

**September 27, 2016**  
**City Council**  
**Regular Meeting**  
**7:00 p.m.**



Julie Masters, Mayor  
Charles Suderman  
Bruce Henderson  
Walter Wilson

**AMENDED  
AGENDA**  
City of Dickinson  
**CITY COUNCIL  
REGULAR MEETING**

Wally Deats, Mayor Pro Tem  
Louis Decker  
William H. King III  
Julie M. Robinson, City  
Administrator

**September 27, 2016**

**NOTICE** is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, September 27, 2016, at 7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:**

Invocation and Pledge of Allegiance.

**ITEM 2.) PROCLAMATIONS AND COUNCIL COMMENTS:**

- A. College of the Mainland's 50 Year Anniversary
- B. Certificate of Recognition for Mr. Ellis Ortego

**ITEM 3.) PUBLIC COMMENTS:** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

**ITEM 4.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:**

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

- A. Approval of the Minutes of the Regular Council Meeting of September 13, 2016.
- B. Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, DESIGNATING THE GALVESTON COUNTY DAILY NEWS AS THE OFFICIAL NEWSPAPER FOR THE CITY OF DICKINSON FOR FISCAL YEAR 2016-2017; REQUIRING THAT ALL NOTICES REQUIRED BY LAW TO BE GIVEN TO THE PUBLIC BE PUBLISHED THEREIN; PROVIDING FOR INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

- C. Resolution Number XXX-2016 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING GREGG & GREGG, PC AS MUNICIPAL COURT PROSECUTOR FOR THE CITY OF DICKINSON; PROVIDING FOR THE INCORPORATION OF PREAMBLE; APPROVING AN AGREEMENT FOR PROFESSIONAL MUNICIPAL COURT PROSECUTION SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND GREGG & GREGG, PC; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.
- D. Resolution Number XXX-2016 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT FOR ANIMAL CONTROL AND SHELTERING SERVICES BETWEEN THE CITY OF DICKINSON, TEXAS, AND BAYOU ANIMAL SERVICES CORPORATION; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.
- E. Resolution Number XXX-2016 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING AND DESIGNATING AN ANIMAL CONTROL OFFICER AND AN OFFICER TO ACT AS THE LOCAL RABIES CONTROL AUTHORITY FOR THE CITY OF DICKINSON; AND PROVIDING FOR OTHER REQUIREMENTS RELATED TO SUCH APPOINTMENTS.
- F. Resolution Number XXX-2016 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND LJA ENGINEERING, INC.; PROVIDING FOR INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.
- G. Resolution Number XXX-2016 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN AGREEMENT FOR PROFESSIONAL GEOTECHNICAL SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND GEOTEST ENGINEERING, INC.; PROVIDING FOR INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.
- H. Resolution Number XXX-2016 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN EMPLOYEE ASSISTANCE PROGRAM AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS, AND EMPLOYER

**SOLUTIONS EMPLOYEE SUPPORT, PLLC FOR FISCAL YEAR 2016-2017; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

- I. Resolution Number XXX-2016 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING AN AMENDED INVESTMENT POLICY FOR THE CITY OF DICKINSON AND A LIST OF QUALIFIED BROKERS THAT ARE AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS WITH THE CITY; PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

**OLD BUSINESS**

- ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Houston-Galveston Area Council.
- ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Dickinson Bayou Watershed Steering Committee.
- ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update of Public Works Projects.
- A. Fiscal Year 2014-2015 Street Maintenance Sales Tax Projects [48<sup>th</sup> Street (East of Highway 3), 33<sup>rd</sup> Street (East), 28<sup>th</sup> Street (West of Highway 3), Leonetti Lane, Oleander (Palm to Bridge), and Greenbriar Street].
  - B. Fiscal Year 2015-2016 Street Maintenance Sales Tax Projects [35<sup>th</sup> Street (East of Kansas Avenue), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, Pine Oak Circle].
  - C. Pothole Patching Program.
- ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING THE CITY OF DICKINSON'S COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE. (Second of Three Readings)
- ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance XXX-2016 – AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, REVISING SUBSECTION (f), SCHOOL ZONES, OF SECTION 10-3,

**TRAFFIC-CONTROL DEVICES, OF CHAPTER 10, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS, TO INCORPORATE ALL SCHOOL ZONES PREVIOUSLY ESTABLISHED BY THE CITY OF DICKINSON AND REFLECTED ON THE TRAFFIC CONTROL DEVICE INVENTORY, SCHEDULE V (DESIGNATED SCHOOL ZONES) INTO SUCH SUBSECTION (f); PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING FOR A PENALTY NOT TO EXCEED \$200 AND THAT EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES SHALL BE DEEMED A SEPARATE OFFENSE; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE. (Second of Three Readings)**

### **NEW BUSINESS**

- ITEM 10.) BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING: Increasing Pay Rate for Certain Police Officer Positions To Mitigate Pay Inequities Resulting From Police Officer Recruitment Issues At Such Time As New Officers Are Hired.**
- ITEM 11.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number XXX-2016 – AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A FIRST AMENDED BUDGET FOR THE CITY OF DICKINSON, TEXAS FOR FISCAL YEAR 2015-2016; MAKING CERTAIN FINDINGS AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE. (First And Only Reading)**
- ITEM 12.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance XXX-2016 – AN ORDINANCE REVISING ARTICLE II, BUILDING CODES, OF CHAPTER 5, BUILDINGS, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS TO ADOPT THE 2015 INTERNATIONAL BUILDING CODE, THE 2015 INTERNATIONAL RESIDENTIAL CODE, THE 2015 INTERNATIONAL PLUMBING CODE, THE 2015 INTERNATIONAL MECHANICAL CODE, THE 2015 INTERNATIONAL FUEL GAS CODE, THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE, THE 2015 INTERNATIONAL EXISTING BUILDING CODE, AND THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE EACH OF AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC.; ADOPTING THE 2014 NATIONAL ELECTRIC CODE AS PUBLISHED BY THE NATIONAL FIRE PROTECTION ASSOCIATION, INC.; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING CERTAIN AMENDMENTS AND DELETIONS TO SAID STANDARD CODES;**

**PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE. (First of Three Readings)**

- ITEM 13.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance XXX-2016 – AN ORDINANCE DELETING SECTION 7-76, FIRE PREVENTION CODE – ADOPTED, OF DIVISION 2, FIRE PREVENTION CODE, OF ARTICLE III, FIRE PREVENTION, OF CHAPTER 7, FIRE PREVENTION AND PROTECTION, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS; ADOPTING A NEW SECTION 7-76, FIRE PREVENTION CODE – ADOPTED, OF DIVISION 2, FIRE PREVENTION CODE, OF ARTICLE III, FIRE PREVENTION, OF CHAPTER 7, FIRE PREVENTION AND PROTECTION, OF THE CODE OF ORDINANCE TO ADOPT THE “INTERNATIONAL FIRE CODE,” 2015 EDITION, AS PUBLISHED BY INTERNATIONAL CODE COUNCIL, INC.; PROVIDING CERTAIN AMENDMENTS AND DELETIONS TO SAID STANDARD CODE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE. (First of Three Readings)
- ITEM 14.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Recessing the Regularly Scheduled Meeting of the City Council in Order to Conduct Business as the Bayou Animal Services Corporation.
- ITEM 15.) RECONVENE**
- ITEM 16.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2016 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS APPROVING THE BYLAWS FOR THE BAYOU ANIMAL SERVICES CORPORATION; MAKING CERTAIN FINDINGS; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith; AND CONTAINING OTHER MATTERS RELATED TO THE SUBJECT.
- ITEM 17.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Casting Ballot for TML-IRP Board of Trustees Election.
- ITEM 18.) EXECUTIVE SESSION:** The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon’s Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.

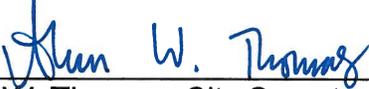
**ITEM 19.) RECONVENE**

**ITEM 20.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

**ITEM 21.) ADJOURN**

**CERTIFICATION**

This is to certify that a copy of the Amended Notice of the Regular City Council meeting for **TUESDAY, September 27, 2016**, was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 23rd day of September, 2016, prior to 6:00 p.m.

  
\_\_\_\_\_  
Alun W. Thomas, City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

# **City Council Meeting**

## **CALL TO ORDER**

### **Invocation**

**Given by:** \_\_\_\_\_

### **Pledge of Allegiance**

**Given by:** \_\_\_\_\_

### **Roll Call**

**CITY OF DICKINSON, TEXAS  
CITY COUNCIL MEETING  
ATTENDANCE LIST**

**MEETING DATE: September 27, 2016  
Regular Meeting**

<u>MAYOR/COUNCIL</u>	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR JULIE MASTERS	_____	_____
POS. 1: COUNCILMEMBER CHARLES SUDERMAN	_____	_____
POS. 2: COUNCILMEMBER BRUCE HENDERSON	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
 <b><u>ALSO IN ATTENDANCE:</u></b>		
CITY ATTORNEY David W. Olson	_____	_____
CITY ADMINISTRATOR Julie M. Robinson	_____	_____
City Secretary Alun W. Thomas	_____	_____
Management Assistant Bryan Milward	_____	_____
Administrative Services Manager Stephanie Russell	_____	_____
Director of Community Dev. Zachary Meadows	_____	_____
Public Works Director Paul Booth	_____	_____
Fire Marshal Lee Darrow	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____
Court Administrator Irma Rivera	_____	_____





Julie Masters, Mayor  
Charles Suderman  
Bruce Henderson  
Walter Wilson

**MINUTES**  
City of Dickinson  
**CITY COUNCIL**  
**REGULAR MEETING**

Wally Deats, Mayor Pro Tem  
Louis Decker  
William H. King III  
Julie M. Robinson, City  
Administrator

**September 13, 2016**

**NOTICE** is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, September 13, 2016, at 7:00 p.m.** at 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:**

Invocation and Pledge of Allegiance.

Mayor Masters called the meeting to order at 7:05 p.m. City Secretary Alun Thomas called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro-Tem Wally Deats, and Council Members Charles Suderman, Bruce Henderson, Walter Wilson, Louis Decker and William H. King, III. Also present were City Administrator Julie Robinson, Administrative Services Manager Stephanie Russell, Director of Community Development Zachary Meadows, Director of Public Works Paul Booth, and Police Chief Ron Morales. Council Member King gave the invocation, and Council Member Wilson led the Pledge of Allegiance.

**ITEM 2.) PROCLAMATIONS AND COUNCIL COMMENTS:**

Council Comments:

- Welcome and thank you to all attending.
- Condolences to the family of Dr. John Markey, who passed away last week.
- School is back in session, and lots of school fundraising activities are taking place.
- The Knights of Columbus will host its next Fish Fry on October 7, 2016, and everyone is invited.
- Council Member Suderman thanked all those who have been praying for his daughter, who recently completed the last of her chemotherapy treatments.
- Council Member Deats attended the kickoff for Mainland United Way. The event was well attended, and he would like to see the City or even City employees get involved with the charity.
- Council Member Deats attended the Galveston County Transportation Summit on September 1, 2016. Discussion included upcoming improvements to FM 517 from Interstate 45 to FM 646,

and the work that is being undertaken to determine what is in the Right of Way along the route.

- Dickinson has been receiving some rainfall recently, with 9/10ths of an inch falling today.
- A couple of weeks ago, Council Member King attended a Town Hall type meeting with local police chiefs and over 100 citizens, during which important social topics were discussed. Thank you to Dickinson Police Chief Ron Morales, all Dickinson Police Captains, Dickinson Police Sergeant Tim Cromie, Dickinson Police Officer Tony Valdez, League City Police Chief Michael Kramm, Galveston County District Attorney Jack Roady, Galveston County Sheriff Henry Trochesset, and to everyone present for a successful event.
- Council Member King would like to see a Council Workshop Meeting scheduled for training in how to respond to an active shooter.
- Dickinson Independent School District hosted the Grand Opening for the Lobit Education Village this evening. The 40 acres that the campus occupies was donated to the District for future educational use by the Lobit family in 1974.
- The Dickinson Gators are already off to a winning season.
- Local churches will hold a “See You At The Station” prayer time outside the Dickinson Police Department on September 21, 2016 at 7:15 a.m.
- The Dickinson VFW Post’s annual Veterans Day parade at 9:00 a.m., starting at the Dickinson Independent School District Administration Building. Council Members are invited to participate in the parade.
- The Dickinson Optimist Club’s Sixth Annual Golf Tournament will be held on September 21, 2016, at the Bayou Golf Club in Texas City.
- The Greater New Hope Missionary Baptist Church’s Sixth Annual Golf Tournament will be held on October 8, 2016, at the Southwyck Golf Club in Pearland.

**ITEM 3.) PUBLIC COMMENTS:** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

Charles Williams, 2608 Highway 3, Dickinson, Texas: Mr. Williams’ house was recently demolished by order of the Building Standards Commission, and Mr. Williams is upset that when the lot was cleared, items of value such as a stove and lengths of new 2x6 lumber were discarded in the process.

Mary Williams, 2014 Avenue G, Dickinson, Texas: Ms. Williams is Charles Williams’ sister and believes that the cost of the demolition and clearing of the lot was excessive given Mr. Williams’ modest means. She said that Mr. Williams was already prepared to perform the work himself but was not given sufficient time to do so. She would like the City to come to an

agreement with Mr. Williams concerning the cost of the work performed and how Mr. Williams may pay for the work.

**ITEM 4.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:**

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

- A. Approval of the Minutes of the Council Workshop Meeting of August 23, 2016.
- B. Approval of the Minutes of the Regular Council Meeting of August 23, 2016.
- C. Approval of the Minutes of the Special Council Meeting of August 30, 2016.
- D. Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL COOPERATION AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON AND DICKINSON MANAGEMENT DISTRICT NO. 1 FOR THE PROVISION OF SERVICES BY THE CITY OF DICKINSON TO DICKINSON MANAGEMENT DISTRICT NO. 1 FOR FISCAL YEAR 2016-2017; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**
- E. Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL AND AN AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND PARADIGM CONSULTANTS, INC. FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES FOR THE BAYOU CHANTILLY OUTFALL REPAIR PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**
- F. Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL AND AN AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND PARADIGM CONSULTANTS, INC. FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES FOR DICKINSON STREET REHABILITATION – PACKAGE 1; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

- G. Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL AND AN AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND PARADIGM CONSULTANTS, INC. FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES FOR DICKINSON STREET REHABILITATION – PACKAGE 2; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

Council Member Wilson made a motion to approve the Consent Agenda. Council Member King seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Henderson, Wilson, Deats, Decker and King)

0 NAYS

**MOTION PASSED**

**OLD BUSINESS**

- ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Galveston County Transit District.

Council Member Deats provided an update on the activities of the Galveston County Transit District meeting of August 24, 2016.

- ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update of Public Works Projects.

A. Fiscal Year 2014-2015 Street Maintenance Sales Tax Projects [48<sup>th</sup> Street (East of Highway 3), 33<sup>rd</sup> Street (East), 28<sup>th</sup> Street (West of Highway 3), Leonetti Lane, Oleander (Palm to Bridge), and Greenbriar Street].

B. Fiscal Year 2015-2016 Street Maintenance Sales Tax Projects [35<sup>th</sup> Street (East of Kansas Avenue), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, Pine Oak Circle].

Public Works Director Paul Booth presented Council with an update on the status of the current Public Works Projects and addressed the questions of Council.

- ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **(Zoning Case SUP-16-0372) AN ORDINANCE OF**

**THE CITY OF DICKINSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, ORDINANCE NUMBER 420-2001, AS HERETOFORE AMENDED, TO GRANT SPECIFIC USE PERMIT NUMBER SUP-16-0372 ALLOWING THE APPLICANT TO USE THE PROPERTY FOR A SCHOOL WITH A CERTAIN CONDITION, SUCH PROPERTY BEING LEGALLY DESCRIBED AS ± 2.001 ACRES IN DICKINSON CROSSING (2006) ABSTRACT 19, LOT A, 2.001 ACRES, MORE COMMONLY KNOWN AS 606 FM 517 WEST, GENERALLY LOCATED SOUTH OF FM 517 AND WEST OF EVERGREEN IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, PRESENTLY ZONED NEIGHBORHOOD COMMERCIAL (“NC”); PROVIDING FOR THE INCORPORATION OF PREAMBLE; DIRECTING A CHANGE ACCORDINGLY IN THE OFFICIAL ZONING MAP OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE. (Second of Three Readings)**

Mayor Masters read the ordinance by caption only. Council Member Henderson made a motion to approve the ordinance in two readings, and Council Member Suderman seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Henderson, Wilson, Deats, Decker and King)

0 NAYS

**MOTION PASSED**

**NEW BUSINESS**

**ITEM 8.) PUBLIC HEARING ON BUDGET AND TAX RATE CONCERNING:** The Proposed Fiscal Year 2016-2017 Budget and Tax Rate.

Mayor Masters opened the Public Hearing at 7:32 p.m.

A. Presentation of Proposed Budget and Tax Rate.

None.

B. Those In Favor.

None.

C. Those Against.

None.

D. Adjourn Public Hearing.

Mayor Masters adjourned the Public Hearing at 7:32 p.m.

**ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY OF DICKINSON, TEXAS, FOR FISCAL YEAR 2016-2017; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.** (First and Only Reading)

Mayor Masters read the ordinance by caption only. Council Member Henderson made a motion to approve the ordinance, and Council Member Decker seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Henderson, Wilson, Deats, Decker and King)

0 NAYS

**MOTION PASSED**

Mayor Masters asked that Item 11 be considered at this time.

**ITEM 11.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ratification of Increased Property Tax Revenues Reflected in the Fiscal Year 2016-2017 Budget Adopted Pursuant to Ordinance Number XXX-2016.

Mayor Masters read the item by caption only. Council Member King made a motion to approve the ratification of increased property tax revenues reflected in the Fiscal Year 2016-2017 Budget adopted pursuant to Ordinance Number 856-2016, and Council Member Decker seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Henderson, Wilson, Deats, Decker and King)

0 NAYS

**MOTION PASSED**

Mayor Masters returned to Item 10 at this time.

**ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING THE 2016 AD VALOREM TAX (DEBT) RATE AND**

**LEVY OF \$0.076253 PER HUNDRED DOLLARS OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AND APPROVING THE 2016 AD VALOREM TAX (MAINTENANCE AND OPERATION) RATE AND LEVY OF \$0.332357 PER HUNDRED DOLLARS OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY; PROVIDING FOR THE ASSESSMENT, LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF DICKINSON, TEXAS, FOR THE YEAR 2016 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AUTHORIZING EXEMPTIONS; AND PROVIDING A REPEALER CLAUSE AND AN EFFECTIVE DATE.**  
(First and Only Reading)

Mayor Masters read the ordinance by caption only. Council Member Wilson made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.40861, which is effectively a 3.18 percent increase in the tax rate and to approve the ordinance, and Council Member Suderman seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Henderson, Wilson, Deats, Decker and King)

0 NAYS

**MOTION PASSED**

**ITEM 12.) PUBLIC HEARING CONCERNING:** Complete Comprehensive Plan of the City of Dickinson.

Mayor Masters opened the Public Hearing at 7:36 p.m.

- A. Presentation of Complete Comprehensive Plan of the City of Dickinson.

Director of Community Development Zachary Meadows presented the Complete Comprehensive Plan of the City of Dickinson to Council and summarized the feedback received from interested citizens.

- B. Those In Favor.

None.

- C. Those Against.

None.

D. Adjourn Public Hearing.

Mayor Masters adjourned the Public Hearing at 7:40 p.m.

**ITEM 13.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING THE CITY OF DICKINSON’S COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.** (First of Three Readings)

Mayor Masters read the ordinance by caption only. Council Member Deats made a motion to approve the first reading of the ordinance, and Council Member King seconded the motion. Mayor Masters congratulated Council on taking a major step towards fulfilling what has been a requirement of the City Charter since 1977, and Council Member Suderman thanked the Council Members for their work. There being no further discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)

0 NAYS

**MOTION PASSED**

**ITEM 14.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance XXX-2016 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, REVISING SUBSECTION (f), SCHOOL ZONES, OF SECTION 10-3, TRAFFIC-CONTROL DEVICES, OF CHAPTER 10, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS, TO INCORPORATE ALL SCHOOL ZONES PREVIOUSLY ESTABLISHED BY THE CITY OF DICKINSON AND REFLECTED ON THE TRAFFIC CONTROL DEVICE INVENTORY, SCHEDULE V (DESIGNATED SCHOOL ZONES) INTO SUCH SUBSECTION (f); PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING FOR A PENALTY NOT TO EXCEED \$200 AND THAT EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES SHALL BE DEEMED A SEPARATE OFFENSE; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.** (First of Three Readings)

Mayor Masters read the ordinance by caption only. Council Member Deats made a motion to approve the first reading of the ordinance, and Council Member King seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)

0 NAYS

**MOTION PASSED**

Mayor Masters recessed the regular meeting at 7:42 p.m.

**ITEM 15.) EXECUTIVE SESSION:** The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

A. Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.

**ITEM 16.) RECONVENE**

Mayor Masters reconvened the regular meeting at 7:52 p.m.

**ITEM 17.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

None.

**ITEM 18.) ADJOURN**

Council Member King made a motion to adjourn the meeting at 7:52 p.m., and Council Member Deats seconded the motion.

**VOTE:**

6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)

0 NAYS

**MOTION PASSED**

**PASSED, APPROVED AND ADOPTED** this the 27th day of September, 2016.

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Julie Masters, Mayor

**ATTEST:**

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Alun W. Thomas, City Secretary

**Dickinson City Council  
Agenda Item Data Sheet**

MEETING DATE            September 27, 2016

**TOPIC:**                    **Resolution Number XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, DESIGNATING *THE GALVESTON COUNTY DAILY NEWS* AS THE OFFICIAL NEWSPAPER FOR THE CITY OF DICKINSON FOR FISCAL YEAR 2016-2017; REQUIRING THAT ALL NOTICES REQUIRED BY LAW TO BE GIVEN TO THE PUBLIC BE PUBLISHED THEREIN; PROVIDING FOR INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**BACKGROUND**            Section 12.03 of the City Charter requires the City Council to annually declare an official newspaper of general circulation in the City for publication of notices, ordinances, etc. Section 2051.044 of the Government Code requires that the newspaper in which notices are published must:

1. Devote not less than 25 percent of its total column lineage to general interest items;
2. Be published at least once each week;
3. Be entered as second-class postal matter in the county where published; and
4. Have been published regularly and continuously for at least 12 months before the governmental entity publishes notices.

On October 13, 2015, Council awarded Competitive Sealed Bid #1509-07, for the Official Newspaper of the City of Dickinson, to *Galveston Newspapers, Inc. (The Galveston County Daily News)* for a two (2) year term, which includes Fiscal Year 2016-2017. Consequently, Staff recommends that the City formally designate *The Galveston County Daily News* as the official city newspaper.

**RECOMMENDATION**      Staff recommends approval of the Resolution.

**ATTACHMENTS**            • Resolution Number XXX-2016

**FUNDING ISSUES**         Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#            -            -

<b>SUBMITTING STAFF MEMBER</b> Alun W. Thomas, City Secretary	<b>CITY ADMINISTRATOR APPROVAL</b> 
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<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, DESIGNATING *THE GALVESTON COUNTY DAILY NEWS* AS THE OFFICIAL NEWSPAPER FOR THE CITY OF DICKINSON FOR FISCAL YEAR 2016-2017; REQUIRING THAT ALL NOTICES REQUIRED BY LAW TO BE GIVEN TO THE PUBLIC BE PUBLISHED THEREIN; PROVIDING FOR INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Dickinson, Texas is a Home-Rule Municipality located in Galveston County, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, Chapter 52, Subchapter A, Section 52.004(a) of the Texas Local Government Code provides that the governing body of a municipality shall designate an Official Newspaper for the City at the beginning of each fiscal year, in which all notices required by law to be made by the City shall hereinafter be published; and

**WHEREAS**, the City of Dickinson's fiscal year begins on the first day of October and continues through the 30th day of September of each year; and

**WHEREAS**, the City Council of the City of Dickinson finds that *The Galveston County Daily News* should be designated as the City's Official Newspaper.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:**

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. *The Galveston County Daily News* shall be designated as the Official Newspaper for the City of Dickinson, Texas, for the Fiscal Year 2016-2017. The City Secretary is hereby directed to publish all 2016-2017 notices and advertisements in *The Galveston County Daily News* in accordance with the laws of the State of Texas.

Section 3. This Resolution shall be cumulative of all other Resolutions and shall not repeal any of the provisions of said Resolutions except those instances where there are direct conflicts with the provisions of this Resolution. Resolutions or parts thereof in force at the time this Resolution shall take effect and that are inconsistent with this Resolution are hereby repealed to the extent that they are inconsistent with this Resolution.

Section 4. If any section, article, paragraph, sentence, clause, phrase or word in this Resolution, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Resolution, and the City Council hereby declares it would have passed such remaining portions of the Resolution despite such invalidity, which remaining portions shall remain in full force and effect.

Section 5. This Resolution shall be in full force and effect from and after its date of passage and publication, in accordance with law, and it is so resolved.

**DULY PASSED AND APPROVED** on this the 27th day of September, 2016.

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Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**      September 27, 2016

**TOPIC:**                      **Resolution Number XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING GREGG & GREGG, PC AS MUNICIPAL COURT PROSECUTOR FOR THE CITY OF DICKINSON; PROVIDING FOR THE INCORPORATION OF PREAMBLE; APPROVING AN AGREEMENT FOR PROFESSIONAL MUNICIPAL COURT PROSECUTION SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND GREGG & GREGG, PC; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**BACKGROUND:**      As Council was previously advised, the City's current Municipal Court Prosecutor Ellis Ortego advised the City on or about August 2, 2016, that he did not wish to renew his contract with the City of Dickinson.

In order to retain a new Municipal Court Prosecutor, City Administrator Julie Robinson and I conducted a first round of interviews with potential individuals and firms on August 26, 2016. Based on the first round of interviews, the candidate field was narrowed to 3 individuals and/or firms who would move forward to a second round of interviews to be conducted by Municipal Court Judge Richard Cope, Municipal Court Administrator Irma Rivera and Mrs. Robinson. The second round of interviews with the candidates was conducted on September 9, 2016. Following the interviews, the selection of Gregg & Gregg, PC was unanimously recommended by the interview panels.

On September 15, 2016, Dick Gregg, III, was notified that Gregg & Gregg, PC had been selected as the City's Municipal Court Prosecutors. This Resolution will formally appoint Gregg & Gregg PC as the Municipal Court Prosecutor for the City and approved an Agreement with the firm for its services. The fees included in this Agreement are equal to the current fees paid for these services and have been included in the adopted FY 16-17 Budget.

**RECOMMENDATION:**      Staff recommends approval of the Resolution.

**ATTACHMENTS:**              • Resolution Number XXX-2016

**FUNDING ISSUES**               Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#              -              -

<b>SUBMITTING STAFF MEMBER</b>  David Olson, City Attorney	<b>CITY ADMINISTRATOR APPROVAL</b> 
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<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING GREGG & GREGG, PC AS MUNICIPAL COURT PROSECUTOR FOR THE CITY OF DICKINSON; PROVIDING FOR THE INCORPORATION OF PREAMBLE; APPROVING AN AGREEMENT FOR PROFESSIONAL MUNICIPAL COURT PROSECUTION SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND GREGG & GREGG, PC; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Dickinson has determined that it is in the best interests of the City of Dickinson and its citizens to retain professional Municipal Court prosecution services for the City; and

**WHEREAS**, the City Council wishes to appoint Gregg & Gregg, PC as the Municipal Court Prosecutor for the City of Dickinson; and

**WHEREAS**, the City Council has been presented a proposed Agreement for such services by and between the City of Dickinson, Texas and Gregg & Gregg, PC (hereinafter called "Agreement"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement and all matters attendant and related thereto, the City Council is of the opinion that Gregg & Gregg, PC should be appointed as the Municipal Court Prosecutor, the Agreement should be approved, and the Mayor should be authorized to execute the Agreement on behalf of the City of Dickinson.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

**Section 2.** The City Council hereby appoints Gregg & Gregg, PC as the Municipal Court Prosecutor for the City of Dickinson.

**Section 3.** The terms and conditions of the Agreement, having been reviewed by the City Council of the City of Dickinson and found to be acceptable and in the best interests of the City of Dickinson and its citizens, is hereby in all things approved.

**Section 4.** The City Council also authorizes the Mayor to execute, and the City Secretary to attest, on behalf of the City of Dickinson, the Agreement and all other documents in connection therewith.

**Section 5.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** on this the 27th day of September, 2016.

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Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**

**AGREEMENT BETWEEN THE CITY OF DICKINSON**  
**& GREGG & GREGG, P.C.**

WHEREAS, The City of Dickinson (hereinafter sometimes "City" or "Dickinson") and Gregg & Gregg, P.C. (hereinafter sometimes "firm" or "law firm" or someone from the firm may individually be referred to as "Prosecutor") desire to enter into a contract for the law firm to provide municipal court prosecution services for the City.

NOW THEREFORE, this agreement is effective the \_\_\_\_\_ day of September, 2016, between the City of Dickinson and Gregg & Gregg, P.C. by and through its Vice-President, Dick H. Gregg, III – Attorney (Prosecutor) as follows:

WITNESSETH:

WHEREAS, pursuant to the authority granted to the City Council through "The City Charter," the Code of Ordinances of the City of Dickinson, and the laws of the State of Texas, the City Council of the City of Dickinson has contracted with the law firm of Gregg & Gregg, P.C. to act as Municipal Court Prosecutors.

WHEREAS, the Parties desire to enter into a written agreement setting forth all terms conditions, and obligations of the parties;

NOW, THEREFORE, in consideration of the mutual covenants and promises, the parties agree as follows:

1. TERM

1.1. The term of this agreement shall be from October 1, 2016 to September 30, 2017 and shall automatically renew for one year terms on an annual basis, unless sooner terminated as provided by the terms of this Agreement.

2. SCOPE OF EMPLOYMENT

2.1. The purpose of this agreement is to employ Gregg & Gregg, P.C. for the express purpose of serving the City of Dickinson as the City's Municipal Court Prosecutor.

2.2. Gregg & Gregg, P.C. shall perform all functions of the Municipal Court Prosecutor of the City of Dickinson, Texas as set forth in "Code of Ordinances, City of Dickinson, Texas" as it now exists or may be amended in the future, and by applicable State law, as it now exists or may be amended in the future. This role currently includes the following:

2.2.1 Prosecutor shall attend show cause dockets,

2.2.2 Prosecutor shall attend two monthly pre-trial dockets,

2.2.3 Prosecutor shall attend one monthly bench trial docket,

- 2.2.4 Prosecutor shall attend jury trial dockets when set by the court (not necessarily monthly),
- 2.2.5 Prosecutor does not attend arraignment dockets.
- 2.3. While Dick H. Gregg, III is the primary prosecutor, Gregg & Gregg, P.C. reserves the right to have other members of the law firm perform the prosecutorial duties required under this contract in the event that he is unavailable for a court appearance or other duty. Christopher Gregg will serve as the first alternate. Each other member of the firm will be bound to the same contractual requirements under this contract.
- 2.4. The City of Dickinson reserves the right to designate days of the week, hours, and locations where the Municipal Court may be held. Gregg & Gregg shall use their best efforts to accommodate the City of Dickinson Municipal Court's calendar.
- 2.5. Gregg & Gregg, P.C. agrees to provide prompt, courteous, efficient, and professional services in the performance of the duties.
- 2.6. Gregg & Gregg, P.C. shall meet with the City Council, Police Chief, City Clerks, City Attorney and/or City Administrator upon request to discuss procedures of the Municipal Court.

### 3. RATES; NO BENEFITS; CONTINUING LEGAL EDUCATION

- 3.1. Gregg & Gregg, P.C. shall be deemed an independent contractor.
- 3.2. The City agrees to pay Gregg & Gregg, P.C. the rate of \$350.00 per docket for any and all pre-trial dockets, the trial dockets, and the jury dockets.
  - 3.2.1 Included in the per docket charge is the occasional review of police reports outside of court to see if charges shall be filed, provided however, if the time out of court spent reviewing reports becomes lengthy, then Prosecutor and City shall use their best efforts to negotiate a fair and reasonable rate for the herein described extra out of court services.
  - 3.2.2 The rate per docket herein assumes a docket that requires no more than 2 & 1/2 hours of time per docket and in the event said dockets routinely exceed 2 & 1/2 hours per docket, then the parties shall renegotiate a fair and reasonable rate increase per docket.
- 3.3. In a rare circumstance, Prosecutor may be asked to be appointed a special prosecutor at the Galveston County Court to prosecute appeals de novo at that level, particularly code enforcement cases originating from the Dickinson Municipal Court that the City has a vested interest in enforcing. If, and only if, the City of Dickinson requests such appellate services, the City agrees to pay the following rates for the services:
  - 3.3.1 \$250.00 per hour in quarter hour increments for Dick H. Gregg, III or Christopher Gregg

- 3.3.2 \$200.00 per hour in quarter hour increments for any other attorney from his firm.
- 3.3.3 The hourly rates shall include the travel time to and from the Galveston County Courthouse, time in preparation for trial, and time in trial.
- 3.4. The City shall provide no group health or any other group insurance coverage or any other benefits for Gregg & Gregg, P.C.
- 3.5. Gregg & Gregg, P.C. shall maintain its own "Errors and Omissions" insurance policy.
- 3.6. Gregg & Gregg, P.C. shall at all times and at its own expense maintain its lawyers' licenses to practice law within the State of Texas as a member in good standing.
- 3.7. Gregg & Gregg, P.C. shall pay all applicable local, state, federal taxes, including income tax, withholding tax, social security tax and pension contributions, if any, for the income from this prosecution contract.
- 3.8. City of Dickinson shall pay for requested prosecutor's or legislative update continuing legal education provided through Texas Municipal Court Education Center, subject to funds available in the Court Efficiency Fund.

#### 4. TERMINATION

- 4.1. Gregg & Gregg, P.C. shall serve at the pleasure of the City Council. The City Council may terminate Gregg & Gregg, P.C. at any time without cause with 30 days written notice.
- 4.2. Gregg & Gregg, P.C. may terminate this Agreement at any time, without cause with 30 days written notice.

#### 5. General Provisions

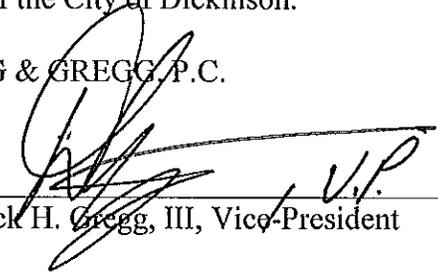
- 5.1. If any provision of this Agreement shall, for any reason, be held in violation of any applicable law, the invalidity of such a specific provision of this Agreement shall not be deemed to invalidate any other provisions of this Agreement, which shall remain in full force and effect unless removal of the invalid provisions destroys the legitimate purpose of this Agreement, in which event the parties shall deem this Agreement canceled.
- 5.2. The paragraph heading used in this Agreement are descriptive only and shall have no legal force or effect.
- 5.3. This Agreement represents the entire agreement by and between the parties, except as otherwise provided in this Agreement, and it may not be changed except by written amendment duly executed by all parties.
- 5.4. This Agreement shall be subject to and governed by the laws of the State of Texas.
- 5.5. The contract is performable in Galveston County, Texas.

IN WITNESS WHEREOF, the City Council of the City of Dickinson, by and through its \_\_\_\_\_ (title), has caused this Agreement to be executed and that upon execution thereof, it shall be deemed an act and deed of the City of Dickinson.

CITY OF DICKINSON, TEXAS

GREGG & GREGG P.C.

BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Print name and title)

BY:  \_\_\_\_\_  
Dick H. Gregg, III, Vice-President

APPROVED AS TO FORM ONLY:

ATTEST:

\_\_\_\_\_  
David W. Olson, City Attorney

\_\_\_\_\_  
Alun W. Thomas, City Secretary

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**      September 27, 2016

**TOPIC:**                      Resolution Number XXX-2016

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT FOR ANIMAL CONTROL AND SHELTERING SERVICES BETWEEN THE CITY OF DICKINSON, TEXAS, AND BAYOU ANIMAL SERVICES CORPORATION; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**BACKGROUND:**      In March of 2016, the City Council authorized the creation of Bayou Animal Services Corporation, a local government corporation operating under the umbrella of the City of Dickinson. Bayou Animal Services Corporation is the organization that is and has been providing animal control and sheltering services to the Cities of Dickinson, Santa Fe and Clear Lake Shores since Texas Animal Control Solutions ceased providing the contracted services. Bayou Animal Services Corporation has been incorporated with the Texas Secretary of State, and, currently, the City Council serves as the Board of Directors of the Corporation.

The proposed Interlocal Agreement formally establishes the relationship between the City of Dickinson and Bayou Animal Services Corporation for animal control and sheltering services. Each of the other two cities will also approve an Interlocal Agreement with Bayou Animal Services Corporation, and the Corporation itself will also approve the three Interlocal Agreements.

As previously discussed, the funds for this Interlocal Agreement have been included in the FY 16-17 Adopted Budget for the City of Dickinson. The term of this Agreement began on December 1, 2015, which is when the Cities began takeover of the services.

**RECOMMENDATION:**      Staff recommends approval of the Resolution

**ATTACHMENTS:**              • Resolution Number XXX-2016

**FUNDING ISSUES**       Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#              -              -

<b>SUBMITTING STAFF MEMBER</b>  Julie M. Robinson, City Administrator	<b>CITY ADMINISTRATOR APPROVAL</b> 
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<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER #XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT FOR ANIMAL CONTROL AND SHELTERING SERVICES BETWEEN THE CITY OF DICKINSON, TEXAS, AND BAYOU ANIMAL SERVICES CORPORATION; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof; and

**WHEREAS**, the City Council has before it a proposed Interlocal Agreement for Animal Control and Sheltering Services between the City of Dickinson, Texas and Bayou Animal Services Corporation (“the Agreement”), a copy of which is attached hereto as Exhibit “A” and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement and all related matters, the City Council finds that the City of Dickinson’s best interests are served, desires to approve the terms and conditions of the Agreement and to authorize the Mayor to execute the Agreement on behalf of the City of Dickinson.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council, after review of the terms and conditions thereof, hereby approves the attached Interlocal Agreement for Animal Control and Sheltering Services between the City of Dickinson, Texas and Bayou Animal Services Corporation.

Section 3. The City Council also authorizes the Mayor to execute the Agreement on behalf of the City of Dickinson and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** this the 27<sup>th</sup> day of September, 2016.

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Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**

**INTERLOCAL AGREEMENT  
FOR ANIMAL CONTROL AND SHELTERING SERVICES**

This Interlocal Agreement (“Agreement”) is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code on this 27<sup>th</sup> day of September, 2016, between the City of Dickinson (“Dickinson”), a Texas home rule municipality, and the Bayou Animal Services Corporation (“Corporation”), a nonprofit local government corporation organized and created by Dickinson pursuant to Chapter 431 of the Texas Transportation Code under Chapter 22 of the Texas Business Corporations Code (“The Nonprofit Corporation Act”), acting herein with the approval and at the direction of their respective governing bodies.

In consideration of the foregoing and further consideration of the mutual promises, covenants and conditions herein, the parties hereby agree as follows:

**RECITALS:**

WHEREAS, Dickinson desires to provide its residents and businesses with full-time animal control and sheltering services in accordance with their public health and welfare responsibilities; and

WHEREAS, animal control and sheltering services for Dickinson is currently provided and administrated by a collective effort by the Cities of Dickinson, Clear Lake Shores and Santa Fe; and

WHEREAS, Dickinson desires to transfer such services and related facilities to the Corporation; and

WHEREAS, the purpose of this Agreement is to authorize the Corporation to provide full-time animal control and sheltering services, administrative functions, and other related governmental functions on behalf of Dickinson according to the terms and conditions set forth herein; and

WHEREAS, Dickinson finds that entering into an interlocal agreement to facilitate such services through the allocation of duties and obligations between Dickinson and the Corporation serves a public purpose and fairly and adequately compensates the performing parties for their services or functions performed under this Agreement; and

WHEREAS, all payments to be made hereunder by Dickinson to the Corporation shall be made from current revenues available to Dickinson; and

WHEREAS, the parties have concluded that this Agreement fairly compensates the performing party for the services being provided hereunder, and is in the best interest of each party.

**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND CONSIDERATION PROVIDED FOR HEREIN, THE PARTIES HERETO AGREE TO THE FOLLOWING:**

**Section 1.** All matters stated above in the preamble are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

**Section 2. Term.**

This Agreement shall commence on December 1, 2015, and shall continue in full force and effect until such time as either party to this Agreement terminates the Agreement pursuant to the provisions herein.

**OBLIGATIONS OF CORPORATION**

**Section 3. Scope of Services.**

Corporation hereby agrees to provide Dickinson with the following services, personnel, and facilities:

a. **Communications and Hours of Operation:** All reports, inquires, service requests, and other communications regarding animal control or sheltering of animals located in the area within the corporate limits of Dickinson (the "Covered Area"), shall be directed to the Corporation. The Corporation shall establish standard hours of operation for animal shelter facilities under this Agreement with approval by Dickinson. Once established, the Corporation shall give one week notice to Dickinson of any changes in hours of operations.

b. **Patrol Services:** Corporation shall provide daily animal control service patrol that shall be distributed in the entire Covered Area.

c. **Service Calls:** Corporation shall provide unlimited field service calls in response to reports by residents and businesses located within Dickinson.

d. **Emergency Calls.** Only emergency calls for service will be answered at times other than daily operation hours. The Corporation shall operate a phone line on a 24-hour, 7 days a week basis for residents and businesses reporting animal emergencies, requesting emergency animal control service, or requesting the Corporation to dispatch animal control personnel.

e. **Monthly Reports and Recordkeeping.** The Corporation shall supply a monthly animal control and sheltering activity report to Dickinson. The report shall summarize all animal control activity within the Covered Area from the previous month as well as the activity related to animals collected from Dickinson during field service operations and/or from residents and processed through the animal sheltering facility being utilized pursuant to this Agreement. The Corporation shall maintain the records

on the business premises of the animal shelter and make the records available for inspection at reasonable times.

f. Animal Bites. Dickinson shall formally designate the Corporation as the Local Rabies Control Authority for Dickinson. In the case of an animal bite, an Animal Control Officer (“ACO”) will make an incident report and have the animal’s owner verify that rabies vaccinations are current. An ACO will respond and oversee proper quarantine procedures set forth by state law. The Corporation may file complaints for any violations of applicable state or local animal control regulations related to animal bites and shall be responsible for all actions required related to any such complaint.

g. Impoundment & Boarding. If an ACO, under the authority granted the ACO pursuant to local or state law, reasonably believes that an animal in the Covered Area is in violation of state or local law, the ACO may capture and impound such animal. The Corporation shall collect any impoundment fees from the enforcement. If the owner of an impounded animal can be identified either by identification tag or contact with people in the area in which the animal was found, the ACO shall make every attempt to return the animal to its home and notify the owner of any violations witnessed by the ACO prior to transporting such animal to the animal sheltering facility being used under this Agreement. The Corporation, in addition to law enforcement of Dickinson, is authorized to issue written warnings and/or citations to further enforce this Agreement.

All impounded animals shall be kept for not less than 72 hours by the Corporation. After this period of time, the animal shall become the property of the Corporation to be either released to its owner, placed for adoption, placed into foster care, released to a humane organization, or humanely destroyed at the discretion of the Corporation. Any animal, whether licensed or unlicensed, that in the reasonable judgment of the Corporation and its employees, is in great pain and suffering due to injury from which the animal probably will not recover, and/or which is at large and is posing an imminent danger to human beings or to other animals, may be destroyed by the ACO on scene in a humane manner.

h. Pet Registrations. The Corporation shall be solely responsible for the implementation and operation of the Pet Registration Program on behalf of Dickinson.

i. Schedule of Fees. Upon approval of the governing body of Dickinson, the Corporation shall establish a schedule of fees that will be charged to residents of Dickinson for services provided for in this Agreement.

j. Animal Shelter: The Corporation shall provide animal sheltering for animals located within the Covered Area. Animal sheltering facilities shall be operated in accordance with all applicable federal, state, and local regulations. The Corporation shall be responsible for all utilities and other expenses needed to operate and maintain the animal shelter. The Corporation shall apply for and procure the necessary licenses necessary for the purchase and maintenance of humane euthanasia and all other drugs

and medicines necessary for the animal shelter. The Corporation shall be responsible for all costs of drugs and supplies and will keep proper DEA logs in accordance with local, state, & federal laws.

k. Animal Shelter Facilities: The Corporation agrees that it shall purchase, lease or otherwise occupy a facility in order to provide such animal sheltering services for Dickinson. Any facility occupied by the Corporation shall be located in close proximity to Dickinson in order to ensure that response times for services provided pursuant to this Agreement are maintained.

#### **Section 4. Revenues Resulting From Enforcement Activities.**

Dickinson shall remit all amounts of fines, forfeitures, etc. resulting from the Corporation's performance of enforcement duties in the Covered Area. Administrative court costs assessed by Dickinson associated with enforcement activities of the Corporation shall be retained by Dickinson. Other revenues generated by Corporation's services shall be applied to the Corporation's total operational revenues and expenses for providing animal control and sheltering services, regardless of whether those revenues and expenses are associated with this Agreement, and used to offset the financial obligations of Dickinson.

### **OBLIGATIONS OF DICKINSON**

#### **Section 5. Financial Obligations of Dickinson**

Dickinson is financially obligated to fund the Corporation through an all-inclusive annual agreement fee, which shall be the Corporation's total budgeted operating expenditures for all animal control field and shelter services. The pro-rata share of Dickinson's annual agreement fee for this Agreement shall be determined by Dickinson's population as determined by latest the U. S Census Bureau estimate as of June 1 of each year. The annual agreement fee for animal control field and shelter services shall be payable to Corporation in monthly installment fees, as payment towards the amount of its annual Agreement fee for each year of the Agreement term, due by the first business day of the month. Dickinson further agrees to pay an annual agreement fee in an amount equal to its pro-rata share of the actual cost for operating all animal control field and shelter services by the Corporation. The per capita cost for each year shall be determined by the Corporation and approved by the governing body of Dickinson.

### **ADDITIONAL AGREEMENT TERMS**

#### **Section 6. Miscellaneous.**

This Agreement shall be construed as broadly as practicable, to provide the widest possible range of cooperation and mutual benefit to Dickinson. Dickinson and

Corporation shall, to the greatest extent possible, maximize the taxpayers' resources by sharing certain available resources.

**Section 7. Supervision & Coordination of Animal Control and Sheltering Facilities.**

Representative(s) from Dickinson shall serve continuously on the Corporation's Board of Directors for the term of this Agreement in accordance with the bylaws of the Corporation, as amended.

**Section 8. Severability.**

In case any one or more of the provisions contained in the agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such fact shall not affect any other provision thereof and this Agreement shall be construed as if the stricken provision had never been contained herein.

**Section 9. Waiver.**

This Agreement is not intended to extend the liability of the parties beyond that provided by law. None of the parties hereto waives any immunity or defense that would otherwise be available to it against claims by third parties.

**Section 10. Default.**

In addition to any and all other rights a party may have available according to law or this Agreement, if a party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other party may terminate the Agreement by providing ninety (90) days written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have ten (10) days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the termination of this Agreement.

**Section 11. Force Majeure.**

If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars or strikes, lock-outs, work stoppages, or other labor disputes, or supplier failures. The excused party shall use reasonable efforts

under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such cause are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted or caused by such party or its employees, officers, agents or affiliates.

**Section 12. Notices.**

Any notices due under the provisions of this agreement shall be made in writing and shall be addressed to the following:

**City of Dickinson**  
Attn: City Administrator  
4403 Highway 3  
Dickinson, Texas 77539

**Corporation:**

Bayou Animal Services Corporation  
4403 Highway 3  
Dickinson, Texas 77539

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement on the date first above written.

THE CITY OF DICKINSON:

\_\_\_\_\_  
Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

\_\_\_\_\_  
Alun W. Thomas, City Secretary  
City of Dickinson, Texas

BAYOU ANIMAL SERVICES CORPORATION

\_\_\_\_\_  
[name]  
President

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

<b>TOPIC:</b>	Resolution Number XXX-2016
<b>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING AND DESIGNATING AN ANIMAL CONTROL OFFICER AND AN OFFICER TO ACT AS THE LOCAL RABIES CONTROL AUTHORITY FOR THE CITY OF DICKINSON; AND PROVIDING FOR OTHER REQUIREMENTS RELATED TO SUCH APPOINTMENTS</b>	

<b>BACKGROUND:</b>	Previously, Council had designated Texas Animal Control Solutions as the Animal Control Officer and Local Rabies Control Authority for the City of Dickinson. As part of the transfer of services, the Council needs to designate Bayou Animal Services Corporation ("BAS"), through its manager Melvin Trover or such designee of BAS assigned to act in such capacity, as both the Animal Control Officer and Local Rabies Control Authority for the City of Dickinson. This Resolution affects the needed designations.
--------------------	--

<b>RECOMMENDATION:</b>	Staff recommends approval of the Resolution.
------------------------	--

<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"> <li>• Resolution Number XXX-2016</li> </ul>
---------------------	--

<b>FUNDING ISSUES</b>	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.#            -            -
-----------------------	---

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Julie M. Robinson, City Administrator	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**RESOLUTION NUMBER XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING AND DESIGNATING AN ANIMAL CONTROL OFFICER AND AN OFFICER TO ACT AS THE LOCAL RABIES CONTROL AUTHORITY FOR THE CITY OF DICKINSON; AND PROVIDING FOR OTHER REQUIREMENTS RELATED TO SUCH APPOINTMENTS.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

**Section 1.** The City Council of the City of Dickinson, Texas (the “City”), hereby appoints Bayou Animal Services Corporation (“BAS”), through its manager Melvin Trover or such designee of BAS assigned to act in such capacity, as the Animal Control Officer for the City of Dickinson. The designated Animal Control Officer shall comply will all training and other requirements provided for in Chapter 829 of the Texas Health & Safety Code.

**Section 2.** The City hereby further designates BAS, through its director Melvin Trover, or such designee of BAS assigned to act in such capacity, as the officer to act as the Local Rabies Control Authority for the City of Dickinson. The designated Local Rabies Control Authority officer shall comply with all training and other requirements provided for in Chapter 826 of the Texas Health & Safety Code.

**DULY PASSED AND APPROVED** this 27<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

\_\_\_\_\_  
Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
David W. Olson, City Attorney  
City of Dickinson, Texas

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                      Resolution Number XXX-2016

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND LJA ENGINEERING, INC; PROVIDING FOR INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**BACKGROUND:**        The following streets are included in the City's Multi-Year Financial Plan for replacement in FY 2016-2017:

- Winding Way                      2,400 Linear Feet
- Pine Lane                            560 Linear Feet
- Timber Lane                        400 Linear Feet
- Chicago Street                    1,200 Linear Feet
- Holly Dr. (west of Hwy3)    1,260 Linear Feet
- Woodlawn                            800 Linear Feet
- Benson Street                      720 Linear Feet

As per previous direction from Council, as funding becomes available, design for the next round of streets will begin. Therefore, staff contacted LJA Engineering, Inc., an engineering firm in the City's rotation list, to obtain a proposal for engineering services for these streets.

The proposal for services to be performed by LJA Engineering, Inc. with regard to the reconstruction of the seven streets includes surveying, contract drawing and specification, bidding assistance, and limited construction observation in the amount of \$103,635.00. For this round of street projects, Staff proposes that all of the streets be fully bid out; therefore, LJA Engineering would provide turnkey service for this project. These fees are in line with the fees previously awarded by the City on other street reconstruction projects as well as the estimates for each of the street projects. Funding is available in the Street Maintenance Sales Tax Fund for these streets.

**RECOMMENDATION:**    Staff recommends approval of the Resolution.

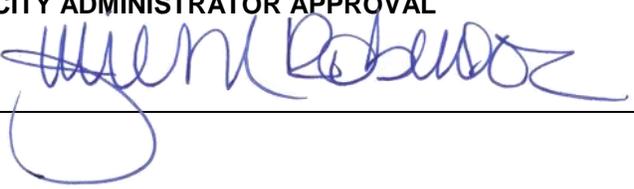
**ATTACHMENTS:**        • Resolution Number XXX-2016

**FUNDING ISSUES**         Not applicable

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**Dickinson City Council  
Agenda Item Data Sheet**

<input type="checkbox"/> Not budgeted <input checked="" type="checkbox"/> Full Amount already budgeted - funding for design of 2016-2017 projects has been included in FY 2015-2016 First Amended Budget. <input type="checkbox"/> Funds to be transferred from Acct.#            -            -
--

<b>SUBMITTING STAFF MEMBER</b> Paul M. Booth, Public Works Director	<b>CITY ADMINISTRATOR APPROVAL</b> 
--	--

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND LJA ENGINEERING, INC.; PROVIDING FOR INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Dickinson has determined that it is in the best interests of the City of Dickinson and its citizens to retain professional engineering services for the City; and

**WHEREAS**, the City Council has been presented a proposed Agreement for Professional Engineering Services for such services by and between the City of Dickinson, Texas and LJA Engineering, Inc. (hereinafter called "Agreement"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement and all matters attendant and related thereto, the City Council is of the opinion that the same should be approved and the Mayor should be authorized to execute the Agreement on behalf of the City of Dickinson.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

**Section 2.** The terms and conditions of the Agreement, having been reviewed by the City Council of the City of Dickinson and found to be acceptable and in the best interests of the City of Dickinson and its citizens, is hereby in all things approved.

**Section 3.** The City Council also authorizes the Mayor to execute, and the City Secretary to attest, on behalf of the City of Dickinson, the Agreement and all other documents in connection therewith.

**Section 4.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** on this the 27th day of September, 2016.

\_\_\_\_\_  
Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
Alun W. Thomas, City Secretary  
City of Dickinson, Texas

\_\_\_\_\_  
David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**

THE STATE OF TEXAS

COUNTY OF GALVESTON

**AGREEMENT FOR ENGINEERING AND SURVEYING SERVICES**

This Agreement entered into as of the 27<sup>th</sup> day of September, A.D., 2016, by and between LJA Engineering, Incl. ("Consultant"), and the City of Dickinson, Texas, ("Client").

**WITNESSETH:**

WHEREAS, the Client has requested various services of the Consultant with respect to Engineering and Surveying Services for the City of Dickinson FY 2016-2017 Reconstruction Project consisting of Benson Street (Main Street to 46<sup>th</sup> Street), Chicago Street (South of Hill Avenue), Pine Lane (West of Avenue L), Timber Lane (East of Deats Road), Woodlawn Street (East of Sunset Drive) and Winding Way (Entire Road East of California Avenue) ("Project").

NOW, THEREFORE, *Client* and *Consultant* hereby agree as follows:

1. Engagement of Consultant - *Consultant* hereby agrees to perform the Total Elements of Service under the scope of work related to the *Project*, and to provide *Client* with copies of the information, opinions, and other such documents made the basis of the scope of services, which is set out in Attachment "A" and made a part of this contract. *Consultant* agrees to initiate such Total Elements of Service that are set out in Attachment "A" upon receipt of an executed copy of this Agreement.
2. Availability of Information - *Client* agrees to provide *Consultant* with all available information pertinent to the *Project*. *Client* will also provide copies of reports, drawings, and other data, and will, at *Consultant's* request, provide written authorization to review *Client's* files relative to the *Project* which may be in possession of third parties. *Consultant* agrees to return all original

documents to *Client* upon completion of the *Project*, but reserves the right to make and keep reproducible copies of all such material. The *Consultant* is entitled to rely upon the accuracy and completeness of the information thereof.

3. Access to Facilities - *Client* will provide access for the *Consultant* to enter the property and facilities of *Client*, as necessary for *Consultant* to perform services as required under the *Project*.
4. Instruments of Service - All documents prepared in accordance with this contract including exhibits, field notes, laboratory data, original drawings, and specifications are the property of the *Client*. The *Consultant* is given the right to use any of this data in connection with future engineering projects. The *Consultant* may retain copies of reproduces of any information prepared for this *Project*. If the *Client* used the documents for any reason other than their intended use without the *Consultant's* authorization, the *Consultant* shall be released from any liability as a result of such action.
5. Timeframe for Work – *Consultant* agrees to complete all work and render all services necessary for the *Project* within 374 calendar days following *Consultant's* receipt of an executed copy of this Agreement.
6. Cost Estimates – Any cost estimates provided by *Consultant* will be on the basis of experience and judgments, but, since it has no control over market conditions, *Consultant* cannot and does not warrant that bids or ultimate construction costs will not vary from these cost estimates.
7. Fee - The *Consultant's* fee for the Total Elements of Service as stated in Attachment "A" to this Agreement shall be \$103,635.00. In the event that *Client* determines that any additional services reflected in Attachment "A" or otherwise are needed, fees for any such additional services will be negotiated between *Client* and *Consultant*.

8. Payment and Fee Schedule - The *Consultant* will submit a monthly invoice for services rendered.
9. Terms of Payment - Payment of fees as determined under Paragraph 6 herein above shall be due and payable by *Client* within thirty (30) days following receipt of *Consultant's* monthly invoice.
10. Insurance - *Consultant* shall maintain Worker's Compensation and Liability Insurance in accordance with Attachment "B".
11. Termination - The *Client* may terminate this contract at any time by giving notice in writing to the *Consultant*. In that case, all finished or unfinished documents and other materials produced under this contract shall become the *Client's* property. If the contract is terminated by the *Client* in accordance with this provision, *Consultant* shall be paid for all services performed to the date of termination.
12. Governing Law - This Agreement shall be deemed to have been made under, and shall be construed and interpreted in accordance with the laws of the State of Texas. The venue of any suit for enforcement or construction of this contract shall be in Galveston County, Texas.
13. Indemnification - For consideration received, *Consultant* agrees to indemnify, save, and hold harmless the City of Dickinson, Texas, its employees, officials, and agents from any and all claims, actions, damages, lawsuits, proceedings, judgments, or liabilities, for personal injury, death, or property damage to the extent or degree on a comparative basis of fault resulting from the negligent acts or omissions of the *Consultant* or negligent acts or omissions of others under the *Consultant's* supervision or control, arising out of the performance of this agreement.

In the event of any cause of action or claim asserted by a party to this Agreement or any third party, the City will provide the *Consultant* timely notice of such claim, dispute or notice.

If the undersigned should fail to so indemnify, save and hold harmless, the City may defend, pay or settle the claim or other cause of action with full rights of recourse against the undersigned for any and all fees, costs, expenses, and payments arising from Consultant's negligence, or the negligence of others under the Consultant's supervision and control, including but not limited to attorney fees and settlement payments, made or agreed to be paid, in order to discharge the claim, cause of action, dispute or litigation.

14. Home Rule Municipality

The City is a municipality incorporated under the laws of the State of Texas, and all laws regulating and concerning Texas municipalities apply, including budgetary laws, The City Charter and The City Code. Consultant acknowledges that the City may only act through its City Council or a duly authorized representative of the City Council, and that any act of an employee or officer of the City that is not duly authorized is void.

ENTERED INTO AND AGREED by the parties hereto as the day and year first written.

**CONSULTANT**  
LJA ENGINEERING, INC.

**CLIENT**  
CITY OF DICKINSON, TEXAS

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Julie Masters, Mayor

ATTEST:

\_\_\_\_\_  
Alun W. Thomas, City Secretary

# ATTACHMENT "A"

## LJA Engineering, Inc.



11821 East Freeway  
Suite 360  
Houston, Texas 77029  
TBPE No F-1386

Phone 713.450.1300  
Fax 713.450.1385  
www.ljaengineering.com

September 6, 2016

Mayor and City Council  
City of Dickinson  
4403 State Highway 3  
Dickinson, TX 77539

RE: Engineering Services for the Rehabilitation of Benson Street, Chicago Street, Pine Lane, Timber Lane, Woodlawn Street, and Winding Way.  
LJA Proposal No. 16-01336

Mayor and City Council:

LJA Engineering, Inc. (LJA) is pleased to present this assignment letter to the City of Dickinson for furnishing engineering services for the design and construction of the proposed rehabilitations of Benson Street, Chicago Street, Pine Lane, Timber Lane, Woodlawn Street, and Winding Way.

- Benson Street Main Street to 46<sup>th</sup> Street  
Approximately 715 feet
- Chicago Street South of Hill Avenue  
Approximately 1,205 feet
- Pine Lane West of Avenue L  
Approximately 500 feet
- Timber Lane East of Deats Road  
Approximately 260 feet
- Woodlawn Street East of Sunset Drive  
Approximately 700 feet
- Winding Way Entire Road East of California Avenue  
Approximately 2,345 feet

The rehabilitation of these streets will involve the removing of the existing asphalt material/concrete and replacing it with new concrete pavement.

**ELEMENTS OF SERVICE**

- A. Design Phase
  - 1. Establish the scope and acquire the topographical surveys that are required for final design.
  - 2. Prepare contract drawings and review City specifications and contract documents for final design. Submit 30%, 60%, and 90% set of drawings for review and comment by Public Works Director.
  - 3. From final contract specifications and drawings, prepare detail cost estimate for each individual street.
  - 4. Submit final contract specifications and drawings to the required agencies for review and approval.
  
- B. Bidding Phase
  - 1. Assist the City in the advertisements of the project for bids.
  - 2. Assist the City in preparing the bid package as requested.
  - 3. Respond to questions regarding the project during the bidding process. If required, issue addendums to clarify any questions regarding the project.
  - 4. Conduct a Pre-bid Conference between the Engineer, prospective bidders, suppliers, etc., to make certain that the scope of the work is fully understood.
  - 5. Review the bids and qualifications of each perspective bidder, prepare a bid tabulation and letter of recommendation for award.
  
- C. Construction Phase
  - 1. Make periodic visits to the project site (average 2 per month) to observe work with regard to general compliance with the plans and specifications. The Engineer shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s) or the safety precautions and programs incidental to the work of Contractor(s). His efforts will be directed toward ascertaining and determining for the City that the completed project will conform to the Contract Documents, but he shall not be responsible for the failure of Contractor(s) to perform the construction work in accordance with the contract documents.

H:\Engineering\Clients\Proposals\City of Dickinson\Assign LTR 2016-2017 Street Repairs 9-1-16.doc

Mayor and City Council  
City of Dickinson  
September 6, 2016  
Page 3

2. Review samples, schedules, shop drawings, recommendations for change orders, and other data which the Contractor submits.

**BASIS OF COMPENSATION**

For the accomplishment of the above task and extra services, we propose the following fees:

A-C. Design, Bidding and Construction Phases: Will be based on a lump sum fee of \$103,635.00.

It is our understanding that the City will provide the geotechnical recommendations for the paving design, the material testing during construction, the onsite construction inspection, preparing the bid package, and the traffic control plan for this project. These items are not included in this proposal.

**ACCEPTANCE AND AUTHORIZATION**

If the above elements of service and basis of compensation are satisfactory to you, we will consider your acceptance in the space provided below and return of a signed copy to us as our Authorization to Proceed. We appreciate the opportunity to be of service to the City of Dickinson.

Sincerely,



Mark Havran  
Project Manager



Wallace E. Trochesset  
Vice President

**ACCEPTED:**

**City of Dickinson**

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

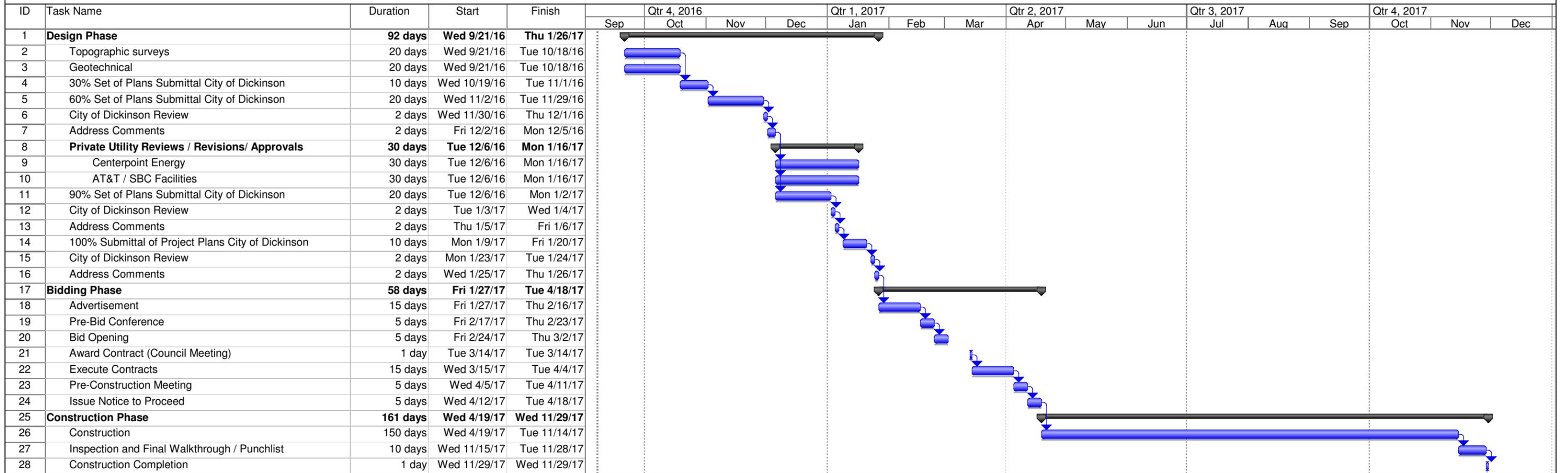
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**ATTACHMENT "B"**  
**INSURANCE LIMITS**

1.	General Liability	Each Occurrence:	\$1,000,000
		Damage to Rented Premises	\$300,000
		Medical Expenses (any one person)	\$10,000
		Personal and Adv. Injury	\$1,000,000
		General Aggregate:	\$2,000,000
		Products - Comp/Op Agg:	\$2,000,000
2.	Automobile Liability	Combined Single Limit:	\$1,000,000
3.	Excess Liability Umbrella Form	Each Occurrence:	\$3,000,000
		Aggregate:	\$3,000,000
4.	Worker's Compensation and Employers Liability	Each Accident:	\$500,000
		Disease - Each Employee:	\$500,000
		Disease - Policy Limit:	\$500,000
5.	Professional Liability	Each Claim	\$1,000,000
		Policy Year Aggregate	\$1,000,000

**DIVIDER PAGE**

# Street Rehabilitation 2016-2017



**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                      Resolution Number XXX-2016

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN AGREEMENT FOR PROFESSIONAL GEOTECHNICAL SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND GEOTEST ENGINEERING INC.; PROVIDING FOR INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**BACKGROUND:**            During the FY 2016-2017 budget process, the City Council confirmed the reconstruction of the following streets to be funded in FY 2016-2017 using the Street Maintenance Sales Tax:

- Winding Way                      2400'
- Pine Lane                              560'
- Timber Lane                          400'
- Chicago Street                      1200'
- Holly Dr. (west of Hwy3)      1260'
- Woodlawn                              800'
- Benson Street                        720'

The City contacted Geotest Engineering, Inc., a geotechnical firm in the City's rotation list, to obtain a proposal for geotechnical services for these streets. The Scope of Services to be performed by Geotest Engineering, Inc. includes field exploration, test borings, laboratory testing and geotechnical reports in the amount of \$11,306.00.

The recommendation is to contract with Geotest Engineering, Inc. for the geotechnical services for a total cost for all seven streets of \$11,306.00. This fee is in line with the fees previously awarded by the City on other street reconstruction projects and had previously been included in the estimates for each of the street projects. These streets will be funded out of the Street Maintenance Sales Tax Fund.

**RECOMMENDATION:**    Staff recommends approval of the Resolution.

**ATTACHMENTS:**            • Resolution Number XXX-2016

**FUNDING ISSUES**

Not applicable

Not budgeted

Full Amount already budgeted

Funds to be transferred from Acct.#                      -                      -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Paul M. Booth, Public Works Director	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN AGREEMENT FOR PROFESSIONAL GEOTECHNICAL SERVICES BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND GEOTEST ENGINEERING, INC.; PROVIDING FOR INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Dickinson has determined that it is in the best interests of the City of Dickinson and its citizens to retain professional geotechnical services for the City; and

**WHEREAS**, the City Council has been presented a proposed Agreement for Professional Geotechnical Services for such services by and between the City of Dickinson, Texas and Geotest Engineering, Inc. (hereinafter called "Agreement"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement and all matters attendant and related thereto, the City Council is of the opinion that the same should be approved and the Mayor should be authorized to execute the Agreement on behalf of the City of Dickinson.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

**Section 2.** The terms and conditions of the Agreement, having been reviewed by the City Council of the City of Dickinson and found to be acceptable and in the best interests of the City of Dickinson and its citizens, is hereby in all things approved.

**Section 3.** The City Council also authorizes the Mayor to execute, and the City Secretary to attest, on behalf of the City of Dickinson, the Agreement and all other documents in connection therewith.

**Section 4.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** on this the 27th day of September, 2016.

---

Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

---

David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**



# GEOTEST ENGINEERING, INC.

Geotechnical Engineers & Materials Testing

5600 Bintliff Drive

Houston, Texas 77036

Telephone: (713) 266-0588

Fax: (713) 266-2977

**Proposal No. 1140390999**

August 25, 2016

Mr. Paul Booth, P.E.  
Director of Public Works  
3120 Deats Road  
Dickinson, Texas 77539

**Reference: Geotechnical Investigation  
Various Streets Pavement Rehabilitation  
City of Dickinson, Texas**

Dear Mr. Booth:

As per the request of Mark Havran, P.E. with LJA Engineering, Inc. on August 17, 2016, and your discussions with Mr. Worku Mergia, P.E. from our office on August 25, 2016 Geotest Engineering, Inc. (Geotest) is pleased to submit this proposal for providing geotechnical investigation for the proposed pavement rehabilitation project on various streets in the City of Dickinson, Texas. The proposed rehabilitation involves removing the existing pavement and replacing with new concrete pavement. The existing pavement along Woodlawn Street (Sunset to Oakridge Drive), Timber Lane (Deats Road to Cul-de-sac), Chicago Street (Hill Avenue to dead end), Benson Street (FM 517 to 46<sup>th</sup> Street), Winding Way (California to California) and Pine Oak Circle (Pine Oak Drive to dead end) will be removed and replaced with new concrete pavement. The existing pavement along the proposed streets is asphalt pavement with the exception of Woodlawn Street. The existing pavement on Woodlawn is concrete pavement.

Our Scope of services include, coring, drilling and continuously sampling a total of twenty (20) 5-foot soil borings with two (2) along Woodlawn Street, one (1) along Timber Lane, five (5) along Chicago Street, two (2) along Benson Street, nine (9) along Winding Way and one (1) along Pine Oak Circle; performing minimum laboratory tests to select design soil parameters and develop geotechnical recommendations for rigid pavement thickness, subgrade stabilization, including reinforcement recommendation. The completed report, which includes field, laboratory data, subgrade stabilization and pavement recommendations, will be submitted in about seven (7) weeks after completing the field investigation. The cost of drilling and sampling, performing minimum laboratory tests and preparing an engineering report including the recommendation as outlined above will be a lump sum of \$11,306.00. The cost breakdown is given on Attachment No. 1. This cost is based on accessibility of truck mounted drilling rig and no clearance is required.

We appreciate the opportunity to propose on this project. If you have any questions, please call us. Please indicate your formal acceptance by signing one copy of this letter in the space below and return one original to us.

Very truly yours,  
**GEOTEST ENGINEERING, INC.**

*B.C. K*

Mohan Ballagere, P.E.  
Vice President

Copies Submitted: (1)  
Enclosures: Attachment No. 1 – Cost Breakdown  
PC38\Geotechnical\1140390999.DOC

ACCEPTED BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**ATTACHMENT NO. 1**  
**COST BREAKDOWN**

	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
<b><u>Field Investigation</u></b>				
Mob and Demob of Truck Mounted Drilling Rig	1	LS	\$400.00	\$400.00
Drilling and Continuous Sampling (0'-50')	100.0	ft.	\$18.00	\$1,800.00
Grouting of Completed Bore Holes	100.0	ft.	\$5.00	\$500.00
Marking borings in the field	12.0	hr.	\$76.00	\$912.00
Utility Clearance for Boring Locations and Field Coordination	10.0	hr.	\$76.00	\$760.00
Coring the existing pavement	1.0	LS.	\$290.00	\$290.00
<i>Traffic Control (on minor streets)</i>	2.0	day	\$395.00	\$790.00
			<b>Subtotal</b>	<b>\$5,452.00</b>
<b><u>Laboratory Testing</u></b>				
Liquid and Plastic Limits	20	ea.	\$53.00	\$1,060.00
Moisture Content Only	40	ea.	\$8.00	\$320.00
Percent passing the #200 sieve	20	ea.	\$41.00	\$820.00
<i>Density and Moisture of Soil Sample</i>	20	ea.	\$19.00	\$380.00
			<b>Subtotal</b>	<b>\$2,580.00</b>
<b><u>Engineering Services</u></b>				
Sr. Project Manager	2.00	hr.	\$167.00	\$334.00
Sr. Engineer, P.E.	4.00	hr.	\$123.00	\$492.00
Project Engineer, P.E.	24.00	hr.	\$96.00	\$2,304.00
Support Personnel, Word Processing	4.00	hr.	\$36.00	\$144.00
			<b>Subtotal</b>	<b>\$3,274.00</b>
			<b>Total</b>	<b>\$11,306.00</b>

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

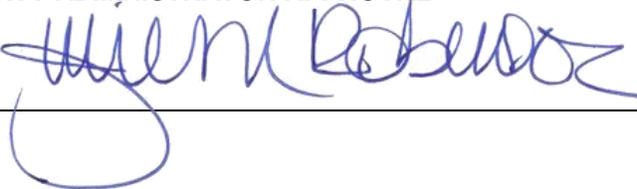
<b>TOPIC:</b>	<p><b>Resolution Number XXX-2016</b></p> <p><b>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN EMPLOYEE ASSISTANCE PROGRAM AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS, AND EMPLOYER SOLUTIONS EMPLOYEE SUPPORT, PLLC FOR FISCAL YEAR 2016-2017; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.</b></p>
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<b>BACKGROUND:</b>	<p>In 2016, the City contracted with Employer Solutions Employee Support, PLLC, for employee assistance program services. The total cost to renew the service is \$1,400.00, which is the same amount as last year.</p>
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<b>RECOMMENDATION:</b>	<p>Staff recommends approval of the Resolution.</p>
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<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"> <li>• Resolution Number XXX-2016</li> </ul>
---------------------	--

<b>FUNDING ISSUES</b>	<input type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input checked="" type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.#            -            -
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<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Stephanie Russell, Chief Financial Officer	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER XXXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AN EMPLOYEE ASSISTANCE PROGRAM AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS, AND EMPLOYER SOLUTIONS EMPLOYEE SUPPORT, PLLC FOR FISCAL YEAR 2016-2017; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Dickinson, Texas, has determined that it is in the best interests of the City of Dickinson and its employees to renew the agreement for employee assistance services for the City; and

**WHEREAS**, the City Council has been presented with a proposed Employee Assistance Program Agreement for such services by and between the City of Dickinson, Texas, and Employer Solutions Employee Support, PLLC for Fiscal Year 2016-2017 (hereinafter called "Agreement"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement and all matters attendant related thereto, the City Council is of the opinion that the Agreement should be approved and that the Mayor should be authorized to execute the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

**Section 1.** The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**Section 2.** The Agreement, having been reviewed by the City Council of the City of Dickinson and found to be acceptable and in the best interests of the City, hereby approves the Agreement and authorizes the Mayor to execute the Agreement.

**Section 3.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** on this the 27<sup>TH</sup> day of September, 2016.

\_\_\_\_\_  
Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

\_\_\_\_\_  
Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**

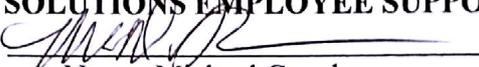
Employer Solutions Employee Support, PLLC  
Service Contract

Employer Solutions Employee Support, PLLC (ESES) hereby offers The City of Dickinson renewal of Employee Assistance Program Agreement effective October 1, 2016 through September 20, 2017 for \$1400.

The Agreement may be renewed on a year-to-year basis thereafter; provided, however, either party may terminate the Agreement at any time by giving written notice to the other party sixty (60) days in advance of the date of termination. In the event of early termination, the amount of consideration paid hereunder shall be prorated to the date of termination and the balance shall be refunded to the City within (15) days of the date of termination.

IN WITNESS WHEREOF, this Agreement is executed effective on this the 19<sup>th</sup> day of September, 2016.

EMPLOYER SOLUTIONS EMPLOYEE SUPPORT, PLLC

BY: 

Name: Michael Ganchan

Title: Managing Member

ATTEST:

\_\_\_\_\_  
Corporate Secretary

CITY OF DICKINSON, TEXAS

BY: \_\_\_\_\_

Julie Masters, Mayor

ATTEST:

\_\_\_\_\_  
Carolyn E. Anderson, City Secretary

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

<b>TOPIC:</b>	<p><b>RESOLUTION NUMBER XXX-2016</b></p> <p><b>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING AN AMENDED INVESTMENT POLICY FOR THE CITY OF DICKINSON AND A LIST OF QUALIFIED BROKERS THAT ARE AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS WITH THE CITY; PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.</b></p>
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<b>BACKGROUND:</b>	<p>The Texas Public Funds Investment Act (Chapter 2256 of the Texas Government Code) requires that the City review and revise its Investment Policy and Authorized Broker/Dealer List as necessary.</p> <p>House Bill 870 reduced the number of training hours required for investment officers from ten hours every two year to eight hours every two years. Therefore, the policy has been updated accordingly.</p> <p>Additionally, with the approved change in classification from Administrative Services Manager to Chief Financial Officer, Mrs. Russell's title in the Policy has been updated.</p> <p>These are the only revisions to the City's Investment Policy.</p>
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<b>RECOMMENDATION:</b>	Staff recommends approval of the Resolution.
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<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"> <li>• Resolution Number XXX-2016</li> <li>• Redlined Version of Investment Policy</li> </ul>
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<b>FUNDING ISSUES</b>	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.#            -            -
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<b>SUBMITTING STAFF MEMBER</b> Stephanie Russell, Chief Financial Officer	<b>CITY ADMINISTRATOR APPROVAL</b> 
--	--

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**RESOLUTION NUMBER XXX-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING AN AMENDED INVESTMENT POLICY FOR THE CITY OF DICKINSON AND A LIST OF QUALIFIED BROKERS THAT ARE AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS WITH THE CITY; PROVIDING FOR INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 2256 of the Texas Government Code, commonly known as the “Public Funds Investment Act,” requires the City to review and re-adopt an Investment Policy and Qualified Broker/Deal List by rule, order, ordinance or resolution; and

**WHEREAS**, the City Council must approve any amendments to such Investment Policy; and

**WHEREAS**, the proposed Amended Investment Policy, a copy of which is attached hereto as Exhibit “A,” complies with the Public Funds Investment Act, as amended, and authorizes the investment of City funds in safe and prudent investments; and

**WHEREAS**, the City Council hereby finds that the proposed Amended Investment Policy should be approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

**Section 1.** The facts and statements contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

**Section 2.** The Amended Investment Policy attached hereto as “Exhibit A” is hereby adopted as the Investment Policy of the City of Dickinson.

**Section 3.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED, APPROVED AND ADOPTED** on this the 27th day of September, 2016.

\_\_\_\_\_  
Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

\_\_\_\_\_  
Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**

# Investment Policy City of Dickinson, Texas



Amended September 27, 2016

# City Dickinson Investment Policy

## Table of Contents

I.	Policy	1
II.	Purpose	1
III.	Scope	1
IV.	General Objectives	
	A. Safety	2
	B. Liquidity	2
	C. Public Trust	2
	D. Yield	3
V.	Standards of Care	
	A. Prudence	3
	B. Ethics and Conflicts of Interest	3
	C. Delegation of Authority	4
	D. Training	4
	E. Internal Controls	4
VI.	Safekeeping and Custody	
	A. Authorized Broker/Dealers and Financial Institutions	5
	B. Competitive Purchasing	5
	C. Delivery vs. Payment	5
VII.	Suitable and Authorized Investments	
	A. Eligible Investments	5
	B. Collateralization	6
	C. Existing Investments	6
VIII.	Investment Parameters	
	A. Diversification	7
	B. Maximum Maturities	7
IX.	Investment Strategies	7
X.	Reporting	
	A. Methods	8
	B. Performance Standards	8
	C. Marking to Market	8
XI.	Record Retention	8
EXHIBITS		
	A - Authorized Investment Officials	9
	B - Statement of Ethics and Conflicts of Interest	10
	C - Approved Broker/Dealers, Financial Institutions and Investment Pools	11
	D - Certification by Broker/Dealers and Financial Institutions	12
	E - Investment Strategy	13

## **I. Policy**

It is the policy of the City Dickinson (the “City”) to administer and invest its funds in a manner that will preserve the principal and maintain the liquidity while meeting the daily cash flow requirements of the City. The City will conform to all federal, state and local statutes, rules and regulations governing the investment of the City’s funds.

Not less than annually, City Council shall adopt a written instrument by resolution stating that it has reviewed the Investment Policy and investment strategies and that the written instrument so adopted shall record any changes made to the Investment Policy or investment strategies.

## **II. Purpose**

The purpose of this policy is to provide direction for investing the funds of the City of Dickinson and to comply with Chapter 2256 of the Texas Government Code (“Public Funds Investment Act”), which requires each entity to adopt a written investment policy regarding the investment of its funds and any funds under its control. The investment policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City’s funds.

## **III. Scope**

This investment policy applies to the safekeeping and investing of all financial assets of the City. These funds are accounted for in the City's **Annual Financial Report** and include all financial assets of all funds managed by the City, including but not limited to tax revenues, charges for services, bond proceeds, interest income, loans and funds received by the City where the City performs a custodial function. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs or other retirement programs.

## **IV. General Objectives**

The primary objectives, in priority order, of the City’s investment activities shall be safety, liquidity, and yield:

- A. **Safety** – Safety of the principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to minimize credit risk and interest rate risk.
  - i. **Credit Risk and Concentration of Credit Risk** – The City will minimize credit risk, the risk of loss due to the failure of the

security issuer or backer, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:

- Limiting investments to the safest types of securities,
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business, and;
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

ii. **Interest Rate Risk** – The City will manage the risk that the market value of securities in the portfolio will fail due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity,
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools, and;
- Diversify maturities and stagger purchase dates to minimize the impact of market movements over time.

B. **Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in money market mutual funds or local government investment pools that offer same-day liquidity for short-term funds. Additionally, securities held in the portfolio will have active secondary or resale markets.

C. **Public Trust** – All participants in the City’s investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the City’s ability to govern effectively.

D. **Yield** – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is restricted to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

- E. **Investments held to Maturity** - Securities shall not be sold prior to maturity with the following exceptions:

- 1) A security with declining credit may be sold early to minimize loss of principal.
- 2) Liquidity needs of the portfolio require that the security be sold.

City Council will be informed promptly in the event that a security is sold prior to maturity.

V. **Standards of Care**

- A. **Prudence** - The standard of prudence to be used by investing officials shall be the "**prudent person**" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The determination of whether an investing official has exercised prudence with respect to an investment decision shall be applied in the context of managing an overall portfolio rather than a consideration as to the prudence of a single investment.

Investment officials acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control unfavorable developments.

- B. **Ethics and Conflicts of Interest** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City any material interests in financial institutions that conduct business with the City. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. (See Exhibit B.)

Furthermore, an investment official who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment official who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required

under this subsection must be filed with the Texas Ethics Commission and the City Council.

- C. **Delegation of Authority** - Authority to manage the City's investment program is granted to the City Administrator, hereinafter referred to as Investment Officer, and derived from the following: City Charter Article IVa. Responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established procedures and internal controls for the operation of the investment program consistent with this investment policy. This policy includes explicit delegation of authority to persons responsible for investment transactions. (See Exhibit A) No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate activities of subordinate officials.
  
- D. **Training** - Investment officials must complete at least 10 hours of investment training within 12 months of taking office or assuming duties, and shall attend an investment training session not less than once in a two year period and receive not less than 8 hours of instruction relating to investment responsibilities. The City shall provide the training through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's investment personnel making investment decisions in compliance with Public Funds Investment Act (PFIA). Professional organizations and associations that may provide investment training included the Government Treasurer's Organization of Texas, the University of North Texas, the Government Finance Officers Association of Texas, or the Texas Municipal League.
  
- E. **Internal Controls** - The City Administrator is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (a) the cost of a control should not exceed the benefits likely to be derived and (b) the valuation of costs and benefits requires estimates and judgments by management.

## VI. Safekeeping and Custody

- A. **Authorized Broker/Dealers and Financial Institutions** –The Investment Officer will maintain a list of financial institutions and security broker/dealers authorized to provide investment services (Exhibit C) to the

City. This list shall be reviewed, revised as necessary and adopted at least annually.

Any person or business entity wishing to be listed as authorized to provide investment services will be required to provide a certification stating the firm has received, read and understood the Entity's investment policy and agree to comply with the policy (Exhibit D). Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the Entity's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Entity's policy. No security, even if otherwise authorized by this policy, may be acquired from an investment provider who has not complied with this requirement.

No securities may be acquired from entities not qualified under this section.

- B. **Competitive Purchasing** – The City's policy requires competitive quotes for all individual security purchases and sales except for a) transactions with money market mutual funds and local government investment pools; b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution; and c) exceptions approved by the Investment Officer on a case by case basis. These exceptions will take into consideration the investment type, maturity date, amount to be invested, and disruption to the City's investment strategy.

Quotes may be accepted orally, in writing, electronically or in any combination of these methods.

- C. **Delivery vs. Payment** – All trades with the exception of investment pools and mutual funds will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities and collateral will be held in the City's name by a third-party custodian as evidenced by safekeeping receipts of the institution with which the securities are deposited.

## VII. Suitable and Authorized Investments

- A. **Eligible Investments** – Assets of the City may be invested in the following instruments described below. All of these investments are authorized by the Public Funds Investment Act. Only those instruments listed in this section are authorized.

1. Obligations of the United States of America, its agencies and instrumentalities
  2. Certificates of Deposit issued by a depository institution that has its main office or a branch in Texas. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law. In addition, certificates of deposit obtained through a depository institution which are fully collateralized under a pledge agreement approved by the City are authorized investments.
  3. No-load Money Market Mutual Funds that 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) seek to maintain a net asset value of \$1.00 per share and 4) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service.
  4. Local Government Investment Pools, authorized by a separate resolution, which meet the requirements of Chapter 2256.016 of the Public Funds Investment Act and are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service.
- B. **Collateralization** – Collateralization will be required on all funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be one hundred two percent (102%) of market value of principal and accrued interest on the deposits, less an amount insured by the FDIC.

Securities pledged as collateral will be held in the City's name by an independent third party with whom the City has a current custodial agreement. The City Administrator is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relation to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least quarterly to assure that the market value of the pledged securities is adequate.

- C. **Existing Investments** – Any investment currently held that does not meet the guidelines of this policy, but were authorized investments at the time of purchase, is not required to be liquidated; however, the City shall take

all prudent measures consistent with this Investment Policy to liquidate an investment that does not or no longer qualifies as an authorized investment.

### **VIII. Investment Parameters**

- A. **Diversification** – The investments shall be diversified by security type and institution. With the exception of U.S. Treasury securities and authorized pools, the City will diversify the entire portfolio to comply with the investment strategy; however, in no case shall any single investment transaction be more than five-percent (5%) of the entire portfolio.
  
- B. **Maximum Maturities** – To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. The composite portfolio will have a weighted average maturity of 365 days or less. This dollar weighted average maturity will be calculated using the stated final maturity dates of each security.

### **IX. Investment Strategies**

The City maintains separate portfolios for individual funds or groups of funds that are managed according to the terms of this Policy and the corresponding investment strategies listed in Exhibit E. The investment strategy for portfolios established after the annual Investment Policy review and adoption will be managed in accordance with the terms of this Policy and applicable agreements until the next annual review when a specific strategy will be adopted.

The City maintains a pooled fund group that is an aggregation of the majority of City funds including tax receipts, enterprise fund revenues, fine and fee revenues, as well as some, but not all, bond proceeds, and grants. This portfolio is maintained to meet anticipated daily cash needs for City operations, capital projects and debt service.

The objectives of this portfolio are to ensure safety of principal; ensure adequate investment liquidity; limit market and credit risk through diversification; and attain the best feasible yield in accordance with the objectives and restrictions set for in this Policy.

**X. Reporting**

- A. **Methods** – The Investment Officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner consistent with the requirements of Section 2256.023 (Internal Management Reports) of the PFIA, and that will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Council.
- B. **Annual Audit** - The City’s external independent auditor shall formally review the quarterly reports, compliance with this policy, and internal management controls over investments in conjunction with the annual financial audit. The results of the review will be reported to the City Council.
- C. **Performance Standards** – The investment portfolio shall be managed in accordance with the objectives specified in this policy (safety, liquidity, and yield). The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. The Investment Officer shall determine whether market yields are being achieved by comparing the portfolio market yield to the three (3) month U.S. Treasury Bill, the six (6) month U.S. Treasury Bill and the two (2) year U.S. Treasury Note.
- D. **Marking to Market** – The market value of the portfolio shall be calculated at least monthly and a statement of the market value of the portfolio shall be issued at least quarterly. The market value of each investment shall be obtained from an independent source such as the Wall Street Journal, a reputable brokerage firm or security pricing service and reported on the investment reports.

**XI. Record Retention**

Records related to the City’s investment activities will be maintained for seven years as recommended by the *Texas State Library Municipal Records Manual*. The Director of Finance, in conjunction with the City Secretary is responsible for filing and storing records of investment activity.

**EXHIBIT A**

**City of Dickinson  
Authorized Investment Officials**

Julie Robinson, City Administrator

Stephanie Russell, Chief Financial Officer

**EXHIBIT B**

**City of Dickinson, Texas  
Statement of Ethics and Conflicts of Interest**

Investment officials for the City Dickinson shall refrain from personal business relationships with business organizations that could conflict with the proper execution of the investment program, or which could impair their ability to make partial investment decisions. This would only apply to personal business relationships with business organizations that have been approved by City Council to conduct investment transactions with the City.

An investment official is considered to have a personal business relationship with a business organization if:

- (1) The investment official owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business.
- (2) Funds received by the investment official from the business organization exceed 10 percent of the investment official's gross income for the previous year.
- (3) The investment official has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment official.

I do hereby certify that I do not have a personal business relationship with any business organization approved to conduct investment transactions with the City Dickinson, nor am I related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the Dickinson as of the date of this statement.

City of Dickinson  
Investment Officials

\_\_\_\_\_  
Julie Robinson, City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephanie Russell, Chief Financial Officer

\_\_\_\_\_  
Date

**EXHIBIT C**

**City of Dickinson  
Approved Broker/Dealers, Financial Institutions and Investment Pools**

Broker/Dealers

Amegy Bank  
Capital One, N.A.  
Coastal Securities  
First Empire Securities  
HomeTown Bank, N.A. Multi-Bank Securities, Inc.  
Regions Bank  
Stifel Nicolaus  
Texas First Bank  
UBS Financial Services, Inc.

Public Depositories

Capital One, N.A. (Primary Depository)  
HomeTown Bank, N.A.  
Regions Bank

Investment Pools

TexPool

**EXHIBIT D**

**City of Dickinson**  
**Certification by Broker/Dealers and Financial Institutions**  
*(date)*

City of Dickinson, Texas  
*(Attn: Julie Robinson, City Administrator)*  
4403 Highway 3  
Dickinson TX 77539  
Dear Mrs. Robinson:

This certification is executed on behalf of the City of Dickinson, Texas (the Investor) and \_\_\_\_\_ (the Business Organization), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the Act) in connection with investment transactions conducted between the Investor and Business Organization.

The undersigned Registered Principal of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Registered Principal of the Business Organization offering to enter an investment transaction with the Investor (Note: as such terms are used in the Public Funds Investment Act, chapter 2256, Texas Local Government Code) and;
2. The Registered Principal of the Business Organization has received and reviewed the Investment Policy furnished by the Investor and;
3. The Registered Principal of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the Investor that are not authorized by the Investor's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the investor's entire portfolio or requires and interpretation of the subjective investment standards.

**Registered Principal**

**Broker Assigned to the Account**

Signed By: \_\_\_\_\_

\_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

**EXHIBIT E**

**INVESTMENT STRATEGY**

The City of Dickinson's investment portfolio will be designed and managed to ensure that it will meet all the requirements established by the City's investment policy and the Public Funds Investment Act. The overall investment strategy outlined in the investment policy has been further refined in this investment strategy statement by the following fund types.

**Operating Funds:**

Operating Funds generally have greater cash flow needs than other funds types. The operating fund portfolio may consist of any approved investment type with the understanding that the financial requirements of the operating funds will dictate the maturity dates of the investment. At utmost importance is the preservation and safety of the investment principal.

Additionally each investment will be viewed for its liquidity and marketability of the investment if the need arises to liquidate the investment before maturity. The final determining factors for the investment strategy will be the diversification of the investment portfolio and the yield of the investment.

To achieve short-term needs of one (1) to one hundred and eighty (180) days, funds will be invested in approved investment pools. For longer-term needs of six (6) months to five (5) years, funds will be invested in approved investments with objectives prioritized as follows:

- 1) understanding the suitability of the investment to the financial requirements of the City of Dickinson;
- 2) preservation and safety of principal;
- 3) liquidity;
- 4) marketability of the investment if the need arises to liquidate the investment before maturity;
- 5) diversification of the investment portfolio; and
- 6) yield.

## **INVESTMENT STRATEGY (Continued)**

### **Debt Service Funds:**

The debt service requirements are semi-annual, thus allowing the investment strategy to mirror debt obligation payment dates. The strategy for debt service funds allows greater flexibility since the actual requirements are known into the future. Investments will still meet the adopted policies; however, planning maturity dates to match debt requirement dates will be the primary objective.

The investment instruments will be primarily in approved investment types with maturities at six or twelve months established to match debt requirement dates. Shorter-term investment may be used to meet these objectives and longer-term investments may be used when fund balance reserves exceed one year's debt service requirements.

To achieve this strategy the following objectives are prioritized to evaluate investment opportunities:

- 1) understanding the suitability of the investment to the financial requirements of the City Dickinson;
- 2) preservation and safety of principal;
- 3) yield;
- 4) marketability of the investment if the need arises to liquidate the investment before maturity;
- 5) diversification of the investment portfolio; and
- 6) liquidity.

## **INVESTMENT STRATEGY (Continued)**

### **Capital Improvement Funds:**

Bond proceeds can be invested over the life of the project; however, the exact disbursement of the funds is not always known. The investment objective of the capital improvement funds is to schedule maturities to maximize investment earnings while preserving principle. The key to an effective strategy is to be aware of the project needs and match maturities to the period funds are needed.

The investment objective for capital projects funds is still to match investment maturities with funding needs. As short-term needs are recognized investment maturities will be moved into approved investment pools to meet financial requirements. Longer-term needs will be invested with the following objectives as prioritized for capital improvement funds:

- 1) understanding the suitability of the investment to the financial requirements of the City of Dickinson;
- 2) preservation and safety of principal;
- 3) diversification of the investment portfolio;
- 4) yield;
- 5) liquidity; and
- 6) marketability of the investment if the need arises to liquidate the investment before maturity.

## **INVESTMENT STRATEGY (Continued)**

### **Reserve Funds:**

Certain reserve funds have been established as required by bond covenants. The investment objective is to invest reserve funds to the extent that maturities are established to the limit of the investment policy or to the end of the bond requirements whichever is shorter.

The overall investment strategy for reserve funds will not rely on investment pools; however, the use of pools is not prohibited. Longer-term investment objectives are prioritized as follows:

- 1) understanding the suitability of the investment to the financial requirements of the City of Dickinson;
- 2) diversification of the investment portfolio;
- 3) preservation and safety of principal;
- 4) yield;
- 5) liquidity; and
- 6) marketability of the investment if the need arises to liquidate the investment before maturity.

**DIVIDER PAGE**

# Investment Policy City of Dickinson, Texas



Amended ~~March~~ [September 27<sup>22</sup>](#), 2016

# City Dickinson Investment Policy

## Table of Contents

I.	Policy	1
II.	Purpose	1
III.	Scope	1
IV.	General Objectives	
	A. Safety	2
	B. Liquidity	2
	C. Public Trust	2
	D. Yield	3
V.	Standards of Care	
	A. Prudence	3
	B. Ethics and Conflicts of Interest	3
	C. Delegation of Authority	4
	D. Training	4
	E. Internal Controls	4
VI.	Safekeeping and Custody	
	A. Authorized Broker/Dealers and Financial Institutions	5
	B. Competitive Purchasing	5
	C. Delivery vs. Payment	5
VII.	Suitable and Authorized Investments	
	A. Eligible Investments	5
	B. Collateralization	6
	C. Existing Investments	6
VIII.	Investment Parameters	
	A. Diversification	7
	B. Maximum Maturities	7
IX.	Investment Strategies	7
X.	Reporting	
	A. Methods	8
	B. Performance Standards	8
	C. Marking to Market	8
XI.	Record Retention	8
EXHIBITS		
	A - Authorized Investment Officials	9
	B - Statement of Ethics and Conflicts of Interest	10
	C - Approved Broker/Dealers, Financial Institutions and Investment Pools	11
	D - Certification by Broker/Dealers and Financial Institutions	12
	E - Investment Strategy	13

## **I. Policy**

It is the policy of the City Dickinson (the “City”) to administer and invest its funds in a manner that will preserve the principal and maintain the liquidity while meeting the daily cash flow requirements of the City. The City will conform to all federal, state and local statutes, rules and regulations governing the investment of the City’s funds.

Not less than annually, City Council shall adopt a written instrument by resolution stating that it has reviewed the Investment Policy and investment strategies and that the written instrument so adopted shall record any changes made to the Investment Policy or investment strategies.

## **II. Purpose**

The purpose of this policy is to provide direction for investing the funds of the City of Dickinson and to comply with Chapter 2256 of the Texas Government Code (“Public Funds Investment Act”), which requires each entity to adopt a written investment policy regarding the investment of its funds and any funds under its control. The investment policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City’s funds.

## **III. Scope**

This investment policy applies to the safekeeping and investing of all financial assets of the City. These funds are accounted for in the City's **Annual Financial Report** and include all financial assets of all funds managed by the City, including but not limited to tax revenues, charges for services, bond proceeds, interest income, loans and funds received by the City where the City performs a custodial function. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs or other retirement programs.

## **IV. General Objectives**

The primary objectives, in priority order, of the City’s investment activities shall be safety, liquidity, and yield:

- A. **Safety** – Safety of the principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to minimize credit risk and interest rate risk.

- i. **Credit Risk and Concentration of Credit Risk** – The City will minimize credit risk, the risk of loss due to the failure of the

security issuer or backer, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:

- Limiting investments to the safest types of securities,
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business, and;
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

ii. **Interest Rate Risk** – The City will manage the risk that the market value of securities in the portfolio will fail due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity,
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools, and;
- Diversify maturities and stagger purchase dates to minimize the impact of market movements over time.

B. **Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in money market mutual funds or local government investment pools that offer same-day liquidity for short-term funds. Additionally, securities held in the portfolio will have active secondary or resale markets.

C. **Public Trust** – All participants in the City’s investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the City’s ability to govern effectively.

D. **Yield** – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is restricted to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

- E. **Investments held to Maturity** - Securities shall not be sold prior to maturity with the following exceptions:

- 1) A security with declining credit may be sold early to minimize loss of principal.
- 2) Liquidity needs of the portfolio require that the security be sold.

City Council will be informed promptly in the event that a security is sold prior to maturity.

V. **Standards of Care**

- A. **Prudence** - The standard of prudence to be used by investing officials shall be the "**prudent person**" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The determination of whether an investing official has exercised prudence with respect to an investment decision shall be applied in the context of managing an overall portfolio rather than a consideration as to the prudence of a single investment.

Investment officials acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control unfavorable developments.

- B. **Ethics and Conflicts of Interest** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City any material interests in financial institutions that conduct business with the City. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. (See Exhibit B.)

Furthermore, an investment official who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment official who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required

under this subsection must be filed with the Texas Ethics Commission and the City Council.

- C. **Delegation of Authority** - Authority to manage the City's investment program is granted to the City Administrator, hereinafter referred to as Investment Officer, and derived from the following: City Charter Article IVa. Responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established procedures and internal controls for the operation of the investment program consistent with this investment policy. This policy includes explicit delegation of authority to persons responsible for investment transactions. (See Exhibit A) No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate activities of subordinate officials.
- D. **Training** - Investment officials must complete at least 10 hours of investment training within 12 months of taking office or assuming duties, and shall attend an investment training session not less than once in a two year period and receive not less than ~~10~~8 hours of instruction relating to investment responsibilities. The City shall provide the training through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's investment personnel making investment decisions in compliance with Public Funds Investment Act (PFIA). Professional organizations and associations that may provide investment training included the Government Treasurer's Organization of Texas, the University of North Texas, the Government Finance Officers Association of Texas, or the Texas Municipal League.
- E. **Internal Controls** - The City Administrator is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (a) the cost of a control should not exceed the benefits likely to be derived and (b) the valuation of costs and benefits requires estimates and judgments by management.

## VI. Safekeeping and Custody

- A. **Authorized Broker/Dealers and Financial Institutions** -The Investment Officer will maintain a list of financial institutions and security broker/dealers authorized to provide investment services (Exhibit C) to the

City. This list shall be reviewed, revised as necessary and adopted at least annually.

Any person or business entity wishing to be listed as authorized to provide investment services will be required to provide a certification stating the firm has received, read and understood the Entity's investment policy and agree to comply with the policy (Exhibit D). Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the Entity's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Entity's policy. No security, even if otherwise authorized by this policy, may be acquired from an investment provider who has not complied with this requirement.

No securities may be acquired from entities not qualified under this section.

- B. **Competitive Purchasing** – The City's policy requires competitive quotes for all individual security purchases and sales except for a) transactions with money market mutual funds and local government investment pools; b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution; and c) exceptions approved by the Investment Officer on a case by case basis. These exceptions will take into consideration the investment type, maturity date, amount to be invested, and disruption to the City's investment strategy.

Quotes may be accepted orally, in writing, electronically or in any combination of these methods.

- C. **Delivery vs. Payment** – All trades with the exception of investment pools and mutual funds will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities and collateral will be held in the City's name by a third-party custodian as evidenced by safekeeping receipts of the institution with which the securities are deposited.

## VII. Suitable and Authorized Investments

- A. **Eligible Investments** – Assets of the City may be invested in the following instruments described below. All of these investments are authorized by the Public Funds Investment Act. Only those instruments listed in this section are authorized.

1. Obligations of the United States of America, its agencies and instrumentalities
  2. Certificates of Deposit issued by a depository institution that has its main office or a branch in Texas. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law. In addition, certificates of deposit obtained through a depository institution which are fully collateralized under a pledge agreement approved by the City are authorized investments.
  3. No-load Money Market Mutual Funds that 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) seek to maintain a net asset value of \$1.00 per share and 4) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service.
  4. Local Government Investment Pools, authorized by a separate resolution, which meet the requirements of Chapter 2256.016 of the Public Funds Investment Act and are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service.
- B. **Collateralization** – Collateralization will be required on all funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be one hundred two percent (102%) of market value of principal and accrued interest on the deposits, less an amount insured by the FDIC.

Securities pledged as collateral will be held in the City's name by an independent third party with whom the City has a current custodial agreement. The City Administrator is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relation to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least quarterly to assure that the market value of the pledged securities is adequate.

- C. **Existing Investments** – Any investment currently held that does not meet the guidelines of this policy, but were authorized investments at the time of purchase, is not required to be liquidated; however, the City shall take

all prudent measures consistent with this Investment Policy to liquidate an investment that does not or no longer qualifies as an authorized investment.

### **VIII. Investment Parameters**

- A. **Diversification** – The investments shall be diversified by security type and institution. With the exception of U.S. Treasury securities and authorized pools, the City will diversify the entire portfolio to comply with the investment strategy; however, in no case shall any single investment transaction be more than five-percent (5%) of the entire portfolio.
  
- B. **Maximum Maturities** – To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. The composite portfolio will have a weighted average maturity of 365 days or less. This dollar weighted average maturity will be calculated using the stated final maturity dates of each security.

### **IX. Investment Strategies**

The City maintains separate portfolios for individual funds or groups of funds that are managed according to the terms of this Policy and the corresponding investment strategies listed in Exhibit E. The investment strategy for portfolios established after the annual Investment Policy review and adoption will be managed in accordance with the terms of this Policy and applicable agreements until the next annual review when a specific strategy will be adopted.

The City maintains a pooled fund group that is an aggregation of the majority of City funds including tax receipts, enterprise fund revenues, fine and fee revenues, as well as some, but not all, bond proceeds, and grants. This portfolio is maintained to meet anticipated daily cash needs for City operations, capital projects and debt service.

The objectives of this portfolio are to ensure safety of principal; ensure adequate investment liquidity; limit market and credit risk through diversification; and attain the best feasible yield in accordance with the objectives and restrictions set for in this Policy.

**X. Reporting**

- A. **Methods** – The Investment Officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner consistent with the requirements of Section 2256.023 (Internal Management Reports) of the PFIA, and that will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Council.
- B. **Annual Audit** - The City’s external independent auditor shall formally review the quarterly reports, compliance with this policy, and internal management controls over investments in conjunction with the annual financial audit. The results of the review will be reported to the City Council.
- C. **Performance Standards** – The investment portfolio shall be managed in accordance with the objectives specified in this policy (safety, liquidity, and yield). The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. The Investment Officer shall determine whether market yields are being achieved by comparing the portfolio market yield to the three (3) month U.S. Treasury Bill, the six (6) month U.S. Treasury Bill and the two (2) year U.S. Treasury Note.
- D. **Marking to Market** – The market value of the portfolio shall be calculated at least monthly and a statement of the market value of the portfolio shall be issued at least quarterly. The market value of each investment shall be obtained from an independent source such as the Wall Street Journal, a reputable brokerage firm or security pricing service and reported on the investment reports.

**XI. Record Retention**

Records related to the City’s investment activities will be maintained for seven years as recommended by the *Texas State Library Municipal Records Manual*. The Director of Finance, in conjunction with the City Secretary is responsible for filing and storing records of investment activity.

**EXHIBIT A**

**City of Dickinson  
Authorized Investment Officials**

Julie Robinson, City Administrator

| Stephanie Russell, ~~Administrative Services Manager~~ Chief Financial Officer

**EXHIBIT B**

**City of Dickinson, Texas  
Statement of Ethics and Conflicts of Interest**

Investment officials for the City Dickinson shall refrain from personal business relationships with business organizations that could conflict with the proper execution of the investment program, or which could impair their ability to make partial investment decisions. This would only apply to personal business relationships with business organizations that have been approved by City Council to conduct investment transactions with the City.

An investment official is considered to have a personal business relationship with a business organization if:

- (1) The investment official owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business.
- (2) Funds received by the investment official from the business organization exceed 10 percent of the investment official's gross income for the previous year.
- (3) The investment official has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment official.

I do hereby certify that I do not have a personal business relationship with any business organization approved to conduct investment transactions with the City Dickinson, nor am I related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the Dickinson as of the date of this statement.

City of Dickinson  
Investment Officials

\_\_\_\_\_  
Julie Robinson, City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephanie Russell, ~~Administrative Services~~ Chief Financial Officer-Manager  
Date

**EXHIBIT C**

**City of Dickinson  
Approved Broker/Dealers, Financial Institutions and Investment Pools**

Broker/Dealers

Amegy Bank  
Capital One, N.A.  
Coastal Securities  
First Empire Securities  
HomeTown Bank, N.A. Multi-Bank Securities, Inc.  
Regions Bank  
Stifel Nicolaus  
Texas First Bank  
UBS Financial Services, Inc.

Public Depositories

Capital One, N.A. (Primary Depository)  
HomeTown Bank, N.A.  
Regions Bank

Investment Pools

TexPool

**EXHIBIT D**

**City of Dickinson  
Certification by Broker/Dealers and Financial Institutions  
(date)**

City of Dickinson, Texas  
(Attn: Julie Robinson, City Administrator)  
4403 Highway 3  
Dickinson TX 77539  
Dear Mrs. Robinson:

This certification is executed on behalf of the City of Dickinson, Texas (the Investor) and \_\_\_\_\_ (the Business Organization), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the Act) in connection with investment transactions conducted between the Investor and Business Organization.

The undersigned Registered Principal of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Registered Principal of the Business Organization offering to enter an investment transaction with the Investor (Note: as such terms are used in the Public Funds Investment Act, chapter 2256, Texas Local Government Code) and;
2. The Registered Principal of the Business Organization has received and reviewed the Investment Policy furnished by the Investor and;
3. The Registered Principal of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the Investor that are not authorized by the Investor's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the investor's entire portfolio or requires and interpretation of the subjective investment standards.

**Registered Principal**

**Broker Assigned to the Account**

Signed By: \_\_\_\_\_

\_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

**EXHIBIT E**

**INVESTMENT STRATEGY**

The City of Dickinson's investment portfolio will be designed and managed to ensure that it will meet all the requirements established by the City's investment policy and the Public Funds Investment Act. The overall investment strategy outlined in the investment policy has been further refined in this investment strategy statement by the following fund types.

**Operating Funds:**

Operating Funds generally have greater cash flow needs than other funds types. The operating fund portfolio may consist of any approved investment type with the understanding that the financial requirements of the operating funds will dictate the maturity dates of the investment. At utmost importance is the preservation and safety of the investment principal.

Additionally each investment will be viewed for its liquidity and marketability of the investment if the need arises to liquidate the investment before maturity. The final determining factors for the investment strategy will be the diversification of the investment portfolio and the yield of the investment.

To achieve short-term needs of one (1) to one hundred and eighty (180) days, funds will be invested in approved investment pools. For longer-term needs of six (6) months to five (5) years, funds will be invested in approved investments with objectives prioritized as follows:

- 1) understanding the suitability of the investment to the financial requirements of the City of Dickinson;
- 2) preservation and safety of principal;
- 3) liquidity;
- 4) marketability of the investment if the need arises to liquidate the investment before maturity;
- 5) diversification of the investment portfolio; and
- 6) yield.

## **INVESTMENT STRATEGY (Continued)**

### **Debt Service Funds:**

The debt service requirements are semi-annual, thus allowing the investment strategy to mirror debt obligation payment dates. The strategy for debt service funds allows greater flexibility since the actual requirements are known into the future. Investments will still meet the adopted policies; however, planning maturity dates to match debt requirement dates will be the primary objective.

The investment instruments will be primarily in approved investment types with maturities at six or twelve months established to match debt requirement dates. Shorter-term investment may be used to meet these objectives and longer-term investments may be used when fund balance reserves exceed one year's debt service requirements.

To achieve this strategy the following objectives are prioritized to evaluate investment opportunities:

- 1) understanding the suitability of the investment to the financial requirements of the City Dickinson;
- 2) preservation and safety of principal;
- 3) yield;
- 4) marketability of the investment if the need arises to liquidate the investment before maturity;
- 5) diversification of the investment portfolio; and
- 6) liquidity.

## **INVESTMENT STRATEGY (Continued)**

### **Capital Improvement Funds:**

Bond proceeds can be invested over the life of the project; however, the exact disbursement of the funds is not always known. The investment objective of the capital improvement funds is to schedule maturities to maximize investment earnings while preserving principle. The key to an effective strategy is to be aware of the project needs and match maturities to the period funds are needed.

The investment objective for capital projects funds is still to match investment maturities with funding needs. As short-term needs are recognized investment maturities will be moved into approved investment pools to meet financial requirements. Longer-term needs will be invested with the following objectives as prioritized for capital improvement funds:

- 1) understanding the suitability of the investment to the financial requirements of the City of Dickinson;
- 2) preservation and safety of principal;
- 3) diversification of the investment portfolio;
- 4) yield;
- 5) liquidity; and
- 6) marketability of the investment if the need arises to liquidate the investment before maturity.

## **INVESTMENT STRATEGY (Continued)**

### **Reserve Funds:**

Certain reserve funds have been established as required by bond covenants. The investment objective is to invest reserve funds to the extent that maturities are established to the limit of the investment policy or to the end of the bond requirements whichever is shorter.

The overall investment strategy for reserve funds will not rely on investment pools; however, the use of pools is not prohibited. Longer-term investment objectives are prioritized as follows:

- 1) understanding the suitability of the investment to the financial requirements of the City of Dickinson;
- 2) diversification of the investment portfolio;
- 3) preservation and safety of principal;
- 4) yield;
- 5) liquidity; and
- 6) marketability of the investment if the need arises to liquidate the investment before maturity.





**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2019	Ave F (Deats to 25th Street)	Street Maintenance Sales Tax	Concrete			2,150
FY 2019	Nevada Street	Street Maintenance Sales Tax	Concrete			1,800
FY 2019	Georiga Avenue	Street Maintenance Sales Tax	Concrete			450
FY 2019	Falco	Street Maintenance Sales Tax	Concrete			1,320
FY 2019	Texas Ave (South of FM 517)	Street Maintenance Sales Tax	Concrete			950
FY 2019	Iowa (42nd Street to 43rd)	Street Maintenance Sales Tax	Concrete			400
FY 2019	Luhning	Street Maintenance Sales Tax	Concrete			1,500
FY 2018	Salvato	Street Maintenance Sales Tax	Concrete			1,320
FY 2018	45th Street (West of Hwy 3)	Street Maintenance Sales Tax	Concrete			1,580
FY 2018	Ave F (Deats Road to 25th Street)	Street Maintenance Sales Tax	Concrete			1,850
FY 2018	32nd Street East	Street Maintenance Sales Tax	Concrete			2,950

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2018	Utah Street	Street Maintenance Sales Tax	Concrete			450
FY 2017	Winding Way	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		2,400
FY 2017	Pine Lane	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		560
FY 2017	Timber Lane	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		400
FY 2017	Chicago	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		1,200
FY 2017	Holly Drive	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		1,260

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2017	Woodlawn	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		800
FY 2017	Benson	Street Maintenance Sales Tax	Concrete	Engineering and Geotech Proposals Received 8/25/16		720
FY 2016	Gill Road (Rodeo Bend to Bess Road ) (includes engineering & drainage) Mar-con Construction Services	Street Maintenance Sales Tax	Concrete	<i>Completed 8/5/16 (Punch List)</i>		1,385
FY 2016	35th Street (East of Kansas to California) (includes engineering & drainage) Aranda Brothers Construction	Street Maintenance Sales Tax	Concrete	<i>1/20/17 Est Completion Date</i>		2,245
FY 2016	Hollywood Street (Hwy 3 to Timber Drive) (includes engineering & drainage) Mar-Con Construction Services	Street Maintenance Sales Tax	Concrete	<i>10/2/16 Est Completion Date</i>		1,390
FY 2016	Johnson Street (includes engineering & drainage) Aranda Brothers Construction	Street Maintenance Sales Tax	Concrete	<i>9/22/16 Est Completion Date</i>		820

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2016	Mariner's Way (Yacht Club Drive to Commodore) (includes engineering & drainage) Mar-Con Construction	Street Maintenance Sales Tax	Concrete	<i>10/7/16 Est Completion Date</i>		790
FY 2016	Nebraska Street (46th Street to dead end) (includes engineering & drainage) Aranda Brothers Construction	Street Maintenance Sales Tax	Concrete	<i>Completed 7/24/16 (Punch List)</i>		1,175
FY 2016	Pine Oak Circle (Pine Oak Drive to Dead End) (includes engineering & drainage) Mar-Con Services	Street Maintenance Sales Tax	Concrete	<i>Completed 8/5/16</i>		560
FY 2015	28th St (Hwy 3 to Timber Dr) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>9/16/16 Est Completion Date</i>		1,625
FY 2015	33rd St (East of Kansas Ave to California Ave) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed (Punch List)</i>		2,275
FY 2015	48th St (East of Hwy 3 to Nebraska St) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed March 2016</i>		705
FY 2015	Greenbriar St (Sunset Dr to Oakridge Dr) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Construction to Begin September 2016</i>		635
FY 2015	Leonetti Ln (Country Club to Linger Ln) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>		855
FY 2015	Oleander Dr (West of Palm Dr to the Bridge) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed 8/30/16 (Punch List)</i>		820

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2014	48th St (West of Hwy 3) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$134,465.28 (posted thru June)	1,170
FY 2014	Ave L (North of 2nd St) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$240,026.72 (posted thru August)	4,926
FY 2014	Dakota St (South of 517) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$1,052.51 (posted thru June)	2,400
FY 2014	Desel Dr (North of Hughes Rd) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$244,514.12 (posted thru June)	2,500
FY 2014	Martin Luther King Blvd (South of Salvato) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$92,582.36 (posted thru June)	600
FY 2013	29th St (West of Hwy 3 to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 114,555.99	1,100
FY 2013	36th St (East of Kansas to end of the street)(includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 241,754.50	2,200
FY 2013	Ave G (South of Falco to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 61,514.85	500
FY 2013	Ave H (South of Deats to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 66,844.39	600
FY 2013	Imite (Holly Dr to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 77,056.21	600
FY 2013	Pine Oak Dr (FM 646 to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 182,504.96	1,800

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2012	26th Street (Texas Ave to California Ave) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Eastside	Concrete	<i>Completed</i>		1,430
FY 2012	28th Street East (California to Kansas) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 222,785.03	4,040
FY 2012	29th Street (Kansas Ave to California Ave) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Eastside	Concrete	<i>Completed</i>		2,180
FY 2012	42nd Street (Missouri to California) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 61,233.83	422
FY 2012	47th Street (Minnesota to Plum) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 117,696.03	968
FY 2012	Avenue G (Phase 2) (26th St to 20th St) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$865,122.09 (posted thru July)	2,166
FY 2012	Blue Water Lane (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		320
FY 2012	Central Street (Hwy 3 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$449,686.30 (posted thru July)	800
FY 2012	Ecret Dr (City limits to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2	Concrete	<i>Pending Funding - At Risk Project</i>		1,680
FY 2012	Green Willow Lane (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		430

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2012	Live Oak Dr (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		480
FY 2012	Manor Lane (FM 517 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Westside	Concrete	<i>Completed</i>	\$ 800.00 (posted thru July)	640
FY 2012	Meadowlark Street (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		490
FY 2012	Oak Lane (Ave L to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 76,359.97	720
FY 2012	Old Castle Lane (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		525
FY 2012	Oleander Dr (Hwy 3 to Palm Dr) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2	Concrete	<i>Pending Funding - At Risk Project</i>		2,660
FY 2012	Palm Dr (Hughes Rd to Oleander Dr) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2	Concrete	<i>Pending Funding - At Risk Project</i>		1,320
FY 2012	Pine Grove Drive (Oak St to Yupon St) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$153,373.20 (posted thru July)	1,150
FY 2012	Pine Manor Lane (FM 517 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$140,165.00 (posted thru July)	660

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2012	Yacht Club Drive (Hughes Rd to Mariners Way) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 109,491.25	1,960
FY 2011	Avenue G (Phase 1) (Falco to 26th St) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 604,908.97	2,166
FY 2011	Avenue I (Deats Rd to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 160,777.73	660
FY 2011	Bayou Circle (FM 517 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 169,584.90	760
FY 2011	Belmont Street (Oakridge Dr to Sunset Dr) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 183,555.78	764
FY 2011	Birch Street (includes engineering & drainage)	DEDC/DMD#1	Concrete	<i>Completed</i>	\$ 68,992.66	620
FY 2011	Country Club Drive	WCID #1 Bond Funding	Concrete	<i>Completed</i>	\$ 407,501.05	3,353
FY 2011	Elm Street (includes engineering & drainage)	DEDC/DMD#1	Concrete	<i>Completed</i>	\$ 60,470.61	500
FY 2011	Holly Drive (Timber Dr to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 171,408.70	660
FY 2011	Timber Drive (22nd Street to 23rd Street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 146,466.28	380
FY 2011	Timber Drive (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 68,131.15	520
FY 2011	Water Street (includes engineering & drainage)	DEDC	Concrete	<i>Held by DEDC</i>		
FY 2010	44th Street (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 34,108.53	248

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2010	Avenue J (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 323,637.34	2,800
FY 2010	Bruce Avenue (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,704
FY 2010	East Sunset Drive Phase II (from Timber to Hwy 3) (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 178,745.82	1,650
FY 2010	FM 646 (FM 517 to 2nd Street) (includes engineering & drainage)	County/TxDOT	Concrete	<i>Completed</i>	5,422,788.00	5,820
FY 2010	Grand Blvd (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,340
FY 2010	Gum Drive (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,054
FY 2010	Hughes Road (East of Hwy 3 to Humble Camp) (includes engineering & drainage)	County Bond	Concrete	<i>Completed</i>	\$ 599,500.00	2,212
FY 2010	Island Drive (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	681
FY 2010	Lover's Lane (includes engineering & drainage)	City Funds - TAN	Concrete	<i>Completed</i>	\$ 299,409.00	2,680
FY 2010	Oakridge Drive (includes engineering & drainage)	City Funds - TAN	Concrete	<i>Completed</i>	\$ 149,313.78	1,823
FY 2010	Owens Drive (FM 517 to FM 646) (includes engineering & drainage)	County Bond	Concrete	<i>Completed</i>	1,637,288.75	2,960
FY 2010	Scenic Drive (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,870
FY 2010	Tanglebriar Circle (includes engineering & drainage)	City Funds - TAN	Concrete	<i>Completed</i>	\$ 33,500.16	150

**FY 2006 - FY 2016 Street Project List (Updated 9-22-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2009	East Sunset Drive Phase I (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 311,099.00	2,028
FY 2009	Tanglebriar Drive (includes engineering & drainage)	City Funds	Concrete	<i>Completed</i>	\$ 240,438.00	1,399
FY 2008	42nd Street (from Texas Ave to Galveston Ave)	DEDC	Concrete	<i>Completed</i>	\$ 108,311.40	400
FY 2008	Hughes Lane (North of FM 517 W)	DEDC	Concrete	<i>Completed</i>	\$ 276,883.72	2,956
FY 2008	Ohio Avenue	DEDC	Concrete	<i>Completed</i>	\$ 195,986.18	1,200
FY 2008	West Sunset	DEDC	Concrete	<i>Completed</i>	\$ 382,052.57	2,900
FY 2007	37th Street (from Baker to California)	DEDC	Concrete	<i>Completed</i>	\$ 222,040.95	1,510
FY 2007	Galveston Avenue (from FM 517 E to Park Ave)	DEDC	Concrete	<i>Completed</i>	\$ 192,501.02	1,284
FY 2007	Hill Avenue (from FM 517 E to County line)	DEDC	Concrete	<i>Completed</i>	\$ 360,877.62	2,680
FY 2007	Texas Avenue (from FM 517 E to 42nd)	DEDC	Concrete	<i>Completed</i>	\$ 96,250.50	400
FY 2006	34th Street (from Baker to California)	DEDC	Concrete	<i>Completed</i>	\$ 171,839.01	1,486
FY 2006	39th Street (from Baker to California)	DEDC	Concrete	<i>Completed</i>	\$ 203,285.66	1,490
FY 2006	Bruce Avenue	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Harbor Light Drive	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Maple Drive	DEDC	Concrete	<i>Completed</i>	\$ 255,625.94	1,908
FY 2006	Mariner Way	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Nevada Street	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Nichols Avenue (from FM 517 E to County line)	DEDC	Concrete	<i>Completed</i>	\$ 144,780.79	3,262
FY 2006	Wagon Road	City Funds	Chip & Seal	<i>Completed</i>		





**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                    Ordinance Number XXX-2016

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING THE CITY OF DICKINSON'S COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.**

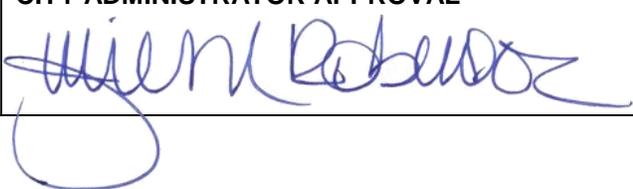
**BACKGROUND:**        **This is the second reading of this Ordinance.**

During the September 13, 2016 Regular Council Meeting, the Council held a public hearing on the complete Comprehensive Plan document and passed the first reading of this Ordinance. This agenda item formally adopts the Comprehensive Plan in its entirety.

**RECOMMENDATION:**   Staff recommends approval of the Ordinance.

**ATTACHMENTS:**        • Ordinance Number XXX-2016

**FUNDING ISSUES**       Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#            -            -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Zachary Meadows, Director of Community Development	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING THE CITY OF DICKINSON'S COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has been presented with a complete Comprehensive Plan that incorporates all individual chapters that have been previously adopted by the City, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and finds that it provides a framework for the planning process and outlines the direction of Dickinson in the next fifteen years; and

**WHEREAS**, the City Council finds that it is in the public interest, health, safety and general welfare to adopt such complete Comprehensive Plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The Comprehensive Plan, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted as the Comprehensive Plan of the City of Dickinson.

Section 3. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 4. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 5. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of

the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 7. This Ordinance shall become effective upon final reading and adoption of this Ordinance, in accordance with law.

**DULY PASSED AND APPROVED** on first reading this the 13th day of September, 2016.

**DULY PASSED AND APPROVED** on second reading this \_\_\_\_ day of September, 2016.

**DULY PASSED, APPROVED, AND ADOPTED** on third and final reading this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

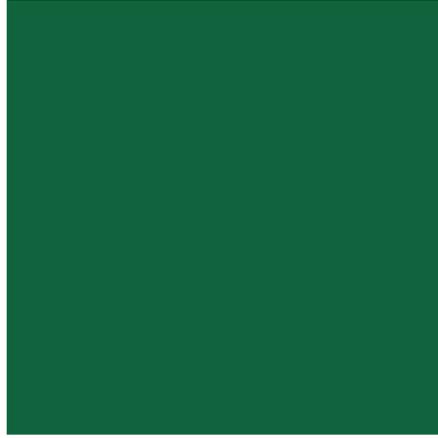
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David W. Olson, City Attorney  
City of Dickinson, Texas

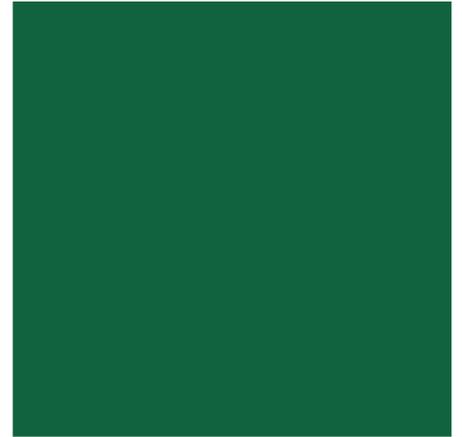
**EXHIBIT “A”**

**TO**

**ORDINANCE XXX-2016**



# DICKINSON COMPREHENSIVE PLAN



## 2015 to 2030



# **DICKINSON COMPREHENSIVE PLAN**

**2015 to 2030**

# TABLE OF CONTENT

<b>Chapter 1: Introduction</b>	<b>1</b>
History	2
Demographic Information	3
Population Projections	3
Population Age Distribution	4
Educational Attainment	5
Race and Ethnicity Profile	7
Driving Forces	8
Planning: The Process	9
Goals	11
<b>Chapter 2: Land Use</b>	<b>13</b>
State of Land Use	14
Existing Land Use	15
Future Land Use Plan	17
Future Land Use Map	19
Future Land Use Categories	19
Relationship of Land Use to Zoning	22
Goals, Objectives and Action Item	24
<b>Chapter 3: Economic Development</b>	<b>25</b>
Guiding Principles	28
Recommendations	30
City Center	30
Business Park	30
Commercial on the Bayou	31
Goals, Objectives, and Action Items	31



<b>Chapter 4: Housing</b>	<b>37</b>
State of Housing	38
Median Rent & Housing Value	38
Housing Affordability	39
Housing Tenure and Vacancy Patterns	41
Housing Units by Type	41
Construction Patterns	42
Housing Supply and Demand	43
Infill Housing and Redevelopment	43
Changing Demographics	44
Special Housing Needs	46
Neighborhood Intergrity Programs	47
Neighborhood Preservation	47
Housing Maintenance	48
Housing Rehabilitation	49
Redevelopment	49
Goal, Objectives, and Action Items	50
<b>Chapter 5: Community Facilities and Services</b>	<b>53</b>
Inventory of Existing Community Facilities	54
Dickinson City Hall and Library Complex	54
Dickinson Police Station	54
Dickinson Central Fire Station	55
Dickinson Public Works	55
Dickinson Historic Railroad Center	55
Parks and Recreational Facilities	56
Schools	56
Inventory of Existing Community Facilities	57
Water and Wastewater Management	57
Other Utilities	58
Fire Services	58
Emergency Medical Services (EMS)	58
Trash and Recycling	58

Environment and Natural Resources	58
Future Community Facilities and Services	59
Expansion of the Police Station	59
Multi-Jurisdictional Facility	59
Parks and Recreational Facilities	59
Types of Parks	60
Goal, Objectives, and Action Items	61
<b>Chapter 6: Transportation</b>	<b>65</b>
Existing Condition	66
Authority for Planning and Regulation of Thoroughfares	66
Existing and Programmed Transportation System	66
Overview of Major Roadways	66
State Maintained Roadways	67
Planned Transportation System Changes	69
Pedestrian and Public Transit Conditions	69
Local and Regional Planning Initiatives	71
State Highway 3 and FM 517 Access Management Plan	72
City of Dickinson Park and Ride and Pedestrian/Transit Access Master Plan	73
Regional Hike and Bike Trails Plan	75
Future Thoroughfare Plan	75
Existing Functional Classification	76
Dickinson’s Functional Road Classifications	77
Implementation of the Future Thoroughfare Plan	79
Community Wayfinding Systems	81
Goal, Objectives, and Action Items	81



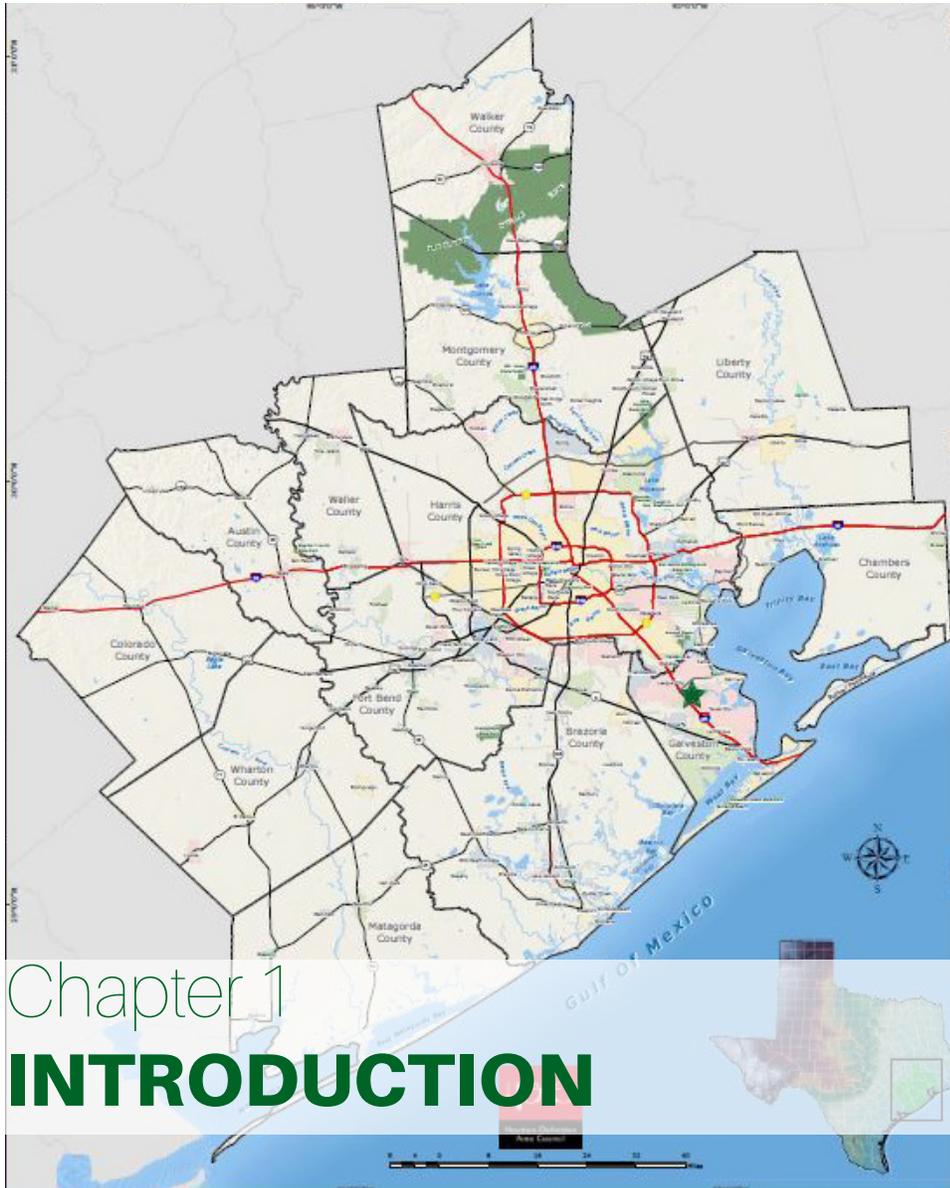
## List of Figures and Tables

### Figures

Figure 1.1 Population Pyramid in 2010	4
Figure 1.2 Education Attainment in 2013 for Population over 25	6
Figure 1.3 Percentage of Population by Race in 2013	7
Figure 2.1 Exterritorial Jurisdiction (ETJ) Acquired in 2015	14
Figure 2.2 Land Use Map (As Produced by H-GAC)	16
Figure 2.3 Future Land Use Map	18
Figure 3.1 Primary Trade Area	27
Figure 4.1 Construction Patterns	42
Figure 5.1 GCWID#1 Boundary Map	57
Figure 6.1 Major Roadways in City of Dickinson	68
Figure 6.2 Regional Connect Transit Fixed Route Map	70
Figure 6.3 Regional Hike and Bike Trails Plan	74
Figure 6.4 City of Dickinson Road Classification Plan	75
Figure 6.5 City of Dickinson Future Thoroughfare Plan	80

### Tables

Table 1.1 Participatory Planning Schedule	10
Table 2.1 Land Use Acreage (Based on H-GAC Land Use Map)	15
Table 2.2 Future Land Use Map Acreage	22
Table 4.1 Gross Rent	38
Table 4.2 Housing Value	39
Table 4.3 Gross Rent as a Percentage of Household Income	40
Table 4.4 Housing Units by Type	41
Table 4.5 Age of Housing Units	42
Table 4.6 Population and Household Size	45
Table 4.7 Age of Population : 2000 and 2010	45
Table 4.8 Household Composition	45
Table 6.1 SH3 and FM517 Access Management Plan Recommendation	72



## Chapter 1 **INTRODUCTION**

*The City of Dickinson is located in Galveston County and is part of the Houston-The Woodlands-Sugar Land Metropolitan Statistical Area (MSA). The City has historically been a residential community, serving the surrounding major metropolitan areas. The following outlines the history of the City, the current demographic state, and the planning process to develop the comprehensive plan.*

## HISTORY

Dickinson’s colorful past ranges from being inhabited by members of the Kawakawa tribe to being known as the “hub of Galveston County”. Settled in 1824, through a land grant from the Mexican Government to John Dickinson, the city remains one of the oldest settlements on the mainland of Galveston County. The primary attraction that drew early settlers to the area was the soil’s proven suitability for growing fruits and vegetables. By 1860, the Galveston, Houston, Henderson (“GH&H”) Railroad was built to connect the large cities of Galveston and Houston, and a stop in Dickinson gave farmers a quicker, more convenient way to transport people and produce to Galveston and Houston. For decades, large groups came from Houston and Galveston to picnic and holiday on the Dickinson Picnic grounds, a 40 acre park and harness racetrack on Dickinson Bayou. In 1911, the Galveston- Houston Electric Railway, known as the Interurban, had three stops in Dickinson, offering excellent opportunities for prominent Galvestonians to frequent the beautiful city where they dined, shopped, gambled, constructed a country club and built elegant homes along the Bayou’s beautiful coastline. Industrialization and growth in the oil industry in the Houston-Galveston area after both World Wars contributed to Dickinson’s growth as did the establishment of NASA’s Lyndon B. Johnson Space Center in 1962. By the 1970’s, Texas City and League City, through aggressive annexation, encroached on Dickinson and after several failed attempts, residents of Dickinson voted to incorporate the City in 1977.



The historic train station.

## DEMOGRAPHICS

### Population Projections

In order to estimate future population, two factors are considered. First, the rate of population growth based on regional migration trends signals the relative speed at which the city is expected to grow. Two growth rate scenarios were reviewed to estimate the population over the next two decades. The low growth scenario projects that the population would increase by a little over 3,000 by 2030. The high growth scenario projects that the population will increase by about 3,600 by 2030. Figure 1.2 shows the high growth scenario, or 100% migration increase, which is also used by the Houston-Galveston Area Council, in comparison to the County and State growth projections. Dickinson is projected to have a slightly faster growth rate than Galveston County and slightly slower growth rate than the State of Texas through 2030 (Figure 1.2). The population projections by race show a significant increase in the Hispanic and Other population groups by 2030, which is a common trend throughout the state. The white population is expected to decrease gradually. The Black or African American population is expected to increase until 2020, then it is anticipated to decrease.

Second, the availability of vacant residential land uses signals the number of new citizens the city can accommodate. Currently, the city has 1,169 acres of vacant land available. Based on the Future Land Use Map and accommodating future roadway areas and minimum lot requirements within the zoning ordinances, the city could accommodate an additional 5,241 dwelling units within west Dickinson and as infill residential development. This would add an estimated 15,724 people to the city of Dickinson, with a build-out population of 35,017. Chapter 2 will explain in more detail the methodology of land supply versus the land demand (in acres) based on the number of persons per household. Both the rate of population growth and the land available to accommodate that growth are key factors to gauge future population. These factors are correlated, whereby the population size depends upon the residential land use available.



1st Task Force Meeting held on 9/29/2014

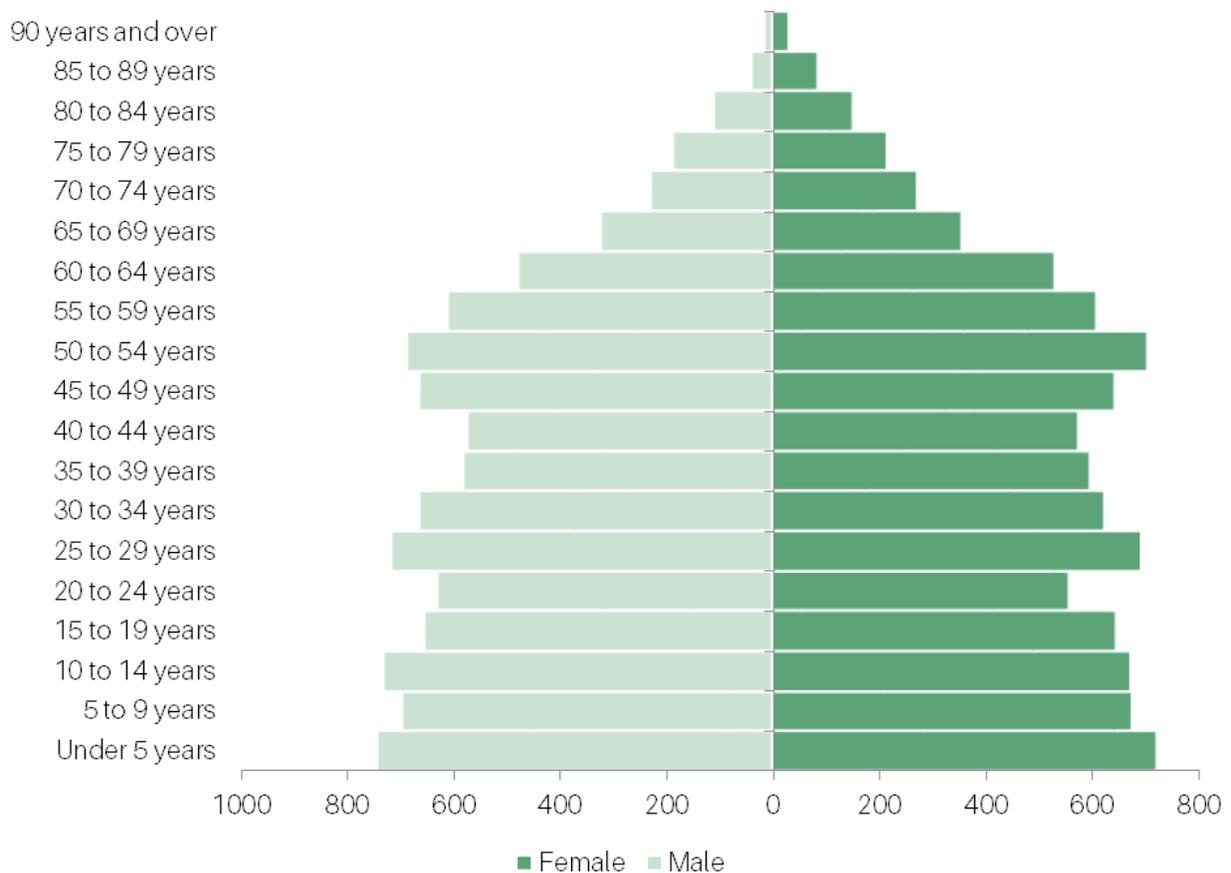


2nd Task Force Meeting held on 10/13/2014

### Population Age Distribution

According to the U.S. Census Bureau in 2010, 53.2 percent of the population was between 25 and 64 years old and 27 percent of the population was under 18. This indicates a large part of Dickinson’s population is of workforce age and made up of households with children (see Figure 1.1). There is also a significant amount of single parents with children. Dickinson has a fairly young population, but there are a few areas of the City that have a large elderly population, as can be seen in Figure 1.1. In 2000 the largest age cohort group was between the ages of 35 to 39.

**FIGURE 1.1 POPULATION PYRAMID IN 2010**



*U.S. Census Bureau, 2010*

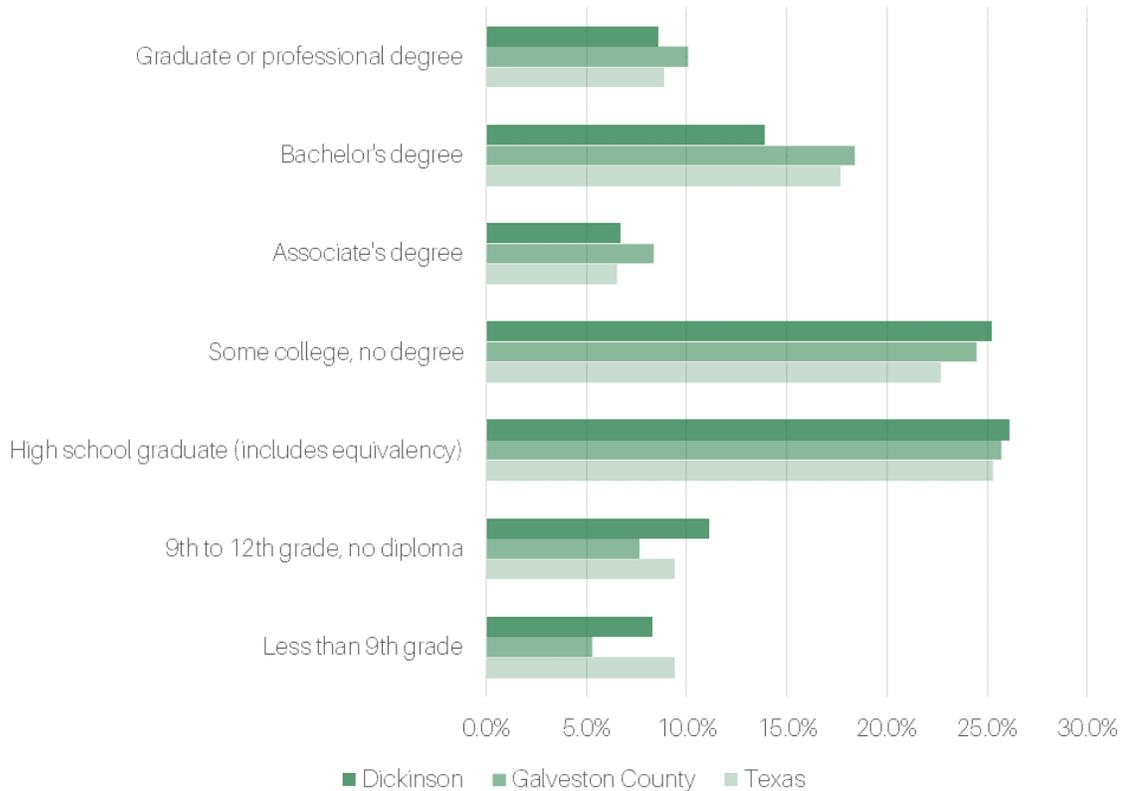
Furthermore, there is a significantly large number of the population which are 18 years old or younger. This is comparable to the State and suggests a healthy number of working families with children. In 2010, males and females were more evenly distributed than in 2000. In 2010, the largest age cohorts were between the ages of 25 to 29 years and 50 to 54 years. When comparing age and sex in 2000 to that in 2010 (see Figure 1.2), you can see the largest age cohort of 2000 (30-40 years) age 10 years in 2010 (40-50 years). If this trend stays consistent throughout the coming years, it can be assumed that the City of Dickinson should see a growth in the elderly population.

### Educational Attainment

Dickinson's school-age population is served by the Dickinson Independent School District (DISD) and Santa Fe Independent School District (SFISD) and includes elementary, middle, and high schools. DISD is approximately 61 square miles in size and includes most of the City of Dickinson, and the areas of Galveston County known as Bacliff and San Leon, and parts of League City and Texas City. SFISD serves the portion of Dickinson that is south of Dickinson Bayou and west of I-45, as well as all of Santa Fe, and parts of League City, LaMarque, and Hitchcock. DISD is one of the school districts named a "Destination District" by the Fast Growth Schools Coalition because of its high student enrollment growth. Between the 2009-2010 and 2014-2015 School Years, DISD experienced an increase of 17.35% growth in enrollment – growing from an enrollment of 8,878 to 10,418. In the past two years alone, DISD has grown by approximately 1,000 students, and DISD's current student number is 10,871. This enrollment growth trend is expected to continue over the planning period. The school district also maintains an alternative learning center. Approximately 94.3 percent of DISD students graduate or obtain their GED.

According to the U.S. Census Bureau's American Community Survey (ACS, 2013) data, 81.3 percent of the City's population over 25 have completed high school or higher, compared to 86.8 percent for the County and 80.7 percent for the State (Figure 1.2). When comparing the total amount of the population that has completed some college in Dickinson, Galveston County and the State also have similar attainment rates. The percentage of those who have completed at least some college or higher is 54.2 percent for the City, 61 percent for the County and 55.4 percent for the State. Those with a bachelor degree or higher is 22.2 percent for the City, 28.3 percent for the County and 26.2 percent for the State. Figure 1.2 shows the educational attainment of the population over 25 for the City compared to the State and County.

**FIGURE 1.2 EDUCATIONAL ATTAINMENT IN 2013 FOR POPULATION OVER 25**



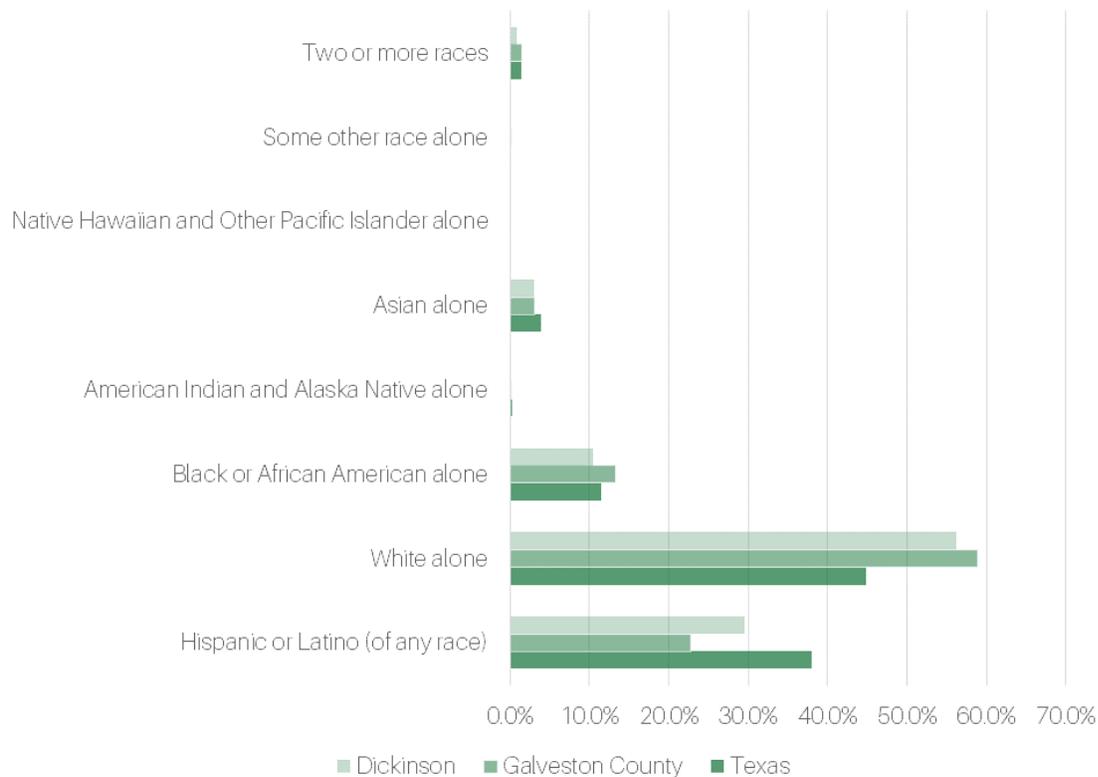
American Community Survey, 2013

### Race and Ethnicity Profile

According to the most recent U.S. Census data (2010), the majority of Dickinson's population is White alone at 52.3 percent, compared to the County's 59.3 percent. Dickinson has a higher percentage of Hispanic or Latino than the County with 32.7 percent in Dickinson and 22.4 percent in the County. However, the percentage of Black or African American alone, Asian alone, or other in Dickinson is similar to that of the County.

When compared to the State, Dickinson has a higher percentage of White alone population by approximately 7 percent and slightly less Hispanic or Latino population by approximately 5 percent. Dickinson's Asian alone population is also less than the State's Asian alone population by about 2 percent. The Black or African American alone and other Population is almost identical to the State's proportion of those races. Figure 1.3 shows the racial makeup of the City compared to the County and State.

**FIGURE 1.3 PERCENTAGE OF POPULATION BY RACE**



American Community Survey, 2013



## DRIVING FORCES

The City of Dickinson, like many of the communities surrounding Houston, has a history of serving as a bedroom community for Houston and Galveston. Due to its historical course of development, it has grown to be a city with primarily residential land uses with fewer commercial land uses. Moving forward, the City of Dickinson plans to distinguish itself as a self-sufficient city with local opportunities for life, work, education, and play.

The following list identifies driving forces that the City of Dickinson will face as part of this comprehensive planning process.

### Positive Driving Forces

- Equidistant between Houston and Galveston
- Diversification of the housing stock
- Opportunities for infill residential development
- Many young families
- Three high capacity thoroughfares (Interstate 45 & State Highway 3) provide access to surrounding areas to the North and South, and East and West access via FM 517
- Population is growing at a manageable rate

### Challenging Driving Forces

- Flood risk due to floodplain
- Some parcels within the City have existing vacant structures
- Limited alternative transportation infrastructure
- Residents largely rely on surrounding communities for employment
- Housing stock is aging

## PLANNING: THE PROCESS

Community-based planning is the foundation for any Comprehensive Plan if it is to be successful. Therefore, in order to engage the public during the planning process, a Task Force was organized. The Task Force included residents, local business owners, City Staff, Mayor, City Council member, representative from Dickinson ISD, Building and Standards Commission, Economic Development Board, Planning and Zoning Commission and the Dickinson Management District. The citizens served as the primary public resource when providing input regarding the community's strengths, weaknesses, opportunities, visioning, community values and goals. City staff supported the Task Force by providing information related to current codes and state law.

**“The plan should serve as a guide on what the city aspires to be and how it’s going to get there.”**

Smith, H. H. (1993). The citizen’s guide to planning.



3rd Task Force Meeting 11/05/2014

The Task Force began meeting in June, 2014, and worked together in the following ten months to accomplish the following;

- Assure that the community’s needs and desires for future growth would be represented in the Plan
- Provide input on designated goals to address needs and desires
- Establish objectives to reach those goals

An Open House was held in December of 2014 that offered the general public an opportunity to review and comment on the planning process, and desired goals and objectives of the Plan that had been determined by the Task Force. Table 1.1 lists the meeting schedule that transpired during the ten month development of the Plan.

**Table 1.1 Participatory Planning Schedule**

Date	Meeting
June, 2014	Project Start
August 24, 2014	Task Force Orientation Meeting
September 29, 2014	Visioning Meeting I
October 13, 2014	Visioning Meeting II
November 5, 2014	Scenario Planning Meeting
December 1, 2014	Open House
February 3, 2015	Transportation Task Force Meeting
March 26, 2015	Transportation Task Force Meeting
2016	Plan Completion

The Task Force participated in an interactive activity that was based on their perception of the City’s current Strengths, Weaknesses, Opportunities and Threats (“SWOT analysis”). The purpose of the activity was to record the Task Force members observations and sensitivities as to what they considered crucial aspects regarding the City and its future. Based on the SWOT analysis, goals and objectives were created.



Task force members brainstorm and draft goals based on the community’s vision.

## GOALS

Below is brief summary of those goals, a more detailed list of goals, objectives and action items can be found in Chapters 2 through 6:

### Goal 1 - Land Use

- One of the most important elements in the Plan is future land use. The goal is to diversify future land use patterns by mixing uses for the purpose of encouraging commercial and retail development for job growth and property tax support and for protecting established and forecasted neighborhoods and open spaces.

### Goal 2 - Economic Development

- Encourage appropriate commercial and retail development in the City to expand the commercial tax base, increase sales tax revenues, and create jobs in a manner that supports the community character and quality of life, promotes a vigorous, diversified and regionally competitive economy and provides maximum tax relief for homeowners while still responding to demands for quality services.
- Promote and increase tourism.

### Goal 3 - Housing

- Provide a diverse housing stock within the City, including a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

### Goal 4 - Community Facilities and Services

- Provide appropriate and desirable City facilities and services that are easily accessible to the citizens of Dickinson.
- Encourage sustainability and resiliency in the community.

### Goal 5 - Transportation

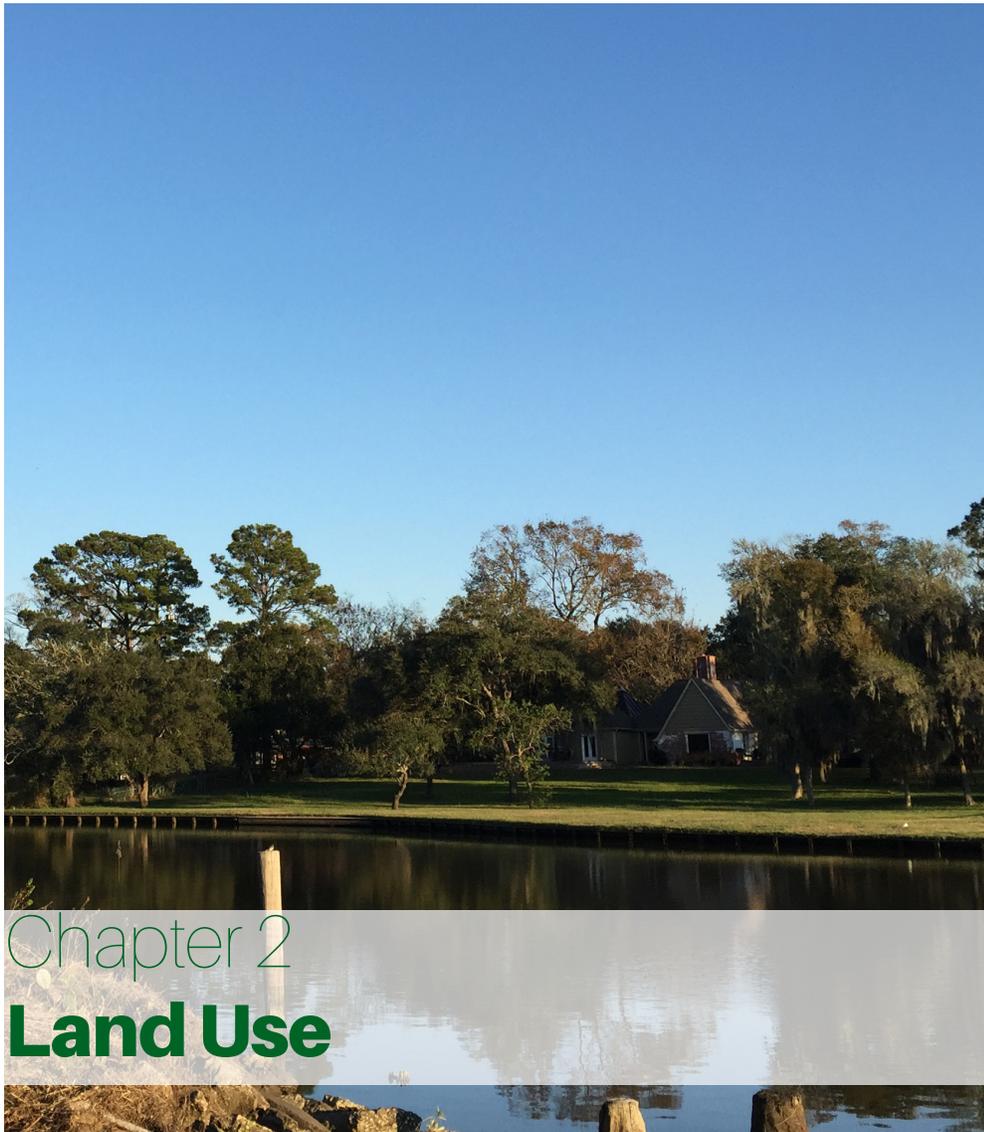
- Improve citywide mobility to accommodate present and future transportation needs.
- Increase opportunities for multi-modal connectivity throughout the City and region.



## ENDNOTES

1 Cover page image - The Houston-Galveston Area. Retrieved February 2, 2016 from <http://www.h-gac.com/community/socioeconomic/land-use-data/default.aspx>.

2 Smith, H. H. (1993). *The citizen's guide to planning*. Chicago: American Planning Association.



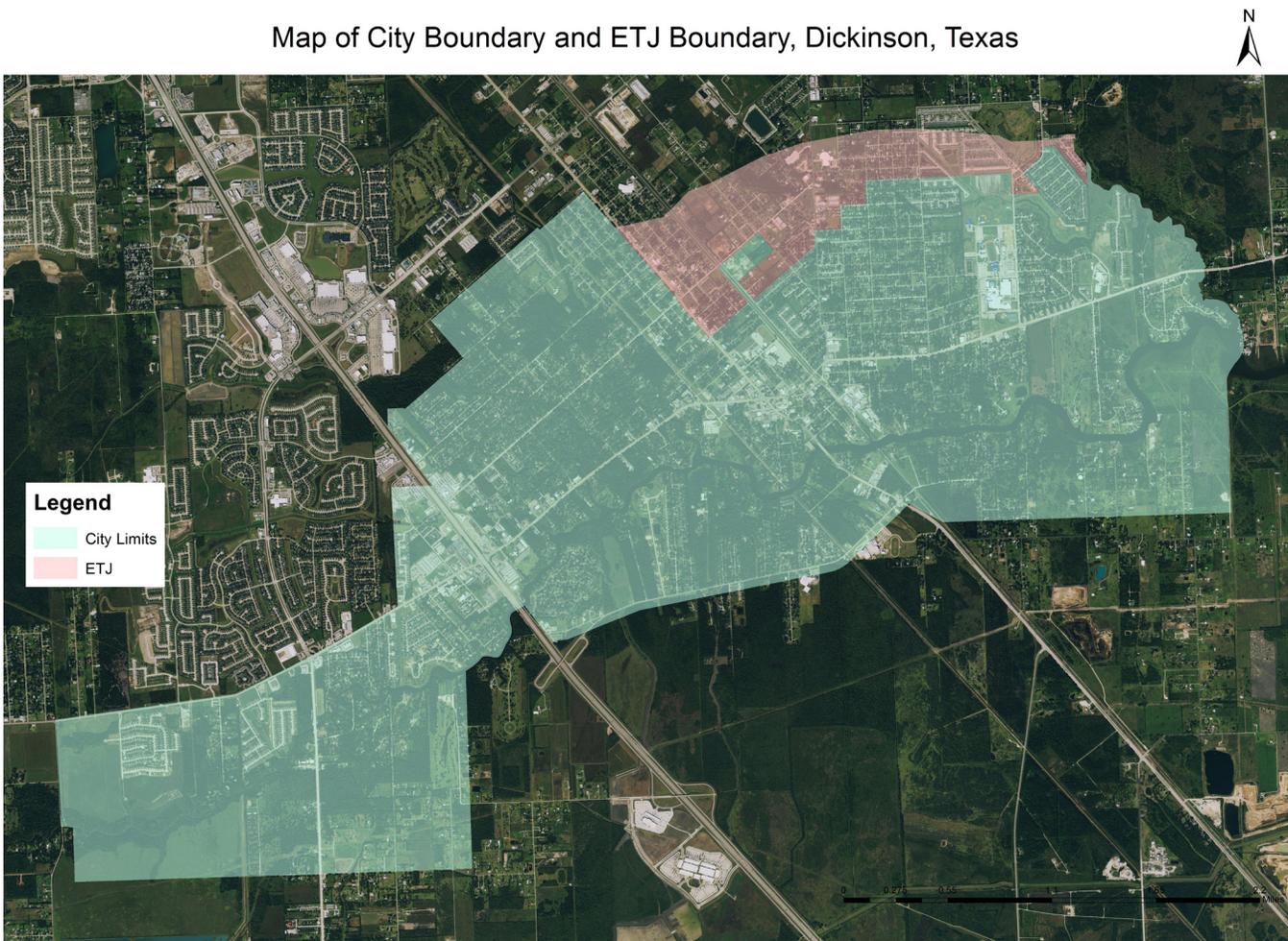
*The responsibility of a municipality to manage and regulate land use is rooted in its need to protect the health, safety, and welfare of local citizens. Although only acting as one section of several in the Comprehensive Plan, the Land Use Chapter and the Future Land Use Map will act as a catalyst to guide the future form and development of the City of Dickinson. The land uses designated in this chapter will provide City staff and City officials' guidance in considering development proposals and zoning decisions as well as future development in the City's Extraterritorial Jurisdiction (ETJ).*

## STATE OF LAND USE

As defined by the Texas Local Government Code, Dickinson is a Home-rule municipality. Dickinson has a total land area of about 6,400 acres and approximately a population of 18,682 according to the 2010 Census. The majority of this land is primarily used for residential purposes, with approximately 70 percent of the City's built-up land area being residential, or almost 2,400 acres. The second highest use within the City is commercial, comprising just under 8 percent. In 2015, Dickinson acquired approximately 580 acres of ETJ land from the City of Texas City (See Figure 2.1). The City of Dickinson began annexing sections of the ETJ in late 2015, with more sections expected over the next few years.

**FIGURE 2.1 EXTERRITORIAL JURISDICTION (ETJ) ACQUIRED IN 2015**

Map of City Boundary and ETJ Boundary, Dickinson, Texas



## Existing Land Use

In 2000, an Existing Land Use inventory was conducted for the City. This process was done in connection with the city's development of its Zoning Ordinance, which was adopted in fall of 2011. At the time the City had no ETJ area, and so the only surveyed areas were within the then current city limits. In addition to the map that was produced back in 2000, the Houston-Galveston Area Council (H-GAC), has a mapping tool, the Regional Land Use Information System (RLUIS) that captures land uses for the whole H-GAC region, including the City of Dickinson, and is updated on a quarterly basis. Based on the H-GAC Land Use System Figure 2.2 - Land Use Map is provided as a more accurate picture of what the land uses are today compared to back in 2000 when the original inventory was taken.

From Figure 2.2, the amount of area of each of the land use categories were captured to gain an understanding of the amount of each land use exists today across the City, this can be found below in table 2.1 – Existing Land Use Acreage.

**TABLE 2.1 LAND USE ACREAGE (BASED ON H-GAC LAND USE MAP)**

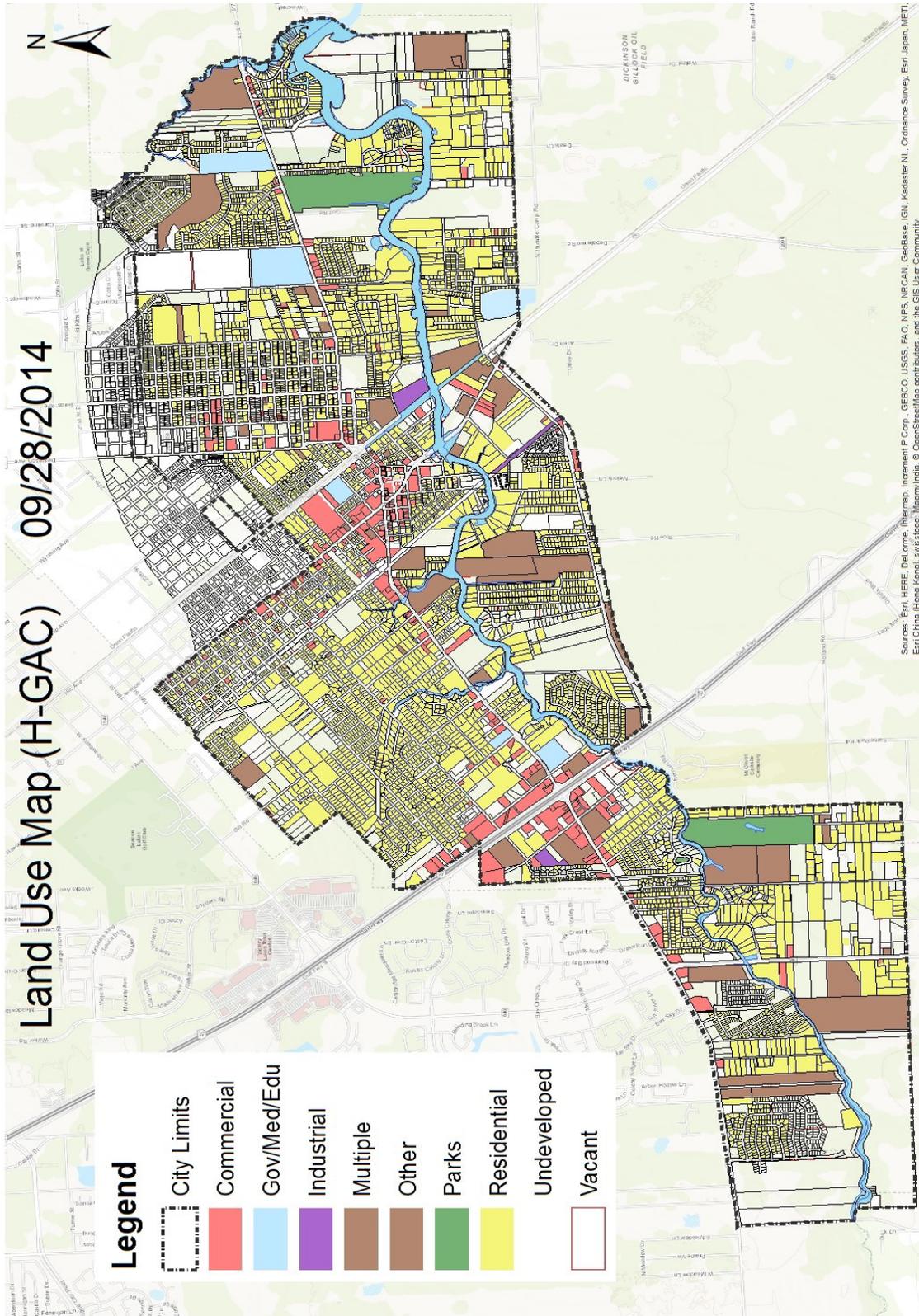
Category	Acres	Percent
Commercial (Red)	262.2	4.7%
Industrial (Purple)	21.0	0.4%
Residential (Yellow)	2365.7	42.3%
Gov/Med/Edu (Blue)	78.2	1.4%
Multiple/Other (Brown)	504.3	8.9%
Parks and Open Space (Green)	121.4	2.2%
Undeveloped (White)	326.6	5.8%
Vacant (White/Red Outline)	1636.5	29.3%
Water	278.1	5.0%
<b>Subtotal</b>	<b>5594.0</b>	<b>100.00%</b>

You can find the Regional Land Use Information System (RLUIS) tool at :

<https://www.h-gac.com/community/gis/gis-mapping-applications.aspx>.



FIGURE 2.2 LAND USE MAP (AS PRODUCED BY H-GAC)



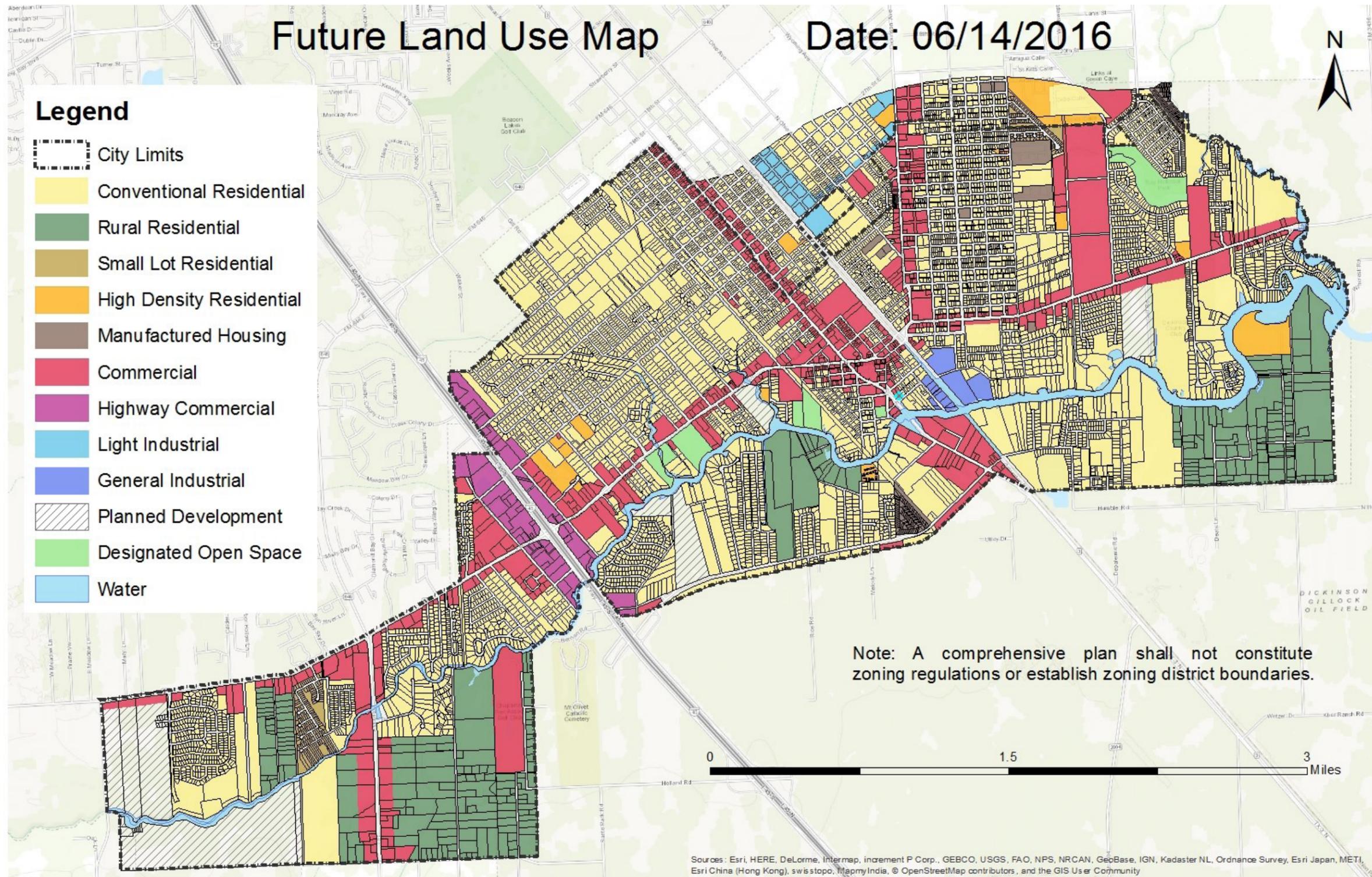
## FUTURE LAND USE PLAN

The Future Land Use Plan reflects the desired pattern of growth over a given time within the City and its ETJ. The Future Land Use Plan was developed with City Council, the Planning & Zoning Commission, City Staff, the Task Force, and citizen input. The purpose of the plan is to ensure the orderly and efficient development of the City and will serve as a guide in evaluating development proposals. The Future Land Use Plan should be considered as a conceptual plan, and not intended to be parcel specific.

Future build-out population projections have been provided for the City based on the proposed residential densities provided in the Future Land Use Plan. To determine future populations based on land uses, land supply and capacity is calculated. First, to determine land supply, geographical information systems software is used to determine the exact acreage of current land uses. The acreage of all vacant land (subtracted from water bodies, and other environmental features) is subtracted from 20% of the total acreage to estimate amount of future roadways and rights-of-way on the land. In total, the available land supply is 1,054 acres within the city limits and 115 acres within the ETJ. Second, land capacity is determined by multiplying the number of possible dwelling units per acre and household size according to the 2010 census (2.83 persons). According to this formula it can be determined that if Dickinson were to develop according to its current land uses, without any changes, the City could accommodate 5,704 additional dwelling units within the city limits. However based on the changes introduced in the proposed Future Land Use Plan, the City would add 8,941 residential dwellings or 26,824 residents to Dickinson and 65,259 new jobs within the city limits and 1,839 residential dwelling units or 5,518 residents and 6,013 new jobs in the ETJ.

In addition to the land uses shown on the Existing Land Use Map as generated by H-GAC, additional land uses shown on the Future Land Use Map include: Rural Residential, Small Lot Residential, Highway Commercial, Light Industrial, and Planned Development. Although Rural Residential, Small Lot Residential, and Planned Development land uses are zoning districts recognized in the city's Zoning Ordinance, such land uses have not been indicated on previous land use map. The Light Industrial land use is to accommodate industrial business that do not

FIGURE 2.3 FUTURE LAND USE MAP



use outside storage of materials/equipment or create an environment that promotes noise, smell, or other common nuisances typical of industrial uses. This land use is concentrated in the current ETJ area of the City along Deats Road, FM 1266, and the Galveston, Houston, and Henderson (G, H, & H) Railroad Line. The Highway Commercial land use is located only along IH-45, where development patterns should be different than other area throughout the city.

### Future Land Use Map

It is important to note that the Future Land Use Map is not a zoning map, which legally regulates specific development requirements on individual parcels. The future Land Use Map can be found graphically in Figure 2.2; however this section will explain various aspects that are shown in the map compared to existing land uses that may be found in the City.

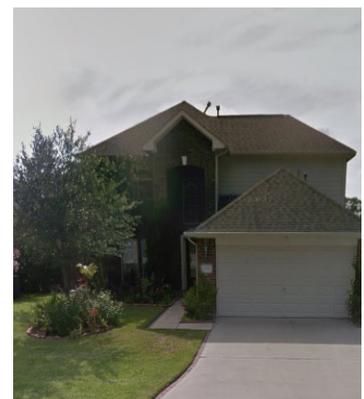
### Future Land Use Categories

Below are the recommended land use categories as shown on the Future Land Use Map. The land uses have been grouped into two larger categories – Residential land uses and Nonresidential land uses. Each category is shown with the corresponding current zoning district in effect at the time of the Plan’s adoption.

### Residential

It is recommended that single family residential land use be the prominent type of residence within Dickinson, with a blend of high density residential.

*Conventional Residential:* This category accommodates for conventional detached single-family dwellings. The purpose of this category is to accommodate for development of standard low-density residential developments, in areas where adequate public facilities exist, and residential development is appropriate given the surrounding land uses and neighborhood.



Single family residential land use is prominent type of residence within Dickinson.

*Image Courtesy of Google Maps (2016).*

*Rural Residential:* This category accommodates for conventional detached single-family dwellings at a density not exceeding one dwelling unit per acre. It should include existing large lots, un-platted tracts of land, areas where adequate public facilities are not available to support higher density urban development, and areas that are appropriate for large lot development given the surrounding land uses and zoning.

*Small Lot Residential:* This category accommodates for conventional detached single-family dwellings on small lots and patio homes with zero lot lines. Zero lot line development allows for homes on one side lot line to consolidate yard space and enhance privacy in exchange for an increase in lot coverage. The purpose of the small lot residential category is to allow efficient utilization of land, encourage affordable housing opportunities, and allow traditional neighborhood developments.



High density residential land use include conventional single- and two- family residences as well as multiple family dwelling

*High Density Residential:* This category accommodates various types of residential development, including conventional single- and two-family residences and multiple family dwellings such as duplexes, triplexes, town homes, condominiums, and apartments. The purpose of this category is to provide for development of quality apartments in a high density setting, while ensuring livability, property values, open space, design quality and landscaping, safety and the general welfare of its residents. This district allows development up to eighteen (18) units per acre.

*Manufactured Home:* This category accommodates the development of a manufactured home subdivision or manufactured home community. The purpose of this category is to allow for a means of affordable housing within a well-managed, compatible and cohesive manufactured home environment.

### Nonresidential

Nonresidential land uses provide places of employment, retail uses that generate sales tax revenue for the City, and community parks.

*Commercial:* This land use is used to accommodate a range of business types from retail, service uses and professional office activities that aim to meet the needs of residents in the immediate vicinity to servicing larger parcels of land and residents in a three to five mile radius (i.e. grocery/supermarket stores, business parks, and restaurants). Retail development

should be throughout the city and convenient to residential areas and accessible by both vehicles and pedestrians. This category can also be used in conjunction with those high density residential developments that are concentrated in pedestrian-oriented, mixed use area of the city.

*Highway Commercial:* This category is used to accommodate for a variety of office, retail, and service uses for the purpose of creating a high quality mixture of land uses along major highways. It is used to allow for multi-story construction. Regulations are used to permit different construction standards, landscaping and screening, and setback requirements than other areas throughout the city used for commercial purposes.

*Light Industrial:* This category is used to accommodate light manufacturing, wholesaling, assembling, and fabrication operations. This category is used to permit uses that do not use large amounts of outside storage of materials/equipment, and do not create an environment that promote noise, smell, or other common nuisances typical of industrial uses.

*General Industrial:* This category accommodates a wide variety of heavy industrial uses including office warehousing, manufacturing, and product assembly. Most activities shall occur inside a building, however, outside storage of materials and displays may be permitted subject to performance standards.

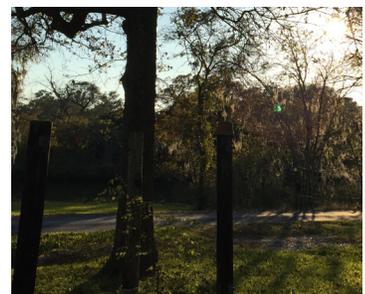
*Parks and Open Space:* This category identifies public parks, open spaces and preservation areas within the City. The areas shown with this land use designation are existing Paul Hopkins and Ray Holbrook Parks, a land trust property off of FM 517, the Dickinson Cemetery, and an open space property located behind Dickinson Independent School Districts (DISD) Education Support Center. No additional areas were shown on the Future Land Use Map other than those indicated above, however it is understood that as the City grows and develops the need for areas to recreate could be needed.

*Planned Development:* This land use category is intended to provide for combining and mixing of uses (Residential and Nonresidential land uses) with appropriate regulations to permit growth flexibility in the use and design of land and buildings and to allow for new and innovative concepts in land utilization.



Highway commercial creates high quality mixture of land use along major highways.

Image Courtesy of Google Maps (2016).



As Dickinson city grows and develops, more parks and open space areas could be needed for recreational purpose.



The following Table 2.2 describes the acreage of each land use category on the Future Land Use Map.

**TABLE 2.2 FUTURE LAND USE MAP ACREAGE**

<b>Category</b>	<b>Acres</b>	<b>Percent</b>
Conventional Residential (Yellow)	3377.9	52.8%
Rural Residential(Dark Green)	830.6	13.0%
Small Lot Residential (Light Brown)	59.8	0.9%
High Density Residential (Orange)	112.6	1.8%
Manufactured Housing (Dark Brown)	85.7	1.3%
Commercial (Red)	948.0	14.8%
Highway Commercial (Purple)	136.2	2.1%
Light Industrial (Light Blue)	55.5	0.9%
General Industrial (Dark Blue)	35.2	0.6%
Planned Development (White/Grey Lines)	397.3	6.2%
Designated Open Space (Light Green)	76.6	1.2%
<b>Subtotal</b>	<b>6392.9</b>	<b>100.00%</b>

## **RELATIONSHIP OF LAND USE TO ZONING**

The City adopted its first Zoning Ordinance in 2001. Zoning has traditionally been used as a tool to control development of land. There are ten designated zoning districts within the City’s Zoning Ordinance:

### **Residential Zoning Districts**

- Rural Residential (RR)
- Conventional Residential (CR)
- Small Lot Residential (SR)
- High Density Residential (HR)
- Manufactured Housing (MH)

### **Commercial Zoning Districts**

- Neighborhood Commercial (NC)
- General Commercial (GC)

### **Industrial Zoning Districts**

- General Industrial (GI)

### **Other Zoning Districts**

- Planned Development (PD)
- Designated Open Space (DOS)

The Future Land Use Plan and Future Land Use Map should never be confused with the Zoning Ordinance or Zoning Map for the City of Dickinson. The Zoning Map expresses the permitted uses of properties city-wide. The use of the Future Land Use Map in the decision making process relating to zoning and subdivision approvals is to ensure that the development of the land is in accordance with the City's adopted Comprehensive Plan. It is recommended that the City continually review the Future Land Use Map and make changes according to the zoning decisions that are made by the governing body.

Based on the Future Land Use Map, it is suggested that the City adopt two new zoning district categories: Highway Commercial and Light Industrial.



## GOALS, OBJECTIVES, AND ACTION ITEMS

### **Goal 2.1 Achieve a balanced and desirable pattern of land uses within the City.**

Objective 2.1.1 Provide a range of different land use types in suitable locations, densities, and arrangements consistent with local values and sound land use planning principles and practices.

Action 2.1.1.1 Update zoning ordinance to meet desired future growth patterns.

Action 2.1.1.2 Update City's zoning map to reflect the Future Land Use Map.

Action 2.1.1.3 Amend Zoning Ordinance with new zoning districts for Light Industrial, and Highway Commercial.

Action 2.1.1.4 Review and update the existing development codes and procedures periodically to more efficiently guide growth and development in the community.

### **Goal 2.2 Preserve the integrity of existing neighborhoods to ensure quality residential areas.**

Objective 2.2.1 Protect existing and future residential development from encroaching or adjacent incompatible land uses.

Action 2.2.1.1 Continue to enforce standards for providing effective buffering of nonresidential land uses adjacent to residential land uses.

Action 2.2.1.2 Continue to promote the utilization of Planned Development districts to allow site design flexibility and to address development characteristics such as building height, density, orientation and other site design related issues.



## Chapter 3

# ECONOMIC DEVELOPMENT

*Economic development is, of necessity, a partnership between public and private interests to promote extensive and prolonged private investment. Available land, customer base, workforce, financing options, retention and expansion of existing businesses, and supporting community incentives are factors necessary to take advantage of the expanding local economy. The City of Dickinson has historically had limited commercial development. However, in light of the projected population growth within its Primary Trade Area, the City is poised for explosive commercial/retail growth within the next five years. Dickinson's Primary Trade Area includes an estimated population in 2015 of 125,529<sup>1</sup>.*

The growth in Dickinson’s Primary Trade Area has been anticipated for several years, and, in order to prepare for such growth, the City has undertaken a number of long-term planning efforts, projects and established programs to encourage and facilitate growth. Some of Dickinson’s efforts include:



The Dickinson Economic Development Corporation is a proud member of the economic partnerships.

- Creation of Dickinson Economic Development Corporation which allows a portion of the City’s sales tax to be utilized for economic development and quality of life projects. The responsibility of the Dickinson Economic Development Corporation is to reinvest these funds in Dickinson to expand the City’s tax base and create quality job opportunities for Dickinson residents.
- Development of Highway 3 Overlay District and Corresponding Highway 3 Overlay District Property Improvement Program funded through Dickinson Economic Development Corporation to encourage and incentive both new and existing businesses in building and/or upgrading to the new Overlay District standards
- Creation of a Planned Development Zoning District specifically to provide a mechanism through which mixed use developments may be created.
- Creation of a Planned Development Zoning District specifically to provide a mechanism through which mixed use developments may be created.
- Development of a Comprehensive Drainage Study through which major drainage infrastructure improvements were identified and projects undertaken to implement the infrastructure improvements.
- Submission of and approval by Dickinson voters of a ¼ cent Street Maintenance Sales Tax in May of 2011, and reapproval in 2015, to create a dedicated funding source of street infrastructure repairs and reconstruction. Since approval of the Street Maintenance Sales Tax in 2011, Dickinson has undertaken \$3,613,908 in street reconstruction projects, and an additional \$6,383,091 in street reconstruction projects are scheduled over the next 5 years.
- Approval of Revised Tax Abatement Program to encourage green building for commercial developments.

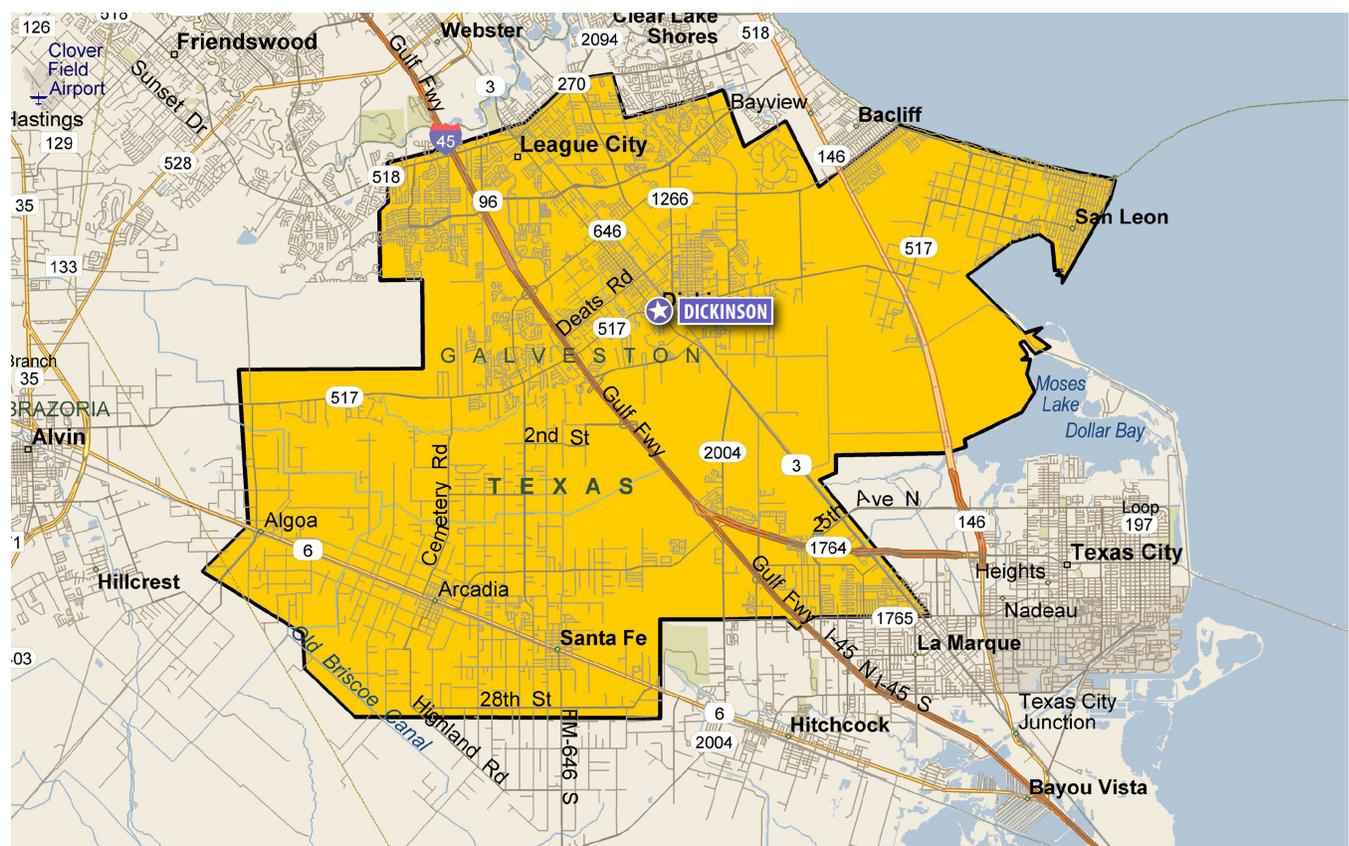


The beautiful historic train station is a tourist attraction.

- Approval of a Revised Economic Development Incentives Program that allows for making loans and grants of public money and providing personnel and services of the City to promote economic development and stimulate business and commercial activity in the City. Since 2012, the use of economic development incentives has resulted in over \$5.6 million for the City and over \$1.8 million for Dickinson Management District No. 1 in net sales tax revenues.

In 2008, City Council authorized the Dickinson Management District No. 1 to levy the remaining one half cent sales tax available to the City of Dickinson to allow commercial property owners to work together to supplement City services and improvements to promote economic growth. The DMD No.1 may fund a variety of improvements and services within its district including public safety, maintenance, and business recruitment, relief of traffic congestion, recreation, and cultural enhancement projects.

**FIGURE 3.1 PRIMARY TRADE AREA**



With the anticipated growth of a vibrant commercial/retail tax base, the City must consider goals, objectives and actions that will attract and sustain desirable businesses. Commercial establishments will, in turn, begin to provide additional tax revenues that will ultimately support the community's quality of life. Specifically, the City must partner with its commercial property owners to attract businesses that will provide jobs and/or goods and services for its citizens. These businesses should be of sufficient caliber as to attract shoppers and patrons from the surrounding residential areas who will contribute substantially to the tax base.

## GUIDING PRINCIPLES



The City of Dickinson promotes small business owners and seeks to create jobs.

Principles serve as guides for decision-making and the development of goals and objectives. They should be a continual reference for City officials and City staff and should be used to assure that goals, objectives, and actions are addressed when reviewing new economic development opportunities. During the planning task force meetings, members explained that many residents leave the community daily for employment in the region. They spoke of the opportunity to encourage local job creation, which will stimulate the local economy. Other opportunities include the City's great proximity and easy access to Houston and Galveston, the number of vacant parcels, and Dickinson's unique, small town charm. Task force members also expressed the opportunity of the Highway 3 Overlay District<sup>2</sup>, which encourages the development of a central downtown area, where commercial development can be focused. Guidance from the Planning Task Force and in cooperation with the Dickinson Economic Development Corporation, the following are guiding principles, which include:

- Creating new jobs.
- Retaining existing jobs and strengthening of existing businesses.
- Assuring new economic activity will have a good community or cultural "fit"; that economic growth will be of a scale and type that can draw on existing human resources and is compatible with community character and environmental quality.
- Decreasing the property tax burden for Dickinson residents.
- Diversifying Dickinson Tax Base by increasing Commercial Development and Sales Tax Generators.
- Maintaining fiscal stability for City government.

- Continuing development and improvement of community resources that will contribute to a favorable business environment.
- Maintaining a local economy characterized by resilience, creativity, innovativeness and initiative; an economy that promotes entrepreneurship and new business formation (i.e. “startup” businesses) that does not cause undue risk to the City.
- Undertaking efforts to engage businesses as active members of the community.
- Encouraging development within the Highway 3 Overlay District of specialty retail, restaurants, and office space to create a Main Street/City Center area.
- Maintaining and enhancing neighborhood commercial and business centers.
- Creating community qualities and a community image that are attractive to businesses as well as residents and visitors.
- Promoting commercial development appropriate in the areas of FM 646 and FM 517 and FM 517 east of FM 1266 to meet day-to-day retail and service needs of nearby residents.
- Encouraging infill development of vacant and underutilized land designated for development as a way of meeting housing and employment needs.
- Promoting mixed use by encouraging office and/or residential units on upper floors in commercial areas.
- Maintaining and enhancing a Business-Friendly Environment and Reputation.



The City of Dickinson has a strong history of promoting economic development.

Commercial and retail spaces currently under construction in the City of Dickinson.



## RECOMMENDATIONS

To boost economic growth and increase the City’s property and sales tax base, it is important for the City to grow its commercial base. This can be done through a series of policies that encourage the establishment of new business within the City.

### City Center

The City is currently developing the City Center district through the Highway 3 Overlay District. This district can spur economic growth, increase walkability and connectivity, and encourage the City’s uniqueness and small town charm. The district will offer mixed-use development for both commercial and residential uses and aligns with the City’s current Highway 3 Overlay District (more information can be found in Part II, Chapter 18, Article XI of the City’s Code of Ordinances).

### Business Park

The Business Park has been identified as an appropriate use for a portion of a large site along Hughes Road. The Business Park would be part of a much larger development, offering a place for small business to locate. The Business Park would be an appropriate location for insurance agencies, hair salons, law offices, dentist and other medical offices and other local establishments..

The City of Dickinson seeks to create a small town main street, where small business flourish and local residents have a destination. As can be seen in this example from the City Center, New Jersey, NJ.



## Commercial on the Bayou

The Commercial on the Bayou district would offer a variety of possibilities for use, but the overall goal is to create an area that attracts both local and regional users. The site would ideally be located at the intersection of IH 45 and Dickinson Bayou, offering prime access to drivers on IH 45.

### GOALS, OBJECTIVES, AND ACTION ITEMS

The following goals, objectives, and action items were developed in coordination with the Dickinson Economic Development Corporation, to ensure alignment between the City and the DEDC.

**Goal 3.1 Encourage appropriate commercial and retail development in the City to expand the commercial tax base, increase sales tax revenues, and create jobs in a manner that supports the community character and quality of life, promotes a vigorous, diversified and regionally competitive economy and provides maximum tax relief for homeowners while still responding to demands for quality services.**

Objective 3.1.1 Guide location of commercial areas through land use planning.

Action 3.1.1.1 Locate commercial development in conformance with the approved Land Use Plan.

Action 3.1.1.2 Acquire key parcels of land for master commercial development, as appropriate.

Action 3.1.1.3 Encourage and facilitate development within the Highway 3 Overlay District to the greatest extent possible.

Objective 3.1.2 Attract desirable businesses to locate within appropriate commercial areas to complement the City's image and quality lifestyle and increase a sense of community.

Action 3.1.2.1 Identify targeted business categories on which to focus recruitment efforts.

Action 3.1.2.2 Partner with commercial property owners, commer-



cial real estate brokers, and community business leaders to facilitate recruitment of targeted businesses through the use of effective recruiting and promotional techniques, appropriate incentive offerings, and responsiveness to business needs.

Action 3.1.2.3 Host special events designed to promote the public exposure of new businesses and the recognition of awards or special achievements for existing businesses.

Action 3.1.2.4 Develop the City Center that may serve as a new business incubator and retain a management company to provide year-round programming for any facility that may be developed.

Action 3.1.2.5 Create a campaign to proactively recruit, incentivize, and nurture the success of entrepreneurs in new business startups or opening a second location in Dickinson focusing on, but not limited to, the Highway 3 Overlay District and unique businesses not currently found in the Primary Trade Area.

Action 3.1.2.6 Actively promote Dickinson properties to hotel and/or motel developers.

Action 3.1.2.7 Develop economic incentive packages that will encourage the development of select service and/or full service hotels.

Objective 3.1.3 Support and promote existing businesses.

Action 3.1.3.1 Create a campaign to encourage residents to shop locally and to increase public awareness of the importance of sales tax revenue.

Action 3.1.3.2 Establish comprehensive business retention program for existing businesses.

Action 3.1.3.3 Establish strong working relationships with existing businesses to learn about their businesses, any concerns or needs, and how the City and Dickinson Economic Development Corporation may assist in supporting and expanding their businesses.

Objective 3.1.4 Develop and improve community resources that contribute to a favorable business environment and encourage high quality commercial development.

Action 3.1.4.1 Continue to offer economic incentives that are fiscally sound, commensurate with anticipated benefits, and competitive with other communities.

Action 3.1.4.2 Work to ensure responsive and efficient regulatory and development processes that balance customer service excellence with public accountability.

Action 3.1.4.3 Foster an organizational culture of the City that maximizes employee motivation and proficiency through recognition, training and team building programs.

Action 3.1.4.4 Proactively identify and prioritize as part of the City's Capital Improvement Program those infrastructure projects needed to establish a foundation for subsequent development and infrastructure expansion.

Action 3.1.4.5 Engage in ongoing strategic transportation and mobility planning to help ensure adequate capacity and efficiency for the City's thoroughfare system.

Action 3.1.4.6 Evaluate City's ability to absorb County parks located within Dickinson in accordance with the approved Community Facilities and Services Chapter of the Comprehensive Plan.

Action 3.1.4.7 Contingent upon the determination by the City Council of the City's ability to absorb County parks located within Dickinson, develop and maintain a comprehensive park system to provide diverse leisure opportunities for all of Dickinson.

Action 3.1.4.8 Actively promote the success and expansion of all public festivals and seasonal events.

Action 3.1.4.9 Continue to maintain and enhance strategic partnerships with other regional economic development organizations including Bay Area Houston Economic Partnership (BAHEP) and Galveston County Economic Alliance (GCEA).

Action 3.1.4.10 Encourage and support skill development, internship, mentoring and job fair programs offered by educational institutions for students to ensure adequate workforce development opportunities.

Objective 3.1.5 Reduce the tax burden of residential property owners.



Action 3.1.5.1 Facilitate the growth of the commercial property tax base from 22% to at least 30 percent of the City's total property tax base by the end of 2020.

Action 3.1.5.2 Facilitate the construction of at least 10,000 square feet of commercial, retail and office space within the Highway 3 Overlay District by the end of 2020.

Objective 3.1.6 Create an aggressive marketing program to encourage the attraction of targeted commercial and retail developments.

Action 3.1.6.1 Focus marketing efforts primarily on the retail uses identified in the City's Retail Trade Area Analysis and Leakage Analysis.

Action 3.1.6.2 Communicate the City's strategic advantages and development opportunities to commercial real estate brokers/ developers, site location consultants, corporate real estate executives, regional marketing allies, elected representatives, local business leaders and commercial landowners.

Action 3.1.6.3 Invest in enhanced technical assets and capabilities such as specialized software and/or subscription services and maintain a dedicated economic development website.

Action 3.1.6.4 Continuously research, collect and analyze all demographic, tax rate, and competitive comparison data needed to demonstrate the City's strategic advantages.

Action 3.1.6.5 Maintain a current collection of printed and electronic marketing materials, distribution lists, and promotional items for the City and Dickinson Economic Development Corporation.

Action 3.1.6.6 Mount a public relations campaign designed to maximize media exposure for significant economic development accomplishments and opportunities.

Action 3.1.6.7 Establish a continuous advertising presence in those trade publications, websites, conferences and other information sources that are most frequently used by our targeted audiences.

Action 3.1.6.8 Pursue a variety of direct marketing efforts including email and postal solicitations, social media, routine cold calls, public speaking events, and participation in ICSC and other commercial broker events.

Action 3.1.6.9 Maintain an active membership in select economic development, commercial real estate, and target industry associations and attend meetings and networking functions on a regular basis.

### **Goal 3.2 Promote and increase tourism**

Objective 3.2.1 Market and promote activities that attract outside visitors to Dickinson in support of retail, service and hotel businesses.

Action 3.2.1.1 Coordinate City of Dickinson tourism brochure to market key events, activities and destinations throughout the year.

Action 3.2.1.2 Actively promote the success and expansion of all public festivals and seasonal events.

Action 3.2.1.3 Develop new tourism initiatives including geocaching, arts, culture and heritage tourism, agricultural and culinary tourism, and nature based and ecotourism.

Action 3.2.1.4 Identify, encourage development of, and promote under tapped niche visitor markets and experiences.

Action 3.2.1.5 Market the Dickinson Historic Railroad Center for tourism initiatives and special events.

Action 3.2.1.6 Review current sign placement throughout City and evaluate relocation and/or improvement needed.

Action 3.2.1.7 Develop Master Sign Plan that includes Wayfinding Signs consistent with branding.

Action 3.2.1.8 Actively promote Dickinson properties to hotel/ motel developers.

Action 3.2.1.9 Develop economic incentive packages that will encourage the development of select service and/or full service hotels.

Action 3.2.1.10 Support the enhancement and marketing of the Dickinson Bayou Boat Ramp area for fishing, boating, kayaking, canoeing and other venue appropriate events.

Action 3.2.1.11 Support the development and enhancement of community facilities and projects that improve the quality of life within the City of Dickinson, including connectivity, streetscapes, and building a sense of place.



## ENDNOTES

<sup>1</sup> The Retail Coach. (2014) Retail Trade Area Gap/Opportunity Analysis.

<sup>2</sup> The City of Dickinson. (2014) Code of Ordinances, Chapter 18, Part II, Article XI.



## Chapter 4

# HOUSING

*This chapter identifies current housing trends and guides development, maintenance and redevelopment of housing resources in Dickinson. The City of Dickinson is a community of viable neighborhoods that emphasizes housing variety and opportunity. The impact of changing demographics on the provision of housing is highlighted. As the City grows, an emphasis can be placed on both maintenance and updates to the current housing stock, as well as new residential development opportunities. In addition, as new housing is being constructed, it is important that considerations be made about the sustainability of structures, the environment surrounding it, and the community impact of the property.*

## STATE OF HOUSING

### Median Rent and Housing Value

Dickinson’s rent and housing values are almost identical to the State’s, but are slightly lower than Galveston County’s as a whole. The median rent within Dickinson is \$776, \$134 less than the median for Galveston County and \$94 less than the State’s median, as can be seen in Table 4.1.

**TABLE 4.1 GROSS RENT**

	Dickinson	Galveston County	Texas
Occupied Units Paying Rent	96%	94.4%	94.4%
No Rent Paid	6.5%	5.6%	6.6%
Less than \$200	0.0%	0.8%	1.3%
\$200 to \$299	0.0%	2.4%	2.2%
\$300 to \$499	10.0%	4.8%	6.3%
\$500 to \$749	34.1%	21.4%	25.4%
\$750 to \$999	24.1%	29.2%	28.9%
\$1,000 to \$1,499	25.5%	30.6%	26.1%
\$1,500 or More	4.0%	10.7%	9.7%
Median	\$776	\$910	\$870

*American Community Survey, 2014*

The median housing value for Dickinson of \$130,600 is about the same as the State’s median housing value, but it is \$19,700 lower than the County’s. Table 4.2 shows the median housing value for Dickinson in 2014 compared to the County and State.



The City of Dickinson is a community of viable neighborhoods.  
*Image Courtesy of Google Maps (2016).*

**TABLE 4.2 HOUSING VALUES**

	Dickinson	Galveston County	Texas
Owner-Occupied Units			
Less than \$50,000	12.5%	8.8%	12.3%
\$50,000 to \$99,999	19.4%	19.4%	23.7%
\$100,000 to \$149,999	28.8%	21.6%	21.2%
\$150,000 to \$199,999	19.3%	19.7%	15.9%
\$200,000 to \$299,999	13.6%	18.5%	14.1%
\$300,000 to \$499,999	5.2%	8.9%	8.5%
\$500,000 to \$999,999	1.0%	2.6%	3.3%
\$1,000,000 or More	0.2%	0.4%	1.0%
Median (dollars)	\$130,600	\$150,300	\$131,400

*American Community Survey, 2014*

### Housing Affordability

In order to determine if housing costs are affordable for the household, monthly housing costs are compared to monthly household income. According to the Department of Housing and Urban Development (HUD), if a household is spending more than 30 percent of its monthly household income on housing costs, then it is considered to be housing cost burdened. It is a common trend in the United States for renter occupied households to have higher rates of housing cost burdened households than for owner occupied households. Three categories were examined within Dickinson: owner occupied households with a mortgage, owner occupied households without a mortgage, and renter occupied households.

About one quarter of owner occupied households with a mortgage are considered housing cost burdened in Dickinson. This rate is about two percent lower than Galveston County and about five percent lower than for the State. Owner occupied households without a mortgage are the least housing cost burdened, with 95 percent paying 30 percent or less of their total monthly household income towards housing costs. This rate is lower than both the County and State rates of about 85 percent and 87 percent, respectively.



Dickinson, Galveston County, and the State have similar portions of renter occupied households which are housing cost burdened at about 51 percent.

**TABLE 4.3 GROSS RENT AS A PERCENTAGE OF HOUSEHOLD INCOME<sup>1</sup>**

		Dickinson	Galveston County	Texas
Owner Occupied with a Mortgage	Total Housing Units	2,593	46,150	3,404,272
	less than 20%	47.9%	45.3%	42.6%
	20 to 24.9%	14.6%	14.7%	16.7%
	25 to 29.9%	11.1%	13.0%	11.2%
	30 to 34.9%	5.3%	7.1%	7.3%
	35% or more	21.1%	19.9%	22.3%
	Under 30%	73.6%	73.0%	70.7%
Owner Occupied without Mortgage	Total Housing Units	1,899	28,675	2,200,302
	less than 10%	55.0%	42.3%	42.0%
	10 to 14.9%	15.1%	21.4%	20.8%
	15 to 19.9%	10.5%	10.1%	12.0%
	20 to 24.9%	9.0%	8.1%	7.3%
	25 to 29.9%	5.3%	3.8%	4.6%
	30 to 34.9%	0.8%	3.6%	3.1%
	35% or more	4.3%	10.8%	10.2%
Under 30%	94.9%	85.6%	86.7%	
Renter Occupied	Total Housing Units	1,862	33,774	3,102,763
	less than 15%	11.1%	14.4%	13.1%
	15 to 19.9%	11.5%	12.5%	13.3%
	20 to 24.9%	16.1%	13.4%	13.3%
	25 to 29.9%	10.2%	8.9%	11.4%
	30 to 34.9%	8.6%	8.3%	8.9%
	35% or more	42.5%	42.5%	40.0%
Under 30%	51.1%	49.2%	51.1%	

*American Community Survey, 2014*

<sup>1</sup> The total of all housing units paying rent or mortgage does not include housing units which are vacant.

## Housing Tenure and Vacancy Patterns

In 2014, the majority of households in the City were owner occupied households, at 69.7 percent—above both the County (67.7%) and State (62.7%)—and 30.3 percent were renter occupied. Inversely, the percentage of renter occupied households was below both the County and the State. The vacancy rate for both types of housing units in Dickinson is similar to the State (10.3%) and lower than the County rate (14.1%), with 10.8 percent vacant in Dickinson.

### HOUSING TENURE

Owner-Occupied	69.7%
Renter-Occupied	30.3%
Total Occupied Housing Units	100.0%

*American Community Survey, 2014*

## Housing Units by Type

According to the U.S. Census American Community Survey (ACS) 2014, the majority of the homes in Dickinson are single family homes, at 72.6 percent. This is higher than both the County at 73.5 percent and higher than the State at 68.0 percent. The percentage of multi-family housing in the City is lower than the County and the State at 15.4 percent. Dickinson has a high percentage of manufactured homes at 12.0 percent, higher than both County (4.5%) and State (7.5%) levels.

**TABLE 4.4 HOUSING UNITS BY TYPE**

Total Housing Units	7,272	100%
Single Family, 1 unit, detached	5184	71.3%
Single Family, 1 unit attached	95	1.3%
2 units	12	0.2%
3 or 4 units	235	3.2%
5 to 9 units	311	4.3%
10 to 19 units	271	3.7%
20 or more units	292	4.0%
Manufactured home	872	12.0%
Boat, RV, Van, Etc.	0	0%

*American Community Survey, 2014*

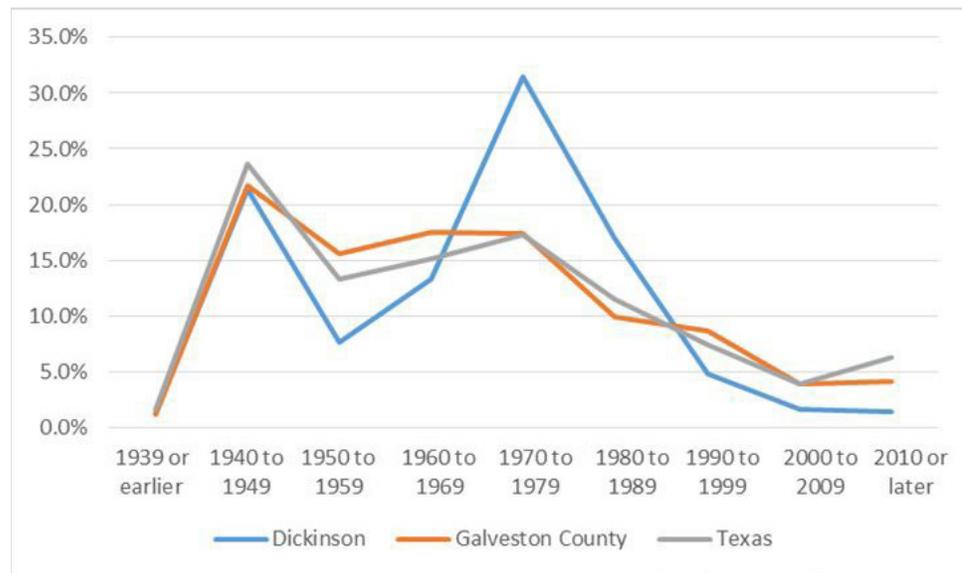


The City of Dickinson has high housing demand.

### Construction Patterns

The majority of Dickinson’s housing stock was constructed between the 1960s and 1980s, with a major peak in the 1970s, as can be seen in Figure 4.1 and Table 4.5. Growth slowed during the 1990s, but increased rapidly again during the first decade of the 2000s. Since 2010, there have been more than 176 housing units constructed. Dickinson followed both County and States trends overall, but with much more dramatic peaks during the 1970s and 1990s.

**FIGURE 4.1 CONSTRUCTION PATTERNS**



**TABLE 4.5 AGE OF HOUSING UNITS**

Year Built	Units	Ratio to Total Units
2010 or later	176	2.4
2000-2009	1,425	19.6%
1990-1999	645	8.9%
1980 - 1989	1,005	13.8%
1970-1979	2,293	31.5%
1960 - 1969	1,208	16.6%
Before 1959	520	7.2%
<b>TOTAL</b>	<b>7,272</b>	<b>100%</b>

American Community Survey, 2014

## HOUSING SUPPLY AND DEMAND

Dickinson has a large housing stock, and it is very affordable to homeowners. There are many young families within the community who are attracted to the small town and community feel that exists in Dickinson. Because of this, Dickinson has many families who have been there for generations. Although Dickinson's housing is in high demand, the opportunities to build new homes on undeveloped land are diminishing. Only 716.2 acres of undeveloped land zoned for all types of residential uses remains.

## INFILL HOUSING AND REDEVELOPMENT

Infill housing is defined as new housing units constructed on lots within the City limits that are either vacant or are being redeveloped and are surrounded by developed properties. Redevelopment refers to demolition and replacement of existing structures.



Infill development utilizes vacant lots within the city limits, as seen in this example. *Image Courtesy of Blue-green Building.<sup>a</sup>*

The promotion of infill housing is considered a win-win situation for Dickinson because it:

- Provides a mechanism for increasing the population within the City limits, rather than the ETJ. Dickinson currently has a fixed ETJ of 524.84 acres.
- Reduces the City's infrastructure costs as it is less expensive for the City to provide a connection to an existing line in a developed area than to construct a new line for an individual user.
- Supports efforts toward revitalizing old areas of the City.



Infill development is an important part of neighborhood revitalization.

*Image Courtesy of Center for Housing Policy (2016).<sup>b</sup>*

Infill and redevelopment will become the primary opportunities for new housing in the future for Dickinson. There are some small parcels of land within the City that for various reasons have yet to be developed. Existing development may become obsolete, thus providing the opportunity to replace it with new housing. It will be important to ensure that potential infill and redevelopment projects complement and enhance development already in place through the review of subdivision and zoning regulations and standards.

Some issues that could deter infill and redevelopment include:

- Size and configuration of prospective tracts of land.
- Costs associated with redeveloping properties, such as demolition and utility upgrades and relocations.
- The existing zoning of a location does not allow for residential use.

## CHANGING DEMOGRAPHICS

A major issue that impacts housing demand and supply is changing demographics. A summary of the dramatic changes in Dickinson's population between the 2000 and 2010 Census is as follows:

- The overall population increased by 9.28 %, as compared to the retail trade area: League City, 83.9%; Texas City, 8.6%; La Marque, 6%; Friendswood, 23%; Alvin, 13%.
- The median age of the population increased from 33.5 to 34.7 years and the percentage growth of age groups over 45 was 1.69 times that of those under 45.
- The population became more diverse with the percentage of the minority population increasing from 23.4% to over 31.8% of the City's total population.
- The percentage of households in Dickinson with children under 18 decreased from 36.6% to 33.7%.

Tables 4.6 through 4.8 provide a record of the demographics changes from past censuses regarding total population, household size, age distribution, and household composition.

**TABLE 4.6 POPULATION AND HOUSEHOLD SIZE**

	1980	1990	2000	2010
Population	7,505	11,692	17,093	18,608
Households	4,021	5,096	6,162	6,599
Persons per Household	no data	2.35	2.76	2.82
% of Occupied Housing Units	NA	86.4%	94 %	91.8 %

*U.S. Census Bureau*

**TABLE 4.7 AGE OF POPULATION : 2000 AND 2010**

Age in Years	2000	Percent	2010	Percent	% Change
0 to 18	5,372	31.4%	5,024	27.0%	-6.47%
18 to 24	1,137	6.7%	1,675	9.0%	47.31%
25 to 44	5,216	30.5%	5,043	27.1%	-3.31%
45 to 64	3,734	21.8%	4,857	16.1%	30.07%
65+	1,634	9.6%	1,824	9.8%	11.62%
TOTAL	17,093	100.0%	18,608	100%	-
Median Age	33.5	-	34.7	-	-

*U.S. Census Bureau*

**TABLE 4.8 HOUSEHOLD COMPOSITION**

Households	2000	Percent	2010	Percent
With Children Present	2,254	36.6%	2,225	33.7%
Without Children Present	3,908	63.4%	4,374	66.3%
TOTAL	6,162	100%	6,599	100%

*U.S. Census Bureau*

The Census data suggest that different housing types and neighborhoods may be needed to accommodate changing demographics. The population is expected to shift towards both an increase in young families and elderly residents—both with unique needs.

There is a general need to expand the housing stock despite limited land availability. Dickinson has an abundance of housing for traditional families. Yet there are not enough housing opportunities to accommodate an increasing demand of smaller households resulting from growth in the elderly population and households with no children present.

## Special Housing Needs

Dickinson's changing demographics highlight the need for the City to become a full "life cycle" community. This will require a variety of housing options to address the various stages in the human life process along with the accommodation of different lifestyles. Some issues to consider include:

- Allowing older people to comfortably age in place or find other suitable housing within Dickinson.
- Providing housing for people who have physical conditions that require special housing needs.
- Accommodating housing for different cultures where extended family households are more common.

Here are some ideas that could be used to address these issues:

- Assistance with home repair for older residents who need adjustments to existing homes to allow them to age in place.
- Expand housing opportunities for elderly residents who wish to move out of their homes and still live independent lives.
- Expand housing opportunities for older people requiring specialized care for conditions that affect their mental and physical acuity.
- Collaborating with Southeast Texas Housing Finance Corporation and other housing assistance organizations to implement housing assistance programs and special needs housing to accommodate future needs.
- Provide for accessory housing units so that elderly persons might live in fully-functional units attached to main housing structures.



Serenity Gardens Assisted Living in the City of Dickinson specializes in the care of residents with Alzheimer's and other related dementia.

*Image Courtesy of findhoustonseiorcare.com.<sup>6</sup>*

## NEIGHBORHOOD INTEGRITY PROGRAMS

Overall, Dickinson has an outstanding level of high quality new and older neighborhoods and does not have major issues with the quality of housing stock within its neighborhoods. The vast majority of the neighborhoods, regardless of price or age, have been well-kept. This fact will continue to make Dickinson an attractive place to live and should be marketed to new residents and businesses.



The City of Dickinson has high quality of housing stock .  
*Image Courtesy of Google Maps (2016).*

To aid in preserving and rehabilitating existing single family housing units, four action strategies are recommended: Neighborhood Preservation, Housing Maintenance, Housing Rehabilitation, and Redevelopment.

### Neighborhood Preservation

Typical neighborhoods are the “building blocks” of a community, and, as Dickinson matures, it will be important to maintain neighborhood stability. Typical neighborhoods comprise almost 72% of all residential uses, 50% of all developed areas in the City, and 32 % of all land area (developed and vacant) in the City. Most of Dickinson’s population resides within the typical neighborhoods. The following impact neighborhood stability:

- By 2020, over 57 % of the housing stock will be 40 years or older (see Table 4.3).
- Aging of housing and level of maintenance and reinvestment in homes.
- Upkeep of privately-owned amenities such as entryway features, open space, and recreational facilities.



Neighborhood Preservation, Housing Maintenance, Housing Rehabilitation, and Redevelopment will help the City to preserve and rehabilitate existing housing stock.

*Image Courtesy of Danny Gromer, Flickr (2009).<sup>d</sup>*



The Neighborhood Intergriety Program requires involvement of residents.

A preservation strategy is appropriate for those areas identified with predominately sound, quality housing. In areas identified for Neighborhood Preservation, the City should adopt policies to sustain and protect existing desirable conditions.

- This can most successfully be achieved by proactive code compliance in and around these areas.
- Also important is ensuring that a complementary relationship with adjacent land uses is provided through careful review of development proposals in proximity to the identified areas.
- An effective Neighborhood Preservation strategy includes the continued provision and maintenance of adequate utilities and community facilities, such as streets, schools and parks.
- Preservation efforts by Dickinson within these areas should minimize the need for future rehabilitation programs. Appropriate City departments, as part of normal planning, community development and code compliance practices, can implement the Neighborhood Preservation strategies.

The City's Code Compliance Division of the Community Development Department will be crucial in aiding with the preservation of mature neighborhoods. The Code Compliance Division administers code compliance for the City of Dickinson, including high weeds and grass, deteriorating exterior conditions of a housing structure, housing overcrowding, and outside storage. The Code Compliance Division works directly with the Building Standards Commission to address deteriorated and substandard buildings.

### Housing Maintenance

The Housing Maintenance strategy is appropriate in areas where the housing units are substantially sound but are in need of minor repairs (maintenance that homeowners can accomplish themselves, such as paint). The intent of the Housing Maintenance strategy is to target areas wherein a relatively small amount of effort could be expended to improve the quality of housing and reduce the likelihood of further deterioration of the units.

The City should encourage homeowner maintenance in these areas. Code compliance should continue its efforts to have overgrown lots cleaned up, junk cars removed, and thorough neighborhood interaction. Proactive intervention can result in housing units being improved, which would enhance the overall image of the neighborhood and Dickinson, while working to preserve the housing stock.

### Housing Rehabilitation

The Housing Rehabilitation strategy is appropriate in areas where the housing units are in need of more intensive repair, such as a new roof or a structural repair. (For purposes of discussions herein, intensive or major repairs are generally those that require a professional to complete.) The primary intent of this strategy is to reduce the likelihood of further decline of units in the identified areas.

If the necessary repairs are not accomplished, these units may fall into the lowest category (ie., Redevelopment), making them virtually uninhabitable. The City should not allow such units to become a serious public safety concern. Also important is the effect that these units can have on sound, quality neighborhoods nearby – if the deterioration of housing units within a neighborhood is not addressed, in time the decline will begin to have a negative impact on adjoining areas.

### Redevelopment

Redevelopment involves the clearance of structures and preparation of the lots for new construction. Such a strategy is necessary when a housing unit reaches a state of deterioration that rehabilitation becomes unfeasible. At the point where housing units need to be cleared, they pose a significant health and safety issue for local citizens. The City, therefore, should continue to be proactive in addressing such structures. It is recommended that the City identify a set number of units per year that are targeted for demolition and allocate funds accordingly within areas designated for redevelopment.

The Center for Housing Policy of the National Housing Conference explores many tools for housing. They provide examples of proven solutions as expressed in this chapter. Learn more at : [housingpolicy.org](http://housingpolicy.org)



## GOALS, OBJECTIVES, AND ACTION ITEMS

**Goal 4.1 Provide a diverse housing stock within the City, provide a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.**

Objective 4.1.1 Encourage construction of a variety of housing opportunities to meet the 2030 long range growth projections found in the Chapter 1 and the needs of Dickinson’s changing demographics.

Action 4.1.1.1 Review Dickinson’s development regulations to ensure that a variety of housing types and styles can be developed in Dickinson.

Action 4.1.1.2 Evaluate policies and ordinances to ensure they accommodate a wide array of housing types, including those for persons with special needs. Make sure these policies are consistent with changing development trends.

Action 4.1.1.3 Through the City of Dickinson’s Fair Housing Work Group, work with Southeast Texas Housing Finance Corporation and other housing assistance organizations to compare future requirements for special needs housing with current assistance programs and identify potential gaps.

Action 4.1.1.4 Continue to work with real estate agents, brokers, developers, and property owners to market land and identify possible builders and master-plan developers.

Objective 4.1.2 Ensure quality housing is built within the City.

Action 4.1.2.1 Continue to enforce the International Residential Code (IRC) and the International Building Code (IBC) for all new construction.

Action 4.1.2.2 Evaluate costs and benefits of updating IRC and IBC to newest quality construction standard as appropriate.

Objective 4.1.3 Create new housing opportunities that compliment and support existing residential development.

Action 4.1.3.1 Evaluate policies and ordinances to ensure that they do not discourage appropriate opportunities for infill housing and redevelopment.

Action 4.1.3.2 Evaluate possibility and benefits of offering incentives to developers who build on parcels that have existing structures on them.

Objection 4.1.4 Promote the increase of owner-occupied housing units from its current level of 69.7% to 75%.

Action 4.1.4.1 Promote new single family developments.

Action 4.1.4.2 Through the Dickinson Fair Housing Work Group, continue to actively promote and grow the Dickinson Housing Family Fair to provide educational opportunities for residents regarding home ownership.

Action 4.1.4.3 Through the Dickinson Fair Housing Work Group, investigate additional educational opportunities the City may host for residents regarding home ownership.

Objective 4.1.5 Encourage developers to build mixed-use developments.

Action 4.1.5.1 Working with Dickinson Economic Development Corporation (“DEDC”), actively recruit quality developers that can provide diverse retail and housing projects.

Action 4.1.5.2 Evaluate possible revisions to zoning requirements to encourage mixed-use developments.

Action 4.1.5.3 Continue to publicize and market the Highway 3 Overlay District Property Improvement Program to encourage mixed use development and renovation and/or redevelopment of existing commercial properties within the Highway 3 Overlay District and City Center.

Objective 4.1.5 Allow for subdivisions with a mixture of different lot sizes and amenities.

Action 4.1.5.1 Using the Planned Development (“PD”) process, encourage developers to include different lot sizes and amenities into their developments.



Objective 4.1.6 Actively encourage and support preservation of neighborhood and community character.

Action 4.1.6.1 Actively enforce the International Property Maintenance Code (“IPMC”) to ensure that properties are maintained throughout the City.

Action 4.1.6.2 Encourage improvements to existing structures when proceeding with repairs and reconstruction.

Action 4.1.6.3 Develop working relationship with local landlords to facilitate discussions about improvements to rental properties.

Action 4.1.6.4 Develop working relationship with homeowner associations and neighborhood groups to inform them about code enforcement or preservation efforts and work collaboratively to identify and address code issues in their neighborhoods.

Action 4.1.6.5 Evaluate possible property improvement program for residential properties to encourage current property owners and/or tenants to make improvements to their property.

Action 4.1.6.6 Maintain zoning and building codes and enforcement procedures to establish and maintain attractive neighborhoods.

## ENDNOTES

<sup>a</sup> “Infill housing, Clayton, Pittsburg, Walnut Creek”, Blue-Green Building. Accessed 3 March 2016. <http://bluegreenbldg.org/biofil-ter-dense-housing/infill-housing-clayton-pittsburg/>

<sup>b</sup> “Gallery of Affordable Housing”, Center for Housing Policy. 2016. Accessed 3 March 2016. [http://www.housingpolicy.org/gallery/entries/Eaton\\_Row.html](http://www.housingpolicy.org/gallery/entries/Eaton_Row.html)

<sup>c</sup> “Serenity Garden Assisted Living”, Find Houston Senior Care. Accessed 1 March 2016. <http://findhoustonseiniorcare.com/listing-serenity-gardens-assisted-living-alzheimers-dementia/>

<sup>d</sup> “Patio Cover Repair” by Dagny Gromer. Licensed under a Creative Commons Attribution 2.0 Generic (CC BY-NC-ND 2.0). Accessed 2 March 2016. <https://www.flickr.com/photos/dagnygromer/3494224553/>



## Chapter 5

# COMMUNITY FACILITIES AND SERVICES

*As Dickinson continues to grow and attract new residents and businesses, the standard of services and facilities that these individuals will interact with play a major part in the continued success of Dickinson. This chapter provides general direction for the development of community facilities necessary or desirable to support changing land use patterns and projected needs of the community. Coordination with other local governments, special districts, school districts and state and federal agencies may provide for multi-purpose facilities and help address concerns of the community.*

## INVENTORY OF EXISTING COMMUNITY FACILITIES

### Dickinson City Hall and Library Complex



Dickinson City Hall and Library Complex

The Dickinson City Hall and Library complex is located at 4403 and 4411 State Highway 3, just south of the intersection of State Highway 3 and FM 517, and was completed in 2009. Dickinson City Hall is approximately 22,770 square feet in size and houses the City Council

Chambers, Municipal Court, and offices for the City's Administration, Finance, Community Development, Municipal Court, and Fire Marshal Departments. Dickinson City Hall also houses the Galveston County Office for the Texas Alcoholic Beverage Commission. The east end of the City Hall building includes the offices for Galveston County Water Control & Improvement District Number 1 ("GCWCID #1"), the water and sewer provider for the City of Dickinson, and Keep Dickinson Beautiful.

Dickinson Public Library is approximately 12,388 square feet in size and houses a collection of over 40,000 materials ranging from books to movies that may be checked out by Library members as well as historical documents that have been collected by the Dickinson Historical Society. In addition, Dickinson Public Library provides 16 computers for public use, complimentary WiFi, and a Community Room that is used for a variety of events and classes.

The Dickinson City Hall and Dickinson Public Library buildings were built to accommodate future growth of the City and allow City staff to meet the future needs of and provide additional services for the citizens.

### Dickinson Police Station

Dickinson Police Station, located at 4000 Liggio Street, was built in 2002 and is approximately 10,227 square feet in size. The Police Station houses all of the City's law enforcement employees, dispatch operations, a jail, and the law enforcement fleet, and serves as the City of Dickinson Emergency Operations Center (EOC).

### Dickinson Central Fire Station

Dickinson Central Fire Station, located at 4500 FM 517, was completed in 2007 and is approximately 11,207 square feet in size. The Central Fire Station is the main station for Dickinson Volunteer Fire Department (DVFD), the fire services provider for the City of Dickinson, and houses Dickinson Emergency Medical Services Department (EMS).

### Dickinson Public Works (Louis Gill Service Center)

Dickinson Public Works, located at 3120 Deats Road, was completed in 2007 and is approximately 13,006 square feet in size. The Public Works Department is comprised of 3 divisions: Streets, Drainage, and Stormwater Management. This facility also provides a Tire Recycling Program that is operated in conjunction with Galveston County.

### Dickinson Historic Railroad Center

Dickinson Historic Railroad Center, located at 218 FM 517, was completed in 2007 and consists of two buildings (formerly the Dickinson Depot and the League City Depot associated with the Galveston Houston & Henderson Railroad) and a gazebo with a total of approximately 3,588 square feet of space. The Dickinson Historic Railroad Center serves as a Visitor Center and houses the City of Dickinson Tourism & Museum Department as well as offices for Dickinson Economic Development Corporation and Dickinson Historical Society. The Historic Railroad Center includes a Community Room that may be rented and is frequently used for events of all kinds including birthday parties, weddings and receptions, a museum exhibit that takes visitors back in time to historic Dickinson, and a gift shop operated by Dickinson Historical Society.



Dickinson Historic Railroad Center



## Parks and Recreational Facilities

There are two main parks within the City limits, and both are owned and operated by Galveston County Parks Department: Paul Hopkins Park at 1000A FM 517, and Ray Holbrook Park located at 3000 Owens Drive. Galveston County also owns and operates a public boat ramp for accessing Dickinson Bayou on the north side of Dickinson Bayou and west side of Highway 3 near 48th Street as well as the Dickinson Community Center at 2714 Highway 3 where a variety of senior programs are offered. Information about the Galveston County Parks and Recreational Facilities may be found at on their webpage<sup>1</sup>.

## Schools

Dickinson's school-age population is served by Dickinson Independent School District ("DISD") and Santa Fe Independent School District ("SFISD") and includes elementary, middle, and high schools. DISD is approximately 61 square miles in size and includes most of the City of Dickinson, and the areas of Galveston County known as Bacliff and San Leon, and parts of League City and Texas City. SFISD serves the portion of Dickinson that is south of Dickinson Bayou and west of I-45, as well as all of Santa Fe, and parts of League City, LaMarque, and Hitchcock. DISD's Education Support Center located at 2218 FM 517 East houses the District Administration offices. Within the City limits, DISD has Dunbar Elementary School, Barber Middle School, Dickinson High School, Dickinson Continuation Center, and Dickinson Alternative Learning Center. SFISD has no facilities within the City limits at this time.

Dickinson Independent School District Service Center



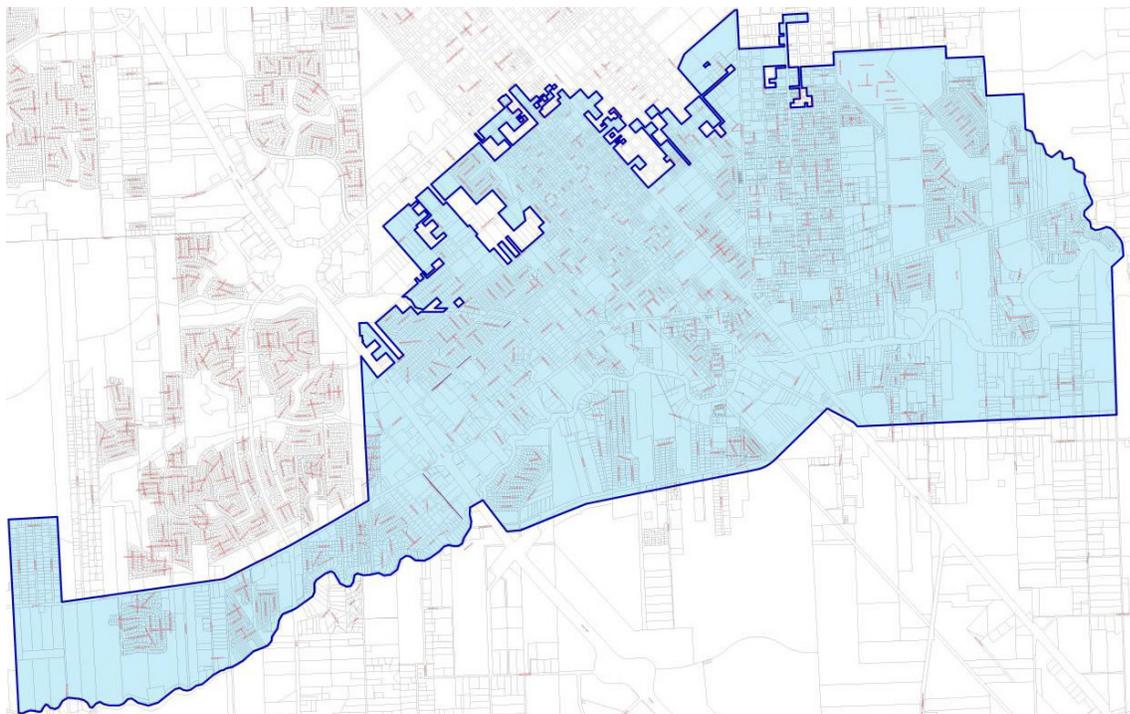
## INVENTORY OF EXISTING COMMUNITY SERVICES

### Water and Wastewater Management

Water and wastewater (sewer) service in the City of Dickinson is provided by Galveston County Water Control and Improvement District #1 (“GCWCID #1”), and GCWCID #1’s offices are located on the east end of the Dickinson City Hall building. GCWCID #1 is the oldest Water Control & Improvement District in the State of Texas and therefore has primary water rights that serve the City of Dickinson well. GCWCID #1’s boundaries include most of the City limits of the City of Dickinson, with the exception of a portion of the City that is south of Dickinson Bayou and west of Interstate 45, all of the land in Dickinson’s extraterritorial jurisdiction, and sections of land in neighboring cities’ extraterritorial jurisdiction.

While a majority of the City limits are included within the GCWCID#1 boundaries, the properties south of Dickinson Bayou and west of Interstate 45 are not within the GCWCID #1 boundaries and are currently on well water and septic systems.

**FIGURE 5.1 GCWCID #1 BOUNDARY MAP**





### **Other Utilities**

Texas-New Mexico Power and CenterPoint Electric are the electrical transmission providers within the City of Dickinson. CenterPoint Gas is the natural gas provider. Cable and telephone services are offered by a number of different providers.

### **Fire Services**

Dickinson Volunteer Fire Department (DVFD), established in 1951, provides 24-hour fire services within the City of Dickinson and the boundaries of the GCWCID #1. The main station for DVFD is located at Dickinson Central Fire Station, and a second Fire Station located on the west side of Interstate 45 at 221 West FM 517. The City of Dickinson's Fire Marshal's Office provides investigation services for DVFD incidents.

### **Emergency Medical Services (EMS)**

The City of Dickinson provides emergency medical services throughout the City limits, extraterritorial jurisdiction, and parts of Galveston County adjacent to the City limits. Ambulances are staffed with trained paramedics 24 hours a day operating out of Dickinson Central Fire Station. The Dickinson EMS response area is approximately 15 square miles.

### **Trash and Recycling**

Republic Services is the current provider for all residential and commercial trash and recycling services within the City of Dickinson.

### **Environment and Natural Resources**

The environment is one of Dickinson's most valued assets. The beautiful pine trees and Dickinson Bayou are a major part of what makes Dickinson a unique community in the Houston-Galveston region. Dickinson Bayou offers its residents opportunities for boating, fishing, water skiing, and other recreational activities. In addition to recreational opportunities, Dickinson offers a habitat for various bird species including being a stop on the Great Texas Coastal Birding Trail where enthusiasts can catch glimpses of Red-Shouldered hawks and other eastern woodland birds.

## **FUTURE COMMUNITY FACILITIES AND SERVICES**

As Dickinson grows, there will be additional services and facilities desired by its residents. The following are facilities and services that may be desirable for Dickinson as the City grows:

### **Expansion of the Police Station**

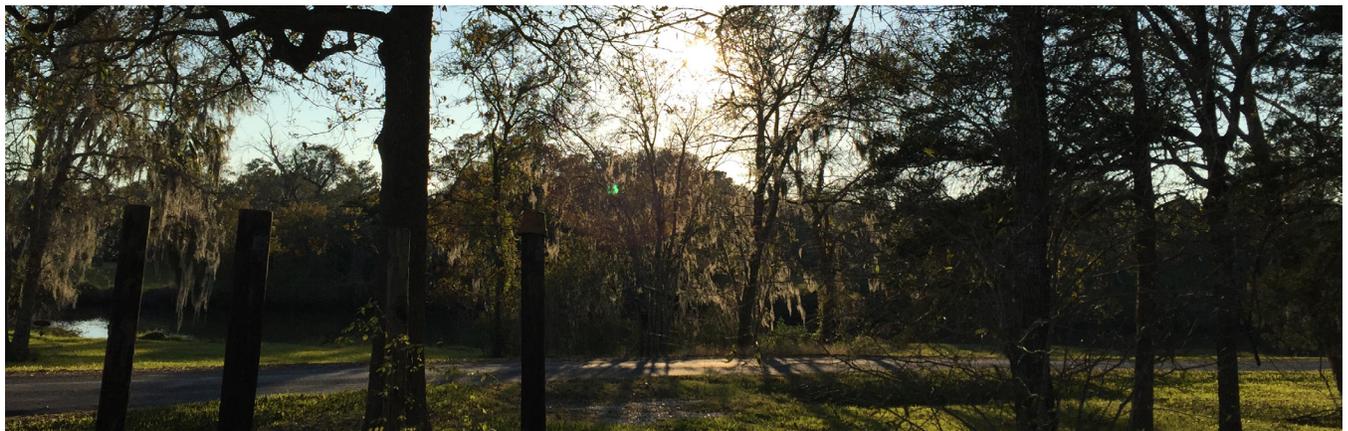
With the growth in population that is already occurring and an anticipated build out population of just over 35,000, it will be necessary to expand the Police Station. A Needs Assessment for the Police Department and Police Station is already being developed, and a final report is anticipated in 2016.

### **Multi-Jurisdictional Facility**

The City of Dickinson has identified a need for a small multi-jurisdictional facility to be located west of IH-45 to accommodate the large amount of residential and commercial growth that is occurring and is expected to continue on the west side of Dickinson. The location of the Multi-Jurisdictional Facility as well as the entities and services to be included in such a facility will be determined in the future.

### **Parks and Recreational Facilities**

As Dickinson continues to grow, new residents will require and desire places for recreational activities. Parks are quality-of-life factors that impact whether residents and businesses move to a community. However, the provision of parks and recreation facilities comes with the requirement to operate and maintain these spaces.





## TYPES OF PARKS

A variety of sizes and types of parks and recreation facilities are recommended to satisfy diverse individual interests, ensure adequate and equal opportunity and ultimately encourage use by all demographics. The following are several types of parks that might be considered in Dickinson:

**Parklet** - A parklet is a concept focused on introducing public spaces for interaction of pedestrians, typically located in urban areas where open space is lacking. Parklets are used to “...benefit local businesses, residents, and visitors by providing unique public spaces that attract customers and foster community conversation<sup>1</sup>.” Parklets can be designed to be temporary or permanent and offer a unique way for cities to add additional open space.

**Pocket Parks** – A pocket park should be used to address specific local recreation needs such as in a small neighborhood or shopping area. Amenities in pocket parks range in variety, but typically include benches, landscaping, playground equipment, and other basic features, and user input should be a primary determinant for the amenities provided. This park type is typically ¼ to 1 acre in size and is privately maintained.

**Neighborhood Parks** – Neighborhood parks provide facilities and amenities to accommodate use by more than one neighborhood. Ease of access from surrounding neighborhoods, central location, pedestrian linkages, and accommodating both active and passive recreation uses are key concerns when developing a neighborhood park. A neighborhood park may be public or private and range in size from one to two acres.

**Community Parks** – Community parks are typically the largest park in a park and open space system and are generally five to ten acres in size. Recreation opportunities should be tailored to allow for heavy use by all demographics. Typically, community parks are accessed by automobiles and parking accessibility should reflect as such. Amenities can include covered picnic areas with grills,

restrooms, playground equipment, and jogging/exercise/nature trails.

Special Use Parks – Special Use Parks are designed to accommodate specialized recreational activities. These parks look different in every community, but some examples include swimming pools/aquatic centers, skate parks, golf courses, linear parks, and nature reserves. Other alternatives to Special Use Parks are to incorporate designated areas into larger community parks.

Linear Trails or Greenways – The development of greenways to link parks and park components to form an overall system will provide for uninterrupted and safe pedestrian movement between parks and throughout the community. They provide outdoor recreational opportunities and experiences that reflect the requests of the citizens of the City.

## GOALS, OBJECTIVES, AND ACTION ITEMS

### **Goal 5.1 Provide and maintain City facilities and services that will adequately serve current and future generations.**

Objective 5.1.1 Expand the Dickinson Police Station to address current and future space requirements.

Action 5.1.1.1 Complete Police Department Needs Assessment.

Action 5.1.1.2 Determine and implement financing mechanism for needed expansion.

Action 5.1.1.3 Facilitate construction of expansion of Police Station.

Objective 5.1.2 Create a Building Maintenance Plan for all City facilities.

Action 5.1.2.1 Assess current and future building maintenance issues regarding upkeep and preventative measures that will ensure all City facilities are well maintained, safe, clean and presentable to the public, including, but not limited to, carpeting, painting, ceiling tiles, etc.

Action 5.1.2.2 Routinely assess City facility infrastructure, such as HVAC, roof, plumbing and electrical equipment, to avoid costly,



and unbudgeted surprises. Action 5.1.2.3 Evaluate and implement policy and procedures to reduce energy consumption in all City facilities.

Objective 5.1.3 In partnership with Dickinson Volunteer Fire Department, continue to provide appropriate and adequate fire protection and rescue services to all residents of Dickinson.

Action 5.1.3.1 Assist Dickinson Volunteer Fire Department in seeking revenue sources as needed including, but not limited to, applying for various grants.

Action 5.1.3.2 Continue to work cooperatively with Dickinson Volunteer Fire Department.

Objective 5.1.4 Provide adequate parks and recreational facilities and open space to improve quality of life for residents and contribute to storm water mitigation.

Action 5.1.4.1 Evaluate possible acquisition of Galveston County parks located within the City limits, including negotiation and implementation of acquisition as approved by the City Council.

Action 5.1.4.2 Partner with Dickinson Independent School District to develop joint parks, including the pursuit of grant funding for approved projects.

Action 5.1.4.3 Develop a Parks Master Plan to guide park development.

Action 5.1.4.4 Develop a sports complex to include ball fields, tennis courts, a possible swimming pool, concession stand, restrooms, and parking.

Action 5.1.4.5 Establish and implement a Parks and Recreation service within the City organization.

Action 5.1.4.6 Evaluate possible acquisition of and, based on the direction of the City Council, acquire and maintain the Dickinson Cemetery.

Objective 5.1.5 Ensure appropriate and adequate water and wastewater facilities are provided to all residents of Dickinson in an efficient and effective manner.

Action 5.1.5.1 Maintain and continue to build solid working relationship with GCWCID #1.

Action 5.1.5.2 Coordinate with GCWCID #1 to include annual capital improvements to its system in Dickinson.

Action 5.1.5.3 Continue to include GCWCID #1 in the City's quarterly Utility Coordination Meeting to ensure coordination of City and GCWCID #1 capital projects.

Action 5.1.5.4 Work with GCWCID #1 to encourage and facilitate the development of systems capable of providing fire protection in an urban environment.

Objective 5.1.6 Provide and maintain exceptional City services.

Action 5.1.6.1 Continually evaluate and implement innovative ways to improve City services in all City Departments.

Action 5.1.6.2 Continue to encourage staff participation in relevant educational opportunities.

Action 5.1.6.3 Develop and implement a proactive Communications Plan to engage citizens and citizen groups to enable them to effectively become a part of the City's decision making process.



## ENDNOTES

<sup>1</sup> County of Galveston. (2016) Parks and Cultural Services. Retrieved from <http://www.galvestoncountytexas.gov/PS/Pages/default.aspx>

<sup>2</sup> San Francisco Planning Department. (2015) San Francisco Parklet Manual, Version 2.2. San Francisco: Pavement to Parks, City of San Francisco.



*This chapter of the Comprehensive Plan provides an efficient and structured framework for planning and guiding the rational and orderly development of the City of Dickinson's thoroughfare system, including Interstate Freeways, Minor Arterials-Major Roads, Major Collector-Frontage Roads, and Local Streets, to accommodate future growth and development. It works in concert with the Future Land Use Plan and includes an overview of existing transportation facilities and services, analyses of travel characteristics and development of the thoroughfare system plan for the City of Dickinson. It encompasses the same geographic area, the City limits and Extraterritorial Jurisdiction ("ETJ"), as other elements of the Comprehen-*



sive Plan. In addition to recommendations by the City of Dickinson, this Chapter also incorporates information and recommendations from two planning studies, the Farm to Market Road 517 and State Highway 3 Access Management Plan (“AMP”), and the City of Dickinson Park & Ride and Pedestrian/Transit Access Master Plan (“PTMP”) that were completed for the City of Dickinson and contain a host of goals and recommendations that are summarized in this chapter.

## **EXISTING CONDITIONS**

### **Authority for Planning and Regulation of Thoroughfares**

Under the provisions of Article XI, Section 5, of the Texas Constitution, and Title 7, Chapter 212 of the Texas Local Government Code, the City of Dickinson may require that development plans and subdivision plats must conform “...the general plan of the municipality and its current and future streets...” and, “...the general plan for extension of the municipality and its roads, streets, and public highways within the municipality and its extraterritorial jurisdiction...” Requirements for right-of-way dedication and construction of street improvements apply to all subdivision of land within the City’s incorporated area.

### **Existing and Programmed Transportation System**

The development of this chapter for the Comprehensive Plan includes analysis and evaluation of the City of Dickinson’s existing transportation system. A considerable amount of information concerning FM 517 and Highway 3 has been provided through the FM 517 and State Highway 3 Access Management Plan (“AMP”), developed by the Houston-Galveston Area Council on behalf of the City of Dickinson. The AMP will be discussed later in this Chapter.

### **Overview of Major Roadways**

The predominant mode of transportation for Dickinson residents is the automobile which is served through a utilitarian roadway network that includes Interstate 45 (“IH 45”), flanked by northbound and southbound feeder roads, several State roadways, and local streets.

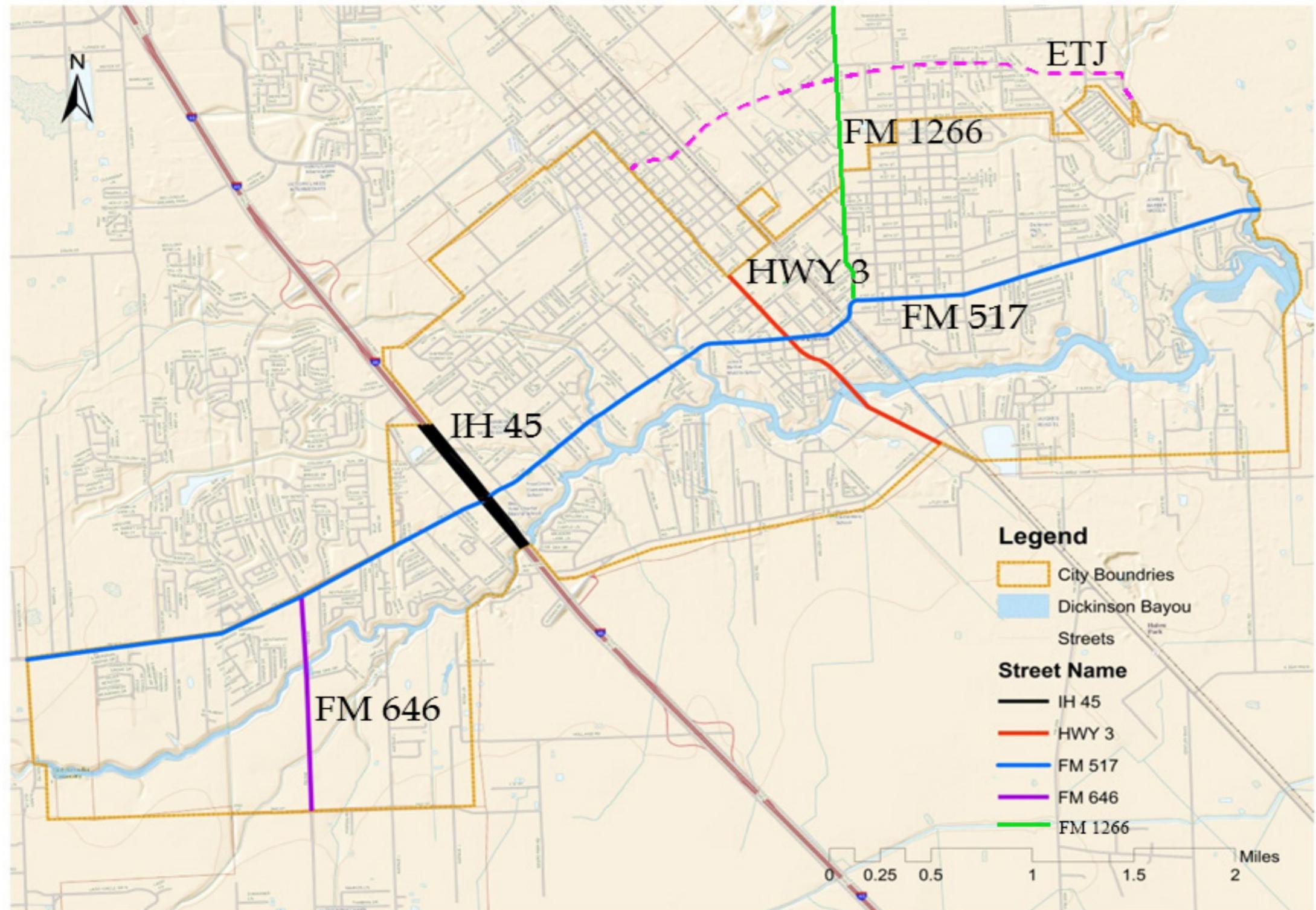
## State Maintained Roadways

- Interstate Highway 45: IH 45 passes through Dickinson for 1.06 miles, and is the major artery from Houston to Galveston. Northbound or southbound motorists on IH 45 can access Dickinson at Exit 19. IH 45 is also a major hurricane evacuation route.
- State Highway 3: State Highway 3 (“SH 3”), which is a major north-south thoroughfare between League City to the north and Texas City to the south.
- FM 517: This Farm-to-Market road is the only road in the City that runs the length of the city from east to west.
- FM 646: This Farm-to-Market road is located on the west side of the City and runs from north to south between League City to the north and Santa Fe to the south. The only portion of this road within the City is south of FM 517.
- FM 1266: This Farm-to-Market road is located on the east side of the City, less than a mile from SH 3 and runs north to League City. FM 1266 intersects with FM 517 and motorists must then travel either east or west along FM 517.



IH 45 is the major artery from Houston to Galveston passing through Dickinson.  
*Image Courtesy of Google Maps (2016).*

FIGURE 6.1 MAJOR ROADWAYS IN CITY OF DICKINSON



## Planned Transportation System Changes

Major traffic generators are identified and considered in reviewing the transportation system and developing the Future Thoroughfare Plan and other elements of this Chapter. The planned widening and associated ramp flipping of IH 45 through Dickinson, as well as the widening of FM 517 west of FM 646 by Texas Department of Transportation (“TxDOT”) will impact mobility in future years. In 2015, the City was notified that TxDOT anticipates bid letting the IH 45 expansion project for construction in the fall of 2016.

The proposed widening of FM 517 west of FM 646, as well as the FM 517 and State Highway 3 Access Management Plan’s (“AMP”) recommendation of a third lane from IH 45 to FM 646, will improve the traffic needs generated by significant development on the far west end of Dickinson and the portion of League City that abuts the north side of FM 517. With additional new residential developments as well as new commercial development that are expected in this area of Dickinson, including a new elementary and middle school complex on Calder Road by Dickinson Independent School District (DISD), the traffic volumes will continue to grow.



FM 517 west of FM 646 is proposed to be widened by TxDOT.

*Image Courtesy of Google Maps (2016).*

## Pedestrian and Public Transit Conditions

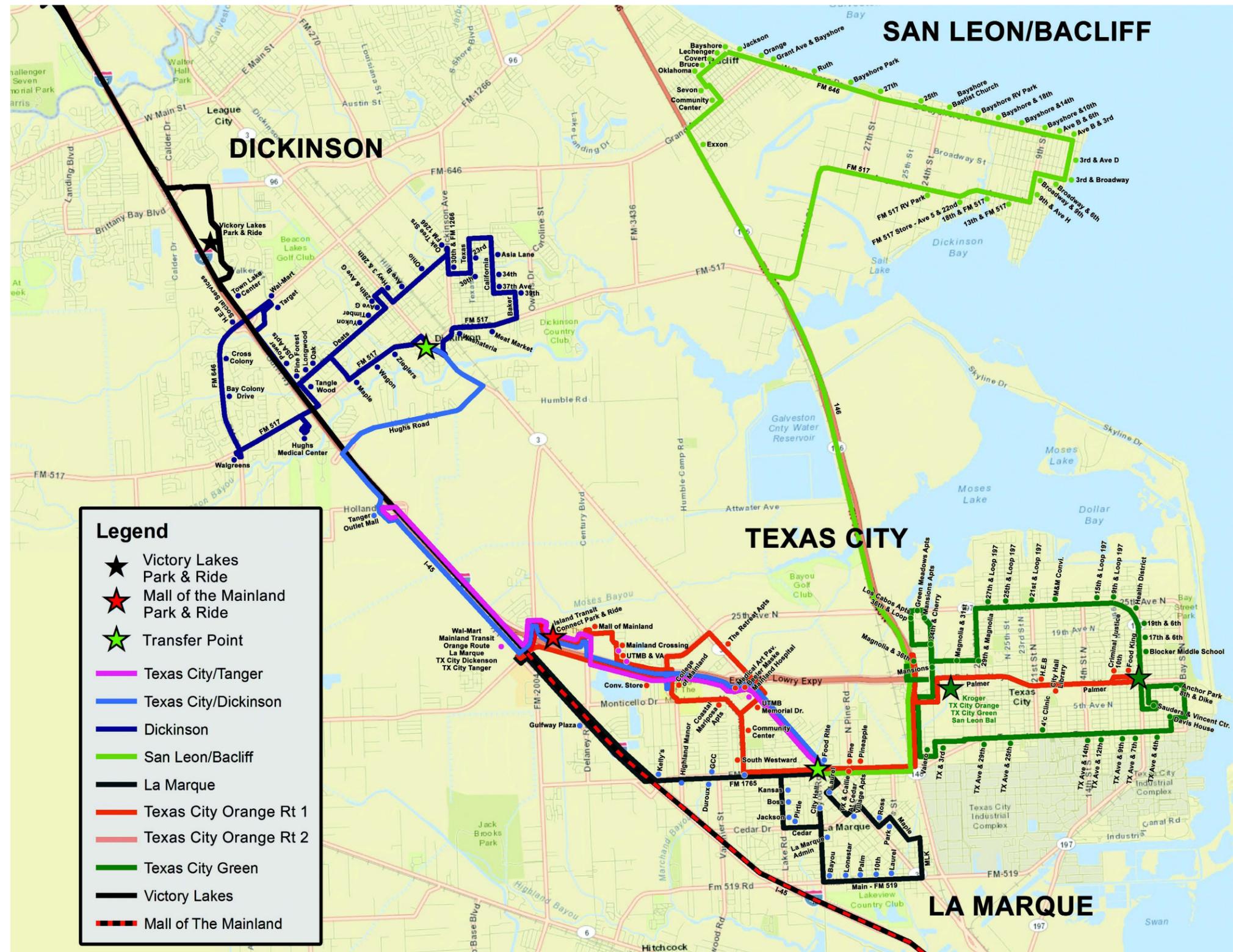
In the spring of 2010, the City of Dickinson began providing fixed route bus service throughout the City by Connect Transit, the mass transit provider for Galveston and Brazoria Counties. The Gator Run, the City’s fixed route transit service, provides a transportation alternative to a variety of service and retail providers. The Gator Run also connects to other routes offered by Connect Transit to enable riders to move from Dickinson north to NASA Road 1 and south to Galveston at an affordable cost. Figure 6.2 shows the Gator Run Route, as well as how it connects to other regional routes.



Connect Transit provides fixed route bus service.

*Image Courtesy of Gulf Coast Center (2016).*

FIGURE 6.2 REGIONAL CONNECT TRANSIT FIXED ROUTE MAP

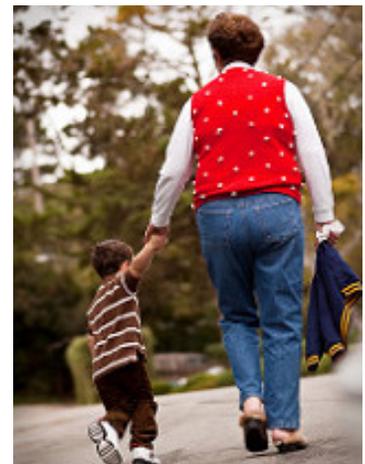


While the City does not currently have public transit stop infrastructure in place, the City and Connect Transit have developed a multi-year plan for the construction of public transit stop infrastructure, and Dickinson Management District #1 is providing annual local match funding for the installation of the infrastructure. The installation of the infrastructure will provide visitors and residents alike with visible landmarks to determine where to board the bus. In addition to public transit options, private taxi services are available.

For pedestrians, there are limited sidewalks in the City, and sidewalk conditions are diverse. Historically, the construction of sidewalks has been handled by TxDOT, since the majority of sidewalks in Dickinson are along FM 517 and SH 3. The only non-TxDOT major road that has a continuous section of sidewalk is Deats Road. Newer subdivisions are required to include sidewalks for residents. In older residential areas, sidewalks are noncontiguous and in most places nonexistent. The installation of sidewalks throughout the City could present an expensive hurdle since borrow ditches are common throughout the City, and property lines sometimes extend to the street, which in turn presents a lack of right-of-way for the City to construct a sidewalk.

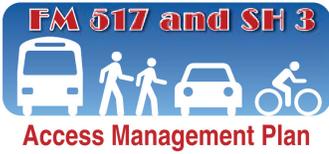
## LOCAL AND REGIONAL PLANNING INITIATIVES

The State Highway 3 and FM 517 Access Management Plan (“AMP”) was conducted in 2012 and 2013 with the purpose of developing an implementation plan of transportation improvements along these roadways to reduce crashes and improve mobility.<sup>1</sup> The City of Dickinson Park & Ride and Pedestrian/Transit Access Master Plan (“PTMP”) was prepared for The City of Dickinson and Gulf Coast Center by The Goodman Corporation in 2013 for the purpose of providing a strategy to improve connectivity to local and regional transit opportunities as well as identifying infrastructure upgrades to promote walkability for pedestrians. The third study is the Regional Hike and Bike Trails Plan produced by H-GAC. Each of these studies provide information that assists the City in decision making concerning its comprehensive transportation strategy, and the plans are explained in further detail below. Copies of these studies are available on the City of Dickinson website in addition to hard copies that can be acquired from the Community Development Department at Dickinson City Hall.



Sidewalks and pedestrian facilities promote walkability for all ages.

*Image Courtesy of David Goehring m, Flickr (2016).<sup>2</sup>*



The FM 517 and SH 3 Access Management Plan was developed by H-GAC, TxDot, Galveston County, Connect Transit, and the City of Dickinson along with League City

### State Highway 3 and FM 517 Access Management Plan (“AMP”)

The SH 3 and FM 517 Access Management Plan was developed by the Houston-Galveston Area Council (“H-GAC”) in 2012 and 2013, in partnership with Texas Department of Transportation (“TxDOT”), Galveston County, Connect Transit and the Cities of Dickinson and League City. H-GAC engaged stakeholders, a steering committee and the general public in the process of decision making. The development of the AMP included: a description and catalog of conditions along FM 517 and SH 3, including traffic volume, traffic calming and congestion level, speed limits, accident data and analysis, right-of-way, signalization, transportation-related policies, level of service for segments and intersections, and safety concerns, data collection from those who are affected by alteration of FM 517 and SH 3, analysis of current conditions, and provision of goals and recommendations for future improvements. The AMP was approved by the Dickinson City Council in November of 2013.

The AMP includes various short (0-5 years), medium (5-15 years), and long (15+ years) term recommendations as shown in Table 6.1.

**TABLE 6.1 SH3 AND FM517 ACCESS MANAGEMENT PLAN RECOMMENDATION**

	Short	Medium	Long
Traffic signal at Hughes Lane/Medical Park Drive	x		
Interrection lane configuration and turn bay storage	x	x	
Upgrade intersection signal equipment	x	x	
Construct seperate speed differential lanes IH45 & FM 517 and FM517 & SH3	x	x	
Convert continuous turn lanes to raised medians	x	x	x
Add continuous sidewalks	x	x	x
Right-of-way acquisition	x	x	x
Addition of lanes		x	
Side street realignment		x	x
Thoroughfare planning to enhance connectivity and spacing	x		
Enhance landmark and aesthetic features	x	x	x
Grade seperation at intersections		x	x
Reconfiguration of IH 45 ramps		x	
Future development plans			x

## The City of Dickinson Park & Ride and Pedestrian/ Transit Access Master Plan

The City of Dickinson Park & Ride and Pedestrian/Transit Access Master Plan ("PTMP") was developed by the Gulf Coast Center and The Goodman Corporation in 2013 and is based on guidelines provided by the Federal Transit Administration's Livable Communities Initiative (LCI)<sup>3</sup>.

The PTMP is organized into five general sections. The first is a study of the current transit service condition, followed by an analysis of demand for each commuter service. The study includes modeling of four major components: Dickinson Park & Ride, LCI streetscape improvements, bus stop improvements, and gateway treatments. The third step is a site proposal for a future park and ride facility. A benefit/cost analysis was used to estimate the cost of recommended bus stop infrastructure improvements. An outline of a multi-phased strategy to fund and implement the plan was included.

The PTMP provided the following recommendations:

Location of a future Dickinson Park & Ride on SH 3 at Mowat Drive. This would be implemented in two construction phases: phase one would consist of 201 parking spaces and phase two would consist of an additional 151 parking spaces, to accommodate future expansions.

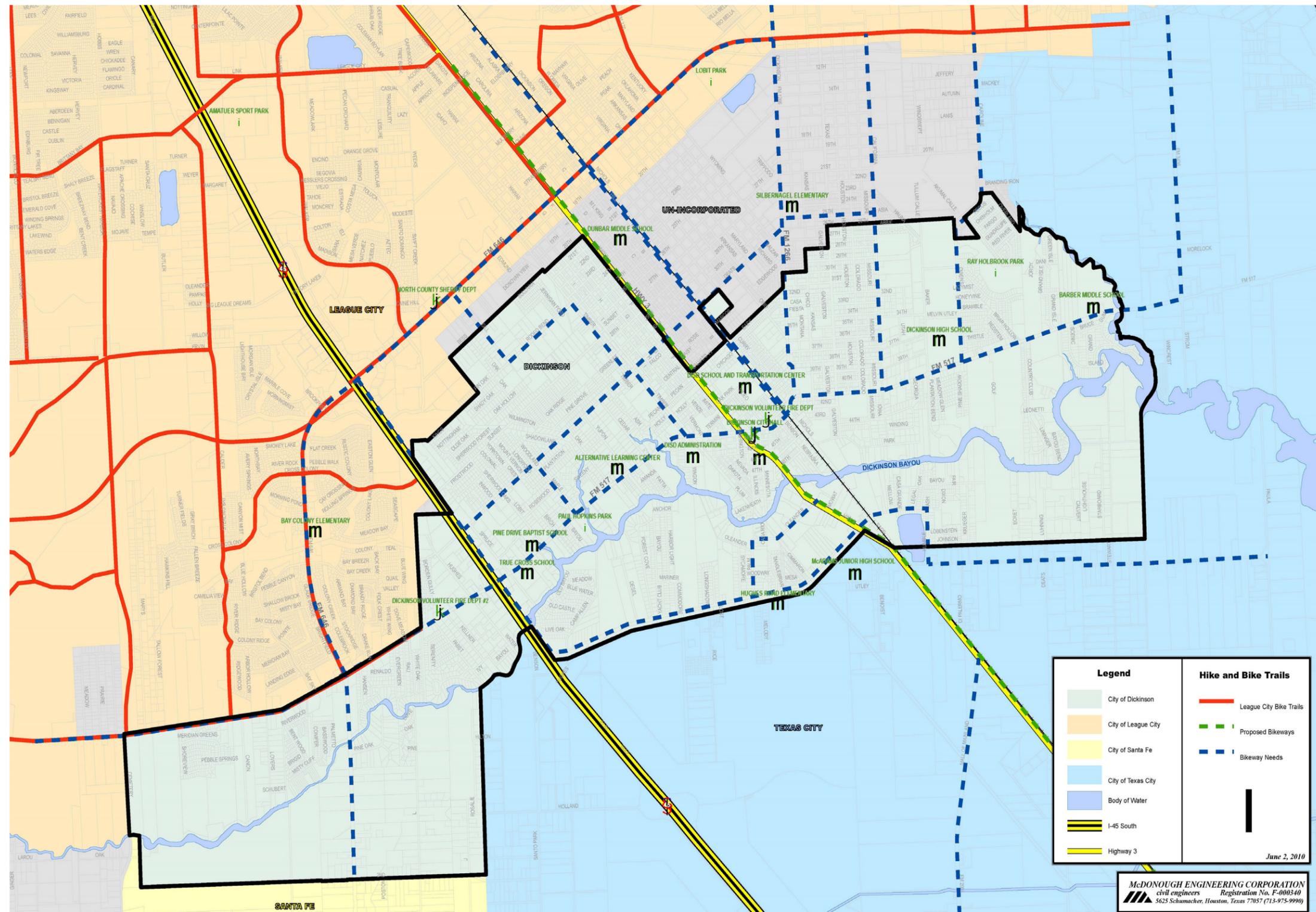
Improvement of pedestrian and transit streetscape infrastructure in the four following corridors:

- FM 517: Timber Drive to Liggio Street
- SH 3: Deats Road to FM 517
- SH 3: North of Deats Road to 21st Street
- SH 3: South of FM 517 to Oleander Drive

Construction of infrastructure for 40 bus stops located in Dickinson that would include Americans with Disability Act compliant ramps, pedestrian lighting, landscaping, bus stop signage and other related amenities depending on the needs of each bus stop.

Federal Transit Administration's Livable Communities Initiative provides guidelines for more transportation choices. Learn more at : [www.fhwa.dot.gov/livability/](http://www.fhwa.dot.gov/livability/)

FIGURE 6.3 REGIONAL HIKE AND BIKE TRAILS PLAN



(H-GAC. 2010)

Dickinson, working in conjunction with The Goodman Corporation on behalf of Connect Transit and the Gulf Coast Center, has developed a 5-year plan for implementing bus stop infrastructure throughout the City, and Dickinson Management District #1 has set a policy of allocating \$20,000.00 annually to be used as matching funds for grants that may be utilized by Gulf Coast Center for the bus stop infrastructure improvements.

### Regional Hike and Bike Trails Plan

Although there are currently very limited facilities dedicated to non-motorized travel modes, there is a growing demand for walking, jogging and bicycling trails. In 2010, the Houston-Galveston Area Council created a Regional Hike and Bike Trails Plan that included the City of Dickinson and a proposed future Bike Lane was identified for SH 3 as reflected in Figure 6.3.

### Future Thoroughfare Plan

Thoroughfare Systems Planning is the process used by cities and other governmental entities to assure development of the most efficient, safe, and appropriate street system to meet existing and future mobility needs of the public. Thoroughfare planning is interrelated with other components of comprehensive planning and urban development such as land use, housing, environment and public utilities.

The plans' purpose is to identify how streets and roads operate and are intended to operate, to provide guidance to local officials and property owners in the decision making process and to help ensure the construction of a safe, complete and functional roadway network. Through the use of functional classification, the Thoroughfare Plan provides a uniform and consistent design for all new or improved roadway facilities, which helps provide guidance to motorists with respect to utility, speed and land use. While the Thoroughfare Plan does not identify who is responsible for funding and, or building proposed thoroughfare improvements, including new roadways, it shall be considered to be standard operating procedure that developers are responsible for constructing and, or improving that portion of all roadways within or adjacent to their development, regardless of functional classification.



The H-GAC Regional Hike and Bike Trails Plan proposes future bike lane for SH-3



It is important to recognize that the alignments shown for proposed facilities represent desired corridors and are merely illustrative. The approximate alignments and right-of-way requirements for planned thoroughfares shown on the Plan should be considered in platting of subdivisions, right-of-way dedication and construction of major roadways.

A number of elements must be considered in the process of developing a Thoroughfare Plan, including the Future Land Use Plan, travel demands, traffic and pedestrian movement and access requirements, and existing physical constraints to roadway construction. Moreover, special efforts will be required in the thoroughfare planning process to ensure that the integrity of residential neighborhoods are protected from unwanted and undesired vehicular traffic where possible.

## **EXISTING FUNCTIONAL CLASSIFICATIONS**

Dickinson does not currently have a functional classification system for its thoroughfares, and the functional classifications of Dickinson established by TxDOT and Houston-Galveston Area Council (“H-GAC”) are inconsistent. Consequently, this Transportation Chapter classifies Dickinson’s roads and streets using a traditional roadway classification approach.

Streets in a community are categorized according to their function. In regard to motorized vehicles, streets have two major characteristics — they serve to provide mobility and to provide a path for motorists to access businesses, homes, schools and other destinations. In a Thoroughfare Plan, roadways are assigned a functional classification, which is a system used to categorize roadways based on a hierarchy that identifies its function as it relates to its posted speed limits, its Annual Average Daily Traffic (“AADT”) and how many lanes it has.

Some streets, such as freeways and arterials, are designed with mobility in mind, and have limited access to decrease congestion and maximize mobility. Other streets, such as local streets, are designed with access in mind. Street classification can help property developers identify what type of traffic they can expect in the near or long term future. A clear and concise street classification system provides order and comprehension of how the roads are planned to function within an area.

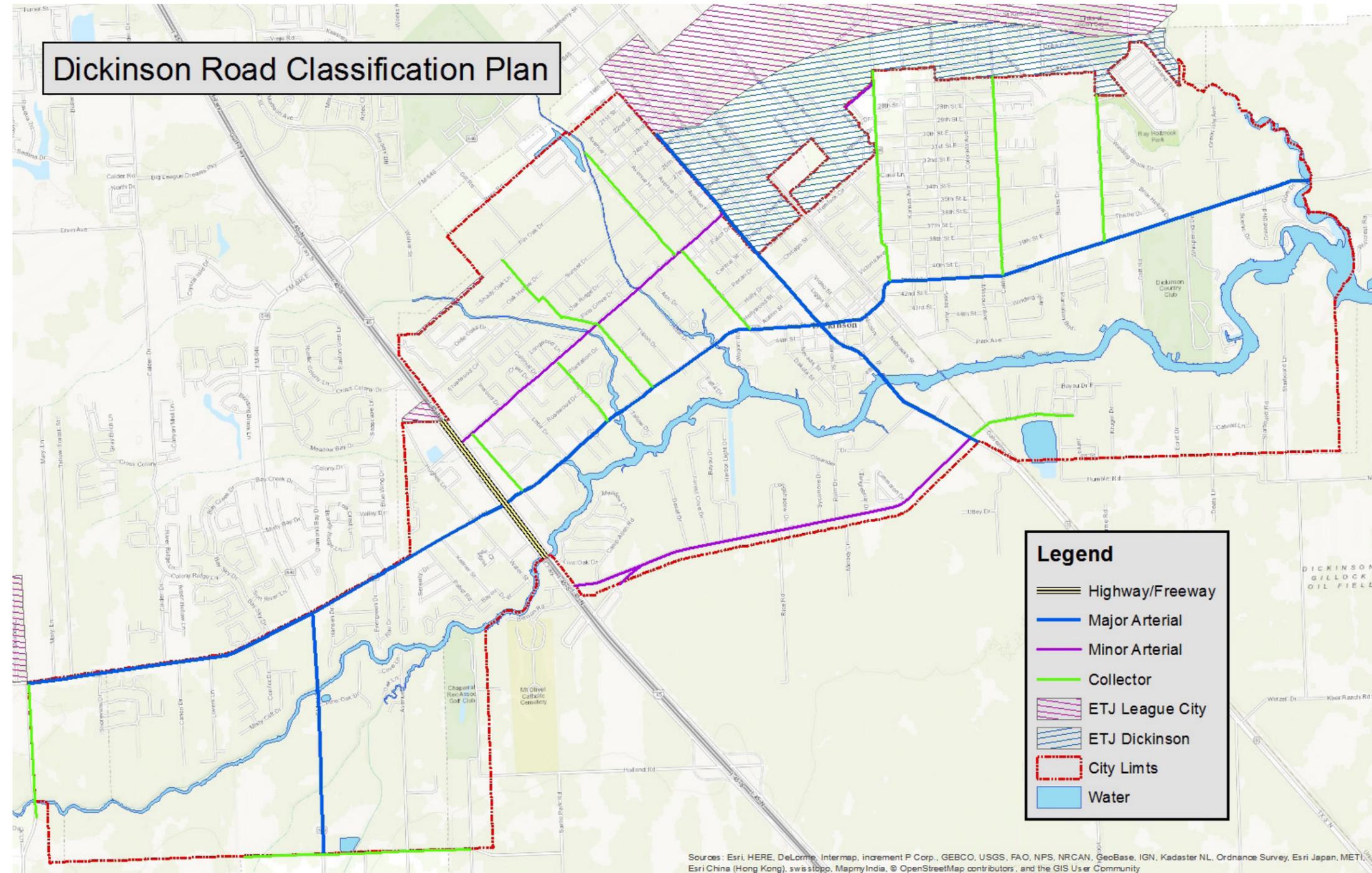
## Dickinson's Functional Road Classifications

The functional classification of streets provides for the circulation of traffic in a hierarchy of movement from one classification to the next. Functional road classes can be subdivided further into major and minor designations to further detail their role in the community. Dickinson's Road Classification Plan is graphically represented in Figure 6.4.

- Highway/Freeway: Permits movement for all sizes of vehicles (motor bike, private cars, buses and trucks) with posted speed limits above 50 MPH. It has limited access to other streets and guides traffic toward cities or towns through bridges or tunnels. This class does not have sidewalks or bike lanes.
- Major Arterial: Provide traffic movement through and between different areas within the city and access to adjacent land uses. Access is more controllable because driveway spacing requirements are much greater and, if safety dictates, overall access can be limited to specific turning movements.
- Minor Arterial: Provide service for trips of moderate length, serve geographic areas that are smaller than their higher Arterial counterparts and offer connection of lower functional classifications and major Arterials.
- Collector: These streets are intended to balance traffic between arterial streets and local streets. Collector streets tend to carry a high volume of traffic over shorter distances, providing access and movement between neighborhoods, parks, schools, retail areas and the arterial street system
- Local Streets: Provide access adjoining properties by collecting the traffic from surrounding areas and distributing it to adjoining collectors or arterial streets.

The use of a traditional classification helps Dickinson understand the general nature of the existing roadways within the city limits.

FIGURE 6.4 CITY OF DICKINSON ROAD CLASSIFICATION PLAN



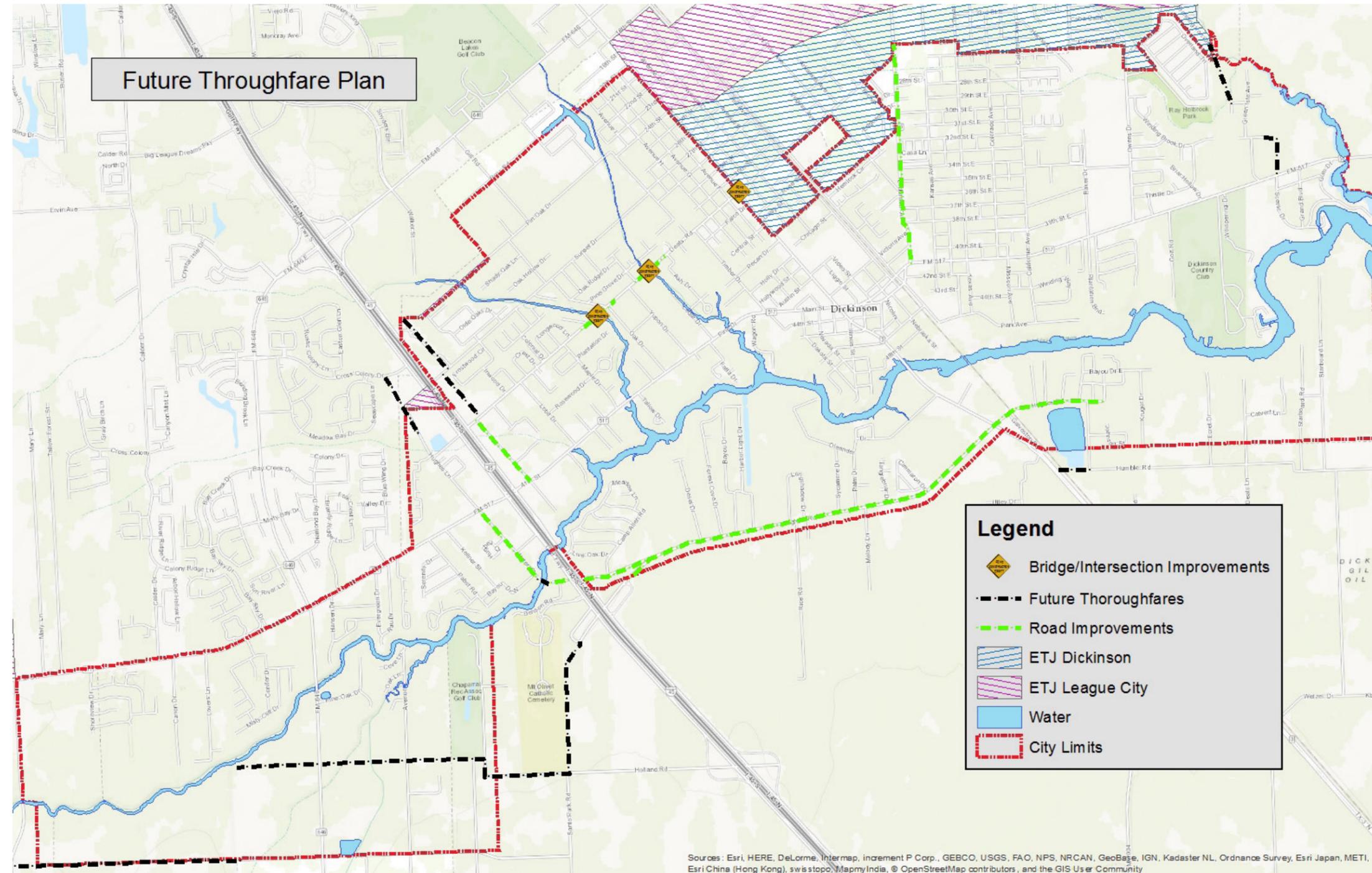
## IMPLEMENTATION OF THE FUTURE THOROUGHFARE PLAN

Implementation of future thoroughfare system improvements occurs over many years and builds towards the ultimate thoroughfare system shown in the Future Thoroughfare Plan. The fact that a planned thoroughfare is shown in the Future Thoroughfare Plan does not represent a commitment to a specific timeframe for construction, nor that the City of Dickinson will build the roadway improvement.

The City of Dickinson, Dickinson Management District #1, Dickinson Economic Development Corporation, Galveston County Water Control & Improvement District #1, Galveston County, and Texas Department of Transportation, as well as private developers and land owners, can utilize the Future Thoroughfare Plan in making decisions relating to the planning, coordination and programming of future development and transportation improvements. By identifying future thoroughfare locations where right-of-way is needed, land owners and developers can consider the roadways in their subdivision planning, dedication of public right-of-way and provision of setbacks for new buildings, utility lines, and other improvements located along the rights-of-way for existing and planned thoroughfares.

The Thoroughfare Plan has long reaching effects on the growth and development in the Dickinson area since it guides the reservation of rights-of-way needed for future thoroughfare improvements. While other elements of the Comprehensive Plan look at foreseeable changes and needs over a 20-year period, thoroughfare planning requires an even longer-range perspective extending into the very long-term future. Future changes in transportation technology, cost structure, service demands for the transportation system and resulting long-term shifts in urban growth and development patterns require a farsighted and visionary approach to thoroughfare planning decisions.

FIGURE 6.5 CITY OF DICKINSON FUTURE THOROUGHFARE PLAN



## Community Wayfinding Systems

In addition to pedestrian and transit systems, there is a need for the development of a community wayfinding system. A community wayfinding system is a coordinated and continuous system of signs, lighting fixtures, architectural style throughout a City that direct tourists and other road users to key civic, cultural, visitor, recreational attractions, and other destinations within a city or a local urbanized or downtown area. <sup>4</sup> Community wayfinding systems which include streets signs help to establish a sense of place and direction for pedestrians and motorists, as well as attract and retain potential shoppers to a specific area within a city.

### GOALS, OBJECTIVES, AND ACTION ITEMS

#### **Goal 8.1 Improve citywide mobility to accommodate present and future transportation needs**

Objective 8.1.1 Ensure adequate connectivity and access throughout the city.

Action 8.1.1.1 Construct a new one-way thoroughfare from Sunset Drive south to Deats Road between Interstate 45 and the Frostwood Subdivision to provide for traffic to proceed south from Sunset Drive to Deats Road without having to travel through the Frostwood Subdivision.

Action 8.1.1.2 Extend Water Street/Medical Park Drive south across Dickinson Bayou to provide connectivity from the southbound feeder road of Interstate 45 to FM 517.

Action 8.1.1.3 Extend Hughes Lane north to Cross Colony Drive in League City, Texas to provide additional connectivity from FM 517 north.

Action 8.1.1.4 Develop a Master Sign Plan for the City that includes upgrading street signs and adding new wayfinding signage and promotes easy navigation throughout the City.

Action 8.1.1.5 Identify funding and implement the Master Sign Plan, including street signs throughout the City using a consistent look.



Objective 8.1.2 Reduce traffic congestion, improve safety of traveling public, and increase level of service in main traffic corridors.

Action 8.1.2.1 Work with TxDOT to eliminate a large portion of the continuous turn lanes through construction of raised medians from FM 646 to Spruce Street on FM 517 as recommended by the AMP by 2018.

Action 8.1.2.2 As TxDOT implements construction on the additional lanes for FM 517, encourage increasing the width of the raised medians and the addition of continuous sidewalks to increase pedestrian mobility as recommended by the AMP.

Action 8.1.2.3 Work with business owners to eliminate curb cuts to reduce the amount of entry and exit points on major roadways to decrease motor vehicle conflict points as recommended by the AMP.

Action 8.1.2.4 Coordinate with TxDOT to provide possible new traffic signal installation and provide adequate signal timing for motorists to enter businesses across high traffic volume intersections as recommended in the AMP.

Action 8.1.2.5 Work with TxDOT to update traffic signals throughout the City to pole and mast arm as roadway improvements are completed as recommended in the AMP.

Action 8.1.2.6 Work with TxDOT to improve traffic light signalization at the I-45 and FM 517 intersection.

## **Goal 8.2 Increase opportunities for multi-modal connectivity throughout the City and region**

Objective 8.2.1 Promote citywide pedestrian mobility and livability.

Action 8.2.1.1 Expand the sidewalk inventory contained in the PTMP to capture data throughout the City.

Action 8.2.1.2. Develop a plan for constructing and maintaining sidewalk infrastructure, ADA ramps, and crosswalk infrastructure throughout the City to ensure pedestrian mobility is promoted City-wide.

Action 8.2.1.3 Target funding sources, submit grant applications for, and construct pedestrian improvements.

Action 8.2.1.4 Initiate a ranking process utilizing Pedestrian Level of Ser-

vice (PLOS) demonstration data as outlined in the Dickinson Park & Ride and Pedestrian/Transit Master Plan to select which sidewalk segments to submit to the Federal Transit Administration (FTA) for inclusion within a capital grant application.

Action 8.2.1.5 Utilize Letter of No Prejudice as basis to expend City funds towards pedestrian improvements that improve sidewalk infrastructure along SH 3 and FM 517, as identified in the Dickinson Park & Ride and Pedestrian/Transit Master Plan.

Action 8.2.1.6 Develop citywide wayfinding system and implement the signage program including street signs to direct vehicular and pedestrian traffic.

Action 8.2.1.7 Preserve existing and implement new beautification treatments along corridors.

Objective 8.2.2 Enhance regional mobility and connectivity options through public transportation.

Action 8.2.2.1. Continue to actively participate in the Galveston County Transit District.

Action 8.2.2.2 Identify funding for development of a potential park and ride facility as the inter-modal stops for Houston Metro, Gator Run buses, and future commuter rail services and as provided in the PTMP.

Action 8.2.2.3 Work with the Gulf Coast Center and the Goodman Corporation to implement a 5-year plan for all bus stop improvements for the Gator Run System.

Action 8.2.2.4 Continually reevaluate bus stops utilized by the Gator Run System with the Gulf Coast Center and the Goodman Corporation.

Action 8.2.2.5 Continue to actively participate in the Transportation Policy Council through the Houston-Galveston Area Council and request inclusion in the Galveston Corridor Planning Efforts as appropriate.

Action 8.2.2.6 Encourage connectivity between Connect Transit and Houston Metro through the Galveston County Transit District



## ENDNOTES

<sup>1</sup> Kimley-Horn & Associates, I., CJ Hensch & Associates, I., AIA Engineers, Ltd., & Knudson, LP. (2013). FM 517 and SH 3 Access Management Plan. City of League City & Dickinson: H-GAC, TxDOT, City of Dickinson, City of League City & Connect Transit. pp.1-4

<sup>2</sup> “Neighborhood Walk, Excitedly” by David Goehring. Licensed under a Creative Commons Attribution 2.0 Generic (CC BY-NC-ND 2.0). Accessed 7 April 2016. <https://creativecommons.org/licenses/by/2.0/>

<sup>3</sup> The Goodman Corporation. (2013). The City of Dickinson Park & Ride and Pedestrian/Transit Access Master Plan. The City of Dickinson & Gulf Coast Center: the Goodman Corporation. p.ES-1.

<sup>4</sup> FHWA. (2009). 2009 Edition Chapter 2D. Guide Signs—Conventional Roads. (U.S. Department of Transportation Federal Highway Administration) Retrieved from Manual on Uniform Traffic Control Devices (MUTCD): <http://mutcd.fhwa.dot.gov/html/2009/part2/part2d.htm>

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                      **Ordinance Number XXX-2016**

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, DELETING SUBSECTION (f), SCHOOL ZONES, OF SECTION 10-3, TRAFFIC-CONTROL DEVICES, OF CHAPTER 10, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS; ADOPTING A NEW SUBSECTION (f), SCHOOL ZONES, OF SECTION 10-3, TRAFFIC-CONTROL DEVICES, OF CHAPTER 10, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES TO INCORPORATE ALL SCHOOL ZONES PREVIOUSLY ESTABLISHED BY THE CITY OF DICKINSON AND REFLECTED ON THE TRAFFIC CONTROL DEVICE INVENTORY, SCHEDULE V (DESIGNATED SCHOOL ZONES) INTO SUCH SUBSECTION (f); PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING FOR A PENALTY NOT TO EXCEED \$200 AND THAT EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES SHALL BE DEEMED A SEPARATE OFFENSE; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

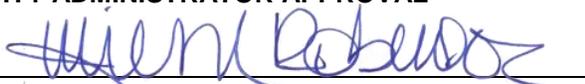
**BACKGROUND:**            **This is the second reading of this Ordinance.**

This Ordinance revises Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic, of the Code of Ordinances to incorporate all of the currently existing School Zones into the Code of Ordinances. With the adoption of this Ordinance, "Schedule V" will be eliminated and all current and future School Zones will be included directly in the City's Code of Ordinances. No new school zones will be created by this Ordinance.

**RECOMMENDATION:**    Staff recommends approval of the Ordinance.

**ATTACHMENTS:**            • Ordinance Number XXX-2016

**FUNDING ISSUES**             Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#                    -            -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Julie M. Robinson, City Administrator	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, DELETING SUBSECTION (f), SCHOOL ZONES, OF SECTION 10-3, TRAFFIC-CONTROL DEVICES, OF CHAPTER 10, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS; ADOPTING A NEW SUBSECTION (f), SCHOOL ZONES, OF SECTION 10-3, TRAFFIC-CONTROL DEVICES, OF CHAPTER 10, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES TO INCORPORATE ALL SCHOOL ZONES PREVIOUSLY ESTABLISHED BY THE CITY OF DICKINSON AND REFLECTED ON THE TRAFFIC CONTROL DEVICE INVENTORY, SCHEDULE V (DESIGNATED SCHOOL ZONES) INTO SUCH SUBSECTION (f); PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING FOR A PENALTY NOT TO EXCEED \$200 AND THAT EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES SHALL BE DEEMED A SEPARATE OFFENSE; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, in accordance with the provisions of Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic, of the Code of Ordinances of the City of Dickinson, Texas, several school zones have been established within the City of Dickinson and such school zones were included on an Addendum (Traffic Control Device Inventory – Schedule V) to such Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic; and

**WHEREAS**, the City Council finds that Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic, of the Code of Ordinances should be revised to incorporate all of the previously established school zones and, by action of the City Council, to continue the existence of such school zones; and

**WHEREAS**, the City Council of the Dickinson has determined that it is in the best interest of the health, safety and welfare of its citizens and the public as a whole, to incorporate all school zones previously established by the City of Dickinson reflected below; and

**WHEREAS**, the City Council finds that Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic, of the Code of Ordinances should be deleted and a new Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic, of the Code of Ordinances should be adopted to establish such school zones.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON TEXAS, THAT:**

**Section 1.** The facts and matters contained in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** Subsection (f), School Zones, of Section 10-3, Traffic-Control Devices, of Chapter 10, Motor Vehicles and Traffic, of the Code of Ordinances of the City of Dickinson, Texas, is hereby deleted in its entirety and a new Subsection (f) is hereby added, said Subsection (f) to read in its entirety as follows:

“(f) *School Zones.* The City of Dickinson hereby designates school zones on certain streets.

(1) **20 Mile Per Hour School Zones.** A maximum speed limit of twenty (20) miles per hour during the school hours of 7:30 a.m. to 4:30 p.m., unless other times are specified for such school zones or posted on the signs at each school zone, on regularly scheduled school days is established in the following locations within the City:

44<sup>th</sup> Street – From its intersection with Dakota Street to its intersection with Timber Drive.  
(*Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995*)

Baker Drive – From a point fifty feet (50’) south of its intersection with 34<sup>th</sup> Street to its intersection with State Farm-to-Market Road 517.  
(*Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995*)

Church Street – From its intersection with Liggio Street to its intersection with Hill Avenue.  
(*Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995*)

Hill Avenue – From a point one hundred feet (100’) south of its intersection with Church Street to a point one hundred feet (100’) south of its intersection with Chicago Street.  
(*Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995*)

Hughes Road – From a point five hundred and twelve feet (512’) west of State Highway 3 to a point fifty-two feet (52’) east of Palm Drive.  
(*Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995; 417-2001, 04-24-2001; Ord. No. 664-2009; 03-24-2009*)

Liggio Street – From its intersection with Church Street to its intersection with Oak Park Street.  
(*Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995*)

Lobit Drive – From its intersection with State Farm-to-Market Road 517 to its intersection with Rosewood Drive.

*(Ord. No. 255-95, 07-11-1995)*

Melvin Utley Drive – From its intersection with Owens Drive to its intersection with Baker Drive.

*(Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995)*

Oak Park Street – From its intersection with Video Street to its intersection with State Highway 3.

*(Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995)*

Owens Drive – From a point one hundred feet (100') north of its intersection with State Farm-to-Market Road 517 to a point one hundred feet (100') north of its intersection with Nightshade Drive.

*(Ord. No. 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995)*

Video Street – From a point one hundred feet (100') north of its intersection with Bank Street to its intersection with Oak Park Drive.

*(Ord. No. 187-92, 01-12-1993; 255-95, 07-11-1995)*

- (2) 25 Mile Per Hour School Zones. A maximum speed limit of twenty-five (25) miles per hour during the school hours of 7:30 a.m. to 4:30 p.m., unless other times are specified for such school zones or posted on the signs at each school zone, on regularly scheduled school days is established in the following locations within the City:

State Farm-to-Market Road 517 –

- a. On the north side of FM 517 from one hundred and sixteen feet (116') west of Birch to seventy-two feet (72') east of Spruce.
- b. On the south side of FM 517 from sixty-five feet (65') east of Spruce to seventy-seven feet (77') west of Manor Lane.

*(Ord. No. 45-82, 01-12-1982; 90-85, 06-25-1985; 187-92, 01-12-1993; 244-94, 01-10-1995; 255-95, 07-11-1995; 408-2000, 10-09-2000)*

- (3) 30 Mile Per Hour School Zones. A maximum speed limit of thirty (30) miles per hour during the school hours of 7:30 a.m. to 4:30 p.m., unless other times are specified for such school zones or posted on the signs at each school zone, on regularly scheduled school days is established in the following locations within the City:

State Farm-to-Market Road 517 –

- a. On the south side of FM 517 from forty-three feet (43') east of Georgia Street to four hundred and ninety feet (490') east of Whispering Drive.

- b. On the north side of FM 517 from one hundred and forty-five feet (145') east of Winding Brook to three hundred and ninety feet (390') west of Baker Drive.

*(Ord. No. 45-82, 01-12-1982; 90-85, 06-25-1985; 187-92, 01-12-1993; Ord. No. 255-95, 07-11-1995; 408-2000, 10-09-2000; 475-2003, 01-28-2003; 605-2007, 01-23-2007; 642-2008, 06-24-2008)*

State Farm-to-Market Road 517 – From a point three hundred and forty-three feet (343') west of Georgia Street to its intersection with Golf Drive.  
*(Ord. No. 475-2003,*

- (4) 35 Mile Per Hour School Zones. A maximum speed limit of thirty-five (35) miles per hour during the school hours of 7:30 a.m. to 4:30 p.m., unless other times are specified for such school zones or posted on the signs at each school zone, on regularly scheduled school days is established in the following locations within the City:

FM 1266 -

- a. On the east side of FM 1266 from one hundred and fifty feet (150') south of Deats Road to the northern City limits.
- b. On the west side of FM 1266 from the northern City limits to one hundred fifty feet (150') south of Deats Road.”

**Section 3.** This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of said Ordinances and those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided, however, that any complaint, action, claim or lawsuit that has been initiated or has arisen under or pursuant to any of the Ordinances or sections thereof that have been specifically repealed on the date of adoption of this Ordinance shall continue to be governed by the provisions of such Ordinance or section thereof and for that purpose the Ordinance or section thereof shall remain in full force and effect.

**Section 5.** If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**Section 6.** Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision contained in this Ordinance, or who shall commit or perform any act declared herein to be unlawful, shall be deemed guilty of a

misdemeanor and, upon conviction thereof, shall be fined in an amount of not less than one dollar (\$1.00) and not more than two hundred dollars (\$200.00).

**Section 7.** This Ordinance shall be in full force and effect from and after its date of its publication, in accordance with law.

**PASSED AND APPROVED** on first reading this 13th day of September, 2016.

**PASSED AND APPROVED** on second reading this \_\_\_\_\_ day of September, 2016.

**PASSED, APPROVED, AND ADOPTED** on third and final reading this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**Dickinson City Council  
Agenda Item Data Sheet**

MEETING DATE            September 27, 2016

<b>TOPIC</b>	<b>BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING:</b> Increasing Pay Rate for Certain Police Officer Positions To Mitigate Pay Inequities Resulting From Police Officer Recruitment Issues At Such Time As New Officers Are Hired
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<b>BACKGROUND</b>	<p>The Police Department currently has three vacancies, one known future vacancy and two anticipated vacancies. With a Department of 22 officers, six vacancies equates to a 28% staffing loss that will need immediate attention.</p> <p>Additionally, the Police Department is having difficulty recruiting and retaining officers at the current pay rate. As of mid-September, the open Police Officer position had 52 applicants – 12 of whom meet the minimum qualifications. In a survey of area departments, Dickinson is in the bottom half of the starting pay rates. In order to be competitive against other departments, the starting pay rate being offered by the Department is \$46,474.00 which is the average of the surveyed range and falls within the minimum and mid salaries in the current pay range approved for the Police Officer position.</p> <p>While the hiring officers have the budgetary discretion to hire new recruits over the minimum, to do so would create pay inequities with certain police officers currently employed by the Department. There are 10 police officers who would be below the proposed hiring rate for new incoming officers. Due to budgeted and anticipated vacancies, the adopted FY 2016-2017 budget will support an increase to new and current officers to the proposed new rate to ensure pay equity. <u>However, the decision to increase the salaries of the 10 police officers to match the starting salary that will be offered to new recruits to establish pay equity is a policy decision for which staff requests direction from Council.</u> The proposed increase would only take effect once there is a new recruit hired in at the new starting pay rate. Until that time, the increase would not be implemented.</p>
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<b>RECOMMENDATION</b>	Staff recommends raising affected current police officers' pay rates to an equitable rate at such time as new officers are hired in at competitive rates as necessary.
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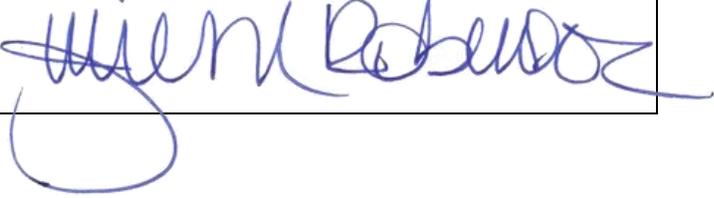
<b>ATTACHMENTS</b>	<ul style="list-style-type: none"> <li>• Hiring Stats as of August 2016</li> <li>• Base Salary Impact</li> </ul>
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<b>FUNDING ISSUES</b>	<input type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted
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<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**Dickinson City Council  
Agenda Item Data Sheet**

<input checked="" type="checkbox"/> Full Amount already budgeted – full financial impact can be absorbed within FY2016-2017 Salary and Wages. <input type="checkbox"/> Funds to be transferred from Acct.#        -        -
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<b>SUBMITTING STAFF MEMBERS</b> Ron Morales, Police Chief Stephanie Russell, Chief Financial Officer	<b>CITY ADMINISTRATOR APPROVAL</b> 
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<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**DIVIDER PAGE**

## Hiring Stats as of August 2016

City	Hiring Salary
Clear Lake Shores	37,627.00
South Houston	38,459.20
Taylor Lake Village	38,967.00
El Lago	38,967.00
Dickinson	39,973.78
Nassau Bay	40,682.00
Angleton	40,913.60
Santa Fe	41,336.00
Kemah	42,033.00
Alvin	42,932.20
Stafford	43,000.00
La Marque	43,492.80
Rosenberg	43,763.20
Texas Cirty	43,784.00
Richmond	44,928.00
Lake Jackson	45,344.00
Galveston	45,768.00
Manvel	45,905.00
Galena Park	48,400.00
La Porte	49,441.60
Seabrook	50,164.94
Webster	50,519.00
Friendswood	51,306.00
Pearland	52,320.00
Missouri City	52,770.00
Sugarland	52,853.00
Pasadena	54,060.00
Deer Park	54,264.23
Baytown	55,120.00
League City	55,543.70
Mont Belvieu	56,078.72

**DIVIDER PAGE**

## Base Salary Impact

Emp #	Hire Date	Annual Salary at Oct. 1.	Proposed Median	Proposed Mean	Cost for Median	Cost for Mean
361	2/28/2011	\$44,528.00	\$44,685.33	\$46,474.74	\$157.33	\$1,946.74
433	7/14/2014	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
409	8/28/2013	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
417	1/2/2014	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
380	10/25/2015	\$41,172.18	\$44,685.33	\$46,474.74	\$3,513.15	\$5,302.56
429	6/2/2014	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
408	12/12/2013	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
470	12/29/2015	\$40,877.00	\$44,685.33	\$46,474.74	\$3,808.33	\$5,597.74
407	7/18/2013	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
307	11/8/2010	\$45,590.01	\$44,685.33	\$46,474.74	\$0.00	\$884.73
416	1/2/2014	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74
<b>Sub-total</b>					<b>\$23,427.12</b>	<b>\$42,205.95</b>
<b>Vacancy**/Salary Savings</b>						
Budgeted Salary	\$42,407.00	\$44,685.33	\$46,474.74	\$2,278.33	\$4,067.74	
Budgeted Salary	\$46,196.00	\$44,685.33	\$46,474.74	-\$1,510.67	\$278.74	
Budgeted Salary	\$45,590.00	\$44,685.33	\$46,474.74	-\$904.67	\$884.74	
<b>Total</b>					<b>\$23,290.11</b>	<b>\$47,437.17</b>

\*only unaffected officers are Juarez, McCollum and Smith,J

\*\*Vacancies are budgeted @ 15% above minimum.

### Anticipated Vacancy/Salary Savings

Budgeted Salary	\$69,030.00	\$44,685.33	\$46,474.74	-\$24,344.67	-\$22,555.26	
PT Dispatcher*	\$32,927.00	\$0.00	\$0.00	-\$32,927.00	-\$32,927.00	
<b>Total</b>					<b>-\$33,981.56</b>	<b>-\$8,045.09</b>

\*Part-Time Dispatcher is no longer necessary due to new Full-Time Dispatcher position.

**MEETING DATE**            September 27, 2016

**TOPIC:**                            ORDINANCE NUMBER XXX-2016

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A FIRST AMENDED BUDGET FOR THE CITY OF DICKINSON, TEXAS FOR FISCAL YEAR 2015-2016; MAKING CERTAIN FINDINGS AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**BACKGROUND:**            The proposed First Amended Budget for Fiscal Year 2015-2016 adjusts both revenues and expenditures for the General Fund, Debt Service Fund, Special Revenue Funds, and Drainage Utility Fund based on actuals projected through the end of the fiscal year. The First Amended Budget for the General Fund is currently projecting that the City will end the year with excess revenues over expenditures of approximately \$524,000.

The following are major changes included in the FY2015-2016 First Amended Budget:

General Revenues

- Sales Tax Revenue was increased based on actuals to date.
- Overall Property Tax Revenues were decreased based on actuals to date.
- Mixed Drink Tax was increased based on actuals to date.
- Overall Franchise Fees, Licenses & Permits, Court Fines & Fees, Charges for Service, and Miscellaneous Income were increased based on actuals to date.
- Under Intergovernmental Income & Transfers:
  - Income was added due to the final award of the Federal EMPG Grant.
  - The Emergency Service Co. Fee was increased based on the new contract executed mid FY2016.
  - The Transfer from DMD#1 was increased due to the overage in salaries in EMS.
  - The Transfer from Bayou Animal Services was added to cover the cost of personnel under the new Animal Services department within the General Fund.
  - The Transfer from the Dickinson Education Finance Corporation was increased due to two financing agreements executed in FY2016.

**ACTIONS TAKEN**

<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>
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**Dickinson City Council  
Agenda Item Data Sheet**

General Fund Expenditures

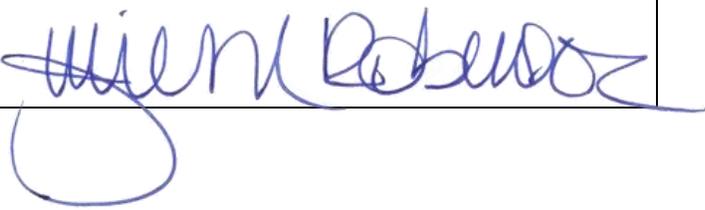
- Overall, expenditures were updated based on actuals to date and end of year projections.
- Under Community Development, funding for the Comprehensive Plan was rolled over from FY 2014-2015.
- Animal Services was added to account for the salary and benefits of the employee working for Bayou Animal Services Corporation. This expense is reimbursed by the Corporation and reflected in the Revenue.
- A new department was created to reflect city interfund transfers. These transfers are not reflected in Departmental Expenditures but instead as transfers out on the General Fund Summary.

**RECOMMENDATION:** Staff recommends approval of the Ordinance.

**ATTACHMENTS:** • Ordinance Number XXX-2016

**FUNDING ISSUES**

Not applicable  
 Not budgeted  
 Full Amount already budgeted  
 Funds to be transferred from Acct.#                    -                    -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Stephanie Russell, Chief Financial Officer	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A FIRST AMENDED BUDGET FOR THE CITY OF DICKINSON, TEXAS FOR FISCAL YEAR 2015-2016; MAKING CERTAIN FINDINGS AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, following proper notice and public hearing as required by law, the City Council of the City of Dickinson, Texas, passed and adopted a budget for the 2015-2016 Fiscal Year ending on September 30, 2015; and

**WHEREAS**, the operations of the City of Dickinson require periodic transfers and adjustments to reflect changes to revenues and expenditures necessary for the economical and efficient operation of the City; and

**WHEREAS**, the City Council has considered a first amended budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

**WHEREAS**, the City Council now finds that the First Amended Budget for the City of Dickinson for Fiscal Year 2015-2016 should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The facts and matters set forth in the preamble of this ordinance are hereby found to be true and correct and are incorporated herein for all purposes.

Section 2. The First Amended Budget for the City of Dickinson for Fiscal Year 2015-2016 (attached hereto as Exhibit "A" and incorporated herein by reference the same as if set forth verbatim), including adjustments, is hereby approved and adopted. The City Secretary is hereby directed to place on said budget an endorsement to be signed by the City Secretary, which shall read as follows: "The First Amended Budget of the City of Dickinson for the Fiscal Year 2015-2016." Such budget as thus endorsed shall be kept on file in the office of the City Secretary as a public record.

Section 3. This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of said Ordinances except those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided, however, that any complaint, action, claim or lawsuit that has been initiated or has arisen under or pursuant to any of the Ordinances or sections thereof that have been specifically

repealed on the date of adoption of this Ordinance shall continue to be governed by the provisions of such Ordinance or section thereof and for that purpose the Ordinance or section thereof shall remain in full force and effect.

Section 4. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 5. This Ordinance shall be in full force and effect from and after its date of passage, in accordance with law.

**DULY PASSED, APPROVED, AND ADOPTED** on first and final reading on this the 27<sup>th</sup> day of September, 2016.

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Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

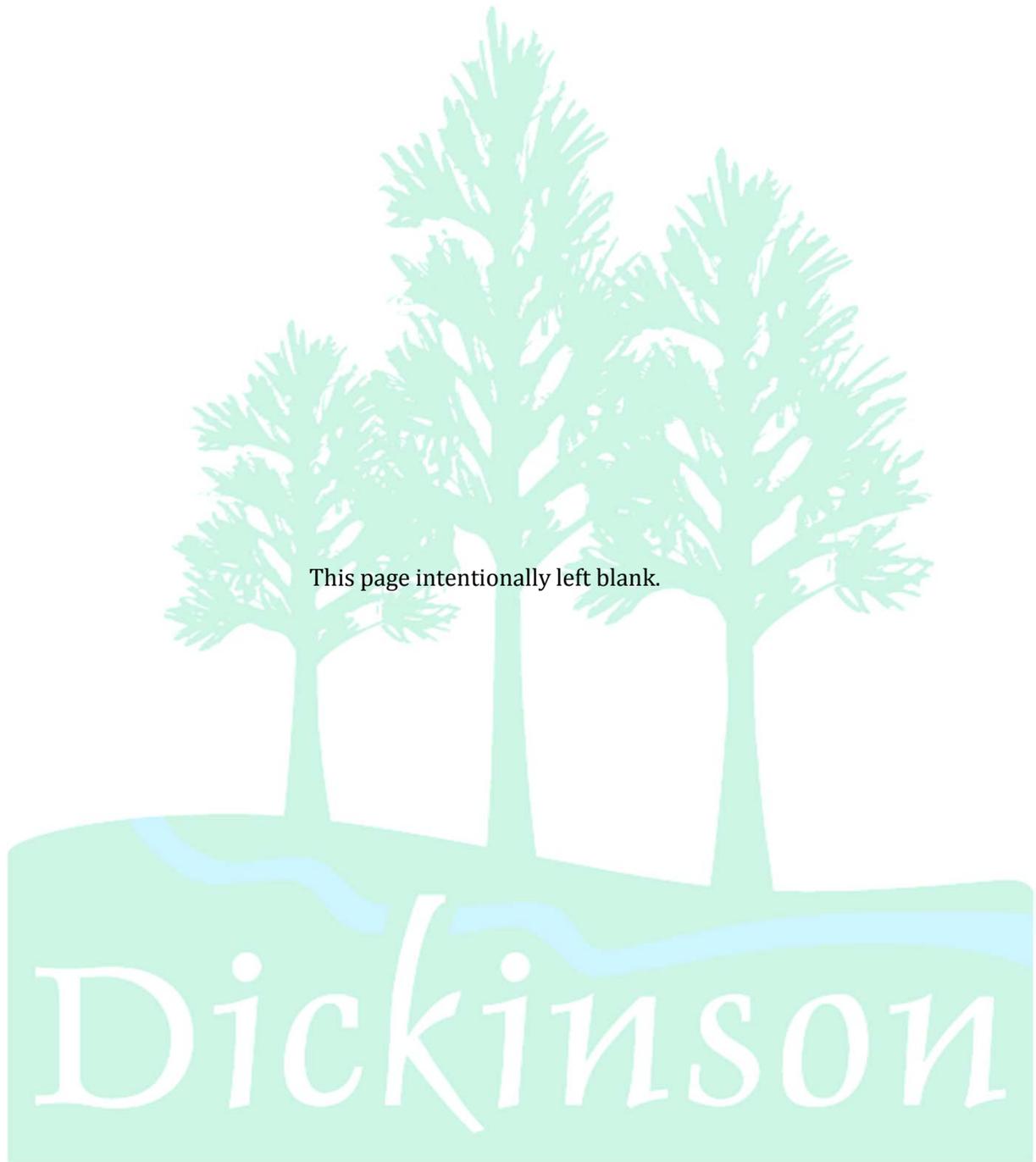
**TO**

**ORDINANCE XXX-2016**

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**CITY-WIDE SUMMARY**

	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>REVENUE</b>					
Sales Tax	11,430,477	8,838,700	7,168,500	7,380,000	211,500
Ad Valorem (Property) Tax	3,383,999	3,607,750	3,640,916	3,607,750	(33,166)
Other Taxes	87,518	321,633	70,000	317,633	247,633
Assessments	615,608	570,510	571,905	589,280	17,375
Franchise Fees	1,074,109	1,024,400	1,020,200	1,024,400	4,200
Licenses & Permits	385,711	359,590	335,748	359,590	23,843
Court Fines & Fees	952,827	839,296	784,123	839,926	55,803
Charges for Service	954,997	443,478	390,000	443,478	53,478
Miscellaneous Income	272,398	373,798	66,110	246,144	180,034
Intergovernmental Income	1,205,832	1,061,376	955,724	1,061,376	105,651
Transfers & Other Sources	890,093	1,358,975	444,719	1,363,591	918,872
<b>TOTAL REVENUES</b>	<b>21,253,569</b>	<b>18,799,504</b>	<b>15,447,945</b>	<b>17,233,166</b>	<b>1,785,221</b>
<b>EXPENDITURES</b>					
<b>City Operating Funds</b>					
General Fund	14,746,611	12,099,010	12,003,155	12,099,010	95,855
Debt Service Fund	819,372	872,940	872,490	872,940	450
Municipal Drainage Fund	302,884	499,363	406,223	436,151	29,928
Street Maintenance Fund	1,106,947	2,822,202	1,365,878	2,842,202	1,476,325
Special Revenue Funds	199,376	253,907	182,874	251,532	68,658
Vehicle Replacement Fund	288,195	375,248	290,400	406,314	115,914
Building Maintenance Fund	63,303	71,000	-	71,000	71,000
PID#1	272,730	262,800	227,089	291,200	64,111
PID#2	3,900	3,900	-	2,925	2,925
<b>Total City Operating Funds</b>	<b>17,803,319</b>	<b>17,260,370</b>	<b>15,348,108</b>	<b>17,273,275</b>	<b>1,925,167</b>
<b>Non-Profits</b>					
Red, White & Bayou	153,261	143,091	144,784	143,091	(1,693)
<b>TOTAL EXPENDITURES</b>	<b>17,956,580</b>	<b>17,403,461</b>	<b>15,492,892</b>	<b>17,416,366</b>	<b>1,923,474</b>
<b>REVENUE - EXPENDITURES</b>	<b>3,296,988</b>	<b>1,396,043</b>	<b>(44,947)</b>	<b>(183,200)</b>	<b>(138,253)</b>

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**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**FUND BALANCE SUMMARY**

Fund balance measures the net financial resources available to finance expenditures of future periods. The City has a policy to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. In other operating funds, the City strives to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the City seeks to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund. Fund balance is defined by the following categories:

**Nonspendable Fund Balance** is the portion of fund balance that is inherently nonspendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

**Restricted Fund Balance** is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

**Committed Fund Balance** is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

**Assigned Fund Balance** is the portion of fund balance that reflects the City Council's intended use of resources.

**Unassigned Fund Balance** is the portion of fund balance that is not categorized into one of the other categories of fund balance.

	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>TOTAL NON-MAJOR FUNDS</b>					
<b>General Fund</b>					
Beginning	4,068,430	5,249,036	5,249,036	5,249,036	-
Ending Fund Balance	5,249,036	3,973,137	5,264,585	3,973,137	(1,291,448)
Change in Fund Balance	1,180,606	(1,275,899)	15,549	(1,275,899)	(1,291,448)
<b>Debt Service Fund</b>					
Beginning	20,173	3,556	-	3,556	3,556
Ending Fund Balance	3,556	(4,517)	1	99	98
Change in Fund Balance	(16,617)	(8,073)	1	(3,457)	(3,458)
<b>Municipal Drainage Fund</b>					
Beginning	355,498	396,504	396,504	396,504	-
Ending Fund Balance	396,504	198,351	354,281	261,563	(92,718)
Change in Fund Balance	41,007	(198,153)	(42,223)	(134,941)	(92,718)
<b>Street Maintenance Fund</b>					
Beginning	1,676,328	2,100,420	2,100,420	2,100,420	-
Ending Fund Balance	2,100,420	1,163,517	2,168,742	1,143,517	(1,025,225)
Change in Fund Balance	424,092	(936,902)	68,322	(956,902)	(1,025,225)
<b>TOTAL NON-MAJOR FUNDS*</b>					
Beginning	910,199	1,437,216	1,298,378	1,455,028	156,650
Ending Fund Balance	1,298,378	2,390,669	1,218,522	2,366,729	1,148,208
Change in Fund Balance	388,179	953,453	(79,857)	911,701	991,558

\*Non-major funds include internal funds, special revenue funds, and Red, White & Bayou Crawfish & Musical Festival. These balances change depending on interfund transfers and specific grants and/or awarded funding.

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND SUMMARY**

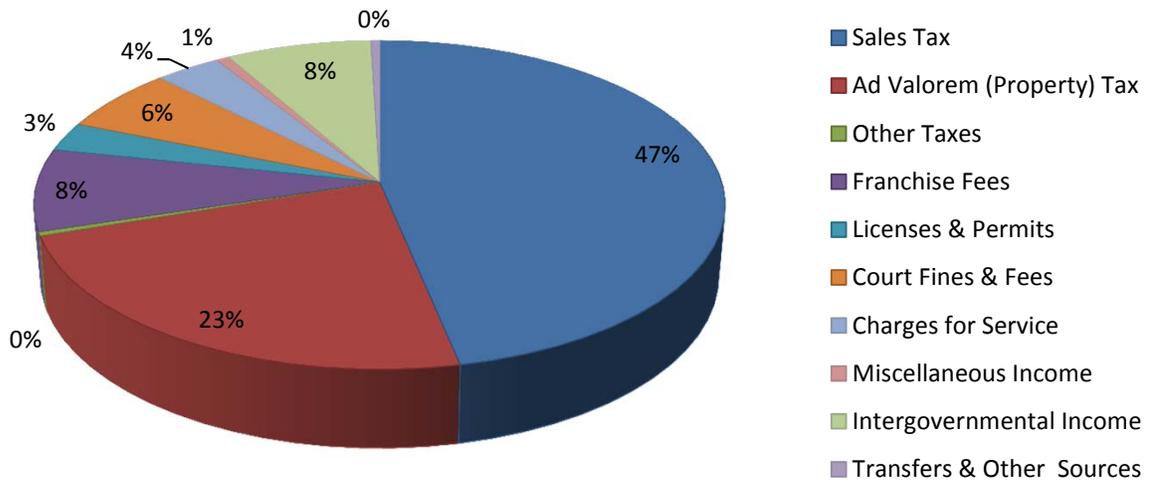
	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>Revenues</b>					
Sales Tax	8,572,857	5,900,000	5,734,800	5,900,000	165,200
Ad Valorem (Property) Tax	2,731,073	2,913,700	2,939,036	2,913,700	(25,336)
Other Taxes	87,518	48,500	40,000	48,500	8,500
Franchise Fees	1,074,109	1,024,400	1,020,200	1,024,400	4,200
Licenses & Permits	385,711	359,590	335,748	359,590	23,843
Court Fines & Fees	908,925	806,976	751,000	806,976	55,976
Charges for Service	954,997	443,478	390,000	443,478	53,478
Miscellaneous Income	74,959	87,949	38,300	87,949	49,649
Intergovernmental Income	1,110,850	978,419	887,880	978,419	90,538
Transfers & Other Sources	26,217	60,000	15,000	60,000	45,000
<b>TOTAL REVENUES</b>	<b>15,927,218</b>	<b>12,623,011</b>	<b>12,151,964</b>	<b>12,623,011</b>	<b>471,047</b>
<b>Expenditures</b>					
Administration	579,317	523,908	524,390	523,908	(482)
Finance	208,289	217,586	217,613	217,586	(27)
Community Development	409,776	458,515	430,441	458,515	28,074
Municipal Court	278,724	312,389	316,459	312,389	(4,071)
Police Department	3,468,971	3,741,024	3,943,080	3,741,024	(202,055)
Fire Marshal	185,410	197,518	197,526	197,518	(8)
Emergency Management	84,354	113,446	91,359	113,446	22,087
Public Works	637,720	652,082	616,711	652,082	35,371
Information Technology	381,163	318,509	294,709	318,509	23,800
Library	373,300	382,522	398,011	382,522	(15,489)
Tourism	89,064	105,380	103,227	105,380	2,153
Animal Services	-	36,823	-	36,823	36,823
EMS	852,091	1,002,700	935,264	1,002,700	67,436
City-Wide Services	7,198,433	4,036,609	3,934,365	4,036,609	102,244
<b>TOTAL EXPENDITURES</b>	<b>14,746,611</b>	<b>12,099,010</b>	<b>12,003,155</b>	<b>12,099,010</b>	<b>95,855</b>
<b>REVENUE - EXPENDITURES</b>	<b>1,180,606</b>	<b>524,001</b>	<b>148,809</b>	<b>524,001</b>	<b>375,192</b>
<b>BEGINNING FUND BALANCE</b>	<b>4,068,430</b>	<b>5,249,036</b>	<b>5,249,036</b>	<b>5,249,036</b>	
<b>Transfer to Other Funds*</b>	<b>-</b>	<b>(1,799,900)</b>	<b>(133,260)</b>	<b>(1,799,900)</b>	
<b>ENDING FUND BALANCE</b>	<b>5,249,036</b>	<b>3,973,137</b>	<b>5,264,585</b>	<b>3,973,137</b>	

\*Transfer to Other Funds includes one-time fund transfers utilizing fund balance.

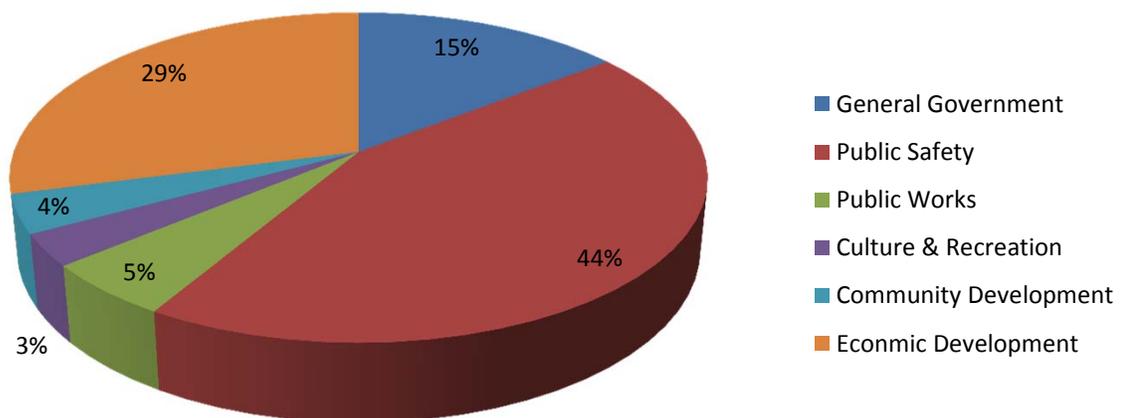
**CITY OF DICKINSON  
 FY 2015-2016 FIRST AMENDED BUDGET  
 GENERAL FUND SUMMARY**

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**FY17 General Fund Revenues**



**FY17 General Fund Expenditures**



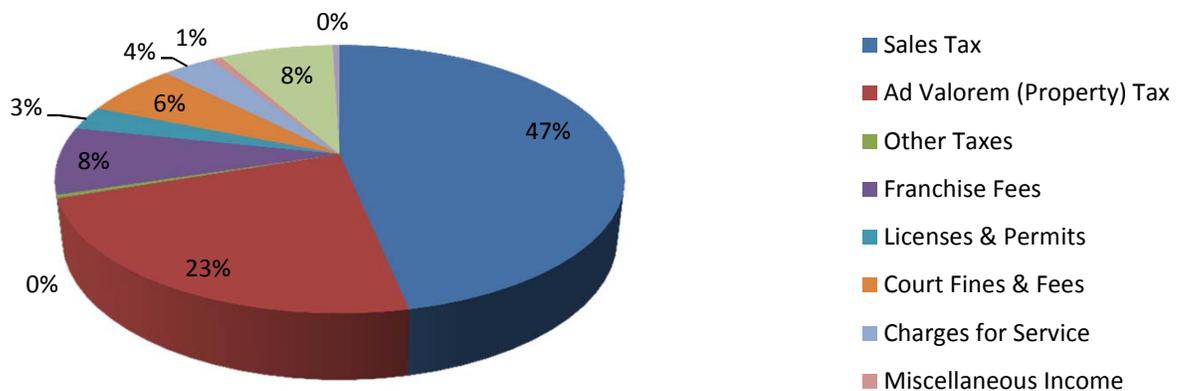
**CITY OF DICKINSON  
FY 2015-2016 FIRST AMENDED BUDGET  
GENERAL FUND REVENUE SUMMARY**

**OVERVIEW**

The General Fund revenues account for all of the funds coming into the General Fund from a variety of sources. General Fund revenues include Property Taxes, Sales Taxes, Franchise Fees, License and Permit Fees, Court Fines and Fees, Charges for Service, Interest Income, Intergovernmental Grants, Transfers, and some miscellaneous revenues. These revenues flow into the General Fund because they are not designated for a specific purpose, but instead can be used for the general operations of the City.

<b>SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Sales Tax	8,572,857	5,900,000	5,734,800	5,900,000	165,200
Ad Valorem (Property) Tax	2,731,073	2,913,700	2,939,036	2,913,700	(25,336)
Other Taxes	87,518	48,500	40,000	48,500	8,500
Franchise Fees	1,074,109	1,024,400	1,020,200	1,024,400	4,200
Licenses & Permits	385,711	359,590	335,748	359,590	23,843
Court Fines & Fees	908,925	806,976	751,000	806,976	55,976
Charges for Service	954,997	443,478	390,000	443,478	53,478
Miscellaneous Income	74,959	87,949	38,300	87,949	49,649
Intergovernmental Income	1,110,850	978,419	887,880	978,419	90,538
Transfers & Other Sources	26,217	60,000	15,000	60,000	45,000
<b>TOTAL REVENUES</b>	<b>15,927,218</b>	<b>12,623,011</b>	<b>12,151,964</b>	<b>12,623,011</b>	<b>471,047</b>

**GENERAL FUND REVENUES BY CATEGORY**



**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Sales Tax Revenue was increased based on actuals to date.
- Overall Property Tax Revenues were decreased based on actuals to date.
- Mixed Drink Tax was increased based on actuals to date.
- Overall Franchise Fees, Licenses & Permits, Court Fines & Fees, Charges for Service, and Miscellaneous Income were increased based on actuals to date.

Under Intergovernmental Income & Transfers:

- Income was added due to the final award of the Federal EMPG Grant.
- The Emergency Service Co. Fee was increased based on the new contract executed mid FY2016.
- The Transfer from DMD#1 was increased due to the overage in salaries in EMS.
- The Transfer from Bayou Animal Services was added to cover the cost of personnel under the new Animal Services department within the General Fund.
- The Transfer from the Dickinson Education Finance Corporation was increased due to two financing agreements executed in FY2016.

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND REVENUES**

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>Sales Tax</b>						
01-7001-00-00	Sales Tax	8,572,857	5,900,000	5,734,800	5,900,000	165,200
<b>Subtotal Sales Tax</b>		<b>8,572,857</b>	<b>5,900,000</b>	<b>5,734,800</b>	<b>5,900,000</b>	<b>165,200</b>
<b>Ad Valorem (Property) Tax</b>						
01-7101-00-00	Property Tax	2,613,064	2,827,600	2,850,865	2,827,600	(23,265)
01-7102-00-00	Delinquent Property Tax	77,567	55,500	58,781	55,500	(3,281)
01-7103-00-00	Penalty & Int. On Del. Tax	40,441	30,600	29,390	30,600	1,210
<b>Subtotal Ad Valorem (Property) Tax</b>		<b>2,731,073</b>	<b>2,913,700</b>	<b>2,939,036</b>	<b>2,913,700</b>	<b>(25,336)</b>
<b>Other Taxes</b>						
01-7201-00-00	Retained Refuse Sales Tax	1,523	-	-	-	-
01-7203-00-00	Motel Occupancy Tax	38,894	-	-	-	-
01-7204-00-00	Mixed Drink Tax	47,101	48,500	40,000	48,500	8,500
<b>Subtotal Other Taxes</b>		<b>87,518</b>	<b>48,500</b>	<b>40,000</b>	<b>48,500</b>	<b>8,500</b>
<b>Franchise Fees</b>						
01-7206-00-00	CenterPoint Energy	11,563	9,600	10,000	9,600	(400)
01-7207-00-00	Verizon & Telecomm.	70,619	72,500	68,000	72,500	4,500
01-7208-00-00	CenterPoint Gas	69,175	58,300	70,000	58,300	(11,700)
01-7209-00-00	Time Warner Cable	242,600	258,000	216,000	258,000	42,000
01-7210-00-00	Texas-New Mexico Power	590,223	533,400	565,000	533,400	(31,600)
01-7503-00-00	Solid Waste	89,929	92,600	91,200	92,600	1,400
<b>Subtotal Franchise Fees</b>		<b>1,074,109</b>	<b>1,024,400</b>	<b>1,020,200</b>	<b>1,024,400</b>	<b>4,200</b>
<b>Licenses &amp; Permits</b>						
01-7301-00-00	Alcohol Bev. License	3,320	3,824	6,048	3,824	(2,224)
01-7302-00-00	Pawn Shop License	100	-	100	-	(100)
01-7303-00-00	Mobile Home Park License	1,100	817	800	817	17
01-7305-00-00	Electrical Permits	21,497	17,890	23,000	17,890	(5,110)
01-7306-00-00	Building Permits	186,443	163,471	173,000	163,471	(9,529)
01-7307-00-00	Mechanical Permits	21,209	20,963	18,000	20,963	2,963
01-7308-00-00	Re-Inspection Fees	1,960	1,027	1,400	1,027	(373)
01-7309-00-00	Plumbing Permits	31,068	24,366	30,000	24,366	(5,635)
01-7310-00-00	Mobile Home License	2,000	2,767	2,000	2,767	767
01-7311-00-00	Demolition Permits	790	1,033	1,000	1,033	33
01-7312-00-00	Fire Protection Permits	5,293	10,365	4,600	10,365	5,765
01-7313-00-00	Peddler/Vendor Permits	570	1,485	900	1,485	585
01-7315-00-00	Drainage-Culvert Fee	20,773	20,000	3,000	20,000	17,000
01-7316-00-00	Wrecker Permits	-	-	1,700	-	(1,700)
01-7318-00-00	Elec. Contractor Reg.	4,150	4,317	3,200	4,317	1,117
01-7320-00-00	Mech. Contractor Reg.	2,050	2,425	1,800	2,425	625
01-7321-00-00	Alarm License & Fees	12,755	13,483	11,500	13,483	1,983
01-7323-00-00	Storm Water Prmts./Insp.	3,295	4,242	5,000	4,242	(758)
01-7325-00-00	Coin Op. Machine Prmts.	1,035	795	900	795	(105)
01-7326-00-00	Prof. Svcs - Reimb Fees	-	-	1,000	-	(1,000)
01-7327-00-00	Ambulance Service Prmts.	2,930	1,683	2,800	1,683	(1,117)
01-7331-00-00	Gen. Contractor License	6,350	7,558	5,500	7,558	2,058
01-7340-00-00	Tree Removal Fees	12,150	13,873	5,200	13,873	8,673

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND REVENUES**

<b>Account No.</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
01-7341-00-00	Plat Filing/Plan Dev. Fees	10,903	9,244	4,700	9,244	4,544
01-7342-00-00	Other Business Permits	11,844	13,409	16,500	13,409	(3,091)
01-7343-00-00	Zoning Sign Fees	350	400	300	400	100
01-7346-00-00	Code Compliance Fees	21,777	20,154	11,800	20,154	8,354
<b>Subtotal Licenses &amp; Permits</b>		<b>385,711</b>	<b>359,590</b>	<b>335,748</b>	<b>359,590</b>	<b>23,843</b>
<b>Court Fines &amp; Fees</b>						
01-7401-00-00	Court Fines	777,185	692,125	630,000	692,125	62,125
01-7402-00-00	Warrant Fees	96,890	88,984	95,000	88,984	(6,016)
01-7403-00-00	Court Tax Fees	28,755	18,945	20,000	18,945	(1,055)
01-7407-00-00	Bond Forfeiture Fees	6,096	6,921	6,000	6,921	921
<b>Subtotal Court Fines &amp; Fees</b>		<b>908,925</b>	<b>806,976</b>	<b>751,000</b>	<b>806,976</b>	<b>55,976</b>
<b>Charges for Service</b>						
01-7501-00-00	Garbage Fees	370,595	-	-	-	-
01-7502-00-00	Garbage Fees-City Share	132,478	-	-	-	-
01-7506-00-00	Discounts On Sales Tax	184	-	-	-	-
01-7629-00-00	Ambulance Srvc. Charges	451,741	443,478	390,000	443,478	53,478
<b>Subtotal Charges for Service</b>		<b>954,997</b>	<b>443,478</b>	<b>390,000</b>	<b>443,478</b>	<b>53,478</b>
<b>Miscellaneous Income</b>						
01-7601-00-00	Accident Report Fees	1,705	1,992	1,000	1,992	992
01-7603-00-00	Miscellaneous Income	9,619	4,117	-	4,117	4,117
01-7604-00-00	Rental Income	206	-	100	-	(100)
01-7607-00-00	Inmate Phone Comm.	604	569	2,200	569	(1,631)
01-7610-00-00	Credit Card Conven. Fee	17,322	15,394	9,800	15,394	5,594
01-7611-00-00	Library Fines & Fees	15,788	15,105	14,000	15,105	1,105
01-7614-00-00	Fingerprinting Fee	550	495	300	495	195
01-7621-00-00	Interest Income	6,027	15,134	9,500	15,134	5,634
01-7628-00-00	Service Fees-WCID#1 Fuel	1,118	936	1,400	936	(464)
01-7630-00-00	EMS Private Donations	10,090	34,187	-	34,187	34,187
01-7717-00-00	Library Donations	11,929	20	-	20	20
<b>Subtotal Miscellaneous Income</b>		<b>74,959</b>	<b>87,949</b>	<b>38,300</b>	<b>87,949</b>	<b>49,649</b>
<b>Intergovernmental Income</b>						
01-7702-00-00	Federal E.M.P.G. Grant	31,345	32,541	-	32,541	32,541
01-7711-00-00	Contract for Jail Services	7,025	8,673	10,000	8,673	(1,327)
01-7713-00-00	CDBG Reimb - Personnel	11,065	-	12,500	-	(12,500)
01-7725-00-00	Ambulance DHS Football	3,150	1,988	2,250	1,988	(263)
01-7726-00-00	Transfer From DEDC	601,948	195,231	195,231	195,231	-
01-7728-00-00	Transfer From DMD #1	325,430	565,513	537,382	565,513	28,131
	Transfer from BAS	-	36,823	-	36,823	36,823
01-7752-00-00	Reg. DWI Task Force Grant	-	-	4,518	-	(4,518)
01-7753-00-00	Library Edge Grant	4,887	-	-	-	-
01-7631-00-00	Emergency Service Co. Fee	126,000	137,650	126,000	137,650	11,650
<b>Subtotal Intergovernmental Income</b>		<b>1,110,850</b>	<b>978,419</b>	<b>887,880</b>	<b>978,419</b>	<b>90,538</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND REVENUES**

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>Transfers &amp; Other Sources</b>						
01-7718-00-00	Transfer From PID#1	15,000	15,000	15,000	15,000	-
01-7730-00-00	Transfer from DEFC	-	45,000	-	45,000	45,000
01-7741-00-00	Transfer from Capital Proj.	10,876	-	-	-	-
01-7832-00-00	Library Revenue Sources	341	-	-	-	-
01-3600-00-00	Use of Fund Balance	-	-	-	-	-
<b>Subtotal Transfers &amp; Other Sources</b>		<b>26,217</b>	<b>60,000</b>	<b>15,000</b>	<b>60,000</b>	<b>45,000</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>15,927,218</b>	<b>12,623,011</b>	<b>12,151,964</b>	<b>12,623,011</b>	<b>471,047</b>

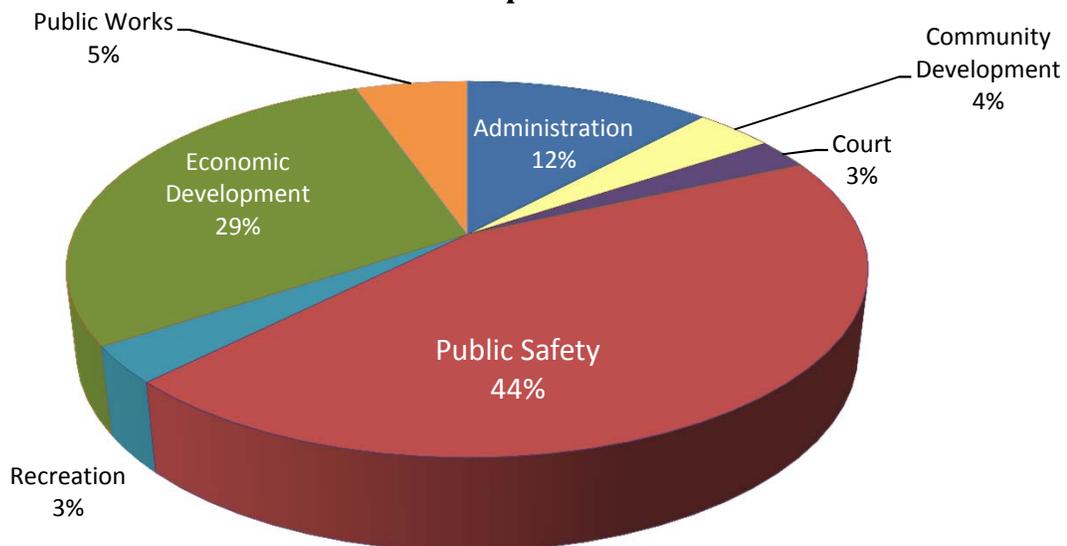
**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**SUMMARY**

**OVERVIEW**

The General Fund accounts for the major City departments: Administration, Finance, Community Development, Municipal Court, Police Department, Fire Marshal, Emergency Management, Public Works, Information Technology, Library, Tourism and Museum, Emergency Medical Services, and Government-Wide and Contractual Services. The difference between the General Fund and other governmental funds is that the revenues from the General Fund are not earmarked for a specific operation or function. Instead, the funds can be used to carry out any of the general functions of the City. Major expenditures from the General Fund include salaries and benefits and various operating expenditures.

<b>SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>Expenditures</b>					
Administration	579,317	523,908	524,390	523,908	(482)
Finance	208,289	217,586	217,613	217,586	(27)
Community Development	409,776	458,515	430,441	458,515	28,074
Municipal Court	278,724	312,389	316,459	312,389	(4,071)
Police Department	3,468,971	3,741,024	3,943,080	3,741,024	(202,055)
Fire Marshal	185,410	197,518	197,526	197,518	(8)
Emergency Management	84,354	113,446	91,359	113,446	22,087
Public Works	637,720	652,082	616,711	652,082	35,371
Information Technology	381,163	318,509	294,709	318,509	23,800
Library	373,300	382,522	398,011	382,522	(15,489)
Tourism & Economic Development	89,064	105,380	103,227	105,380	2,153
Animal Services	-	36,823	-	36,823	36,823
EMS	852,091	1,002,700	935,264	1,002,700	67,436
City-Wide Services	7,198,433	4,036,609	3,934,365	4,036,609	102,244
<b>TOTAL EXPENDITURES</b>	<b>14,746,611</b>	<b>12,099,010</b>	<b>12,003,155</b>	<b>12,099,010</b>	<b>95,855</b>

**FY16 Budget  
General Fund Expenditures**



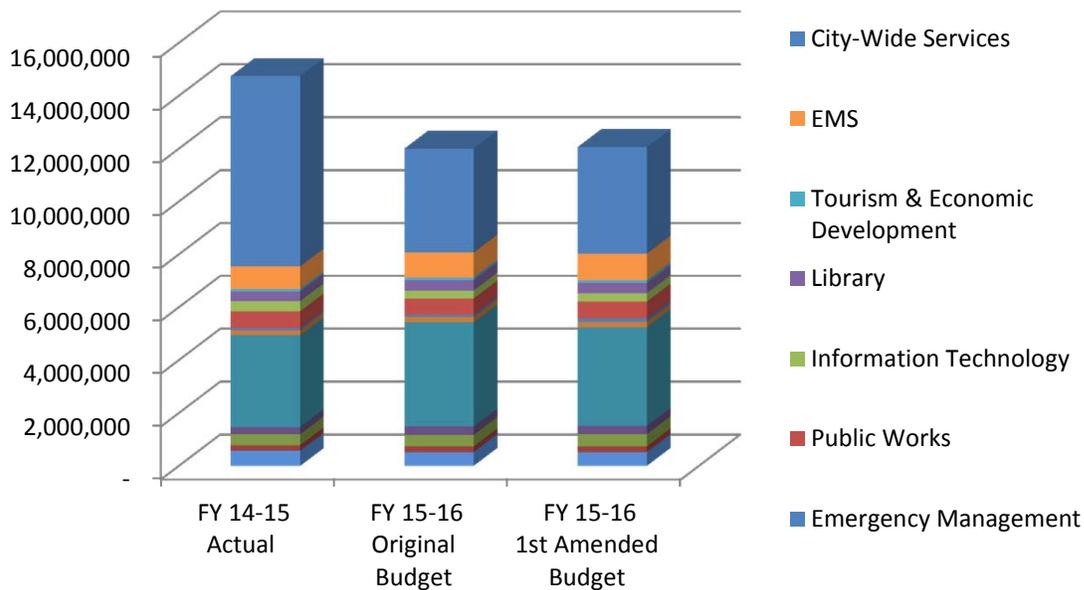
**CITY OF DICKINSON  
 FY 2015-2016 FIRST AMENDED BUDGET  
 GENERAL FUND EXPENDITURES  
 SUMMARY**

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**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Overall, expenditures were updated based on actuals to date and end of year projections.
- Under Community Development, Funding for the Comprehensive Plan was rolled over from FY 2014-2015.
- Animal Services was added to account for the salary and benefits of the employee working for Bayou Animal Services Corporation. This expense is reimbursed by the Corporation and reflected in the Revenue.
- A new department was created to reflect city interfund transfers. These transfers are not reflected in Departmental Expenditures but instead as transfers out on the General Fund Summary.

**Changes in General Fund Expenditures**



**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**ADMINISTRATION: DEPARTMENT 01**

**DEPARTMENT MISSION & OVERVIEW**

The Administration Department is composed of the City Administrator, City Secretary, and Management Assistant. The department is responsible for the implementation of City Council policies, managing the City's daily operations, records management, transportation, economic development, intergovernmental relations, and overseeing department heads in the administration and implementation of policies, programs and ordinances. The department is also responsible for making recommendations to Council regarding programs and policies and developing methods to ensure the effective and efficient operation of City services. The City Administrator also serves as Executive Director of Dickinson Management District No. 1 and provides services to the Fair Housing Work Group, Dickinson Education Finance Corporation and Bayou Animal Services Corporation.

	FY14-15 Actual	FY15-16 Original Budget	FY 15-16 1st Amended Budget
<b>PERSONNEL COUNTS</b>			
City Administrator	1.0	1.0	1.0
City Secretary	1.0	1.0	1.0
Management Assistant	1.0	1.0	1.0
<b>TOTAL FTE</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>EXPENDITURE SUMMARY</b>					
Salary & Benefits	302,391	325,508	339,190	325,508	(13,682)
Supplies	12,677	12,000	10,900	12,000	1,100
Maintenance	23,992	25,000	20,000	25,000	5,000
Operational Expenses	133,434	152,000	144,900	152,000	7,100
Property & Equipment	6,823	9,400	9,400	9,400	-
Transfers	100,000	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>579,317</b>	<b>523,908</b>	<b>524,390</b>	<b>523,908</b>	<b>(482)</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary & Wages were decreased due to the vacancy savings from the City Secretary position.
- Other line items were adjusted based on actuals to date.
- The net impact overall is a decrease of \$482.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**ADMINISTRATION: DEPARTMENT 01**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	240,354	255,000	268,957	255,000	(13,957)
8102	Overtime Pay	210	-	-	-	-
8105	Vehicle Allowance	7,200	7,200	7,200	7,200	-
8110	Cell Phone Allowance	420	420	420	420	-
8113	Certification/Edu. Pay	3,480	3,840	3,840	3,840	-
8114	Longevity Pay	695	1,380	1,105	1,380	275
8151	Payroll Tax	3,373	4,082	4,082	4,082	-
8152	Unemployment Tax	27	621	621	621	-
8153	Retirement (TMRS)	20,893	24,394	24,394	24,394	-
8155	Employee Group Insurance	25,170	27,841	27,841	27,841	-
8156	Worker's Comp. Insurance	570	730	730	730	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>302,391</b>	<b>325,508</b>	<b>339,190</b>	<b>325,508</b>	<b>(13,682)</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8203	Building & Kitchen Supplies	3,449	4,500	3,400	4,500	1,100
8210	Office Supplies & Postage	8,472	7,000	7,000	7,000	-
8213	Uniforms & Apparel	756	500	500	500	-
<b>Subtotal Supplies</b>		<b>12,677</b>	<b>12,000</b>	<b>10,900</b>	<b>12,000</b>	<b>1,100</b>
<b>Maintenance</b>						
8301	Building & Property Maint.	23,992	25,000	20,000	25,000	5,000
<b>Subtotal Maintenance</b>		<b>23,992</b>	<b>25,000</b>	<b>20,000</b>	<b>25,000</b>	<b>5,000</b>
<b>Operational Expenses</b>						
8401	Advertising Legal Notices	8,424	11,000	5,000	11,000	6,000
8402	Travel & Training - Staff	10,849	11,000	10,000	11,000	1,000
8403	Dues/Subscriptions/Books	11,567	13,000	8,500	13,000	4,500
8404	Election	6,562	2,000	7,000	2,000	(5,000)
8407	Comm.-Pagers & Phones	3,570	5,000	4,900	5,000	100
8417	Utilities	62,895	70,000	69,000	70,000	1,000
8422	Physicals & Drug Testing	5,516	7,500	7,000	7,500	500
8429	Conf. & Travel - Mayor	905	4,000	4,000	4,000	-
8431	Conf. & Travel - Council	6,024	5,000	6,000	5,000	(1,000)
8441	Local Mtg-Mayor & Council	2,845	5,000	5,000	5,000	-
8443	City Special Events	8,440	8,500	8,500	8,500	-
8445	Special Projects-City Admin	5,836	10,000	10,000	10,000	-
<b>Subtotal Other Services</b>		<b>133,434</b>	<b>152,000</b>	<b>144,900</b>	<b>152,000</b>	<b>7,100</b>
<b>Property &amp; Equipment</b>						
8615	Code/Ord. Codification	2,171	4,700	4,700	4,700	-
8651	Real Property Acquisition	4,652	4,700	4,700	4,700	-
<b>Subtotal Property &amp; Equip.</b>		<b>6,823</b>	<b>9,400</b>	<b>9,400</b>	<b>9,400</b>	<b>-</b>
8941	Transfer to Street Maint.	100,000	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>		<b>276,925</b>	<b>198,400</b>	<b>185,200</b>	<b>198,400</b>	<b>13,200</b>
<b>TOTAL EXPENDITURES</b>		<b>579,317</b>	<b>523,908</b>	<b>524,390</b>	<b>523,908</b>	<b>(482)</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**FINANCE: DEPARTMENT 02**

**DEPARTMENT MISSION & OVERVIEW**

The Finance Department's mission is to safeguard City assets and assure fiscal accountability. The Finance Department is composed of the Chief Financial Officer and two Administrative Services Coordinators. The department is responsible for monitoring the City's finances, providing timely financial information, providing the City's accounting services, processing payments, performing the human resources function, providing grants management for all City departments, and enforcing the City's financial, purchasing, and personnel policies. In addition, the department also monitors the City's debt and investments, manages the City's annual budgeting process, and performs financial forecasts and analysis for the City. The department also provides support services to Dickinson Economic Development Corporation, Bayou Animal Services Corporation, and Dickinson Management District No. 1.

	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
<b>PERSONNEL COUNTS</b>			
Administrative Services Manager	1.0	1.0	1.0
Administrative Services Coordinator (HR & Payroll)	1.0	1.0	1.0
Administrative Services Coordinator (Purchasing/Grants)	1.0	1.0	1.0
<b>TOTAL FTE</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>EXPENDITURE SUMMARY</b>					
Salary & Benefits	183,166	199,136	198,063	199,136	1,073
Supplies	4,269	4,500	4,000	4,500	500
Operational Expenses	13,354	10,950	15,550	10,950	(4,600)
Contract Services	7,500	-	-	-	-
Property & Equipment	-	3,000	-	3,000	3,000
<b>TOTAL EXPENDITURES</b>	<b>208,289</b>	<b>217,586</b>	<b>217,613</b>	<b>217,586</b>	<b>(27)</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- A Cell Phone Allowance was added for the Administrative Services Manager.
- Computer Equip. & Software was increased to pay for CivicHR, the new online applicant tracking module.
- Line items were adjusted based on actuals to date.
- The net impact overall is a decrease of \$27.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**FINANCE: DEPARTMENT 02**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	147,873	159,932	159,933	159,932	(1)
8110	Cell Phone Allowance	-	750	-	750	750
8113	Certification/Edu. Pay	3,980	3,900	3,900	3,900	-
8114	Longevity Pay	1,180	1,065	1,065	1,065	-
8151	Payroll Tax	2,193	2,391	2,391	2,391	-
8152	Unemployment Tax	36	621	621	621	-
8153	Retirement (TMRS)	13,353	14,350	14,288	14,350	62
8155	Employee Group Insurance	14,148	15,700	15,438	15,700	262
8156	Worker's Comp. Insurance	403	427	428	427	(1)
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>183,166</b>	<b>199,136</b>	<b>198,063</b>	<b>199,136</b>	<b>1,073</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8210	Office Supplies & Postage	4,269	4,500	4,000	4,500	500
<b>Operational Expenses</b>						
8402	Travel & Training - Staff	3,287	7,450	6,500	7,450	950
8403	Dues/Subscriptions/Books	2,554	3,500	3,500	3,500	-
8409	Shortage/Overage	(5)	-	-	-	-
8416	Tuition Reimb.	-	-	550	-	(550)
8442	Bank Charges	7,518	-	5,000	-	(5,000)
<b>Subtotal Other Services</b>		<b>13,354</b>	<b>10,950</b>	<b>15,550</b>	<b>10,950</b>	<b>(4,600)</b>
<b>Contract Services</b>						
8527	Contract Services	7,500	-	-	-	-
<b>Property &amp; Equipment</b>						
8602	Computer Equip. & Software	-	3,000	-	3,000	3,000
<b>TOTAL OPERATING EXPENSES</b>		<b>25,123</b>	<b>18,450</b>	<b>19,550</b>	<b>18,450</b>	<b>(1,100)</b>
<b>TOTAL EXPENDITURES</b>		<b>208,289</b>	<b>217,586</b>	<b>217,613</b>	<b>217,586</b>	<b>(27)</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**COMMUNITY DEVELOPMENT: DEPARTMENT 03**

**DEPARTMENT MISSION & OVERVIEW**

The Community Development Department is composed of the Community Development Director, Building Official, Code Compliance Officer, and two Community Development Coordinators. The department is responsible for the development services of the City, including issuing commercial and residential permits and licenses, reviewing site plans, conducting inspections, enforcing the City's zoning requirements and City codes, enforcing the signage and nuisance abatement ordinances of the City, and land planning. Staff also provides support services for the Planning and Zoning Commission, Building Standards Commission and the Board of Adjustments. The mission of Community Development is to "ensure safe, high quality development and construction through a streamlined permitting and inspection process, while also preserving the integrity of neighborhood and commercial developments through consistent and proactive code enforcement procedures."

<b>PERSONNEL COUNTS</b>	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
Director of Community Development	1.0	1.0	1.0
Chief Building Official	1.0	1.0	1.0
Code Compliance Officer	1.0	1.0	1.0
Community Development Coordinator	1.0	1.0	2.0
Permit Technician	1.0	1.0	-
<b>TOTAL FTE</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Salary & Benefits	303,291	322,405	324,499	322,405	(2,094)
Supplies	10,422	11,150	13,600	11,150	(2,450)
Maintenance	14,828	17,400	13,200	17,400	4,200
Operational Expenses	63,985	65,590	74,142	65,590	(8,552)
Contract Services	17,250	41,970	5,000	41,970	36,970
<b>TOTAL EXPENDITURES</b>	<b>409,776</b>	<b>458,515</b>	<b>430,441</b>	<b>458,515</b>	<b>28,074</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary and Benefits adjustments include upgrading a Permit Technician to Community Development Coordinator.
- Overall line items were adjusted based on actuals to date and end of year projections.
- Contract Services was increased to roll over FY2014-2015 funding for the Comprehensive Plan (\$30,000) and to fund temporary contract personnel due to a vacancy earlier this year \$4,670.
- The net impact overall is an increase of \$28,074.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**COMMUNITY DEVELOPMENT: DEPARTMENT 03**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	225,086	243,500	243,282	243,500	218
8102	Overtime Pay	940	600	2,060	600	(1,460)
8110	Cell Phone Allowance	1,740	1,740	1,740	1,740	-
8113	Certification/Edu. Pay	5,090	4,980	4,980	4,980	-
8114	Longevity Pay	1,605	995	995	995	-
8150	FICA Tax	-	128	128	128	-
8151	Payroll Tax	3,263	3,669	3,669	3,669	-
8152	Unemployment Tax	56	1,035	1,035	1,035	-
8153	Retirement (TMRS)	20,448	21,800	21,749	21,800	51
8155	Employee Group Insurance	43,990	42,800	43,703	42,800	(903)
8156	Worker's Comp. Insurance	1,075	1,158	1,158	1,158	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>303,291</b>	<b>322,405</b>	<b>324,499</b>	<b>322,405</b>	<b>(2,094)</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8204	Fuel	3,908	4,000	7,500	4,000	(3,500)
8210	Office Supplies & Postage	5,177	5,000	4,150	5,000	850
8211	Small Tools	66	300	300	300	-
8213	Uniforms & Apparel		650	650	650	-
8215	Zoning Enforcement Supplies	1,270	1,200	1,000	1,200	200
<b>Subtotal Supplies</b>		<b>10,422</b>	<b>11,150</b>	<b>13,600</b>	<b>11,150</b>	<b>(2,450)</b>
<b>Maintenance</b>						
8303	Software Maint. Contract	14,079	16,200	12,000	16,200	4,200
8307	Vehicle Maintenance	749	1,200	1,200	1,200	-
<b>Subtotal Maintenance</b>		<b>14,828</b>	<b>17,400</b>	<b>13,200</b>	<b>17,400</b>	<b>4,200</b>
<b>Operational Expenses</b>						
8402	Travel & Training - Staff	5,065	7,500	5,500	7,500	2,000
8403	Dues/Subscriptions/Books	2,208	2,000	2,500	2,000	(500)
8407	Comm.-Pagers & Phones	1,973	1,000	1,000	1,000	-
8409	Shortage/Overage	11	-	-	-	-
8410	Notary Bond	30	90	142	90	(52)
8427	Demolition	54,698	55,000	65,000	55,000	(10,000)
<b>Subtotal Other Services</b>		<b>63,985</b>	<b>65,590</b>	<b>74,142</b>	<b>65,590</b>	<b>(8,552)</b>
<b>Contract Services</b>						
8504	Contract Inspection Srcs.	1,540	5,000	2,500	5,000	2,500
8524	Professional Services	5,925	2,300	2,500	2,300	(200)
8527	Contract Services	9,786	34,670	-	34,670	34,670
<b>Subtotal Contract Services</b>		<b>17,250</b>	<b>41,970</b>	<b>5,000</b>	<b>41,970</b>	<b>36,970</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>106,485</b>	<b>136,110</b>	<b>105,942</b>	<b>136,110</b>	<b>30,168</b>
<b>TOTAL EXPENDITURES</b>		<b>409,776</b>	<b>458,515</b>	<b>430,441</b>	<b>458,515</b>	<b>28,074</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**MUNICIPAL COURT: DEPARTMENT 04**

**DEPARTMENT MISSION & OVERVIEW**

The mission of the Municipal Court is to provide efficient, effective, and impartial services in the promotion of justice through the facilitating the timely disposition of cases with prompt and courteous service. The Municipal Court is composed of the Court Administrator, 3 Court Clerks, and the Municipal Court Judge and Prosecutor. The department is responsible for the timely, impartial, and accurate processing of warrants and violations filed with the City of Dickinson Municipal Court as well as collecting assessed fines and fees and setting the dockets of cases for adjudication.

	<b>FY14-15</b>	<b>FY15-16</b>	<b>FY 15-16</b>
<b>PERSONNEL COUNTS</b>	<b>Actual</b>	<b>Original</b>	<b>1st Amended</b>
		<b>Budget</b>	<b>Budget</b>
Court Administrator	1.0	1.0	1.0
Senior Court Clerk	1.0	1.0	1.0
Court Clerk Entry Level	2.0	2.0	2.0
<b>TOTAL FTE</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>FY 15-16</b>	<b>FY 15-16</b>	<b>Increase/</b>
<b>EXPENDITURE SUMMARY</b>	<b>Actual</b>	<b>Projection</b>	<b>Original</b>	<b>1st Amended</b>	<b>(Decrease)</b>
			<b>Budget</b>	<b>Budget</b>	
Salary & Benefits	211,725	225,765	241,045	225,765	(15,281)
Supplies	9,487	6,214	6,214	6,214	-
Maintenance	4,095	4,500	4,000	4,500	500
Operational Expenses	(168)	-	-	-	-
Contract Services	53,585	75,910	65,200	75,910	10,710
<b>TOTAL EXPENDITURES</b>	<b>278,724</b>	<b>312,389</b>	<b>316,459</b>	<b>312,389</b>	<b>(4,071)</b>

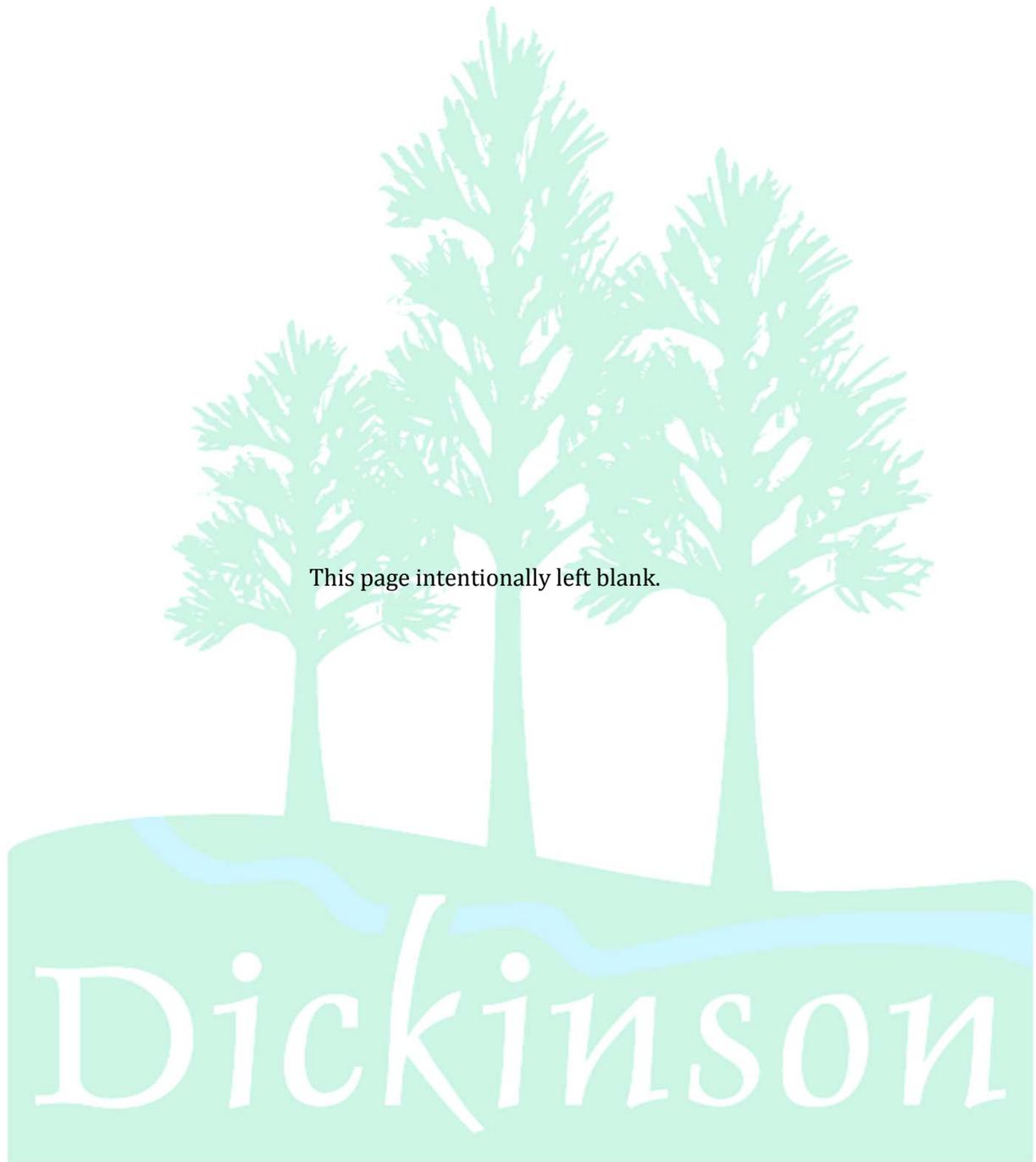
**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary & Benefits were reduced to salary savings from a vacant position.
- Contract Services was increased to fund temporary contract personnel due to a vacancy earlier this year.
- The net impact overall is a decrease of \$4,071.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**MUNICIPAL COURT: DEPARTMENT 04**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	158,948	170,000	182,409	170,000	(12,409)
8102	Overtime Pay	180	10	-	10	10
8104	PTE Base Salary	177	-	-	-	-
8110	Cell Phone Allowance	420	420	420	420	-
8113	Certification/Edu. Pay	1,895	2,220	2,220	2,220	-
8114	Longevity Pay	3,350	3,275	2,865	3,275	410
8150	FICA Tax	11	-	-	-	-
8151	Payroll Tax	2,289	2,725	2,725	2,725	-
8152	Unemployment Tax	38	828	828	828	-
8153	Retirement (TMRS)	14,370	15,500	16,283	15,500	(783)
8155	Employee Group Insurance	29,573	30,300	32,809	30,300	(2,509)
8156	Worker's Comp. Insurance	476	487	487	487	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>211,725</b>	<b>225,765</b>	<b>241,045</b>	<b>225,765</b>	<b>(15,281)</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8210	Office Supplies & Postage	9,487	6,214	6,214	6,214	-
<b>Maintenance</b>						
8303	S.E.T.C.I.C. Warrant Program	4,095	4,500	4,000	4,500	500
<b>Operational Expenses</b>						
8403	Dues/Subscriptions/Books	15	-	-	-	-
8409	Shortage/Overage	(183)	-	-	-	-
<b>Subtotal Other Services</b>		<b>(168)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Contract Services</b>						
8513	Municipal Judge Contract	40,635	52,600	52,600	52,600	-
8519	Prosecutor Contract	12,950	13,000	12,600	13,000	400
8527	Contract Services	-	10,310	-	10,310	10,310
<b>Subtotal Contract Services</b>		<b>53,585</b>	<b>75,910</b>	<b>65,200</b>	<b>75,910</b>	<b>10,710</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>66,999</b>	<b>86,624</b>	<b>75,414</b>	<b>86,624</b>	<b>11,210</b>
<b>TOTAL EXPENDITURES</b>		<b>278,724</b>	<b>312,389</b>	<b>316,459</b>	<b>312,389</b>	<b>(4,071)</b>

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**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**POLICE DEPARTMENT: DEPARTMENT 05**

**DEPARTMENT MISSION & OVERVIEW**

The Police Department is under the management of the Chief of Police, and 3 Captains. The Department is charged with enforcing all applicable laws, protecting the citizens against the criminal activities of others, serving as a visible entity in the community, interacting with the public to facilitate the delivery of professional law enforcement services, while maintaining understanding and compassion for citizen needs and concerns. The department is responsible for ensuring that Dickinson is and remains a safe place in which to live, work, and visit.

	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
<b>PERSONNEL COUNTS</b>			
Police Chief	0.7	0.7	0.7
Police Captain	2.7	2.7	2.7
Police Sergeant	5.0	5.0	5.0
Police Detective	5.5	5.5	5.5
Police Officer	18.0	18.0	18.0
Jailer	3.0	3.0	3.5
Communications Supervisor	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Administrative Secretary	1.0	1.0	1.0
Police Records Clerk	2.5	2.5	2.5
<b>TOTAL FTE</b>	<b>48.4</b>	<b>48.4</b>	<b>48.9</b>

\*The Police Chief and one Police Captain are split 70/30 between the Police Department and Emergency Management. Two Police Officers were moved from COPS Grant Fund.

	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>EXPENDITURE SUMMARY</b>					
Salary & Benefits	2,976,248	3,290,302	3,381,439	3,290,302	(91,137)
Supplies	151,292	161,800	186,458	161,800	(24,658)
Maintenance	61,202	79,900	64,900	79,900	15,000
Operational Expenses	101,159	140,839	120,839	140,839	20,000
Contract Services	32,662	34,163	31,663	34,163	2,500
Property & Equipment	2,780	14,020	4,520	14,020	9,500
Insurance	24,083	20,000	20,000	20,000	-
Transfers	119,545	-	133,260	-	(133,260)
<b>TOTAL EXPENDITURES</b>	<b>3,468,971</b>	<b>3,741,024</b>	<b>3,943,080</b>	<b>3,741,024</b>	<b>(202,055)</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Line were adjusted based on actuals to date and end of year projections.
- Funding was added under K-9 Units to send the new K-9 Dog (Lobo) to K9 Academy.
- Furniture & Equip. was increased to buy new Motorola Radios.
- Transfer to Special Revenue Funds was moved to new Department 89, Transfers.
- The net impact overall is a decrease of \$202,055.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**POLICE DEPARTMENT: DEPARTMENT 05**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	2,000,115	2,170,000	2,228,412	2,170,000	(58,412)
8102	Overtime Pay	116,621	128,750	128,750	128,750	-
8104	PTE Base Salary	114,277	182,767	182,767	182,767	-
8108	Clothing Allowance	4,550	5,005	5,005	5,005	-
8110	Cell Phone Allowance	6,252	6,252	5,832	6,252	420
8113	Certification/Edu. Pay	52,205	63,060	63,060	63,060	-
8114	Longevity Pay	25,358	28,000	24,367	28,000	3,634
8115	Differential Pay	7,897	9,000	9,000	9,000	-
8150	FICA Tax	2,940	5,000	20,455	5,000	(15,455)
8151	Payroll Tax	32,273	38,138	38,138	38,138	-
8152	Unemployment Tax	1,351	11,440	11,440	11,440	-
8153	Retirement (TMRS)	200,507	220,000	212,727	220,000	7,273
8155	Employee Group Insurance	370,101	375,000	403,596	375,000	(28,596)
8156	Worker's Comp. Insurance	41,801	47,890	47,890	47,890	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>2,976,248</b>	<b>3,290,302</b>	<b>3,381,439</b>	<b>3,290,302</b>	<b>(91,137)</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8202	Video/Photo Supplies	775	2,000	2,000	2,000	-
8203	Building & Kitchen Supplies	2,639	3,000	2,300	3,000	700
8204	Fuel	94,570	95,000	120,358	95,000	(25,358)
8205	Safety Equipment & Supplies	5,108	6,000	6,000	6,000	-
8206	Investigational Supplies	3,488	9,500	9,500	9,500	-
8207	Janitorial Supplies	2,672	3,500	3,500	3,500	-
8210	Office Supplies & Postage	17,332	19,000	19,000	19,000	-
8213	Uniforms & Apparel	22,177	19,000	19,000	19,000	-
8216	Certificates & Awards	2,460	3,000	3,000	3,000	-
8217	Radio Supplies	71	1,800	1,800	1,800	-
<b>Subtotal Supplies</b>		<b>151,292</b>	<b>161,800</b>	<b>186,458</b>	<b>161,800</b>	<b>(24,658)</b>
<b>Maintenance</b>						
8301	Building & Property Maint.	18,426	21,900	21,900	21,900	-
8307	Vehicle Maintenance	31,703	50,000	35,000	50,000	15,000
8399	Machine & Equip. Maint.	11,073	8,000	8,000	8,000	-
<b>Subtotal Maintenance</b>		<b>61,202</b>	<b>79,900</b>	<b>64,900</b>	<b>79,900</b>	<b>15,000</b>
<b>Operational Expenses</b>						
8401	Advertising Legal Notices	600	4,000	4,000	4,000	-
8402	Travel & Training - Staff	18,820	25,000	19,000	25,000	6,000
8403	Dues/Subscriptions/Books	2,640	4,000	2,000	4,000	2,000
8405	Prisoner Support	5,671	7,289	7,289	7,289	-
8407	Comm.-Pagers & Phones	27,756	37,500	37,500	37,500	-
8416	Tuition Reimb.	-	2,200	2,200	2,200	-
8417	Utilities	35,826	39,450	39,450	39,450	-
8423	Local Meeting & Luncheon	82	400	400	400	-
8426	K-9 Units	4,048	15,000	3,000	15,000	12,000

**GENERAL FUND EXPENDITURES**  
**POLICE DEPARTMENT: DEPARTMENT 05**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
8431	Community Policing & DCPA	5,717	6,000	6,000	6,000	-
<b>Subtotal Other Services</b>		<b>101,159</b>	<b>140,839</b>	<b>120,839</b>	<b>140,839</b>	<b>20,000</b>
<b>Contract Services</b>						
8501	Law Enforcement Audit	6,900	5,800	5,800	5,800	-
8512	Janitorial Services	17,400	20,000	17,500	20,000	2,500
8527	Contract Services	8,362	8,363	8,363	8,363	-
<b>Subtotal Contract Services</b>		<b>32,662</b>	<b>34,163</b>	<b>31,663</b>	<b>34,163</b>	<b>2,500</b>
<b>Property &amp; Equipment</b>						
8604	Furniture & Equip.	-	9,500	-	9,500	9,500
8616	Body Armor Vest	2,780	4,520	4,520	4,520	-
<b>Subtotal Property &amp; Equip.</b>		<b>2,780</b>	<b>14,020</b>	<b>4,520</b>	<b>14,020</b>	<b>9,500</b>
<b>Insurance</b>						
8707	Enforcement Insurance	24,083	20,000	20,000	20,000	-
<b>Transfers</b>						
8923	Transfer to Special Rev.Fund	119,545	-	133,260	-	(133,260)
<b>TOTAL OPERATING EXPENSES</b>		<b>492,723</b>	<b>450,722</b>	<b>561,640</b>	<b>450,722</b>	<b>(110,918)</b>
<b>TOTAL EXPENDITURES</b>		<b>3,468,971</b>	<b>3,741,024</b>	<b>3,943,080</b>	<b>3,741,024</b>	<b>(202,055)</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**FIRE MARSHAL: DEPARTMENT 10**

**DEPARTMENT MISSION & OVERVIEW**

The Fire Marshal's Office is composed of the Fire Marshal, an Assistant Fire Marshal, and a part time Fire Inspector/Investigator. The department is responsible for enforcing the City's Ordinances and State laws regarding fire prevention and safety, conducting fire and life safety inspections of all commercial buildings, reviewing construction plans, and investigating the origin and cause of fires. In addition, the department assists in code enforcement and emergency management, when necessary and appropriate.

The Fire Marshal's Office is committed to Fire & Life Safety of the citizens of and visitors to the City of Dickinson. It is our mission to prevent fires, loss of life and property through public education and enforcement. Our Office is committed to holding accountable those who have been found to commit the crime of Arson. We will serve the community with honesty, integrity and respect.

	FY14-15 Actual	FY15-16 Original Budget	FY 15-16 1st Amended Budget
<b>PERSONNEL COUNTS</b>			
Fire Marshal	1.0	1.0	1.0
Assistant Fire Marshal	1.0	1.0	1.0
Fire Inspector/Investigator	-	-	0.5
<b>TOTAL FTE</b>	<b>2.0</b>	<b>2.0</b>	<b>2.5</b>

	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>EXPENDITURE SUMMARY</b>					
Salary & Benefits	148,758	151,580	150,709	151,580	872
Supplies	7,242	14,354	14,354	14,354	-
Maintenance	2,536	3,300	3,000	3,300	300
Operational Expenses	7,750	11,172	11,172	11,172	-
Contract Services	11,075	7,300	10,000	7,300	(2,700)
Property & Equipment	6,892	8,412	6,892	8,412	1,520
Insurance	1,156	1,400	1,400	1,400	-
<b>TOTAL EXPENDITURES</b>	<b>185,410</b>	<b>197,518</b>	<b>197,526</b>	<b>197,518</b>	<b>(8)</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Line Items were adjusted based on actuals to date and end of year projections.
- Software Maint. Contract was increased to fund the annual fee for Firehouse software.
- The next impact overall is a decrease of \$8.

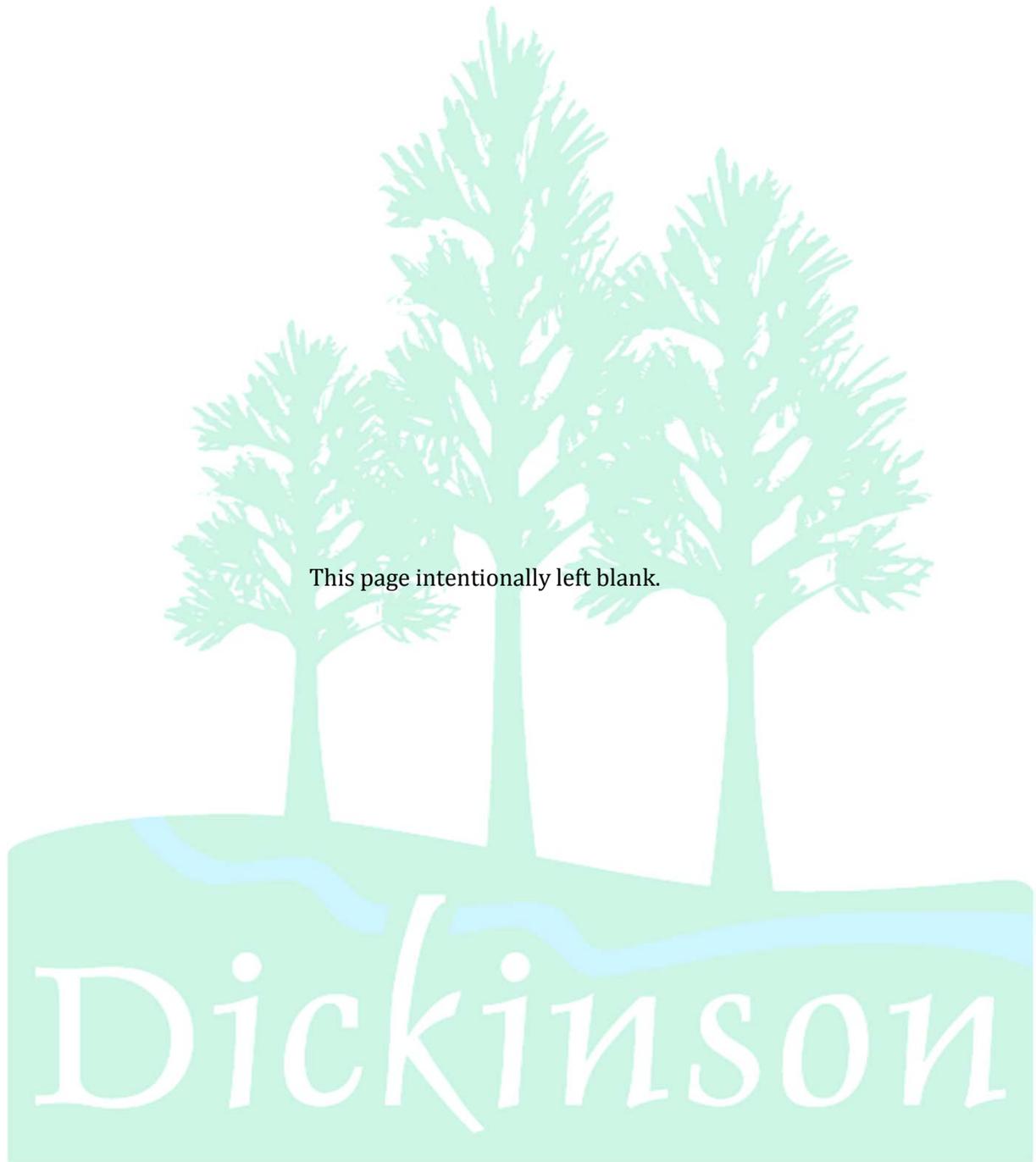
**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**FIRE MARSHAL: DEPARTMENT 10**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	109,589	112,877	112,877	112,877	-
8102	Overtime Pay	302	515	515	515	-
8104	PTE Base Salary	-	-	-	-	-
8105	Vehicle Allowance	-	-	-	-	-
8108	Clothing Allowance	-	-	-	-	-
8110	Cell Phone Allowance	660	660	660	660	-
8113	Certification/Edu. Pay	5,790	6,000	6,000	6,000	-
8114	Longevity Pay	300	460	420	460	40
8115	Differential Pay	-	-	-	-	-
8150	FICA Tax	-	-	-	-	-
8151	Payroll Tax	1,603	1,747	1,747	1,747	-
8152	Unemployment Tax	18	414	414	414	-
8153	Retirement (TMRS)	10,176	10,400	10,394	10,400	6
8155	Employee Group Insurance	19,509	17,800	16,974	17,800	826
8156	Worker's Comp. Insurance	812	708	708	708	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>148,758</b>	<b>151,580</b>	<b>150,709</b>	<b>151,580</b>	<b>872</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8201	EOC Supplies	-	-	-	-	-
8202	Video/Photo Supplies	-	900	900	900	-
8203	Building & Kitchen Supplies	-	-	-	-	-
8204	Fuel	3,826	6,654	6,654	6,654	-
8205	Safety Equipment & Supplies	-	-	-	-	-
8206	Investigational Supplies	511	1,800	1,800	1,800	-
8207	Janitorial Supplies	-	-	-	-	-
8210	Office Supplies & Postage	1,067	2,500	2,500	2,500	-
8211	Small Tools	-	-	-	-	-
8212	Operational Supplies	-	-	-	-	-
8213	Uniforms & Apparel	1,837	2,500	2,500	2,500	-
8215	Zoning Enforcement Supplies	-	-	-	-	-
8216	Certificates & Awards	-	-	-	-	-
8217	Radio Supplies	-	-	-	-	-
8222	Computer Supplies	-	-	-	-	-
8223	Collection Development	-	-	-	-	-
8225	Youth Programing	-	-	-	-	-
<b>Subtotal Supplies</b>		<b>7,242</b>	<b>14,354</b>	<b>14,354</b>	<b>14,354</b>	<b>-</b>
<b>Maintenance</b>						
8300	Bldg Alarm & Access Srvcs.	-	-	-	-	-
8301	Building & Property Maint.	-	-	-	-	-
8303	Software Maint. Contract	-	300	-	300	300
8304	Service Contract	-	-	-	-	-
8305	Street Striping	-	-	-	-	-
8307	Vehicle Maintenance	2,536	3,000	3,000	3,000	-
8309	Miscellaneous	-	-	-	-	-

8310	Comp. & Network Maint	-	-	-	-	-
8399	Machine & Equip. Maint.	-	-	-	-	-
<b>Subtotal Maintenance</b>		<b>2,536</b>	<b>3,300</b>	<b>3,000</b>	<b>3,300</b>	<b>300</b>
<b>Operational Expenses</b>						
8401	Advertising Legal Notices	-	-	-	-	-
8402	Travel & Training - Staff	3,867	4,500	4,500	4,500	-
8403	Dues/Subscriptions/Books	2,911	3,772	3,772	3,772	-
8404	Election	-	-	-	-	-
8405	Prisoner Support	-	-	-	-	-
8406	Street Lighting	-	-	-	-	-
8407	Comm.-Pagers & Phones	960	2,400	2,400	2,400	-
8409	Shortage/Overage	-	-	-	-	-
8410	Notary Bond	-	-	-	-	-
8411	Investigation Support	11	500	500	500	-
8413	Landfill Debris Disposal	-	-	-	-	-
8416	Tuition Reimb.	-	-	-	-	-
8417	Utilities	-	-	-	-	-
8421	Performance Incentive Prgm.	-	-	-	-	-
8422	Physicals & Drug Testing	-	-	-	-	-
8423	Local Meeting & Luncheon	-	-	-	-	-
8424	EMS - DISD Services	-	-	-	-	-
8426	K-9 Units	-	-	-	-	-
8427	Demolition	-	-	-	-	-
8429	Conf. & Travel - Mayor	-	-	-	-	-
8431	Conf. & Travel - Council	-	-	-	-	-
8438	Uniform Service	-	-	-	-	-
8441	Local Mtg-Mayor & Council	-	-	-	-	-
8442	Bank Charges	-	-	-	-	-
8443	City Special Events	-	-	-	-	-
8445	Special Projects-City Admin	-	-	-	-	-
<b>Subtotal Other Services</b>		<b>7,750</b>	<b>11,172</b>	<b>11,172</b>	<b>11,172</b>	<b>-</b>
<b>Contract Services</b>						
8501	Contract Services	-	-	-	-	-
8502	Animal Services	-	-	-	-	-
8503	Animal Shelter	-	-	-	-	-
8504	Contract Inspection Srcs.	11,075	7,300	10,000	7,300	(2,700)
8510	DVFD Services	-	-	-	-	-
8510-1		-	-	-	-	-
8510-2		-	-	-	-	-
8510-3		-	-	-	-	-
8511	Records Storage	-	-	-	-	-
8512	Janitorial Services	-	-	-	-	-
8513	Municipal Judge Contract	-	-	-	-	-
8515	Legal Fees	-	-	-	-	-
8517	Refuse Collection Contract	-	-	-	-	-
8518	Billing Services	-	-	-	-	-
8519	Prosecutor Contract	-	-	-	-	-
8520	Tax Appraisal	-	-	-	-	-
8521	Tax Collection	-	-	-	-	-
8524	Professional Services	-	-	-	-	-
8527	Contract Services	-	-	-	-	-
8530	Copier/Postage Rental	-	-	-	-	-
8541	EMS Patient Billing	-	-	-	-	-
8543	Grant Payments	-	-	-	-	-

8552	ROW/Facilities Mowing	-	-	-	-	-
8554	Street Signage Replacement	-	-	-	-	-
8557	Consulting Svcs	-	-	-	-	-
<b>Subtotal Contract Services</b>		<b>11,075</b>	<b>7,300</b>	<b>10,000</b>	<b>7,300</b>	<b>(2,700)</b>
<b>Property &amp; Equipment</b>						
8600	Computer Equip. - Server	-	-	-	-	-
8602	Computer Equip. & Software	-	-	-	-	-
8603	Computer Equip.	4,502	-	4,502	-	(4,502)
8604	Furniture & Equip.	2,390	8,412	2,390	8,412	6,022
8615	Code/Ord. Codification	-	-	-	-	-
8616	Body Armor Vest	-	-	-	-	-
8651	Real Property Acquisition	-	-	-	-	-
<b>Subtotal Property &amp; Equip.</b>		<b>6,892</b>	<b>8,412</b>	<b>6,892</b>	<b>8,412</b>	<b>1,520</b>
<b>Insurance</b>						
8704	Vehicle Insurance	-	-	-	-	-
8707	Enforcement Insurance	1,156	1,400	1,400	1,400	-
8708	Property Insurance	-	-	-	-	-
8709	Public Officials E&O Ins.	-	-	-	-	-
8711	Employee Bond	-	-	-	-	-
<b>Subtotal Insurance</b>		<b>1,156</b>	<b>1,400</b>	<b>1,400</b>	<b>1,400</b>	<b>-</b>
<b>Transfers</b>						
8923	Transfer to Special Rev.Fund	-	-	-	-	-
8940	Transfer to DEDC	-	-	-	-	-
8941	Transfer to Street Maint.	-	-	-	-	-
<b>Subtotal Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>36,652</b>	<b>45,938</b>	<b>46,818</b>	<b>45,938</b>	<b>(880)</b>
<b>TOTAL EXPENDITURES</b>		<b>185,410</b>	<b>197,518</b>	<b>197,526</b>	<b>197,518</b>	<b>(8)</b>

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**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**EMERGENCY MANAGEMENT: DEPARTMENT 11**

**DEPARTMENT MISSION & OVERVIEW**

The Emergency Management Department is under the direction of the City's Police Chief and is dedicated to providing the community with a planned and coordinated response to major natural or man-made disaster incidents in the City utilizing a comprehensive and integrated emergency management system.

<b>PERSONNEL COUNTS</b>	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
Police Chief	0.3	0.3	0.3
Police Captain	0.3	0.3	0.3
Police Officer	0.5	0.5	0.5
<b>TOTAL FTE</b>	<b>1.1</b>	<b>1.1</b>	<b>1.1</b>

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Salary & Benefits	78,066	104,101	83,542	104,101	20,559
Supplies	741	1,275	1,275	1,275	-
Maintenance	-	2,000	2,000	2,000	-
Operational Expenses	4,622	6,070	4,542	6,070	1,528
Property & Equipment	926	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>84,354</b>	<b>113,446</b>	<b>91,359</b>	<b>113,446</b>	<b>22,087</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary & Benefits were increased to fund additional hours for the part-time Police Officer. This increase is supplemented by the Federal EMPG Grant the City was awarded in FY 2016.
- Other line items were increased based on actuals to date and end of year projections.
- While the net impact overall is an of \$22,087, this is covered by the \$32,541 received from the grant.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**EMERGENCY MANAGEMENT: DEPARTMENT 11**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease )</b>
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	54,156	61,531	61,531	61,531	-
8104	PTE Base Salary	8,264	23,000	4,120	23,000	18,880
8108	Clothing Allowance	-	195	195	195	-
8110	Cell Phone Allowance	468	420	468	420	(48)
8113	Certification/Edu. Pay	1,294	1,620	1,620	1,620	-
8114	Longevity Pay	878	914	914	914	-
8150	FICA Tax	512	1,500	255	1,500	1,245
8151	Payroll Tax	919	1,300	998	1,300	302
8152	Unemployment Tax	44	400	219	400	181
8153	Retirement (TMRS)	4,954	5,609	5,609	5,609	-
8155	Employee Group Insurance	5,381	6,160	6,160	6,160	-
8156	Worker's Comp. Insurance	1,197	1,452	1,452	1,452	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>78,066</b>	<b>104,101</b>	<b>83,542</b>	<b>104,101</b>	<b>20,559</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8201	EOC Supplies	336	700	700	700	-
8202	Video/Photo Supplies	-	100	100	100	-
8210	Office Supplies & Postage	405	475	475	475	-
<b>Subtotal Supplies</b>		<b>741</b>	<b>1,275</b>	<b>1,275</b>	<b>1,275</b>	<b>-</b>
<b>Maintenance</b>						
8399	Machine & Equip. Maint.	-	2,000	2,000	2,000	-
<b>Subtotal Maintenance</b>		<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Operational Expenses</b>						
8402	Travel & Training - Staff	3,662	4,000	3,132	4,000	868
8403	Dues/Subscriptions/Books	250	570	570	570	-
8407	Comm.-Pagers & Phones	710	1,500	840	1,500	660
<b>Subtotal Other Services</b>		<b>4,622</b>	<b>6,070</b>	<b>4,542</b>	<b>6,070</b>	<b>1,528</b>
8603	Computer Equip.	926	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>		<b>6,288</b>	<b>9,345</b>	<b>7,817</b>	<b>9,345</b>	<b>1,528</b>
<b>TOTAL EXPENDITURES</b>		<b>84,354</b>	<b>113,446</b>	<b>91,359</b>	<b>113,446</b>	<b>22,087</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**PUBLIC WORKS: DEPARTMENT 12**

**DEPARTMENT MISSION & OVERVIEW**

The Public Works Department's mission is to promote economic vitality of the City through the efficient operation, maintenance, design, and construction of safe, economical and effective public infrastructure including the public rights-of-way, drainage, and storm water drainage systems. The Public Works Department is split into two sub-departments for budgeting purposes, the Street Department (operated out of the General Fund) and the Drainage Department (operated out of the Municipal Drainage Utility Fund). Public Works is managed by the Public Works Director and the Assistant to the Public Works Director. The department is responsible for operating and maintaining the public infrastructure of the City, providing infrastructure improvements, and maintaining the City's street system and rights-of-way, street signage, and flood/drainage system. The department is responsible for ensuring that Dickinson's public infrastructure is and continues to be safe for public use.

	FY14-15 Actual	FY15-16 Original Budget	FY 15-16 1st Amended Budget
<b>PERSONNEL COUNTS</b>			
Public Works Director	0.5	0.5	0.5
Assistant to Public Works Director	0.5	0.5	0.5
Street Foreman	1.0	1.0	1.0
Light Equipment Operator	5.0	5.0	5.0
<b>TOTAL FTE</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

The Public Works Director and Assistant to the Public Works Director are split 50/50 between the General Fund and Municipal Drainage Utility Fund.

	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>EXPENDITURE SUMMARY</b>					
Salary & Benefits	349,581	350,667	364,199	350,667	(13,532)
Supplies	21,510	30,600	34,647	30,600	(4,047)
Maintenance	33,135	15,000	20,000	15,000	(5,000)
Operational Expenses	131,636	127,810	116,810	127,810	11,000
Contract Services	77,974	128,005	81,055	128,005	46,950
Property & Equipment	23,885	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>637,720</b>	<b>652,082</b>	<b>616,711</b>	<b>652,082</b>	<b>35,371</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary & Benfits were decreased based on salary savings from staffing changes.
- Other line items were adjusted based on actuals to date and end of year projections.
- Professional Services was increased to fund the Pavement Assessment.
- The net impact overall is an of \$35,371.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**PUBLIC WORKS: DEPARTMENT 12**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	246,494	250,000	252,071	250,000	(2,071)
8102	Overtime Pay	3,664	2,060	2,060	2,060	-
8110	Cell Phone Allowance	1,110	1,110	1,110	1,110	-
8113	Certification/Edu. Pay	1,234	1,035	810	1,035	225
8114	Longevity Pay	5,395	3,335	2,490	3,335	845
8151	Payroll Tax	3,619	3,749	3,749	3,749	-
8152	Unemployment Tax	127	1,496	1,496	1,496	-
8153	Retirement (TMRS)	22,485	22,224	22,224	22,224	-
8155	Employee Group Insurance	51,762	51,000	63,532	51,000	(12,532)
8156	Worker's Comp. Insurance	13,690	14,658	14,658	14,658	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>349,581</b>	<b>350,667</b>	<b>364,199</b>	<b>350,667</b>	<b>(13,532)</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8204	Fuel	14,217	14,300	24,847	14,300	(10,547)
8205	Safety Equipment & Supplies	1,217	1,800	1,800	1,800	-
8210	Office Supplies & Postage	1,475	3,000	2,000	3,000	1,000
8211	Small Tools	2,093	7,000	1,500	7,000	5,500
8212	Operational Supplies	2,509	4,500	4,500	4,500	-
<b>Subtotal Supplies</b>		<b>21,510</b>	<b>30,600</b>	<b>34,647</b>	<b>30,600</b>	<b>(4,047)</b>
<b>Maintenance</b>						
8301	Building & Property Maint.	1,668	1,500	1,500	1,500	-
8305	Street Striping	23,940	-	5,000	-	(5,000)
8307	Vehicle Maintenance	7,527	13,500	13,500	13,500	-
<b>Subtotal Maintenance</b>		<b>33,135</b>	<b>15,000</b>	<b>20,000</b>	<b>15,000</b>	<b>(5,000)</b>
<b>Operational Expenses</b>						
8402	Travel & Training - Staff	2,173	1,000	1,000	1,000	-
8403	Dues/Subscriptions/Books	264	500	500	500	-
8406	Street Lighting	113,455	115,000	104,000	115,000	11,000
8413	Landfill Debris Disposal	6,050	1,500	1,500	1,500	-
8417	Utilities	6,290	6,600	6,600	6,600	-
8421	Performance Incentive Prgm.	209	400	400	400	-
8438	Uniform Service	3,195	2,810	2,810	2,810	-
<b>Subtotal Other Services</b>		<b>131,636</b>	<b>127,810</b>	<b>116,810</b>	<b>127,810</b>	<b>11,000</b>
<b>Contract Services</b>						
8524	Professional Services	-	40,000	-	40,000	40,000
8527	Contract Services	40,394	46,000	39,050	46,000	6,950
8552	ROW/Facilities Mowing	34,725	38,005	38,005	38,005	-
8554	Street Signage Replacement	2,855	4,000	4,000	4,000	-
<b>Subtotal Contract Services</b>		<b>77,974</b>	<b>128,005</b>	<b>81,055</b>	<b>128,005</b>	<b>46,950</b>
<b>Property &amp; Equipment</b>						
8602	Computer Equip. & Software	23,885	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>		<b>288,140</b>	<b>301,415</b>	<b>252,512</b>	<b>301,415</b>	<b>48,903</b>
<b>TOTAL EXPENDITURES</b>		<b>637,720</b>	<b>652,082</b>	<b>616,711</b>	<b>652,082</b>	<b>35,371</b>

**CITY OF DICKINSON  
 FY 2015-2016 FIRST AMENDED BUDGET  
 GENERAL FUND EXPENDITURES  
 INFORMATION TECHNOLOGY: DEPARTMENT 13**

**DEPARTMENT MISSION & OVERVIEW**

The Information Technology department is under the direction of the Administrative Captain for the Dickinson Police Department who works closely with the City's contract IT company. The department is responsible for the proper care and maintenance of City technology and ensuring the effective and efficient use of available technology to carry out City functions and programs that will improve the service levels provided by the City.

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Supplies	4,506	4,769	4,769	4,769	-
Maintenance	187,583	185,000	182,100	185,000	2,900
Operational Expenses	111,344	90,000	74,100	90,000	15,900
Contract Services	19,364	17,740	17,740	17,740	-
Property & Equipment	58,366	21,000	16,000	21,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>381,163</b>	<b>318,509</b>	<b>294,709</b>	<b>318,509</b>	<b>23,800</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Line items were adjusted based on actuals to date and end of year projects.
- Funding was added to Comm. Pagers & Phones to fund the MHZ Radio airtime with Galveston County.
- Funding was added to Computer Software for adding the billing and cash receipts modules to STW.
- The net impact overall is an increase of \$23,800.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**INFORMATION TECHNOLOGY: DEPARTMENT 13**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease )</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8210	Office Supplies & Postage	25	100	100	100	-
8222	Computer Supplies	4,481	4,669	4,669	4,669	-
<b>Subtotal Supplies</b>		<b>4,506</b>	<b>4,769</b>	<b>4,769</b>	<b>4,769</b>	<b>-</b>
<b>Maintenance</b>						
8304	Software Service Contracts	93,834	108,000	102,600	108,000	5,400
8309	Computer & Network Maint.	81,652	74,500	74,500	74,500	-
8310	Library Comp. & Network	12,097	2,500	5,000	2,500	(2,500)
<b>Subtotal Maintenance</b>		<b>187,583</b>	<b>185,000</b>	<b>182,100</b>	<b>185,000</b>	<b>2,900</b>
<b>Operational Expenses</b>						
8407	Comm.-Pagers & Phones	111,145	90,000	74,100	90,000	15,900
8445	Complaint Tracking Software	199	-	-	-	-
<b>Subtotal Other Services</b>		<b>111,344</b>	<b>90,000</b>	<b>74,100</b>	<b>90,000</b>	<b>15,900</b>
<b>Contract Services</b>						
8530	Copier/Postage Rental	19,364	17,740	17,740	17,740	-
<b>Subtotal Contract Services</b>		<b>19,364</b>	<b>17,740</b>	<b>17,740</b>	<b>17,740</b>	<b>-</b>
<b>Property &amp; Equipment</b>						
8600	Computer Equipment	42,770	-	-	-	-
8602	Computer Software	-	5,000	-	5,000	5,000
8603	Computer Workstation	15,596	16,000	16,000	16,000	-
<b>Subtotal Property &amp; Equip.</b>		<b>58,366</b>	<b>21,000</b>	<b>16,000</b>	<b>21,000</b>	<b>5,000</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>381,163</b>	<b>318,509</b>	<b>294,709</b>	<b>318,509</b>	<b>23,800</b>
<b>TOTAL EXPENDITURES</b>		<b>381,163</b>	<b>318,509</b>	<b>294,709</b>	<b>318,509</b>	<b>23,800</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**LIBRARY: DEPARTMENT 15**

**DEPARTMENT MISSION & OVERVIEW**

Dickinson Public Library is responsible for enriching the lives of people in the community by providing open access to a wide variety of materials, services and information in a responsive and friendly environment that promotes lifelong learning. Dickinson Public Library is composed of the Library Director, an Assistant Library Director, a Youth/IT Librarian, a Catalog/Processing Librarian and Library Assistants.

	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
<b>PERSONNEL COUNTS</b>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Librarian (Catalog/Processing)	1.0	1.0	1.0
Youth/IT Librarian	0.5	0.5	0.5
Library Assistant	2.0	2.0	2.0
<b>TOTAL FTE</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>

	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>EXPENDITURE SUMMARY</b>					
Salary & Benefits	259,126	289,373	307,212	289,373	(17,839)
Supplies	27,261	30,699	28,349	30,699	2,350
Maintenance	17,710	13,000	13,000	13,000	-
Operational Expenses	43,592	49,450	49,450	49,450	-
Property & Equipment	25,013	-	-	-	-
Transfers	598	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>373,300</b>	<b>382,522</b>	<b>398,011</b>	<b>382,522</b>	<b>(15,489)</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary & Wages were reduced due to vacancy savings.
- PTE Salary was increased due to backup coverage of vacant positions.
- Other line items were adjusted base don actuals to date and end of year projections.
- The net impact is a decrease of \$15,489.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**

**LIBRARY: DEPARTMENT 15**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	111,734	161,000	196,414	161,000	(35,414)
8102	Overtime Pay	840	50	-	50	50
8104	PTE Base Salary	97,153	72,000	43,054	72,000	28,946
8113	Certification/Edu. Pay	5,366	5,760	5,760	5,760	-
8114	Longevity Pay	1,130	2,130	1,310	2,130	820
8150	FICA Tax	2,744	3,200	2,788	3,200	412
8151	Payroll Tax	3,141	3,575	3,575	3,575	-
8152	Unemployment Tax	391	1,553	1,553	1,553	-
8153	Retirement (TMRS)	15,106	17,466	17,466	17,466	-
8155	Employee Group Insurance	20,878	22,000	34,653	22,000	(12,653)
8156	Worker's Comp. Insurance	643	639	639	639	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>259,126</b>	<b>289,373</b>	<b>307,212</b>	<b>289,373</b>	<b>(17,839)</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8210	Office Supplies & Postage	10,618	10,000	9,000	10,000	1,000
8211	Summer Reading Supplies	1,550	2,000	750	2,000	1,250
8212	Materials Processing Sup.	1,998	6,000	6,000	6,000	-
8223	Collection Development	12,403	12,599	12,599	12,599	-
8225	Youth Programing	692	100	-	100	100
<b>Subtotal Supplies</b>		<b>27,261</b>	<b>30,699</b>	<b>28,349</b>	<b>30,699</b>	<b>2,350</b>
<b>Maintenance</b>						
8301	Building & Property Maint.	17,710	13,000	13,000	13,000	-
<b>Subtotal Maintenance</b>		<b>17,710</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>-</b>
<b>Operational Expenses</b>						
8402	Travel & Training - Staff	3,308	3,500	3,500	3,500	-
8403	Dues/Subscriptions/Books	507	750	750	750	-
8417	Utilities	39,777	45,200	45,200	45,200	-
<b>Subtotal Other Services</b>		<b>43,592</b>	<b>49,450</b>	<b>49,450</b>	<b>49,450</b>	<b>-</b>
<b>Property &amp; Equipment</b>						
8604	Furniture & Equip.	25,013	-	-	-	-
<b>Subtotal Property &amp; Equip.</b>		<b>25,013</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
8923	Transfer to Special Rev.Fund	598	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>		<b>114,174</b>	<b>93,149</b>	<b>90,799</b>	<b>93,149</b>	<b>2,350</b>
<b>TOTAL EXPENDITURES</b>		<b>373,300</b>	<b>382,522</b>	<b>398,011</b>	<b>382,522</b>	<b>(15,489)</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**TOURISM & ECONOMIC DEVELOPMENT: DEPARTMENT 16**

**DEPARTMENT MISSION & OVERVIEW**

The Tourism & Economic Development Department is responsible for the operation and maintenance of the Dickinson Historical Railroad Center and Museum and working with the Dickinson Economic Development Corporation and the City Administrator to contribute to the economic well-being of the community. The Department is responsible for managing the Historical Railroad Center's rentals for special events and meetings as well as other tourism initiatives. The Dickinson Economic Development Corporation funds the Salary & Benefits of the positions included under this department.

<b>PERSONNEL COUNTS</b>	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
Executive Director of Economic Development	-	-	-
Economic Development Coordinator	1.0	0.75	0.75
Guest Services Assistant	1.5	2.0	2.0
<b>TOTAL FTE</b>	<b>2.5</b>	<b>2.75</b>	<b>2.75</b>

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Salary & Benefits	89,064	105,380	103,227	105,380	2,153
<b>TOTAL EXPENDITURES</b>	<b>89,064</b>	<b>105,380</b>	<b>103,227</b>	<b>105,380</b>	<b>2,153</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Line items were adjusted based on actuals to date and end of year projections.
- The net impact is an increase of \$2,153.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**TOURISM: DEPARTMENT 16**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	44,966	63,947	63,947	63,947	-
8102	Overtime Pay	261	-	-	-	-
8104	PTE Base Salary	28,308	18,650	16,788	18,650	1,862
8110	Cell Phone Allowance	420	315	315	315	-
8114	Longevity Pay	595	551	551	551	-
8150	FICA Tax	1,771	1,175	1,041	1,175	134
8151	Payroll Tax	1,077	1,200	1,183	1,200	17
8152	Unemployment Tax	260	800	660	800	140
8153	Retirement (TMRS)	4,010	5,616	5,616	5,616	-
8155	Employee Group Insurance	7,115	12,914	12,914	12,914	-
8156	Worker's Comp. Insurance	281	212	212	212	-
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>89,064</b>	<b>105,380</b>	<b>103,227</b>	<b>105,380</b>	<b>2,153</b>
<b>TOTAL EXPENDITURES</b>		<b>89,064</b>	<b>105,380</b>	<b>103,227</b>	<b>105,380</b>	<b>2,153</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**ANIMAL SERVICES: DEPARTMENT 6**

**DEPARTMENT MISSION & OVERVIEW**

The Animal Services Department is under the management of the Shelter Manager. The department is responsible for the operation and maintenance of the Animal Shelter and animal control services. The Department is funded by Bayou Animal Services, a non-profit local government corporation.

<b>PERSONNEL COUNTS</b>	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
Shelter Manager	-	-	1.0
Animal Control Officer	-	-	-
Kennel Tech	-	-	-
<b>TOTAL FTE</b>	-	-	<b>1.00</b>

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Salary & Benefits	-	36,823	-	36,823	36,823
<b>TOTAL EXPENDITURES</b>	-	<b>36,823</b>	-	<b>36,823</b>	<b>36,823</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- This Department was added mid-year to account for the salary and benefits of the employee working for Bayou Animal Services Corporation. This expense is reimbursed by the Corporation and reflected in the Revenue.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**ANIMAL SERVICES: DEPARTMENT 6**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	-	32,474	-	32,474	32,474
8110	Cell Phone Allowance	-	550	-	550	550
8151	Payroll Tax	-	479	-	479	479
8152	Unemployment Tax	-	173	-	173	173
8153	Retirement (TMRS)	-	2,853	-	2,853	2,853
8155	Employee Group Insurance	-	295	-	295	295
<b>TOTAL SALARY &amp; BENEFITS</b>		-	<b>36,823</b>	-	<b>36,823</b>	<b>36,823</b>
<b>TOTAL EXPENDITURES</b>		-	<b>36,823</b>	-	<b>36,823</b>	<b>36,823</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**EMERGENCY MEDICAL SERVICES: DEPARTMENT 17**

**DEPARTMENT MISSION & OVERVIEW**

The Emergency Medical Services (EMS) Department is under the direction of the EMS Director and includes a staff of EMTs, Paramedics, and a part-time Administrative Assistant. The EMS department is responsible for providing emergency care and transport for the sick and injured citizens of or visitors to the City of Dickinson. The department also provides public health education to the community.

<b>PERSONNEL COUNTS</b>	<b>FY14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
EMS Director	1.0	1.0	1.0
Administrative Assistant - EMS	0.5	0.5	0.5
Paramedic	14.0	14.0	14.0
EMT - Intermediate	0.5	0.5	0.5
EMT - Basic	4.0	4.0	4.0
<b>TOTAL FTE</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Salary & Benefits	669,978	762,655	690,664	762,655	71,991
Supplies	50,867	52,300	55,300	52,300	(3,000)
Maintenance	32,859	46,620	42,620	46,620	4,000
Operational Expenses	39,024	46,160	43,600	46,160	2,560
Contract Services	56,362	52,000	52,000	52,000	-
Property & Equipment	-	39,965	47,000	39,965	(7,035)
Insurance	3,000	3,000	4,080	3,000	(1,080)
<b>TOTAL EXPENDITURES</b>	<b>852,091</b>	<b>1,002,700</b>	<b>935,264</b>	<b>1,002,700</b>	<b>67,436</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Salary & Benefits were increased based on actuals to date and end of year projections.
- Other line items were adjusted based on actuals to date and end of year projections.
- The net impact is an increase of \$67,436 which is supplemented by the increase in revenue from Ambulance Service Charges (\$53,478), EMS Donations (\$34,187), Emergency Service Co. Fee (\$11,650) and Dickinson Management District #1 (\$28,131).

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**EMERGENCY MEDICAL SERVICES: DEPARTMENT 17**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>SALARY &amp; BENEFITS</b>						
8101	Salary & Wages	216,056	227,000	219,319	227,000	7,681
8102	Overtime Pay	78,876	84,000	78,434	84,000	5,566
8104	PTE Base Salary	258,357	320,000	250,226	320,000	69,774
8113	Certification/Edu. Pay	4,816	5,000	10,200	5,000	(5,200)
8114	Longevity Pay	795	1,205	1,095	1,205	110
8150	FICA Tax	12,538	14,000	17,913	14,000	(3,913)
8151	Payroll Tax	7,788	8,850	8,109	8,850	741
8152	Unemployment Tax	2,227	6,100	4,848	6,100	1,252
8153	Retirement (TMRS)	31,136	36,700	34,114	36,700	2,586
8155	Employee Group Insurance	50,978	45,000	49,344	45,000	(4,344)
8156	Worker's Comp. Insurance	6,412	14,800	17,060	14,800	(2,260)
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>669,978</b>	<b>762,655</b>	<b>690,664</b>	<b>762,655</b>	<b>71,991</b>
<b>OTHER EXPENDITURES</b>						
<b>Supplies</b>						
8204	Fuel	16,234	12,000	15,000	12,000	(3,000)
8206	Supplies	32,360	34,800	34,800	34,800	-
8210	Office Supplies & Postage	477	500	500	500	-
8213	Uniforms & Apparel	1,796	5,000	5,000	5,000	-
<b>Subtotal Supplies</b>		<b>50,867</b>	<b>52,300</b>	<b>55,300</b>	<b>52,300</b>	<b>(3,000)</b>
<b>Maintenance</b>						
8301	Building & Property Maint.	24,143	20,000	20,000	20,000	-
8304	Service Contract		9,620	9,620	9,620	-
8307	Vehicle Maintenance	8,717	17,000	13,000	17,000	4,000
<b>Subtotal Maintenance</b>		<b>32,859</b>	<b>46,620</b>	<b>42,620</b>	<b>46,620</b>	<b>4,000</b>
<b>Operational Expenses</b>						
8402	Travel & Training - Staff	2,705	4,000	4,000	4,000	-
8403	Dues/Subscriptions/Books	3,433	4,060	3,500	4,060	560
8407	Comm.-Pagers & Phones	3,677	5,000	3,000	5,000	2,000
8417	Utilities	27,959	30,850	30,850	30,850	-
8424	EMS - DISD Services	1,250	2,250	2,250	2,250	-
<b>Subtotal Other Services</b>		<b>39,024</b>	<b>46,160</b>	<b>43,600</b>	<b>46,160</b>	<b>2,560</b>
<b>Contract Services</b>						
8527	Contract Services	7,800	11,000	11,000	11,000	-
8541	EMS Patient Billing	48,562	41,000	41,000	41,000	-
<b>Subtotal Contract Services</b>		<b>56,362</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>-</b>
<b>Property &amp; Equipment</b>						
8604	Furniture & Equip.	-	39,965	47,000	39,965	(7,035)

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**EMERGENCY MEDICAL SERVICES: DEPARTMENT 17**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>Insurance</b>						
8709	Public Officials E&O Ins.	3,000	3,000	4,080	3,000	(1,080)
<b>Subtotal Insurance</b>		<b>3,000</b>	<b>3,000</b>	<b>4,080</b>	<b>3,000</b>	<b>(1,080)</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>182,113</b>	<b>240,045</b>	<b>244,600</b>	<b>240,045</b>	<b>(4,555)</b>
<b>TOTAL EXPENDITURES</b>		<b>852,091</b>	<b>1,002,700</b>	<b>935,264</b>	<b>1,002,700</b>	<b>67,436</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18**

**DEPARTMENT MISSION & OVERVIEW**

The Contractual Services and Government-Wide Expenditures department is the department in which the City budgets and accounts for expenditures that extend to all departments of the City and are related to the overall service-provision levels offered by the City. Expenditures of this fund include, but are not limited to, animal control and sheltering services, annual legal services retained by the City, real and personal property insurances, local economic development grants, and transfers made from the General Fund to other funds or other units of government that provide the City of Dickinson services through an established contract.

<b>EXPENDITURE SUMMARY</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
Maintenance	21,325	24,000	25,000	24,000	(1,000)
Contract Services	4,094,833	3,849,624	3,710,453	3,849,624	139,171
Insurance	180,048	162,985	198,912	162,985	(35,927)
Transfers	2,902,227	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>7,198,433</b>	<b>4,036,609</b>	<b>3,934,365</b>	<b>4,036,609</b>	<b>102,244</b>

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

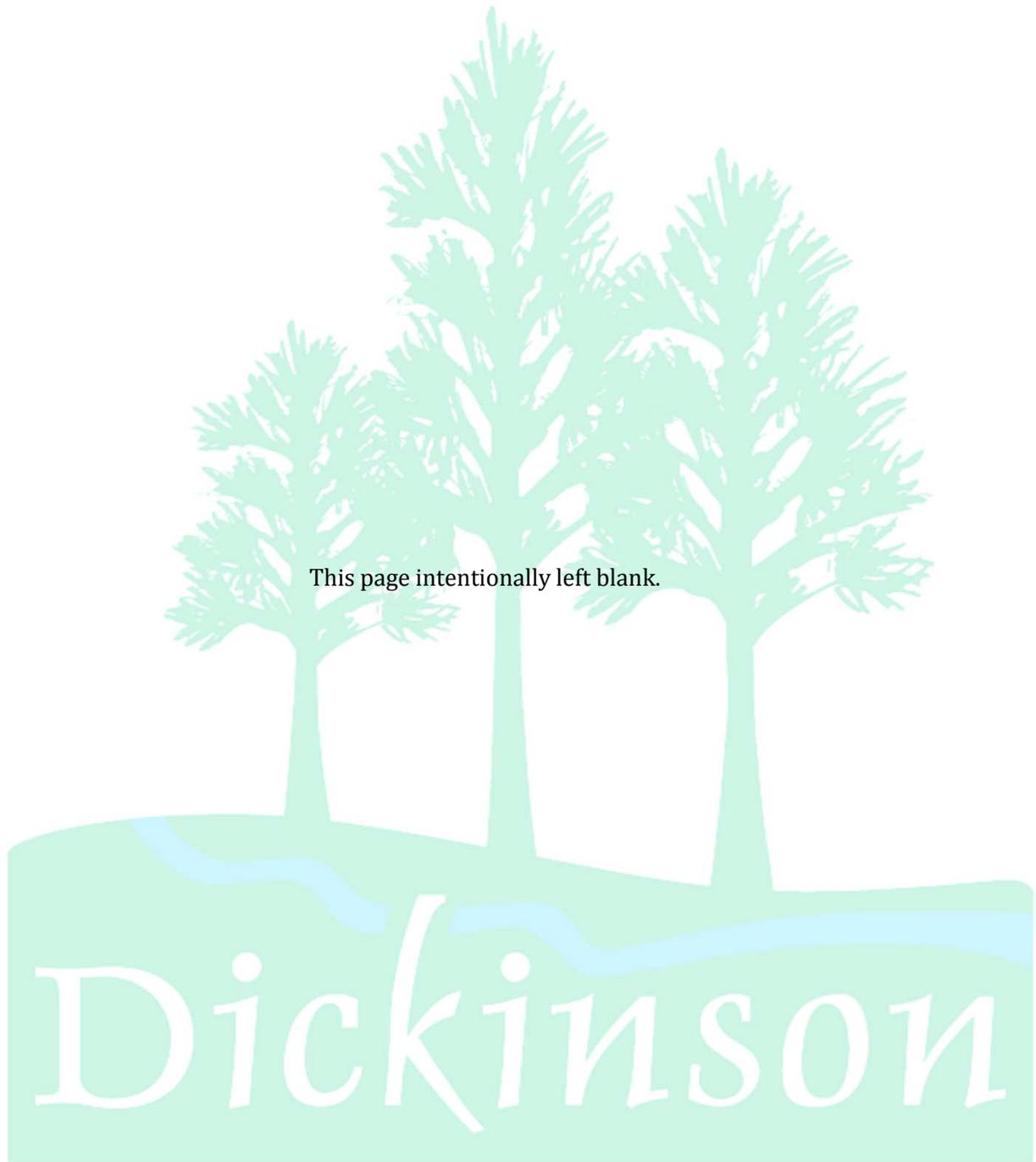
- Line items were adjusted based on actuals to date and end of year projections.
- Animal Services was increased based year end projections for Bayou Animal Services operations.
- Legal Fees were increased to fund additional legal fees needed for litigation.
- Grant Payments were increased proportionally to the increase in Sales Tax Revenue.
- The net impact overall is an increase of \$102,244.

**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**

**CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>OTHER EXPENDITURES</b>						
<b>Maintenance</b>						
8300	Bldg Alarm & Access Srvcs.	21,325	24,000	25,000	24,000	(1,000)
<b>Contract Services</b>						
8501	Finance & Audit	34,555	41,500	41,500	41,500	-
8502	Animal Services	48,856	117,135	82,928	117,135	34,207
8503	Animal Shelter	104,872	-	-	-	-
8510	DVFD Services	102,257	98,853	98,853	98,853	-
8510-1	DVFD - Pension Contribution	19,580	23,000	23,000	23,000	-
8510-2	DVFD - Fuel	3,575	9,370	9,370	9,370	-
8510-3	DVFD - Contract Employee	13,000	13,000	13,000	13,000	-
8511	Records Storage	5,358	5,400	14,000	5,400	(8,600)
8512	Janitorial Services	21,096	21,096	21,096	21,096	-
8515	Legal Fees	79,343	90,000	70,000	90,000	20,000
8517	Refuse Collection Contract	325,256	-	-	-	-
8518	Billing Services	27,882	-	-	-	-
8520	Tax Appraisal	26,893	28,870	28,870	28,870	-
8521	Tax Collection	2,953	3,000	3,000	3,000	-
8543	Grant Payments	3,242,999	3,362,400	3,268,836	3,362,400	93,564
8557	Consulting Svcs	36,356	36,000	36,000	36,000	-
<b>Subtotal Contract Services</b>		<b>4,094,833</b>	<b>3,849,624</b>	<b>3,710,453</b>	<b>3,849,624</b>	<b>139,171</b>
<b>Insurance</b>						
8704	Vehicle Insurance	40,040	40,000	50,050	40,000	(10,050)
8708	Property Insurance	135,145	118,000	142,577	118,000	(24,577)
8709	Public Officials E&O Ins.	3,897	4,000	5,300	4,000	(1,300)
8711	Employee Bond	966	985	985	985	-
<b>Subtotal Insurance</b>		<b>180,048</b>	<b>162,985</b>	<b>198,912</b>	<b>162,985</b>	<b>(35,927)</b>
<b>Transfers</b>						
	Transfer to Other Funds	44,608	-	-	-	-
8940	Transfer to DEDC	1,428,810	-	-	-	-
8941	Transfer to Street Maint.	1,428,810	-	-	-	-
<b>Subtotal Transfers</b>		<b>2,902,227</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>7,198,433</b>	<b>4,036,609</b>	<b>3,934,365</b>	<b>4,036,609</b>	<b>102,244</b>
<b>TOTAL EXPENDITURES</b>		<b>7,198,433</b>	<b>4,036,609</b>	<b>3,934,365</b>	<b>4,036,609</b>	<b>102,244</b>

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**CITY OF DICKNSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**TRANSFERS: DEPT 89**

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>FUNDS DUE TO OTHER FUNDS</b>						
	Trsfr to Library Trust Fund	-	138,583	-	138,583	138,583
	Trsfr to Hotel/Motel Fund	-	229,883	-	229,883	229,883
	Trsfr to VOCA Grant Fund	-	13,233	13,708	13,233	(475)
	Trsfr to COPS Grant Fund	-	118,201	119,552	118,201	(1,351)
<b>TOTAL DUE TO OTHER FUNDS</b>		-	<b>499,900</b>	<b>133,260</b>	<b>499,900</b>	<b>366,640</b>
<b>USE OF UNASSIGNED FUND BALANCE</b>						
	Trsfr to VERF	-	580,000	-	580,000	580,000
	Trsfr to Bldg Maint. Fund	-	290,000	-	290,000	290,000
	Trsfr to Street Maint. Fund	-	400,000	-	400,000	400,000
	Trsfr to Bayou Animal Srvc.	-	30,000	-	30,000	30,000
<b>TOTAL USE OF FUND BALANCE</b>		-	<b>1,300,000</b>	-	<b>1,300,000</b>	<b>1,300,000</b>
<b>TOTAL TRANSFERS</b>		-	<b>1,799,900</b>	<b>133,260</b>	<b>1,799,900</b>	<b>1,666,640</b>

This is a new department created to reflect city interfund transfers. These transfers are not reflected in Departmental Expenditures but instead as transfers out on the General Fund Summary.

**2015-2016 Transfers**

- The Library Trust proceeds currently are reserved within the General Fund and need to be transferred to the new Library Trust Fund that was established with the original FY 2015-2016 Budget.
- There is Hotel/Motel tax revenue from prior years that needs to be moved to the new Hotel/Motel Fund established with the Original FY 2015-2016 Budget.
- Transfer to VOCA and COPS grant funds have been moved from the Police Department into this department to separate these transactions from regular departmental expenditures.
- Transfers under Use of Unassigned Fund Balance are transfers from FY 2014-2015 Unassigned Fund Balance that were approved by Council on July 12, 2016.

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**DEBT SERVICE FUND: FUND 02**

The Debt Service Fund is the mechanism through which the City of Dickinson accumulates resources for the payment of interest and principal on its long-term debts.

The Debt Service Fund receives the majority of its revenues through current property tax assessments collected through the Interest and Sinking (I&S) tax rate. This portion of the tax rate is typically equal to the tax rate that, when applied to total assessed value, provides revenue equal to the debt service payment. The City has no legal debt limits.

In addition to current property tax revenues, the Debt Service Fund also receives delinquent tax payments and penalties and interest on those delinquent payments, as well as contractual payments from Galveston County Water Control Improvement District No. 1 ("WCID") and the Dickinson Economic Development Corporation ("DEDC") for those entities' share of the debt.

**CHANGES INCLUDED IN FY15-2016 FIRST AMENDED BUDGET**

- Property Tax Revenue was decreased based on actuals to date.
- DEDC contribution was increased based on the Sales Tax Remittance Agreement.
- Income interest was added.
- The transfer from the General Fund was increased based on the decrease in revenues. The actual amount to be transferred will be after the final revenues are accounted for.
- Issue Costs & Cont. Disclos. was increased based on actuals.

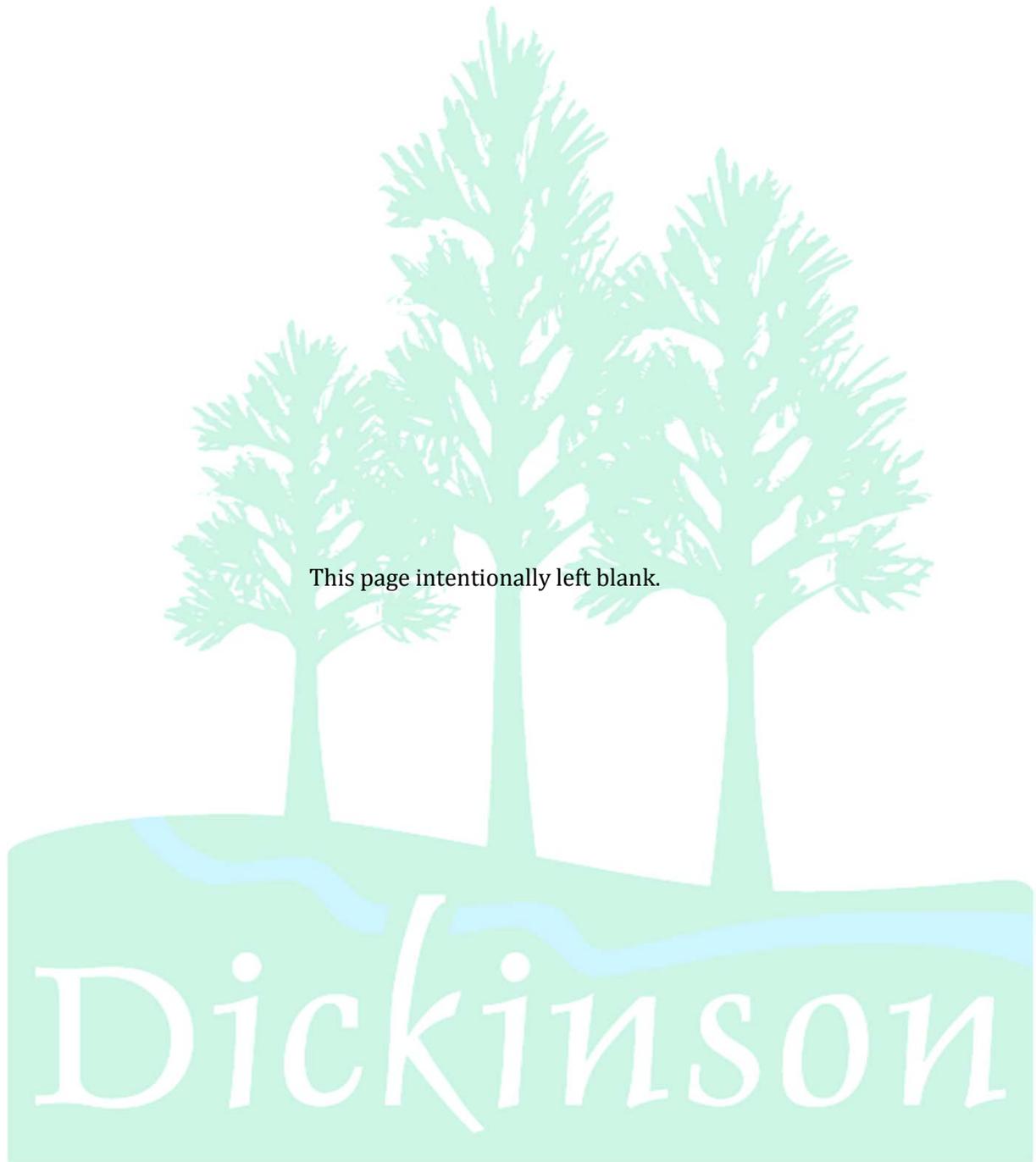
**DEBT SERVICE SCHEDULE**

Fiscal Year	2009 CO's		2009 GOs		2014 GO's		TOTAL
	Principal	Interest	Principal	Interest	Principal	Interest	
2016		50,695	120,000	75,320	465,000	156,175	<b>867,190</b>
2017		50,695	120,000	71,120	475,000	146,775	<b>863,590</b>
2018		50,695	110,000	66,958	500,000	137,025	<b>864,678</b>
2019		50,695	115,000	62,595	510,000	126,925	<b>865,215</b>
2020		50,695	115,000	57,765	525,000	116,575	<b>865,035</b>
2021		50,695	35,000	54,465	540,000	105,250	<b>785,410</b>
2022		50,695	30,000	53,035	565,000	92,819	<b>791,549</b>
2023		50,695	25,000	51,825	585,000	79,881	<b>792,401</b>
2024		50,695	25,000	50,725	600,000	65,050	<b>791,470</b>
2025		50,695		50,175	620,000	48,275	<b>769,145</b>
2026		50,695		50,175	645,000	30,075	<b>775,945</b>
2027		50,695		50,175	680,000	10,200	<b>791,070</b>
2028	325,000	43,058	340,000	42,185			<b>750,243</b>
2029	350,000	27,020	350,000	25,795			<b>752,815</b>
2030	380,000	9,310	355,000	8,698			<b>753,008</b>
<b>TOTAL</b>	<b>1,055,000</b>	<b>687,728</b>	<b>1,740,000</b>	<b>771,010</b>	<b>6,710,000</b>	<b>1,115,025</b>	<b>12,078,763</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**DEBT SERVICE FUND: FUND 02**

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>REVENUE</b>						
<b>Property Taxes</b>						
7101	Current Property Tax	624,032	673,650	680,823	673,650	(7,173)
7102	Delinquent Property Tax	18,878	13,300	14,038	13,300	(738)
7103	Penalty & Int. On Del. Tax	10,016	7,100	7,019	7,100	81
<b>Total Property Taxes</b>		<b>652,926</b>	<b>694,050</b>	<b>701,880</b>	<b>694,050</b>	<b>(7,830)</b>
<b>Financing &amp; Interest Income</b>						
7621	Interest Income	159	475	-	475	475
<b>Total Financing &amp; Interest</b>		<b>159</b>	<b>475</b>	<b>-</b>	<b>475</b>	<b>475</b>
<b>Transfers &amp; Other Contributions</b>						
7726	DEDC Contribution	62,705	65,993	62,705	65,993	3,288
7727	WCID #1 Contribution	86,965	86,965	86,965	86,965	-
7724	Transfer from GF Reserve	-	17,384	20,941	22,000	1,059
<b>Total Contributions</b>		<b>149,670</b>	<b>170,342</b>	<b>170,611</b>	<b>174,958</b>	<b>4,347</b>
<b>TOTAL REVENUE</b>		<b>802,755</b>	<b>864,867</b>	<b>872,491</b>	<b>869,483</b>	<b>(3,008)</b>
<b>EXPENDITURES</b>						
<b>Issue Costs &amp; Continuing Disclosure</b>						
8525	Issue Costs & Cont. Disclos.	5,750	5,750	5,300	5,750	450
<b>Principal</b>						
8909	2006 CO's, Principal	120,000	-	-	-	-
8911	2007 CO's, Principal	275,000	-	-	-	-
8917	2009 GO Refund., Principal	110,000	120,000	120,000	120,000	-
XXXX	2014 GO Refund., Principal	-	465,000	465,000	465,000	-
<b>Total Principal</b>		<b>505,000</b>	<b>585,000</b>	<b>585,000</b>	<b>585,000</b>	<b>-</b>
<b>Interest &amp; Issue Costs</b>						
8910	2006 CO's, Interest	3,000	-	-	-	-
8912	2007 CO's, Interest	7,220	-	-	-	-
8920	2009 GO Refund., Interest	79,070	75,320	75,320	75,320	-
8921	2009 CO's, Interest	50,695	50,695	50,695	50,695	-
8924	2014 GO Refund., Interest	168,637	156,175	156,175	156,175	-
<b>Total Interest &amp; Issue Costs</b>		<b>308,622</b>	<b>282,190</b>	<b>282,190</b>	<b>282,190</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>819,372</b>	<b>872,940</b>	<b>872,490</b>	<b>872,940</b>	<b>450</b>
<b>REVENUE - EXPENDITURES</b>		<b>(16,617)</b>	<b>(8,073)</b>	<b>1</b>	<b>(3,457)</b>	<b>(3,458)</b>
<b>BEGINNING FUND BALANCE</b>		<b>20,173</b>	<b>3,556</b>	<b>-</b>	<b>3,556</b>	
<b>ENDING FUND BALANCE</b>		<b>3,556</b>	<b>(4,517)</b>	<b>1</b>	<b>99</b>	

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**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**MUNICIPAL DRAINAGE UTILITY FUND: FUND 06**

The Municipal Drainage Utility Fund (“MDUF”) is the enterprise fund that accounts for the revenue and expenditures related to the maintenance of the City’s drainage infrastructure and related capital projects. The MDUF is self-funding, producing its own revenues to cover the required expenditures. Revenues for the MDUF are collected through residential and commercial drainage fees assessed each month on households, multi-family complexes, and commercial establishments in the City. Expenditures for the MDUF are largely driven by staff costs for the drainage crew, operating and capital expenditures for the department, and the costs associated with individual drainage projects undertaken in a given fiscal year.

City Council has a policy to maintain a Fund Balance of at least 25% of operating expenditures. Since the current Fund Balance far exceeds this requirement, the number of drainage projects has been increased per the Multi-Year Financial Plan. This is reflected by Expenditures exceeding Revenues for the previous, current and next fiscal years.

<b>PERSONNEL COUNTS</b>	<b>FY 14-15 Actual</b>	<b>FY15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>
Public Works Director	0.50	0.50	0.50
Assistant to Public Works Director	0.50	0.50	0.50
Drainage Foreman	1.00	1.00	1.00
Light Equipment Operator	2.00	2.00	2.00
<b>TOTAL FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

\*The Public Works Director and Assistant to the Public Works Director are split 50/50 between the General Fund and Municipal Drainage Utility Fund.

**CHANGES IN FY 2015-2016 FIRST AMENDED BUDGET**

- Deferred Revenue is revenue collected in FY 2015 for months in FY 2016 (October, November, and December 2015).
- Budgeted Revenue for FY2016 has been updated based on actuals to date and reduced by the three months (October, November and December 2016) that will be deferred to FY 2017.
- Line items were adjusted based on actuals to date and end of year projections.
- The Bayou Chantilly Outfall repair was added to fund construction and materials testing.

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**MUNICIPAL DRAINAGE UTILITY FUND: FUND 06**

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
06-7110-00-00	Resident Drainage	255,324	135,000	281,000	135,000	(146,000)
06-7111-00-00	Commercial Drainage	45,154	33,750	24,000	33,750	9,750
06-7112-00-00	Multi-Family/Mobile Home	43,413	22,500	59,000	22,500	(36,500)
	Deferred Revenue	-	23,278	-	23,278	23,278
06-7102-00-00	Delinquent Drainage Fees	-	86,682	-	86,682	86,682
<b>TOTAL REVENUE</b>		<b>343,890</b>	<b>301,210</b>	<b>364,000</b>	<b>301,210</b>	<b>(62,790)</b>
<b>EXPENDITURES</b>						
<b>Salaries &amp; Benefits</b>						
06-8101-14-00	FTE Base Salary	110,934	138,385	153,228	158,468	5,240
06-8102-14-00	Overtime Pay	710	2,000	2,060	500	(1,560)
06-8110-14-00	Cell Phone Allowance	450	450	450	300	(150)
06-8113-14-00	Certification/Edu. Pay	356	540	450	413	(38)
06-8114-14-00	Longevity Pay	3,215	2,970	1,845	2,655	810
06-8151-14-00	Payroll Tax	1,621	2,079	2,291	2,297	6
06-8152-14-00	Unemployment Tax	89	876	875	1,324	449
06-8153-14-00	Retirement (TMRS)	8,478	12,600	13,694	14,075	381
06-8155-14-00	Employee Group Insurance	23,312	33,988	34,671	32,000	(2,671)
06-8156-14-00	Worker's Compensation Ins.	11,136	10,472	8,556	8,000	(556)
06-8160-14-00	Compensated Absences	3,656	-	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>163,959</b>	<b>204,360</b>	<b>218,120</b>	<b>220,031</b>	<b>1,911</b>
<b>Other Operating Expenses</b>						
06-8204-14-00	Fuel	13,868	14,503	15,803	10,000	(5,803)
06-8205-14-00	Safety Supplies	606	800	800	800	-
06-8211-14-00	Supplies & Small Tools	2,042	2,000	2,000	2,500	500
06-8301-14-00	Building & Property Maint.	1,777	1,800	1,800	1,800	-
06-8302-14-00	Drainage, Culvert Maint.	4,084	45,000	45,000	32,000	(13,000)
06-8307-14-00	Vehicle & Equip.Maint.	6,839	15,000	15,000	10,000	(5,000)
06-8402-14-00	Travel & Training	1,404	1,300	1,300	750	(550)
06-8417-14-00	Utilities	6,290	6,600	6,600	6,600	-
06-8421-14-00	Performance Incentive Prgm	164	400	400	400	-
06-8438-14-00	Uniform Service Contract	1,811	2,000	2,000	2,500	500
06-8518-14-00	Drainage Billing Services	17,517	4,000	4,000	11,100	7,100
06-8524-14-00	Engineering & Surveying	1,170	5,000	5,000	-	(5,000)
06-8527-14-00	Contractual Services - Labor	42,664	12,800	12,800	12,800	-
06-8540-14-00	Phase II Storm Water Prgm	1,784	16,200	5,000	12,000	7,000
06-8620-14-00	Dickinson Bayou Watershed		500	500	-	(500)
06-8708-14-00	Property Insurance	45	100	100	50	(50)
06-8875-14-00	Casa Grande	7,082	-	-	-	-
06-8877-14-00	Gum Bayou	12,585	-	-	-	-
06-8865-14-00	Country Club Outfall Mowing	17,193	14,000	14,000	15,800	1,800
<b>Total Operating Expenses</b>		<b>138,925</b>	<b>142,003</b>	<b>132,103</b>	<b>119,100</b>	<b>(13,003)</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**MUNICIPAL DRAINAGE UTILITY FUND: FUND 06**

<b>Projects</b>					
Moore's Addition	-	28,000	28,000	-	(28,000)
Pabst Drive	-	10,000	10,000	-	(10,000)
Church Street	-	8,000	8,000	-	(8,000)
GreenLee	-	10,000	10,000	-	(10,000)
Bayou Chantilly Outfall	-	97,000	-	97,020	97,020
<b>Total Projects</b>	<b>-</b>	<b>153,000</b>	<b>56,000</b>	<b>97,020</b>	<b>41,020</b>
<b>TOTAL EXPENDITURES</b>	<b>302,884</b>	<b>499,363</b>	<b>406,223</b>	<b>436,151</b>	<b>29,928</b>
<b>REVENUE - EXPENDITURES</b>	<b>41,007</b>	<b>(198,153)</b>	<b>(42,223)</b>	<b>(134,941)</b>	<b>(92,718)</b>
<b>BEGINNING FUND BALANCE</b>	<b>355,498</b>	<b>396,504</b>	<b>396,504</b>	<b>396,504</b>	
<b>ENDING FUND BALANCE</b>	<b>396,504</b>	<b>198,351</b>	<b>354,281</b>	<b>261,563</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**STREET MAINTENANCE SALES TAX FUND: FUND 08**

The Street Maintenance Sales Tax Fund is the fund in which a portion of sales tax revenues collected by the City are dedicated solely to the maintenance and repair of existing City streets. After approval by the voters in May of 2011 and starting in FY 2011-2012, the City has dedicated 0.25 cents of its 1.5 cent sales tax directly into the Street Maintenance Sales Tax Fund. Expenditures out of the Fund are driven by the City's Street Prioritization Program, which guides City Council and staff when choosing street projects to undertake in a given year.

FY 2015-2016 First Amended Budget updates current year projects based on actual contracts and adds design and materials testing for FY 2016-2017 Projects.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
08-7001-00-00	Sales Tax Revenue	1,428,810	1,480,000	1,433,700	1,480,000	46,300
	Trsfr from General Fund	100,000	400,000	-	400,000	400,000
08-7621-00-00	Interest Income	2,229	5,300	500	5,300	4,800
<b>TOTAL REVENUE</b>		<b>1,531,039</b>	<b>1,885,300</b>	<b>1,434,200</b>	<b>1,885,300</b>	<b>451,100</b>

**EXPENDITURES**

**Operating Expenses**

08-8306-12-00	Street Repair & Patching	24,736	80,000	100,000	100,000	-
08-8401-12-00	Advertising & Legal Notices	-	-	1,000	-	(1,000)
<b>Total Operating Expenses</b>		<b>24,736</b>	<b>80,000</b>	<b>101,000</b>	<b>100,000</b>	<b>(1,000)</b>

**Projects**

08-8801-12-00	47th St (Minnesota to Plum)	-	135	-	135	135
08-8804-12-00	28Th St (CA - KS)	-	6,054	-	6,054	6,054
08-8811-12-00	48th Street (W of Hwy 3)	114,812	11,662	-	11,662	11,662
08-8812-12-00	Avenue L	468,169	24,263	-	24,263	24,263
08-8813-12-00	Dakota	22,004	274,591	-	274,591	274,591
08-8814-12-00	Desel Drive	227,740	3,362	-	3,362	3,362
08-8815-12-00	MLK (South of Salvato)	67,733	3,362	-	3,362	3,362
08-8816-12-00	48th Street (E of Hwy 3)	26,294	91,150	-	91,150	91,150
08-8817-12-00	33rd Street	19,143	296,235	-	296,235	296,235
08-8818-12-00	28th Street (W of Hwy 3)	19,143	46,880	-	46,880	46,880
08-8819-12-00	Leonetti	19,143	182,331	-	182,331	182,331
08-8820-12-00	Oleander (Palm to Bridge)	19,143	45,665	-	45,665	45,665
08-8821-12-00	Greenbriar Street	23,392	50,817	-	50,817	50,817
1601	35th.Street (E of Kansas)	7,426	626,282	419,796	626,282	206,486
1602	Nebraska Street	7,426	193,287	116,897	193,287	76,390
1603	Hollywood Street	7,426	269,044	226,044	269,044	43,000
1604	Gill Road	7,426	217,971	217,971	217,971	-
1605	Johnson Street	7,426	96,876	96,876	96,876	-
1606	Mariner's Way	7,426	96,876	96,876	96,876	-
1607	Pine Oak Cr.	7,426	90,418	90,418	90,418	-
1701	Winding Way	-	37,583	-	37,583	37,583
1702	Pine Ln.	-	8,769	-	8,769	8,769
1703	Timber Ln.	-	6,264	-	6,264	6,264

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**STREET MAINTENANCE SALES TAX FUND: FUND 08**

1704	Chicago St.	-	18,791	-	18,791	18,791
1705	Holly Dr.	-	19,731	-	19,731	19,731
1706	Woodlawn	-	12,528	-	12,528	12,528
1707	Benson St.	-	11,275	-	11,275	11,275
<b>Total Projects</b>		<b>1,082,211</b>	<b>2,742,202</b>	<b>1,264,878</b>	<b>2,742,202</b>	<b>1,477,325</b>
<b>TOTAL EXPENDITURES</b>		<b>1,106,947</b>	<b>2,822,202</b>	<b>1,365,878</b>	<b>2,842,202</b>	<b>1,476,325</b>
<b>REVENUE - EXPENDITURES</b>		<b>424,092</b>	<b>(936,902)</b>	<b>68,322</b>	<b>(956,902)</b>	<b>(1,025,225)</b>
<b>BEGINNING FUND BALANCE</b>		1,676,328	2,100,420	2,100,420	2,100,420	
<b>ENDING FUND BALANCE</b>		<b>2,100,420</b>	<b>1,163,517</b>	<b>2,168,742</b>	<b>1,143,517</b>	
<b>RESTRICTED FUND BALANCE*</b>		2,000,420	663,517	1,668,742	643,517	
<b>UNRESTRICTED FUND BALANCE**</b>		100,000	500,000	500,000	500,000	

\* Restricted Fund Balance is actual proceeds and interest from the Street Maintenance Sales Tax.

\*\* Unrestricted Fund Balance is transfers from the City's General Fund which may be used at the City Council's discretion.

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #1: FUND 15**

The Bayou Lakes Public Improvement District (PID) #1 is authorized by Chapter 372 of the Local Government Code. PIDs offer cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

The FY15-16 Amended Budget updates line items based on actuals to date and end of year projections.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
15-7103-00-00	Penalty & Interest	2,768	2,700	4,000	1,300	(2,700)
15-7110-00-00	Residential PID Assessment	262,303	260,000	203,000	286,300	83,300
15-7406-00-00	Attorney Fees	1,212	1,200	810	470	(340)
15-7407-00-00	Refunds	5,435	5,400	95	-	(95)
15-7621-00-00	Interest Income	372	300	18,310	239	(18,071)
<b>Total Revenue</b>		<b>272,089</b>	<b>269,600</b>	<b>226,215</b>	<b>288,309</b>	<b>62,094</b>
<b>EXPENDITURES</b>						
15-8442-03-00	Bank Analysis Fees	-	-	-	-	-
15-8501-03-00	Audit & CAFR	3,600	3,600	3,600	3,600	-
15-8521-03-00	Collection Fees	7,800	7,500	3,950	7,800	3,850
15-8557-03-00	Reimburse Developer	239,558	230,000	204,239	255,000	50,761
15-8559-03-00	Homeowner Tax Refunds	6,772	6,700	300	9,800	9,500
15-8915-03-00	Tsfr to City-Gen. Fund	15,000	15,000	15,000	15,000	-
<b>TOTAL EXPENDITURES</b>		<b>272,730</b>	<b>262,800</b>	<b>227,089</b>	<b>291,200</b>	<b>64,111</b>
<b>REVENUE - EXPENDITURES</b>		<b>(641)</b>	<b>6,800</b>	<b>(874)</b>	<b>(2,891)</b>	<b>(2,017)</b>
<b>BEGINNING FUND BALANCE</b>		4,774	4,133	4,133	4,133	
<b>ENDING FUND BALANCE</b>		<b>4,133</b>	<b>10,933</b>	<b>3,259</b>	<b>1,242</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #2: FUND 25**

The Bayou Lakes Public Improvement District (PID) #2 is authorized by Chapter 372 of the Local Government Code. PIDs offer cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction. PID#2 will run a deficit balance until the developer begins to sell the properties in this section - at that time the balance will be reimbursed. PID#2 is a new fund added to the FY15-16 Amended Budget.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>Revenue</b>						
25-7103-00-00	Penalty & Interest	-	-	-	-	-
25-7110-00-00	Residential PID Assessment	-	-	-	-	-
25-7406-00-00	Attorney Fees	-	-	-	-	-
25-7407-00-00	Refunds	-	-	-	-	-
25-7621-00-00	Interest Income	-	-	-	-	-
<b>Total Revenue</b>		-	-	-	-	-
<b>EXPENDITURES</b>						
25-8521-02-00	PID#2 - Collection Fees	3,900	3,900	-	2,925	2,925
25-8442-03-00	Bank Analysis Fees	-	-	-	-	-
25-8501-03-00	Audit & CAFR	-	-	-	-	-
25-8521-03-00	Collection Fees	-	-	-	-	-
25-8557-03-00	Reimburse Developer	-	-	-	-	-
25-8559-03-00	Homeowner Tax Refunds	-	-	-	-	-
25-8915-03-00	Tsfr to City-Gen. Fund	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>3,900</b>	<b>3,900</b>	-	<b>2,925</b>	<b>2,925</b>
<b>REVENUE - EXPENDITURES</b>		<b>(3,900)</b>	<b>(3,900)</b>	-	<b>(2,925)</b>	<b>(2,925)</b>
<b>BEGINNING FUND BALANCE</b>		(7,800)	(11,700)	(11,700)	(11,700)	
<b>ENDING FUND BALANCE</b>		<b>(11,700)</b>	<b>(15,600)</b>	<b>(11,700)</b>	<b>(14,625)</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**VEHICLE EQUIPMENT REPLACEMENT FUND: FUND 21**

The Vehicle Replacement Fund is used to replace City vehicles and major equipment.

Included in the FY 2015-2016 Amended Budget are the Traffic Control Devices rolled over from FY2015. Other line items were updated based on actuals. Additionally, the annual payment towards the Motorola console has been included under Furniture & Equipment for the Police Department.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
<b>Auction Proceeds</b>		53,982	-	-	-	-
<b>Miscellaneous Income</b>		31,529	6,598	-	6,598	6,598
<b>Transfers</b>						
21-7902-00-00	TAN Proceeds	226,810	-	-	-	-
21-7903-00-00	Seized Funds	-	-	-	-	-
21-7600-00-00	DMD#1	278,000	245,400	245,400	245,400	-
21-7908-00-00	Drainage Fund	-	-	-	-	-
21-7901-00-00	General Fund	40,000	580,000		580,000	580,000
<b>Subtotal Transfers</b>		<b>544,810</b>	<b>825,400</b>	<b>245,400</b>	<b>825,400</b>	<b>580,000</b>
<b>TOTAL REVENUE</b>		<b>630,321</b>	<b>831,998</b>	<b>245,400</b>	<b>831,998</b>	<b>586,598</b>
<b>EXPENDITURES</b>						
<b>Furniture &amp; Equipment</b>						
21-8604-12-00	Public Works	-	-	-	-	-
21-8604-14-00	Drainage	-	-	-	-	-
21-8604-05-00	Police Department	45,334	45,335	-	45,334	45,334
21-8604-17-00	EMS	-	-	-	-	-
21-8604-18-00	City Wide	-	39,513	-	39,513	39,513
<b>Subtotal Furniture &amp; Equipment</b>		<b>45,334</b>	<b>84,848</b>	<b>-</b>	<b>84,847</b>	<b>84,847</b>
<b>Vehicle Acquisition</b>						
21-8660-05-00	Police Department	51,042	204,400	204,400	237,211	32,811
21-8660-10-00	Fire Marshal	-	41,000	41,000	41,435	435
21-8660-14-00	Drainage	191,819	45,000	45,000	42,822	(2,178)
21-8660-17-00	EMS	-	-	-	-	-
<b>Subtotal Vehicle Acquisition</b>		<b>242,861</b>	<b>290,400</b>	<b>290,400</b>	<b>321,467</b>	<b>31,067</b>
<b>TOTAL EXPENDITURES</b>		<b>288,195</b>	<b>375,248</b>	<b>290,400</b>	<b>406,314</b>	<b>115,914</b>
<b>REVENUE - EXPENDITURES</b>		<b>342,126</b>	<b>456,750</b>	<b>(45,000)</b>	<b>425,684</b>	<b>470,684</b>
<b>Beginning Fund Balance</b>		255,818	597,944	597,944	597,944	
<b>ENDING FUND BALANCE</b>		<b>597,944</b>	<b>1,054,694</b>	<b>552,944</b>	<b>1,023,628</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**BUILDING MAINTENANCE FUND: FUND 30**

The Building Maintenance Fund is used to fund incidental repairs to City facilities as well as the planning, design and construction for future projects.

The Amended Budget includes emergency maintenance to City Facilities, upgrading the phone systems at Public Works and EMS, a room addition to the Public Works Maintenance Building, and the temporary facility that will be utilized by Bayou Animal Services. Once the transition and new building is complete, this fund will be reimbursed.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
30-7724-00-00	Transfer from GF	5,703	290,000	-	290,000	290,000
30-7730-00-00	Transfer from CIP	152,600	-	-	-	-
<b>TOTAL REVENUE</b>		<b>158,303</b>	<b>290,000</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>
<b>EXPENDITURES</b>						
<b>Operating Expenses</b>						
30-8301-01-00	City Hall Maintenance	26,516	35,000	-	35,000	35,000
30-8301-05-00	Public Safety Maintenance	-	4,000	-	4,000	4,000
30-8301-12-00	Public Works Maintenance	-	5,000	-	5,000	5,000
30-8301-15-00	Library Maintenance	-	3,000	-	3,000	3,000
30-8301-17-00	EMS Maintenance	-	4,000	-	4,000	4,000
<b>Total Operating Expenses</b>		<b>26,516</b>	<b>51,000</b>	<b>-</b>	<b>51,000</b>	<b>51,000</b>
<b>Projects</b>						
30-8445-05-00	Police Facility Renovation	36,787	-	-	-	-
30-8445-17-00	Marquee Sign for Central FS	-	-	-	-	-
	Upgrades to PW Building	-	5,000	-	5,000	5,000
	Animal Shelter Transition	-	15,000	-	15,000	15,000
<b>Subtotal Projects</b>		<b>36,787</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>
<b>TOTAL EXPENDITURES</b>		<b>63,303</b>	<b>71,000</b>	<b>-</b>	<b>71,000</b>	<b>71,000</b>
<b>REVENUE - EXPENDITURES</b>		<b>95,000</b>	<b>219,000</b>	<b>-</b>	<b>219,000</b>	<b>219,000</b>
<b>BEGINNING FUND BALANCE</b>		298,124	393,124	393,124	393,124	
<b>ENDING FUND BALANCE</b>		<b>393,124</b>	<b>612,124</b>	<b>393,124</b>	<b>612,124</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUNDS SUMMARY**

The Special Revenue Funds are used to account for revenue that may only be used for a specific project or purpose, such as grants. Special revenue funds provide an extra level of accountability and transparency to ensure expenditures are only used for intended purpose. The following pages provide a detail of each specific fund and below is a summary of all the funds.

	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>					
Sales Tax	-	-	-	-	-
Ad Valorem (Property) Tax	-	-	-	-	-
Other Taxes	-	273,133	30,000	269,133	239,133
Assessments	-	-	-	-	-
Franchise Fees	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Court Fines & Fees	43,902	32,320	33,123	32,950	(173)
Charges for Service	-	-	-	-	-
Miscellaneous Income	-	138,583	-	138,583	138,583
Intergovernmental Income	94,983	82,957	67,844	82,957	15,113
Transfers & Other Sources	11,092	13,233	13,708	13,233	(475)
<b>TOTAL REVENUES</b>	<b>149,977</b>	<b>540,226</b>	<b>144,675</b>	<b>536,856</b>	<b>392,181</b>
<b>EXPENDITURES</b>					
Miscellaneous Grants	-	23,839	-	23,839	23,839
Child Safety	8,658	7,793	7,793	7,793	-
Court Efficiency	2,847	3,450	5,096	3,450	(1,646)
Court Security	2,291	13,031	11,541	8,806	(2,735)
Court Technology	14,292	18,650	6,150	18,300	12,150
Federal Seized	86,638	83,125	50,700	83,125	32,425
State Seized	15,956	-	-	2,200	2,200
Library Grant Fund	14,253	17,810	14,910	17,810	2,900
Library Trust Fund	-	-	-	-	-
VOCA Grant	54,442	66,167	66,642	66,167	(475)
Hotel/Motel Tax Fun	-	20,042	20,042	20,042	-
<b>TOTAL EXPENDITURES</b>	<b>199,376</b>	<b>253,907</b>	<b>182,874</b>	<b>251,532</b>	<b>68,658</b>
<b>REVENUE - EXPENDITURES</b>	<b>(49,399)</b>	<b>286,319</b>	<b>(38,199)</b>	<b>285,324</b>	<b>323,522</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: MISCELLANOUS GRANTS FUND 3**

This fund is used to track miscellaneous grants as they arise. FY17 Expenditures are to be used from previously awarded Law Enforcement Officer Standards & Education (LEOSE) funds and will be used for training.

FY15-16 Amended Budget includes expenditures for the Police Department from previous grant appropriations. The Transfer to the Special Revenue Fund is the transfer of prior year Hotel/Motel tax revenue to the Hotel/Motel Fund.

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>		-	2,563	-	2,563	2,563
<b>EXPENDITURES</b>						
	Trsf to Special Revenue		9,250	-	9,250	9,250
	LEOSE Grant		2,920	-	2,920	2,920
	JAG Grant		70	-	70	70
	Body Cameras		11,600	-	11,600	11,600
<b>TOTAL EXPENDITURES</b>		-	23,839	-	23,839	23,839
<b>REVENUE - EXPENDITURES</b>		-	<b>(21,276)</b>	-	<b>(21,276)</b>	<b>(21,276)</b>
<b>BEGINNING FUND BALANCE</b>		51,335	51,335	51,335	30,058	
<b>ENDING FUND BALANCE</b>		<b>51,335</b>	<b>30,058</b>	<b>51,335</b>	<b>8,782</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: CHILD SAFETY FUND 31**

The Child Safety Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

FY 15-16 Amended Budget updates revenues and expenditures based on actuals to date and end of year projections.

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>REVENUE</b>						
7411	Child Safety Fee	3,778	3,300	2,500	3,300	800
<b>TOTAL REVENUE</b>		<b>3,778</b>	<b>3,300</b>	<b>2,500</b>	<b>3,300</b>	<b>800</b>
<b>EXPENDITURES</b>						
8218	Fire Prev. & Child Safety Prgms	8,658	7,793	7,793	7,793	-
<b>TOTAL EXPENDITURES</b>		<b>8,658</b>	<b>7,793</b>	<b>7,793</b>	<b>7,793</b>	<b>-</b>
<b>REVENUE - EXPENDITURES</b>		<b>(4,879)</b>	<b>(4,493)</b>	<b>(5,293)</b>	<b>(4,493)</b>	<b>800</b>
<b>BEGINNING FUND BALANCE</b>		14,293	9,414	9,414	4,921	
<b>ENDING FUND BALANCE</b>		<b>9,414</b>	<b>4,921</b>	<b>4,121</b>	<b>428</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: COURT EFFICIENCY FUND 32**

The Court Efficiency Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

FY 15-16 Amended Budget updates revenues and expenditures based on actuals to date and end of year projections. Replacement of a the Judge's computer was added to Computer Replacement.

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>COURT EFFICIENCY FUND</b>						
<b>REVENUE</b>						
7409	Court Efficiency Fee	3,150	2,500	4,103	2,500	(1,603)
<b>TOTAL REVENUE</b>		<b>3,150</b>	<b>2,500</b>	<b>4,103</b>	<b>2,500</b>	<b>(1,603)</b>
<b>EXPENDITURES</b>						
8210	Office Supplies & Postage	-	-	250	-	(250)
8213	Uniform & Apparel	-	-	500	-	(500)
8402	Travel & Training	2,686	2,000	3,500	2,000	(1,500)
8403	Dues/Subscriptions/Books	-	-	95	-	(95)
8410	Notary Bond	-	-	288	-	(288)
8412	Jury Trials	161	150	463	150	(313)
8603	Computer Replacement	-	1,300	-	1,300	1,300
<b>TOTAL EXPENDITURES</b>		<b>2,847</b>	<b>3,450</b>	<b>5,096</b>	<b>3,450</b>	<b>(1,646)</b>
<b>REVENUE - EXPENDITURES</b>		<b>303</b>	<b>(950)</b>	<b>(993)</b>	<b>(950)</b>	<b>43</b>
<b>BEGINNING FUND BALANCE</b>		20,191	20,493	20,493	19,543	
<b>ENDING FUND BALANCE</b>		<b>20,493</b>	<b>19,543</b>	<b>19,500</b>	<b>18,593</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: COURT SECURITY FUND 33**

The Court Security Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. Included in the fund are the costs associated with the Court Bailiff.

FY 15-16 Amended Budget updates revenues and expenditures based on actuals to date and end of year projections.

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
7407	Court Security Fee	15,851	11,520	11,520	11,650	130
<b>TOTAL REVENUE</b>		<b>15,851</b>	<b>11,520</b>	<b>11,520</b>	<b>11,650</b>	<b>130</b>
<b>EXPENDITURES</b>						
<b>Salaries &amp; Benefits</b>						
8104	PTE Base Salary	878	6,500	5,150	6,500	1,350
8150	FICA Tax	36	430	319	430	111
8151	Payroll Tax	13	100	75	100	25
8152	Unemployment Tax	-	118	118	118	-
8153	Retirement (TMRS)	26	-	-	-	-
8156	Worker's Comp. Insurance	165	118	114	118	4
<b>Total Salaries &amp; Benefits</b>		<b>1,117</b>	<b>7,266</b>	<b>5,776</b>	<b>7,266</b>	<b>1,490</b>
<b>Other Operating Expenses</b>						
8213	Uniform & Apparel	294	665	665	-	(665)
8403	Dues/Subscriptions/Books	100	100	100	140	40
8420	Travel & Training	640	1,000	1,000	1,400	400
8433	Security	139	4,000	4,000	-	(4,000)
<b>Total Other Operating</b>		<b>1,174</b>	<b>5,765</b>	<b>5,765</b>	<b>1,540</b>	<b>(4,225)</b>
<b>TOTAL EXPENDITURES</b>		<b>2,291</b>	<b>13,031</b>	<b>11,541</b>	<b>8,806</b>	<b>(2,735)</b>
<b>REVENUE - EXPENDITURES</b>		<b>13,560</b>	<b>(1,511)</b>	<b>(21)</b>	<b>2,844</b>	<b>2,865</b>
<b>BEGINNING FUND BALANCE</b>		<b>42,715</b>	<b>56,275</b>	<b>56,275</b>	<b>54,764</b>	
<b>ENDING FUND BALANCE</b>		<b>56,275</b>	<b>54,764</b>	<b>56,254</b>	<b>57,608</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: COURT TECHNOLOGY FUND 34**

The Court Technology Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

FY 15-16 Amended Budget updates revenues based on actuals to date and end of year projections. PC Equipment & Software was increased for Incode annual software fees.

<b>Account</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>REVENUE</b>						
7410	Municipal Court Tech. Fee	21,123	15,000	15,000	15,500	500
	Transfer In	-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>21,123</b>	<b>15,000</b>	<b>15,000</b>	<b>15,500</b>	<b>500</b>
<b>EXPENDITURES</b>						
8602	PC Equipment & Software	14,292	14,000	1,500	14,300	12,800
8603	Computer Equipment	-	4,650	4,650	4,000	(650)
<b>TOTAL EXPENDITURES</b>		<b>14,292</b>	<b>18,650</b>	<b>6,150</b>	<b>18,300</b>	<b>12,150</b>
<b>REVENUE - EXPENDITURES</b>		<b>6,831</b>	<b>(3,650)</b>	<b>8,850</b>	<b>(2,800)</b>	<b>(11,650)</b>
<b>BEGINNING FUND BALANCE</b>		-	6,831	6,831	3,181	
<b>ENDING FUND BALANCE</b>		<b>6,831</b>	<b>3,181</b>	<b>15,681</b>	<b>381</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: FEDERAL SEIZED FUND 11**

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

FY15-16 Amended Budget includes replacement of 800 mHz radios, annual subscription for Cellebrite Forensic Cell Examiner software, one-year subscription for phone support, pan-tilt-zoom cameras, upgraded smart phones for CID detectives, Personal Flotation Devices (PFDs), and Chaplain training.

Account	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
7513	Awarded Fed. Seized Funds	37,368	12,213	-	12,213	12,213
	Interest Income					-
<b>TOTAL REVENUE</b>		<b>37,368</b>	<b>12,213</b>		<b>12,213</b>	<b>12,213</b>
<b>EXPENDITURES</b>						
8931	Transfer to GF	-	-	-	-	-
8921	Transfer to VERF			-	-	-
8513-19	Awarded Federal Expended	86,638	83,125	50,700	83,125	32,425
	Projects					-
1701	Replace Backup Server	-	-	-	-	-
1702	Ammo for Firearm Qualifications	-	-	-	-	-
1703	Taser Electronic Control Devices	-	-	-	-	-
1704	Solid State PC & Monitor	-	-	-	-	-
1705	800 mHz Portable Radios	-	-	-	-	-
1706	Investigative Support Funds	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>86,638</b>	<b>83,125</b>	<b>50,700</b>	<b>83,125</b>	<b>32,425</b>
<b>REVENUE - EXPENDITURES</b>		<b>(49,270)</b>	<b>(70,912)</b>	<b>(50,700)</b>	<b>(70,912)</b>	<b>(20,212)</b>
<b>BEGINNING FUND BALANCE</b>		158,275	109,005	109,005	38,093	
<b>ENDING FUND BALANCE</b>		<b>109,005</b>	<b>38,093</b>	<b>58,305</b>	<b>(32,819)</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: STATE SEIZED FUND 13**

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs. This fund includes awarded State Seized Funds and State Narcotics Funds pending award.

FY15-16 Amended Budget includes fees towards final judgment of a case.

Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>					
State Narcotics Seized Funds	7	-	-	-	-
Awarded State Seized Funds	4	-	-	-	-
Transfer from Narcotics	-	-	-	-	-
Interest Income	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>					
<b>Use of State Seized Funds</b>					
Investigation Support Funds	15,956	-	-	2,200	2,200
<b>Total State Seized Funds</b>	<b>15,956</b>	<b>-</b>	<b>-</b>	<b>2,200</b>	<b>2,200</b>
<b>TOTAL EXPENDITURES</b>	<b>15,956</b>	<b>-</b>	<b>-</b>	<b>2,200</b>	<b>2,200</b>
<b>REVENUE - EXPENDITURES</b>	<b>(15,945)</b>	<b>-</b>	<b>-</b>	<b>(2,200)</b>	<b>(2,200)</b>
<b>BEGINNING FUND BALANCE</b>	<b>19,507</b>	<b>3,563</b>	<b>3,563</b>	<b>3,563</b>	
<b>ENDING FUND BALANCE</b>	<b>3,563</b>	<b>3,563</b>	<b>3,563</b>	<b>1,363</b>	

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: LIBRARY GRANT FUND 17**

The Library Grant Fund is used to track revenue and expenditures associated with Library grants and the Library Trust. The Impact Grants are administered by the Texas State Library and Archives Commission (TSLAC) and funded by the federal Library Services and Technology Act (LSTA) through the Institute of Museum and Library Services (IMLS).

FY15-16 Amended Budget includes revenues and expenditures for a new grant awarded in FY16.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
17-7800-00-00	Impact Grant - Grant 15006	9,527	9,550	9,550	9,550	-
17-7801-00-00	Impact Grant - Grant 15007	4,129	5,360	5,360	5,360	-
17-7802-00-00	Impact Grant - Grant 16010	-	2,900	-	2,900	2,900
	Transfer from Library Trust	598	-	-	-	-
<b>TOTAL REVENUE</b>		<b>14,253</b>	<b>17,810</b>	<b>14,910</b>	<b>17,810</b>	<b>2,900</b>
<b>EXPENDITURES</b>						
17-8227-15-01	Use of Grant Funds - 15006	9,527	9,550	9,550	9,550	-
17-8227-15-02	Use of Grant Funds - 15007	4,726	5,360	5,360	5,360	-
17-8227-15-03	Impact Grant - Grant 16010	-	2,900	-	2,900	2,900
<b>TOTAL EXPENDITURE</b>		<b>14,253</b>	<b>17,810</b>	<b>14,910</b>	<b>17,810</b>	<b>2,900</b>
<b>REVENUE - EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>ENDING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**CITY OF DICKINSON  
 FY 2015-2016 FIRST AMENDED BUDGET  
 SPECIAL REVENUE FUND: LIBRARY TRUST FUND 14**

The Dickinson Library was the recipient of a trust fund which restricts use to the Dickinson Library.

FY 15-16 Amended Budget shows a transfer in of Library Trust proceeds currently reserved within the General Fund.

Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>					
Trust Proceeds	-	-	-	-	-
Transfer In	-	138,583	-	138,583	-
<b>TOTAL REVENUE</b>	-	<b>138,583</b>	-	<b>138,583</b>	-
<b>EXPENDITURES</b>					
Transfer to GF	-	-	-	-	-
Transfer to Library Grant Fu	-	-	-	-	-
Summer Reading Mate.	-	-	-	-	-
Collection Development	-	-	-	-	-
Computer & Equipment	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	-	-	-	-	-
<b>REVENUE - EXPENDITURES</b>	-	<b>138,583</b>	-	<b>138,583</b>	-
<b>BEGINNING FUND BALANCE</b>	-	138,838	-	277,421	-
<b>ENDING FUND BALANCE</b>	-	<b>277,421</b>	-	<b>416,004</b>	-

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: VOCA GRANT FUND 16**

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

FY 15-16 Amended Budget updates revenue and expenditures based on actuals to date and end of year projections.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
16-7118-00-00	City Match	11,092	13,233	13,708	13,233	(475)
16-7119-00-00	Grant Proceeds	43,350	52,934	52,934	52,934	-
<b>TOTAL REVENUE</b>		<b>54,442</b>	<b>66,167</b>	<b>66,642</b>	<b>66,167</b>	<b>(475)</b>
<b>EXPENDITURES</b>						
<b>Salaries &amp; Benefits</b>						
16-8101-05-00	Base Salary	37,708	44,665	44,665	44,665	-
16-8105-05-00	Longevity Pay	-	-	475	-	(475)
16-8151-05-00	Payroll Tax	547	655	655	655	-
16-8152-05-00	Unemployment Tax	9	207	207	207	-
16-8153-05-00	Retirement (TMRS)	3,290	3,911	3,911	3,911	-
16-8155-05-00	Employee Group Insurance	6,631	7,444	7,444	7,444	-
16-8156-05-00	Worker's Compensation Ins.	112	117	117	117	-
<b>Total Salaries &amp; Benefits</b>		<b>48,297</b>	<b>56,999</b>	<b>57,474</b>	<b>56,999</b>	<b>(475)</b>
<b>Other Operating Expenses</b>						
16-8204-05-00	Fuel	1,294	2,968	2,968	2,968	-
16-8210-05-00	Office Supplies	3,308	4,000	4,000	4,000	-
16-8402-05-00	Training & Travel	1,543	2,200	2,200	2,200	-
16-8407-05-00	Communications	-	-	-	-	-
<b>Total Operating Expenses</b>		<b>6,145</b>	<b>9,168</b>	<b>9,168</b>	<b>9,168</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>54,442</b>	<b>66,167</b>	<b>66,642</b>	<b>66,167</b>	<b>(475)</b>
<b>REVENUE - EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: COPS GRANT FUND 18**

The COPS Grant fund is used to track the Salary and Benefits of two police officer that were initially funded through the COPS Hiring Program.

FY 15-16 Amended Budget updates revenue and expenditures based on actuals to date and end of year projections.

Account No.	Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>						
16-7118-00-00	City Match	108,452	118,201	119,552	118,201	(1,351)
16-7119-00-00	Grant Proceeds	-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>108,452</b>	<b>118,201</b>	<b>119,552</b>	<b>118,201</b>	<b>(1,351)</b>
<b>EXPENDITURES</b>						
<b>Salaries &amp; Benefits</b>						
18-8101-05-00	Base Salary	83,777	90,900	89,621	90,900	1,279
18-8108-05-00	Clothing Allowance	-	-	650	-	(650)
18-8110-05-00	Cell Phone Allowance	-	-	420	-	(420)
18-8113-05-00	Certification/Education Pay	-	-	1,560	-	(1,560)
18-8114-05-00	Longevity Pay	420	540	540	540	-
18-8151-05-00	Payroll Tax	1,221	1,345	1,345	1,345	-
18-8152-05-00	Unemployment Tax	18	414	414	414	-
18-8153-05-00	Retirement (TMRS)	7,347	8,040	8,040	8,040	-
18-8155-05-00	Employee Group Insurance	12,955	14,909	14,909	14,909	-
18-8156-05-00	Worker's Compensation Ins.	2,714	2,052	2,052	2,052	-
<b>Total Salaries &amp; Benefits</b>		<b>108,452</b>	<b>118,201</b>	<b>119,552</b>	<b>118,201</b>	<b>(1,351)</b>
<b>TOTAL EXPENDITURES</b>		<b>108,452</b>	<b>118,201</b>	<b>119,552</b>	<b>118,201</b>	<b>(1,351)</b>
<b>REVENUE - EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**SPECIAL REVENUE FUND: HOTEL/MOTEL TAX FUND 35**

Use of hotel occupancy tax (HOT Tax) revenue is specified by Chapter 351 of the Texas Tax Code. HOT tax revenue may only be used to promote tourism and the local convention and hotel industry.

The Hotel/Motel Tax funds specific tourism initiatives and 25% of the Economic Development Coordinator who oversees the visitor center.

FY 15-16 Amended Budget includes a transfer of prior year Hotel/Motel tax revenue from the General Fund and Special Revenue Fund.

<b>Account No.</b>	<b>Account Name</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Projection</b>	<b>FY 15-16 Original Budget</b>	<b>FY 15-16 1st Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>REVENUE</b>						
7203	Motel Occupancy Tax	-	34,000	30,000	30,000	-
	Transfer In	-	239,133	-	239,133	239,133
<b>TOTAL REVENUE</b>		-	<b>273,133</b>	<b>30,000</b>	<b>269,133</b>	<b>239,133</b>
<b>EXPENDITURES</b>						
<b>Salary &amp; Benefits</b>						
8101	Salary & Wages	-	12,503	12,503	12,503	-
8110	Cell Phone Allowance	-	105	105	105	-
8114	Longevity Pay	-	164	164	164	-
8151	Payroll Tax	-	185	185	185	-
8152	Unemployment Tax	-	52	52	52	-
8153	Retirement (TMRS)	-	1,107	1,107	1,107	-
8155	Employee Group Insurance	-	1,873	1,873	1,873	-
8156	Worker's Comp. Insurance	-	33	33	33	-
<b>Total Salary &amp; Benefits</b>		-	<b>16,022</b>	<b>16,022</b>	<b>16,022</b>	-
<b>Operating Expenses</b>						
8401	Advertising	-	4,020	4,020	4,020	-
<b>Total Operating Expenses</b>		-	<b>4,020</b>	<b>4,020</b>	<b>4,020</b>	-
<b>TOTAL EXPENDITURES</b>		-	<b>20,042</b>	<b>20,042</b>	<b>20,042</b>	-
<b>REVENUE - EXPENDITURES</b>		-	<b>253,091</b>	<b>9,958</b>	<b>249,091</b>	<b>239,133</b>
<b>BEGINNING FUND BALANCE</b>		-	-	-	-	-
<b>ENDING FUND BALANCE</b>		-	<b>253,091</b>	<b>9,958</b>	<b>249,091</b>	-

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**RED, WHITE & BAYOU CRAWFISH & TEXAS MUSIC FESTIVAL FUND 44**

The Red, White and Bayou Crawfish and Texas Music Festival is an event of the City committed to helping our community succeed. Each year, proceeds from the Festival are put right back into the community through grants awarded to local non-profit organizations.

FY15-16 Amended Budget includes adjustments to both revenues and expenditures based on actuals from the 2016 festival.

Account Name	FY 14-15 Actual	FY 15-16 Projection	FY 15-16 Original Budget	FY 15-16 1st Amended Budget	Increase/ (Decrease)
<b>REVENUE</b>					
Event Sponsorships	73,696	70,500	70,000	70,500	(500)
Admission Ticket Sales	25,070	17,715	25,000	17,715	7,285
Children's Activity Bracelet Sales	9,210	4,205	9,000	4,205	4,795
Beverage Ticket Sales	35,596	20,610	35,000	20,610	14,390
Merchandise Sales	1,075	623	1,000	623	377
Miscellaneous Income	33	-	-	-	-
Food Vendor Booths	3,225	4,575	3,000	4,575	(1,575)
Non-Food Vendor Booths	6,450	6,885	6,000	6,885	(885)
<b>TOTAL REVENUE</b>	<b>154,355</b>	<b>125,113</b>	<b>149,000</b>	<b>125,113</b>	<b>23,887</b>
<b>OPERATING EXPENDITURES</b>					
<b>Grants</b>					
Grants	35,000	35,000	36,000	35,000	(1,000)
<b>Business Expenses</b>					
Bank Service Charges	1,068	116	47	116	69
Room Expenses	1,113	-	879	-	(879)
<b>Children's Activities</b>					
Moonwalks, Bouncy House, etc.	10,345	9,820	10,000	9,820	(180)
<b>Entertainment</b>					
Entertainers/Performers	37,900	46,200	40,000	46,200	6,200
Stage Rental	2,500	2,850	2,500	2,850	350
Stage Sound	3,000	4,000	3,000	4,000	1,000
<b>Food &amp; Drink</b>					
Alcoholic Beverages	11,241	5,480	10,880	5,480	(5,400)
Green Room Catering	1,346	-	1,370	-	(1,370)
Ice	1,380	1,440	660	1,440	780
Volunteer Food & Drink	491	137	594	137	(457)
<b>Grounds Management</b>					
Detour Signage	-	-	-	-	-
Fencing	7,916	6,856	7,600	6,856	(744)
Light Rentals	2,851	2,063	2,894	2,063	(831)
Tents	2,915	2,980	2,915	2,980	65
Picnic Tables	4,758	-	1,000	-	(1,000)
<b>Insurance &amp; Permits</b>					
Independent Weather Observer	450	480	450	480	30
TABC License	231	231	231	231	-
Weather Insurance	5,400	4,900	5,400	4,900	(500)
<b>Merchandise</b>					
					-

**CITY OF DICKINSON**  
**FY 2015-2016 FIRST AMENDED BUDGET**  
**RED, WHITE & BAYOU CRAWFISH & TEXAS MUSIC FESTIVAL FUND 44**

Event Shirts	1,163	1,760	1,500	1,760	260
<b>Operations</b>					-
Supplies	3,667	1,904	1,904	1,904	-
<b>Publicity</b>					-
Print - Flyers, Posters, etc.	2,604	1,842	2,172	1,842	(330)
Print Advertisement	4,000	4,000	4,000	4,000	-
Digital Advertisements	4,000	7,500	5,000	7,500	2,500
Radio Advertisements	2,500	-	2,500	-	(2,500)
Website	3,563	1,775	70	1,775	1,705
<b>Security &amp; Public Safety</b>					-
DISD Bus Shuttle	1,860	1,757	1,218	1,757	539
<b>TOTAL EXPENDITURES</b>	<b>153,261</b>	<b>143,091</b>	<b>144,784</b>	<b>143,091</b>	<b>(1,693)</b>
<b>REVENUE - EXPENDITURES</b>	<b>1,094</b>	<b>(17,978)</b>	<b>4,216</b>	<b>(17,978)</b>	<b>25,580</b>
<b>BEGINNING FUND BALANCE</b>	45,167	46,261	46,261	28,283	
<b>ENDING FUND BALANCE</b>	<b>46,261</b>	<b>28,283</b>	<b>50,477</b>	<b>10,304</b>	

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                            Ordinance Number XXX-2016

**AN ORDINANCE REVISING ARTICLE II, BUILDING CODES, OF CHAPTER 5, BUILDINGS, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS TO ADOPT THE 2015 INTERNATIONAL BUILDING CODE, THE 2015 INTERNATIONAL RESIDENTIAL CODE, THE 2015 INTERNATIONAL PLUMBING CODE, THE 2015 INTERNATIONAL MECHANICAL CODE, THE 2015 INTERNATIONAL FUEL GAS CODE, THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE, THE 2015 INTERNATIONAL EXISTING BUILDING CODE, AND THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE EACH OF AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC.; ADOPTING THE 2014 NATIONAL ELECTRIC CODE AS PUBLISHED BY THE NATIONAL FIRE PROTECTION ASSOCIATION, INC.; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING CERTAIN AMENDMENTS AND DELETIONS TO SAID STANDARD CODES; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.**

**BACKGROUND:**            **(This is the first of three readings.)**

This Ordinance would replace the existing 2009 International Codes with the 2015 International Codes, and the 2008 National Electrical Code with the 2014 National Electrical Code. A list of the significant changes between the 2009 and 2015 International Codes is provided with this agenda item. In addition, all current adopted local amendments to the ICC Codes have been included in the Ordinance with no revisions.

**RECOMMENDATION:**    Staff recommends approval of the Ordinance.

**ATTACHMENTS:**

- Ordinance Number XXX-2016
- Significant Changes to ICC Codes from 2009 to 2015

**FUNDING ISSUES**

Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#                    -                    -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Zachary Meadows, Director of Community Development	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE REVISING ARTICLE II, BUILDING CODES, OF CHAPTER 5, BUILDINGS, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS TO ADOPT THE 2015 INTERNATIONAL BUILDING CODE, THE 2015 INTERNATIONAL RESIDENTIAL CODE, THE 2015 INTERNATIONAL PLUMBING CODE, THE 2015 INTERNATIONAL MECHANICAL CODE, THE 2015 INTERNATIONAL FUEL GAS CODE, THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE, THE 2015 INTERNATIONAL EXISTING BUILDING CODE, AND THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE EACH OF AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC.; ADOPTING THE 2014 NATIONAL ELECTRIC CODE AS PUBLISHED BY THE NATIONAL FIRE PROTECTION ASSOCIATION, INC.; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING CERTAIN AMENDMENTS AND DELETIONS TO SAID STANDARD CODES; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.**

**WHEREAS**, on February 9, 2010, by Ordinance Number 694-2010, the City Council of the City of Dickinson, Texas, adopted the 2009 International Building Code, the 2009 International Residential Code, the 2009 International Plumbing Code, the 2009 International Mechanical Code, the 2009 International Fuel Gas Code, the 2009 International Energy Conservation Code as published by the International Code Council, Inc., and the 2008 National Electric Code as published by the National Fire Protection Association, along with various local amendments thereto, as the various building codes applicable to building and development within the City of Dickinson, and such adoption of the various building codes and local amendments were codified as Article II, Building Codes, of Chapter 5, Buildings, of the Code of Ordinances of the City of Dickinson; and

**WHEREAS**, the City Council finds it is in the best interest of the City and its citizens to update the building and development codes and local amendments thereto that are applicable within the City of Dickinson and that Article II, Building Codes, of Chapter 5, Buildings, of the Code of Ordinances of the City of Dickinson should be revised to adopt the 2015 International Building Code, the 2015 International Residential Code, the 2015 International Plumbing Code, the 2015 International Mechanical Code, the 2015 International Fuel Gas Code, the 2015 International Energy Code, the 2015 International Existing Building Code, and the 2015 International Property Maintenance Code as published by the International Code Council, Inc., and the 2014 National Electric Code as published by the National Fire Protection Association as the building codes applicable to building and development within the City of Dickinson.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Article II, Building Codes, of Chapter 5, Buildings, of the Code of Ordinances of the City of Dickinson, Texas, is hereby revised to read in its entirety as follows:

## **“ARTICLE II. BUILDING CODES**

### **Sec. 5-20. Designation.**

The provisions contained in this article are hereby designated the Building Codes of the City of Dickinson, Texas.

### **Sec. 5-21. Building Codes; adopted.**

(a). The following codes are hereby adopted:

- (1) The International Building Code (IBC), 2015 Edition, including Appendix A, C, G, H, I and J, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (2) The International Residential Code (IRC), 2015 Edition, including appendix A, B, C, E, G, H, I and J, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (3) The International Mechanical Code (IMC), 2015 Edition, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (4) The International Plumbing Code (IPC), 2015 Edition, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (5) The International Energy Conservation Code (IECC), 2015 Edition, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.

- (6) The International Fuel Gas Code (IFGC), 2015 Edition, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (7) The International Existing Building Code (IEBC), 2015 Edition, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (8) The International Property Maintenance Code (IPMC), 2015 Edition, as published by the International Code Council, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.
- (9) The National Electric Code (NEC), 2014 Edition, as published by the National Fire Protection Association, Inc., a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary, is hereby adopted and made a part of this section.

#### **Sec. 5-22. Amendments to the Adopted Codes**

- a. Section 101.1 of the IBC, IRC, IMC, IPC, IECC, IFGC, IEBC and IPMC are hereby amended, replacing “[NAME OF JURISDICTION]” with the “City of Dickinson, Texas”.
- b. The International Codes are amended by deleting Section 103.
- c. Section 105.2 of the IBC are hereby amended by deleting paragraph 1 under "Building" which reads "One story detached accessory structures, used as tool and storage shed, playhouses and similar uses, provided the floor area does not exceed 120 square feet (11 m<sup>2</sup>)" and paragraph 6 under “Building” which reads “Sidewalks and driveways not more than 30 inches (762 mm) above adjacent grade, and not over any basement or story below and are not part of an accessible route.”
- d. Section 105.2 of the IRC is hereby amended by deleting paragraph 1 under "Building" which reads "One story detached accessory structures, provided that the floor area does not exceed not exceed 200 square feet (18.58 m<sup>2</sup>)" and paragraph 5 under “Building” which reads “Sidewalks and Driveways”.

- e. Section 113.4 of the IRC is hereby deleted and replaced with the following:

**"113.4 Violation penalties.** Any person, firm, corporation or agent who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, or who shall erect, construct, alter, install, demolish or move any structure, electrical, gas, mechanical or plumbing system, or has erected, constructed, altered, repaired, moved or demolished a building, structure, electrical, gas, mechanical or plumbing system, in violation of a detailed statement or drawing submitted and permitted thereunder, shall be guilty of a misdemeanor. Each such person shall be considered guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this Code is committed or continued, and upon conviction of any such violation such person shall be punished within the limits and as provided by law."

- f. Section 114.4 of the IBC is hereby deleted and replaced with the following:

**"114.4 Violation penalties.** Any person, firm, corporation or agent who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, or who shall erect, construct, alter, install, demolish or move any structure, electrical, gas, mechanical or plumbing system, or has erected, constructed, altered, repaired, moved or demolished a building, structure, electrical, gas, mechanical or plumbing system, in violation of a detailed statement or drawing submitted and permitted thereunder, shall be guilty of a misdemeanor. Each such person shall be considered guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this Code is committed or continued, and upon conviction of any such violation such person shall be punished within the limits and as provided by law."

- g. Section 1507.8 of the IBC Wood Shingles and 1507.9 of the IBC Wood Shakes are hereby amended to include:

The use of wood shingles and shakes in the construction or reroofing of any structure is prohibited unless specifically authorized by this subsection.

Existing structures which have wood shingles or shakes shall be repaired with fire retardant pressure treated wood shingles or shakes of a comparable grade; however, owners shall have the option of installing class A, class B, or class C roofing material, as otherwise authorized herein, provided the existing roof structural system is adequate for modification. A `repair' is defined as twenty-five (25) percent or less of the area of the roof. If the repair is more than twenty-five (25) percent of the area of the roof, the roof shall be replaced.

Fire retardant pressure treated wood shingles and shakes authorized for use on single-family residences shall be grade labeled No. 1 and No. 2 wood shingles and No. 1 shakes, with a minimum butt thickness of one-half inch (1/2), and shall be securely fastened with rust resistant nails."

- h. Table 1507.8.4, Table 1507.8.6, Table 1507.9.5 and Table 1507.9.7 of the IBC are hereby amended to exclude all references to No. 3 wood shingles and No.2 wood shakes.
- i. Table 1904.2.2(2) of the IBC is hereby amended to require minimum compressive strength of 3,000 pounds per square inch for all types or locations of concrete construction.
- j. Section 113, Board of Appeals, of the IBC is hereby amended to read:

113.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a building standards commission.

113.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or referenced code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The commission shall have no authority to waive requirements of this code.

- k. Section 112, Board of Appeals, of the IRC is hereby amended to read:

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a building standards commission.

112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or referenced code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The commission shall have no authority to waive requirements of this code.

- l. Section 109, Means of Appeal, of the IMC, IPC, IFGC, IECC are hereby amended to read:

109.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a building standards commission. The building standards commission shall be

appointed as indicated in Section 5-02 of the Dickinson Code of Ordinances. The board shall adopt rules of procedure for conducting its business.

109.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or referenced code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The commission shall have no authority to waive requirements of this code.

109.3 Qualifications. The building standards commission shall consist of members who are qualified as indicated in Section 5-02 of the Dickinson Code of Ordinances.

m. Section 111, Means of Appeal, of the IPMC, is hereby amended to read:

111.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a building standards commission. The building standards commission shall be appointed as indicated in Section 5-02 of the Dickinson Code of Ordinances. The board shall adopt rules of procedure for conducting its business.

111.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or referenced code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The commission shall have no authority to waive requirements of this code.

111.3 Qualifications. The building standards commission shall consist of members who are qualified as indicated in Section 5-02 of the Dickinson Code of Ordinances.

n. Section 108.4, Violation Penalties, of the IMC, IPC and IFGC are hereby deleted and replaced with the following:

**"108.4 Violation penalties.** Any person, firm, corporation or agent who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, or who shall erect, construct, alter, install, demolish or move any structure, electrical, gas, mechanical or plumbing system, or has erected, constructed, altered, repaired, moved or demolished a building, structure, electrical, gas, mechanical or plumbing system, in violation of a detailed statement or drawing submitted and permitted thereunder, shall be guilty of a misdemeanor. Each such person shall be considered guilty of a separate offense for each and every day or portion thereof during which any violation of

any of the provisions of this Code is committed or continued, and upon conviction of any such violation such person shall be punished within the limits and as provided by law."

- o. Section R301.1.3, Engineered design, of the IRC is hereby amended by the addition of the following:

"All buildings and structures, and all parts thereof, that exceed 78" in height from grade shall be approved and certified by a registered Texas Department of Insurance Wind Storm Engineer."

- p. Section 1604.1, General, of the IBC is hereby amended with the addition of the following:

"All buildings and structures, and all parts thereof, that exceed 78" in height from grade shall be approved and certified by a registered Texas Department of Insurance Wind Storm Engineer."

- q. Table R302.6, Dwelling/Garage Separation, of the IRC is hereby amended by replacing "1/2-inch" with "5/8-inch type X".

- r. Section E3406.2, Conductor material, of the IRC is hereby deleted and replaced with the following:

**"E3406.2 Conductor material.** All Conductors shall be of copper only and comply with Chapters 33 through 42."

- s. Section E3501.6.2, Service disconnect location, of the IRC is hereby deleted and replaced with the following:

**"E3601.6.2 Service disconnect location.** The service disconnecting means shall be installed at a readily accessible location outside of a building nearest the point of entrance of the service conductors. Each occupant shall have access to the disconnect serving the dwelling unit in which they reside.

- t. Section 3502.3, Rating of service disconnect, of the IRC is hereby deleted and replaced with the following:

- u. Table R301.2(1) of said Residential Code is amended to include the following values:

- Ground Snow Load: 0
- Wind Speed (mph): 120
- Seismic Design Category: A
- Weathering: Negligible

Frost line depth: 0  
Termite: Very Heavy  
Decay: Slight to Moderate  
Winter Design Temp: 32  
Ice shield underlayment required: No  
Flood Hazards: Refer to applicable FIRM Map  
Air freezing index: 50  
Mean Annual Temp: 70

- v. Table R402.2 of the IRC is amended to require a minimum compression density of 3,000 pounds per square inch for all types or locations of concrete construction.
- w. All structures constructed within the City of Dickinson that are greater than 6'6" in height are required to have plans certified as Inland "1" compliant and the structure shall be inspected and approved by a Texas Certified Windstorm Engineer.

**Sec. 5-23-29. Reserved."**

Section 3. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 6. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision contained in this Ordinance, or who shall commit or perform any act declared herein to be unlawful, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount of not more than

two thousand dollars (\$2,000.00). Each day a violation continues shall constitute a separate offense.

Section 7. This Ordinance shall become effective in accordance with law.

**DULY PASSED AND APPROVED** on first reading this \_\_\_\_\_ day of September, 2016.

**DULY PASSED AND APPROVED** on second reading this the \_\_\_ day of \_\_\_\_\_, 2016.

**DULY PASSED, APPROVED, AND ADOPTED** on third and final reading this \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
Alun W. Thomas, City Secretary  
City of Dickinson, Texas

\_\_\_\_\_  
David W. Olson, City Attorney  
City of Dickinson, Texas

**DIVIDER PAGE**

# Significant Changes from the 2009 to the 2015 Editions of International Codes

## International Building Code (IBC)

- An automatic sprinkler system is required within a building when the roof is used for A-2 assembly occupancy with an occupant load exceeding 100 or for other assembly uses exceeding 300.
- Carbon monoxide alarm provisions have been relocated, reformatted and revised.
- A modification allows egress through an elevator lobby when access to at least one exit is available without passing through the lobby.
- A definition for Cross-Laminated Timber (CLT) was added to Chapter 2, and the ANSI/APA PRG 320-2011 product manufacturing standard is referenced in Chapter 23 and added to Chapter 35.
- New code sections were added covering rooftop mounted photovoltaic solar panels.

## International Residential Code (IRC)

- Common walls separating townhouses must now be rated for 2 hours when an automatic fire sprinkler system is not installed.
- Remodeling of an existing basement does not trigger the emergency escape and rescue opening requirements unless a new bedroom is created.
- Ramps that do not serve the required egress door are now permitted to have a slope not greater than 1 unit vertical in 8 units horizontal.
- Carbon monoxide alarms now require connection to the house wiring system with battery backup. A carbon monoxide alarm is required in bedrooms when there is a fuel-fired appliance in the bedroom or adjoining bathroom.
- Revised lumber capacities have changed the span lengths for floor joists, ceiling joists and rafters in the prescriptive tables of the IRC.
- New sections and tables provide prescriptive methods for posts, beams, joists and connections in deck construction.

## International Plumbing Code (IPC)

- Public toilet facilities are not required for occupancies that have limited areas for public access.
- Water temperature limiting devices are required for footbaths and head shampoo sinks.
- In a replacement water heater installation situation when a nearby drain point is unavailable for the required pan, a code modification allows the pan to be used without a drain line.
- Fixtures such as water closets and urinals that utilize nonpotable water must be identified with words and a symbol that nonpotable water is being used. The color purple is established for identifying distribution piping conveying nonpotable water.

## **International Mechanical Code (IMC)**

- Condensate pumps located in uninhabitable spaces and used with condensing fuel-fired appliances and cooling equipment must be connected to the appliance or equipment to prevent water damage if the pump fails.
- The ventilation system for enclosed parking garages must operate continuously or be automatically controlled for intermittent operation utilizing both carbon monoxide and nitrogen dioxide detectors.
- New text regulates the design and construction of exhaust shafts that serve domestic kitchen exhaust systems in multi-story buildings.

## **National Electrical Code (NEC)**

- All receptacles installed in a laundry area will now require GFCI protection.
- GFCI protection is now required for receptacles within 6' of all dwelling unit sinks (including kitchen sinks)
- GFCI protection is now required where receptacles are installed within 6' of the outside edge of dwelling unit bathtubs or shower stalls
- GFCI protection is now required for all outlets that supply dishwashers installed in dwelling units

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                      Ordinance Number XXX-2016

**AN ORDINANCE DELETING SECTION 7-76, FIRE PREVENTION CODE – ADOPTED, OF DIVISION 2, FIRE PREVENTION CODE, OF ARTICLE III, FIRE PREVENTION, OF CHAPTER 7, FIRE PREVENTION AND PROTECTION, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS; ADOPTING A NEW SECTION 7-76, FIRE PREVENTION CODE – ADOPTED, OF DIVISION 2, FIRE PREVENTION CODE, OF ARTICLE III, FIRE PREVENTION, OF CHAPTER 7, FIRE PREVENTION AND PROTECTION, OF THE CODE OF ORDINANCE TO ADOPT THE “INTERNATIONAL FIRE CODE,” 2015 EDITION, AS PUBLISHED BY INTERNATIONAL CODE COUNCIL, INC.; PROVIDING CERTAIN AMENDMENTS AND DELETIONS TO SAID STANDARD CODE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.**

**BACKGROUND**            The proposed Ordinance replaces the 2009 International Fire Code with the 2015 International Fire Code. With the adoption of the IFC 2015 edition, the City will ensure the safety of the public’s health and welfare, the safety of firefighters and emergency responders during emergency operations, and safer buildings will be achieved through proper design and construction requirements. Additionally, the adoption of the 2015 International Fire Code will allow the City to remain in compliance with ISO’s requirement that the City adopt an IFC that is within two versions of the current IFC. The 2015 IFC is the second version since the last time the City adopted an IFC.

**RECOMMENDATION**    Staff recommends approval of the Ordinance.

**ATTACHMENTS**            • Ordinance Number XXX-2016  
• IFC Significant Changes From The 2009 To The 2015 Edition

**FUNDING ISSUES**         Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#            -            -

<b>SUBMITTING STAFF MEMBER</b> Lee Darrow, Fire Marshal	<b>CITY ADMINISTRATOR APPROVAL</b> 
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<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE DELETING SECTION 7-76, FIRE PREVENTION CODE – ADOPTED, OF DIVISION 2, FIRE PREVENTION CODE, OF ARTICLE III, FIRE PREVENTION, OF CHAPTER 7, FIRE PREVENTION AND PROTECTION, OF THE CODE OF ORDINANCES OF THE CITY OF DICKINSON, TEXAS; ADOPTING A NEW SECTION 7-76, FIRE PREVENTION CODE – ADOPTED, OF DIVISION 2, FIRE PREVENTION CODE, OF ARTICLE III, FIRE PREVENTION, OF CHAPTER 7, FIRE PREVENTION AND PROTECTION, OF THE CODE OF ORDINANCE TO ADOPT THE “INTERNATIONAL FIRE CODE,” 2015 EDITION, AS PUBLISHED BY INTERNATIONAL CODE COUNCIL, INC.; PROVIDING CERTAIN AMENDMENTS AND DELETIONS TO SAID STANDARD CODE; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, on February 23, 2010, by Ordinance Number 695-2010, the City Council of the City of Dickinson, Texas, adopted the International Fire Code, 2009 Edition, including appendices B through G, as published by the International Code Council, Inc., with certain amendments and deletions thereto, as the Fire Prevention Code applicable to building and development within the City of Dickinson, and such code and local amendments thereto was codified as Section 7-76, Fire Prevention Code – Adopted, of Division 2, Fire Prevention Code, of Article III, Fire Prevention, of Chapter 7, Fire Prevention and Protection, of the Code of Ordinances of the City of Dickinson; and

**WHEREAS**, the City Council finds it is in the best interest of the City and its citizens to update the fire prevention code and local amendments thereto that are applicable within the City of Dickinson and that Section 7-76, Fire Prevention Code – Adopted, of Division 2, Fire Prevention Code, of Article III, Fire Prevention, of Chapter 7, Fire Prevention and Protection, of the Code of Ordinances of the City of Dickinson should be deleted and a new Section 7-76, Fire Prevention Code – Adopted, of Division 2, Fire Prevention Code, of Article III, Fire Prevention, of Chapter 7, Fire Prevention and Protection, should be adopted to adopt the International Fire Code, 2015 Edition, with certain amendments and deletions thereto, as the fire prevention code applicable to building and development within the City of Dickinson.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Section 7-76, Fire Prevention Code – Adopted, of Division 2, Fire Prevention Code, of Article III, Fire Prevention, of Chapter 7, Fire Prevention and Protection, of the Code of Ordinances of the City of Dickinson, Texas, is hereby deleted.

Section 3. A new Section 7-76, Fire Prevention Code – Adopted, of Division 2, Fire Prevention Code, of Article III, Fire Prevention, of Chapter 7, Fire Prevention and Protection, of the Code of Ordinances is hereby adopted and shall read as follows:

**“Sec. 7-76. Fire prevention code--Adopted.**

- a) The International Fire Code, 2016 Edition, including appendices B through I, as published by the International Code Council, Inc., save and except subsection 109.4 thereof, a copy of which is incorporated by reference hereto and made a part hereof for all purposes, an authentic copy of which has been filed with the city secretary is hereby adopted and made a part of this article.
- b) Section 109.4 of said Fire Code is amended by deleting Section 109.4 which reads,

**“Violation penalties.** Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a [SPECIFY OFFENSE], punishable by a fine of not more than [AMOUNT] dollars or by imprisonment not exceeding [NUMBER OF DAYS], or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.”

And replacing it with a new Section 109.4, which shall read as follows:

“Any person, firm, corporation or agent who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor. Each such person shall be considered guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this Code is committed or continued, and upon conviction of any such violation such person shall be punished within the limits and as provided by law.”

- c) Section 903.2.8 of said Fire Code is amended by deleting Section 903.2.8 which reads,

**“Group R.** An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.”

And replacing it with a new Section 903.2.8, which shall read as follows:

**“Group R.** An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area. **EXCEPTION:** One and Two family dwellings as regulated by the International Residential Code shall not be required to comply with this section.”

Section 4. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 5. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 7. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision contained in this Ordinance, or who shall commit or perform any act declared herein to be unlawful, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount of not more than two thousand dollars (\$2,000.00). Each day a violation continues shall constitute a separate offense.

Section 8. This Ordinance shall become effective in accordance with law.

**DULY PASSED AND APPROVED** on first reading this \_\_\_\_ day of \_\_\_\_\_,  
2016.

**DULY PASSED AND APPROVED** on second reading this \_\_\_\_ day of \_\_\_\_\_,  
2016.

**DULY PASSED, APPROVED, AND ADOPTED** on third and final reading  
this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**DIVIDER PAGE**

## **IFC Significant Changes from the 2009 to the 2015 Edition**

*(Note that 2012 code references included below continued onto the 2015 edition)*

- Several medical care definitions were created and revised in Chapter 2 of the 2012 IBC, as well as through the occupancy descriptions, and those have been repeated in the 2012 IFC. These terms were created to help users of the code know how to assign an occupancy and determine which code requirements are applicable based on how the patient is cared for.
- 2015 section 312.3 now provides performance criteria for vehicle barriers instead of prescriptive design that was missing an impact velocity.
- 2012 section 503.4.1 now prohibits traffic calming devices on fire apparatus access roads unless approved by the fire code official.
- 2012 section 506.1 and 607 require elevator key boxes to be provided, and require standard elevator keys that can be used in multiple elevators regardless of manufacturer. This speeds up Firefighter access and creates consistency.
- 2012 section 510.1 now houses information on emergency responder radio coverage that was previously only in Appendix J. It is now in the body of the code and required for all new buildings.
- 2015 section 604.1 has added specific requirements on Emergency and Standby Power Systems that were previously located in the IBC.
- 2015 section 604.2.6 now includes additional requirements for emergency and standby power systems in Group I-2 Occupancies.
- 2015 section 609.2 modifies the requirement for when a Type 1 Kitchen hood is required, and makes it consistent with the IMC. When it is proven that grease emissions are low enough, a simple Type II hood would be allowed, and no fire extinguishing system would be required.
- 2015 section 609.3.3.2 now adds a cleaning standard for kitchen exhaust hoods, and requires a hood with any spot check showing over an 1/8" of grease to be cleaned and a record of cleaning kept on the hood.
- 2012 section 610 is a new section regarding kitchen cooking oil storage.
- 2012 section 901.9 adds a new requirement that a fire code official must be notified when an alarm monitoring service is either terminated or changed.
- 2015 Section 903 requires an entire building to have fire sprinklers if an A (assembly) occupancy is located on any floor. This requirement will cover any mixed use, multi-level occupancies.
- 2015 section 903.2.1.6 adds a requirement for sprinklers on levels between the roof and the exit discharge where an occupied roof has high assembly loads.
- 2015 section 903.2.1.7 now clarifies that if multiple group A (assembly) occupancies exist that do not require sprinklers based on individual occupant loads, yet they use the same exit system, the occupant loads using the same exit system must be combined to determine if sprinklers are required.
- 2015 section 904.13 now allows residential cooking facilities in Group I-2 nursing homes with

certain precautions and requirements for their safety.

- 2012 section 906.1 requires more portable fire extinguishers (PFE's) in some commercial occupancies, and allows fewer PFE's in common areas of apartment/condo buildings if one is placed in each of the units.
- 2012 section 907.2.1.2 adds new requirements for mass emergency notification to be captioned in assembly spaces seating 15,000 or more, in keeping with the wording of the IBC.
- 2015 section 907.2.3 changes the threshold for a manual fire alarm system from 30 to 50 to allow small schools and day-care facilities to be exempt since the risk is small and there is close visual/audible contact.
- 2015 section 907.2.11.3 and 907.2.11.4 now require placement of smoke alarms to be at least 3' from a bathroom door, and specific distances from cooking appliances based on the type of alarm.
- 2012 section 908.7 now requires carbon monoxide alarms for Group R and I occupancies with fuel burning appliances or attached garages in new and existing buildings.
- 2015 section 913.2.2 has added protection of the electrical circuit supplying power to Fire Pumps by including a UL standard that will add fire resistivity to the cables.
- 2015 Chapter 10 (means of egress) has been completely rewritten in the IBC and the new IFC matches that, with many familiar sections now being contained in new and unfamiliar places.
- 2015 section 1010.1.9.8 clarifies the confusing language of delayed egress, electromagnetic locks and introduces "sensor release of electrically locked" egress doors and adds I-1 to the provisions.
- 2012 section 1011.2 now requires low level exit signs again in Group R-1 buildings, similar to the requirements of years ago. This helps not only occupants, but also Firefighters who arrive when there is already smoke in the building.
- 2012 section 1103.8.1 adds I-1 to the retroactive requirement for smoke alarms in existing Group R occupancies.
- 2015 section 3510 introduces how hot work on flammable and combustible liquid storage tanks shall be carried out.
- 2012 section 6104.3.1 no longer allows LP gas containers on the roof of buildings like NFPA 58 allows.
- 2012 section 6109.15 now provides regulations for design, operation and maintenance of LP cylinder exchange stations that are accessible to the public.

# RECESS

**TIME:** \_\_\_\_\_

**MOTION:** \_\_\_\_\_

**SECOND:** \_\_\_\_\_

**VOTE** \_\_\_\_\_

# RECONVENE

**TIME:** \_\_\_\_\_

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

**TOPIC:**                      Resolution Number XXX-2016

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS APPROVING THE BYLAWS FOR THE BAYOU ANIMAL SERVICES CORPORATION; MAKING CERTAIN FINDINGS; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND CONTAINING OTHER MATTERS RELATED TO THE SUBJECT.**

**BACKGROUND:**            The City Council has already approved the Certificate of Formation for Bayou Animal Services Corporation, and the approval of the Bylaws for the Corporation is necessary to complete the creation of the Corporation pursuant to Section 431.101 of the Texas Transportation Code. This resolution approves the Bylaws that were just approved by the Corporation's Board.

**RECOMMENDATION:**      Staff recommends approval of the Resolution

**ATTACHMENTS:**            • Resolution Number XXX-2016

**FUNDING ISSUES**             Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#            -            -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
David W. Olson, City Attorney	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

RESOLUTION NUMBER XXX-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS APPROVING THE BYLAWS FOR THE BAYOU ANIMAL SERVICES CORPORATION; MAKING CERTAIN FINDINGS; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith; AND CONTAINING OTHER MATTERS RELATED TO THE SUBJECT.

\* \* \* \* \*

WHEREAS, the City of Dickinson, Texas (the "City") created Bayou Animal Services Corporation (the "Corporation"), a Local Government Corporation, pursuant to the authority granted by Subchapter D of Chapter 431 of the Texas Transportation Code; and

WHEREAS, the City Council of the City desires to approve the Bylaws for the Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct.

Section 2. The Bylaws for the Corporation, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, is hereby approved by the City Council of the City.

Section 3. All resolutions or parts of resolutions that contradict or conflict with this resolution are hereby repealed to the extent of such conflict or contradiction.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

DULY PASSED, APPROVED, AND RESOLVED on this the 27<sup>th</sup> day of September, 2016.

Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Alun W. Thomas, City Secretary  
City of Dickinson, Texas

David W. Olson, City Attorney  
City of Dickinson, Texas

**EXHIBIT “A”**

**TO**

**RESOLUTION XXX-2016**

**BYLAWS  
OF  
BAYOU ANIMAL SERVICES CORPORATION**

These Bylaws govern the affairs of Bayou Animal Services Corporation (the "Corporation"), a nonprofit local government corporation created pursuant to the authority granted by Subchapter D of Chapter 431 of the Texas Transportation Code and governed under the Texas Non-profit Corporation Act (the "Act"), to the extent the provisions therein do not conflict with Chapter 431 of the Texas Transportation Code, and other applicable laws.

**ARTICLE I  
PURPOSE**

**Public Purpose**

1.01. The Corporation is incorporated as a nonprofit local government corporation for the purposes set forth in the Certificate of Formation, specifically to provide the residents and businesses of the Original Municipalities with animal control, sheltering services, and any and all other related functions associated therewith in accordance with its public health and welfare responsibilities, and including those lawfully permitted by the Section 501(c)(3) of the Internal Revenue Code, as amended.

The Corporation is a nonprofit corporation as defined by the Internal Revenue Code of 1986, as amended, and the applicable rulings of the Internal Revenue Service of the United States prescribed and promulgated thereunder.

**Powers**

1.02. In the fulfillment of its purpose, the Corporation shall be governed by the Subchapter D of Chapter 431 of the Texas Transportation Code, and shall have all of the powers set forth and conferred in its Certificate of Formation, in the Act, and in other applicable law, subject to the limitations prescribed herein.

**ARTICLE II  
OFFICES**

**Principal Office**

2.01. The Corporation's principal office in Texas is located at Dickinson City Hall, 4403 Highway 3, Dickinson, Texas 77539.

**Registered Office and Agent**

2.02. The Corporation shall maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the Corporation's principal office in Texas. The Board of Directors may change the registered office and the registered agent as permitted by law.

**ARTICLE III  
BOARD OF DIRECTORS**

**Management of the Corporation**

3.01. The affairs of the Corporation shall be managed by the Board of Directors.

**Number, Qualifications and Service of Directors**

3.02. The business of the Corporation and all corporate powers shall be executed by or under authority of the Board of Directors (the "Board") subject to the limitations imposed by the Texas Nonprofit Corporation Act, the Certificate of Formation, these Bylaws, or other applicable law. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization. The Board of Directors shall consist of seven members, positions determined by pro rata distribution among the City of Dickinson, Texas; the City of Clear Lake Shores, Texas; and the City of Santa Fe, Texas. The pro rata distribution according to the population of each the Board is set forth as follows: the City of Dickinson, Texas: Four (4) members on the Board of Directors; the City of Santa Fe, Texas: Two (2) members on the Board of Directors; the City of Clear Lake Shores, Texas: One (1) member on the Board of Directors.

Each Board member must reside in the municipality it represents as an elected or appointed official.

The term of each Board member shall run concurrent with the respective terms of each member of the municipality it serves as of the date of October 1. Thereafter, the term of the additional member of the Board of Directors shall run concurrent with the term of the Mayor of the City of Dickinson, Texas.

**Annual Meeting**

3.03. The annual meeting of the Board of Directors shall be held during the month of April of each year. The Board shall designate the time and location of the annual meeting which shall be held in the principal offices of the corporation or at such other location as the Board may designate.

**Regular Meetings**

3.04. The Board of Directors may provide for regular meetings by resolution stating the time and place of such meetings. The meeting shall be held within the City of Dickinson, Texas, and, to the extent practical, at the principal offices of the Corporation or at such other location as the Board may designate.

**Special Meetings**

3.05. Special meetings of the Board of Directors may be called at the request of the president or any two Directors. The person(s) calling the meeting shall fix the time and location of the meeting, which meeting shall be conducted within the City of Dickinson Texas, as provided above for regular meetings. The person(s) calling a special meeting shall notify the secretary of the Corporation of the information required to be included in the notice of the meeting. In addition to the posting of a

meeting notice in accordance with these Bylaws, a copy of each such meeting notice shall be delivered to each Director not less than seventy two (72) hours before the time of the meeting. A meeting notice shall be deemed delivered to any Director when delivered to the Director in person or deposited in the United States mail addressed to the Director at his or her address as it appears on the records of the Corporation. Such additional notice may be waived in writing by a Director at any time either before or after the time of the meeting and such additional notice shall be deemed waived by attendance.

### **Notice of Meetings; Open Meetings**

3.06. Meetings of the Board of Directors are subject to the Texas Open Meetings Act, Chapter 551, Texas Government Code.

### **Quorum**

3.07. Four (4) Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. The presence of a Director may not be established by proxy. No business shall be conducted, nor shall any action be taken by the Board, in the absence of a quorum.

### **Duties of Directors**

3.08. Directors shall exercise ordinary business judgment in managing the affairs of the Corporation. In acting in their official capacity as Directors of the Corporation, Directors shall act in good faith and take actions they reasonably believe to be in the best interests of the Corporation or which would be lawful and shall refrain from actions not in the best interest of the Corporation or which would be unlawful. A Director shall not be liable if, in the exercise of ordinary care, the Director acts in good faith relying on written financial and legal statements provided by an accountant or attorney retained by the Corporation.

### **Actions of Board of Directors: Proxy Voting Prohibited**

3.09. The vote of a majority of Directors present at a meeting at which a quorum is present shall be sufficient to constitute the act of the Board of Directors. The president shall be entitled to vote on all matters before the Board. A director may not vote by proxy.

### **Minutes**

3.10. The Board of Directors will keep minutes of its meetings, which minutes will constitute the record of such meetings.

### **Committees of Directors**

3.11. The Board of Directors may by resolution establish one or more special or standing committees of its members. Such committees shall have the powers, duties and responsibilities established by the Board. The committees shall keep regular minutes of their meetings and report the same to the Board when required. The action of such a committee shall not constitute action by the Board.

## **Compensation**

3.12. The duly appointed members of the Board shall serve without compensation, but may be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board in accordance with State law and the rules of the Board.

## **ARTICLE IV OFFICERS**

### **Officer Positions**

4.01. The officers of the Corporation shall be a president, a vice president, a secretary, and a treasurer. The City Secretary of the City of Dickinson shall serve as the Secretary of the Corporation, and the Chief Financial Officer of the City of Dickinson shall serve as the Treasurer of the Corporation. The Board of Directors may create additional officer positions, define the authorities and duties of such additional positions and appoint persons to fill such positions. No person may hold more than one such office.

### **Election and Terms of Officers**

4.02. The President and Vice President of the Corporation shall be elected annually by the Board of the Directors at the regular annual meeting.

### **Removal of Officers**

4.03. Any officer may be removed by the Board of Directors at any time, with or without cause. The removal of an officer by the Board does not result in the removal of such person as a Director of the Corporation.

### **Vacancies**

4.04. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the officer's term.

### **President**

4.05. The president shall be the chief executive officer of the Corporation. The president shall supervise and control all of the business and affairs of the Corporation. The president shall preside at all meetings of Board of Directors. When the execution of any contract or installment shall have been authorized by the Board, then the president shall execute same except where such power is expressly delegated to another officer of the Corporation. The president shall perform other duties prescribed by the Board and all duties incident to the office of president.

### **Vice President**

4.06. When the president is absent, is unable to act, or refuses to act, the vice president shall perform the duties of the president. When acting in place of the president, the vice president shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president.

### **Secretary**

4.07. The secretary shall oversee that the Corporation staff perform the following duties:

- (a) Give all notices as provided in the Bylaws or as required by law.
- (b) Take minutes of the meetings of the Board of Directors and keep the minutes as part of the corporate records.
- (c) Maintain custody of the corporate records, authenticate corporate documents and affix the seal of the Corporation as required.
- (d) Keep a register of the mailing address of each Director and officer of the Corporation.
- (e) Perform duties as assigned by the president or Board of Directors. (f) Perform all duties incident to the office of secretary.

### **Treasurer**

4.08. The treasurer shall oversee that the Corporation staff perform the following duties:

- (a) Have charge and custody of and be responsible for all funds and securities of the Corporation.
- (b) Receive and give receipts for moneys due and payable to the Corporation from any source.
- (c) Deposit all moneys in the name of the Corporation in banks, trust companies, or other depositories as provided by these Bylaws.
- (d) Write checks and disburse funds to discharge obligations of the Corporation.
- (e) Maintain the financial books and records of the corporation.
- (f) Prepare financial reports at least annually.
- (g) Perform other duties as assigned by the Board of Directors.
- (h) Perform all duties incident to the office of treasurer.

### **Assistant Officers**

4.09. Assistant officers may be created to assist the Board of Directors in the conduct of the affairs of the Corporation. Such assistant officers may be created as needed by the Board of Directors.

**ARTICLE V  
TRANSACTIONS OF THE CORPORATION**

**Contracts**

5.01. The Board of Directors may by formal action or resolution authorize an officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of or on behalf of the Corporation, subject to the limitations imposed by the current City Council of the local government that created the corporation. The Corporation may contract with the City, another local government unit, or political subdivision of this state in the manner and to the same extent as any other corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of contracts and instruments.

**Depository**

5.02. The Board of Directors of the Corporation shall designate a depository bank. All funds of the Corporation shall be deposited with the depository bank.

Each Director shall comply with all state laws and regulations regarding filing of disclosures of substantial interest in a business entity or real property, which is the subject of deliberation by the Board, and the Director shall file an affidavit with the secretary of the corporation stating the nature and extent of the interest. Such affidavit shall be filed prior to any vote of decision upon the matter by the Board, and the interested Director shall abstain from any vote or decision upon the matter.

**Staff Support**

5.03. The Corporation may contract with the City to provide legal, financial and other services for the Corporation upon terms, conditions and compensation as mutually agreeable.

**Gifts**

5.04. The Board of Directors or its designees may accept on behalf of the Corporation any donation, gift, bequest of public benefit provided for the general or special purposes of the Corporation. Special funds shall include all funds from government contracts and gifts designated by a donor for special purposes. All other funds shall be general funds.

**Prohibited Acts**

5.05. As long as the Corporation is in existence, no director, officer or committee member of the Corporation shall:

- (a) Do any act in violation of the Bylaws or bidding obligations of the Corporation.
- (b) Do any act with the intention of harming the Corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.

- (d) Receive an improper personal or business benefit from the operation of the Corporation or failing to file any conflict of interest disclosure forms pursuant as required by state or other applicable law.
- (e) Use the assets of the Corporation, directly or indirectly, for any purpose other than carrying on the business of the Corporation for governmental purposes.
- (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as goodwill.
- (g) Use the name of the Corporation (or any substantially similar) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.
- (h) Commit Corporation funds without the prior approval of the Board of Directors.

## **ARTICLE VI BOOKS AND RECORDS**

### **Required Books and Records**

6.01. The Corporation shall cause to be kept correct and complete books and records of account. All books and records of the Corporation may be inspected by Directors of the Corporation at any reasonable time. The Corporation's books and records shall include:

- (a) A file endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including, but not limited to, the certificate of formation, any articles of amendment, restated articles, any documents reflecting City Council's approval or denial of such restatements and amendments, related documents, and statement of change of registered office or agent.
- (b) A copy of the Bylaws, and any amended versions or amendments to the Bylaws.
- (c) Minutes of the proceedings of the Board of Directors.
- (d) A list of names and addresses of the Directors and officers of the Corporation.
- (e) A financial statement showing the assets, liabilities, and net worth of the Corporation.
- (f) A financial statement showing the income and expenses of the Corporation.
- (g) All rulings, letters, and other documents relating to the Corporation's federal, state and local tax status.
- (h) The Corporation's federal, state and local information or income tax returns for each of the Corporation's tax years.

## **Public Information**

6.02. The Board of Directors is subject to the Texas Public Information Act, Chapter 552, Government Code.

## **Audits**

6.03. The Board of Directors shall provide for an independent annual audit of the Corporation's books; provided, further, that an annual audit by the City Council of the Corporation's books and records in conjunction with the annual audit of the City's books and records shall be sufficient.

## **ARTICLE VII FISCAL YEAR**

The fiscal year of the corporation shall begin on the first day of October and end on the last day of September.

## **ARTICLE VIII AMENDMENTS TO BYLAWS**

The Bylaws adopted by the Board must be approved by the City Council of Dickinson, Texas, including any amendments, alterations, or repeal thereof, and evidenced by a resolution of the City Council with the Bylaws attached.

## **ARTICLE IX MISCELLANEOUS PROVISIONS**

### **Legal Authorities Governing Construction of Bylaws**

9.01. To the greatest extent possible, these Bylaws shall be construed to conform to all legal requirements for obtaining and maintaining all tax exemptions that may be available to nonprofit corporations. Further, the Bylaws shall be constructed in accordance with the laws of the State of Texas. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time. It is expressly provided that the provisions of Chapter 431 of the Texas Transportation Code, the Texas Non-Profit Corporation Act, , and the Texas Local Government Code, are incorporated within these Bylaws by reference. In the event of any conflict between the applicable provisions of the Texas Non-Profit Corporation Act or Chapter 431 of the Texas Transportation Code, and these Bylaws, then the applicable provisions of such Act shall control.

### **Legal Construction**

9.02. If any Bylaw provision is held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect any other provision and the Bylaws shall be construed as if the invalid, illegal, or unenforceable provision had not been included in the Bylaws.

### **Headings**

9.03. The headings used in the Bylaws are used for convenience and shall not be considered in constructing the terms of the Bylaws.

**Seal**

9.04. The Board of Directors may provide for a corporate seal. Such seal would contain the words "Bayou Animal Services Corporation."

**Parties Bound**

9.05. The Bylaws shall be binding upon and inure to the benefit of the Directors, officers and agents of the Corporation and their respective heirs, executors, administrators, legal representatives, successors and assigns except as otherwise provided in the Bylaws.

**Effective Date**

9.06. These Bylaws, and any subsequent amendments, hereto, shall be effective of and from the date upon which approval has been given both by the Board of Directors and the City Council of the City of Dickinson Texas.

**Miscellaneous Provisions**

9.07. The Corporation shall indemnify any Director or officer or former Director or officer of the Corporation for the expenses and costs, including attorney fees, actually and necessarily incurred by said officer or director in connection with any claim asserted against said officer or director by action in court or otherwise by reason of such person being or having been a director or officer, except in relation to matters as to which said person shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

**Corporation May Provide Insurance**

9.08. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee or agent of the Corporation to insure such person against any liability asserted against said person by reason of such person being or having been a director, officer, employee or agent of the Corporation. The premiums for such insurance shall be paid for by the Corporation.

**Dissolution of the Corporation**

9.09. The Corporation is a nonprofit corporation. Upon dissolution, all of the Corporation's assets shall be distributed to the City of Dickinson.

Signed this day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
SECRETARY OF THE CORPORATION

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            September 27, 2016

<b>TOPIC</b>	Casting Ballot for TML-IRP Board of Trustees Election.
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<b>BACKGROUND</b>	The members of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees are elected by the Members of the Pool. The officials listed on the ballot have been nominated to serve a six-year term on the TML-IRP (Workers' Compensation, Property and Liability) Board of Trustees in Places 6-9, and for each place the City of Dickinson may vote for a nominee or write in the name of an eligible person.
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<b>RECOMMENDATION</b>	No recommendation.
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<b>ATTACHMENTS</b>	<ul style="list-style-type: none"> <li>• Texas Municipal League Intergovernmental Risk Pool Board of Trustees Official Ballot.</li> <li>• Email from Kyle Jung, a candidate for Place 6, to City Administrator Julie Robinson.</li> </ul>
--------------------	---

<b>FUNDING ISSUES</b>	<input checked="" type="checkbox"/> No impact to budget <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.#            -            -
-----------------------	---

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Alun Thomas, City Secretary	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b>	<b>READINGS PASSED</b>	<b>OTHER</b>
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	

**DIVIDER PAGE**

# OFFICIAL BALLOT

## Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2016. Ballots received after September 30, 2016, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 6

- Mary Gauer** (Incumbent). Ms. Gauer has served on the TML Risk Pool Board of Trustees since 1998 and as Chair from 2010 to 2012. She served on the Harker Heights City Council from 1991 to 1998, and as Mayor from 1998 to 2004. Ms. Gauer serves as an elected citizen member of the Executive Committee of the Central Texas COG. She has served as President of the TML Association of Mayors, Councilmembers and Commissioners and the TML Region 9. She has also served as chair or member of several TML legislative committees.
  
- Kyle J. Jung**. City Manager for Manvel (Region 14) since January 17, 2012. Mr. Jung has more than 20 years of local government experience working for the cities of Flatonia and Sour Lake as City Manager, cities of Lubbock and Big Spring in various administrative roles, and with the Texas Municipal League. At the Texas Municipal League, he was chiefly responsible for the governance of the Texas City Management Association. Mr. Jung has a Master's degree in public administration with an emphasis in budgeting and personnel management from Texas Tech University.

**WRITE IN CANDIDATE:**

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PLACE 7

- Richard Jorgensen.** City Manager of Giddings (Region 10). Previously, he served as City Manager for Vidor, Silsbee, and Sour Lake. Mr. Jorgensen has 20 years' experience in city government preparing, coordinating and monitoring the annual fiscal budget. He has also been involved in 4A and 4B economic development corporations for 13 years as either chairman or as a director. He has a Bachelor's degree in business administration and a Master's degree in public administration. He is involved with the Texas City Managers Association, serving on the Board for two years.
  
- C.J. Wax (Incumbent).** Mayor of Rockport since 2010. Mr. Wax is the current President of TML and served as the TML Region 11 Board Representative to the TML Board from 2011-15. He has served on the TML Risk Pool Board since 2013. He also has served on the Care Regional Board of Trustees since 2014 (currently as Chairman), on the Texas Windstorm Task Force under Chairman Todd Hunter, and on the Rockport Planning and Zoning Commission from 2009-10. He currently represents Rockport on the Coastal Bend COG, Aransas County Pathways, and Storm Water Advisory Committees.

**WRITE IN CANDIDATE:**

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PLACE 8

**Jim Cox.** City Administrator for the City of Leonard (Region 13) since October 1, 2015. He previously served as City Administrator in Lindale, Texas, and Groesbeck, Texas. He also served for two terms on the City Council and on the Home Rule Charter Commission for Bay City, Texas. Mr. Cox is active in TCMA serving on the Membership Committee and Small Cities Advisory Board. He is a graduate of the Certified Public Manager Program at Stephen F. Austin University and attended the University of Texas at Arlington majoring in Business Administration.

**Andrea M. Gardner.** City Manager for the City of Copperas Cove (Region 9) since 2007. Previously, she was the Assistant City Manager/Director of Finance for Copperas Cove, Director of Finance for Pearland, and the Senior Budget Coordinator for Pasadena. She holds a Bachelor's degree in Accounting from the University of Houston and is a Certified Public Manager. Ms. Gardner also serves on the Metropolitan Planning Organization Technical Committee as the City's representative and the Central Texas COG's Executive Committee as a Citizen Liaison.

**Larry Melton (Incumbent).** Mayor for Odessa (Region 4) from 2001 to 2012. Mr. Melton also served three years as a councilmember. He has served on the TML Risk Pool Board of Trustees since 2009 and as Chair since 2014. He is the Chief Executive Officer of a regional public accounting firm, Johnson, Miller and Company, where he is responsible for all administrative and human resources areas of the firm. Previously, Mr. Melton was in the banking business for approximately 30 years. He is active in the United Way of Odessa and Odessa Chamber of Commerce. In 1993, he was honored as Odessa's outstanding citizen.

**WRITE IN CANDIDATE:**

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PLACE 9

- Richard L. Davis.** City Manager for Baytown (Region 14) since 2015. Mr. Davis also served as City Manager for West Jordan, Utah; Town Manager for Fountain Hills, Arizona; and City Manager for West Point City, Utah. He has a Bachelor's degree in Public Relations from BYU and a Master's degree in Public Administration from BYU. He is a graduate of the Romney Institute of Public Management (Marriott School of Management) and the recipient of the Lennis M. Knighton Award for high academic achievement. He is a credentialed Municipal Manager by the International City and County Management Association.
  
- Andres Garza (Incumbent).** City Manager for the City of Wharton (Region 14) since 1994. Mr. Garza has served on the TML Risk Pool Board of Trustees since 1984, serving as Chair from 1994-1996. He served as the Pearsall City Manager from 1980 to 1994. Mr. Garza has been in public service for over 39 years of which 36 have been as a City Manager. He serves on the TML Small City's Advisory Council, has a BBA degree from Southwest Texas State University, and is a member of TCMA and ICMA.
  
- Rick A. Schroder.** City Administrator for the City of Helotes (Region 7) since September 2008. Mr. Schroder also served Helotes as the Economic Development Corporation's Specialist from November 2006 to September 2008. He graduated Magna Cum Laude from Trinity University in 2004 and earned a Master of Public Service and Administration in 2006 from the George H.W. Bush School of Government and Public Service at Texas A&M University. He interned for Congressman Henry Bonilla and for Ron Kaufman, former White House Political Director for President George H.W. Bush.

**WRITE IN CANDIDATE:**

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## Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness by hand, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Printed Name of Political Entity

**DIVIDER PAGE**

**Robinson, Julie (CITY ADMIN)**

---

**From:** Kyle Jung <kjung@cityofmanvel.com>  
**Sent:** Monday, August 22, 2016 11:19 AM  
**To:** Kyle Jung  
**Subject:** Texas Municipal League Intergovernmental Risk Pool - Board of Directors election

Friend and Colleagues,

The election for the TML-IRP Board of Trustees is underway and I am a candidate for Place 6. I would like to request your help with this election by asking your City to consider my candidacy and to ask others that you know to consider voting for me for the TML IRP Board.

As background, I have more than 21 years of service to local governments in Texas. I am in my fifth year as the city manager of Manvel and I served as city manager in Sour Lake and interim city manager in Flatonia. I have worked in various capacities for the cities of Lubbock and Big Spring. During my 12 ½ years with the Texas Municipal League, I worked with the 900+ member Texas City Management Association, the TCMA Board, and numerous statewide committees and taskforces. My city and TML experiences have provided me with a statewide network of colleagues that I have learned from and have formed the basis of my professional knowledge and experience. I have worked in cities with populations from 2,000 to 200,000 and a statewide association composed of more than 1,200 cities. With this experience, I would like to continue working for cities and other local governments in Texas through the Texas Municipal League Intergovernmental Risk Pool Board of Trustees and would ask for your help with this election.

Ballots have been mailed to cities to cast one vote per place and the ballots must be returned to David Reagan at TML IRP before September 30.

If you have any questions, please let me know.

Thank you for considering supporting my candidacy for Place 6 on the TML IRP Board.

Sincerely,

Kyle

Kyle J. Jung  
City Manager  
City of Manvel  
20025 Highway 6  
Manvel, Texas 77578  
281-489-0630  
281-489-0634 (fax)  
[kjung@cityofmanvel.com](mailto:kjung@cityofmanvel.com)

**Note to elected officials: Please do not “respond to all” to any e-mail as it may constitute a meeting or deliberation and could be a violation of the Texas Open Meetings Act.**

# EXECUTIVE SESSION

RECESS TIME: \_\_\_\_\_

# RECONVENE

**TIME:** \_\_\_\_\_



# ADJOURN

TIME: \_\_\_\_\_

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE \_\_\_\_\_

**FYI**

**CITY OF DICKINSON**  
**REVENUES**

POSTED AS OF 8/31/16

09:02 09/20/16

Fund: 1 GENERAL FUND

Department:

REVENUE

Program:

REVENUE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
01-7001-00-00	SALES TAX REVENUE	5,734,800.00		4,948,807.69	86.294	785,992.31	13.706
	Subtotal:	5,734,800.00		4,948,807.69	86.294	785,992.31	13.706
01-7101-00-00	Current Property Tax	2,850,865.00	15,621.29	2,827,599.07	99.184	23,265.93	.816
01-7102-00-00	Delinquent Property Tax	58,781.00	2,419.64	53,115.02	90.361	5,665.98	9.639
01-7103-00-00	Penalty & Interest on Del. Tax	29,390.00	2,488.70	28,107.06	95.635	1,282.94	4.365
01-7110-00-00	Residential Drainage Assessmt		40.00				
	Subtotal:	2,939,036.00	20,569.63	2,908,821.15	98.972	30,214.85	1.028
01-7204-00-00	Mixed Drink Tax	40,000.00		37,591.60	93.979	2,408.40	6.021
01-7205-00-00	WASTEMGMT-COMMERCIAL FRANCHISE		142.61-				
01-7206-00-00	Centerpoint Energy Franchise	10,000.00	2,571.10	7,629.16	76.292	2,370.84	23.708
01-7207-00-00	Verizon & Telecommunications	68,000.00	19,046.16	56,535.93	83.141	11,464.07	16.859
01-7208-00-00	Centerpoint Gas Franchise	70,000.00		46,300.24	66.143	23,699.76	33.857
01-7209-00-00	Time Warner Cable Franchise	216,000.00	64,899.41	194,003.77	89.817	21,996.23	10.183
01-7210-00-00	TX-New Mexico Power Franchise	565,000.00		391,316.81	69.260	173,683.19	30.740
	Subtotal:	969,000.00	86,374.06	733,377.51	75.684	235,622.49	24.316
01-7301-00-00	Alcohol Beverage License	6,048.00	1,077.50	3,320.00	54.894	2,728.00	45.106
01-7302-00-00	Pawn Shop License	100.00				100.00	100.000
01-7303-00-00	Mobile Home Park License	800.00		750.00	93.750	50.00	6.250
01-7305-00-00	Electrical Permits	23,000.00	1,907.00	15,973.00	69.448	7,027.00	30.552
01-7306-00-00	Building Permits	173,000.00	19,040.84	149,053.97	86.158	23,946.03	13.842
01-7307-00-00	Mechanical Permits	18,000.00	2,765.00	19,463.00	108.128	1,463.00-	-8.128
01-7308-00-00	Re-inspection Fees	1,400.00	35.00	910.00	65.000	490.00	35.000
01-7309-00-00	Plumbing Permits	30,000.00	2,153.00	21,865.50	72.885	8,134.50	27.115
01-7310-00-00	Mobile Home License	2,000.00	300.00	2,600.00	130.000	600.00-	-30.000
01-7311-00-00	Demolition Permits	1,000.00	50.00	950.00	95.000	50.00	5.000
01-7312-00-00	Fire Protection Permits	4,600.00	799.00	9,982.00	217.000	5,382.00-	-117.000
01-7313-00-00	Peddler/Vendor Permits	900.00		1,410.00	156.667	510.00-	-56.667
01-7315-00-00	Drainage-Culvert Appl Fee	3,000.00				3,000.00	100.000
01-7316-00-00	Wrecker Permits	1,700.00				1,700.00	100.000
01-7318-00-00	Elec. Contractor Registration	3,200.00	500.00	4,050.00	126.563	850.00-	-26.563
01-7320-00-00	MECHANICAL CONTRACTOR REGIST	1,800.00	200.00	2,275.00	126.389	475.00-	-26.389
01-7321-00-00	Alarm License & Fees	11,500.00	285.00	12,525.00	108.913	1,025.00-	-8.913
01-7323-00-00	STORM WATER PERMITS & INSPECTS	5,000.00	150.00	3,825.00	76.500	1,175.00	23.500
01-7325-00-00	Coin Operated Machine Permits	900.00		720.00	80.000	180.00	20.000
01-7326-00-00	PROF. SVCS - REIMB FEES	1,000.00				1,000.00	100.000
01-7327-00-00	AMBULANCE SERVICE PERMITS	2,800.00		1,450.00	51.786	1,350.00	48.214
01-7331-00-00	General Contractor License	5,500.00	550.00	7,100.00	129.091	1,600.00-	-29.091
01-7340-00-00	Tree Removal Fees	5,200.00	2,975.00	13,440.00	258.462	8,240.00-	-158.462

09:02 09/20/16

Fund: 1 GENERAL FUND

Department: REVENUE

Program: REVENUE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
01-7341-00-00	Plat filing/Planning Dev. Fees	4,700.00	1,522.18	8,852.18	188.344	4,152.18-	-88.344
01-7342-00-00	Other Business Permits	16,500.00	2,500.00	12,033.85	72.932	4,466.15	27.068
01-7343-00-00	Zoning Sign Fees	300.00	50.00	375.00	125.000	75.00-	-25.000
01-7346-00-00	CODE COMPLIANCE FEES	11,800.00		19,170.97	162.466	7,370.97-	-62.466
<b>Subtotal:</b>		<b>335,748.00</b>	<b>36,859.52</b>	<b>312,094.47</b>	<b>92.955</b>	<b>23,653.53</b>	<b>7.045</b>
01-7401-00-00	Court Fines	630,000.00	62,179.25	639,625.30	101.528	9,625.30-	-1.528
01-7402-00-00	Warrant Fees	95,000.00	5,290.40	81,067.52	85.334	13,932.48	14.666
01-7403-00-00	Court Tax Fees	20,000.00		17,278.70	86.394	2,721.30	13.607
01-7407-00-00	BOND FORFEITURE FEES	6,000.00		6,420.70	107.012	420.70-	-7.012
<b>Subtotal:</b>		<b>751,000.00</b>	<b>67,469.65</b>	<b>744,392.22</b>	<b>99.120</b>	<b>6,607.78</b>	<b>.880</b>
01-7503-00-00	FRANCHISE FEES - WASTE MGMT	91,200.00	319.72	49,617.85	54.406	41,582.15	45.594
<b>Subtotal:</b>		<b>91,200.00</b>	<b>319.72</b>	<b>49,617.85</b>	<b>54.406</b>	<b>41,582.15</b>	<b>45.594</b>
01-7601-00-00	Accident Report Fees	1,000.00	216.00	1,909.00	190.900	909.00-	-90.900
01-7603-00-00	Miscellaneous Income		1,423.70	4,117.38		4,117.38-	
01-7604-00-00	Rental Income	100.00				100.00	100.000
01-7607-00-00	Inmate Phone Commissions	2,200.00	40.46	385.45	17.520	1,814.55	82.480
01-7610-00-00	Convenience Cr. Card Usage Fee	9,800.00	678.06	14,576.90	148.744	4,776.90-	-48.744
01-7611-00-00	LIBRARY FINES & FEES	14,000.00	1,138.79	13,938.27	99.559	61.73	.441
01-7614-00-00	FINGERPRINTING FEE	300.00	100.00	470.00	156.667	170.00-	-56.667
01-7621-00-00	Interest Income	9,500.00	385.56	14,342.44	150.973	4,842.44-	-50.973
01-7628-00-00	Service Fees-WCID#1 Fuel Eqpmt	1,400.00		819.15	58.511	580.85	41.489
01-7629-00-00	AMBULANCE SERVICE CHARGES	390,000.00	43,583.98	410,977.50	105.379	20,977.50-	-5.379
01-7630-00-00	EMS PRIVATE DONATIONS		432.00	34,187.00		34,187.00-	
01-7631-00-00	EMERGENCY SERVICE COUNTY FEE	126,000.00	58,150.00	110,650.00	87.817	15,350.00	12.183
<b>Subtotal:</b>		<b>554,300.00</b>	<b>106,148.55</b>	<b>606,373.09</b>	<b>109.394</b>	<b>52,073.09-</b>	<b>-9.394</b>
01-7700-00-00	BULLETPROOF VESTS GRANT			2,432.50		2,432.50-	
01-7702-00-00	Federal E.M.P.G. Grant			32,540.70		32,540.70-	
01-7710-00-00	Dickinson Educ.Finance Corp.			45,000.00		45,000.00-	
01-7711-00-00	Clearlake Shores F.I Contract	10,000.00	1,080.00	7,840.00	78.400	2,160.00	21.600
01-7713-00-00	CDBG REIMB - PERSONNEL	12,500.00				12,500.00	100.000
01-7717-00-00	DONATION - FRIENDS OF LIBRARY			20.00		20.00-	
01-7718-00-00	TRANSFER FROM PID#1	15,000.00				15,000.00	100.000
01-7725-00-00	ADMIN-AMBULANCE DHS FOOTBALL	2,250.00		1,800.00	80.000	450.00	20.000
01-7726-00-00	Transfer From 4B DEDC	195,231.00		146,423.13	75.000	48,807.87	25.000
01-7728-00-00	Dickinson Mgmt District No. 1	537,382.00		90,276.00	16.799	447,106.00	83.201
01-7752-00-00	REGIONAL DWI TASK FORCE GRANT	4,518.00				4,518.00	100.000

Fund: 1 GENERAL FUND

Department: REVENUE

Program: REVENUE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
Subtotal:		776,881.00	1,080.00	326,332.33	42.005	450,548.67	57.995
Program number:	REVENUE	12,151,965.00	318,821.13	10,629,816.31	87.474	1,522,148.69	12.526
Department number:	REVENUE	12,151,965.00	318,821.13	10,629,816.31	87.474	1,522,148.69	12.526
Fund number:	1 GENERAL FUND	12,151,965.00	318,821.13	10,629,816.31	87.474	1,522,148.69	12.526

Fund: 2 DEBT SERVICE FUND

Department: REVENUE

Program: REVENUE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
02-7101-00-00	Current Property Tax	680,823.00	3,730.60	673,656.38	98.947	7,166.62	1.053
02-7102-00-00	Delinquent Property Tax	14,038.00	580.04	12,813.73	91.279	1,224.27	8.721
02-7103-00-00	Penalty & Interest	7,019.00	595.78	6,851.03	97.607	167.97	2.393
Subtotal:		701,880.00	4,906.42	693,321.14	98.781	8,558.86	1.219
02-7621-00-00	Interest Income			453.09		453.09-	
02-7626-00-00	2014 REFUNDING BOND PROCEEDS			5.00		5.00-	
Subtotal:				458.09		458.09-	
02-7724-00-00	TSFR FM GENERAL FUND	20,941.00				20,941.00	100.000
02-7726-00-00	Transfer In - 4B Corporation	62,705.00	3,287.50	65,992.50	105.243	3,287.50-	-5.243
02-7727-00-00	WCID#1 CONTRIBUTION-2007 CO's	86,965.00		86,964.00	99.999	1.00	.001
Subtotal:		170,611.00	3,287.50	152,956.50	89.652	17,654.50	10.348
Program number:	REVENUE	872,491.00	8,193.92	846,735.73	97.048	25,755.27	2.952
Department number:	REVENUE	872,491.00	8,193.92	846,735.73	97.048	25,755.27	2.952
Fund number:	2 DEBT SERVICE FUND	872,491.00	8,193.92	846,735.73	97.048	25,755.27	2.952

09:02 09/20/16

2016 REVENUE REPORT

Fund: 3 SPECIAL REVENUE FUND

Department: REVENUE

Program: REVENUE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
03-7408-00-00	School Zone Fee			20.00		20.00-	
Subtotal:				20.00		20.00-	
03-7619-00-00	TCLEOSE Training Fund			2,563.95		2,563.95-	
Subtotal:				2,563.95		2,563.95-	
Program number: REVENUE				2,583.95		2,583.95-	
Department number: REVENUE				2,583.95		2,583.95-	
Fund number: 3 SPECIAL REVENUE FUND				2,583.95		2,583.95-	

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS

Department: REVENUES

Program: REVENUES

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
06-7102-00-00	DELINQUENT DRAINAGE FEES		1,475.07	29,433.07		29,433.07-	
06-7110-00-00	Resident Drainage Assessment	281,000.00	3,896.00	179,251.60	63.791	101,748.40	36.209
06-7111-00-00	Commercial Drainage Assessment	24,000.00	1,092.00	44,238.00	184.325	20,238.00-	-84.325
06-7112-00-00	Multi Family/Mobile Home Drng	59,000.00		29,928.00	50.725	29,072.00	49.275
Subtotal:		364,000.00	6,463.07	282,850.67	77.706	81,149.33	22.294
Program number:	REVENUES	364,000.00	6,463.07	282,850.67	77.706	81,149.33	22.294
Department number:	REVENUES	364,000.00	6,463.07	282,850.67	77.706	81,149.33	22.294
Fund number:	6 MUNICIPAL DRAINAGE UTILITY SY	364,000.00	6,463.07	282,850.67	77.706	81,149.33	22.294

Fund: 8 STREET MAINTENANCE FUND

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
08-7001-00-00	SALES TAX REVENUE	1,433,700.00		1,237,201.95	86.294	196,498.05	13.706
	Subtotal:	1,433,700.00		1,237,201.95	86.294	196,498.05	13.706
08-7621-00-00	INTEREST INCOME	500.00		5,252.64	1,050.528	4,752.64-	-950.528
	Subtotal:	500.00		5,252.64	1,050.528	4,752.64-	-950.528
08-7724-00-00	TSFR FM GENERAL FUND			400,000.00		400,000.00-	
	Subtotal:			400,000.00		400,000.00-	
Program number:		1,434,200.00		1,642,454.59	114.521	208,254.59-	-14.521
Department number:		1,434,200.00		1,642,454.59	114.521	208,254.59-	-14.521
Fund number: 8 STREET MAINTENANCE FUND		1,434,200.00		1,642,454.59	114.521	208,254.59-	-14.521

Fund: 11 SEIZED FUNDS

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
11-7513-00-00	AWARDED FEDERAL SEIZED FUNDS			12,212.77		12,212.77-	
Subtotal:				12,212.77		12,212.77-	
11-7621-00-00	INTEREST			149.41		149.41-	
Subtotal:				149.41		149.41-	
Program number:				12,362.18		12,362.18-	
Department number:				12,362.18		12,362.18-	
Fund number: 11 SEIZED FUNDS				12,362.18		12,362.18-	

Fund: 14 LIBRARY TRUST FUND

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
14-7901-00-00	TRANSFER FROM GENERAL FUND			138,582.17		138,582.17-	
Subtotal:				138,582.17		138,582.17-	
Program number:				138,582.17		138,582.17-	
Department number:				138,582.17		138,582.17-	
Fund number: 14 LIBRARY TRUST FUND				138,582.17		138,582.17-	

Fund: 15 DICKINSON PID #1

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
15-7103-00-00	PENALTY & INTEREST	4,000.00	254.15	1,284.19	32.105	2,715.81	67.895
15-7110-00-00	RESIDENTIAL PID ASSESSMENT	203,000.00	1,337.70	286,327.38	141.048	83,327.38-	-41.048
Subtotal:		207,000.00	1,591.85	287,611.57	138.943	80,611.57-	-38.943
15-7406-00-00	ATTORNEY FEES	810.00	238.78	469.53	57.967	340.47	42.033
15-7407-00-00	REFUNDS	18,310.00	.01	.40	.002	18,309.60	99.998
Subtotal:		19,120.00	238.79	469.93	2.458	18,650.07	97.542
15-7621-00-00	INTEREST INCOME	95.00		238.54	251.095	143.54-	-151.095
Subtotal:		95.00		238.54	251.095	143.54-	-151.095
Program number:		226,215.00	1,830.64	288,320.04	127.454	62,105.04-	-27.454
Department number:		226,215.00	1,830.64	288,320.04	127.454	62,105.04-	-27.454
Fund number: 15 DICKINSON PID #1		226,215.00	1,830.64	288,320.04	127.454	62,105.04-	-27.454

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
16-7118-00-00	VOCA GRANT - CITY MATCH	13,708.00		8,899.53	64.922	4,808.47	35.078
16-7119-00-00	VOCA GRANT - CJD	52,934.00		35,598.12	67.250	17,335.88	32.750
Subtotal:		66,642.00		44,497.65	66.771	22,144.35	33.229
Program number:		66,642.00		44,497.65	66.771	22,144.35	33.229
Department number:		66,642.00		44,497.65	66.771	22,144.35	33.229
Fund number: 16 VOCA GRANT		66,642.00		44,497.65	66.771	22,144.35	33.229

Fund: 17 LIBRARY GRANT FUND

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
17-7800-00-00	LIBRARY GRANT - IMPACT 15006	9,550.00				9,550.00	100.000
17-7801-00-00	LIBRARY GRANT - IMPACT 15007	5,360.00				5,360.00	100.000
17-7802-00-00	LIBRARY GRANT - IMPACT 16010			927.24		927.24-	
Subtotal:		14,910.00		927.24	6.219	13,982.76	93.781
Program number:		14,910.00		927.24	6.219	13,982.76	93.781
Department number:		14,910.00		927.24	6.219	13,982.76	93.781
Fund number: 17 LIBRARY GRANT FUND		14,910.00		927.24	6.219	13,982.76	93.781

Fund: 18 COPS 2010 HIRING PROGRAM GRANT

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
18-7118-00-00	COPS GRANT - CITY PORTION	119,552.00				119,552.00	100.000
Subtotal:		119,552.00				119,552.00	100.000
Program number:		119,552.00				119,552.00	100.000
Department number:		119,552.00				119,552.00	100.000
Fund number: 18 COPS 2010 HIRING PROGRAM GRAN		119,552.00				119,552.00	100.000

Fund: 21 VEHICLE REPLACEMENT FUND

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
21-7600-00-00	TRANSFER IN FROM DMD #1	245,400.00		245,400.00	100.000		
21-7603-00-00	MISCELLANEOUS REVENUE		5,051.25	6,598.25		6,598.25-	
Subtotal:		245,400.00	5,051.25	251,998.25	102.689	6,598.25-	-2.689
21-7901-00-00	TRANSFER IN FROM GEN.FUND			580,000.00		580,000.00-	
Subtotal:				580,000.00		580,000.00-	
Program number:		245,400.00	5,051.25	831,998.25	339.038	586,598.25-	-239.038
Department number:		245,400.00	5,051.25	831,998.25	339.038	586,598.25-	-239.038
Fund number:	21 VEHICLE REPLACEMENT FUND	245,400.00	5,051.25	831,998.25	339.038	586,598.25-	-239.038

Fund: 30 BUILDING MAINTENANCE FUND

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
30-7724-00-00	TSFR FM GENERAL FUND			290,000.00		290,000.00-	
Subtotal:				290,000.00		290,000.00-	
Program number:				290,000.00		290,000.00-	
Department number:				290,000.00		290,000.00-	
Fund number: 30 BUILDING MAINTENANCE FUND				290,000.00		290,000.00-	

Fund: 31 COURT CHILD SAFETY FUND-SP.REV

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
31-7411-00-00	CHILD SAFETY FUND REVENUE	2,500.00	131.00	3,294.28	131.771	794.28-	-31.771
Subtotal:		2,500.00	131.00	3,294.28	131.771	794.28-	-31.771
Program number:		2,500.00	131.00	3,294.28	131.771	794.28-	-31.771
Department number:		2,500.00	131.00	3,294.28	131.771	794.28-	-31.771
Fund number: 31 COURT CHILD SAFETY FUND-SP.RE		2,500.00	131.00	3,294.28	131.771	794.28-	-31.771

Fund: 32 COURT EFFICIENCY FUND - SP.REV

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
32-7409-00-00	COURT EFFICIENCY REVENUE	4,103.00	227.40	2,449.62	59.703	1,653.38	40.297
Subtotal:		4,103.00	227.40	2,449.62	59.703	1,653.38	40.297
Program number:		4,103.00	227.40	2,449.62	59.703	1,653.38	40.297
Department number:		4,103.00	227.40	2,449.62	59.703	1,653.38	40.297
Fund number: 32 COURT EFFICIENCY FUND - SP.RE		4,103.00	227.40	2,449.62	59.703	1,653.38	40.297

Fund: 33 COURT SECURITY FUND - SP.REV

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
33-7407-00-00	COURT SECURITY REVENUE	11,520.00	1,092.42	11,636.20	101.009	116.20-	-1.009
Subtotal:		11,520.00	1,092.42	11,636.20	101.009	116.20-	-1.009
Program number:		11,520.00	1,092.42	11,636.20	101.009	116.20-	-1.009
Department number:		11,520.00	1,092.42	11,636.20	101.009	116.20-	-1.009
Fund number: 33 COURT SECURITY FUND - SP.REV		11,520.00	1,092.42	11,636.20	101.009	116.20-	-1.009

Fund: 34 COURT TECHNOLOGY FUND - SP.REV

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
34-7410-00-00	COURT TECHNOLOGY REVENUE	15,000.00	1,456.55	15,494.95	103.300	494.95-	-3.300
Subtotal:		15,000.00	1,456.55	15,494.95	103.300	494.95-	-3.300
Program number:		15,000.00	1,456.55	15,494.95	103.300	494.95-	-3.300
Department number:		15,000.00	1,456.55	15,494.95	103.300	494.95-	-3.300
Fund number: 34 COURT TECHNOLOGY FUND - SP.RE		15,000.00	1,456.55	15,494.95	103.300	494.95-	-3.300

Fund: 35 HOTEL/MOTEL TAX

Department:

Period Ending: 8/2016

Program:

Account	Description	FY2016 ORIGINAL BUDGET	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
35-7203-00-00	HOTEL/MOTEL OCCUPANCY TAX	30,000.00		29,864.12	99.547	135.88	.453
35-7207-00-00	TSFR FM SPEC.REV.FUND			9,249.54		9,249.54-	
Subtotal:		30,000.00		39,113.66	130.379	9,113.66-	-30.379
35-7724-00-00	TRANSFER FROM GENERAL FUND			229,882.97		229,882.97-	
Subtotal:				229,882.97		229,882.97-	
Program number:		30,000.00		268,996.63	896.655	238,996.63-	-796.655
Department number:		30,000.00		268,996.63	896.655	238,996.63-	-796.655
Fund number: 35 HOTEL/MOTEL TAX		30,000.00		268,996.63	896.655	238,996.63-	-796.655
***** End of Report *****							

**CITY OF DICKINSON**  
**EXPENDITURES**

POSTED AS OF 8/31/16

09:01 09/20/16

Fund: 1 GENERAL FUND

Department: 1 ADMINISTRATION

Program: ADMINISTRATION

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-01-00	FTE Base Salary	268,957.00	18,547.43		220,521.82	81.991	48,435.18	18.009
01-8105-01-00	Vehicle Allowance	7,200.00	553.84		6,369.16	88.461	830.84	11.539
01-8110-01-00	Cell Phone Allowance	420.00			280.00	66.667	140.00	33.333
01-8113-01-00	Certification/Educ. Pay	3,840.00	307.70		3,378.55	87.983	461.45	12.017
01-8114-01-00	Longevity Pay	1,105.00			1,380.00	124.887	275.00-	-24.887
01-8151-01-00	Payroll Tax	4,082.00	264.02		3,154.11	77.269	927.89	22.731
01-8152-01-00	Unemployment Tax	621.00			513.00	82.609	108.00	17.391
01-8153-01-00	Retirement (TMRS)	24,394.00	1,576.20		18,969.89	77.765	5,424.11	22.235
01-8155-01-00	Employee Group Insurance	27,841.00	2,542.07		18,617.39	66.870	9,223.61	33.130
01-8156-01-00	Worker's Compensation Ins.	730.00			631.22	86.468	98.78	13.532
<b>Subtotal:</b>		<b>339,190.00</b>	<b>23,791.26</b>		<b>273,815.14</b>	<b>80.726</b>	<b>65,374.86</b>	<b>19.274</b>
01-8203-01-00	Building & Kitchen Supplies	3,400.00	90.87		3,151.41	92.689	248.59	7.311
01-8210-01-00	Office Supplies & Postage	7,000.00	90.64		5,312.17	75.888	1,687.83	24.112
01-8213-01-00	Uniforms & Apparel	500.00					500.00	100.000
<b>Subtotal:</b>		<b>10,900.00</b>	<b>181.51</b>		<b>8,463.58</b>	<b>77.648</b>	<b>2,436.42</b>	<b>22.352</b>
01-8301-01-00	Building & Property Maintenan	20,000.00	1,997.30	1,352.00	18,088.04	97.200	559.96	2.800
<b>Subtotal:</b>		<b>20,000.00</b>	<b>1,997.30</b>	<b>1,352.00</b>	<b>18,088.04</b>	<b>97.200</b>	<b>559.96</b>	<b>2.800</b>
01-8401-01-00	Advertising Legal Notices	5,000.00	468.00		8,714.24	174.285	3,714.24-	-74.285
01-8402-01-00	Travel & Training - Staff	10,000.00	1,025.00		8,897.76	88.978	1,102.24	11.022
01-8403-01-00	Dues/Subscriptions/Books	8,500.00	323.00		11,409.42	134.228	2,909.42-	-34.228
01-8404-01-00	Election	7,000.00					7,000.00	100.000
01-8407-01-00	Communications-Pagers & Phones	4,900.00	459.58		4,171.06	85.124	728.94	14.876
01-8417-01-00	Utilities-Gas, Electric, & Water	69,000.00	3,957.89		57,698.85	83.622	11,301.15	16.378
01-8422-01-00	Employ. Physical & Drug Testing	7,000.00	240.56		5,961.93	85.170	1,038.07	14.830
01-8429-01-00	Conf. & Travel - Mayor	4,000.00			490.36	12.259	3,509.64	87.741
01-8431-01-00	Conf. & Travel - Council	6,000.00	518.03		698.03	11.634	5,301.97	88.366
01-8441-01-00	Local Mtg-Mayor & Council	5,000.00	317.93		2,769.92	55.398	2,230.08	44.602
01-8443-01-00	CITY SPECIAL EVENTS	8,500.00			5,999.79	70.586	2,500.21	29.414
01-8445-01-00	Special Projects-City Admin	10,000.00	1,116.68		5,430.71	54.307	4,569.29	45.693
<b>Subtotal:</b>		<b>144,900.00</b>	<b>8,426.67</b>		<b>112,242.07</b>	<b>77.462</b>	<b>32,657.93</b>	<b>22.538</b>
01-8615-01-00	Code/Ordinances Codification	4,700.00			2,399.23	51.047	2,300.77	48.953
01-8651-01-00	Real Property Acquisition	4,700.00			3,860.06	82.129	839.94	17.871
<b>Subtotal:</b>		<b>9,400.00</b>			<b>6,259.29</b>	<b>66.588</b>	<b>3,140.71</b>	<b>33.412</b>

Fund: 1 GENERAL FUND

Department: 1 ADMINISTRATION

Program: ADMINISTRATION

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
Program number:	ADMINISTRATION	524,390.00	34,396.74	1,352.00	418,868.12	80.135	104,169.88	19.865
Department number:	ADMINISTRATION	524,390.00	34,396.74	1,352.00	418,868.12	80.135	104,169.88	19.865

Fund: 1 GENERAL FUND

Department: 2 FINANCE

Program: FINANCE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-02-00	FTE Base Salary	159,932.00	12,302.46		141,323.41	88.365	18,608.59	11.635
01-8110-02-00	CELL PHONE ALLOWANCE		75.00		675.00		675.00-	
01-8113-02-00	Certification/Educ. Pay	3,900.00	325.00		3,412.50	87.500	487.50	12.500
01-8114-02-00	Longevity Pay	1,065.00			1,005.00	94.366	60.00	5.634
01-8151-02-00	Payroll Tax	2,391.00	182.84		2,107.71	88.152	283.29	11.848
01-8152-02-00	Unemployment Tax	621.00			513.00	82.609	108.00	17.391
01-8153-02-00	Retirement (TMRS)	14,288.00	1,096.23		12,689.80	88.814	1,598.20	11.186
01-8155-02-00	Employee Group Insurance	15,438.00	1,284.87		14,132.91	91.546	1,305.09	8.454
01-8156-02-00	Worker's Compensation Ins.	427.00			369.23	86.471	57.77	13.529
Subtotal:		198,062.00	15,266.40		176,228.56	88.976	21,833.44	11.024
01-8210-02-00	Office & Postage Supplies	4,000.00	809.44		3,183.73	79.593	816.27	20.407
Subtotal:		4,000.00	809.44		3,183.73	79.593	816.27	20.407
01-8402-02-00	Travel & Training - Staff	6,500.00	976.20		5,278.73	81.211	1,221.27	18.789
01-8403-02-00	Dues/Subscriptions/Books	3,500.00	165.00		2,822.51	80.643	677.49	19.357
01-8416-02-00	TUITION REIMBURSEMENT	550.00					550.00	100.000
01-8442-02-00	Bank Charges	5,000.00			168.17	3.363	4,831.83	96.637
Subtotal:		15,550.00	1,141.20		8,269.41	53.179	7,280.59	46.821
01-8602-02-00	COMPUTER EQPT. & SOFTWARE				2,400.00		2,400.00-	
Subtotal:					2,400.00		2,400.00-	
Program number:	FINANCE	217,612.00	17,217.04		190,081.70	87.349	27,530.30	12.651
Department number:	FINANCE	217,612.00	17,217.04		190,081.70	87.349	27,530.30	12.651

09:01 09/20/16

Fund: 1 GENERAL FUND

Department: 3 COMMUNITY DEVELOPMENT

Program: COMMUNITY DEVELOPMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-03-00	Salary & Wages	243,282.00	19,131.89		214,800.53	88.293	28,481.47	11.707
01-8102-03-00	Overtime Pay	2,060.00	16.32		484.22	23.506	1,575.78	76.494
01-8110-03-00	Cell Phone Allowance	1,740.00	145.00		1,595.00	91.667	145.00	8.333
01-8113-03-00	Certification/Educ. Pay	4,980.00	415.00		4,357.50	87.500	622.50	12.500
01-8114-03-00	Longevity Pay	995.00			935.00	93.970	60.00	6.030
01-8150-03-00	FICA Tax	128.00					128.00	100.000
01-8151-03-00	Payroll Tax	3,669.00	267.85		3,033.34	82.675	635.66	17.325
01-8152-03-00	Unemployment Tax	1,035.00			855.32	82.640	179.68	17.360
01-8153-03-00	Retirement (TMRs)	21,749.00	1,700.84		19,250.26	88.511	2,498.74	11.489
01-8155-03-00	Employee Group Insurance	43,703.00	3,642.36		38,849.83	88.895	4,853.17	11.105
01-8156-03-00	Worker's Compensation Ins.	1,158.00			1,001.33	86.471	156.67	13.529
Subtotal:		324,499.00	25,319.26		285,162.33	87.878	39,336.67	12.122
01-8204-03-00	Fuel	7,500.00			1,681.17	22.416	5,818.83	77.584
01-8210-03-00	Office & Postage Supplies	4,150.00	769.31		4,531.00	109.181	381.00-	-9.181
01-8211-03-00	Shop supplies & Small Tools	300.00					300.00	100.000
01-8213-03-00	Uniform & Apparel	650.00					650.00	100.000
01-8215-03-00	Zoning Enforcement Supplies	1,000.00	285.00		1,070.00	107.000	70.00-	-7.000
Subtotal:		13,600.00	1,054.31		7,282.17	53.545	6,317.83	46.455
01-8303-03-00	SOFTWARE MAINTENANCE CONTRACT	12,000.00			16,170.54	134.755	4,170.54-	-34.755
01-8307-03-00	Vehicle Maintenance	1,200.00	172.53		312.65	26.054	887.35	73.946
Subtotal:		13,200.00	172.53		16,483.19	124.873	3,283.19-	-24.873
01-8402-03-00	Travel & Training - Staff	5,500.00			6,122.39	111.316	622.39-	-11.316
01-8403-03-00	Dues/Subscriptions/Books	2,500.00	85.00		1,358.96	54.358	1,141.04	45.642
01-8407-03-00	Communications-Pagers & Phones	1,000.00	80.02		800.20	80.020	199.80	19.980
01-8409-03-00	SHORTAGE/OVERAGE		.75-		.75-		.75	
01-8410-03-00	Notary Bond	142.00			84.42	59.451	57.58	40.549
01-8427-03-00	Demolition	65,000.00	35,669.40	90.00	47,476.56	73.179	17,433.44	26.821
Subtotal:		74,142.00	35,833.67	90.00	55,841.78	75.439	18,210.22	24.561
01-8504-03-00	Contract Inspection Services	2,500.00			3,428.27	137.131	928.27-	-37.131
01-8524-03-00	Prof.Services - Engineering	2,500.00			1,400.00	56.000	1,100.00	44.000
01-8527-03-00	CONTRACTUAL SERVICES - LABOR				14,450.25		14,450.25-	
Subtotal:		5,000.00			19,278.52	385.570	14,278.52-	-285.570
Program number:	COMMUNITY DEVELOPMENT	430,441.00	62,379.77	90.00	384,047.99	89.243	46,303.01	10.757



Fund: 1 GENERAL FUND

Department: 4 MUNICIPAL COURT

Program: MUNICIPAL COURT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-04-00	Salary & Wages	182,409.00	13,706.21		148,473.25	81.396	33,935.75	18.604
01-8102-04-00	OVERTIME PAY				9.40		9.40-	
01-8110-04-00	Cell Phone Allowance	420.00	35.00		385.00	91.667	35.00	8.333
01-8113-04-00	Certification/Educ. Pay	2,220.00	145.00		1,602.50	72.185	617.50	27.815
01-8114-04-00	Longevity Pay	2,865.00			3,275.00	114.311	410.00-	-14.311
01-8151-04-00	Payroll Tax	2,725.00	195.54		2,158.35	79.206	566.65	20.794
01-8152-04-00	Unemployment Tax	828.00			590.88	71.362	237.12	28.638
01-8153-04-00	Retirement (TMRS)	16,283.00	1,198.38		13,331.23	81.872	2,951.77	18.128
01-8155-04-00	Employee Group Insurance	32,809.00	2,539.38		25,794.54	78.620	7,014.46	21.380
01-8156-04-00	Worker's Compensation Ins.	487.00			421.11	86.470	65.89	13.530
Subtotal:		241,046.00	17,819.51		196,041.26	81.329	45,004.74	18.671
01-8210-04-00	Office Supplies & Postage	6,214.00	283.66		6,605.88	106.306	391.88-	-6.306
Subtotal:		6,214.00	283.66		6,605.88	106.306	391.88-	-6.306
01-8303-04-00	S.E.T.C.I.C. Warrant Program	4,000.00			3,575.00	89.375	425.00	10.625
Subtotal:		4,000.00			3,575.00	89.375	425.00	10.625
01-8409-04-00	SHORTAGE/OVERAGE		56.20-		427.03-		427.03	
Subtotal:			56.20-		427.03-		427.03	
01-8513-04-00	Municipal Judge Contract	52,600.00	4,150.00		42,399.80	80.608	10,200.20	19.392
01-8519-04-00	Mun.Court Prosecutor Contract	12,600.00	1,050.00		10,850.00	86.111	1,750.00	13.889
01-8527-04-00	CONTRACTUAL SERVICES - OTHER				10,300.30		10,300.30-	
Subtotal:		65,200.00	5,200.00		63,550.10	97.469	1,649.90	2.531
Program number:	MUNICIPAL COURT	316,460.00	23,246.97		269,345.21	85.112	47,114.79	14.888
Department number:	MUNICIPAL COURT	316,460.00	23,246.97		269,345.21	85.112	47,114.79	14.888

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Fund: 1 GENERAL FUND

Department: 5 LAW ENFORCEMENT

Program: LAW ENFORCEMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-05-00	FTE Base Salary	2,228,412.00	162,305.37		1,925,771.93	86.419	302,640.07	13.581
01-8102-05-00	Overtime Pay	128,750.00	4,411.93		112,044.38	87.025	16,705.62	12.975
01-8104-05-00	PTE Base Salary	182,767.00	13,859.98		155,545.13	85.106	27,221.87	14.894
01-8108-05-00	CLOTHING ALLOWANCE	5,005.00			4,550.00	90.909	455.00	9.091
01-8110-05-00	Cell Phone Allowance	5,832.00	521.00		5,731.00	98.268	101.00	1.732
01-8113-05-00	Certification/Educ. Pay	63,060.00	5,305.00		56,355.50	89.368	6,704.50	10.632
01-8114-05-00	Longevity Pay	24,367.00	535.00		26,306.50	107.960	1,939.50	-7.960
01-8115-05-00	DIFFERENTIAL PAY	9,000.00	678.30		7,463.05	82.923	1,536.95	17.077
01-8150-05-00	FICA Tax	20,455.00	332.62		3,902.26	19.077	16,552.74	80.923
01-8151-05-00	Payroll Tax	38,138.00	2,606.43		31,969.46	83.826	6,168.54	16.174
01-8152-05-00	Unemployment Tax	11,440.00			8,237.03	72.002	3,202.97	27.998
01-8153-05-00	Retirement (TMRS)	212,727.00	15,885.71		194,576.10	91.468	18,150.90	8.532
01-8155-05-00	Employee Group Insurance	403,596.00	26,313.11		313,231.42	77.610	90,364.58	22.390
01-8156-05-00	Worker's Compensation Ins.	47,890.00			41,410.56	86.470	6,479.44	13.530
Subtotal:		3,381,439.00	232,754.45		2,887,094.32	85.381	494,344.68	14.619
01-8202-05-00	Video/Photo Processing Supplies	2,000.00	19.99		567.38	28.369	1,432.62	71.631
01-8203-05-00	Kitchen Supplies	2,300.00	106.36		2,220.84	96.558	79.16	3.442
01-8204-05-00	Fuel	120,358.00			51,602.12	42.874	68,755.88	57.126
01-8205-05-00	Fire & Safety Equipment	6,000.00	1,855.90	27.80	4,131.53	69.322	1,840.67	30.678
01-8206-05-00	Investigational Supplies	9,500.00	2,339.18		6,631.30	69.803	2,868.70	30.197
01-8207-05-00	Janitorial Supplies	3,500.00		138.00	2,092.82	63.738	1,269.18	36.262
01-8210-05-00	Office Supplies & Postage	19,000.00	1,372.22		16,693.53	87.861	2,306.47	12.139
01-8213-05-00	Uniform & Apparel	19,000.00	2,246.30	2,938.00	13,654.18	87.327	2,407.82	12.673
01-8216-05-00	Certificates & Awards	3,000.00			2,283.50	76.117	716.50	23.883
01-8217-05-00	Two-way Radio System Supplies	1,800.00			1,546.61	85.923	253.39	14.077
Subtotal:		186,458.00	7,939.95	3,103.80	101,423.81	56.060	81,930.39	43.940
01-8301-05-00	Building/Property Maintenance	21,900.00	1,112.85	1,000.00	15,107.07	73.548	5,792.93	26.452
01-8307-05-00	Vehicle Maintenance	35,000.00	6,092.32		40,385.54	115.387	5,385.54	-15.387
01-8399-05-00	Machine & Equipment Main.	8,000.00			5,755.32	71.942	2,244.68	28.059
Subtotal:		64,900.00	7,205.17	1,000.00	61,247.93	95.914	2,652.07	4.086
01-8401-05-00	Advertising & Legal Notices	4,000.00			475.19	11.880	3,524.81	88.120
01-8402-05-00	Travel & Training - Staff	19,000.00	580.62	5.00	19,270.74	101.451	275.74	-1.451
01-8403-05-00	Dues/Subscriptions/Books	2,000.00	55.00		2,983.95	149.198	983.95	-49.198
01-8405-05-00	Prisoner Support	7,289.00			5,578.08	76.527	1,710.92	23.473
01-8407-05-00	Commun-Pagers/Phones/AutoTrac	37,500.00	1,835.89		27,359.26	72.958	10,140.74	27.042
01-8416-05-00	TUITION REIMBURSEMENT	2,200.00					2,200.00	100.000
01-8417-05-00	Utilities-Gas,Electric & Water	39,450.00	3,489.43		30,841.69	78.179	8,608.31	21.821

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8423-05-00	Local Meetings & Luncheons	400.00	9.70		280.87	70.218	119.13	29.783
01-8426-05-00	K-9 Units	3,000.00	483.08		12,420.44	414.015	9,420.44-	-314.015
01-8431-05-00	Community Policing & DCPA	6,000.00	1,688.26		4,058.62	67.644	1,941.38	32.356
Subtotal:		120,839.00	8,141.98	5.00	103,268.84	85.464	17,565.16	14.536
01-8501-05-00	LAW ENFORCEMENT AUDIT	5,800.00			650.00	11.207	5,150.00	88.793
01-8512-05-00	Janitorial Service Contract	17,500.00	1,450.00		15,336.00	87.634	2,164.00	12.366
01-8527-05-00	CONTRACT SVCS - CONNECT CTY	8,363.00			8,362.38	99.993	.62	.007
Subtotal:		31,663.00	1,450.00		24,348.38	76.899	7,314.62	23.101
01-8604-05-00	FURNITURE & OFFICE EQPT.			1,417.46	9,237.41		10,167.22-	
01-8616-05-00	Body Armor Vest	4,520.00		10,285.00		227.544	5,765.00-	-127.544
Subtotal:		4,520.00		11,702.46	9,237.41	452.483	15,932.22-	-352.483
01-8707-05-00	Law Enforcement Insurance	20,000.00			18,514.41	92.572	1,485.59	7.428
Subtotal:		20,000.00			18,514.41	92.572	1,485.59	7.428
01-8923-05-00	TSFR TO SPECIAL REV.FUND	133,260.00			8,899.53	6.678	124,360.47	93.322
Subtotal:		133,260.00			8,899.53	6.678	124,360.47	93.322
Program number:	LAW ENFORCEMENT	3,943,079.00	257,491.55	15,811.26	3,214,034.63	81.899	713,720.76	18.101
Department number:	LAW ENFORCEMENT	3,943,079.00	257,491.55	15,811.26	3,214,034.63	81.899	713,720.76	18.101

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-10-00	Salary and Wages	112,877.00	8,682.80		99,807.44	88.421	13,069.56	11.579
01-8102-10-00	Overtime Pay	515.00					515.00	100.000
01-8110-10-00	Cell Phone Allowance	660.00	55.00		605.00	91.667	55.00	8.333
01-8113-10-00	Certification/Education Pay	6,000.00	500.00		5,250.00	87.500	750.00	12.500
01-8114-10-00	Longevity Pay	420.00			460.00	109.524	40.00-	-9.524
01-8151-10-00	Medicare Payroll Tax	1,747.00	126.69		1,462.65	83.724	284.35	16.276
01-8152-10-00	Unemployment Tax	414.00			342.00	82.609	72.00	17.391
01-8153-10-00	Retirement (TMRS)	10,394.00	797.23		9,197.39	88.487	1,196.61	11.513
01-8155-10-00	Employee Group Insurance	16,974.00	1,466.50		16,130.72	95.032	843.28	4.968
01-8156-10-00	Worker's Compensation Ins.	708.00			612.21	86.470	95.79	13.530
Subtotal:		150,709.00	11,628.22		133,867.41	88.825	16,841.59	11.175
01-8202-10-00	Video & Photo Supplies	900.00	342.97	1,325.95	396.95	191.433	822.90-	-91.433
01-8204-10-00	Fuel	6,654.00			2,156.46	32.408	4,497.54	67.592
01-8206-10-00	Investigational Supplies	1,800.00	99.86	498.90	786.84	71.430	514.26	28.570
01-8210-10-00	Office Supplies & Postage	2,500.00	84.00		1,080.49	43.220	1,419.51	56.780
01-8213-10-00	Uniform & Apparel	2,500.00			1,436.80	57.472	1,063.20	42.528
Subtotal:		14,354.00	526.83	1,824.85	5,857.54	53.521	6,671.61	46.479
01-8303-10-00	SOFTWARE MAINTENANCE CONTRACT				300.00		300.00-	
01-8307-10-00	Vehicle Maintenance	3,000.00	1,270.67		1,488.34	49.611	1,511.66	50.389
Subtotal:		3,000.00	1,270.67		1,788.34	59.611	1,211.66	40.389
01-8402-10-00	Travel & Training - Staff	4,500.00	340.19		4,124.95	91.666	375.05	8.334
01-8403-10-00	Dues/Subscriptions/Books	3,772.00			2,021.99	53.605	1,750.01	46.395
01-8407-10-00	Communication-Pagers & Phones	2,400.00	160.04		1,040.26	43.344	1,359.74	56.656
01-8411-10-00	Investigational Support Funds	500.00	431.23		431.23	86.246	68.77	13.754
Subtotal:		11,172.00	931.46		7,618.43	68.192	3,553.57	31.808
01-8504-10-00	CONTRACT INSPECTIONS	10,000.00			5,625.00	56.250	4,375.00	43.750
Subtotal:		10,000.00			5,625.00	56.250	4,375.00	43.750
01-8603-10-00	COMPUTER EQUIPMENT	4,502.00					4,502.00	100.000
01-8604-10-00	Furn. & Office Eqpt. Acquisition	2,390.00		200.58		8.392	2,189.42	91.608
01-8610-10-00	VEHICLE ACCESSORIES/EQUIPMENT			2,874.20	3,508.25		6,382.45-	
Subtotal:		6,892.00		3,074.78	3,508.25	95.517	308.97	4.483

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8707-10-00	Fire Code Enforcemnt Insurance	1,400.00			1,288.59	92.042	111.41	7.958
Subtotal:		1,400.00			1,288.59	92.042	111.41	7.958
Program number:	FIRE MARSHAL'S OFFICE	197,527.00	14,357.18	4,899.63	159,553.56	83.256	33,073.81	16.744
Department number:	FIRE MARSHAL'S OFFICE	197,527.00	14,357.18	4,899.63	159,553.56	83.256	33,073.81	16.744

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Fund: 1 GENERAL FUND

Department: 11 EMERGENCY MANAGEMENT

Program: EMERGENCY MANAGEMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-11-00	FTE Base Salary & Wages	61,531.00	4,733.18		54,346.44	88.324	7,184.56	11.676
01-8104-11-00	PTE Base Salary	4,120.00	890.76		19,349.62	469.651	15,229.62-	-369.651
01-8108-11-00	Medical Leave Bonus	195.00					195.00	100.000
01-8110-11-00	Cell Phone Allowance	468.00	39.00		429.00	91.667	39.00	8.333
01-8113-11-00	Certification/Educ. Pay	1,620.00	135.00		1,417.50	87.500	202.50	12.500
01-8114-11-00	Longevity Pay	914.00			913.50	99.945	.50	.055
01-8150-11-00	FICA Tax	255.00	55.23		1,199.68	470.463	944.68-	-370.463
01-8151-11-00	Payroll Tax	998.00	81.39		1,079.86	108.202	81.86-	-8.202
01-8152-11-00	Unemployment Tax	219.00			275.72	125.900	56.72-	-25.900
01-8153-11-00	Retirement (TMRS)	5,609.00	423.50		4,949.96	88.250	659.04	11.750
01-8155-11-00	Employee Group Insurance	6,160.00	451.61		4,708.54	76.437	1,451.46	23.563
01-8156-11-00	Worker's Compensation Ins.	1,452.00			1,255.54	86.470	196.46	13.530
Subtotal:		83,541.00	6,809.67		89,925.36	107.642	6,384.36-	-7.642
01-8201-11-00	EOC SUPPLIES	700.00			295.20	42.171	404.80	57.829
01-8202-11-00	Video & Photo Supplies	100.00					100.00	100.000
01-8210-11-00	Office Supplies & Postage	475.00			80.00	16.842	395.00	83.158
Subtotal:		1,275.00			375.20	29.427	899.80	70.573
01-8399-11-00	Machine & Equipment Maintenanc	2,000.00			777.70	38.885	1,222.30	61.115
Subtotal:		2,000.00			777.70	38.885	1,222.30	61.115
01-8402-11-00	Travel & Training - Staff	3,132.00			3,029.30	96.721	102.70	3.279
01-8403-11-00	Dues/Subscriptions/Books	570.00			300.00	52.632	270.00	47.368
01-8407-11-00	Communication-Pagers & Phones	840.00	143.10		1,285.18	152.998	445.18-	-52.998
Subtotal:		4,542.00	143.10		4,614.48	101.596	72.48-	-1.596
Program number:	EMERGENCY MANAGEMENT	91,358.00	6,952.77		95,692.74	104.745	4,334.74-	-4.745
Department number:	EMERGENCY MANAGEMENT	91,358.00	6,952.77		95,692.74	104.745	4,334.74-	-4.745

Account	Description	FY2016 ORIGINAL BUDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-12-00	Salary & Wages	252,071.00	16,932.24		223,703.43	88.746	28,367.57	11.254
01-8102-12-00	Overtime Pay	2,060.00	188.23		1,791.32	86.957	268.68	13.043
01-8110-12-00	Cell Phone Allowance	1,110.00	55.00		905.00	81.532	205.00	18.468
01-8113-12-00	Certification/Educ. Pay	810.00	75.00		960.00	118.519	150.00-	-18.519
01-8114-12-00	Longevity Pay	2,490.00			3,335.00	133.936	845.00-	-33.936
01-8151-12-00	Payroll Tax	3,749.00	247.39		3,285.53	87.638	463.47	12.362
01-8152-12-00	Unemployment Tax	1,496.00			1,294.43	86.526	201.57	13.474
01-8153-12-00	Retirement (TMRS)	22,224.00	1,488.71		19,993.19	89.962	2,230.81	10.038
01-8155-12-00	Employee Group Insurance	63,532.00	3,670.35		45,772.62	72.047	17,759.38	27.953
01-8156-12-00	Worker's Compensation Ins.	14,658.00			12,120.93	82.692	2,537.07	17.308
<b>Subtotal:</b>		<b>364,200.00</b>	<b>22,656.92</b>		<b>313,161.45</b>	<b>85.986</b>	<b>51,038.55</b>	<b>14.014</b>
01-8204-12-00	Fuel	24,847.00			6,199.42	24.950	18,647.58	75.050
01-8205-12-00	Safety Equipment & Supplies	1,800.00			768.03	42.668	1,031.97	57.332
01-8210-12-00	Office Supplies & Postage	2,000.00			2,333.57	116.679	333.57-	-16.679
01-8211-12-00	Shop Supplies & Small Tools	1,500.00	92.98		2,591.26	172.751	1,091.26-	-72.751
01-8212-12-00	Traffic Signs & Barricades	4,500.00			892.58	19.835	3,607.42	80.165
<b>Subtotal:</b>		<b>34,647.00</b>	<b>92.98</b>		<b>12,784.86</b>	<b>36.900</b>	<b>21,862.14</b>	<b>63.100</b>
01-8301-12-00	Building & Property Maintenanc	1,500.00	138.87		1,290.07	86.005	209.93	13.995
01-8305-12-00	Street Striping Contract Servi	5,000.00					5,000.00	100.000
01-8307-12-00	Vehicle & Equip. Maintenance	13,500.00	729.54	40.00	6,413.37	47.803	7,046.63	52.197
<b>Subtotal:</b>		<b>20,000.00</b>	<b>868.41</b>	<b>40.00</b>	<b>7,703.44</b>	<b>38.717</b>	<b>12,256.56</b>	<b>61.283</b>
01-8402-12-00	Travel & Training - Staff	1,000.00	520.00		605.17	60.517	394.83	39.483
01-8403-12-00	DUES/SUBSCRIPTIONS/BOOKS	500.00	85.00		85.00	17.000	415.00	83.000
01-8406-12-00	Street Lighting Contract	104,000.00	10,979.20		101,942.95	98.022	2,057.05	1.978
01-8413-12-00	Landfill Disposal of Debris	1,500.00			615.00	41.000	885.00	59.000
01-8417-12-00	Utilities-Electricity	6,600.00	390.13		4,330.07	65.607	2,269.93	34.393
01-8421-12-00	PERFORMANCE INCENTIVE PROGRAM	400.00					400.00	100.000
01-8438-12-00	Uniform Service Contract	2,810.00			2,281.67	81.198	528.33	18.802
<b>Subtotal:</b>		<b>116,810.00</b>	<b>11,974.33</b>		<b>109,859.86</b>	<b>94.050</b>	<b>6,950.14</b>	<b>5.950</b>
01-8524-12-00	PROFESSIONAL SERVICES - ENGR		17,000.00	18,980.00	18,280.00		37,260.00-	
01-8527-12-00	Contractual Services - Labor	39,050.00	632.00		39,468.03	101.070	418.03-	-1.070
01-8552-12-00	R.O.W./Facilities Mowing Contr	38,005.00	3,660.00	9,921.25	30,523.75	106.420	2,440.00-	-6.420
01-8554-12-00	STREET SIGNAGE REPLACEMENT	4,000.00			939.07	23.477	3,060.93	76.523
<b>Subtotal:</b>		<b>81,055.00</b>	<b>21,292.00</b>	<b>28,901.25</b>	<b>89,210.85</b>	<b>145.718</b>	<b>37,057.10-</b>	<b>-45.718</b>

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
Program number:	PUBLIC WORKS & STREETS	616,712.00	56,884.64	28,941.25	532,720.46	91.074	55,050.29	8.926
Department number:	PUBLIC WORKS & STREETS	616,712.00	56,884.64	28,941.25	532,720.46	91.074	55,050.29	8.926

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8210-13-00	Office Supplies & Postage	100.00					100.00	100.000
01-8222-13-00	Peripheral Computer Supplies	4,669.00	572.35		3,867.39	82.831	801.61	17.169
Subtotal:		4,769.00	572.35		3,867.39	81.094	901.61	18.906
01-8304-13-00	Software Service Contracts	102,600.00	393.40	2,245.00	101,279.25	100.901	924.25-	-.901
01-8309-13-00	Computer & Network Maintenance	74,500.00	5,884.95		61,270.49	82.242	13,229.51	17.758
01-8310-13-00	COMP & NETWORK MAINT - LIBRARY	5,000.00	382.33		892.16	17.843	4,107.84	82.157
Subtotal:		182,100.00	6,660.68	2,245.00	163,441.90	90.987	16,413.10	9.013
01-8407-13-00	Communication-Pagers & Phones	74,100.00	5,101.58		80,263.80	108.318	6,163.80-	-8.318
Subtotal:		74,100.00	5,101.58		80,263.80	108.318	6,163.80-	-8.318
01-8530-13-00	Copier/Postage Rental Contract	17,740.00	1,205.89		14,751.94	83.156	2,988.06	16.844
Subtotal:		17,740.00	1,205.89		14,751.94	83.156	2,988.06	16.844
01-8602-13-00	Computer Software Upgrades			121.92			121.92-	
01-8603-13-00	Computer Workstations	16,000.00		12,882.95		80.518	3,117.05	19.482
Subtotal:		16,000.00		13,004.87		81.280	2,995.13	18.720
Program number:	INFORMATION TECHNOLOGY	294,709.00	13,540.50	15,249.87	262,325.03	94.186	17,134.10	5.814
Department number:	INFORMATION TECHNOLOGY	294,709.00	13,540.50	15,249.87	262,325.03	94.186	17,134.10	5.814

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-15-00	Salary and Wages	196,414.00	18,850.62		151,632.72	77.201	44,781.28	22.799
01-8102-15-00	OVERTIME PAY		26.88		26.88		26.88-	
01-8104-15-00	PTE Base Salary	43,054.00	5,732.29		61,031.63	141.756	17,977.63-	-41.756
01-8113-15-00	Certification/Education Pay	5,760.00	355.20		3,729.60	64.750	2,030.40	35.250
01-8114-15-00	Longevity Pay	1,310.00	770.00		2,020.00	154.198	710.00-	-54.198
01-8150-15-00	FICA TAX	2,788.00	228.60		2,806.04	100.647	18.04-	-.647
01-8151-15-00	Payroll Tax	3,575.00	372.04		3,158.97	88.363	416.03	11.637
01-8152-15-00	Unemployment Tax	1,553.00			1,129.29	72.717	423.71	27.283
01-8153-15-00	Retirement (TMRS)	17,466.00	1,902.74		15,026.80	86.035	2,439.20	13.965
01-8155-15-00	Employee Group Insurance	34,653.00	635.83		19,444.44	56.112	15,208.56	43.888
01-8156-15-00	Worker's Compensation Ins.	639.00			552.55	86.471	86.45	13.529
Subtotal:		307,212.00	28,874.20		260,558.92	84.814	46,653.08	15.186
01-8210-15-00	OFFICE & POSTAGE SUPPLIES	9,000.00	476.76		8,223.29	91.370	776.71	8.630
01-8211-15-00	SUMMER READING SUPPLIES	750.00	150.00		1,300.00	173.333	550.00-	-73.333
01-8212-15-00	Materials Processing Supplies	6,000.00		.01	4,412.42	73.541	1,587.57	26.460
01-8223-15-00	COLLECTION DEVELOPMENT	12,599.00	868.38		7,118.28	56.499	5,480.72	43.501
01-8225-15-00	YOUTH PROGRAMMING				45.00		45.00-	
Subtotal:		28,349.00	1,495.14	.01	21,098.99	74.426	7,250.00	25.574
01-8301-15-00	Building & Property Maintenan	13,000.00	141.00	2,243.50	7,941.74	78.348	2,814.76	21.652
Subtotal:		13,000.00	141.00	2,243.50	7,941.74	78.348	2,814.76	21.652
01-8402-15-00	Travel & Training - Staff	3,500.00			1,055.13	30.147	2,444.87	69.853
01-8403-15-00	DUES/SUBSCRIPTIONS/BOOKS	750.00			438.00	58.400	312.00	41.600
01-8417-15-00	Utilities-Gas,Electric & Water	45,200.00	3,492.99		34,985.59	77.402	10,214.41	22.598
Subtotal:		49,450.00	3,492.99		36,478.72	73.769	12,971.28	26.231
01-8923-15-00	TSFR TO SPECIAL REV.FUND				138,582.17		138,582.17-	
Subtotal:					138,582.17		138,582.17-	
Program number:	CITY OF DICKINSON LIBRARY	398,011.00	34,003.33	2,243.51	464,660.54	117.309	68,893.05-	-17.309
Department number:	CITY OF DICKINSON LIBRARY	398,011.00	34,003.33	2,243.51	464,660.54	117.309	68,893.05-	-17.309

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD		% Of Budget Expended	Budget	% Of Budget Unexpended
			Month Actual	Encumbrances	Actuals		Balance Available	
01-8101-16-00	SALARY AND WAGES	63,947.00	4,918.96		56,387.01	88.178	7,559.99	11.822
01-8104-16-00	PTE Base Salary	16,788.00	1,635.43		16,628.68	99.051	159.32	.949
01-8110-16-00	CELL PHONE ALLOWANCE	315.00	26.25		288.75	91.667	26.25	8.333
01-8114-16-00	Longevity Pay	551.00			491.25	89.156	59.75	10.844
01-8150-16-00	FICA Tax	1,041.00	101.40		1,030.98	99.037	10.02	.963
01-8151-16-00	Payroll taxes	1,183.00	94.66		1,061.95	89.768	121.05	10.232
01-8152-16-00	Unemployment taxes	660.00			477.72	72.382	182.28	27.618
01-8153-16-00	RETIREMENT (TMRS)	5,616.00	426.76		4,954.59	88.223	661.41	11.777
01-8155-16-00	EMPLOYEE GROUP INSURANCE	12,914.00	1,095.53		12,134.18	93.961	779.82	6.039
01-8156-16-00	WORKER'S COMPENSATION INS.	212.00			183.32	86.472	28.68	13.528
Subtotal:		103,227.00	8,298.99		93,638.43	90.711	9,588.57	9.289
01-8935-16-00	TRANSFER TO HOT FUND				229,882.97		229,882.97-	
Subtotal:					229,882.97		229,882.97-	
Program number:	TOURISM & MUSEUM CTR	103,227.00	8,298.99		323,521.40	313.408	220,294.40-	-213.408
Department number:	TOURISM & MUSEUM CTR	103,227.00	8,298.99		323,521.40	313.408	220,294.40-	-213.408

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
01-8101-17-00	FTE Base Salary	219,319.00	14,865.12		201,919.58	92.067	17,399.42	7.933
01-8102-17-00	Overtime Pay	78,434.00	7,129.51		75,307.64	96.014	3,126.36	3.986
01-8104-17-00	PTE Base Salary	250,226.00	22,296.68		278,237.64	111.195	28,011.64-	-11.195
01-8113-17-00	Certification/Education pay	10,200.00	384.00		4,036.90	39.577	6,163.10	60.423
01-8114-17-00	LONGEVITY PAY	1,095.00			1,205.00	110.046	110.00-	-10.046
01-8150-17-00	Fica Tax	17,913.00	700.21		11,809.81	65.929	6,103.19	34.071
01-8151-17-00	PAYROLL TAX	8,109.00	612.58		7,759.35	95.688	349.65	4.312
01-8152-17-00	Unemployment taxes	4,848.00			3,631.88	74.915	1,216.12	25.085
01-8153-17-00	Retirement (TMRS)	34,114.00	2,880.82		32,158.96	94.269	1,955.04	5.731
01-8155-17-00	Employee Group Insurance	49,344.00	3,445.99		40,984.41	83.059	8,359.59	16.941
01-8156-17-00	Workmen compensation	17,060.00			14,751.81	86.470	2,308.19	13.530
Subtotal:		690,662.00	52,314.91		671,802.98	97.269	18,859.02	2.731
01-8204-17-00	Fuel	15,000.00			7,615.15	50.768	7,384.85	49.232
01-8206-17-00	Supplies-Investigational/EMS	34,800.00	11,554.38	18,283.08	25,162.13	124.843	8,645.21-	-24.843
01-8210-17-00	Office supplies	500.00	139.86		872.29	174.458	372.29-	-74.458
01-8213-17-00	Uniform & apparel	5,000.00	2,068.21		2,068.21	41.364	2,931.79	58.636
Subtotal:		55,300.00	13,762.45	18,283.08	35,717.78	97.651	1,299.14	2.349
01-8301-17-00	BLDG & PROPERTY MAINT	20,000.00	2,551.82	1,030.00	16,049.42	85.397	2,920.58	14.603
01-8304-17-00	Service Contract-800mHZ Radios	9,620.00			5,202.00	54.075	4,418.00	45.925
01-8307-17-00	Vehicle maintenance	13,000.00	585.53		13,951.21	107.317	951.21-	-7.317
Subtotal:		42,620.00	3,137.35	1,030.00	35,202.63	85.013	6,387.37	14.987
01-8402-17-00	Travel & Training - Staff	4,000.00	450.00		1,571.78	39.295	2,428.22	60.706
01-8403-17-00	Dues/Subscriptions/Books	3,500.00			3,052.80	87.223	447.20	12.777
01-8407-17-00	Communication	3,000.00	412.12		3,536.42	117.881	536.42-	-17.881
01-8417-17-00	UTILITIES-GAS,ELECT.& WATER	30,850.00	2,896.62		20,959.12	67.939	9,890.88	32.061
01-8424-17-00	EMS SERVICES - DISD FOOTBALL	2,250.00			425.00	18.889	1,825.00	81.111
Subtotal:		43,600.00	3,758.74		29,545.12	67.764	14,054.88	32.236
01-8527-17-00	CONTRACTUAL SERVICES - OTHER	11,000.00	1,800.00		9,000.00	81.818	2,000.00	18.182
01-8541-17-00	EMS Patient billing	41,000.00	4,885.36		22,167.32	54.067	18,832.68	45.933
Subtotal:		52,000.00	6,685.36		31,167.32	59.937	20,832.68	40.063
01-8604-17-00	Furniture & Equipment	47,000.00		2,666.00	39,964.99	90.704	4,369.01	9.296
Subtotal:		47,000.00		2,666.00	39,964.99	90.704	4,369.01	9.296

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8709-17-00	Public Official	4,080.00			2,690.71	65.949	1,389.29	34.051
Subtotal:		4,080.00			2,690.71	65.949	1,389.29	34.051
Program number:	EMERGENCY MEDICAL SERVICES	935,262.00	79,658.81	21,979.08	846,091.53	92.816	67,191.39	7.184
Department number:	EMERGENCY MEDICAL SERVICES	935,262.00	79,658.81	21,979.08	846,091.53	92.816	67,191.39	7.184

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8300-18-00	BLDG ALARM & ACCESS SERVICES	25,000.00	973.33		20,962.28	83.849	4,037.72	16.151
Subtotal:		25,000.00	973.33		20,962.28	83.849	4,037.72	16.151
01-8501-18-00	FINANCE & AUDIT	41,500.00			26,144.30	62.998	15,355.70	37.002
01-8502-18-00	ANIMAL CONTROL	82,928.00	39,444.00		126,270.68	152.265	43,342.68-	-52.265
01-8510-18-00	DKSN VOLUNTEER FIRE DEPT	98,853.00	8,238.00		90,618.00	91.669	8,235.00	8.331
01-8511-18-00	DOCUMENT/RECORDS STORAGE	14,000.00	259.57		4,491.93	32.085	9,508.07	67.915
01-8512-18-00	JANITORIAL SERVICES CONTRACT	21,096.00	1,758.00		19,338.00	91.667	1,758.00	8.333
01-8515-18-00	LEGAL FEES	70,000.00			70,846.81	101.210	846.81-	-1.210
01-8520-18-00	Tax Appraisal	28,870.00	6,168.67		27,820.93	96.366	1,049.07	3.634
01-8521-18-00	Tax Collection	3,000.00	1,155.46		2,312.45	77.082	687.55	22.918
01-8543-18-00	GRANT PAYMENTS - 380 CO'S	3,268,836.00	304,844.43		2,529,060.73	77.369	739,775.27	22.631
01-8557-18-00	ECONOMIC DEV. CONSULTING SVCS	36,000.00	3,000.00		33,000.00	91.667	3,000.00	8.333
Subtotal:		3,665,083.00	364,868.13		2,929,903.83	79.941	735,179.17	20.059
01-8704-18-00	VEHICLE INSURANCE	50,050.00			38,573.00	77.069	11,477.00	22.931
01-8708-18-00	REAL & PERSONAL PROPERTY INS	142,577.00	1,815.32		114,694.23	80.444	27,882.77	19.556
01-8709-18-00	PUBLIC OFFICIALS E&O INSURANCE	5,300.00			3,495.29	65.949	1,804.71	34.051
01-8711-18-00	EMPLOYEE BOND	985.00			961.00	97.563	24.00	2.437
Subtotal:		198,912.00	1,815.32		157,723.52	79.293	41,188.48	20.707
01-8921-18-00	TSFR TO VERF FUND				580,000.00		580,000.00-	
01-8930-18-00	TSFR TO BUILDING MAINT FUND				290,000.00		290,000.00-	
01-8941-18-00	TSFR TO STREET MAINT-SALES TAX				400,000.00		400,000.00-	
01-8943-18-00	TSFR TO BAYOU ANIMAL SERVICES				30,000.00		30,000.00-	
Subtotal:					1,300,000.00		1,300,000.00-	
Program number:	CONTRACTUAL SERVICES	3,888,995.00	367,656.78		4,408,589.63	113.361	519,594.63-	-13.361

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8510-18-01	DVFD - PENSION CONTRIBUTIONS	23,000.00			15,840.00	68.870	7,160.00	31.130
Subtotal:		23,000.00			15,840.00	68.870	7,160.00	31.130
Program number: 1 DVFD PENSION CONTRIBUTIONS		23,000.00			15,840.00	68.870	7,160.00	31.130

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8510-18-02	DVFD - FUEL	9,370.00			2,622.29	27.986	6,747.71	72.014
Subtotal:		9,370.00			2,622.29	27.986	6,747.71	72.014
Program number: 2 DVFD FUEL		9,370.00			2,622.29	27.986	6,747.71	72.014

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8510-18-03	DVFD - CONTRACT EMPLOYEE	13,000.00	1,083.33		11,916.65	91.667	1,083.35	8.333
Subtotal:		13,000.00	1,083.33		11,916.65	91.667	1,083.35	8.333
Program number: 3 DVFD CONTRACT EMPLOYEE		13,000.00	1,083.33		11,916.65	91.667	1,083.35	8.333
Department number: CONTRACTUAL SERVICES		3,934,365.00	368,740.11		4,438,968.57	112.826	504,603.57-	-12.826
Fund number: 1 GENERAL FUND		12,003,153.00	977,168.40	90,566.60	11,599,911.48	97.391	313,162.57	2.609

Fund: 2 DEBT SERVICE FUND

Department: 40 DEBT SERVICE

Program: DEBT SERVICE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
02-8525-40-00	Issue Costs	5,300.00	3,500.00		3,500.00	66.038	1,800.00	33.962
Subtotal:		5,300.00	3,500.00		3,500.00	66.038	1,800.00	33.962
02-8917-40-00	2009 CO RE-FI INTEREST	50,695.00			25,347.50	50.000	25,347.50	50.000
02-8920-40-00	SERIES 2009 GO PRINCIPLE	120,000.00			120,000.00	100.000		
02-8921-40-00	SERIES 2009 GO INTEREST	75,320.00	36,610.00		75,320.00	100.000		
02-8922-40-00	SERIES 2009 CO INTEREST		25,347.50		25,347.50		25,347.50-	
02-8923-40-00	2014 GO REFUND PRINCIPAL	465,000.00			465,000.00	100.000		
02-8924-40-00	SERIES 2014 GO REFUND INTEREST	156,175.00	75,762.50		156,175.00	100.000		
Subtotal:		867,190.00	137,720.00		867,190.00	100.000		
Program number: DEBT SERVICE		872,490.00	141,220.00		870,690.00	99.794	1,800.00	.206
Department number: DEBT SERVICE		872,490.00	141,220.00		870,690.00	99.794	1,800.00	.206
Fund number: 2 DEBT SERVICE FUND		872,490.00	141,220.00		870,690.00	99.794	1,800.00	.206

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
03-8218-04-00	Fire Prev & Child SafetyProgrms			103.84			103.84-	
	Subtotal:			103.84			103.84-	
03-8923-04-00	TSFR TO SPECIAL REV.FUND				9,249.54		9,249.54-	
	Subtotal:				9,249.54		9,249.54-	
	Program number: MUNICIPAL COURT			103.84	9,249.54		9,353.38-	
	Department number: MUNICIPAL COURT			103.84	9,249.54		9,353.38-	

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
03-8420-05-00	LEOSE Training Fund Expd.		50.00		2,170.00		2,170.00-	
Subtotal:			50.00		2,170.00		2,170.00-	
03-8903-05-00	2009 FED JAG GRANT - EQUIP EXP				69.70		69.70-	
03-8970-05-00-1	BODY WARN CAMERA GRANT - 2016		5,456.00	6,079.32	5,456.00		11,535.32-	
Subtotal:			5,456.00	6,079.32	5,525.70		11,605.02-	
Program number: LAW ENFORCEMENT			5,506.00	6,079.32	7,695.70		13,775.02-	
Department number: LAW ENFORCEMENT			5,506.00	6,079.32	7,695.70		13,775.02-	

09:01 09/20/16

Fund: 3 SPECIAL REVENUE FUND

Department: 19 SEIZED FUNDS

Program: SEIZED FUNDS

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
03-8513-19-00	AWARDED FEDERAL EXPENDED			500.00				
	Subtotal:			500.00				
Program number:	SEIZED FUNDS			500.00				
Department number:	SEIZED FUNDS			500.00				
Fund number:	3 SPECIAL REVENUE FUND	5,506.00	6,683.16	16,945.24			23,128.40-	

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS

Department: 14 DRAINAGE DEPARTMENT

Program: DRAINAGE DEPARTMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
06-8101-14-00	FTE SALARY & WAGES	153,228.00	11,197.78		141,856.55	92.579	11,371.45	7.421
06-8102-14-00	OVERTIME PAY	2,060.00			392.74	19.065	1,667.26	80.935
06-8110-14-00	CELL PHONE ALLOWANCE	450.00			300.00	66.667	150.00	33.333
06-8113-14-00	CERTIFICATION/EDUCATION PAY	450.00	30.00		382.50	85.000	67.50	15.000
06-8114-14-00	LONGEVITY PAY	1,845.00			2,655.00	143.902	810.00-	-43.902
06-8151-14-00	PAYROLL TAX	2,291.00	160.58		2,057.58	89.811	233.42	10.189
06-8152-14-00	UNEMPLOYMENT TAX	875.00			771.79	88.205	103.21	11.795
06-8153-14-00	RETIREMENT (TMRS)	13,694.00	968.96		12,617.01	92.135	1,076.99	7.865
06-8155-14-00	EMPLOYEE GROUP INSURANCE	34,671.00	2,485.89		28,370.48	81.828	6,300.52	18.172
06-8156-14-00	WORKER'S COMPENSATION INS.	8,556.00			7,952.25	92.944	603.75	7.056
Subtotal:		218,120.00	14,843.21		197,355.90	90.480	20,764.10	9.520
06-8204-14-00	FUEL	15,803.00			6,199.42	39.229	9,603.58	60.771
06-8205-14-00	SAFETY SUPPLIES	800.00			621.09	77.636	178.91	22.364
06-8211-14-00	SHOP SUPPLIES & SMALL TOOLS	2,000.00	93.00		2,171.04	108.552	171.04-	-8.552
Subtotal:		18,603.00	93.00		8,991.55	48.334	9,611.45	51.666
06-8301-14-00	BUILDING & PROPERTY MAINT	1,800.00	138.86		1,611.32	89.518	188.68	10.482
06-8302-14-00	DRAINAGE CULVERT/DRIVE MAINT	45,000.00		15,796.00	15,396.05	69.316	13,807.95	30.684
06-8307-14-00	VEHICLE & EQUIPMENT MAINT.	15,000.00	2,100.09	50.00	7,147.42	47.983	7,802.58	52.017
Subtotal:		61,800.00	2,238.95	15,846.00	24,154.79	64.726	21,799.21	35.274
06-8402-14-00	TRAVEL & TRAINING - STAFF	1,300.00	230.90		230.90	17.762	1,069.10	82.238
06-8417-14-00	UTILITIES	6,600.00	390.09		4,329.78	65.603	2,270.22	34.397
06-8421-14-00	PERFORMANCE INCENTIVE PROGRAM	400.00					400.00	100.000
06-8438-14-00	UNIFORM SERVICE CONTRACT	2,000.00			2,053.30	102.665	53.30-	-2.665
Subtotal:		10,300.00	620.99		6,613.98	64.213	3,686.02	35.787
06-8518-14-00	DRAINAGE BILLING SERVICES	4,000.00			6,936.56	173.414	2,936.56-	-73.414
06-8524-14-00	PROFESSIONAL SVCS-ENGINEERING	5,000.00					5,000.00	100.000
06-8527-14-00	CONTRACTUAL SERVICES - LABOR	12,800.00	2,851.90		8,572.50	66.973	4,227.50	33.027
06-8540-14-00	PHASE II STORM WATER PROGRAM	5,000.00			11,944.73	238.895	6,944.73-	-138.895
Subtotal:		26,800.00	2,851.90		27,453.79	102.440	653.79-	-2.440
06-8620-14-00	PROJECT - DKSN BAYOU WATERSHED	500.00					500.00	100.000
Subtotal:		500.00					500.00	100.000

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS

Department: 14 DRAINAGE DEPARTMENT

Program: DRAINAGE DEPARTMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
06-8708-14-00	PROPERTY INSURANCE	100.00			10.49	10.490	89.51	89.510
Subtotal:		100.00			10.49	10.490	89.51	89.510
06-8868-14-00	TANGLEBRIAR DITCH - DRAINAGE			411.49			411.49-	
06-8879-14-00	COUNTRY CLUB DITCH MOWING	14,000.00	2,174.60	6,375.80	9,353.40	112.351	1,729.20-	-12.351
06-8880-14-00-0	2016 DRAINAGE - MOORE'S	28,000.00					28,000.00	100.000
06-8880-14-00-0	2016 DRAINAGE - PABST DR	10,000.00					10,000.00	100.000
06-8880-14-00-0	2016 DRAINAGE - CHURCH ST	8,000.00					8,000.00	100.000
06-8880-14-00-0	2016 DRAINAGE - GREENLEE	10,000.00					10,000.00	100.000
Subtotal:		70,000.00	2,174.60	6,787.29	9,353.40	23.058	53,859.31	76.942
Program number:	DRAINAGE DEPARTMENT	406,223.00	22,822.65	22,633.29	273,933.90	73.006	109,655.81	26.994

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
06-8880-14-02-1	BAYOU CHANTILLY-CONSTRUCTION		9,145.00	59,560.00	91,450.00		151,010.00-	
Subtotal:			9,145.00	59,560.00	91,450.00		151,010.00-	
Program number:	2 CONSTRUCTION		9,145.00	59,560.00	91,450.00		151,010.00-	

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS

Department: 14 DRAINAGE DEPARTMENT

Program: 3 MATERIALS TESTING

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
06-8880-14-03-1	BAYOU CHANTILLY-MATERIALS TEST				698.66		698.66-	
Subtotal:					698.66		698.66-	
Program number: 3 MATERIALS TESTING					698.66		698.66-	
Department number: DRAINAGE DEPARTMENT		406,223.00	31,967.65	82,193.29	366,082.56	110.352	42,052.85-	-10.352
Fund number: 6 MUNICIPAL DRAINAGE UTILITY SY		406,223.00	31,967.65	82,193.29	366,082.56	110.352	42,052.85-	-10.352

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
08-8306-12-00	STREET REPAIR/PATCH MATERIALS	100,000.00	2,476.64	46,846.66	42,895.45	89.742	10,257.89	10.258
Subtotal:		100,000.00	2,476.64	46,846.66	42,895.45	89.742	10,257.89	10.258
08-8401-12-00	ADVERTISING & LEGAL NOTICES	1,000.00					1,000.00	100.000
Subtotal:		1,000.00					1,000.00	100.000
08-8801-12-00	47TH ST (MINNESOTA TO PLUM)			135.00			135.00-	
08-8804-12-00	28TH ST (CALIFORNIA - KANSAS)			6,054.30			6,054.30-	
08-8811-12-00	48TH STREET (WEST OF HWY 3)			8,300.00	3,362.43		11,662.43-	
08-8812-12-00	AVENUE L			17,858.07	6,405.38		24,263.45-	
08-8813-12-00	DAKOTA			27,000.50	247,590.26		274,590.76-	
08-8814-12-00	DESEL DRIVE				3,362.42		3,362.42-	
08-8815-12-00	MLK (SOUTH OF SALVATO)				3,362.42		3,362.42-	
08-8816-12-00	48TH ST (E OF HWY 3)			3,854.29	87,295.57		91,149.86-	
08-8817-12-00	33RD STREET		128,552.70	12,468.53	283,766.71		296,235.24-	
08-8818-12-00	28TH ST (W OF HWY 3)			45,872.25	1,007.50		46,879.75-	
08-8819-12-00	LEONETTI			84,295.24	98,035.37		182,330.61-	
08-8820-12-00	OLEANDER (PALM TO BRIDGE)		9,137.94	35,519.31	10,145.44		45,664.75-	
08-8821-12-00	GREENBRIAR STREET			49,809.25	1,007.50		50,816.75-	
08-8822-12-00-0	2016 STREET REHAB - 35TH	419,796.00					419,796.00	100.000
08-8822-12-00-0	2016 STREET REHAB - NEBRASKA	116,897.00					116,897.00	100.000
08-8822-12-00-0	2016 STREET REHAB - HOLLYWOOD	226,044.00					226,044.00	100.000
08-8822-12-00-0	2016 STREET REHAB - GILL RD	217,971.00					217,971.00	100.000
08-8822-12-00-0	2016 STREET REHAB - JOHNSON ST	96,876.00					96,876.00	100.000
08-8822-12-00-0	2016 STREET REHAB - MARINER'S	96,876.00					96,876.00	100.000
08-8822-12-00-0	2016 STREET REHAB - PNE OAK CR	90,418.00					90,418.00	100.000
Subtotal:		1,264,878.00	137,690.64	291,166.74	745,341.00	81.945	228,370.26	18.055
Program number:	PUBLIC WORKS - STREETS	1,365,878.00	140,167.28	338,013.40	788,236.45	82.456	239,628.15	17.544

09:01 09/20/16

Fund: 8 STREET MAINTENANCE FUND

Department: 12 PUBLIC WORKS - STREETS

Program: 1 DESIGN

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD		% Of Budget Expended	Budget	% Of Budget Unexpended
			Month	Encumbrances	Actuals		Balance Available	
			Actual					
08-8822-12-01-1	35TH (E OF KANSAS)-DESIGN		121.86		26,049.12		26,049.12-	
08-8822-12-01-1	NEBRASKA ST-DESIGN		121.86		26,049.12		26,049.12-	
08-8822-12-01-1	HOLLYWOOD ST-DESIGN		121.86		26,049.12		26,049.12-	
08-8822-12-01-1	GILL RD-DESIGN		121.86		26,049.12		26,049.12-	
08-8822-12-01-1	JOHNSON ST-DESIGN		121.86		26,049.11		26,049.11-	
08-8822-12-01-1	MARINER'S WAY-DESIGN		121.86		26,049.09		26,049.09-	
08-8822-12-01-1	PINE OAK CR--DESIGN		121.85		26,049.07		26,049.07-	
Subtotal:			853.01		182,343.75		182,343.75-	
Program number: 1 DESIGN			853.01		182,343.75		182,343.75-	

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD		% Of Budget Expended	Budget	% Of Budget Unexpended
			Month Actual	Encumbrances	Actuals		Balance Available	
08-8822-12-02-1	35TH (E OF KANSAS)-CONSTRUCT				31,875.00		31,875.00-	
08-8822-12-02-1	NEBRASKA ST-CONSTRUCTION		106,317.00		194,698.50		194,698.50-	
08-8822-12-02-1	JOHNSON ST-CONSTRUCTION		3,600.00		35,475.00		35,475.00-	
Subtotal:			109,917.00		262,048.50		262,048.50-	
Program number: 2 CONSTRUCTION			109,917.00		262,048.50		262,048.50-	

Fund: 8 STREET MAINTENANCE FUND

Department: 12 PUBLIC WORKS - STREETS

Program: 3 MATERIALS TESTING

Account	Description	FY2016 ORIGINAL BUDDGET	Current		YTD	YTD	% Of Budget	Budget	% Of Budget	
			Month	Encumbrances						Actuals
			Actual				Available			
08-8822-12-03-1	NEBRASKA ST-LAB TESTING				327.25			327.25-		
08-8822-12-03-1	GILL RD-LAB TESTING				888.25			888.25-		
Subtotal:					1,215.50			1,215.50-		
Program number: 3 MATERIALS TESTING					1,215.50			1,215.50-		
Department number: PUBLIC WORKS - STREETS		1,365,878.00	250,937.29	338,013.40	1,233,844.20	115.080	205,979.60-	-15.080		
Fund number: 8 STREET MAINTENANCE FUND		1,365,878.00	250,937.29	338,013.40	1,233,844.20	115.080	205,979.60-	-15.080		

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
11-8513-19-00	AWARDED FEDERAL EXPENDED	50,700.00	7,471.60	4,484.95	71,129.44	149.141	24,914.39-	-49.141
Subtotal:		50,700.00	7,471.60	4,484.95	71,129.44	149.141	24,914.39-	-49.141
Program number:		50,700.00	7,471.60	4,484.95	71,129.44	149.141	24,914.39-	-49.141
Department number: SEIZED FUNDS		50,700.00	7,471.60	4,484.95	71,129.44	149.141	24,914.39-	-49.141
Fund number: 11 SEIZED FUNDS		50,700.00	7,471.60	4,484.95	71,129.44	149.141	24,914.39-	-49.141

Fund: 13 SEIZED FUNDS - STATE/NARCOTICS

Department: 19 SEIZED FUNDS

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
13-8511-19-00	SEIZED FUNDS EXPENDE-NARCOTIC				2,194.50		2,194.50-	
Subtotal:				2,194.50		2,194.50-		
Program number:				2,194.50		2,194.50-		
Department number:	SEIZED FUNDS			2,194.50		2,194.50-		
Fund number:	13 SEIZED FUNDS - STATE/NARCOTICS			2,194.50		2,194.50-		

Fund: 15 DICKINSON PID #1

Department: 3 PID# 1 COMMUNITY DEVELOPMENT

Program: PID# 1 COMMUNITY DEVELOPMENT

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD		% Of Budget Expended	Budget	% Of Budget Unexpended
			Month Actual	Encumbrances	Actuals		Balance Available	
15-8501-03-00	EXTERNAL AUDIT & CAFR PREP	3,600.00			3,600.00	100.000		
15-8521-03-00	PID#1 COLLECTION FEES	3,950.00			7,800.00	197.468	3,850.00-	-97.468
15-8557-03-00	PID#1 REIMBURSE DEVELOPER	204,239.00			235,832.16	115.469	31,593.16-	-15.469
15-8559-03-00	TAX REFUNDS TO HOMEOWNERS	300.00	26.76		9,705.66	3,235.220	9,405.66-	-3,135.220
Subtotal:		212,089.00	26.76		256,937.82	121.146	44,848.82-	-21.146
15-8915-03-00	TSFR TO CITY-GEN.FUND	15,000.00					15,000.00	100.000
Subtotal:		15,000.00					15,000.00	100.000
Program number: PID# 1 COMMUNITY DEVELOPME		227,089.00	26.76		256,937.82	113.144	29,848.82-	-13.144
Department number: PID# 1 COMMUNITY DEVELOPMEN		227,089.00	26.76		256,937.82	113.144	29,848.82-	-13.144
Fund number: 15 DICKINSON PID #1		227,089.00	26.76		256,937.82	113.144	29,848.82-	-13.144

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance Available	Unexpended
			Actual					
16-8101-05-00	SALARY & WAGES - VOCA	44,665.00	3,349.94		39,335.94	88.069	5,329.06	11.931
16-8105-05-00	LONGEVITY PAY	475.00					475.00	100.000
16-8151-05-00	PAYROLL TAX - VOCA	655.00	48.57		570.37	87.079	84.63	12.921
16-8152-05-00	UNEMPLOYMENT TAX - VOCA	207.00			171.00	82.609	36.00	17.391
16-8153-05-00	RETIREMENT (TMRS) - VOCA	3,911.00	289.11		3,409.00	87.164	502.00	12.836
16-8155-05-00	EMPLOYEE INSURANCE - VOCA	7,444.00	613.91		6,694.00	89.925	750.00	10.075
16-8156-05-00	WORKER'S COMPENSATION - VOCA	117.00			101.17	86.470	15.83	13.530
Subtotal:		57,474.00	4,301.53		50,281.48	87.486	7,192.52	12.514
16-8204-05-00	FUEL - VOCA	2,968.00			859.37	28.955	2,108.63	71.045
16-8210-05-00	OFFICE SUPPLIES & POSTAGE	4,000.00	857.49		2,896.89	72.422	1,103.11	27.578
Subtotal:		6,968.00	857.49		3,756.26	53.907	3,211.74	46.093
16-8402-05-00	TRAVEL & TRAINING - VOCA	2,200.00			15.00	.682	2,185.00	99.318
Subtotal:		2,200.00			15.00	.682	2,185.00	99.318
Program number:	LAW ENFORCEMENT - VOCA	66,642.00	5,159.02		54,052.74	81.109	12,589.26	18.891
Department number:	LAW ENFORCEMENT - VOCA	66,642.00	5,159.02		54,052.74	81.109	12,589.26	18.891
Fund number:	16 VOCA GRANT	66,642.00	5,159.02		54,052.74	81.109	12,589.26	18.891

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
17-8227-15-01	IMPACT EXPENDITURES - 15006	9,550.00					9,550.00	100.000
Subtotal:		9,550.00					9,550.00	100.000
Program number: 1 IMPACT GRANT - 15006		9,550.00					9,550.00	100.000

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
17-8227-15-02	IMPACT EXPENDITURES - 15007	5,360.00					5,360.00	100.000
Subtotal:		5,360.00					5,360.00	100.000
Program number: 2 IMPACT GRANT - 15007		5,360.00					5,360.00	100.000

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
17-8227-15-03	IMPACT EXPENDITURES - 16010		281.51	1,400.00	1,446.28		2,846.28-	
Subtotal:			281.51	1,400.00	1,446.28		2,846.28-	
Program number: 3 IMPACT GRANT - 16010			281.51	1,400.00	1,446.28		2,846.28-	
Department number: DICKINSON PUBLIC LIBRARY			14,910.00	281.51	1,400.00	19.090	12,063.72	80.910
Fund number: 17 LIBRARY GRANT FUND			14,910.00	281.51	1,400.00	19.090	12,063.72	80.910

09:01 09/20/16

Fund: 18 COPS 2010 HIRING PROGRAM GRANT

Department: 5 LAW ENFORCEMENT - COPS GRANT

Program: LAW ENFORCEMENT - COPS GRANT

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
18-8101-05-00	SALARY & WAGES - COPS	89,621.00	6,893.91		80,071.60	89.345	9,549.40	10.655
18-8108-05-00	CLOTHING ALLOWANCE	650.00					650.00	100.000
18-8110-05-00	CELL PHONE ALLOWANCE	420.00					420.00	100.000
18-8113-05-00	CERT/EDUCATION PAY - COPS	1,560.00					1,560.00	100.000
18-8114-05-00	LONGEVITY PAY-COPS	540.00			540.00	100.000		
18-8151-05-00	PAYROLL TAX - COPS	1,345.00	99.97		1,168.93	86.909	176.07	13.091
18-8152-05-00	UNEMPLOYMENT TAX - COPS	414.00			342.00	82.609	72.00	17.391
18-8153-05-00	RETIREMENT (TMRS) - COPS	8,040.00	594.95		6,986.43	86.896	1,053.57	13.104
18-8155-05-00	EMPLOYEE INSURANCE - COPS	14,909.00	1,198.67		12,815.60	85.959	2,093.40	14.041
18-8156-05-00	WORKERS COMP - COPS	2,052.00			1,774.37	86.470	277.63	13.530
Subtotal:		119,551.00	8,787.50		103,698.93	86.740	15,852.07	13.260
Program number:	LAW ENFORCEMENT - COPS GRA	119,551.00	8,787.50		103,698.93	86.740	15,852.07	13.260
Department number:	LAW ENFORCEMENT - COPS GRAN	119,551.00	8,787.50		103,698.93	86.740	15,852.07	13.260
Fund number:	18 COPS 2010 HIRING PROGRAM GRAN	119,551.00	8,787.50		103,698.93	86.740	15,852.07	13.260

Fund: 21 VEHICLE REPLACEMENT FUND

Department: 5 LAW ENFORCEMENT

Program: LAW ENFORCEMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
21-8604-05-00	FURNITURE & EQUIPMENT			241,724.15	45,334.14		287,058.29-	
21-8660-05-00	VEHICLE ACQUISITION	204,400.00		5,725.13	237,210.64	118.853	38,535.77-	-18.853
Subtotal:		204,400.00		247,449.28	282,544.78	259.293	325,594.06-	-159.293
Program number: LAW ENFORCEMENT		204,400.00		247,449.28	282,544.78	259.293	325,594.06-	-159.293
Department number: LAW ENFORCEMENT		204,400.00		247,449.28	282,544.78	259.293	325,594.06-	-159.293

Fund: 21 VEHICLE REPLACEMENT FUND

Department: 10 CODE ENFORCEMENT

Program: CODE ENFORCEMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance Available	Unexpended
			Actual					
21-8660-10-00	VEHICLE ACQUISITION	41,000.00			41,434.50	101.060	434.50-	-1.060
Subtotal:		41,000.00			41,434.50	101.060	434.50-	-1.060
Program number:	CODE ENFORCEMENT	41,000.00			41,434.50	101.060	434.50-	-1.060
Department number:	CODE ENFORCEMENT	41,000.00			41,434.50	101.060	434.50-	-1.060

Fund: 21 VEHICLE REPLACEMENT FUND

Department: 14 PUBLIC WORKS - DRAINAGE

Program: PUBLIC WORKS - DRAINAGE

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance Available	Unexpended
			Actual					
21-8660-14-00	VEHICLE ACQUISITION	45,000.00			42,822.00	95.160	2,178.00	4.840
Subtotal:		45,000.00			42,822.00	95.160	2,178.00	4.840
Program number:	PUBLIC WORKS - DRAINAGE	45,000.00			42,822.00	95.160	2,178.00	4.840
Department number:	PUBLIC WORKS - DRAINAGE	45,000.00			42,822.00	95.160	2,178.00	4.840

Fund: 21 VEHICLE REPLACEMENT FUND

Department: 18 GOVERNMENT-WIDE SERVICES

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
21-8604-18-00	FURNITURE & EQUIPMENT			30,436.00	39,513.00		69,949.00-	
Subtotal:				30,436.00	39,513.00		69,949.00-	
Program number:				30,436.00	39,513.00		69,949.00-	
Department number: GOVERNMENT-WIDE SERVICES				30,436.00	39,513.00		69,949.00-	
Fund number:	21 VEHICLE REPLACEMENT FUND	290,400.00		277,885.28	406,314.28	235.606	393,799.56-	-135.606

09:01 09/20/16

Fund: 25 DICKINSON PID #2

Department: 3 PID# 1 COMMUNITY DEVELOPMENT  
Period Ending: 8/2016

Program: PID# 1 COMMUNITY DEVELOPMENT

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD		% Of Budget Expended	Budget	% Of Budget Unexpended
			Month Actual	Encumbrances	Actuals		Balance Available	
25-8521-03-00	PID#1 COLLECTION FEES				2,925.00		2,925.00-	
Subtotal:					2,925.00		2,925.00-	
Program number: PID# 1 COMMUNITY DEVELOPMENT					2,925.00		2,925.00-	
Department number: PID# 1 COMMUNITY DEVELOPMENT					2,925.00		2,925.00-	
Fund number: 25 DICKINSON PID #2					2,925.00		2,925.00-	

Fund: 30 BUILDING MAINTENANCE FUND

Department: 1 CITY HALL

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
30-8301-01-00	BUILDING & PROPERTY MAINT.			4,686.43	29,014.60		33,701.03-	
Subtotal:				4,686.43	29,014.60		33,701.03-	
Program number:				4,686.43	29,014.60		33,701.03-	
Department number: CITY HALL				4,686.43	29,014.60		33,701.03-	

Fund: 30 BUILDING MAINTENANCE FUND

Department: 5 LAW ENFORCEMENT

Program: POLICE DEPARTMENT

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
30-8301-05-00	BUILDING & PROPERTY MAINT.			100.00	3,078.74		3,178.74-	
Subtotal:				100.00	3,078.74		3,178.74-	
Program number: POLICE DEPARTMENT				100.00	3,078.74		3,178.74-	
Department number: LAW ENFORCEMENT				100.00	3,078.74		3,178.74-	

Fund: 30 BUILDING MAINTENANCE FUND

Department: 12 PUBLIC WORKS & STREETS

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
30-8301-12-00	BUILDING & PROPERTY MAINT.		609.73	3,407.25	1,546.67		4,953.92-	
Subtotal:			609.73	3,407.25	1,546.67		4,953.92-	
Program number:			609.73	3,407.25	1,546.67		4,953.92-	
Department number:	PUBLIC WORKS & STREETS		609.73	3,407.25	1,546.67		4,953.92-	

Fund: 30 BUILDING MAINTENANCE FUND

Department: 15 LIBRARY

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
30-8301-15-00	BUILDING & PROPERTY MAINT.			2,071.57			2,071.57-	
Subtotal:				2,071.57			2,071.57-	
Program number:				2,071.57			2,071.57-	
Department number: LIBRARY				2,071.57			2,071.57-	

09:01 09/20/16

Fund: 30 BUILDING MAINTENANCE FUND

Department: 17 EMS/CENTRAL FIRE STATION

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
30-8301-17-00	BUILDING & PROPERTY MAINT.		2,189.92		3,973.94		3,973.94-	
Subtotal:			2,189.92		3,973.94		3,973.94-	
Program number:			2,189.92		3,973.94		3,973.94-	
Department number:	EMS/CENTRAL FIRE STATION		2,189.92		3,973.94		3,973.94-	
Fund number:	30 BUILDING MAINTENANCE FUND		2,799.65	10,265.25	37,613.95		47,879.20-	

Fund: 31 COURT CHILD SAFETY FUND-SP.REV

Department: 4 MUNICIPAL COURT

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
31-8218-04-00	FIRE PREV & CHILD SAFETY PROGS	7,793.00			5,941.20	76.238	1,851.80	23.762
Subtotal:		7,793.00			5,941.20	76.238	1,851.80	23.762
Program number:		7,793.00			5,941.20	76.238	1,851.80	23.762
Department number:	MUNICIPAL COURT	7,793.00			5,941.20	76.238	1,851.80	23.762
Fund number:	31 COURT CHILD SAFETY FUND-SP.RE	7,793.00			5,941.20	76.238	1,851.80	23.762

Fund: 32 COURT EFFICIENCY FUND - SP.REV

Department: 4 MUNICIPAL COURT

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
32-8210-04-00	OFFICE SUPPLIES	250.00					250.00	100.000
32-8213-04-00	UNIFORM & APPAREL	500.00					500.00	100.000
Subtotal:		750.00					750.00	100.000
32-8402-04-00	TRAVEL & TRAINING	3,500.00			1,100.91	31.455	2,399.09	68.545
32-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	95.00					95.00	100.000
32-8410-04-00	NOTARY BOND	288.00					288.00	100.000
32-8412-04-00	JURY TRIALS - EFFICIENCY	463.00			102.00	22.030	361.00	77.970
Subtotal:		4,346.00			1,202.91	27.679	3,143.09	72.321
32-8603-04-00	COMPUTER WORKSTATIONS/EQUIP		986.24	173.01	986.24		1,159.25-	
Subtotal:			986.24	173.01	986.24		1,159.25-	
Program number:		5,096.00	986.24	173.01	2,189.15	46.353	2,733.84	53.647
Department number: MUNICIPAL COURT		5,096.00	986.24	173.01	2,189.15	46.353	2,733.84	53.647
Fund number: 32 COURT EFFICIENCY FUND - SP.RE		5,096.00	986.24	173.01	2,189.15	46.353	2,733.84	53.647

09:01 09/20/16

Fund: 33 COURT SECURITY FUND - SP.REV

Department: 4 MUNICIPAL COURT

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
33-8104-04-00	PTE BASE SALARY	5,150.00	430.00		6,020.00	116.893	870.00-	-16.893
33-8150-04-00	FICA TAX	319.00	26.65		373.23	117.000	54.23-	-17.000
33-8151-04-00	PAYROLL TAX	75.00	6.23		87.29	116.387	12.29-	-16.387
33-8152-04-00	UNEMPLOYMENT TAX	118.00			70.62	59.847	47.38	40.153
33-8156-04-00	WORKMEN'S COMPENSATION	114.00			98.58	86.474	15.42	13.526
Subtotal:		5,776.00	462.88		6,649.72	115.127	873.72-	-15.127
33-8213-04-00	UNIFORM & APPAREL - COURT SEC	665.00					665.00	100.000
Subtotal:		665.00					665.00	100.000
33-8402-04-00	TRAVEL & TRAINING	1,000.00			1,310.99	131.099	310.99-	-31.099
33-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	100.00			140.00	140.000	40.00-	-40.000
33-8433-04-00	SECURITY - COURT SEC.	4,000.00					4,000.00	100.000
Subtotal:		5,100.00			1,450.99	28.451	3,649.01	71.549
Program number:		11,541.00	462.88		8,100.71	70.191	3,440.29	29.809
Department number:	MUNICIPAL COURT	11,541.00	462.88		8,100.71	70.191	3,440.29	29.809
Fund number:	33 COURT SECURITY FUND - SP.REV	11,541.00	462.88		8,100.71	70.191	3,440.29	29.809

Fund: 34 COURT TECHNOLOGY FUND - SP.REV

Department: 4 MUNICIPAL COURT

Program:

Period Ending: 8/2016

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
34-8602-04-00	COMPUTER SOFTWARE	1,500.00	125.00		13,999.59	933.306	12,499.59-	-833.306
34-8603-04-00	COMPUTER EQUIPMENT	4,650.00	2,958.72	.03	2,958.72	63.629	1,691.25	36.371
Subtotal:		6,150.00	3,083.72	.03	16,958.31	275.745	10,808.34-	-175.745
Program number:		6,150.00	3,083.72	.03	16,958.31	275.745	10,808.34-	-175.745
Department number: MUNICIPAL COURT		6,150.00	3,083.72	.03	16,958.31	275.745	10,808.34-	-175.745
Fund number: 34 COURT TECHNOLOGY FUND - SP.RE		6,150.00	3,083.72	.03	16,958.31	275.745	10,808.34-	-175.745

Account	Description	FY2016 ORIGINAL BUDDGET	Current	YTD	YTD	% Of Budget	Budget	% Of Budget
			Month	Encumbrances	Actuals	Expended	Balance	Unexpended
			Actual				Available	
35-8101-16-00	SALARY & WAGES	12,503.00	961.78		11,044.10	88.332	1,458.90	11.668
35-8110-16-00	CELL PHONE ALLOWANCE	105.00	8.75		96.25	91.667	8.75	8.333
35-8114-16-00	LONGEVITY PAY	164.00			163.75	99.848	.25	.152
35-8151-16-00	PAYROLL TAXES	185.00	13.99		162.90	88.054	22.10	11.946
35-8152-16-00	UNEMPLOYMENT TAXES	52.00			42.75	82.212	9.25	17.788
35-8153-16-00	RETIREMENT (TMRS)	1,107.00	83.76		979.87	88.516	127.13	11.484
35-8155-16-00	EMPLOYEE GROUP INSURANCE	1,873.00	158.85		1,663.67	88.824	209.33	11.176
35-8156-16-00	WORKER'S COMP INSURANCE	33.00			28.54	86.485	4.46	13.515
Subtotal:		16,022.00	1,227.13		14,181.83	88.515	1,840.17	11.485
35-8401-16-00	ADVERTISING	4,020.00					4,020.00	100.000
Subtotal:		4,020.00					4,020.00	100.000
Program number:		20,042.00	1,227.13		14,181.83	70.761	5,860.17	29.239
Department number: TOURISM		20,042.00	1,227.13		14,181.83	70.761	5,860.17	29.239
Fund number: 35 HOTEL/MOTEL TAX		20,042.00	1,227.13		14,181.83	70.761	5,860.17	29.239
***** End of Report *****								

**FUTURE CITY  
COUNCIL  
AGENDA ITEMS**

## **FUTURE CITY COUNCIL AGENDA ITEMS**

### **October 2016**

**10/11/2016**

Special Council Meeting

- 

Regular Council Meeting

- Breast Cancer Awareness Proclamation
- Update on Public Works Projects
- Galveston County Appraisal District Nominations
- GCAD nomination
- Appointments to HGAC

**10/25/2016**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership

### **November 2016**

**11/09/2016**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Re-approve FFAST form
- Appointments/Reappointments to Boards and Commissions
- 4<sup>th</sup> Quarter Financial & Investment Report
- Cancellation of November 22, 2016 and December 27, 2016 Regular City Council Meetings Due to Holidays

### **December 2016**

**12/13/2016**

Special Council Meeting

- Discussion Concerning Revised Needs Assessment for Police Building

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Appointments to Galveston Central Appraisal District Board of Directors
- Council Review of Proposed 2017 Drainage Fee Bill Format
- Appointment to Southeast Texas Housing Finance Corporation

**January 2017**

**01/10/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects

**01/24/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Update on Activities of Houston-Galveston Area Council

**February 2017**

**01/14/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects

**01/28/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Update on Activities of Houston-Galveston Area Council

## **March 2017**

### **03/14/2017**

#### Special Council Meeting

- 

#### Regular Council Meeting

- Update on Public Works Projects
- Resolution Aerial Spraying
- Racial Profiling Reports from Police Department and Fire Marshal's Office

### **03/28/2017**

#### Special Council Meeting

- 

#### Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Update on Activities of Houston-Galveston Area Council
- Proclamation – Child Abuse Prevention Awareness Month

## **April 2017**

### **4/11/2017**

#### Special Council Meeting

- 

#### Regular Council Meeting

- Update on Public Works Projects
- Proclamation – Parkinson's
- Proclamation - Holy Trinity Episcopal Church Strawberry Festival
- Proclamation - Fair Housing

### **4/25/2017**

#### Special Council Meeting

- 

#### Regular Council Meeting

- Proclamation – Motorcycle Awareness

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership

## **May 2017**

**5/09/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on the Activities of the Galveston County Transit District Board

**5/23/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Appointments/Reappointments to Boards and Commissions
- 2<sup>nd</sup> Quarter Financial & Investment Report

## **June 2017**

**6/13/2017**

Special Council Meeting

- Budget Workshop

Regular Council Meeting

- Update on Public Works Projects

**6/27/2017**

Special Council Meeting

- Budget Workshop

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership

## **July 2017**

## **07/11/2017**

### Special Council Meeting

- 

### Regular Council Meeting

- Update on Public Works Projects

## **07/25/2017**

### Special Council Meeting

- 

### Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership

## **August 2017**

## **08/08/2017**

### Special Council Meeting

- 

### Regular Council Meeting

- Ordinance Approving 2017 Appraisal Roll
- Acceptance of FY 2017-2018 Effective and Rollback Tax Rates
- Proposal of FY 2017-2018 Tax Rate and Scheduling of Public Hearings for Proposed Tax Rate and Adoption of the FY 2017-2018 Budget
- Update on Public Works Projects

## **08/22/2017**

### Special Council Meeting

- 

### Regular Council Meeting

- Public Hearing On Proposed Tax Rate For Fiscal Year 2017-2018.
- Update on Activities of Houston-Galveston Area Council
- 3rd Quarter Financial & Investment Report
- Recessing the Regularly Scheduled Meeting of the City Council in Order to Conduct Business as the City of Dickinson Employee Benefits Trust.
- Reconvene
- Accepting the Action of the City of Dickinson Employee Benefits Trust with Regard to Employee Medical, Pharmacy, Dental, Life, Vision and Long-Term Disability Insurance.

## **September 2017**

**09/12/2017**

### Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Galveston County Transit District
- Convene a Public Hearing Regarding the Proposed Fiscal Year 2017-2018 Budget and Tax Rate
- Ordinance Adopting FY 2017-2018 Budget
- Ordinance Adopting FY 2017-2018 Tax Rate
- Resolution Approving Agreement for District Services for FY 2017-2018 with Dickinson Management District #1

**09/26/2017**

### Special Council Meeting

- 

### Regular Council Meeting

- Update on Activities of Dickinson Bayou Watershed Steering Committee
- Update on Activities of Houston-Galveston Area Council
- Update on Public Works Projects
- Designation of Official City Newspaper
- FY17 First Amended Budget
- Second Reading of Revised School Speed Zone Ordinance
- Approval of Interlocal Agreement for Animal Services with Bayou Animal Services Corporation
- Board Meeting of Bayou Animal Services Corporation
- Approval of Agreements for Engineering and Geotechnical Work for FY 16-17 Street Reconstruction Projects
- Revised Investment Policy
- Police Officer Recruitment and Compensation