner of the boat company and property. The manufacturing facility had approximately 14 employees and manufactured 25 boats per year boats in that location until 2008.

In 2008 due to a law suit between A R DiNicolantonio and Edward Ferro. The boat building business was downsized at 5205 e FM 517 Dickinson and relocated by Ferro to unit H and G. A number of the molds belonging to A R Dinicolantonio

were relocated to San Leon Tx and Hemet California. Ferro continued to build boats in Unit H until 2011 at which time the Galveston County Court awarded the property to A R DiNicolantonio. Several of the boat Molds belonging to A R DiNicolantonio remained in the yard at 5205 until today. DiNicolantonio was not aware that the GC zoning imposed on the property in 2002 prohibited the manufacturing of boats on that property and built several boats after 2011 in various units of that building until he became aware that a SUP would be required to even operate a boat service establishment.

In Jan of 2016 DiNicolantonio applied for a SUP to open up a boat service shop in unit E. But was denied by the City Council for various reasons and has been denied a SUP numerous times since that time. Also attached are boat manufacturing licenses from 2003 and 2020 for a facility at 5205 E fm 517 Dickinson.

Also Attached is an ad for a boat extensively modified on the 5205 property in 2013 and 2014







This beautiful 41 ft American Offshore Catamaran started off life in 2012 as a bare hull manufactured by Liquid Glass. We obtained the hull from a bankruptcy sale and installed Livorsi Gauges, Northstar GPS, Imco stand off boxes, our own reliable engines with big tube CMI Stainless Headers, trim tabs. We modified the hull to drastically improve its handling. American offshore catamarans are well known for their safe and outstanding handling characteristics.

AWARD OF
Dealer's, Distributor's or Manufacturer's
MARINE LICENSE

This Certifies that AMERICAN OFFSHORE POWERBOATS LLC
5205 E FM 517, DICKINSON, TX 77539

is hereby awarded a dealer's, distributor's or manufacturer's license for vessels/outboard motors in accordance with the provisions of Section 31.041 Texas Parks and Wildlife Code, and is authorized to issue temporary facsimile cardboard tags bearing the identification number awarded herein.

NOVEMBER 22, 2019
Date Issued

NOVEMBER 30, 2021
Expires



DEALER

License Type(s)

TX-1433-AA

License Number

STATE OF TEXAS

This certificate to be conspicuously displayed in place of business.

TEXAS PARKS AND WILDLIFE

AWARD OF

Dealer or Manufacturer

CERTIFICATE OF NUMBER FOR MOTORBOATS

This Certifies that AMERICAN OFFSHORE POWERBOATS LLC

5205 E. FM 517 - DICKINSON, TX 77539

is hereby awarded a dealer's or manufacturer's Certificate of Number in accordance with the provisions of Section 31.041 Texas Parks and Wildlife Code, and is authorized to issue temporary facsimile cardboard tags bearing the identification number awarded herein.



JANUARY 15, 2003

Date Issued

JANUARY 31, 2005

Expires

TX - 1433-AA

STATE OF TEXAS

Certificate of Number

This certificate to be conspicuously displayed in place of business.

DIVIDER PAGE

ID	NAME	ADDRESS	ADDRESS2	ADDRESS3	CITY	ST	ZIP
182792	MACKEY JACKIE R	<null>	4115 GEORGIA AVE	<null>	DICKINSON	TX	77539-7008
183986	SCOTT SHIRLEY J B &	<null>	GARY B SCOTT	5104 39TH ST	DICKINSON	TX	77539
183987	QUIROGA JOEY C & MELINDA M	<null>	3727 NICHOLS AVE	<null>	DICKINSON	TX	77539-5242
183988	WORTHEN GARY & ELIZABETH	<null>	5108 39TH ST	<null>	DICKINSON	TX	77539-5912
183992	DICKINSON MISSIONARY BAPTIST	<null>	CHURCH	PO BOX 552	DICKINSON	TX	77539-0552
183994	MORSE MARK & CATHERINE	<null>	5124 E 39TH ST	<null>	DICKINSON	TX	77539
183995	ADVANTAGE HOUSE BUYERS INC	<null>	1419 FM 1960 RD	<null>	HOUSTON	TX	77073-2101
183997	WORTHEN GARY & ELIZABETH	<null>	5108 39TH ST	<null>	DICKINSON	TX	77539-5912
183998	WORTHEN GARY & ELIZABETH	<null>	5108 39TH ST	<null>	DICKINSON	TX	77539-5912
184076	GARCIA EDWARD & FRANCES M	<null>	4106 ALABAMA AVE	<null>	DICKINSON	TX	77539
184079	GOSPEL ASSEMBLY	<null>	P O BOX 578	<null>	HUMBLE	TX	77347-0578
376137	GRIEGER JUDY MARIE	<null>	PO BOX 12	<null>	DICKINSON	TX	77539-0012
376139	TAMAYO PHILOMENA	<null>	PO BOX 1003	<null>	DICKINSON	TX	77539
378302	REYNA JOSE J & MARGARITA	<null>	5108 FM 517 RD E	<null>	DICKINSON	TX	77539-5920

DIVIDER PAGE

Burgess, Ray (CD)

From: Heddles, Burt (FIRE MARSHAL)
Sent: Monday, February 10, 2020 2:47 PM
To: Burgess, Ray (CD)
Subject: RE: boat repair facility at 5205 e FM 517 Dickinson

After review of the submission, I have no problems with the issuance of the SUP as long as the applicant understands that ALL spraying- whether painting or fiberglass work- MUST be done within the existing paint booth.

Burt Heddles

Fire Marshal

City of Dickinson

281-337-6261 Office

281-337-6190 Fax

[*bheddles@ci.dickinson.tx.us*](mailto:bheddles@ci.dickinson.tx.us)

4403 Highway 3

Dickinson, TX 77539

[*http://www.ci.dickinson.tx.us*](http://www.ci.dickinson.tx.us)



This e-mail message and any attachments may contain information that is confidential. The message is intended to be delivered to the person(s) to whom it is addressed; any disclosure to another person is unintentional. If you are not the intended recipient, you must not disclose, copy, distribute, or use the information contained in this message or any attachments, in any way. If you received this message in error, please notify the sender by telephone or e-mail immediately and delete the message and all attachments.

From: Burgess, Ray (CD) <rburgess@ci.dickinson.tx.us>
Sent: Monday, February 10, 2020 2:42 PM
To: Heddles, Burt (FIRE MARSHAL) <bheddles@ci.dickinson.tx.us>
Subject: FW: boat repair facility at 5205 e FM 517 Dickinson

From: Art DiNick <adinick@earthlink.net>
Sent: Tuesday, February 4, 2020 3:48 PM
To: Burgess, Ray (CD) <rburgess@ci.dickinson.tx.us>
Subject: boat repair facility at 5205 e FM 517 Dickinson

Ray

Attached is the information that I think you wanted to help me fill out a proper SUP for the boat repair facility. If you disagree with any of the info or require more please let me know.

I appreciate your advice and help on this matter

Art DiNick

281-235-5174

DIVIDER PAGE



Notice of Public Hearing

This notice is provided in accordance with Dickinson Code of Ordinances Section 18-20. It will be sent to all property owners within 200' of the property listed below regarding a Specific Use Permit Application. You are welcome to attend the public hearings to learn more about the proposed project and/or to voice your opinions on this proposal.

Address of Property: 5205 E. FM 517, Unit E
Dickinson, TX 77539

Legal Description: Abst 78 Robt Hall Lot 7 & 8 & All of Lots 9 & 10 Tudor Addn
Except Strip Off S End For FM 517 Acs. 3.7424 in Galveston
County, Texas.

Location: Northwest corner of the intersection of FM 517 East and
Baker Drive.

Proposal: Mr. Art Dinicolantonio is requesting a Specific Use Permit for
Boat service and repair shop including less than 10 Sq. Ft. of
Fiberglass repair.

P & Z Meeting Date: Tuesday, March 17, 2020 at 6:30 p.m.

City Council
Meeting Date: Tuesday, March 24, 2020 at 7:00 p.m.

Meeting Location: 4403 Hwy 3
Dickinson City Hall
Council Chambers
Dickinson, TX 77539

If you would like additional information regarding the details of this proposal, please contact Ray Burgess, City of Dickinson Chief Building Official, at (281) 337-8833.

*drafted
2-26-2020
About
5:18pm*

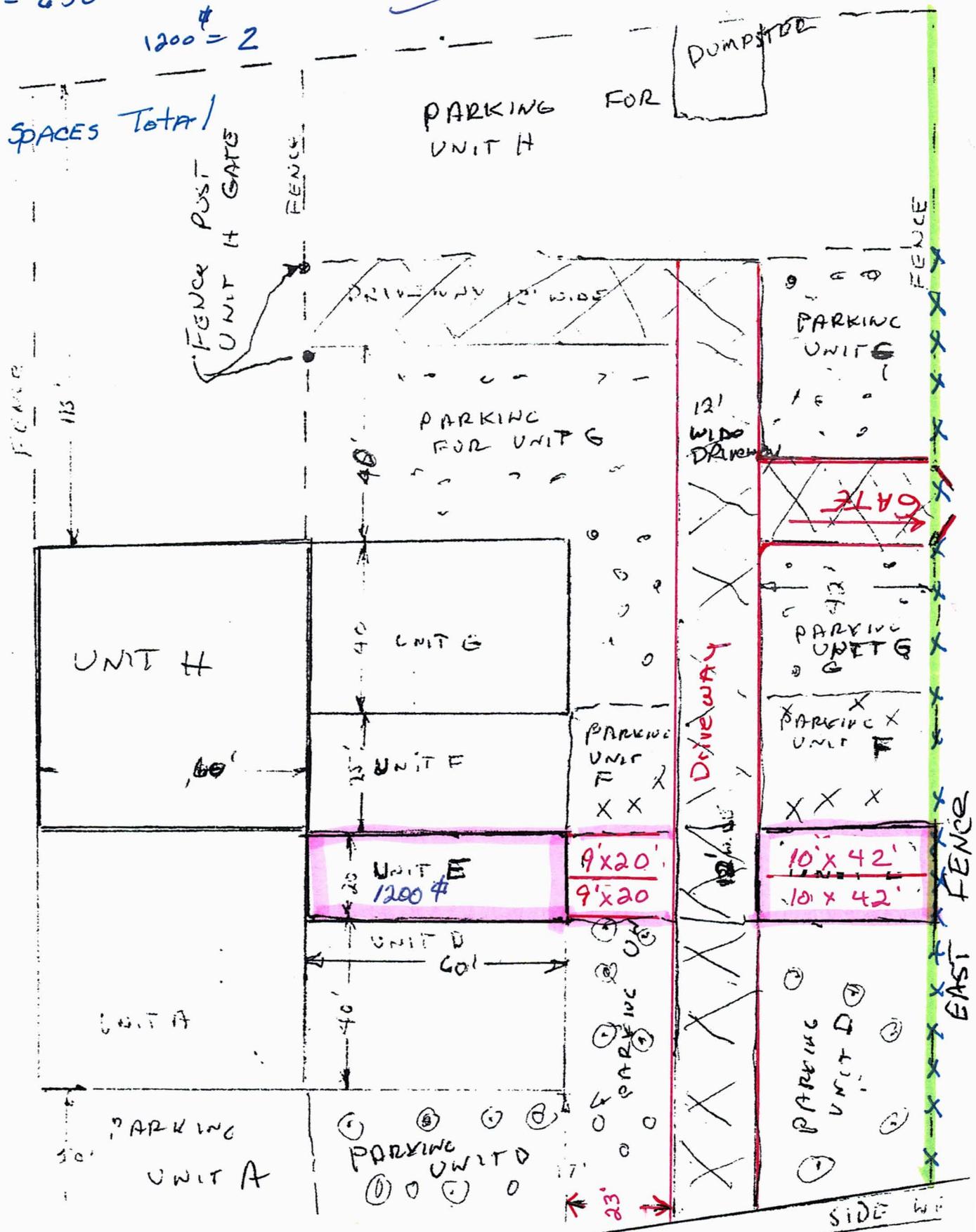
DIVIDER PAGE

Parking Required
1-650

Parking ✓

$1200 \div 2 = 2$

6-SPACES Total



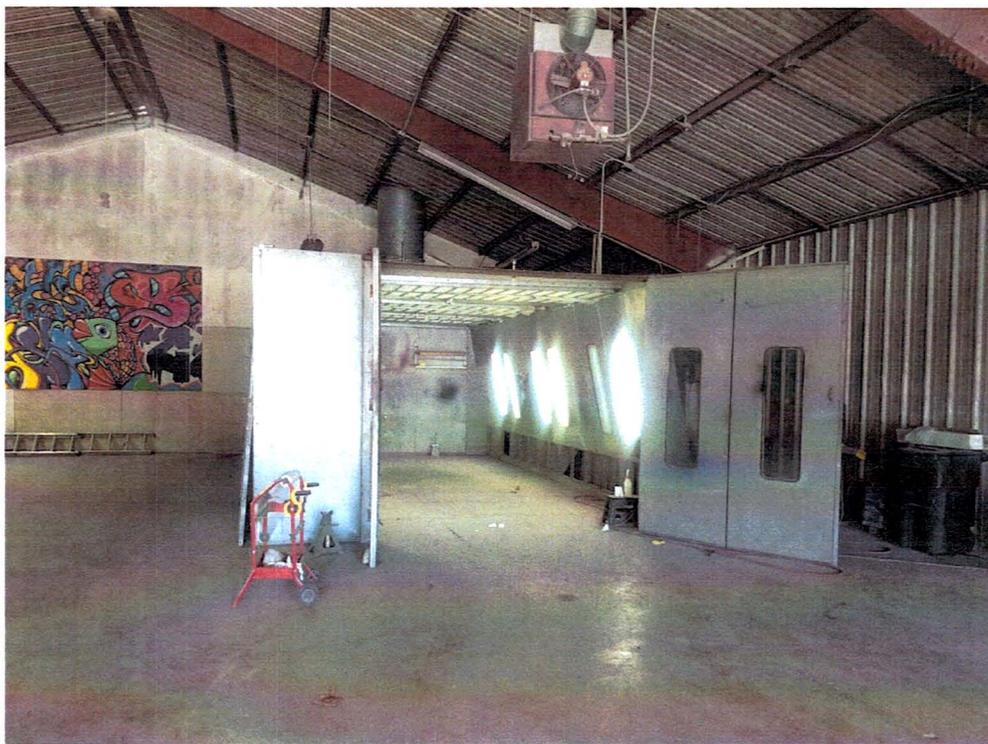
FM 517







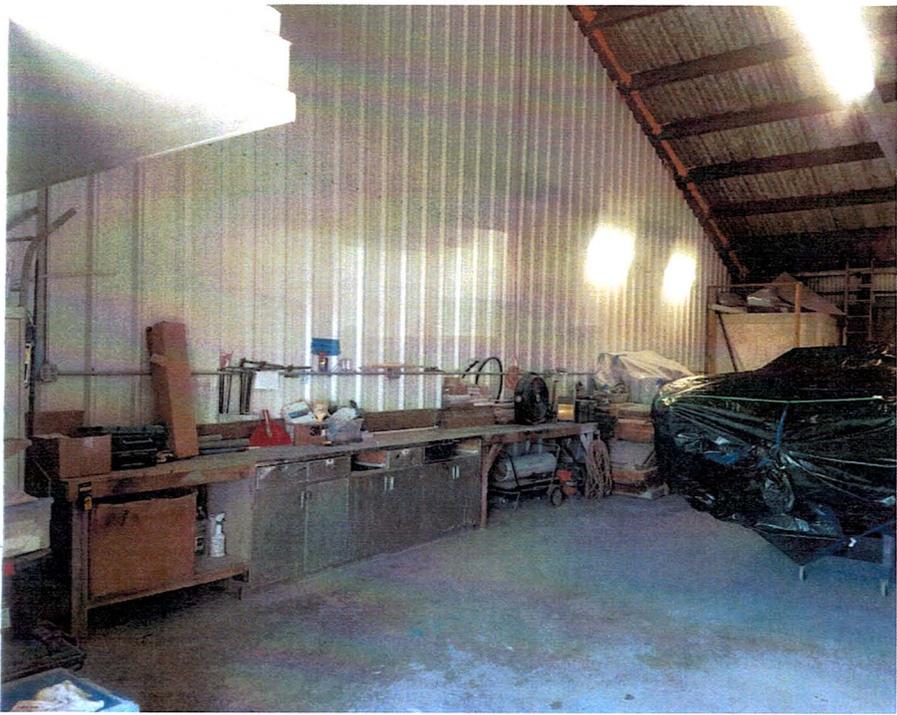
Paint Booth



Paint Booth



Unit E outside



Unit E inside



East Yard



Boat molds stored in yard since 1999



East yard

DIVIDER PAGE

5205 E FM 517 Suite E



ITEM 12

**ORDINANCE NUMBER XXX-2020
(Zoning Case SUP-20-0125)**

AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, ORDINANCE NUMBER 420-2001, AS HERETOFORE AMENDED, TO GRANT SPECIFIC USE PERMIT NUMBER SUP-20-0125 ALLOWING THE APPLICANT TO USE THE PROPERTY FOR A Boat Service Establishment; SUCH PROPERTY BEING LEGALLY DESCRIBED AS ± 3.74 ACRES, ABSTRACT 78 R HALL SURVEY LOTS 7 & 8 ALL OF LOTS 9 & 10 TUDOR ADDN EXCEPT STRIP OFF S END FM 517, MORE COMMONLY KNOWN AS 5205 E. FM 517, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, PRESENTLY ZONED GENERAL COMMERCIAL (“GC”); PROVIDING FOR THE INCORPORATION OF PREAMBLE; DIRECTING A CHANGE ACCORDINGLY IN THE OFFICIAL ZONING MAP OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, Art Dinicolantonio (“Owner”) is the owner of ± 3.74 Acres, Legally Described as ABSTRACT 78 R HALL SURVEY LOTS 7 & 8 ALL OF LOTS 9 & 10 TUDOR ADDN EXCEPT STRIP OFF S END FM 517, MORE COMMONLY KNOWN AS 5205 E. FM 517, in the City of Dickinson, Galveston County, Texas (the “Property”), and

WHEREAS, the Property presently has a zoning classification of General Commercial (“GC”) pursuant to Ordinance No. 420-2001, the City's Comprehensive Zoning Ordinance; and

WHEREAS, Art Dinicolantonio (“Applicant”), has made application to the City for a Specific Use Permit (“SUP”) for said Property to allow the use for Boat Services and Repairs Shop (Unit E, only) as authorized by the City's Zoning Ordinance; and

WHEREAS, the City Secretary of Dickinson, Texas, directed that notices of a hearing be issued, as required by the Zoning Ordinance of the City of Dickinson and laws of the State of Texas, at a meeting of the City Council, to be held on the 26th day of May, 2020, for the purpose of considering a Specific Use Permit (“SUP”) to allow the use of a Boat Repair Shop on the Property; and

WHEREAS, the City Secretary of the said City accordingly caused to be issued and published the notices required by its Zoning Ordinance and laws of the State of Texas applicable thereto, the same having been published in a paper of general circulation in the City of Dickinson, Texas, at least fifteen (15) days prior to the time set for such hearing; and

WHEREAS, the City Council of said City, pursuant to such notice, held its public hearing and heard all persons wishing to be heard both for and against the aforesaid change in the Zoning Ordinance, on the 26th day of May, 2020; and

WHEREAS, the City Council is of the opinion and finds that the granting of the Specific Use Permit (SUP) to allow the Applicant to use the Property for Boat Service and Repairs, as described herein, would not be detrimental to the public health, safety, or general welfare or otherwise offensive to the general public, and will promote the best and most orderly development of the properties affected thereby, and to be affected thereby, in the City of Dickinson, and as well, the owners and occupants thereof, and the City generally.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Comprehensive Zoning Ordinance Number 420-2001, as the same has been heretofore amended, is hereby further amended so as to grant Specific Use Permit Number SUP-20-0125 allowing the Applicant to use the Property for Boat Service and Repairs; such Property ± 3.74 Acres, Legally Described as ABSTRACT 78 R HALL SURVEY LOTS 7 & 8 ALL OF LOTS 9 & 10 TUDOR ADDN EXCEPT STRIP OFF S END FM 517, MORE COMMONLY KNOWN AS 5205 E. FM 517, in the City of Dickinson, Galveston County, Texas, presently zoned General Commercial (“GC”).

Section 3. It is further ordered that Specific Use Permit Number SUP-20-0125, as amended by this Ordinance, is approved solely for the use of Boat Service and Repairs in Unit “E” only (Per Exhibit “A” Restrictions) by the Applicant, and therefore, all amendments to such SUP approved by this Ordinance are exclusively for the benefit of the Applicant and do not run with the land.

Section 4. It is directed that the official zoning map of the City of Dickinson, adopted on the 24th day of July, 2001, by Ordinance No. 420-2001, shall be revised and amended to reflect the Specific Use Permit (SUP) granted by this Ordinance, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

Section 5. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 6. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 7. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision contained in this Ordinance, or who shall commit or perform any act declared herein to be unlawful, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount of not more than two thousand dollars (\$2,000.00). Each day a violation continues shall constitute a separate offense.

Section 8. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 9. This Ordinance shall become effective upon final reading and adoption of this Ordinance, in accordance with law.

DULY PASSED AND APPROVED on first reading this the ___ day of ___, 2020.

DULY PASSED AND APPROVED on second reading this the ___ day of ___, 2020.

DULY PASSED, APPROVED, AND ADOPTED on third and final reading this ___ day of _____, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

ORDINANCE XXX-2020

SUP unit E 5205 FM 517 Dickinson

Requested SUP for Boat repair shop located in unit E of the building located at 5205 E FM 517 Dickinson

Property is currently zoned GC.

Unit e is 20 ft wide by 60 ft long running east to west

A maximum of 4 boats awaiting repair or awaiting pickup by owners will be allowed to park in front of unit E or against the east fence, a maximum of 2 boats may be parked behind the east fence .

All boats outside of unit E must be on trailers.

A maximum of 10 sq ft of fiber glass repair will be allowed on the boat hulls inside of unit e. typical repairs are usually less than 3 sq ft.

Work in unit e shall be limited to mechanical repair of boat motors, boat hardware , repair of damaged areas in the boat hulls, replacement of gauges and boat detailing which consists of washing and buffing the boat gell coat.

To repair damage boat hull the damaged area will be cut out or sanded. Fiber glass resin will be mixed in plastic or metal pans approximately 1 ft wide by 2 ft long. Fiber glass cloth will be saturated in the resin by dipping into the pans and then applied to the damaged area of the hull by using metal rollers or paint brushes. The patch may be sanded and imperfections filled with surfacing putty similar to bondo auto body filler. If any area of the hull exceeding a total of 10 sq ft require painting or gell coat that cannot be applied with a paint brush or roller it will be done in the spray booth located in the paint and body shop located in unit b of the building.

Fiber glass resin , gell coat , paint or other liquids will be stored in a metal fire prof storage cabinet.

History of Boat repair, building and sales at 5205 E FM 517

In 1997 the American Offshore boat Manufacturing Company was opened and operated in the entire building and adjacent yard.

Arthur DiNicolantonio bought the business in December of 1998 and leased the property from Ed Ferro the original owner of the boat company and property. The manufacturing facility had approximately 14 employees and manufactured 25 boats per year boats in that location until 2008.

In 2008 due to a law suit between A R DiNicolantonio and Edward Ferro. The boat building business was downsized at 5205 e FM 517 Dickinson and relocated by Ferro to unit H and G. A number of the molds belonging to A R Dinicolantonio

ITEM 13

**Dickinson City Council
Agenda Item Data Sheet**

MEETING DATE: May 26th, 2020

TOPIC:	CONDUCT A PUBLIC HEARING CONCERNING: SUP-20-0130, A Request For A Specific Use Permit, For Bed and Breakfast Operations, Located at 3822 Water Street, Dickinson, Texas 77539, Currently Zoned Conventional Residential "CR".
---------------	---

BACKGROUND:	<p>In an effort to promote the economy and provide accommodation for visitors to our City, the Owner/Applicant finds the need for Bed and Breakfast Operation at the referenced location.</p> <p>On May 19th, 2020 the Planning & Zoning Commission held a public Hearing, in which no comments in opposition of the request were given. The Item was recommended for approval by the Commission.</p> <p>This Item allows for further consideration of the application.</p>
--------------------	---

ATTACHMENTS:	<ul style="list-style-type: none"> • May 19, 2020 Planning & Zoning Commission Packet
---------------------	--

FUNDING ISSUES:	<input checked="" type="checkbox"/> Not applicable – no dollars are being spent or received. <input type="checkbox"/> Full amount already budgeted in Acct/Project# _____ <input type="checkbox"/> Not budgeted.
------------------------	--

FINANCE VERIFICATION OF FUNDING:	
---	--

SUBMITTING STAFF MEMBER: Kola Olayiwola, Director of Community Services	CITY ADMINISTRATOR APPROVAL:
--	-------------------------------------

ACTIONS TAKEN		
APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READINGS PASSED <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	OTHER

**Dickinson Planning & Zoning Commission
Agenda Item Data Sheet**

MEETING DATE March 17, 2020

TOPIC:	CONDUCT A PUBLIC HEARING CONCERNING: SUP-20-0130, A Request for a Specific Use Permit, for a “Bed and Breakfast” Located at 3822 Water Street, Dickinson, Texas 77539, Currently Zoned Conventional Residential “CR”.
---------------	---

BACKGROUND:	The property owners, Tanya & Jeffrey Nuss, have submitted an application to have a “Bed and Breakfast” at 3822 Water Street. The property is currently zoned Conventional Residential (“CR”).
--------------------	---

ATTACHMENTS:	<ul style="list-style-type: none"> • Specific Use Permit Application • Notice of Public Hearing • 200 Foot Radius Listing • Aerial Image • Site Plan • Emails from Fire Marshal and Galveston County Health District Concerning the Proposed Use.
---------------------	---

SUBMITTING STAFF MEMBER:	Alun W. Thomas, City Secretary
-------------------------------------	--------------------------------

ACTIONS TAKEN

<p>APPROVAL</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>OTHER</p>
--	---------------------

DIVIDER PAGE



SPECIFIC USE PERMIT APPLICATION

PROPERTY INFORMATION

Address: 3822 Water St Dickinson TX 77539

Legal Description: ABST 19 Perry + Austin SUR PT OF Lots 173 + 196 (1-2) Dickinson ADDN D AKA PT OF Tract
ABST 19 Perry + Austin SUR PT OF Lot 173 (1-5) Dickinson ADDN D AKA Tract
ABST 19 Perry + Austin SUR PT OF Lots 173 + 196 (7-3) Dickinson ADDN D AKA Tract

Present Zoning: Residential

Specific Use Permit Being Requested Description:
Bed and Breakfast

ADDN D
AKA Tract
e TA

OWNER INFORMATION

Owner Name: Tanya Nuss + Jeffrey Phone #: 281 657 5435

Address: 3822 Water St

City: Dickinson State: TX Zip: 77539

APPLICANT/AGENT INFORMATION

Applicant Name: Tanya + Jeffrey Nuss Phone #: 281 657 5435

Address: 3822 Water St

City: Dickinson State: TX Zip: 77539

* If applicant is different than property owner a *Notarized Letter of Authorization* must be attached to the application

PROPERTY OWNER/AGENT AUTHORIZATION

Property Owner Consent/Agent Authorization: By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable even in the event of application withdrawal. I have the power to authorize and hereby grant permission for City of Dickinson officials to enter the property on official business as part of the application process

[Signature] Tanya Nuss 2/11/2020
 Signature of Contractor/Authorized Agent Printed Name Date

FOR OFFICE USE ONLY

Specific Use Permit Number: SUP20-0130 Fees Due: \$650.00

Date Submitted: 2-11-2020 Paul Clark #10368

P&Z Meeting Date: _____ Approved Denied

Council Meeting Date: _____ Approved Denied

DIVIDER PAGE



Notice of Public Hearing

This notice is provided in accordance with Dickinson Code of Ordinances Section 18-20. It will be sent to all property owners within 200' of the property listed below regarding a Specific Use Permit Application. You are welcome to attend the public hearings to learn more about the proposed project and/or to voice your opinions on this proposal.

Address of Property: 3822 Water Street
Dickinson, TX 77539

Legal Description: ABST 19 PERRY & AUSTIN SUR PT OF LOTS 173 & 196 (1-2) DICKINSON ADDN D, ABST 19 PERRY & AUSTIN SUR PT OF LOTS 173 & 196 (7-3) DICKINSON ADDN D AKA TRACT G, ABST 19 PERRY & AUSTIN SUR PT OF LOT 173 (1-5) DICKINSON ADDN D AKA PT OF TRACT A in Galveston County, Texas.

Location: West side of Water Street

Proposal: Mr. & Mrs. Jeff and Tanya Nuss are requesting a Specific Use Permit for a Bed and Breakfast.

P & Z Meeting Date: Tuesday, March 17, 2020 at 6:30 p.m.

City Council Meeting Date: Tuesday, March 24, 2020 at 7:00 p.m.

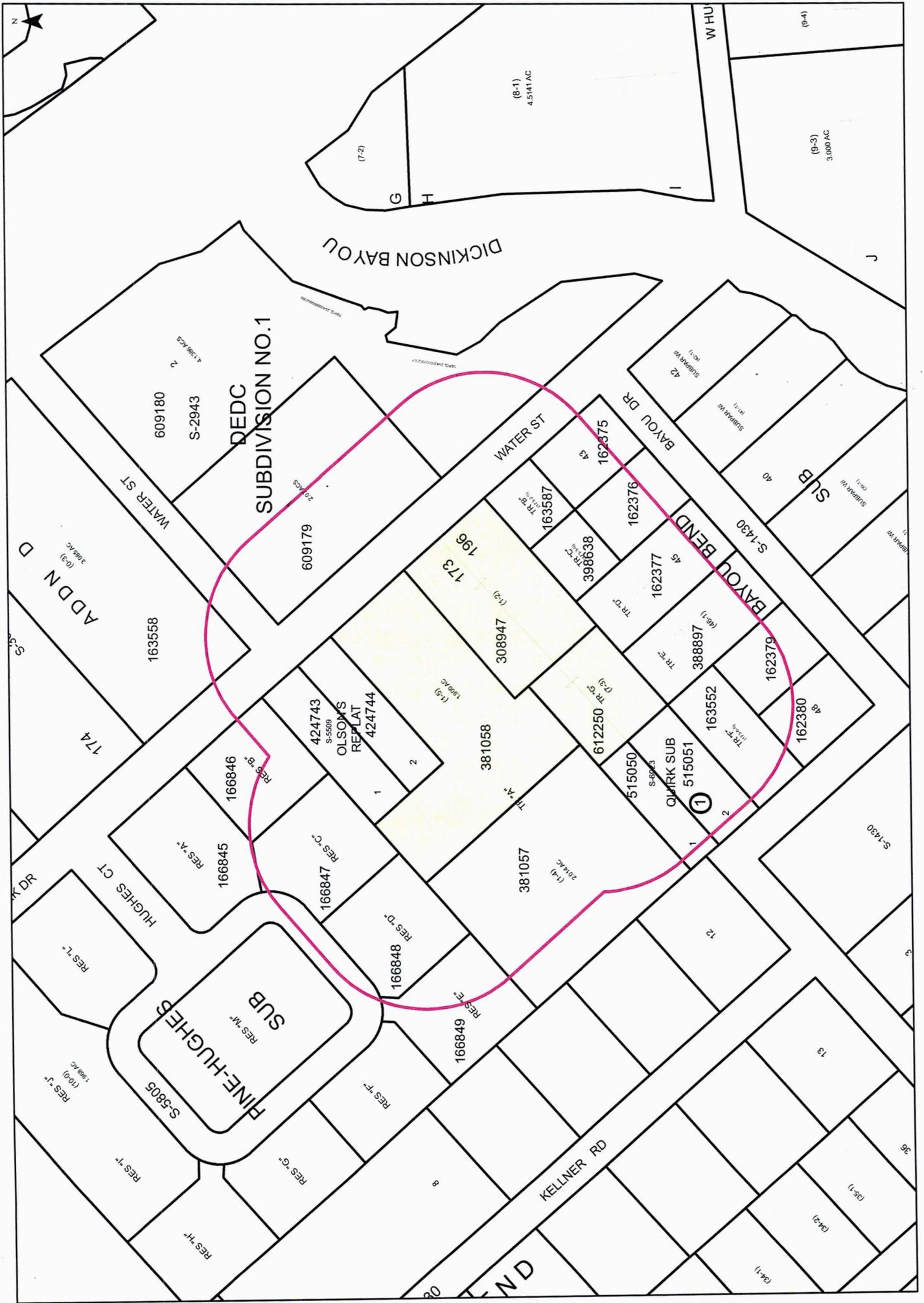
Meeting Location: 4403 Hwy 3
Dickinson City Hall
Council Chambers
Dickinson, TX 77539

If you would like additional information regarding the details of this proposal, please contact Ray Burgess, City of Dickinson Chief Building Official, at (281) 337-8833.

*Called
2-26-2020*

DIVIDER PAGE

Galveston Central Appraisal District

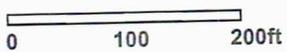
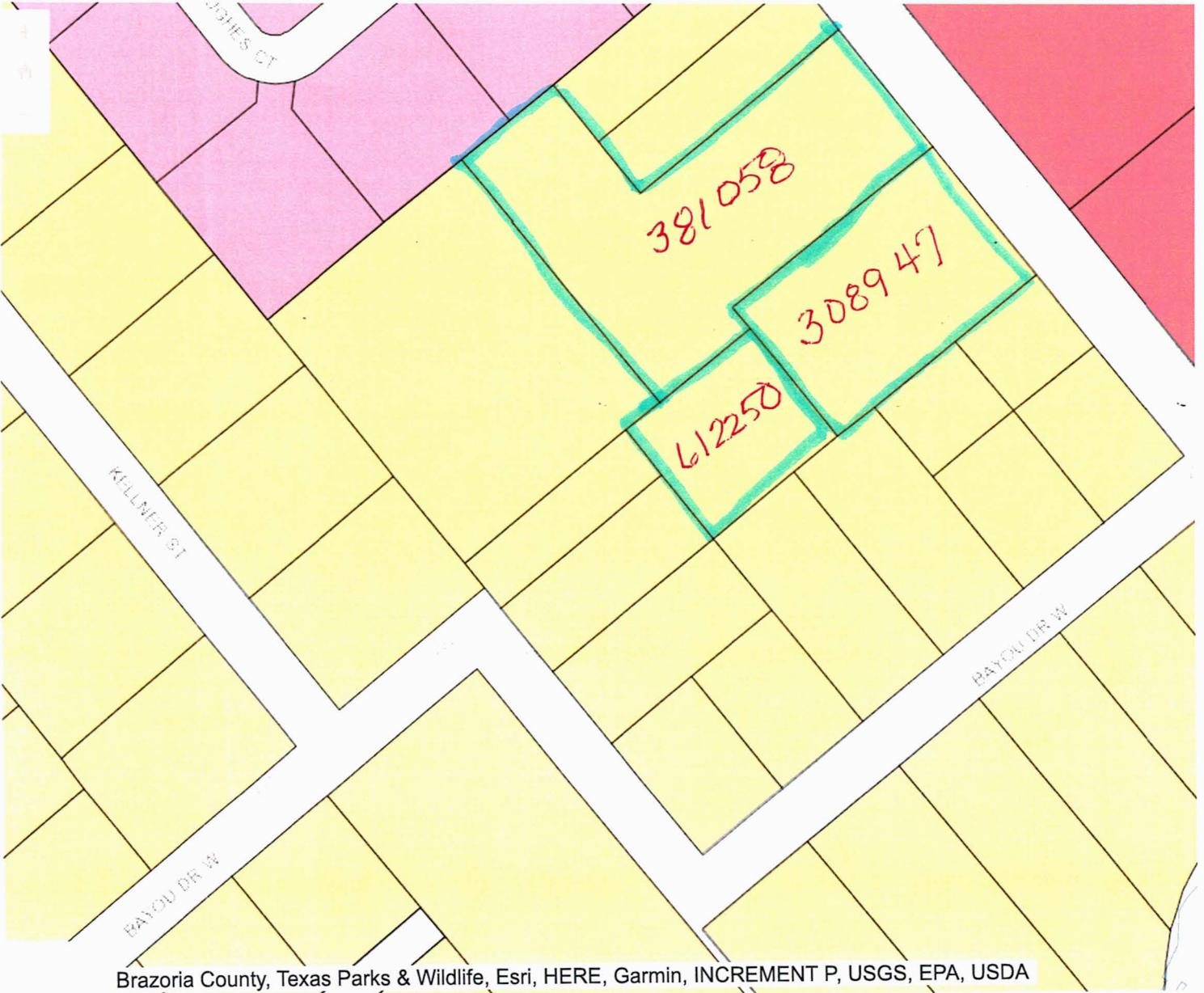


Geospatial or map data maintained by the Galveston Central Appraisal District is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and only represents the approximate relative location of property boundaries.

Official Zoning Map

City of Dickinson

Legend Layers Basemap gallery Overview map Measure Details Share Print



Brazoria County, Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

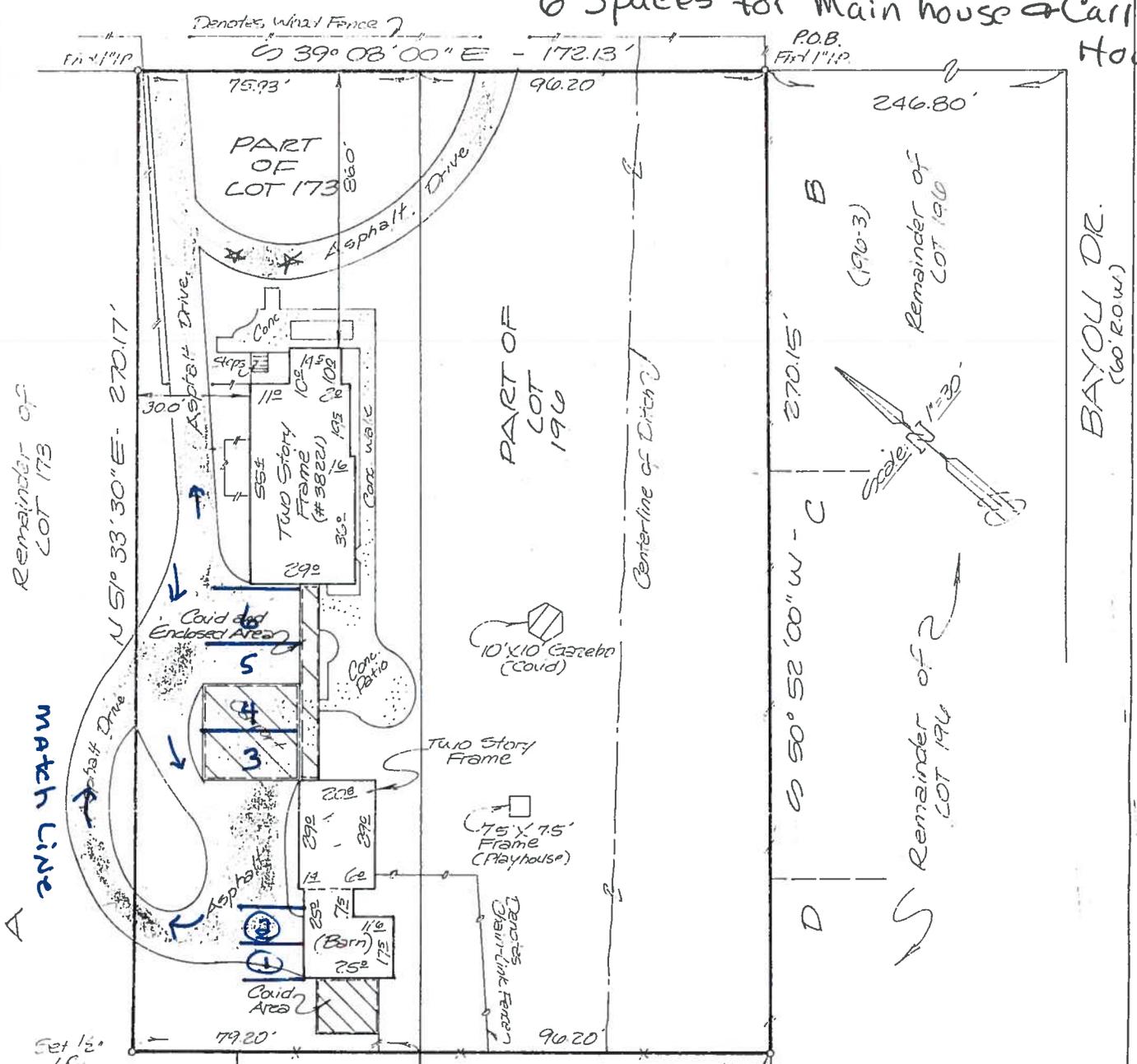
DIVIDER PAGE



DIVIDER PAGE

Parking Plan pg 1

Water ST
6 Spaces for Main house & Carriage House



- Notes:
- 1) Community Public Ser. Co. Esmt. by Vol 615, Pg. 358 - G.C.C.O.
 - 2) Southwestern Tel. Co. Esmt. by Vol. 775, Pg. 502 - G.C.C.O.
 - 3) Asphalt Drive is over the Property Line - As Shown.

* Notes & Bounds Conveyance

ALL BEARINGS BASED ON RECORDED PLAT. THIS SURVEY HAS BEEN COMPILED IN ACCORDANCE WITH INFORMATION CONTAINED IN THE TITLE COMMITMENT REFERENCED IN OF NO. 200-95-1440

PART OF LOTS 173 AND 196		BLOCK	SECTION	SUBDIVISION		This lot <u>does not</u> lie in the 100 year flood plan and is in <u>Zone "C"</u> as located by the Federal Insurance Administration designated Flood Hazard Area by Community Panel No. <u>481569 0005 B</u>	
VOL. 155, PG. 10 G.C.C.O. *		COUNTY	STATE	SURVEY		dated <u>03-04-91</u>	
LENDER WESTERN LENDING CORPORATION		TITLE CO. TEXAS AMERICAN TITLE CO.		GF NO. 200-95-1440		JOB NO. 9511060	
PURCHASER ADDRESS JEFFERY NUSS 30221 HUGHES LN., DICKINSON, TX. 77539							

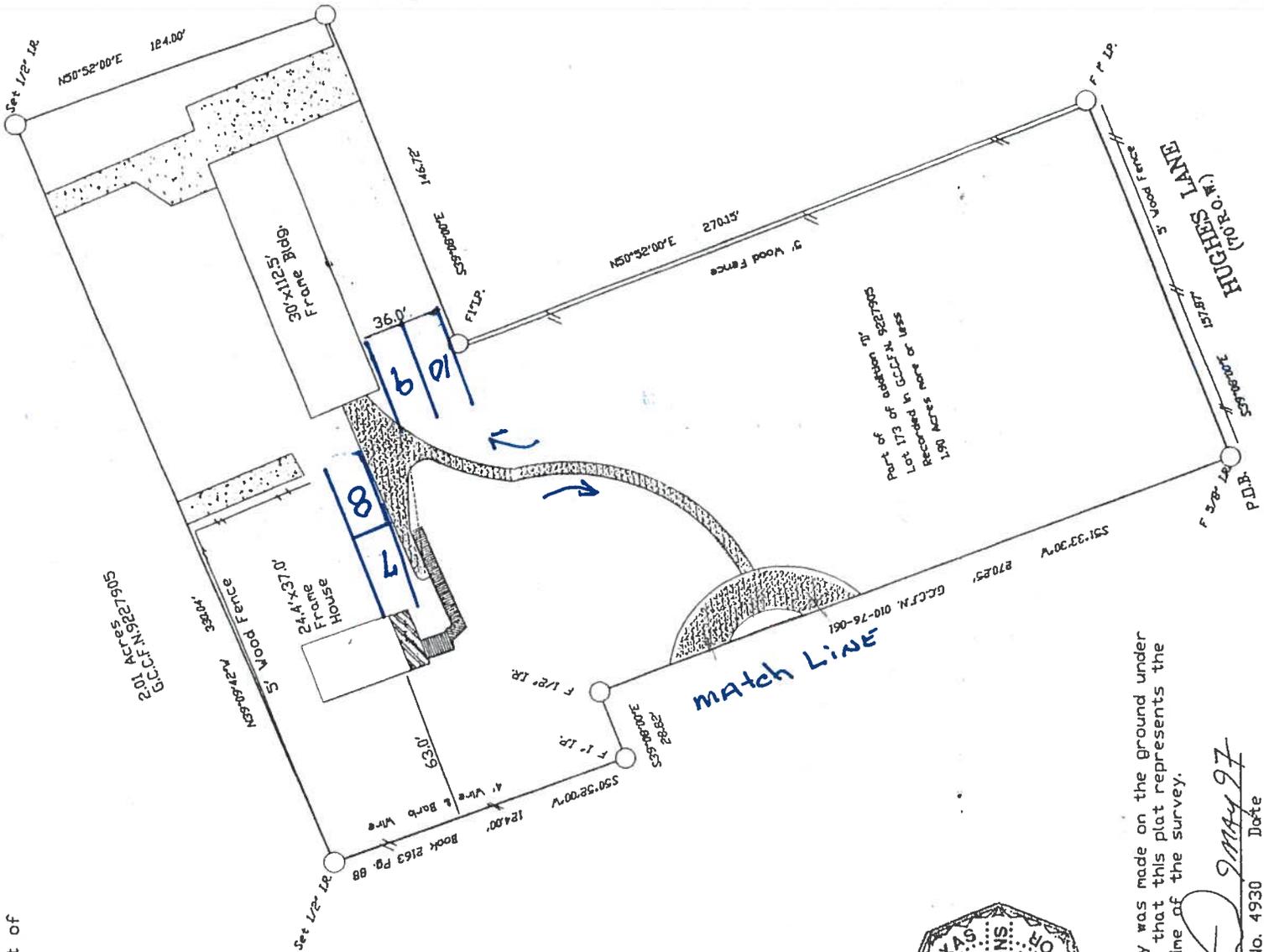


I do hereby certify to TEXAS AMERICAN TITLE COMPANY that this survey was this day made on the ground and that this plat correctly represents the property legally described hereon (or on attached sheet). That the facts found at the time of this survey show the improvements and that there are no encroachments apparent on the ground, except as shown.

This property appears to be out of the 100 year flood plain and in insurance rate map zone C, as per map 4815690005B dated 3-4-91

Parking Plan Ag 2 Cottage

PINE HUGHES SUBDIVISION
Vol. 17 Pg. 49 G.C.M.R.



NOTES:

- Basis for bearings: SV RDV of Hug in G.C.C.F.N. 9227905
- Distances shown are ground distances all abstracting done by title company
- All fences are 6' wood unless otherwise noted
- All B.L.'s & U.E.'s taken from record plat unless otherwise noted
- Maintenance & service easements 1' above, over & across Vol. 615, Pg. 190

Part of a 190' x 190' lot situated between Lot 173 of G.C.C.F.N. 9227905 and a 5' wood fence

MATCH LINE



I hereby certify that this survey was made on the ground under my supervision on 5 May 1997 and that this plat represents the facts found at the time of the survey.

[Signature] 9 May 97
John F. Sissons, R.P.L.S. No. 4930 Date

Lot 173 of addition 'D' to the Town of 3816 Hughes Lane Dickinson, Texas Chicago Title Insurance Company G.F.N.	
Buyers: Jeffery A. Nuss and Tanya N.	
DRAWN BY: JB	DATE: 5-5-97
CHECKED BY:	DATE:
SCALE: 1" = 50'	W.O. 208584
Drawing No.	

GULETT & ASSOC
P.O. BOX 230187 7705 SOUTH L
DALLAS, TEXAS 75220
PHONE (713) 644-3210

23'4"

8'2" Door

DW

7'7"

22'6"

3'8"

5'4"

S/O

6'1"

1'11"

2'4"

6'3"

26'

3'9"

S/O

1'7"

2'4"

Door

22'11"

S/O

5'1"

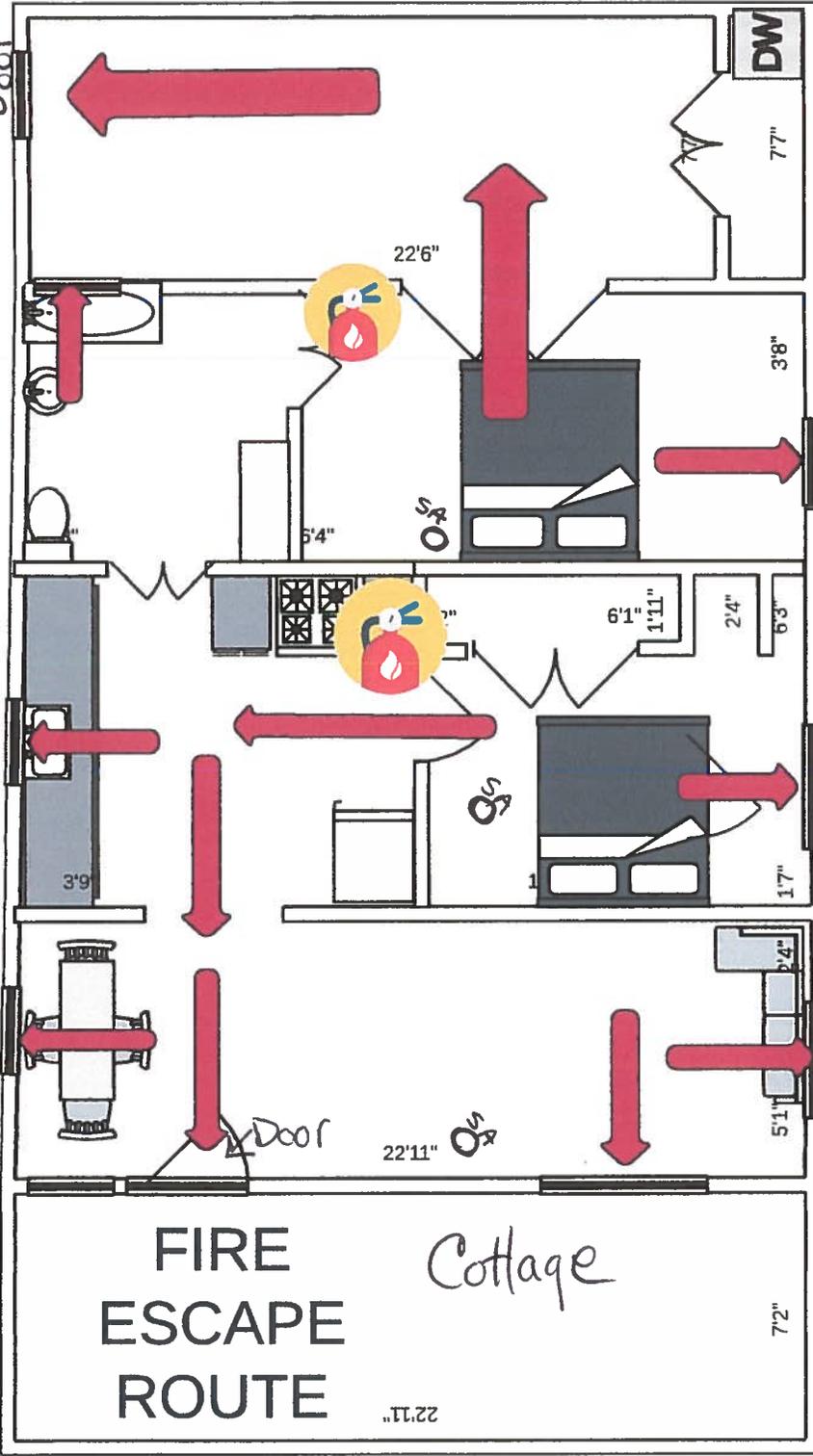
FIRE ESCAPE ROUTE

Cottage

22'11"

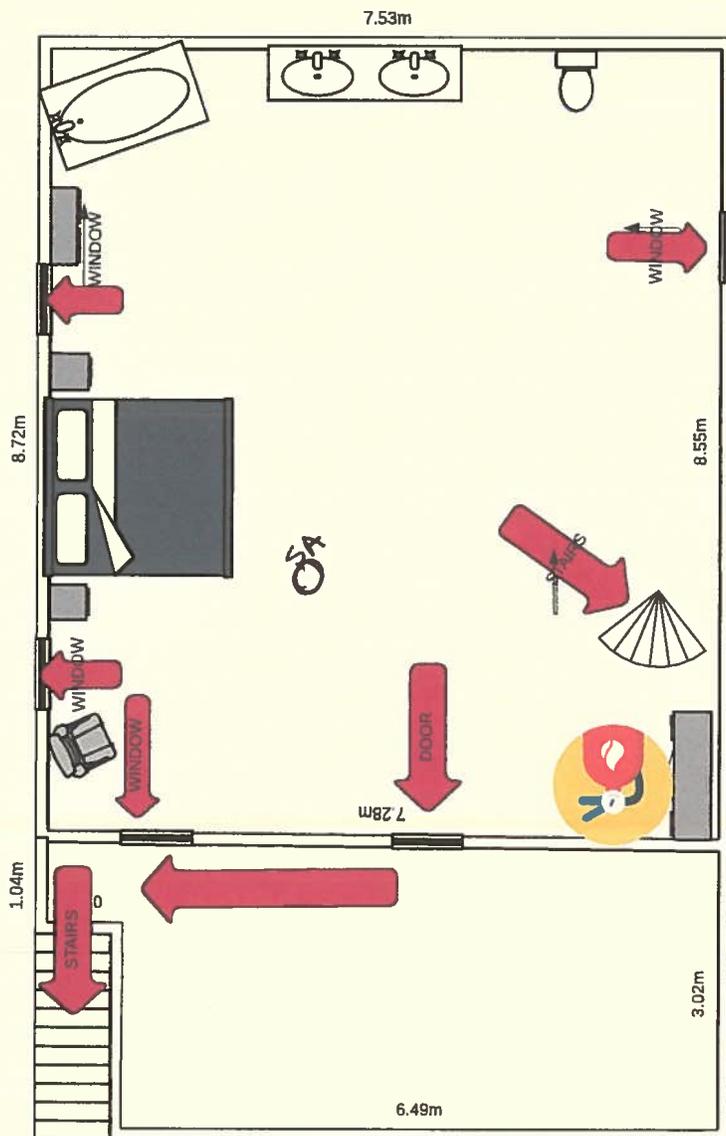
7'2"

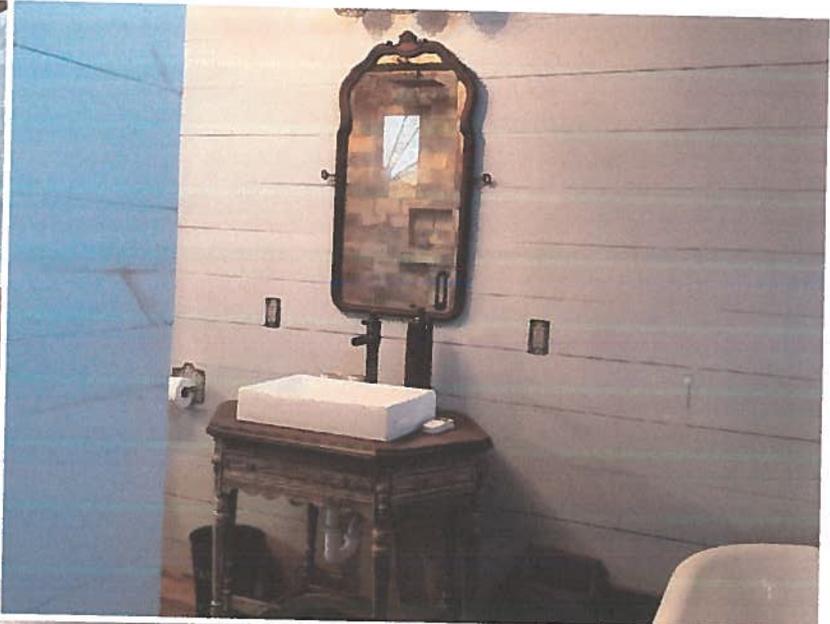
7'9"



FIRE ESCAPE ROUTE

Carriage House 2nd floor





Back Cottage (the Barricks)

Cottage



Per Ordinance



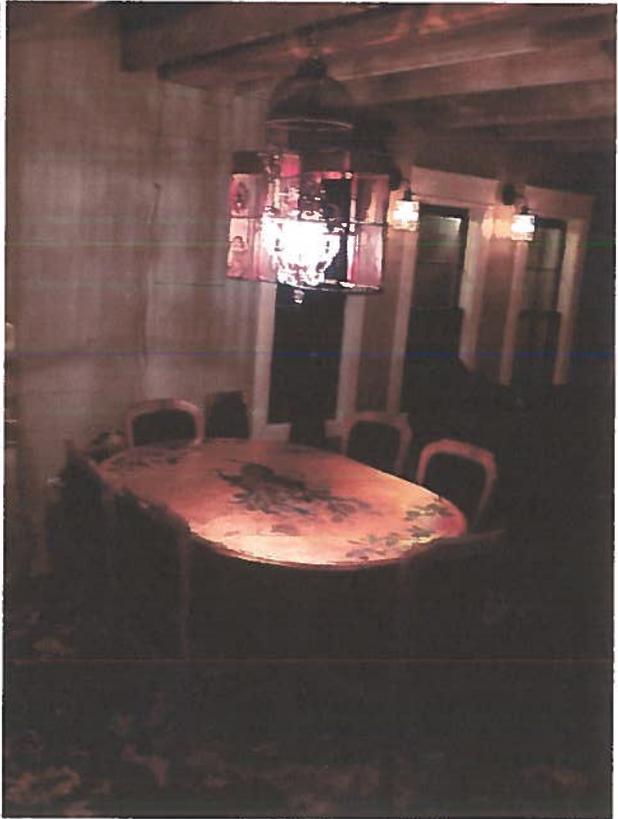
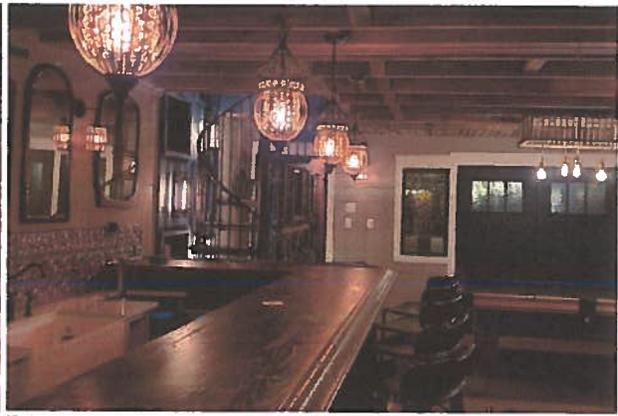
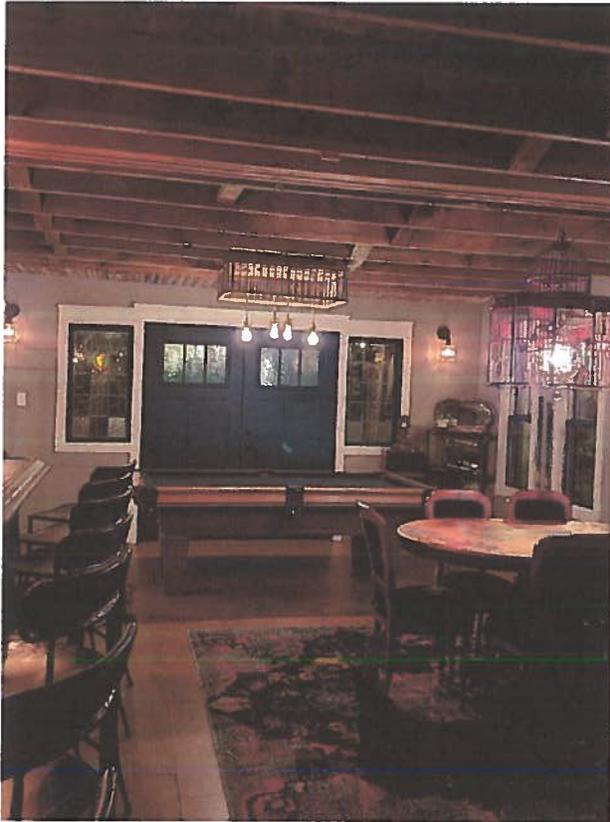
Fire Escape route in 3 bds



Main House



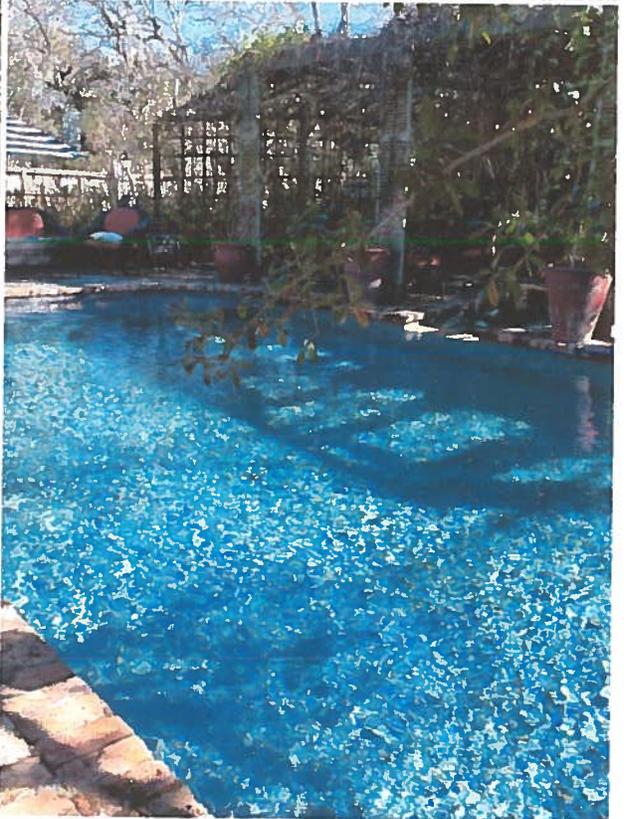
Main House Kitchen Dining



Saloon down stairs Carriage house



Bordello Rm above Saloon
Carriage house



Main House

Back yard



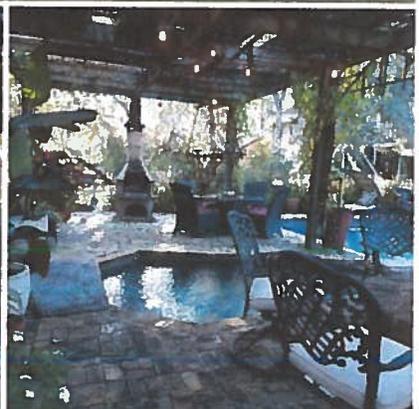
Back yard Main House

Guest house

Main House



Carriage house



Main House Back yard

DIVIDER PAGE

Burgess, Ray (CD)

From: Heddles, Burt (FIRE MARSHAL)
Sent: Tuesday, February 11, 2020 4:32 PM
To: Burgess, Ray (CD)
Subject: 3822 Water Street B&B

Sir,

I have reviewed the SUP application submitted for a Bed and Breakfast at 3822 Water Street, submitted by Tanya Nuss. The applicant has met the requirements of the Fire Code for that occupancy. I see no problems with the items submitted in the SUP application.

Burt Heddles
Fire Marshal
City of Dickinson
281-337-6261 Office
281-337-6190 Fax
bheddles@ci.dickinson.tx.us

4403 Highway 3
Dickinson, TX 77539
<http://www.ci.dickinson.tx.us>



This e-mail message and any attachments may contain information that is confidential. The message is intended to be delivered to the person(s) to whom it is addressed; any disclosure to another person is unintentional. If you are not the intended recipient, you must not disclose, copy, distribute, or use the information contained in this message or any attachments, in any way. If you received this message in error, please notify the sender by telephone or e-mail immediately and delete the message and all attachments.

Burgess, Ray (CD)

From: Marty Entringer <mentringer@gchd.org>
Sent: Thursday, January 16, 2020 10:48 AM
To: Burgess, Ray (CD)
Subject: Bed and Breakfast Permitting

Ray:

From the Texas Food Establishment Rules(TFER) 228..(11) –“Bed and Breakfast Limited--An establishment with seven or fewer rooms for rent, serves breakfast to over-night guests, and is not a retail food establishment.” TFER goes on to state that a bed and breakfast limited is NOT a food establishment.

So, by definition a two bedroom Bed and Breakfast facility would not be considered a food establishment under the regulations we enforce unless the facility also invited people off the street to partake of their food without being a guest. We will not require a permit of the two bedroom bed and breakfast that you spoke to me about.

Thanks



Martin Entringer
Consumer Health Services Manager
Galveston County Health District
409-938-2458 (o)
409-392-0021 (c)
gchd.org | [facebook](#) | [twitter](#)

Mission: *Protecting and Promoting the optimal health and well-being of Galveston County.*

CONFIDENTIALITY STATEMENT: *This message, as well as any attached document, may contain information from the Galveston County Health District (GCHD) that is confidential and/or privileged, or may contain Client/Patient privileged information. If you are not the intended recipient, you are hereby notified that reading, disseminating, distributing or copying this message is strictly prohibited.*

ITEM 14

**ORDINANCE NUMBER XXX-2020
(Zoning Case SUP-20-0130)**

AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, ORDINANCE NUMBER 420-2001, AS HERETOFORE AMENDED, TO GRANT SPECIFIC USE PERMIT NUMBER SUP-20-0130 ALLOWING THE APPLICANT TO USE THE PROPERTY FOR A Bed and Breakfast Establishment; SUCH PROPERTY BEING LEGALLY DESCRIBED AS ABSTRACT 19 PERRY & AUSTIN SURVEY PT OF LOTS 173 & 196 (1-2) DICKINSON ADDN D, ABST 19 PERRY & AUSTIN SUR PT OF LOTS 173 & 196 (7-3) DICKINSON ADDN D AKA TRACT G, ABST 19 PERRY & AUSTIN SUR PT OF LOT 173 (1-5) DICKINSON ADDN D AKA PT OF TRACT A, MORE COMMONLY KNOWN AS 3822 Water Street, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, PRESENTLY ZONED CONVENTIONAL RESIDENTIAL (“CR”); PROVIDING FOR THE INCORPORATION OF PREAMBLE; DIRECTING A CHANGE ACCORDINGLY IN THE OFFICIAL ZONING MAP OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, Jeff and Tanya Nuss (“Owner”) is the owner of the property, Legally Described as ABSTRACT 19 PERRY & AUSTIN SURVEY PT OF LOTS 173 & 196 (1-2) DICKINSON ADDN D, ABST 19 PERRY & AUSTIN SUR PT OF LOTS 173 & 196 (7-3) DICKINSON ADDN D AKA TRACT G, ABST 19 PERRY & AUSTIN SUR PT OF LOT 173 (1-5) DICKINSON ADDN D AKA PT OF TRACT A, MORE COMMONLY KNOWN AS 3822 Water Street in the City of Dickinson, Galveston County, Texas (the “Property”), and

WHEREAS, the Property presently has a zoning classification of Conventional Residential (“CR”) pursuant to Ordinance No. 420-2001, the City's Comprehensive Zoning Ordinance; and

WHEREAS, Jeff and Tanya Nuss (“Applicant”), has made application to the City for a Specific Use Permit (“SUP”) for said Property to allow the use for Bed and Breakfast Operations (Per Exhibit “A” Restrictions) as authorized by the City’s Zoning Ordinance; and

WHEREAS, the City Secretary of Dickinson, Texas, directed that notices of a hearing be issued, as required by the Zoning Ordinance of the City of Dickinson and laws of the State of Texas, at a meeting of the City Council, to be held on the 26th day of May, 2020, for the purpose of considering a Specific Use Permit (“SUP”) to allow Bed and Breakfast Operations on the Property; and

WHEREAS, the City Secretary of the said City accordingly caused to be issued and published the notices required by its Zoning Ordinance and laws of the State of Texas applicable thereto, the same having been published in a paper of general

circulation in the City of Dickinson, Texas, at least fifteen (15) days prior to the time set for such hearing; and

WHEREAS, the City Council of said City, pursuant to such notice, held its public hearing and heard all persons wishing to be heard both for and against the aforesaid change in the Zoning Ordinance, on the 26th day of May, 2020; and

WHEREAS, the City Council is of the opinion and finds that the granting of the Specific Use Permit (SUP) to allow the Applicant to use the Property for Bed and Breakfast Operations, as described herein, would not be detrimental to the public health, safety, or general welfare or otherwise offensive to the general public, and will promote the best and most orderly development of the properties affected thereby, and to be affected thereby, in the City of Dickinson, and as well, the owners and occupants thereof, and the City generally.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Comprehensive Zoning Ordinance Number 420-2001, as the same has been heretofore amended, is hereby further amended so as to grant Specific Use Permit Number SUP-20-0130 allowing the Applicant to use the Property for Bed and Breakfast Operations; such Property ABSTRACT 19 PERRY & AUSTIN SURVEY PT OF LOTS 173 & 196 (1-2) DICKINSON ADDN D, ABST 19 PERRY & AUSTIN SUR PT OF LOTS 173 & 196 (7-3) DICKINSON ADDN D AKA TRACT G, ABST 19 PERRY & AUSTIN SUR PT OF LOT 173 (1-5) DICKINSON ADDN D AKA PT OF TRACT A, MORE COMMONLY KNOWN AS 3822 Water Street in the City of Dickinson, Galveston County, Texas, presently zoned Conventional Residential (“CR”).

Section 3. It is further ordered that Specific Use Permit Number SUP-20-0130, as amended by this Ordinance, is approved solely for the use of Bed and Breakfast Operations by the Applicant, and therefore, all amendments to such SUP approved by this Ordinance are exclusively for the benefit of the Applicant and do not run with the land.

Section 4. It is directed that the official zoning map of the City of Dickinson, adopted on the 24th day of July, 2001, by Ordinance No. 420-2001, shall be revised and amended to reflect the Specific Use Permit (SUP) granted by this Ordinance, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

Section 5. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 6. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 7. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision contained in this Ordinance, or who shall commit or perform any act declared herein to be unlawful, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount of not more than two thousand dollars (\$2,000.00). Each day a violation continues shall constitute a separate offense.

Section 8. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 9. This Ordinance shall become effective upon final reading and adoption of this Ordinance, in accordance with law.

DULY PASSED AND APPROVED on first reading this the ___ day of ___, 2020.

DULY PASSED AND APPROVED on second reading this the ___ day of ___, 2020.

DULY PASSED, APPROVED, AND ADOPTED on third and final reading this ___ day of _____, 2020.

Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

ORDINANCE XXX-2020

23'4"

82" Door

DW

77"

22'6"

3'8"

5'4"

5'4"

6'1"

1'11"

2'4"

6'3"

26"

3'9"

5'6"

1'7"

Door

22'11"

5'1"

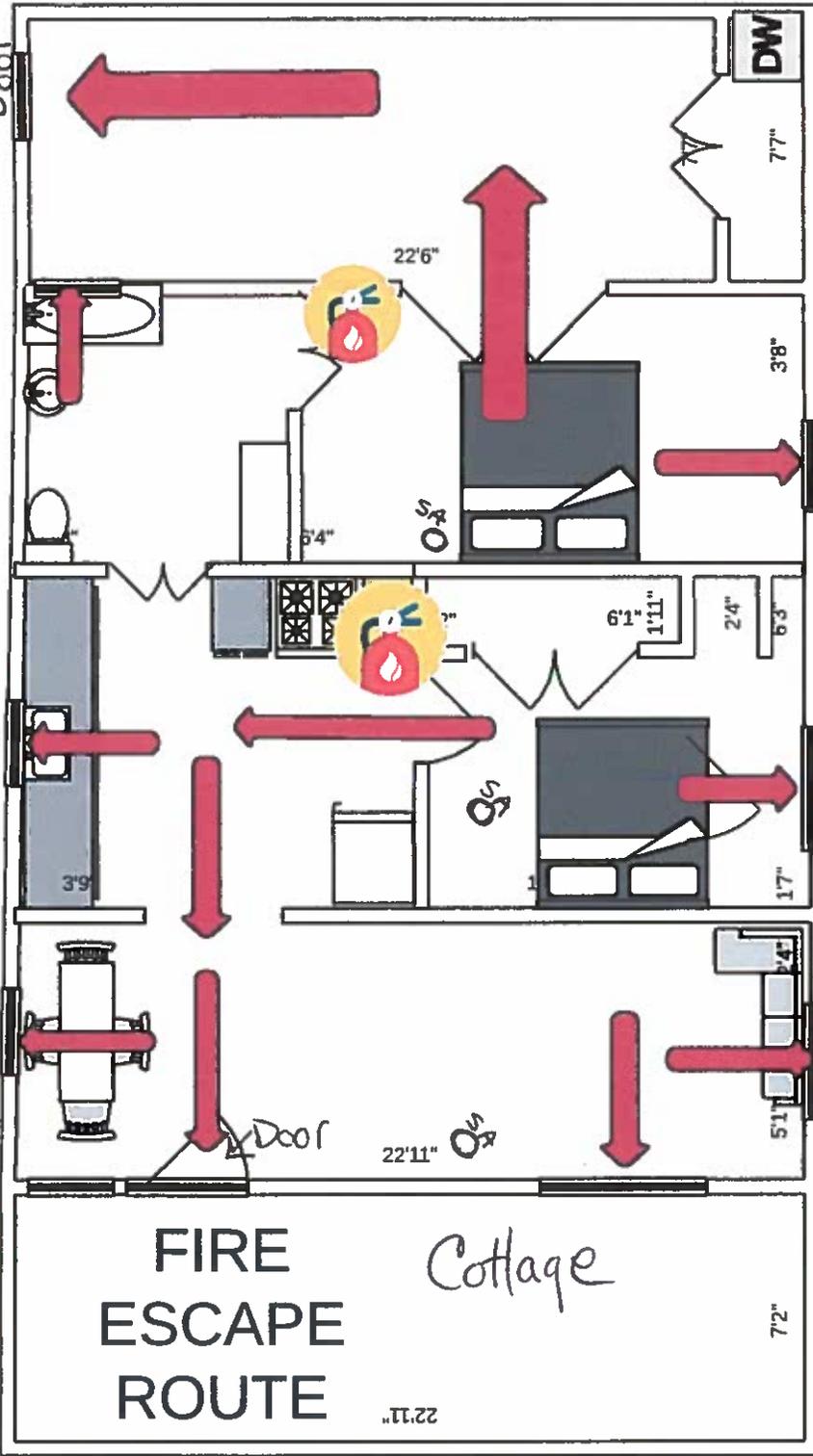
FIRE ESCAPE ROUTE

Cottage

22'11"

7'2"

7'9"



ITEM 15

MEETING DATE: June 9, 2020

TOPIC: RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS SELECTING TEXAS FIRST BANK AS THE PRIMARY DEPOSITORY BANK FOR THE CITY OF DICKINSON, TEXAS AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE AGREEMENTS NECESSARY FOR PRIMARY DEPOSITORY BANK SERVICES; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

BACKGROUND: The City is required by Chapter 105, of the Texas Local Government Code to re-solicit for the City's Primary Depository Bank services every 5 years. The final extension of the current depository contract ends on August 31, 2020.

Valley View Consulting, LLC assisted with the solicitation in 2014 and the City engaged the services of Valley View Consulting, LLC once again to assist with this solicitation, and evaluation of the applications that were received.

Out of 14 banks that were eligible, 5 banks chose to apply to become the City's Primary Depository Bank.

After detailed analysis, as outlined in the attached project recap, it was determined that Texas First Bank offered the most advantageous option for the City.

RECOMMENDATION: Staff recommends approval of the Resolution.

ATTACHMENTS: • Resolution Number XXX-2020,
Primary Depository Bank Services Project Recap Memo from Valley View Consulting, LLC

FUNDING ISSUES: Net revenue to the City of approximately \$54,383 after payment of Bank Fees during the initial two-year term and net revenue of \$146,457 over the anticipated full five-year term of the contract.

FINANCE VERIFICATION OF FUNDING:

SUBMITTING STAFF MEMBER:

DIVIDER PAGE



May 21, 2020

Mr. Chris Heard
City Administrator
City of Dickinson
4403 Highway 3
Dickinson, TX 77539

Dear Mr. Heard:

Thank you for the opportunity to assist the City of Dickinson (the “City”) with this Primary Bank Depository Services Request for Applications (the “RFA”) project.

The objective of this engagement was to assist the City in soliciting for and selecting a primary bank depository following the expiration of the current contract which ends August 31, 2020, with no remaining extension options.

Procedure

The project began with the establishment of a Calendar of Events to ensure that the required project steps were performed in a timely and sequential manner.

The process for selecting a primary bank depository is governed by the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

In addition to complying with these State statutory requirements, it was necessary to comply with the City’s financial and purchasing policies and Investment Policy.

The RFA process was conducted as follows:

1. Analyzed historical bank service usage and balance records.
2. Reviewed the minimum banking services and potential additional services.
3. Adopted a Council Policy permitting financial institution consideration beyond the City’s municipal boundaries.
4. Developed a list of financial institutions with physical branches located within the City’s acceptable geographical boundaries:
 - a. Amegy Bank

2428 Carters Mill Road, Huddleston, VA 24104-4003
540.297.3419



- b. Bank of America, N.A.
 - c. BBVA USA
 - d. Capital One, N.A.(Incumbent)
 - e. Frost Bank
 - f. HomeTown Bank, N.A.
 - g. International Bank of Commerce
 - h. Investar Bank, N.A.
 - i. JPMorgan Chase Bank, N.A.
 - j. Regions Bank
 - k. Texas First Bank
 - l. The Moody National Bank
 - m. Wells Fargo Bank, N.A.
 - n. Woodforest National Bank
5. Contacted each of the identified financial institutions.
 6. Drafted the RFA for review and approval.
 7. Advertised as required.
 8. Held a non-mandatory pre-application conference that was attended by representatives of:
 - a. Capital One, N.A.(Incumbent)
 - b. The Moody National Bank
 - c. Regions Bank
 - d. Texas First Bank
 9. No additional RFA requests were received as a result of the advertisement.
 10. By the deadline, five applications were received:
 - a. Capital One, N.A.(Incumbent)
 - b. Bank of America, N.A.
 - c. Frost Bank
 - d. The Moody National Bank
 - e. Texas First Bank

This process provided a competitive environment with five banks submitting applications. The evaluation of the applications was based on, but not limited to, the following criteria, in no particular order of priority:

1. Ability to perform and provide the required and requested services;
2. Reputation of applicant and quality of services;
3. Cost of services;
4. Transition cost, retention and transition offers and incentives;
5. Funds availability;
6. Interest paid on interest bearing accounts and deposits;
7. Earnings credit calculation on compensating balances;



8. Completeness of application and agreement to points in the RFA;
9. Physical location within the City's municipal boundaries and/or Zip Codes 77539,77573, 77568, or 77510;
10. Convenience of location(s);
11. Previous service relationship with the City; and
12. Financial strength and stability of the institution.

Application Analysis

The analysis began with an overall review of each bank's general financial strength and ability to provide the bank services necessary to meet the City's current and potential future service needs. Each of the responding banks exhibited acceptable financial strength and adequately passed the bank service test.

Earnings

The City recognized that in addition to bank service charges, the bank's desire to pay for bank balances augments a relationship. The City's recent monthly bank balances have averaged \$14,311,313. Those balances fluctuate month-to-month and within individual months. Therefore, attractive interest earning options from a depository bank are important. There are two potential earnings sources.

Earnings Credit: Earnings credit generates "earnings" that can only be used to offset banking fees. Earnings credited in excess of the applicable fees is not paid to the City as interest.

Interest Earnings: Hard-dollar interest is the normal type of earnings that can be used to pay service charges or may be credited to the City's accounts. Hard-dollar interest earnings are true interest earnings to the City. Earnings credit, hard-dollar interest, or a combination of the two, can be used to offset any services charges.

In the analysis, each bank's potential earnings credit rate was compared to the hard-dollar interest rate. The better option was then optimized to offset the greatest amount of banking fees.

For this analysis of the applications received, once the City's target compensating balance generated enough earnings credit to offset most fees, any excess balance was shown to be invested in that bank's most attractive hard-dollar interest earnings option.

Net Income/(Cost) of the Banking Relationship

Each financial institution's fee schedule was analyzed for the City's banking service needs using the City's actual service volumes for the month of December 2019. Where quantifiable and appropriate, the estimated service fees were adjusted for any incentives (including waived fees and transition allowances).

Recently, average monthly deposit balances of \$14,311,313 have been maintained by the City, therefore, the analysis was completed assuming the same balances.

The summary below is for both the two (2) year initial contract term, and the full five (5) year term, allowing for the three (3) possible one-year extensions at the option of the City.

Recap Summary						
	Capital One	Bank of America	Frost Bank	Moody Bank	Texas First Bank	
Initial two-year term						
Bank Fees	(\$27,725)	(\$80,090)	(\$72,889)	(\$44,549)	(\$25,619)	
Earnings Credit	27,725	80,090	72,889	44,549	25,619	
Net Bank Fees	0	0	0	0	0	
Incentives	11,000		12,611			
Interest Earnings	43,383	12,900	0	55,057	86,895	
Net Income/(Cost)	\$54,383	\$12,900	\$12,611	\$55,057	\$86,895	
Recap Summary						
	Capital One	Bank of America	Frost Bank	Moody Bank	Texas First Bank	
Full five-year term						
Bank Fees	(69,312)	(200,225)	(182,224)	(111,372)	(64,048)	
Earnings Credit	69,312	200,225	182,224	111,372	64,048	
Net Bank Fees	0	0	0	0	0	
Incentives	38,000	0	12,611	0	0	
Interest Earnings	108,457	32,250	0	137,642	217,238	
Net Income/(Cost)	\$146,457	\$32,250	\$12,611	\$137,643	\$217,238	

Recommendation

Switching banks always places a strain on the City’s finance staff. Capital One has served the City well for the current five-year term and offered a competitive application as the incumbent. During the current contract term Capital One physically moved their Branch outside of the City’s municipal boundaries which, while still being within an acceptable distance, did become less convenient. As the analysis progressed it became apparent that Texas First Bank offered the most advantageous application that meets all of the City’s needs. There are several key reasons that influenced the Staffs decision, which we support, to recommend that Texas First Bank be awarded the new contract:

1. Convenient location next to City Hall
2. A Bank Managed Earnings Credit rate of 0.75% with a floor of 0.50%



3. An Interest-bearing Checking account that would be indexed to the average 13-week T-bill with a floor of 0.35%, and
4. The option of utilizing a High Yield Money Market Savings account that would pay 0.50%.

In the current interest rate environment, the rate floors are extremely attractive and important. In addition, the Interest-bearing Checking account indexed to the T-bill will allow for increased earnings as the economy improves over the next 5 years.

The two-year initial contract term will commence September 1, 2020 and end August 31, 2022, with the option of three one-year renewals under the same terms and conditions.

Please contact E.K. Hufstедler, Tim Pinon, Dick Long, or me to discuss any questions or additional information needs. Thank you for this opportunity to serve the City.

Sincerely,

Tom Ross
Valley View Consulting, L.L.C.
817-706-0471

City of Dickinson, Texas



Primary Depository Bank Services - RFA #2003

May 21, 2020	Capital One (Incumbent)	Bank of America	Frost Bank	Moody Bank	Texas First Bank
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Evaluation Criteria

1	Ability to perform and provide the required and requested services;
2	Reputation of applicant and quality of services
3	Cost of services;
4	Transition cost, retention and transition offers and incentives;
5	Funds availability;
6	Interest paid on interest bearing accounts and deposits;
7	Earnings credit calculation on compensating balances;
8	Completeness of application and agreement to points outlined in the RFA;
9	Physical location in the City's municipal boundaries and/or the Zip Codes of 77539, 77573, 77568, and 77510;
10	Convenience of location(s);
11	Previous service relationship with the City; and
12	Financial strength and stability of the institution.

DETAIL RESPONSE ANALYSIS OF DEPOSITORY BANK SERVICES

Required Bank Services						
1	Online Banking Services	Yes	Yes	Yes	Yes	Yes
2	ACH	Yes	Yes	Yes	Yes	Yes
3	ACH Positive Pay	Yes	Yes	Yes	Yes	Yes
4	ACH Debit Blocking and Filtering	Yes	Yes	Yes	Yes	Yes
5	Zero Balance Accounts	Yes	Yes	Yes	Yes	Yes
6	Consumer Bill Pay Processing	Yes	No	Yes	Yes	No - Yes
7	Remote Deposit Capture	Yes	Yes (Scanners Provided)?	Yes	Yes	Yes
8	Wire Transfers	Yes	Yes	Yes	Yes	Yes
9	Post No Checks	Yes	Yes	Yes	Yes	Yes
10	Positive Pay and Account Reconciliation Service	Yes - No	Yes	Yes	Yes	Yes
11	Tamperproof Bank Bags	Yes - No	Yes	Yes	Yes	Yes
12	Bank Supplies	Yes - No	Deposit Slips and Endorsement Stamps at NC	Yes	No	Yes
13	Funds Availability	Yes	Yes	Yes	Yes	Yes
14	Employee Check Cashing	Yes	No - a fee is charged	Yes	Yes	Yes

City of Dickinson, Texas



Primary Depository Bank Services - RFA #2003

May 21, 2020		Capital One (Incumbent)	Bank of America	Frost Bank	Moody Bank	Texas First Bank
15	Returned Check Reprocessing	Yes	Yes	Yes	Yes	Yes
16	Account Analysis	Yes	Yes	Yes	Yes	Yes
17	Bank Statements	Yes	Yes	Yes	Yes	Yes
18	Payment for Services	Yes	Yes	Yes	Yes	Yes
19	Account Settlement - Quarterly	Yes	Yes	Yes	No - monthly	Yes
20	Research	Yes	Yes	Yes	Yes	Yes
21	Bank Errors	Yes	Yes	Yes	Yes	Yes
22	Investment Account	Yes	Yes	Yes	Yes	Yes
23	Audit Confirmations	Yes	Yes	Yes	Yes	Yes
24	Balance Assessment	Waived	Passed in Full to City	Passed in Full to City	Passed in Full to City	Passed in Full to City
25	Reserve Requirement	No	Temporarily Suspended	No	Yes -10%	Yes - 10%
26	Earnings Credit Rate / Formula / Floor	0.30% for Blended Checking Structure and 0.50% for Non IB Structure; no floor	0.40% - Bank Managed. Can change at anytime.	Avg Prior Month 91 Day T-bill Auction Discount Rate; No floor	Tiered rates indexed to the 91 Day T-Bill updated monthly: <\$250,000 = 0.15%; \$250,000.01 - \$1,000,000 = 0.25%; and <\$1,000,000.01 =0.75% Capped at 0.75% with No floor	0.75% as shown on Fee Schedule / Tab 2 Bank Managed; Floor of 0.50%
Services That May Be Considered						
1	Online Payment Acceptance	Yes	Yes	Yes	Yes	Yes
2	Courier or Armored Car Service	Yes - Billed in full thru account analysis	Can arrange for 3rd Party Service	Can bill for 3rd Party Service thru Account Analysis	Can bill for 3rd Party Service thru Account Analysis	Not Necessary
3	Smart Safe	Yes	Yes - in conjunction with Armored car service.	Yes	No - Available via 3rd Party	No
Collateral Requirements						
1	Collateralization	Yes	Yes	Yes - subject to some additional charges	Yes	Yes
2	Collateral Amount	Yes - No (BNYM)	Yes	Yes	Yes	Yes

City of Dickinson, Texas



Primary Depository Bank Services - RFA #2003

May 21, 2020		Capital One (Incumbent)	Bank of America	Frost Bank	Moody Bank	Texas First Bank
3	Collateral Custody - Custodian	Yes - BNYM	BNYM/FRB	Yes - BNYM	Yes - TIB	Yes - Frost Bank
4	Collateral Substitution	A standing Release Authorization w/BNYM	A standing Release Authorization w/BNYM	A standing Release Authorization w/BNYM	Yes	Yes
5	Collateral Report	No - but OK	Yes	Yes	Yes	Yes
6	Board Resolution	Yes	Yes	Yes	Yes	Yes
Investment Activities						
1	Direct Investment Alternative	Yes	Yes	Yes	Yes	Yes
2	Certificates of Deposit	Yes	No	Yes	Yes	Yes
3	Security Clearance/Safekeeping Services	Yes - note qualifying comments	No	Yes	Yes - TIB	Yes - Frost Bank
Overdraft Provisions						
1	Net Overdraft Defined - Collective Deposits	Yes	No but Yes	No - Individual Account Level	No - Individual Account Level	Yes
2	Notification	Yes	Yes	Yes	Yes	Yes
3	Daylight Overdrafts	Case/Case	Case/Case	Case/Case	Case/Case	Case/Case
Other Stipulations						
1	Regulation Notifications	Yes	Yes	Yes	Yes	Yes
2	Incoming Wire Transfers	Yes	Yes	Yes	No - Automated online	Yes
3	Right to Cancel Under Federal or State Law Rulings	Yes	Yes	Yes	Yes	Yes
4	Access to Bank Records	Yes	Yes	Yes	Yes	Yes
5	Right to Open and Maintain Other Accounts	Yes	Yes	Yes	Yes	Yes
6	Secondary Bank Depository	Yes	Yes	Yes	Yes	Yes
7	Right To Terminate	Yes	Yes - Reciprocal with 30 days notice	Yes - Reciprocal	Yes	Yes
8	Terms Fixed	Yes	Yes - For initial term only	Yes	No	Yes
9	One Relationship Officer	Kevin Grothouse, VP, 202.253.2568	Barnard Woodruff, SVP, 214.209.1815	Traci Arellano, VP, 713.388.1362	Michelle Foster, VP, 409.632.5023	Alicia Johnson, AVP - Banking Center Mgr, 281.412.8512
Miscellaneous						

City of Dickinson, Texas



Primary Depository Bank Services - RFA #2003

May 21, 2020		Capital One (Incumbent)	Bank of America	Frost Bank	Moody Bank	Texas First Bank
1	Requested Meeting as needed	Yes	Yes	Yes	Yes	Yes
2	Formal Agreement Required	Yes	Yes	Yes	Yes	Yes
Required Response Attachments						
1	Account Analysis - pro-forma	Provided	Provided	Provided	Provided	Provided
2	Rate Basis	Provided	Provided	Provided	Provided	Provided
3	Sample Collateral Agreement	Provided	Provided	Provided	Provided	Provided
4	Security Measures	Provided	Provided	Provided	Provided	Provided
5	Technology Specifications	Provided	Provided	Provided	Provided	Provided
6	Sample Safekeeping Report	Provided	Not Provided	Provided	Provided - TIB	Not Provided
7	Securities Safekeeping Fees	Provided - Waived	Not Provided	Provided	Provided	Not Provided
8	Investment Account Information	Provided	Provided - Sweep fact sheet only	Provided	Provided	Provided
9	Summary Business Continuity Plan	Provided	Provided	Provided	Provided	Provided
10	References	Provided	Provided	Provided	Provided	Provided
11	Sample FIRREA Compliant Document	Provided	Provided	Will Provide if Awarded	Provided	Provided
12	Completed Fee Schedule in Excel	Provided	Provided	Not Provided	Provided	Provided
Other Considerations						
1	Transition Allowance	N/A	N/A	\$3,500 during 1st 3 months	N/A	N/A
2	Waived Service Fees	N/A	N/A	3 Months	N/A	N/A
3	Remote Deposit Scanners	3 Additional Scanners at NC	Scanners at No Cost	N/A	N/A	Scanners at No Cost for Duration of Contract
4	New Supplies	Up to \$500 annually	Deposit Slips and Endorsement Stamps at No Cost / Deposit Bags?	No Charge for Deposit Bags and Endorsement Stamps only	Tamper-proof deposit bags	Deposit bags - Zipper/Locking/Tamper-proof at No Cost
5	Community Involvement Initiatives	Up to \$5,000 annually	N/A	N/A	N/A	N/A

City of Dickinson, Texas



Primary Depository Bank Services - RFA #2003

May 21, 2020	Capital One (Incumbent)	Bank of America	Frost Bank	Moody Bank	Texas First Bank
FEE ANALYSIS OF DEPOSITORY BANK SERVICES					
Proposed Fees - Banking Services					
Monthly Fee Estimate	(1,155)	(3,337)	(3,037)	(1,856)	(1,067)
Monthly Estimated Assessment Fee	Waived	2,091		Passed in Full to City	358
Fees for Two Year Term	(27,725)	(80,090)	(72,889)	(44,549)	(25,619)
Fees for Five Year Term	(69,312)	(200,225)	(182,224)	(111,372)	(64,048)
Earnings Credit					
Earnings Credit Rate	0.40%	0.40%	0.38%	0.75%	0.75%
Rate Basis	Bank Managed (No Floor)	Bank Managed (No Floor)	Avg prior month 91 day T-bill auction rate (No Floor)	Tiered rates indexed to the 91 Day T-Bill updated monthly: <\$250,000 = 0.15%; \$250,000.01 - \$1,000,000 = 0.25%; and <\$1,000,000.01 =0.75% Capped at 0.75% with No floor	Bank Managed (Floor of 0.50%)
Target DDA Compensating Balance	3,465,623	10,011,250	9,590,716	3,299,915	1,897,715
Monthly Earnings Credit less Reserve	1,155	3,337	3,037	1,856	1,067
Earnings Credit for Two Year Term	27,725	80,090	72,889	44,549	25,619
Earnings Credit for Five Year Term	69,312	200,225	182,224	111,372	64,048
Reserve Requirement	0.00%	Suspended	0.00%	10.00%	10.00%
Net Fees for Two Year Term	0	0	0	0	0
Net Fees for Five Year Term	0	0	0	0	0
Interest Income Estimate					
Investment Option	Blended Checking	Sweep / IB Account	IB Checking	MM Deposit Account	IB Account

City of Dickinson, Texas



Primary Depository Bank Services - RFA #2003

May 21, 2020	Capital One (Incumbent)	Bank of America	Frost Bank	Moody Bank	Texas First Bank
Rate Basis	Bank Managed (No Floor)	See proforma options #1 and 2 No rates found	Avg Prior month T-Bill Auction Discount rate less 150 bps,	Bank Managed	4 WK Avg 13 Week T-bill floor of 0.35%
Interest Rate	0.20%	0.15%	0.00%	0.25%	0.35%
Investment Balance	10,845,691	4,300,063	4,720,597	11,011,398	12,413,598
Monthly Investment Income	1,808	538	0	2,294	3,621
Two Year Investment Income	43,383	12,900	0	55,057	86,895
Five Year Investment Income	108,457	32,250	0	137,642	217,238
Two Year Net Income/(Cost)	43,383	12,900	0	55,057	86,895
Five Year Net Income/(Cost)	108,457	32,250	0	137,642	217,238
Contract Incentives					
Estimated Waived Fees	0	0	9,111	0	0
Transition Allowance	0	0	3,500	0	0
2 Year Supplies	1,000				
5 Year Supplies	2,500				
2 Year Community Involvement Initiatives	10,000	0	0	0	0
5 Year Community Involvement Initiatives	25,000	0	0	0	0
Two Year Income with Contract Incentives	54,383	12,900	12,611	55,057	86,895
Five Year Income with Contract Incentives	146,957	32,250	12,611	137,642	217,238
Rates Updated Since Submission Date of February 10, 2020					
Wednesday, May 20, 2020					
Historical Bank Balance	14,311,313	14,311,313	14,311,313	14,311,313	14,311,313
91-Day T-Bill Discount Rate	0.12%	0.12%	0.12%	0.12%	0.12%
Fed Funds Rate (Effective)	0.05%	0.05%	0.05%	0.05%	0.05%
Fed Funds Rate Target	0.00% - 0.25%	0.00% - 0.25%	0.00% - 0.25%	0.00% - 0.25%	0.00% - 0.25%
Local Government Investment Pool	0.24%	0.24%	0.24%	0.24%	0.24%

DIVIDER PAGE

CITY OF DICKINSON, TEXAS

RESOLUTION NUMBER XXX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS SELECTING TEXAS FIRST BANK AS THE PRIMARY DEPOSITORY BANK FOR THE CITY OF DICKINSON, TEXAS AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE AGREEMENTS NECESSARY FOR PRIMARY DEPOSITORY BANK SERVICES; AND PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

WHEREAS, the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act established the process for selecting a depository bank; and,

WHEREAS, the City received applications from Bank of America, N.A., Capital One, N.A., Frost Bank, The Moody National Bank, and Texas First Bank; and,

WHEREAS, staff, with the assistance of Valley View Consulting, L.L.C., has reviewed the applications submitted and recommends that the primary Depository Bank Services contract be awarded to Texas First Bank.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS THAT:

Section 1. Recitals Incorporated

The recitals set forth above are incorporated herein for all purposes as if set forth in full.

Section 2. Approval and Authorization of Contract

The City Council hereby approves the contract award to Texas First Bank, subject to approval as to form by the City Attorney, for Primary Depository Bank Services and authorizes the City Administrator to execute same. The City Administrator is hereby authorized to execute all documents and to take all other actions necessary to finalize, act under, and enforce the contract.

Section 3. Contract Term

The two-year initial contract term will commence September 1, 2020 and end August 31, 2022, with the option of three one-year renewals under the same terms and conditions.

Section 4. Effective Date

This resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the 22nd day of May 2020.

Julie Masters, Mayor

ATTEST:

APPROVED AS TO FORM:

Alun W. Thomas, City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas

DRAFT

ITEM 16

**DICKINSON ECONOMIC DEVELOPMENT
CORPORATION
AND CITY OF DICKINSON EMPLOYEE
BENEFITS
AND ADMINISTRATIVE
SERVICES INTERLOCAL AGREEMENT**

This Employee Benefits and Administrative Services Interlocal Agreement (“Agreement”) is made and entered by and between the City of Dickinson Economic Development Corporation (“Corporation”) and the City of Dickinson (“City”), jointly referred to herein as the “Parties”.

WHEREAS, the Corporation was incorporated pursuant to the Development Corporation Act, Chapters 501-507 of the Texas Local Government Code, as amended (the “Code”); and

WHEREAS, Section 501.007 of the Code prohibits a municipality from lending credit or granting public money to an Economic Development Corporation; and

WHEREAS, Section 501.067 of the Texas Local Government Code generally provides that the City and Corporation may provide health insurance benefits coverage, worker's compensation coverage, and retirement benefits to employees of the Corporation as well as liability coverage for the Corporation and its Directors, Officers, and employees and insurance for any Corporation owned properties pursuant to an agreement between the corporation and a political subdivision of the State; and

WHEREAS, the City and the Corporation have mutual interests in the economic development of the City of Dickinson; and

WHEREAS, the Parties have determined that it would be of benefit to the citizens of Dickinson and enhance the economic development of the community for the City to administer the compensation package including benefits for the Executive Director (the “CEO”) and staff employed by the Corporation and further, to provide liability coverage for the Corporation, its Directors, Officers, and employees and to insure properties owned by the Corporation; and

WHEREAS, the Parties have determined that it would be of benefit to the citizens of Dickinson and enhance the economic development of the community for the City to provide certain administrative services to the Corporation for a fee; and

WHEREAS, the Parties have determined that it would be of benefit to the citizens of Dickinson and enhance the economic development of the community for the City to establish the roles and responsibilities between the City and the Corporation and their respective employees and officers.

NOW THEREFOR AND IN CONSIDERATION of the mutual covenants, agreements, and benefits accruing herein to each party, the City and the Corporation hereby agree as follows:

Section 1. Reporting Structure.

The Executive Director of the Corporation shall serve under the direction and control of the Corporation's Board of Directors and other Corporation employees shall serve under the Executive Director's, or other appointed manager's, supervision to perform all necessary services for and on behalf of the Corporation. It is specifically understood and agreed between the parties that, while performing services for the Corporation, the Executive Director and other staff members are and shall remain employees of the Corporation. The salary and benefits of the Executive Director and other staff members are determined by the Corporation, pursuant to budget approval by the City Council.

Section 2. City Obligations and Services Provided.

In consideration of the Corporation's obligations, the City agrees that upon execution of this agreement:

(a) The City shall administer the compensation package approved by the Corporation's Board of Directors for the Executive Director and other Corporation staff members, and shall file all state and federal tax reports as may be required from time to time, and shall make all necessary payroll withholdings and deposits. The City will provide payroll services and issue payroll checks to DEDC employees every two weeks, generally on Friday, in accordance with the City's payroll schedule for its employees in effect, for work ending not more than seven days prior to that payroll date.

(b) The City shall provide the Executive Director and Corporation staff the same, health insurance benefits, liability coverage, worker's compensation coverage, and retirement benefits and other benefits as offered to City employees.

(c) The City shall provide full Human Resources functions including benefits management, reporting, new hire processing, administering policies and all activities related to employee support. The City shall enroll new Corporation employees in the City's employee benefit package.

(d) The City shall also conduct the Corporation's annual audit in conjunction with the City's annual independent audit and the City will present the audit finding along with the independent auditor

(e) The City shall also provide liability coverage for the Corporation and its Directors and Officers and insure Corporation-owned properties.

(f) The City shall provide administrative support and assistance through the City Secretary's office regarding posting agendas, preparing Board Packets, and managing the Corporation's page on the City website.

(g) The City shall maintain Corporation's general ledger, cash management, annual budget management, annual audit management, payables/receivables, record all material accounting transactions in the electronic records to be reflected in the Corporation's financial statements in accordance with generally accepted accounting principles, will provide all state-required reporting for the EDC pursuant to the Texas State Comptroller's requirements for

economic development corporations, will provide DEDC with monthly and annual financial reporting, and will provide any other statutory, bonding agent or other required financial reporting.

(h) The City shall provide accounts payable services to the Corporation in accordance with the Corporation's established Purchasing Policy. All invoices approved for payment received by the City by the close of business each Friday shall be processed, and checks mailed by the following Friday.

Section 3. Corporation Obligations.

In consideration of the City's obligations, the Corporation agrees to provide the following:

(a) The Parties mutually agree that the value of City staff time dedicated to providing all administrative services set forth in this Agreement is \$39,000.00 per year.

(b) The Corporation agrees to reimburse the City for the actual and reasonable cost of providing the Corporation and its Directors, Officers and employees with liability insurance.

(c) The Corporation agrees to reimburse the City for the actual cost of salary and benefits to the Corporation employees.

(d) The Corporation agrees to reimburse the City for all other expenses incurred and disbursements made by the City on the Corporation's behalf at the Corporation's request, through the CEO.

(e) The City shall provide the Corporation with a quarterly statement of the fee for administrative services, costs set forth herein, and agreed upon expenses incurred and disbursements made by the City on the Corporation's behalf. The Corporation shall reimburse the City within thirty (30) days after receipt of the invoice from the City.

(f) The Corporation shall follow City procedures when enrolling new employees.

(g) Corporation employee position salaries will fall within current H-GAC salary survey in effect at the time to the extent such positions exist elsewhere in cities surveyed.

(h) The Corporation shall submit approved invoices to the City within five business days of receipt and approval. The City shall change any existing invoices being received by it to the Corporation's physical office address. The Corporation and the City shall notify all of the Corporation's vendors to mail invoices to Attn: DEDC Accounts Payable, 1621 FM 517 Road East, Suite A, Dickinson, Texas 77539 or whatever office location it occupies during the term of this agreement. The Corporation shall provide the City with electronic signatures to process and mail checks directly to ensure timely delivery.

(i) The Corporation shall provide the City with documentation to record all material accounting transactions to be reflected accurately in the Corporation's financial statements. Additionally, the Corporation agrees to provide access to all information that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and additional information that may be requested for the purpose of the annual audit, and the City shall do the same.

Section 4. Term.

(a) This Agreement shall be for a period of one (1) year from the effective date of this Agreement, subject to the terms of this Agreement, the Bylaws of the Corporation and state law. This Agreement, however, shall be automatically renewed for successive one (1) year terms unless written notice of non-renewal is given by either party to the other at least thirty (30) days prior to the expiration of the initial or any renewal term hereof.

(b) The Parties agree the fee for administrative services paid by the Corporation to the City will increase 3% annually upon automatic renewal without additional approval required by the Parties unless the Agreement is terminated or notice is provided of non-renewal as set forth in this Section.

(c) The Parties agree that this Agreement may be terminated for lack of performance. This Agreement may be terminated at any time by the Corporation for lack of City performance if not cured within 60 days after written notification by the Corporation, or in the case of the City, for lack of Corporation performance if not cured within 60 days after written notification by the City. Termination shall be effective sixty (60) days after delivery of Notice of Termination.

Section 5. Cooperation and Communication .

(a) The Corporation and City share the common goal of creating an environment for successful business operations and a health economic City. The Parties believe and understand that cooperation between the Parties is essential in developing goals, vision, values and strategies for developing successful economic development programs and projects which will be of benefit to the community.

To that end the Corporation and City agree to hold joint meetings at least four (4) times a year in the months of February, June, August and November to discuss budgeting and economic development strategies, projects and programs. The goal of these joint meetings is to ensure both Parties are working cooperatively and toward common goals regarding the economic vitality of the City of Dickinson.

Section 6. Miscellaneous Provisions.

(a) Dispute Resolution. Should a dispute arise between the Parties as to the obligations under this Agreement then the employees of each Party responsible for compliance with the obligation shall attempt to informally resolve the dispute. If a resolution is not reached the Parties will attempt to resolve the dispute by taking the following steps:

(1) A written notice substantially describing the nature of the dispute shall be delivered by the dissatisfied Party to the other Party, which notice shall request a written response to be delivered to the dissatisfied Party not less than 5 business days, Monday-Friday after receipt of the notice of dispute.

(2) If the response does not reasonably resolve the dispute, in the opinion of the dissatisfied Party, the dissatisfied Party shall give notice to that effect to the other party whereupon the City Administrator and the Executive Director of the Corporation shall promptly meet, in person, in an effort to resolve the dispute.

(3) If those persons cannot or do not resolve the dispute, then the Mayor and the President of the Corporations shall then promptly meet, in person, to resolve the dispute.

(b) This Agreement has been duly and properly approved by each party's governing body and constitutes a binding obligation on each party.

(c) This Agreement embodies the entire agreement between the parties and may only be modified in a writing executed by both parties.

(d) The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation have the force and effect of the law, the remaining portions of the Agreement shall be enforced as if the invalid provision had never been included.

(e) This Agreement shall be construed in accordance with the laws of the State of Texas and venue for all purposes hereunder shall be in Galveston County, Texas.

Section 7. Notice.

All notices shall be in writing. If mailed, any notice shall be deemed to be received three (3) days after the date of deposit in the United States mail, first-class, postage prepaid. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

City of Dickinson
Attention: City Administrator
4403 Highway 3
Dickinson, Texas 77539

Dickinson Economic Development Corporation
Attention: Chief Executive Officer
1621 FM 517 Road East, Suite A
Dickinson, Texas 77539

Either party may designate a different address by giving the other parties at least ten (10) days written notice in the manner prescribed above.

Section 8. Parties in Interest.

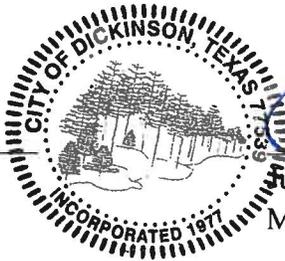
This Agreement shall be for the sole and exclusive benefit of the City and the Corporation and shall not be construed to confer any benefit or right upon any other parties.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized officers of the City of Dickinson, Texas, and the Dickinson Economic Development Corporation as of the 15 day of May, 2020.

ATTEST:

CITY OF DICKINSON, TEXAS

Alun W. Thomas
Alun W. Thomas
City Secretary



Julie Masters
Julie Masters
Mayor

ATTEST:

DICKINSON ECONOMIC DEVELOPMENT CORPORATION

Mark Martelli
Mark Martelli, Secretary/Treasurer
Board of Directors

Robert Donley
Robert Donley, President
Board of Directors

ITEM 17

Executive Session

ITEM 18

Reconvene

ITEM 19

**Matters Discussed in
Executive Session**

ITEM 20

Adjourn